



Camden Council

2012/13 Statutory Report



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Overseas Visits Undertaken By Councillors, Council Staff & Other Persons Representing Council

During the 2012/13 reporting period, there were no overseas visits undertaken by Councillors, Council Staff & Other persons representing Council.

Payment of Expenses and Provision of Facilities to the Mayor and Councillors

Councillors are eligible for a range of entitlements and remunerations associated with their role, including reimbursement of expenses incurred in carrying out their civic duties and provision of facilities to assist in fulfilling their obligations.

To ensure proper use of facilities and engagement of expenses by Councillors, Council is required to adopt a Payment of Expenses and Provision of Facilities to the Mayor and Councillors Policy (Expenses & Facilities Policy). This Policy is reviewed and adopted annually, enabling the Council itself to determine what expenses it will cover and what facilities it will provide to Councillors (within reason).

The objectives of the Expenses & Facilities Policy are to:

- Ensure consistency in the application of reimbursement of expenses and provision of facilities to Councillors in an equitable and non-discriminatory manner;
- Provide a level of support to Councillors to assist them in representing the interests of the community; and
- Ensure transparency and accountability in the reimbursement of expenses incurred by Councillors.

In 2012/13, the following expenses were incurred by the Mayor and Councillors:

Councillor Expenses	
Dedicated Office Equipment	\$1,199.42
Telephone	\$6,737.50
Conferences/Seminars	\$0
Training	\$0
Interstate Visits - all costs	\$0
Overseas Visits	\$0
Expenses for Spouses	\$0
Child Care	\$0
TOTAL	\$7,936.92

Councillor Allowance

Mayoral Allowance \$34,000.30

Councillor Allowances \$137,393.76

Major Contract Awards Legal Proceedings

All New Contracts During 2012/13		
Nature of Goods and Services Supplied	Name of Contractor	Total Amount Payable (excl GST)
Narellan Community Centre	Momentum Built	\$1,274,641.00
Roundabout Construction	TJ & RJ Fordham	\$191,443.00
Ron Dine Club House	Bermagui Constructions	\$1,025,302.00
Concreting and Streetscape Lodges Road	Lamond Construvtions	\$320,000.00

Outstanding Payments From Previous Period/Current Made To All Contracts During 2012/13		
Nature of Goods and Services Supplied	Name of Contractor	Total Amount Payable (excl GST)
Lodges and Link Roads	TJ & RJ Fordham	\$3,333,236.00
Reinstate Watermain Spring Road	Roberts Civil	\$182,859.55
Streetlighting Lodges Road	Transelect	\$556,036.55
Telstra Asset Lodges Road	Telstra	\$438,431.83
Reinstate HV & Transmission Lines Spring Road	Transelect	\$695,095.73
Spring Road	TJ & RJ Fordham	\$111,600.05

Legal Proceedings

Legal Actions resolved during the 2012/13 reporting period.

Legal Proceedings				
Defendant	Offence	Plea	Result	Legal Expenses
Lindgreen	Appeal to Penalty Notice - Not stand vehicle in marked parking space	Guilty	Dismissed Section 10	Nil
Skandalis	Appeal to Penalty Notice - Burn Anything in the Open in a Schedule 8 Part 3	Guilty	Dismissed Section 10(1)(a) \$220 costs awarded	\$550.50 solicitors fees
E & K Rafailidis	Breach of Conditions of Consent	N/A	Order to demolish works from Land & Environment Court	\$51,519.50
B Shipley	Disobey No Stopping Sign	Heard in ansence of defendant	Guilty	Nil

Approximately \$52,070.00 was expended in relation to legal proceedings taken by or against Council (legal and court costs, settlements etc) during the 2012/13 reporting period.

Private Works

Council carried out work on private land or on behalf of owners of private land under section 67 which include the construction of dish crossings, driveway crossover, road making and kerb and guttering.

Works Undertaken on Private Land	\$4,015.76
Cost Subsidised by Council	Nil
Private Works Expenditure	\$4,015.76
Private Works Income	\$7,395.21

These figures do not include private works carried out by Council solely or jointly for another Council or public authority; nor any graffiti removal work carried out by Council in accordance with Section 67A or 67B.

