



New Standard Residential Driveway Crossing Application

(Note: Only use this form to apply for a standard residential driveway approval. Refer to Council's Specification for the applicable design criteria [here](#))

Office Use Only

Application Number

File Number

Part 1 – Property Details

Unit/Street No

Street

Suburb/Town

Post Code

Lot No

Deposited Plan

Part 2 – Design Requirements

Note: Your proposal must meet **ALL** of the criteria to apply for this type of approval. If you cannot meet **ALL** of the criteria, please apply for a Non-Standard Driveway.

- New driveway or replacement of existing driveway.
- This will be the only driveway serving the property (secondary driveway requires a non-standard approval).
- The driveway crossing grades comply with Council specifications and standard drawings.
- The driveway crossing will be 1.0m clear of and existing infrastructure (i.e. pram ramps, kerb inlet pit, light poles, street trees, Service Authority Infrastructure, or 0.3m from stormwater connections).
- The driveway width will comply with the table below:

Single Garage		Double Garage		Triple Garage	
Min	Max	Min	Max	Min	Max
0.3.	4.0m	4.0m	5.5m	4.0m	6.5m

Part 3 – Are the Works Associated with a Current Development Application?

Yes

Consent Number

Date Issued

No

No – It is required before a Complying Development Certificate can be issued (Construction/Re-construction of a driveway)

Part 4 – Public Liability Insurance

Contractor's Licence Number (if known)

Copy of Public Liability Insurance attached

Note: Licence and Insurance details are not mandatory at the time of lodgement but must be provided prior to commencing works.

Part 5 – Owners Consent

Title

Given Name(s)

Family Name

Organisation/Company Name (if applicable)

ABN/ACN

Address

Phone Number

Email

Owner's Signature and Capacity (Owner, Director, Company Secretary etc)

Date

Owner's Signature and Capacity (Owner, Director, Company Secretary etc)

Date

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Date

NOTE: If there is insufficient room above you can provide a signed letter from the respective owners consenting to the lodgement of the application.

If the site is owned by multiple persons, organisations or companies, each must provide owner's consent.

If a company owns the site, the owner's consent must be provided from either two directors or a director and a company secretary of the company. If the company is a proprietary company that has a sole director, that sole director must provide owner's consent.

If a Power of Attorney has been granted authorising a person to sign on the owner's behalf, a certified copy of the Power of Attorney must be provided.

If the site is strata titled and a development involves any common property on the site, owner's consent from the Strata Body Corporate must be provided in addition to the site owner's consent.

If the property has only recently been purchased, Council's records may still identify the previous site owner. In this circumstance a letter from your conveyancer or solicitor stating that you are now the owner of the site must be provided.

Part 6 – Applicant Details

Title

Given Name

Family Name

Organisation/Company Name (if applicable)

Address

Suburb

Post Code

Phone Number

Email

Applicant Declaration

I the undersigned, formally apply for approval to construct a Vehicle Crossing in accordance with the Council Specifications, Standard Drawings, Environmental and other applicable legislation relating to this application. The owner(s) (if different from the applicant) of the above property has consented to the lodgement of this application to Camden Council.

Signed (Applicant)

Date

Part 7 – Information Delivery Options

Mailed

Left at Camden Council for collection

Emailed to:

Part 8 – Payment Details

Fee Details (Office Use Only)	Criteria Check	Fee	Date	Receipt
	Have you checked ALL design criteria is ticked?			

Payment Method (Please tick preference):

Over the phone – a member of our Customer Relations Team will call you to take your credit card payment when processing your application/request. Payment name and contact:

Contact Name

Contact Number

Via Mail – Please attach cheque or money order to your mailed in application/request. If emailing your application/request, payment over the phone is preferred to avoid unnecessary delays, alternatively, pay in person as per below.

In Person – to make payment in person attend one of Council's Customer Service Hubs at:

- Camden Council (main office) – 70 Central Avenue, Oran Park
- Camden Library
- Narellan Library

Payment methods include cash, cheque, money order, EFTPOS and credit cards

Note: All credit card transactions have a .76% Merchant Service Fee applicable

70 Central Avenue, Oran Park NSW 2570 PO Box 183, Camden NSW 2570 Phone (02) 4654 7777

Email: mail@camden.nsw.gov.au

Website: www.camden.nsw.gov.au