



Section 96 Modification Application Lodgement Checklist

Required Information		Applicant Check	Customer Service Check
Completed Development Application Form		<input type="checkbox"/>	<input type="checkbox"/>
Development Application Fee Quote			<input type="checkbox"/>
Customer Service:	<u>Print Name</u>	<u>Signature</u>	<u>Date</u>

Required Information		Applicant Check	Development Officer Check
Modified Plans – 1 copy provided (A3 size) (Scale 1:100 / 1:200) <i>Updated plans clearly showing the proposed modifications to the approved development</i>		<input type="checkbox"/>	<input type="checkbox"/>
Statement of Environmental Effects – 1 copy provided <i>Full description of proposed modifications to the approved development Outline of potential environmental impacts and assessment against SEPPs, LEP and DCP</i>		<input type="checkbox"/>	<input type="checkbox"/>
Any Related Pre-DA Advice Letter issued by Council – 1 copy provided <i>Any information requested in a related Pre-DA advice letter</i>		<input type="checkbox"/>	<input type="checkbox"/>
Cost of Development Estimate/Quantity Surveyor's Report Prepared in Accordance with Planning Circular PS 13-002 – 1 copy provided <i>Prepared by a suitably qualified person/quantity surveyor as outlined in the circular</i>		<input type="checkbox"/>	<input type="checkbox"/>
Digital Record of All of the Above Information		<input type="checkbox"/>	<input type="checkbox"/>
<p>This type of application often requires additional information and/or copies of plans and documents in addition to those listed above. The applicant is to contact Council's Development Branch for these additional requirements prior to lodging the modification application.</p> <p>Development officer with whom the application was discussed:</p>			
Development Officer:	<u>Print Name</u>	<u>Signature</u>	<u>Date</u>

Development Officer Comments (if necessary)
