

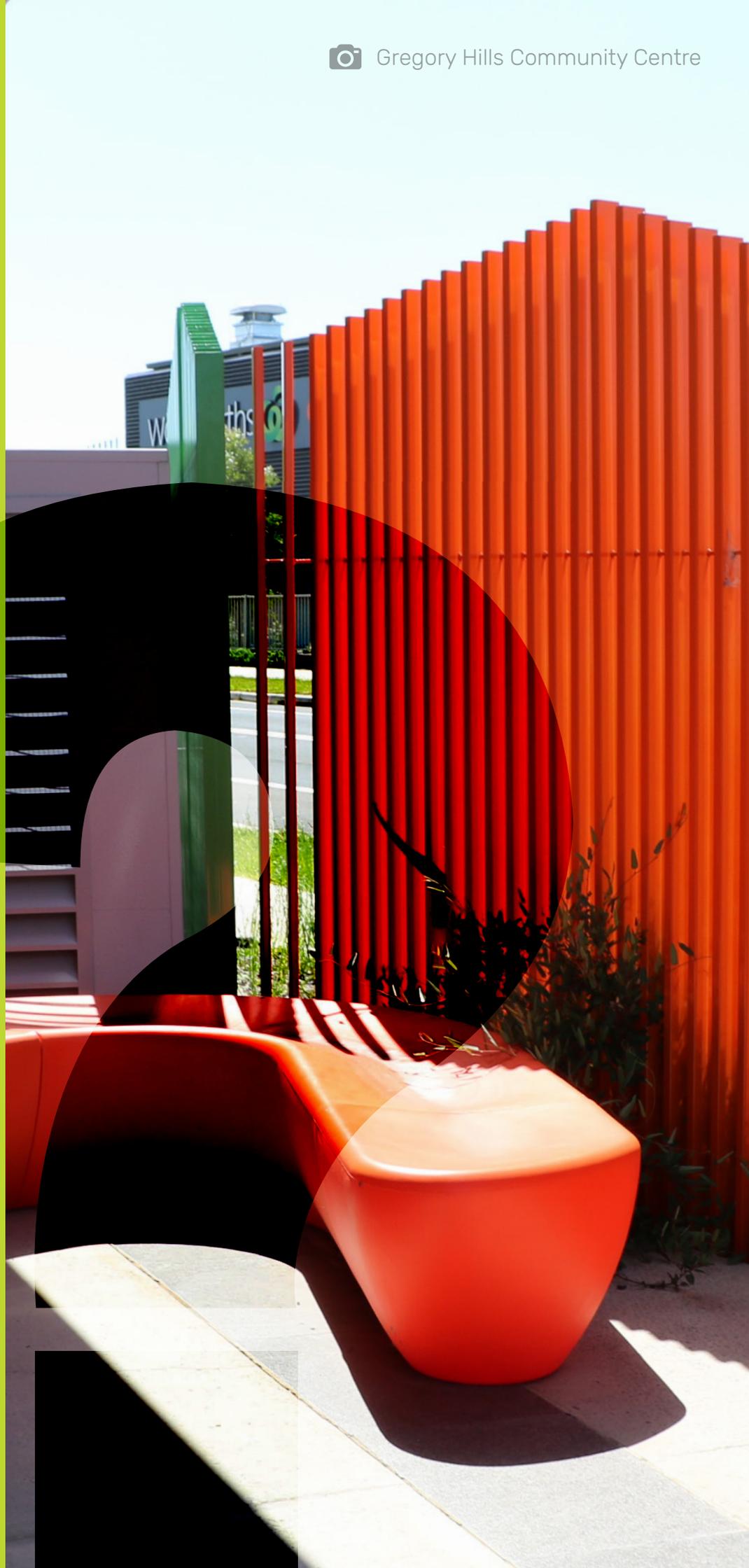
BOOKABLE

SPORTSGROUND & FACILITY BOOKING
WEBSITE TUTORIAL



MAKING A BOOKING IN **BOOKABLE**

| | |
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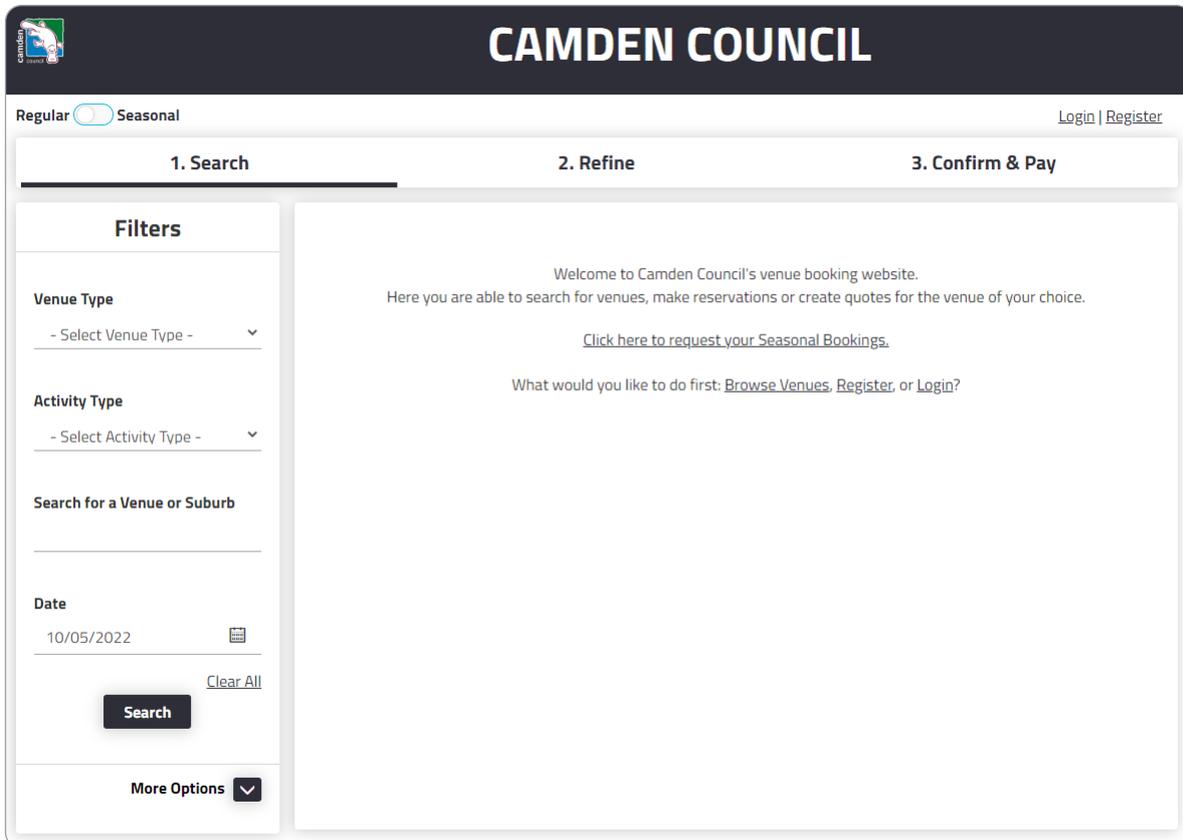




LOGGING IN (EXISTING USER)

Please be advised if you have recently held a booking with Camden Council your user will already exist under your email address with a temporary password. You may have already received emails from the Booking System. If you are unsure of which email address has been used please contact the Sports and Facilities Team at recreationofficers@camden.nsw.gov.au.

