

# CAMDEN COUNCIL'S PAWS in the PARK

**SUNDAY 6 MAY, 9AM - 1PM**  
**CAMDEN BICENTENNIAL EQUESTRIAN PARK**

## HOW CAN YOU GET INVOLVED?

Thank you for considering support of Paws in the Park for 2018.

We know that not all packages suit all businesses that's why we've developed 'Make Your Own' packages.

Simply select from the options below and make a package that best suits the needs of your business.

If you have any questions regarding sponsorship please phone Sarah Ryan on 4645 5034 or email [sarah.ryan@camden.nsw.gov.au](mailto:sarah.ryan@camden.nsw.gov.au)

## SPONSORSHIP EXPRESSION OF INTEREST

- |  |                        |  |                        |  |                        |
|--|------------------------|--|------------------------|--|------------------------|
| <input type="checkbox"/> <b>Gold</b>   | <b>\$500 (Inc GST)</b> | <input type="checkbox"/> <b>Silver</b>   | <b>\$300 (Inc GST)</b> | <input type="checkbox"/> <b>Bronze</b>   | <b>\$150 (Inc GST)</b> |
| <ul style="list-style-type: none"> <li>• Logo on all promotional material including Council's website, Facebook, Let's Connect newsletter which is distributed to all council residents, etc.</li> <li>• One (1) 3m x 3m stall space on event day</li> <li>• Business promotional material in show bags on the day.</li> <li>• Two (2) banner locations at event (provided by business).</li> <li>• Logo on sponsors board.</li> <li>• MC promotion on the day.</li> <li>• Additional brand recognition on corflute signage printed by Council, placed around the walk course, around the venue and stage area.</li> </ul> |                        | <ul style="list-style-type: none"> <li>• Logo on all promotional material including Council's website, Facebook, Let's Connect newsletter which is distributed to all council residents, etc.</li> <li>• Business promotional material in show bags on the day.</li> <li>• One (1) banner location at event (provided by business).</li> <li>• Logo on sponsors' board.</li> <li>• MC promotion on the day.</li> </ul> |                        | <ul style="list-style-type: none"> <li>• Business promotional material in show bags on the day.</li> <li>• Logo on sponsors' board.</li> <li>• MC promotion on the day.</li> </ul> |                        |

## STALL at EVENT

- |   |                        |
|---|------------------------|
| <input type="checkbox"/> 3m x 3m Stall                | <b>\$150 (Inc GST)</b> |
| <input type="checkbox"/> Not for Profit Organisations | <b>Free</b>            |
| <input type="checkbox"/> Food Inspection              | <b>\$54</b>            |



# PAWS in the PARK

## Terms and Conditions for Stall Holders

### General

1. Sites will be allocated by the Paws in the Park Committee, and allocated on a first in first served basis. Stall sites are 3m x 3m.
2. You must supply your own tables, chairs and shade covering. No equipment will be supplied by the organisers.
3. All stalls are \$150 (including GST). If you require a food inspection it will be an additional \$54. Not-for profit organisations are free from stall fees.
4. All stallholders must hold current Public and Products Liability Insurance with a reputable insurer with minimum cover of \$20 million. Please provide a copy of this with your application form. It is the responsibility of all stallholders to arrange Public Liability & Products Insurance to cover any claim arising out of their activities as stall holders.
5. All Expressions of Interest for **Sponsorship** must be received no later than Friday 16 March 2018. Successful Sponsors will be notified by Tuesday 20 March 2018.
6. All Expressions of Interest **Stallholder** applications must be received no later than Friday 30 March 2018. Successful stall holders will be advised by Tuesday 10 April 2018.
7. The Paws in the Park Committee reserve the right to decline any applications that they deem unsuitable to the event, including parties promoting activities that are deemed inappropriate by Council, such as discriminatory, illegal or political activities and which do not positively reflect the Council's core values and brand.
8. Once an expression of interest form is confirmed, an invoice will be issued by Camden Council. If payment has not been received prior to the event, stallholders will not be able to partake. Do NOT send cheques through. An invoice will be supplied with payment details included.
9. No stallholders selling pet food products except for treats are able to apply due to major sponsor agreements.

### Food Items

1. All stalls selling food are subject to a Council Environmental Health inspection. If you have any questions regarding Council food inspections please call 4654 7777. Environmental Health Officers have the authority to close down any stallholder who does not comply with the health regulations. No refunds will be given.
2. Stalls must provide their own gas and equipment for cooking and food storage.

### Power

1. Powered sites are not available. Generators are permissible, but must produce minimal noise.
2. Stallholders are responsible for supplying sufficient power to their site with tagged electrical leads. No electrical leads are to be placed on the ground.

### On the Day

1. Hours of operation are Sunday 6 May 2018, 9am - 1pm.
2. In the event of inclement weather and cancellation of the event, 50% of your stallholder fee will be refunded.
3. Entry to the event will be off Cawdor Road, Camden from 7am, Sunday 6 May 2018. Stallholder parking will be allocated on the day. Stallholders are to follow the direction of event staff.
4. All stallholders are to drop their equipment at their site number and move all vehicles to the parking area available. All vehicles must be moved from the venue by 8.30am. No vehicle will be permitted to enter the venue from 8.30am until the end of the event (1.30pm or at the event organisers discretion. Emergency vehicles exempt. All sites must be vacated by 3pm.
5. Stallholders must remove & dispose of all rubbish generated from their stall. Failure to do so may result in future applications being rejected.
6. All participants agree to abide by the instruction and direction of the members of the Paws in the Park Committee Members, Police, SES and designated volunteers.
7. Stallholders will receive further correspondence from the Committee closer to the event including all details regarding your stall position and the schedule for the day. If you have not received this by Friday 27 April 2018 please phone 4645 5034.



# PAWS in the PARK

## Expression of Interest Application Form for Stall Hire

### BUSINESS DETAILS

Company/Business Name:	
Contact Person:	
Address:	Postcode:
Phone:	Mobile:
Email:	
ABN:	

### SITE REQUIREMENTS

Number of 3m x 3m stalls required:
Will you be bringing a generator?    Y / N (please circle)

### PRODUCT DETAILS

Please state the items you will be offering at Paws in the Park including a cost guide for these items.

Item	Cost



# PAWS in the PARK

## Fees and Charges

Please fill out the following form to confirm your chosen packages for the event. Completed forms and a copy of your Public Liability and Products Insurance can be returned to Sarah Ryan, Events Officer by email to [sarah.ryan@camden.nsw.gov.au](mailto:sarah.ryan@camden.nsw.gov.au). Please do not hesitate to contact us with any questions.

Paws in the Park 2014	Fee (Inc GST)	Amount Payable
Sponsorship - Platinum	as negotiated	
Sponsorship - Gold	\$500	
Sponsorship - Silver	\$300	
Sponsorship - Bronze	\$150	
Stall - Standard	\$150	
Stall - Not for Profit	Free	
Food Inspection	\$54	
<b>Total</b>		

## Agreement

I warrant I am an authorised representative of the company/business applying for a site and/or sponsorship at Paws in the Park 2018. I have read the terms and conditions and I agree, both personally, and on behalf of the abovementioned company/business to be bound by them.

Name of signatory (please print):.....

Signed:..... Date:.....