



# Principal Certifier Appointment

## Person Making Appointment

**Note:** This appointment must be the owner and can only be a contractor or other person who will carry out the building/subdivision work if the contractor or other person is the owner of the land on which the work is to be carried out.

Name

Address

Signature

Date

## Notice To

Name	Camden Council
Address	70 Central Avenue, Oran Park NSW 2570
Postal Address	PO Box 183 Camden NSW 2570
Email	<a href="mailto:mail@camden.nsw.gov.au">mail@camden.nsw.gov.au</a>
Telephone Number	13 22 63

## Statement of Appointment

I, being a person able to appoint a Principal Certifier in accordance with Part 6.6(1) (for building work) and Part 6.12(1) (for subdivision work) of the Environmental Planning and Assessment Act 1979, appoint Camden Council to be the Principal Certifier for the development as referenced below.

In appointing Camden Council as the Principal Certifier, I state that:

- A construction certificate or complying development certificate has been issued for such of the building work or subdivision works certificate has been issued for subdivision work as requires development consent and over which the principal certifier has control, before the work commences on site;
- A principal contractor for the building work is the holder of the appropriate license and is covered by appropriate insurance, in each case if required by the Home Building Act 1989, before any residential work over which the principal certifier has control commences on the site, unless the work is being carried out by an owner builder;
- The owner builder is the holder of any owner builder permit required under the Home Building Act 1989, before an owner builder commences on the site any residential building work over which the principal certifier has control;
- The building work or subdivision work on the site has been inspected by the principal certifier on such occasions (if any) as are prescribed by the Environmental Planning and Assessment Regulation 2000 and on such occasions as may be required by the principal certifier, before the principal certifier issues an occupation certificate for the building work; and

- Any preconditions required by the development consent or complying development certificate to be met for the work before the issue of an occupation certificate have been met, before the principal certifier issues the occupation certificate or subdivision certificate.

## Development and Approval Details

**Note:** This Notice of Appointment must be provided to Camden Council at least two (2) days before the commencement of any building or subdivision work.

Development Address

Relevant Development Consent or  
Complying Development Certificate Number

Relevant Construction Certificate/Subdivision Works  
Certificate Number (if applicable)

70 Central Avenue, Oran Park NSW 2570 PO Box 183, Camden NSW 2570 Phone: 13 22 63

Email: [mail@camden.nsw.gov.au](mailto:mail@camden.nsw.gov.au) Website: [www.camden.nsw.gov.au](http://www.camden.nsw.gov.au)

### Privacy Notification (Personal Information)

The information that Council is collecting from you is personal information for the purposes of the [Privacy and Personal Information Protection Act 1998](#) (‘the PPIP Act’) and Council’s [Privacy Management Plan](#). This Privacy Notification outlines how Council collects, uses and protects your personal information.

Purposes of collection: Your personal information is being collected to comply with legal or regulatory obligations.

Intended recipients: The intended recipients of the personal information being collected are Council officers.

Supply: The supply of your personal information is required by law. If the information is not provided, Council will not be able to process the application you have requested.

Access/correction: You have the right to access your personal information held by Council and to request the correction of any inaccurate or incomplete personal information Council holds about you. Council will consider any such application in accordance with the PPIP Act and its Privacy Management Plan.

Public register: You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the PPIP Act and its Privacy Management Plan.

Relevant agency: Council is the agency that is collecting and holding your personal information. Council’s address and other contact details are detailed on this form.