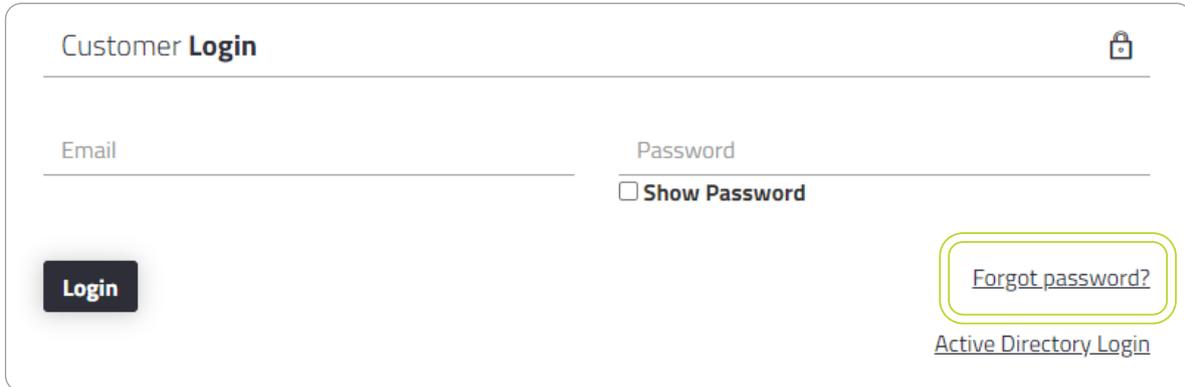
1. Enter the landing page at [Bookable](#).



2. Select Login at the top of the page.



3. Select Forgot Password.



Customer **Login** 

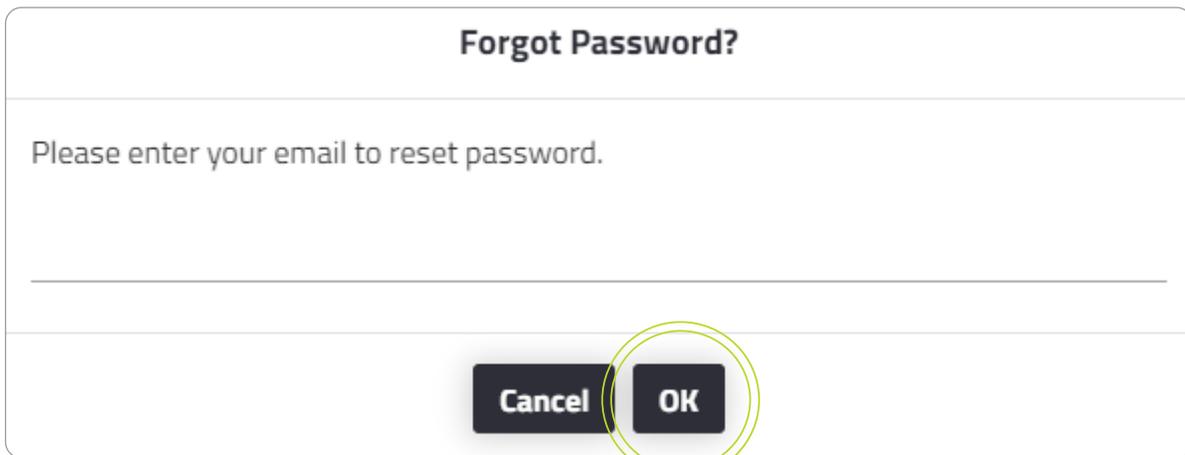
Email Password

Show Password

Login [Forgot password?](#)

[Active Directory Login](#)

4. Enter your email address then select OK to reset your password.



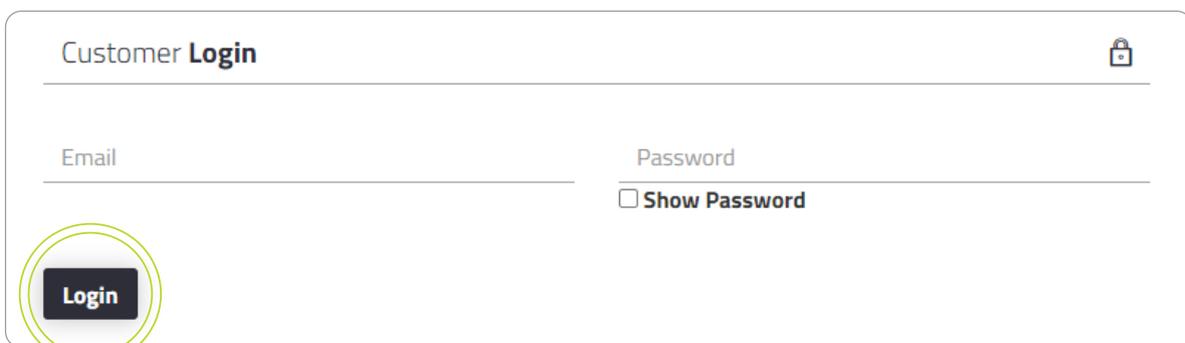
Forgot Password?

Please enter your email to reset password.

