



# Application Form

## Register or Release, Easements, Restrictions & Positive Covenants

### Office Use Only

Application Number

Receipt Number

Fee

Receipt Date

Account No

SC Fees – 00190.0400.0130

Type Code

SC

Receipt Type

220

Customer Service Officer

**PRIVACY NOTE:** The information collected on this form will be used and disclosed by our staff and contractors for the purpose of exercising Council's functions under the *Environmental Planning and Assessment Act 1979*. The supply of information by you is not voluntary and if you cannot or do not wish to provide the information sought, the Council will be unable to process your application. The information in this form will be published on Council's website and may be available for public access or disclosure under the Government Information (Public Access) Act 2009. You may make an application for Council to suppress your personal information from a public register. Council will consider any such application in accordance with the legislation. Our Privacy Management Plan sets out how you can access or correct your personal information.

### Part 1 – Site Address

Street Number

Street

Suburb/Town

Postcode

Lot No

Section

Deposited/Strata Plan

Volume/Folio

### Part 2 – Development Details

#### Application Type

Create Easement/Covenant/ Restriction (88E/88B) (describe below)

Remove Easement/Covenant/ Restriction (88E/88B) (describe below)

Describe type/scope/stage etc.

Type 88B / 88D / 88E

Development Consent No. (if applicable)

Date of Determination

### Part 3 – Owners Consent

- I am the sole owner of the development site
- There are multiple owners of the development site and I am one of them – Provide details of owner(s) below
- I am not the owner (e.g. I am an agent) - Provide details of owner(s) below

Title	Given Name	Family Name
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Organisation/Company Name (if applicable)		ABN/ACN
<input style="width: 100%;" type="text"/>		<input style="width: 100%;" type="text"/>
Address		
<input style="width: 100%;" type="text"/>		
Phone Number	Email	
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	
Owner's Signature and Capacity (Owner, Director, Company Secretary etc)	Date	
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	
Owner's Signature and Capacity (Owner, Director, Company Secretary etc)	Date	
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	
Owner's Signature and Capacity (Owner, Director, Company Secretary etc)	Date	
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	

**NOTE:** If there is insufficient room above, or as an alternative to the above, the applicant can provide a signed letter from the respective owners consenting to the lodgement of the application.

If the property is owned by one or multiple individuals that individual(s) must sign this application form.

If the property is owned by one or multiple companies an authorised delegate from that company(ies) must sign this application form (identifying themselves as an authorised delegate) or provide a signed letter on letterhead paper identifying themselves as an authorised delegate of the company(ies) and consenting to the lodgement of the application.

If a property is strata titled, in addition to providing the consent of the owner, an authorised delegate from the Strata Body Corporate must sign this application form (identifying themselves as an authorised delegate) or provide a signed letter on letterhead paper identifying themselves as an authorised delegate of the Strata Body Corporate and consenting to the lodgement of the application.

Please note that if you have only very recently purchased your property, Council's records may still show the previous owner as the owner of the property. In such an event, a letter from your conveyancer or solicitor will be required stating that you are now the owner of the property.

## Part 4 – Applicant Details

**Details of the Applicant\*** (An application for a subdivision works certificate may only be made by a person who is eligible to appoint a PCA for the development. An application may not be made by the person who will carry out the building work or subdivision work unless that person owns the land on which the work was carried out).

Title	Given Name	Family Name
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Organisation/Company Name (if applicable)		ABN/ACN (if applicable)
<input style="width: 100%;" type="text"/>		<input style="width: 100%;" type="text"/>
Unit/Street Number	Street Name	
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	
Suburb/Town	State	Postcode
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Phone Number	Email	
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	

**NOTE:** All contact regarding applications will be made through the applicant. If you wish to authorise another person/company to be the contact for your application a separate written statement must be provided clearly stating their name and contact details.

## Part 5 – Applicant Declaration

Does Camden Council employ the applicant or owners(s) of the property or is the applicant or owner(s) a Councillor?

Yes – State below

No

Is the application being submitted on behalf of an employee or Councillor?

Yes – State below

No

If you answered yes to any of the above state the name(s):

### Requirements

Please ensure the relevant Checklist has been completed and submitted with the application documents

I declare that all relevant drawings required by **my development type** have been provided.

I declare that all relevant documents required by **my development type** have been provided.

I declare that all information submitted in this form and the attachments is accurate to the best of my knowledge.

- I understand if the information is incomplete, the application may be rejected or more information may be requested
- I accept processing delays will arise if there are inadequacies with the application.
- I declare the electronic data provided is a true copy of all plans and associated documents submitted with this development application.
- I understand the materials provided will be made available to the public for inspection and copying at Council's Customer Service areas and on Council's website.
- I am authorised by the copyright holder of any material submitted with this application to provide this material to Council. In doing so I understand and the copyright holder acknowledges that this material may be made publicly available at Council's offices, on Council's website and to third parties on request both during and after the assessment is completed.

Applicant Name

Applicant Signature

Date