



Complying Development Application Lodgement Checklist

Required Information for Lodgement	N/A	Applicant Check	Officer Check
Completed Complying Development Application Form		<input type="checkbox"/>	<input type="checkbox"/>
Payment of Application Fees <i>(including payment of Long Service Levy)</i>		<input type="checkbox"/>	<input type="checkbox"/>
Site Plan – 1 copy provided (A3 Size) (Scale 1:200) <i>Location of the proposed development existing and proposed buildings/structures. Shows any structures to be demolished, vegetation to be removed, setbacks to all boundaries, top of kerb benchmark point and contours. For urban release areas, any benchmark point and contours are to be to Australian Height Datum</i>		<input type="checkbox"/>	<input type="checkbox"/>
Floor Plans – 1 copy provided (A3 Size) (Scale 1:100) <i>Outline proposed development including room names, areas and dimensions, ground levels, finished floor levels and ridge levels</i>		<input type="checkbox"/>	<input type="checkbox"/>
Elevations – 1 copy provided (A3 Size) (Scale 1:100) <i>All elevations boundary to boundary including location of doors, windows, any earthworks proposed, ground levels, finished floor levels and ridge levels</i>		<input type="checkbox"/>	<input type="checkbox"/>
Sections – 1 copy provided (A3 Size) (Scale 1:50 / 1:100) <i>Any earthworks proposed, ground levels, finished floor levels and ridge levels. Both long and cross sections provided and include the roof pitch</i>		<input type="checkbox"/>	<input type="checkbox"/>
Drainage Concept Plan – 1 copy provided (A3 Size) (Scale 1:100 / 1:200) <i>Proposed stormwater design to indicate method of drainage proposed. Drainage concept plan to include levels as required for the site plan</i>		<input type="checkbox"/>	<input type="checkbox"/>
Notification Plans – 1 copy provided (A4 Size) <i>To include site plan and elevations with levels</i>		<input type="checkbox"/>	<input type="checkbox"/>
BASIX Certificate – 1 copy provided <i>Applicable to dwellings, residential construction work exceeding \$50,000 or swimming pools which exceed 40,000 litres</i>		<input type="checkbox"/>	<input type="checkbox"/>
Housing Specifications – 1 copy provided		<input type="checkbox"/>	<input type="checkbox"/>
Waste Management Plan – 1 copy provided <i>In accordance with Council's DCP</i>		<input type="checkbox"/>	<input type="checkbox"/>
Structural Engineering Details – 1 copy provided (A3 size) <i>Prepared by an Accredited Structural Engineer and is to demonstrate compliance with relevant site classification and relevant salinity report.</i>		<input type="checkbox"/>	<input type="checkbox"/>
Mine Subsidence Board Approval Endorsed Plans - 1 copy provided <i>Required where site is identified as being subject to Mine Subsidence</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BAL Certificate – 1 copy provided <i>Required where site is identified as being Bushfire Prone Land. This certificate shall be prepared by a consultant recognised by the Rural Fire Service and shall certify the site is BAL-29 or less.</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flood Certificate– 1 copy provided <i>Required where the site is identified as being locate on a Flood Control Lot. This flood certificate shall include design certification from a practising structural engineer.</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Insurance (Home Owners Warranty or Owner Builders Permit) <i>Required prior to commencement where not submitted at lodgement.</i>		<input type="checkbox"/>	<input type="checkbox"/>
Road Opening Permit and New Standard Residential Driveway Crossing Application – 1 copy provided <i>Permit issued by Camden Council for driveway construction and can be applied for concurrently with complying development application.</i>		<input type="checkbox"/>	<input type="checkbox"/>
S68 Approval for Onsite Effluent Disposal – 1 copy provided <i>Permit issued by Camden Council for onsite effluent disposal required for unsewered lots.</i>		<input type="checkbox"/>	<input type="checkbox"/>
Complying Development Assessment Checklist – 1 copy provided <i>Recommended to be submitted, however not a requirement for lodgement of applications</i>		<input type="checkbox"/>	<input type="checkbox"/>
Any Related Pre-DA Advice or Discussions with Council Staff		<input type="checkbox"/>	<input type="checkbox"/>
Contract for Certification Work – 1 copy provided		<input type="checkbox"/>	<input type="checkbox"/>
Principal Certifying Authority Appointment – 1 copy provided		<input type="checkbox"/>	<input type="checkbox"/>
Digital Record of All of the Above Information		<input type="checkbox"/>	<input type="checkbox"/>
Development Officer:	<u>Print Name</u>	<u>Signature</u>	<u>Date</u>