Cancel **OK**

5. Enter new password.

6. Enter your email address and password, then select Login.



Customer **Login** 

Email Password

Show Password

Login

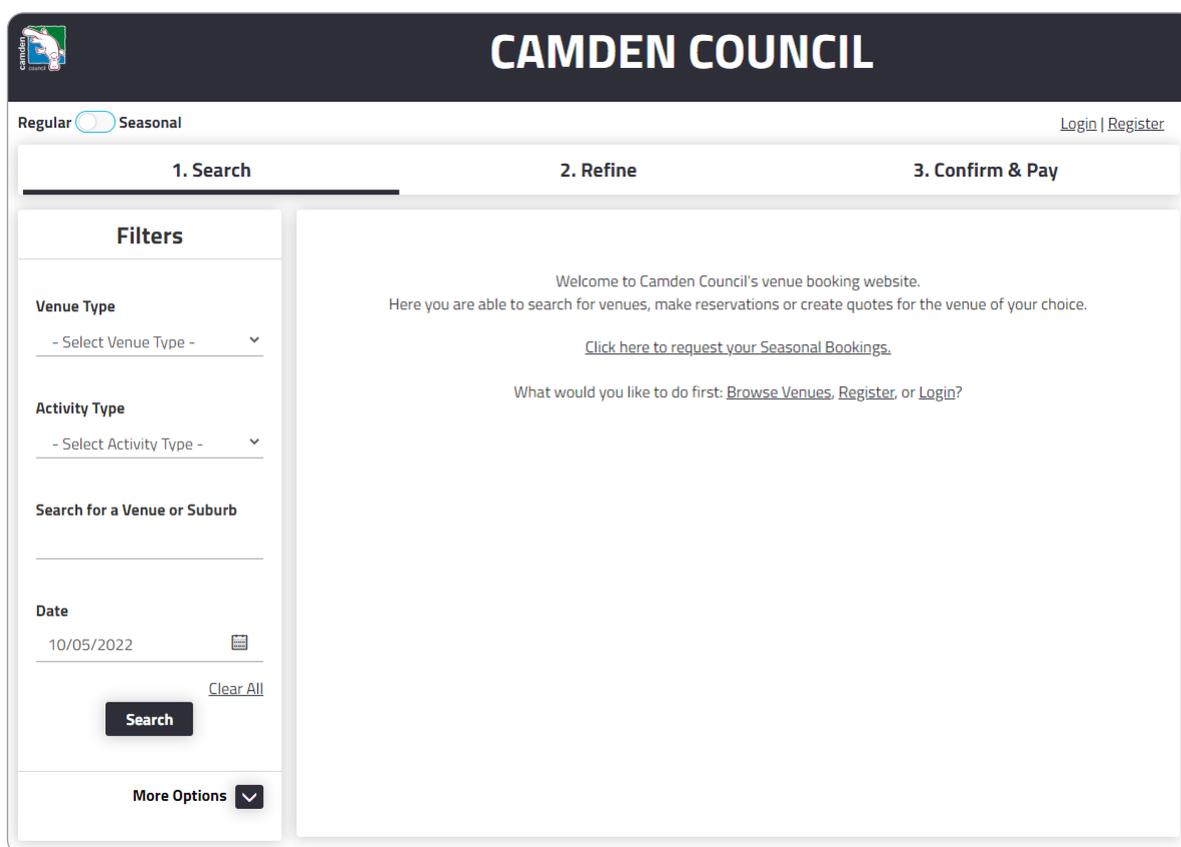
7. Once logged in, you can view Camden Council venues and make a booking.



REGISTER (NEW USER)

Please be advised you must be a registered customer or organisation to make a booking. If you are unsure whether you already have a user registered, please contact the Sports and Facilities Team at recreationofficers@camden.nsw.gov.au.

1. Enter the landing page at [Bookable](#).



2. Select Register at the top of the page.



3. Select the registration type from the drop down as either organisation or individual.

Complete the New Customer form below and start booking all your favourite venues ...once your registration is verified!

Registration **Type**



Please choose one of the following



4. Select the customer type from the drop down. If you are an individual, selected whether you are a private hirer within or outside the Local Government Area (LGA).

Registration **Type**



Individual



Customer Type



Customer Type

Private Hirer - Inside LGA

Private Hirer - Outside LGA

5. If you are an organisation, select whether you are commercial, not for profit, school within or outside the LGA, or sporting club/association.

Registration **Type**



Organisation



Customer Type



Customer Type

Commercial

Not for Profit

School (Educational Institution) - Inside LGA

School (Educational Institution) - Outside LGA

Sporting Club or Association

6. Complete the required registration and contact detail fields.

Registration Type 

Individual ▼ Private Hirer - Inside LGA ▼

Create Account 

| | |
|---|---|
| Email* | Confirm Email* |
| Password* | Confirm Password* |
| <input type="checkbox"/> Show Password | <input type="checkbox"/> Show Password |

Our password policy requires a strong password. Your password should contain a combination of at least 7 uppercase and lowercase letters, numbers and special characters. The more characters, the stronger the password. Your password will be accepted once the strength indicator turns green.

Personal Details 

| | | |
|---|--|--|
| Title* ▼ | Given Name(s)* | Family Name* |
| Mobile Number (inc Region and Country codes)* | Phone Number (Optional) (inc Region and Country) | |
| Address Line 1* | Address Line 2 (Optional) | |
| Suburb* | Select State* ▼ | Australia ▼ |
| Postcode* | | |

7. Upload any required documents (for example, Public Liability Insurance or Certificate of Incorporation for Not For Profit organisations).
8. Read through and agree to the Privacy Policy and Terms of Use.
9. Select Create Account to complete the registration.

Upload Document

Any documents specified below must be uploaded as part of your registration. Registrations that do not include the required documents may be delayed or rejected.

NA

Select Files

By registering, you agree you have read and you accept our [Privacy Policy](#) and [Terms of Use](#).

Create Account

Please be advised all new registrations are required to be verified by Council before being able to log in and make a booking.

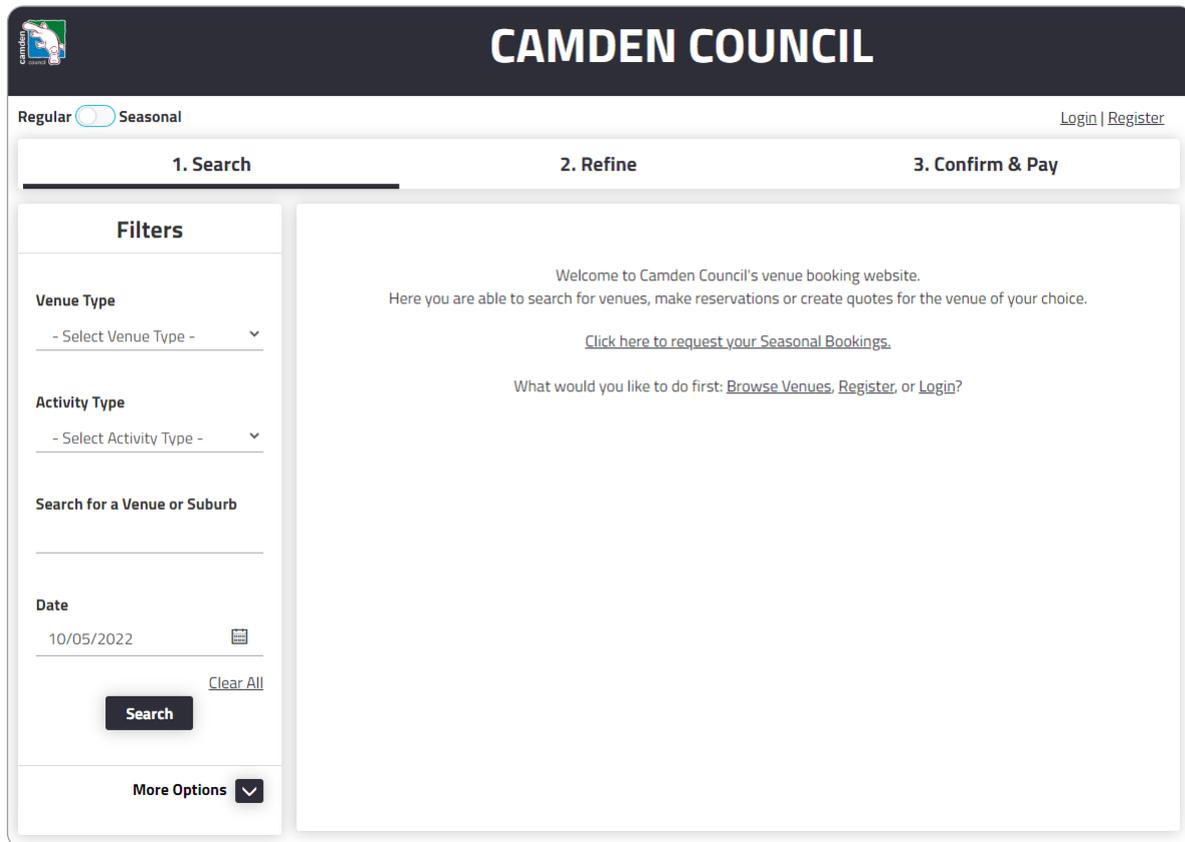
The Sports and Facilities Team will review and verify your registration within 10 working days. Once your account is verified, an email notification will be sent directly from the booking system to the email used for registration.



