

# Minutes

## Events Reference Group Meeting

Camden Council  
Administration Centre  
70 Central Avenue, Oran Park

Wednesday 18 October 2023





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## **INFORMAL MEETING COMMENCED AT 5.39PM**

### **PRESENT**

Mr Ted Gillroy (Chair), Mr Syd Hyett, Ms Jo Martin, Ms Melissa Musgrave.

### **ALSO IN ATTENDANCE**

Kaela Hazell – Acting Team Leader Events  
Caitlin Burns – Acting Senior Events Officer

### **ACKNOWLEDGEMENT OF COUNTRY**

Mr Gillroy read the Acknowledgement of Country.

### **APOLOGIES AND LEAVES OF ABSENCES**

Cr Ashleigh Cagney – Mayor of Camden  
Cr Paul Farrow  
Cr Usha Dommaraju  
Cr Lara Symkowiak  
Ms Aileen Fernandez  
Mr Keith Maddock

### **DECLARATIONS OF INTEREST**

- Mr Gillroy declared that he is part of the Macarthur Lions Club of Camden
- Ms Musgrave advised that she is no longer on the committee for Camden Musical Society
- Ms Martin advised that she is no longer part of the Camden Show Society

Moved: N/A, Seconded: N/A

### **CONFIRMATION OF MINUTES**

That the Minutes for the Events Reference Group Meeting held on Wednesday 2 August 2023, copies of which have been circulated, be confirmed and adopted.

### **BUSINESS ARISING**

- **Action items from business arising from August minutes:**  
N/A
- Council representatives provided feedback that was received from the Camden Festival surveys
  - Mr Hyett put forward a suggestion to include a town crier for Unlock Camden

## **1. Camden Christmas Festivities 2023:**

- Council representatives provided an update on Camden Christmas Festival and Oran Park Christmas Concert
- Ms Musgraves advised that Camden Musical Society should perform at the events.
  - Council representative advised that they were contacted to submit an expression of interest however they did not apply.
- Ms Musgraves suggested having a live radio station set up from the event.
- Ms Musgraves advised that Courney Borg is the promo manager at C91.3 as a contact to have the events promoted via their channels.
- Feedback that the roving performers at the Oran Park Christmas Concert were distracting and took away from the performers on stage.
- Events reference group members informed Council representatives of an interest to volunteer at the event.

### **Actions:**

- Council to follow up Camden Musical Society to discuss performance opportunities at the Christmas events.
- Council to discuss options to have a live radio broadcast at the Camden Christmas Festival.
- Council representatives to look into the volunteer process to advise members who are interested in volunteering.

## **2. Australia Day 2024**

- Council representatives advised the proposed event including the annual parade and small activations to support the parade. A time change was confirmed with a start time of 10am rather than 11am due to the heat experienced at past events. Changes to the parade route were also discussed and Council representatives advised the proposed changes are being reviewed and are awaiting approval.
- Council representative advised the Australia Day nominations are open and will be sent out by the end of October.
- Events reference group members volunteered to be on the panel to for the assessment of award nominations.

### **Actions:**

- Council to discuss the effects the parade time change will have on the Citizenship Ceremony held at the Civic Centre.
- Council to send out an expression of interest to Events Reference Group members for the Australia Day Awards panel.

## **GENERAL BUSINESS**

- Ms Musgraves asked if there is opportunities Council can offer the Events Reference Group members to participate. She expressed interest in stage manager scheduling and operations.
- A request for a Light Up event that isn't a Christmas themed event.

**MEETING CLOSED AT 6.29pm**

**NEXT MEETING TO BE HELD Wednesday, 6 December 2023 at 10.30am**