# ROAD OCCUPANCY PERMIT APPLICATION

**Office Use Only**

APP. No: ___________________________ File No: ___________________________

## SECTION A. Property Details

<table>
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<tr>
<th>Street Address</th>
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<th>Suburb</th>
<th>Post Code</th>
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## SECTION B. Type of Application

- [ ] Road Occupancy Permit

  Please tick which best describes the activity to be completed:

  - [ ] Crane / Concrete Pump
  - [ ] Works Zone / Truck Zone
  - [ ] Hoarding Zone (over footway)
  - [ ] Shoring / Ground Anchors
  - [ ] Skip Bin
  - [ ] Other road occupancy - except Special Events - that does not require excavation of the road or verge. Identify activity in ‘Description of Proposed Works’ below

## SECTION C. Description of Proposed Works (including Estimated Dates and Times)

Please provide a brief description of the activity associated with this application (attach certified Traffic Control Plans as required):

<table>
<thead>
<tr>
<th>Description of Proposed Works</th>
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</table>
SECTION D. Owner's Consent (not Required for Road Reserve)

As owner(s) of the land to which this application relates, I/we consent to this application.

Please provide name, address and phone number:

Owner A

Owner B

Signature A                                                                                        Date

Signature B                                                                                        Date

SECTION E. Details of the Applicant Undertaking the Work

Name

If Company, Contact Person

Street Address

Suburb     Postcode

Business Phone     Mobile Phone

Email (compulsory)
Applicant Declaration

I, the undersigned, formally apply to obtain a Road Occupancy Permit in accordance with the Council Specifications, Standard Drawings, Environmental and other applicable legislation relating to this application. The owner(s) (if different from the applicant) of the above property has consented to the lodgement of this application to Camden Council.

Signed (Applicant)

Date

☐ Copy of Public Liability Insurance to a value of at least $20,000,000 attached

SECTION F. Information Delivery Options

☐ Mailed

☐ Emailed to:

☐ Left at Camden Council for collection

SECTION G. Payment Details

Office Use Only

<table>
<thead>
<tr>
<th>Fee Details</th>
<th>Account No.</th>
<th>Fee</th>
<th>Date</th>
<th>Receipt</th>
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<tbody>
<tr>
<td>04650.1069.267 ROCC</td>
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Payment Method

Please tick preference:

☐ Over the phone - a member of our Customer Relations Team will call you to take your credit card payment when processing your application/request. Payment name and contact:

Contact Name ______________________ Contact number ______________________

☐ Via Mail – Please attach cheque or money order to your mailed in application/request. If emailing your application/request, payment over the phone is preferred to avoid unnecessary delays, alternatively, pay in person as per below.

☐ In Person – to make payment in person attend one of Council’s Customer Service Hubs at:
  o Camden Council (main office) – 70 Central Ave, Oran Park
  o Camden Library
  o Narellan Library

Payment methods include cash, cheque, money order, EFTPOS and credit cards

Note: All credit card transactions have a .77% Merchant Service Fee applicable

70 Central Avenue, Oran Park NSW 2570  PO Box 183, Camden NSW 2570  Phone: (02) 4654 7777  Email: mail@camden.nsw.gov.au  Website: www.camden.nsw.gov.au