



# Application Form

## Development Research and Interpretation

### Purpose

This form is to be completed when applying for detailed research and interpretation advice on planning and development matters (e.g. dwelling entitlements, historical development consents and conditions, detailed advice on the NSW planning system, etc.). On completion, this form must be lodged to Council by one of the methods listed on the bottom of the page. Incomplete or illegible applications will not be accepted and will be returned.

### Office Use Only

Application Number

Receipt Number

Receipt Date

Total Fee Paid

### Part 1 - Site Address

Unit/Street Number(s)

Street(s)

Suburb(s)

Lot Number(s)

Section Numbers(s) (if applicable)

Deposited/Strata Plan(s)

### Part 2 - Development Research and Interpretation Sought

**Note:** Attach any additional details and supporting information to this form (if required).

### Part 3 - Applicant's Details

|   |                      |                      |
|---|----------------------|----------------------|
| Title                                     | Given Name(s)        | Family Name          |
| <input type="text"/>                      | <input type="text"/> | <input type="text"/> |
| Organisation/Company Name (if applicable) |                      | ABN/ACN              |
| <input type="text"/>                      |                      | <input type="text"/> |
| Address                                   |                      |                      |
| <input type="text"/>                      |                      |                      |
| Phone Number                              | Email                |                      |
| <input type="text"/>                      | <input type="text"/> |                      |

**Note:** All contact regarding applications will be made through the applicant. If you wish to authorise another person/company to be the contact for your application a separate written statement must be provided clearly stating their name and contact details.

### Part 4 - Conflict of Interest

Is the applicant or site owner:

- |  |                              |                             |
|--|------------------------------|-----------------------------|
| i. Camden Council?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| ii. A Councillor?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| iii. A Camden Council staff member principally involved in the exercise of Council's functions under the <i>Environmental Planning and Assessment Act 1979</i> ? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| iv. A member of Parliament (New South Wales or Commonwealth)?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| v. A relative (within the meaning of the <i>Local Government Act 1993</i> ) of a person referred to in ii to iv above?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

If you answered yes to any of the above, state their name(s):

### Part 5 - Applicant's Declaration

- All information in the application is, to the best of my knowledge, true and correct.
- I understand that the level and accuracy of the advice provided by Council will depend on the quality and detail of the information that I have provided.
- I understand that Council may determine that the development research and interpretation that I have sought can only be given through Council's formal pre-development application advice service.
- I understand that information provided with this application may be disclosed under the provisions of the *Government Information (Public Access) Act 2009* and correspondence from Council may be made available for viewing by the general public.

Applicant's Signature

Date

## Part 6 - Instructions for Applicants

Lodging an application requires a completed application form and payment of the applicable fee (refer to Council's [Fees and Charges](#))

**Lodge by E-mail:** [customer.service@camden.nsw.gov.au](mailto:customer.service@camden.nsw.gov.au)

**Lodge by Mail:** Camden Council, PO Box 183, Camden NSW 2570

**Lodge in Person:** 70 Central Avenue, Oran Park NSW 2570

**Payment by Credit Card:** Council's Customer Relations Team will telephone you to obtain your credit card payment.

**Note: All credit card transactions have a Merchant Service Fee applicable.**

**Payment by Cheque Made Payable to:** Camden Council.

70 Central Avenue, Oran Park NSW 2570 PO Box: 183, Camden NSW 2570 Phone: 13 22 63

Email: [mail@camden.nsw.gov.au](mailto:mail@camden.nsw.gov.au) Website: [www.camden.nsw.gov.au](http://www.camden.nsw.gov.au)

### Privacy Notification (Personal Information)

The information that Council is collecting from you is personal information for the purposes of the [Privacy and Personal Information Protection Act 1998](#) ('the PPIP Act') and Council's [Privacy Management Plan](#). This Privacy Notification outlines how Council collects, uses and protects your personal information.

Purposes of collection: Your personal information is being collected to process your application.

Intended recipients: The intended recipients of the personal information being collected are Council officers.

Supply: The supply of your personal information is to process your application you have requested. If the information is not provided, Council will not be able to process the application you have requested.

Access/correction: You have the right to access your personal information held by Council and to request the correction of any inaccurate or incomplete personal information Council holds about you. Council will consider any such application in accordance with the PPIP Act and its Privacy Management Plan.

Public register: You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the PPIP Act and its Privacy Management Plan.

Relevant agency: Council is the agency that is collecting and holding your personal information. Council's address and other contact details are detailed on this form.