MAKE A BOOKING

Please be advised Camden Council requires a minimum of five days' notice for all bookings.

1. Enter the landing page at [Bookable](#).



The screenshot shows the Camden Council venue booking website. At the top, there is a dark blue header with the Camden Council logo on the left and the text "CAMDEN COUNCIL" in white. Below the header, there are two radio buttons for "Regular" (selected) and "Seasonal". On the right side of the header, there are links for "Login" and "Register". The main content area is divided into three sections: "1. Search", "2. Refine", and "3. Confirm & Pay". The "1. Search" section is active and contains a "Filters" sidebar on the left. The sidebar includes sections for "Venue Type" (with a dropdown menu), "Activity Type" (with a dropdown menu), "Search for a Venue or Suburb" (with a text input field), "Date" (with a date picker showing "10/05/2022"), a "Clear All" link, a "Search" button, and "More Options" (with a dropdown arrow). The main content area of the "1. Search" section contains a welcome message: "Welcome to Camden Council's venue booking website. Here you are able to search for venues, make reservations or create quotes for the venue of your choice." Below this, there is a link: "Click here to request your Seasonal Bookings." and a question: "What would you like to do first: [Browse Venues](#), [Register](#), or [Login](#)?"

2. Select Login at the top of the page.



This image shows a close-up of the top of the Camden Council website. The dark blue header contains the text "CAMDEN COUNCIL" in white. In the bottom right corner of the header, there are two links: "Login" and "Register". The "Login" link is circled with a green circle, indicating the next step in the booking process.

3. Use the filters on the left-hand side to search by venue type, activity type, venue name or available date.

The screenshot displays the Camden Council venue booking website. The header features the Camden Council logo and the text "CAMDEN COUNCIL". Below the header, there are navigation tabs for "1. Search", "2. Refine", and "3. Confirm & Pay". The "1. Search" tab is active. On the left side, there is a "Filters" panel with the following sections:

- Venue Type**: A dropdown menu with the text "- Select Venue Type -".
- Activity Type**: A dropdown menu with the text "- Select Activity Type -".
- Search for a Venue or Suburb**: A text input field.
- Date**: A date picker showing "10/05/2022" with a calendar icon.
- Clear All**: A link to clear all filters.
- Search**: A button to execute the search.
- More Options**: A dropdown menu with a downward arrow.

The main content area on the right contains the following text:

Welcome to Camden Council's venue booking website.
Here you are able to search for venues, make reservations or create quotes for the venue of your choice.

[Click here to request your Seasonal Bookings.](#)

What would you like to do first: [Browse Venues](#), [Register](#), or [Login](#)?

4. Select Search and all matching venues will be populated.

1. Search
2. Refine
3. Confirm & Pay

Filters

Venue Type
Sports Grounds ▾

Activity Type
School Sport ▾

Search for a Venue or Suburb

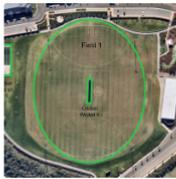
Date
10/05/2022

[Clear All](#)

Search

More Options ▾

Showing results - 16 record(s) Tile View Map View



Catherine Park
55 Catherine Park Drive, Catherine Field
Catherine Park features two full sized fields, one synthetic cricket pitch and three cricket nets. This site hosts AFL and oztag in winter and cricket, AFL and oztag in summer.
AFL, Cricket, Oztag / Tag League, School Sport

Partial Availability

EXPLORE VENUE

See availability & More ▾



Emerald Hills Reserve
17 Emerald Hills Boulevard, Leppington
Emerald Hills Reserve features two full sized fields, one synthetic cricket pitch, two cricket nets. Hosting soccer in winter and cricket in summer.
Cricket, School Sport, Soccer

Partial Availability

EXPLORE VENUE

See availability & More ▾

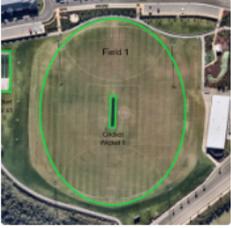


Fairfax Reserve
2 Sir Warwick Fairfax Drive, Harrington Park
Fairfax Reserve features one full sized field, one synthetic cricket pitch, basketball court and three tennis courts. Hosting

Partial Availability

EXPLORE VENUE

5. Select Explore Venue to view availability.



Catherine Park

55 Catherine Park Drive, Catherine Field

Catherine Park features two full sized fields, one synthetic cricket pitch and three cricket nets. This site hosts AFL and oztag in winter and cricket, AFL and oztag in summer.

AFL, Cricket, Oztag / Tag League, School Sport

Partial Availability

BOOK VENUE

Close 

Bookable Items | **Venue Details** | **Images** | **Documents**

Daily View | Weekly view | Monthly view

Catherine Park Field 1

Full sized field with floodlighting available for night training.

