

Booking Application Form MACARTHUR PARK

Officially opened 10 October 1906, Macarthur Park was a gift to the people of Camden by the last Mrs Elizabeth Macarthur-Onslow, a grand daughter of John Macarthur. Located on Macarthur Road, the park enjoys an enchanting view of the surrounding district.

Applicant			
Address			
Suburb		Postcode	
Phone		Mobile	
Email			
Secondary contact		Phone number	

TERMS AND CONDITIONS

1. No motor vehicles are permitted within Macarthur Park
2. Confetti is not permitted inside Macarthur Park or on the adjoining footpath
3. Livestock – including horses are not permitted in Macarthur Park
4. Hirers must keep the area clean and tidy at all times
5. Picking of any flowers in Macarthur Park is prohibited. Penalties may apply
6. While Macarthur Park is not currently an Alcohol Free Zone, please refer to, and adhere to signage around the park for any updates relating to consumption of alcohol.
7. Bookings will not be processed for function/event/activity types other than what is outlined on this form
8. The maximum allowed size for temporary structures is 3m x 3m
9. In inclement weather, use of the venue is at the hirer discretion to determine if they will proceed with their planned use of the park
10. It is recommended that appropriately rated water and sandbag weights are used and hirers must adhere to equipment guidelines and recommendations for use. In circumstances where tent pegs are used, the hirer must ensure that the peg is not visible above ground and does not create a trip hazard. All pegs must be removed after usage.

Celebration type	<input type="checkbox"/> Wedding ceremony <input type="checkbox"/> Wedding photos <input type="checkbox"/> Christening/naming day ceremony
<i>Please note that only the above function types can be booked at Macarthur Park, however, Macarthur Park is a community space and is available for community use but exclusive use cannot be guaranteed. Please see our website for further details.</i>	

Day		Date	
Start time		One hour is permitted per booking only inclusive of set up and pack down from your nominated start time.	

FEES AND CHARGES

- Resident - \$85 (this fee applies to residents of the Camden Local Government Area)
- Non-resident - \$170 (this fee applies to visitors to the park who reside outside of the Camden Local Government Area)

Please note that the above fees are not hire fees, they are an administration fee associated with processing of the booking.

Payment options:

- Cheque – posted with your application form to Camden Council, PO Box 183 CAMDEN NSW 2570
- In person – at Council’s Customer Service Centre, 70 Central Avenue Oran Park Monday – Friday 8.30am to 5pm

AGREEMENT

I _____ (name of applicant) have read all the terms and conditions within the Macarthur Park Booking Application Form.

I fully understand the terms and conditions and agree to abide by them in their entirety.

I understand that the fees payable are administration fees and as such are **non-refundable**.

Signature _____

Date _____



o Over the phone - a member of our Customer Relations Team will call you to take your credit card payment when processing your application/request. Payment name and contact:

Contact Name _____ Contact number _____

o Via Mail Please attach cheque or money order to your mailed in application/request. If emailing your application/request, payment over the phone is preferred to avoid unnecessary delays, alternatively, pay in person as per below.

o In Person to make payment in person attend one of Councils Customer Service Hubs at:

- o Camden Council (main office) – 70 Central Ave, Oran Park
- o Camden Library
- o Narellan Library

Payment methods include cash, cheque, money order, EFTPOS and credit cards

Note: All credit card transactions have a .77% Merchant Service Fee applicable