Contributions/Donations Under Section 356 (Financial Assistance Program)

There are five types of grants available under Council's Community Financial Assistance Program, as outlined in the table below.

Community Financial Assistance Program 2012/13		
Program Name	Number Funded	Amount
Community Small Grants	28 projects	\$80,000.00
Donations for Charitable Purposes	11 organisations and individuals	\$5,180.00
Gifted Persons	24 individuals	\$8,239.26
Cultural Performance Subsidy	10 community events	\$9,280.00
Annual subsidies	10 organisations	\$86,540.00
Total Amount		\$189,239.26

External Bodies Exercising Delegated Council Functions - Community Management Committees

Committee	Highlights
Camden Seniors Program	<p>The object of the Camden Seniors Programme Committee is to organize and run four major projects for seniors in the Camden and surrounding areas each year. They include:</p> <ol style="list-style-type: none"> 1. Christmas dinner at Camden Civic Centre late November 2. Seniors Concert at the Camden Civic Centre during Senior's week. 3. Autumn picnic luncheon at Belgenny Farm in May. 4. Morning Tea and guided tour of gardens at Australian Botanic Garden at Mt Annan planned for September next. This is a new function which replaces our previously run Seniors Expo. <p>The committee also subsidise the cost of one of the buses organized for the seniors south coast tour arranged by Council, also during Seniors Week.</p> <p>With the exception of the new activity down for September at Mt Annan all functions are well supported with attendances above 180-200 seniors each year. The attendances at our concert have often been above 300.</p> <p>The attendance at Mt Annan is expected to be in the vicinity of 160 and the arrangements will be 80 attendees on the bus tour and a second 80 having their morning tea. The groups will reverse at the completion of the first sittings.</p> <p>There are a group of various artists at the Concert which is broken into two sessions with a lunch break between the sessions the lunch is provided by the Committee. Artists are also engaged for both the Christmas Dinner and the Autumn Picnic. Lunch is also provided by the Committee at these functions.</p> <p>The Committee subsidise part of the Christmas Dinner cost to Senior's we also give all those attending a present. A small charge to those attending plus monies raised through raffles of donated prizes covers most of the cost of the Autumn Picnic. This will also apply to the Mt Annan function in September. The Seniors Concert is free to those attending.</p> <p>The committee is heartened by the complimentary comments usually received by attendees. We do get some adverse ones of course at times. All these assist us in future planning.</p>

