



Application Form

Part 1 - Office Use Only

Receipt Number	Receipt Date	Total Fee Paid	Application Number
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Part 2 - Type of Application

<input type="checkbox"/> Development Application	<input type="checkbox"/> Construction Certificate - Engineering
<input type="checkbox"/> Modify Development Consent (Section 4.55)	<input type="checkbox"/> Compliance Certificate - Engineering
<input type="checkbox"/> Review Determination (Section 8.2)	<input type="checkbox"/> Subdivision Certificate

Part 3 - Site Description

Street Number(s)	Street Name(s)	Suburb(s)
<input type="text"/>	<input type="text"/>	<input type="text"/>
Lot Number(s)	Section Number(s) (if applicable)	Deposited/Strata Plan(s)
<input type="text"/>	<input type="text"/>	<input type="text"/>

Part 4 - Development Description

Estimated Cost of Development

\$

Part 5 - Australian Bureau of Statistics Schedule

(Describe the material of which the new work will be constructed)

Walls	Floor	Roof
<input type="text"/>	<input type="text"/>	<input type="text"/>
Frame	New Floor Area m ²	Number of Storeys
<input type="text"/>	<input type="text"/>	<input type="text"/>

Part 6 - Applicant Details

Title	Given Name(s)	Family Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Organisation / Company Name (if applicable)		
<input type="text"/>		
Address		
<input type="text"/>		
Phone Number	Email Address	
<input type="text"/>	<input type="text"/>	

Note. All contact regarding applications will be made through the applicant. If you wish to authorise another person/company to be the contact for your application a separate written statement must be provided clearly stating their name and contact details.

Part 7 - Owners Consent

Title	Given Name(s)	Family Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Organisation / Company Name (if applicable)	ABN / ACN	
<input type="text"/>	<input type="text"/>	
Address		
<input type="text"/>		
Contact Phone Number	Email Address	
<input type="text"/>	<input type="text"/>	
First Owner's / Authorised Delegate's Signature	Date	
<input type="text"/>	<input type="text"/>	
Second Owner's / Authorised Delegate's Signature	Date	
<input type="text"/>	<input type="text"/>	
Third Owner's / Authorised Delegate's Signature	Date	
<input type="text"/>	<input type="text"/>	

Note. If there is insufficient room above you can provide a signed letter from the respective owners consenting to the lodgement of the application.

If the site is owned by multiple persons, organisations or companies, each must provide owner's consent.

If you are providing owner's consent on behalf of an organisation or company, in doing so you acknowledge that you are a delegate of that company and are authorised to provide owner's consent on behalf of the company.

If a site is strata titled and a development involves any common property on the site, owner's consent from the Strata Body Corporate must be provided in addition to the site owner's consent.

Please note that if you have only recently purchased the site, Council's records may still identify the previous site owner as the owner of the site. In this circumstance a letter from your conveyancer or solicitor stating that you are now the owner of the site must be provided.

Part 8 - Integrated Development

(Tick if applicable and separate approval is required)

- Permits for aquaculture, dredging or reclamation work, works to marine vegetation or obstruction of waterways
Fisheries NSW - Fisheries Management Act 1994.
- Approval for works to an item listed on the State Heritage Register
Office of Environment and Heritage - Heritage Act 1977.
- Grant of an Aboriginal heritage impact permit
Office of Environment and Heritage - National Parks and Wildlife Act 1974.
- Environment protection licences for scheduled development/activities and certain non-scheduled activities
Environment Protection Authority - Protection of the Environment Operations Act 1997
- Consent for works on State roads
Roads and Maritime Services - Roads Act 1993
- Authorisation for subdivision bush fire safety or special fire protection purposes
NSW Rural Fire Service - Rural Fires Act 1997
- Water use approval, water management work approval or activity approval
Department of Primary Industries Water - Water Management Act 2000

Part 9 - Conflict of Interest

Is the applicant or site owner:

- (a) Camden Council? Yes No
- (b) A Councillor? Yes No
- (c) A Council staff member principally involved in the exercise of Council's functions under the *Environmental Planning and Assessment Act 1979*? Yes No
- (d) A member of Parliament (New South Wales or Commonwealth)? Yes No
- (e) A relative (within the meaning of the *Local Government Act 1993*) of a person referred to in (b) to (d) above? Yes No

If you have answered yes to any of (b) to (d) above, state their name(s):

Part 10 - Builder's Details

Title	Given Name(s)	Family Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Organisation / Company Name (if applicable)		Licence / Permit Number
<input type="text"/>		<input type="text"/>
Address		
<input type="text"/>		
Contact Number	Email Address	
<input type="text"/>	<input type="text"/>	

Note. Home Owner's Warranty Insurance is required for work where the contract value is over \$20,000. If owner building, an Owner Builder Permit is required for building work exceeding the value of \$10,000.

Part 11 - Applicant Declaration

Under Section 10.4 of the *Environmental Planning and Assessment Act 1979* any reportable political donation to a Councillor and/or any gift of a Councillor or Council employee within a two year period before the date of this application must be publicly disclosed. Are you aware of any person with a financial interest in this application who made a reportable donation or gift in the last two years? If yes, complete a Political Donation and Gifts Disclosure Statement and lodge it with this application. If no, in signing this application you undertake to advise the Council in writing if you become aware of any person with a financial interest in this application who has made a political donation or has given a gift in the period from the date of lodgement of this application and the date of determination. Failure to disclose relevant information is an offence under the *Environmental Planning and Assessment Act 1979*. It is an offence to make a false disclosure statement.

- I apply for approval to carry out the development described in this application. All information in the application is, to the best of my knowledge, true and correct.
- I understand if the information is incomplete, the application may be rejected or more information may be requested.
- I accept processing delays will arise if there are inadequacies with the application.
- I declare the electronic data provided is a true copy of all plans and documents submitted with this application.
- I understand Council may use the material provided for public exhibition purposes.
- I understand the material provided may be made available to the public for inspection at Council's offices and on Council's website.
- I am authorised by the copyright holder of all material submitted with this application to provide the material to Council. In doing so I understand, and the copyright holder acknowledges, that the material may be made publicly available at Council's offices, on Council's website and to third parties on request both during and after the assessment is completed.

Applicant Signature

Date

Part 12 - General Information

- Development consent is required for many types of building work, subdivision, signage, use of a premises and demolition.
- You may also apply to modify a development consent by using this application form.
- Complying development certificates are issued by Council or a private certifier. These replace development consents and for some types of development.
- Construction certificates are required to certify that the development complies with the Building Code of Australia and/or Council's Engineering Specifications. Construction certificates can be obtained from Council or a private certifier.
- The builder cannot be the applicant for a construction certificate unless they are also the owner of the site. The builder cannot appoint the Principal Certifying Authority.
- Subdivision certificates are required for the registration of the plan of subdivision under the *Conveyancing Act 1919*.
- Other approvals may also be required, e.g. approval to install/operate an on-site sewage management system under the *Local Government Act 1993* if your site is not connected to sewer.
- **All information required by the relevant information checklist(s) must be submitted or Council will not accept your application. The decision as to whether or not the information you have submitted is satisfactory rests with Council.**
- Information submitted with this application may be made accessible to Council staff or in response to requests made under the *Government Information (Public Access) Act 2009*.