Find out more 

Tue May 10, 2022

| 12AM | 1AM | 2AM | 3AM | 4AM | 5AM | 6AM | 7AM | 8AM | 9AM | 10AM | 11AM | 12PM | 1PM | 2PM | 3PM | 4PM | 5PM | 6PM | 7PM | 8PM | 9PM | 10PM | 11PM |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Available | My booking |

My booking | Booked | Buffer | Available | Closed | Closure



Activities
AFL, Cricket, Oztag / Tag League, School Sport

Book this item 

See all other areas at this venue

6. Select Book Venue once you have decided on your venue.

BOOK VENUE

7. Complete the required booking information.

Booking Refinement

1. **Booking Overview** To start your booking, add a Name for the Booking, choose your purpose and login if you are registered 📅

Booking Name: * (150 characters.)
Example: "Dance Classes" or "Sports training"

Attendee Numbers: *
Attendee Numbers

Included Dates
Tuesday 10/05/2022

Purpose: *
Casual Hire - Sports Ground

Customer:
James Smith

[+ Additional Information](#)

2. **Booking Items** Add the items you wish to book, then choose the duration of your booking. 📅

10/05/2022 📅

Bookable Items * **From** **To**

Please select an item ▼ 09 : 00 ▼ 10 : 00 ▼

Create Repeat/Add Date

8. Add additional booking items, times and dates if required.

Add Booking Item

Catherine Park

Catherine Park Cricket Pitch 1 / AFL

Catherine Park Field 1

Catherine Park Field 2

Catherine Park Cricket Nets

Daily View | Weekly view | Monthly view

Tue May 10, 2022

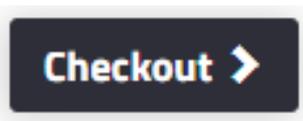
Clash
My booking
Current
Reserved
Booked
Buffer
Available
Closed
Closure

| | 12AM | 1AM | 2AM | 3AM | 4AM | 5AM | 6AM | 7AM | 8AM | 9AM | 10AM | 11AM | 12PM | 1PM | 2PM | 3PM | 4PM | 5PM | 6PM | 7PM | 8PM | 9PM | 10PM | 11PM |
|--------------------------------------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|------|
| Catherine Park Cricket Pitch 1 / AFL | | | | | | | | | | | | | | | | | | | | | | | | |
| Catherine Park Field 1 | | | | | | | | | | | | | | | | | | | | | | | | |
| Catherine Park Field 2 | | | | | | | | | | | | | | | | | | | | | | | | |
| Catherine Park Cricket Nets | | | | | | | | | | | | | | | | | | | | | | | | |

[← New Search](#)

[Checkout →](#)

9. Review your booking information and scroll to the bottom and select Checkout.



10. If prompted, accept holiday dates that fall within your booking request. If you have selected a school holiday date in error, select Delete.

Holiday Dates

The following dates included in your booking fall on holiday dates. Please delete the dates you wish to remove from your booking or click 'Accept' to proceed:

| Date | Holiday Name | Delete |
|------------|-----------------|--------------------------|
| 06/07/2022 | School Holidays | <input type="checkbox"/> |

Cancel
Accept Holiday Dates

11. At this stage in the process your booking status will be Temporary. Review the details and ensure your booking is correct.

Booking Details

Home

Booking Overview 📅

| | |
|--|--|
| <p>Venue: Catherine Park</p> <p>Booking Name: 📄 Dance Class</p> <p>Description: 📄</p> | <p>Customer: James Smith</p> <p>Purpose: Casual Hire - Sports Ground</p> <p>Special Requirements: 📄</p> |
|--|--|

Attendee Numbers:
10

Booking Status: Temporary

Pricing Summary

Fees (Incl GST): _____

Bonds: _____

Total (Incl GST): _____

GST: _____

Payable:

Payable Now: _____

Payable Later: _____

12. Scroll to the bottom of the page, and if required you can Delete, Modify or Print Quote for your booking.

Delete

Modify

Print Quote

13. Select Complete when you are ready to finalise your booking.

Complete

14. Complete the checklist if prompted.

Enter Checklist

Name

Community Facilities - Casual Hire

Instruction

Please complete the below checklist. NOTE: All questions need to be answered.

- | | |
|---|---|
| 1. Have you supplied your Safe Party Registration? * | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A |
| 2. Are you having a jumping castle? * | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A |
| 3. Is security required for your event? * | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A |
| 4. Are you having food provided by an external company? * | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A |

Cancel

OK

15. Read and accept the Terms and Conditions.

Terms and Conditions

TERMS AND CONDITIONS OF SPORTING GROUND HIRE FOR CASUAL, ANNUAL AND SEASONAL HIRERS

Hirer's responsibilities and actions

- The hirer is to accept responsibility for the cost of repair of any damage or breakage to any part of the building, fittings or other property of the Council caused through the use of Council's property by the hirer.
- Fire Safety equipment should be checked at commencement of each hire period by the hirer and Council advised should extinguishers been used or discharged. Fire extinguishers require a minimum 1 square metre clearance around them, and if access is blocked by storage equipment when inspected by a fire safety contractor fines can be applied.
- The Hirer must accept responsibility for any claim, arising from damage or accidents, which may occur during your occupation of the playing field and is liable for the restoration of any damage resulting from these activities.
- The hirer is responsible for the satisfactory conduct of all persons occupying any

[Print](#)

I have read and accept the Terms and Condition.

Continue

16. Upload any required documentation for the booking. Documents can include Safe Party Registrations, Jumping Castle Notifications and Public Liability Insurance. Please note, not all bookings require documentation.

Other Documents

Only use this option to upload additional documents that are NOT specified in the 'Required Documents' panel

- No documents uploaded.

Upload Document

Your booking status will remain tentative until Camden Council has reviewed and confirmed your booking. The Sports and Facilities Team will review and confirm your booking within 10 working days.

Once your booking is confirmed by Camden Council, you will receive an email confirming the details along with a copy of your invoice.

Please note, payments are required within the following timeframes:

- Casual Bookings: Immediately
- Regular Bookings: Monthly Charge
- All bonds and key bonds are due upon collection of keys.

17. Select Checkout at the bottom of the screen to complete payment.



Checkout >



AMEND A BOOKING

1. Enter the landing page at [Bookable](#).

The screenshot shows the Camden Council booking website landing page. At the top, there is a dark blue header with the Camden Council logo on the left and the text "CAMDEN COUNCIL" in white. Below the header, there are two tabs: "Regular" (selected) and "Seasonal". On the right side of the header, there are links for "Login" and "Register". The main content area is divided into three sections: "1. Search", "2. Refine", and "3. Confirm & Pay". The "1. Search" section is active and contains a "Filters" sidebar on the left. The sidebar includes sections for "Venue Type" (with a dropdown menu), "Activity Type" (with a dropdown menu), "Search for a Venue or Suburb" (with a text input field), "Date" (with a date picker showing "10/05/2022" and a calendar icon), a "Search" button, and a "Clear All" link. At the bottom of the sidebar is a "More Options" dropdown menu. The main content area of the "1. Search" section contains a welcome message: "Welcome to Camden Council's venue booking website. Here you are able to search for venues, make reservations or create quotes for the venue of your choice." Below this is a link: "Click here to request your Seasonal Bookings." and another line of text: "What would you like to do first: [Browse Venues](#), [Register](#), or [Login](#)?"

2. Select Login at the top of the page.

This screenshot shows the top header of the Camden Council booking website. It features a dark blue background with the text "CAMDEN COUNCIL" in white. Below the header, there is a white bar containing the links "Login | Register". The "Login" link is circled in green, indicating it is the next step in the tutorial.

