



Development Application Lodgement Checklist Dwellings and Dwelling Extensions

| Required Information | Applicant Check | Customer Service Check |
|--|------------------------------|-----------------------------|
| Completed Development Application Form | <input type="checkbox"/> | <input type="checkbox"/> |
| Development Application Fee Quote | | <input type="checkbox"/> |
| Is the subject lot(s) registered? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Customer Service: | <u>Print Name</u> | <u>Signature</u> |
| | | <u>Date</u> |

| Required Information | Applicant Check | Development Officer Check |
|---|--------------------------|---------------------------|
| Site Plan – 1 copy provided (A3 Size) (Scale 1:200) <i>Location of the proposed development existing and proposed buildings/structures. Shows any structures to be demolished, vegetation to be removed, setbacks to all boundaries, top of kerb benchmark point and contours. For urban release areas, any benchmark point and contours are to be to Australian Height Datum</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| Floor Plans – 1 copy provided (A3 Size) (Scale 1:100) <i>Outline proposed development including room names, areas and dimensions, Sydney Water Quick Check agent stamp, ground levels, finished floor levels and ridge levels</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| Elevations – 1 copy provided (A3 Size) (Scale 1:100) <i>All elevations boundary to boundary including location of doors, windows, any earthworks proposed, ground levels, finished floor levels and ridge levels</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sections – 1 copy provided (A3 Size) (Scale 1:50 / 1:100) <i>Any earthworks proposed, ground levels, finished floor levels and ridge levels. Both long and cross sections provided and include the roof pitch</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| Statement of Environmental Effects – 1 copy provided <i>Full description of proposed development and assessment against Council's DCP</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| Notification Plans – 1 copy provided (A4 size) <i>A4 in size. To include site plan and elevations with levels</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| Shadow Diagrams (for two storey dwellings / dwellings extensions only) – 1 copies provided (A3 Size) (Scale 1:100) <i>To show shadow impact at 9am, midday and 3pm during midwinter</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| Drainage Concept Plan – 1 copy provided (A3 Size) (Scale 1:100 / 1:200) <i>Proposed stormwater design to indicate method of drainage proposed. Drainage concept plan to include levels as required for the site plan</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| Waste Management Plan – 1 copy provided <i>Prepared in accordance with Council's DCP</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| BASIX Certificate – 1 copy provided | <input type="checkbox"/> | <input type="checkbox"/> |
| Bushfire Report from NSW RFS Qualified Consultant (if applicable) | <input type="checkbox"/> | <input type="checkbox"/> |
| Any Related Pre-DA Advice Letter issued by Council – 1 copy provided <i>Any information requested in a related Pre-DA advice letter</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| Other required approvals (Required prior to CC but can be applied for now) <ul style="list-style-type: none"> • Driveway Crossing Approval – For any new driveway crossover • Road Opening Permit – New stormwater or service connections within the road reserve | <input type="checkbox"/> | <input type="checkbox"/> |
| Digital Record of All of the Above Information | <input type="checkbox"/> | <input type="checkbox"/> |
| Development Officer: | <u>Print Name</u> | <u>Signature</u> |
| | | <u>Date</u> |