

## ORDINARY COUNCIL

ORD07

**SUBJECT: TENDER T006/2019 - SPRING FARM COMMUNITY CENTRE**  
**FROM:** Director Community Assets  
**TRIM #:** 19/97323

### PURPOSE OF REPORT

To provide details of the tenders received for contract T006/2019, Spring Farm Community Centre, and to recommend that Council accept the tender offered by HPAC Pty. Ltd.

### BACKGROUND

Council has allocated S7.11 developer contributions for the the design and construction of a new multipurpose community facility at Spring Farm.

The project site is located on Richardson Road, Spring Farm opposite the neighbourhood shopping complex and adjoins the existing town park.



The works will include a building of approximately 500m<sup>2</sup> consisting of an activity hall, meeting room, foyer, kitchen and amenities. Fitout of the building, a carpark of 26 spaces and associated landscaping works is included in the scope of works for this tender.

Councillors were briefed on the design of the proposed new facility in June 2018.

A building contractor is now required to act as the Principal Contractor for the site and be responsible for the construction works. The Contractor will manage all subcontractors and direct, coordinate and integrate their output at all stages.

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## **MAIN REPORT**

### **Invitation to Tender**

To ensure high quality submissions were received, procurement of a building contractor for the project was undertaken in two stages. The first stage was to issue an open Expression of Interest (EOI) to select suitable firms to participate in a tender. The second stage of the procurement process was for a tender with the selected firms.

The invitation to submit an expression of interest was advertised in the local newspapers and the NSW e-tendering website on 12 September 2018 with no restrictions as to those organisations that may respond. The EOI closed on 3 October 2018 with twenty (20) submissions received. Seven firms were assessed as suitable for participating in the tender. The assessment of those responses was approved by the Director of Community Assets on 05 November 2018.

The selected list of tenderers were the following companies listed in alphabetical order:

<b><i>Company</i></b>	<b><i>Location</i></b>
Avant Constructions Pty Ltd	Glendenning, NSW
AXIS Constructions	Wetherill Park, NSW
Belmadar Pty Ltd	Naremburn, NSW
Dynamic Projects (AUS) Pty Ltd	Moorebank, NSW
HPAC Pty Ltd	Lane Cove, NSW
Project Coordination (Australia) Pty Ltd	Unanderra, NSW
Westbury Constructions	Bella Vista, NSW

The selected tenderers were invited to submit tenders on 13 February 2019. The tenderers were asked to provide a lump sum price for the works. Tender returns closed on 13 March 2019. All of the companies selected to tender provided a tender submission

### **Tender Evaluation**

The intention of the tender process is to appoint a contractor with proven capacity and experience in similar scale projects as well as providing best value and quality services to Council.

A tender evaluation panel was established, and the submissions were assessed on price and non-price factors as agreed by the evaluation panel. Price was given a weighting of 70% and non-price factors a weighting of 30%.

Non-price factors considered for this project included:

- Methodology;
- Completion of detailed pricing schedules;
- Conditions and qualifications;
- Experience in similar projects and capacity;
- Proposed team;
- Program; and
- Work Health and Safety.

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HPAC Pty Ltd provided the most competitive tender in terms of cost and meeting the requirements of Council's tender documentation. The company has a proven track record for constructing works of a similar nature and scale.

The panel members were unanimous in recommending that the tender by HPAC Pty Ltd represented the best value to Council.

A summary of the tender assessment is provided in the **supporting document**. Please note this information is commercial-in-confidence.

### **Relevant Legislation**

The tender has been conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Purchasing and Procurement Policy.

### **Critical Dates / Time Frames**

HPAC Pty Ltd has submitted a program to complete the works by September 2019. This timeframe does not allow for delays caused by wet weather or unforeseen site conditions, which are allowable extensions of time under the contract.

### **FINANCIAL IMPLICATIONS**

Council has sufficient budget allocation from Section 94 funding to proceed with the proposed works in accordance with the terms and conditions of the tender.

### **CONCLUSION**

HPAC Pty Ltd has provided a conforming tender. The tender assessment concludes that their offer represents the best value to Council and the company has a proven track record of performance on projects of a similar nature.

### **RECOMMENDED**

**That Council accept the tender provided by HPAC Pty Ltd in the lump sum of \$2,558,872 (excluding GST) as per the terms and conditions of tender T006/2019 – Spring Farm Community Centre.**

### **ATTACHMENTS**

1. T006/2019 - Spring Farm Community Centre - *Supporting Document*

### **Ordinary Council Resolution**

Resolution: Moved Councillor C Cagney, Seconded Councillor Symkowiak that Council accept the tender provided by HPAC Pty Ltd in the lump sum of \$2,558,872 (excluding GST) as per the terms and conditions of tender T006/2019 – Spring Farm Community Centre.

ORD56/19 THE MOTION ON BEING PUT WAS **CARRIED**

(Councillors Sidgreaves, Symkowiak, Fedeli, C Cagney, A Cagney, Farrow, Mills and Morrison voted in favour of the Motion. No Councillors voted against the Motion.)