3. Once logged in, select My Account.

This screenshot shows the top header of the Camden Council booking website after a user is logged in. It features a dark blue background with the text "CAMDEN COUNCIL" in white. Below the header, there is a white bar containing the links "My Account | Logout". The "My Account" link is circled in green, indicating it is the next step in the tutorial.

4. Select your booking link under the booking name.

My Bookings | My Details | My Organisation | My Transactions

My Bookings | All Bookings Outstanding : [Add Payment](#)

| Id | Booking Name | Venue | Items | Next Booking Date | Date Created | Price | Status |
|-----|-----------------------------|----------------|------------------------|-------------------|--------------|-------|--------------------------|
| 158 | Dance Class | Catherine Park | Catherine Park Field 1 | 06/Jul/22 | 10/May/22 | | Tentative ⋮ |

5. Scroll to the bottom of the page and select the Edit button next to the date of the booking you wish to amend.

Booking Breakdown

06 July 2022 Wednesday ✎

| Bookable Item | From | To | Unit | # of Units | Unit Price | Total | GST * |
|------------------------|----------|----------|-------|------------|------------|-------|-------|
| Catherine Park Field 1 | 09:00 AM | 10:00 AM | Hours | 1 | | | |

6. From this page you can change the date, add a date, or add a bookable item to your booking.

Date: 06/07/2022 📅 Attendee Numbers: 10 ✎

[+ Add Date to Booking](#)

| Bonds | Current \$ | New \$ | Change \$ | Payable/Refundable |
|-----------|------------|--------|-----------|--------------------|
| No bonds. | | | | |

| Additions | Current \$ | New \$ | Change \$ | Payable/Refundable |
|---------------|------------|--------|-----------|--------------------|
| No additions. | | | | |

| Item | Date | Before | From | To | After | Units | Delete |
|------------------------|------------|--------|---------|---------|-------|-------|------------------------|
| Catherine Park Field 1 | 06/07/2022 | | 09 : 00 | 10 : 00 | | 10 | Cancel |

[Add Resource](#) [Add Bookable Item](#)

■ Clash
 ■ Overbooked
 ■ Current
 ■ Reserved
 ■ Booked
 ■ Available
 ■ Closed
 ■ Closure

Catherine Park Field 1 - Jul 6, 2022

12AM | 1AM | 2AM | 3AM | 4AM | 5AM | 6AM | 7AM | 8AM | 9AM | 10AM | 11AM | 12PM | 1PM | 2PM | 3PM | 4PM | 5PM | 6PM | 7PM | 8PM | 9PM | 10PM | 11PM

[Show all venue items](#)

7. Once you have made your amendment, select Save.



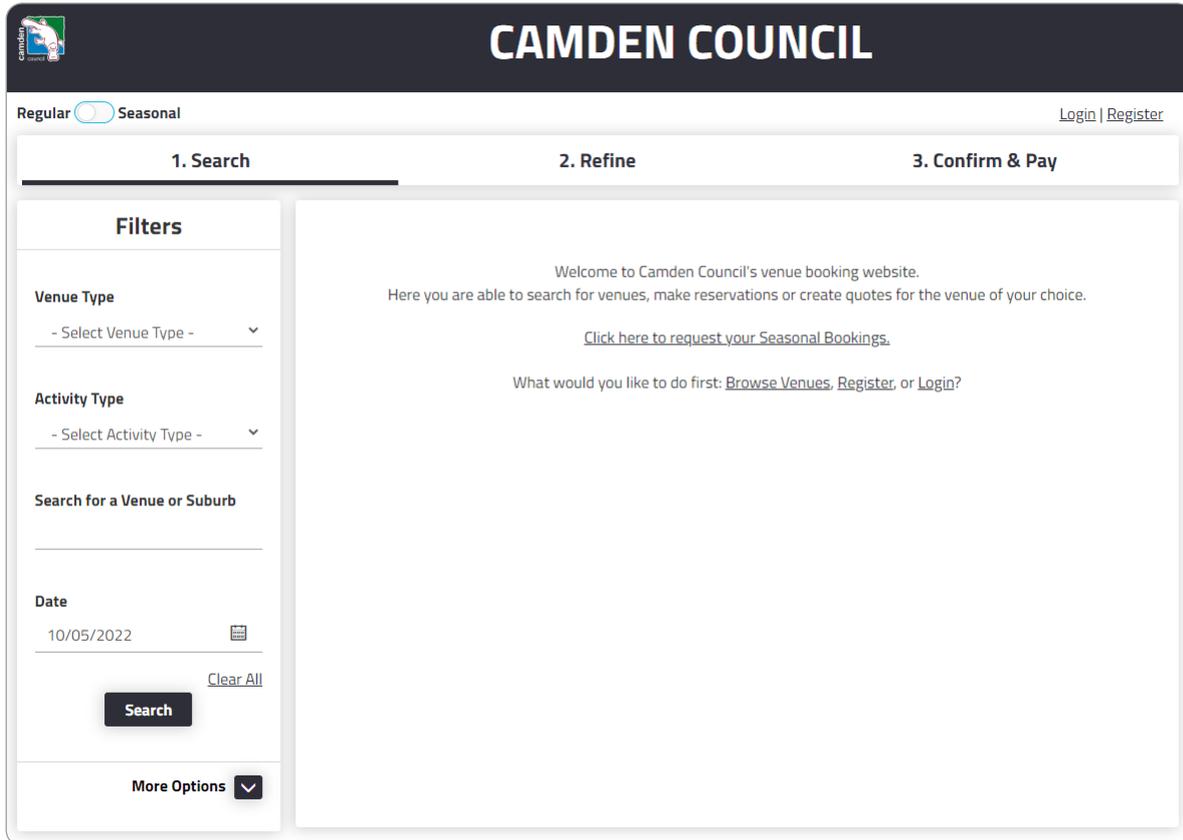
Please note, in accordance with our Terms and Conditions, Camden Council requires five days' notice for all booking amendments. You may be subject to an amendment fee upon amending your booking.

Please refer to the adopted fees and charges on [Council's website](#) for more information.



MAKE A PAYMENT

1. Enter the landing page at [Bookable](#).



2. Select Login at the top of the page.



3. Once logged in, select My Account.



4. Select Add Payment.

My Bookings My Details My Organisation My Transactions

My **Bookings** All Bookings Outstanding : **Add Payment**

| Id | Booking Name | Venue | Items | Next Booking Date | Date Created | Price | Status |
|------|-----------------------------|----------------|------------------------|-------------------|--------------|-------|----------------------------|
| 1581 | Dance Class | Catherine Park | Catherine Park Field 1 | 06/Jul/22 | 10/May/22 | | Tentative ... |

5. Choose your payment type from the drop down options, then select Visa or MasterCard if paying by Credit Card.

Add Payment

1. Please choose payment type:

Credit Card (BPoint) ▼

6. Select the invoice you wish to pay, or select Pay to pay all invoices.

Booking 1583 - Dance (Amount Due: \$560.00) Pay

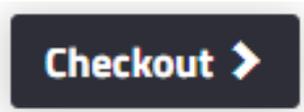
| Invoice | Outstanding | Due Date | Amount | Payment |
|---|-------------|------------|----------|---------|
| <input type="checkbox"/> INV-1259 [INVOICE] Birriwa Reserve Community Hall Birriwa Reserve Community Hall 28/05/2022 09:00 to 28/05/2022 10:00 | \$50.00 | 11/05/2022 | \$50.00 | _____ |
| <input type="checkbox"/> BD-676 [BOND] Birriwa Reserve Community Hall Bond - Medium risk (alcohol served) | \$510.00 | 23/05/2022 | \$510.00 | _____ |

7. If you want to pay a portion of the invoice, edit the amount under Payment.

Booking 1583 - Dance (Amount Due: \$560.00) Pay

| | Invoice | Outstanding | Due Date | Amount | Payment |
|-------------------------------------|--|-------------|------------|---------|---------|
| <input checked="" type="checkbox"/> | INV-1259 [INVOICE] Birriwa Reserve Community Hall Birriwa Reserve Community Hall 28/05/2022 09:00 to 28/05/2022 10:00 | \$50.00 | 11/05/2022 | \$50.00 | 25 |

8. Select Checkout.



9. Enter your payment details, select the reCAPTCHA and select Submit.

Please input credit card details

Total Amount:
\$560.00

Card Type:

Card Number:

Card Holder Name:

CVV:

Expiry:

I'm not a robot

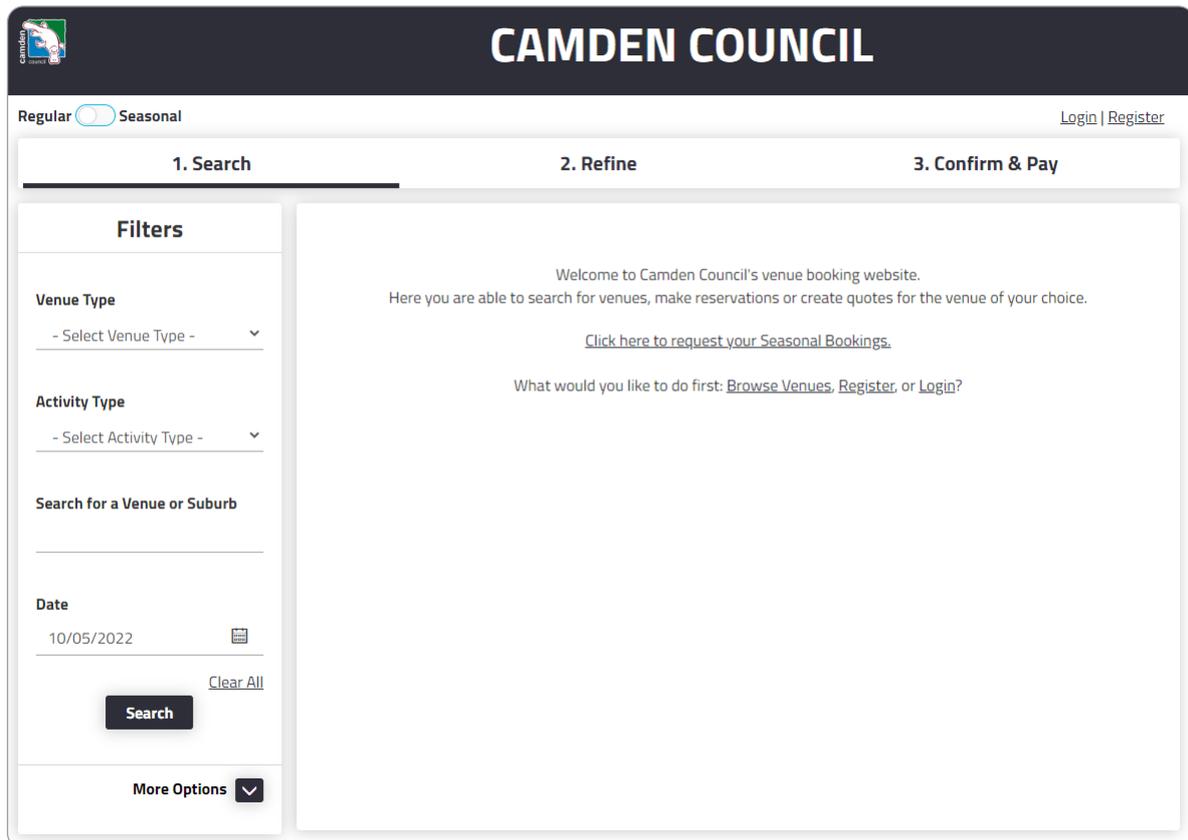


reCAPTCHA
Privacy - Terms



DOWNLOAD YOUR INVOICE

1. Enter the landing page at [Bookable](#).



2. Select Login at the top of the page.



3. Once logged in, select My Account.



4. Select the three dots next to your booking.

| My Bookings My Details My Organisation My Transactions | | | | | | | | |
|--|-----------------------------|----------------|------------------------|-------------------|--------------|-------|---|-------------|
| My Bookings All Bookings | | | | | | | Outstanding : | Add Payment |
| Id | Booking Name | Venue | Items | Next Booking Date | Date Created | Price | Status | |
| 1581 | Dance Class | Catherine Park | Catherine Park Field 1 | 06/Jul/22 | 10/May/22 | | Tentative  | |

5. Select Download Invoice to download a PDF version to your computer.

| | | |
|----------|---------------------------------------|---|
| \$560.00 | Confirmed |  |
| \$ | Send Invoice | |
| \$ | Download Invoice | |
| \$ | Download Confirmation | |
| \$ | Calendar URL | |
| \$ | Duplicate Booking | |



FREQUENTLY ASKED QUESTIONS (FAQ's)

1. I have forgotten my password - how do I reset it?

Select Forgot Password on the Login page and follow the prompts. You can also follow the instructions on [Page 3: 'Logging In \(Existing User\)'](#).

2. I have forgotten the email address for my login - how do I find it?

If you have recently held a booking with Camden Council, you may have already received emails from the Booking System to your user login email address.

If you are still unsure of which email address has been used, please contact the Sports and Facilities Team at recreationofficers@camden.nsw.gov.au.

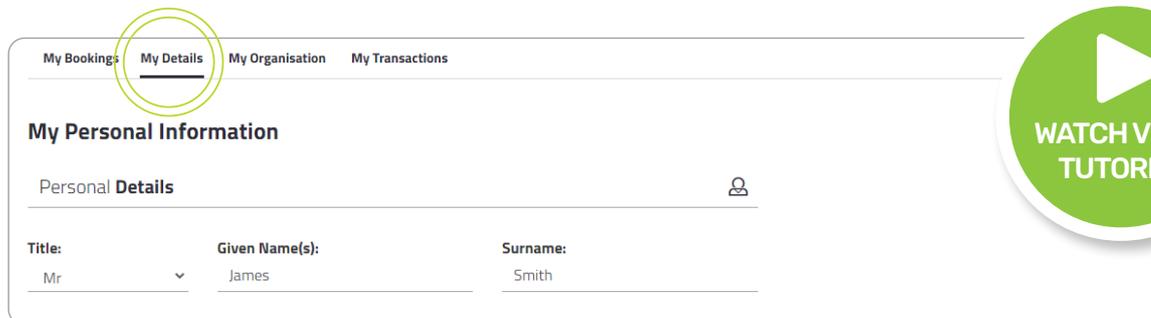
3. I have created an additional user to the one Camden Council has registered for me - what do I do?

The user email address is a unique identifier for all customers and we recommend one email address and user for all bookings.

Please contact the Sports and Facilities Team at recreationofficers@camden.nsw.gov.au for further assistance.

4. How do I update my contact details?

Once logged in, select My Account at the top of the page, then select My Details. Here you can update your contact details as required.



My Bookings **My Details** My Organisation My Transactions

My Personal Information

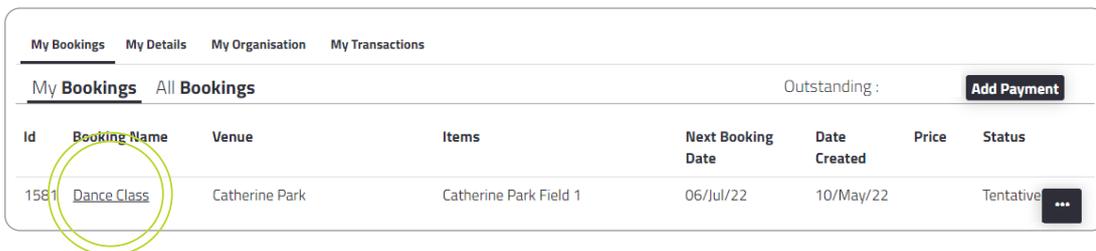
Personal **Details** 

Title: Given Name(s): Surname:

WATCH VIDEO TUTORIAL

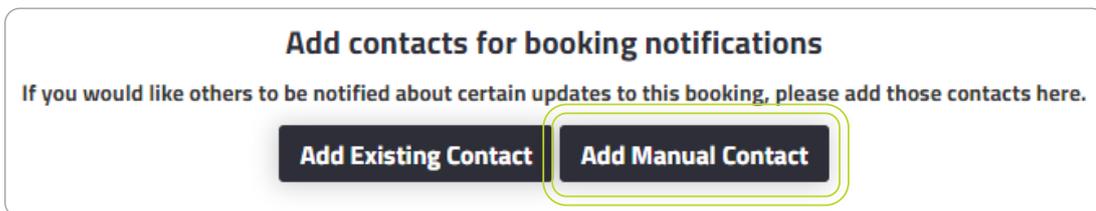
5. How do I add an additional contact to receive confirmation emails and invoices?

Once logged in, select My Account at the top of the page, then select your booking link under the Booking Name.



| My Bookings My Details My Organisation My Transactions | | | | | | | |
|--|--------------|----------------|------------------------|-------------------|--------------|---|-------------------------------|
| My Bookings All Bookings | | | | | | Outstanding : Add Payment | |
| Id | Booking Name | Venue | Items | Next Booking Date | Date Created | Price | Status |
| 1581 | Dance Class | Catherine Park | Catherine Park Field 1 | 06/Jul/22 | 10/May/22 | | Tentative ... |

Select Add Manual Contact at the bottom of your booking details.

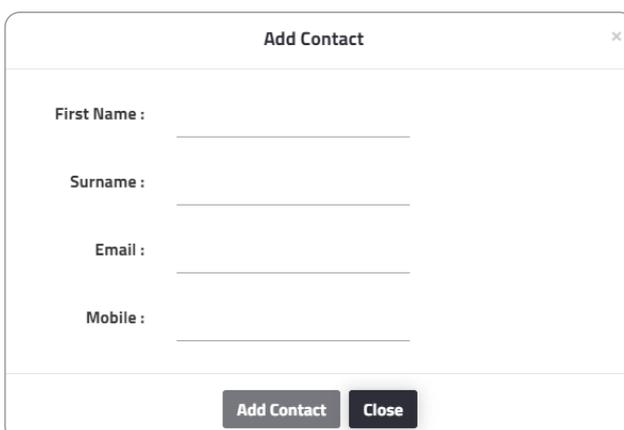


Add contacts for booking notifications

If you would like others to be notified about certain updates to this booking, please add those contacts here.

[Add Existing Contact](#) [Add Manual Contact](#)

Enter the contact details name, email address and mobile number (if applicable) and select Add Contact.



Add Contact ×

First Name : _____

Surname : _____

Email : _____

Mobile : _____

[Add Contact](#) [Close](#)

6. Can I cancel my booking?

Once logged in, select My Account at the top of the page, then select your booking link under the Booking Name.

| My Bookings My Details My Organisation My Transactions | | | | | | | |
|--|-----------------------------|----------------|------------------------|-------------------|--------------|---------------|--------------------------|
| My Bookings All Bookings | | | | | | Outstanding : | Add Payment |
| Id | Booking Name | Venue | Items | Next Booking Date | Date Created | Price | Status |
| 1581 | Dance Class | Catherine Park | Catherine Park Field 1 | 06/Jul/22 | 10/May/22 | | Tentative ⋮ |

Click Cancel Entire Booking.

Booking Details

Home

Booking **Overview** - #1581 Cancel Entire Booking 📅

Venue: Catherine Park **Customer:** James Smith

Booking Name: 📝 Dance Class **Purpose:** Casual Hire - Sports Ground

Description: 📝 **Special Requirements:** 📝

Please note, in accordance with our Terms and Conditions, Camden Council requires fourteen days notice for all cancellations. You may be subject to a cancellation fee upon cancelling your booking.

Please refer to the adopted fees and charges on [Council's website](#) for more information.

7. I have received an email from Bookable requesting payment for the full amount of my booking. How do I make a part payment?

Payment reminder emails are automatically generated and sent to your email address. Select the first link in the email and you will be taken to your account. You will then be able to select the amount you wish to pay.

The second link in the email will take you to your booking which requests the amount in full.

7. What payment methods are available?

Online Card (BPoint) is the preferred method, which accepts both debit and credit, Visa and Mastercard.

We are offering BPAY as an alternative payment method (please refer to your invoice for your payment reference).

We are also accepting cash, cheque and eftpos in person at Camden Council's Oran Park Administration Building, located at 70 Central Avenue, Oran Park.

8. Who can I contact for assistance?

Council's Sport and Community Facilities Team on (02) 4654 7777 or email recreationofficers@camden.nsw.gov.au.

For after hours security matters, contact Camden Council's Security Team on (02) 4654 7777.



Camden Council

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