<p>Bicentennial Equestrian Park</p>	<p>The Bicentennial Equestrian Park has been very busy hosting many sporting, educational equine and community functions this year. In the last few months alone there have been many private functions from the community to celebrate birthdays, family reunions, christenings, special awards and external committee/management meetings.</p> <p>Equine activities are many and varied with Campdrafting Competitions and training days, Rodeo, Polocrosse National Championships. Miniature Horse Competition, Equestriad Eventing with over 620 competitors (the largest held anywhere in Australia!) Camden High Equestrian Carnival, Cobbitty Pony Club regular training and annual Zone Championships, The Oaks Pony Club Camp, Police Training and Mounted Games, Horseball Association State Championships, ESP Show jumping Championships, Eventing NSW Schools Holiday Camp, Commonwealth Clydesdales Muster, Moss Vale Polocrosse Carnival, Sydney Polocrosse Club Training and club competitions.</p> <p>Community support is really strong, apart from the social functions mentioned there have been other local School activities plus orienteering, cross country running carnivals for all local public schools; Elderslie HS Cross Country Carnival, Australian Dog Squad training, regular dog walkers and locals walking in the park, Private & family Recreational Riders, BEP Mens Shed and more. In August The Moscow Circus will be for 2 weeks on the Park facing Cawdor Road area.</p> <p>The committee estimates that there have been around 50,000 people through the Park this year. It is a busy Park with an active and dedicated Committee who have many new plans underway taking our vision through to 2020. You may notice local miniature icons appearing along Cawdor Road to build our miniature “village” alongside cross country jumps ...the St Johns Church and Steeple and Court House are complete with the fire station well under way.... Stage 1 Feasibility for the proposed National Equine Museum is almost complete and plans for a major garden beautification are under way....both on our Park.</p>
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<p>Camden International Friendship Association (CIFA)</p>	<p>The principal on-going activities of CIFA remain the organization of the two school students' visits, Kashiwa students to Camden in August and Camden students to Kashiwa in October. Following the 2010 tsunami and Fukushima crisis, this was at risk because of parental concerns for the safety of their children and Department of Education and Training reluctance to authorize the excursion. In 2010 the Camden students' visit was cancelled and in 2011 went ahead with a small number of students, so had to be heavily subsidised by CIFA. Then in 2011 it once more required to be subsidized because fewer than the required twelve students came forward. CIFA are grateful for continuing Council support, as, without it, the inter-change would have collapsed during the period of greatest anxiety. Preliminary work in 2013 suggests that the visit will be back to full strength. Throughout, the Kashiwa students visit to Camden has proceeded successfully, with a camp at Wooglemai, home-stays, a Blue Mountains excursion and a Bush Dance.</p> <p>In November CIFA celebrated the twentieth anniversary of the friendship agreement between Camden and Kashiwa, with representatives of Kashiwa City Council joining with members of the Kashiwa International Friendship Association at a celebration dinner sponsored by Camden Council and meeting with Camden Council representatives. The KIRA members, accompanied by some CIFA members, then went on a Jacaranda Tour, which took in Sydney, the Cowra Japanese Cemetery and Canberra, in addition to Camden.</p> <p>CIFA is currently investigating the possibility of an Artists Tour of Japan in 2014.</p>
<p>Camden Town Farm</p>	<p>The Camden Town Farm Committee continues to meet regularly to discuss the management of this important community facility. Interest from the community to use the Farm for community functions the Justice Project Sunset Movie Screening. The restoration of the heritage barn in early 2013 has already resulted increased interest in the site as a wedding ceremony and photo location. Additional funds provided in the 2013/14 budget will enable the Committee the replace fences, improve the irrigation system and to increase the number of livestock. The Community Garden, located at the Farm continues to grow with both community organisations and individuals taking up membership. Fresh herbs grown in the Community Garden are available for sale at the Produce Markets held at the Farm each second and third Saturday of the month.</p>

Statement of all Companies in Which the Council Held a Controlling Interest During 2012/13

Council did not hold a controlling interest in any companies during the 2012/13 reporting period.

Partnerships, Co-Operatives and Joint Ventures During 2012/13

It should be noted that Council is a Shareholder in the Southern Phone Company for two shares at \$1.00 each being one A class share and one in the B to ZZ class.

Statement of Employee Relations Activities and Statement of Activities Undertaken By Council To Implement Its EEO Management Plan

- In accordance with relevant legislation, policy and procedure, the recruitment of staff is based on merit principles ensuring the most suitable candidate is selected and all applicants are afforded equal opportunity. Recruitment of new employees has increased due to staff turnover, increased retirement numbers due to an ageing workforce and increased growth.
- A full review of Council's EEO Management Plan is scheduled.
- Processes to streamline recruitment and promote Council as an Employer of Choice continue to be implemented.
- Recruitment and Selection and EEO Training continues to be provided for all staff required to participate in recruitment panels.
- A review of Council's Workforce Plan has been completed and a number of strategies have been implemented.
- Council continues to manage its employees in accordance with all relevant Award provisions and other employment related legislation.
- Further development of Council's Work, Health and Safety Management System continues.
- A Corporate Safety Team has been formed to further advance safe work procedures.
- The commitment to maintaining good employee relations remains a high priority and is facilitated through consultation and communication.
- Counselling, mediation and employee support is provided through the Employee Relations Branch and continued funding of Council's Employee Assistance Programme, a confidential counselling service provided by an external company.
- Employment opportunities continue to be provided for young people in our local area through Council's very successful Traineeship Programme. The success of our trainees and apprentices is evidenced by the number nominated for awards and both local and Regional levels.
- The outstanding work of Council employees has continued to be recognised through award ceremonies including Rotary Pride of Workmanship and other awards specific to professional disciplines.
- Employment based policies and procedures continue to be reviewed and updated.
- The new Working With Children Check requirements have been implemented in relation to all designated positions.

General Manager Remuneration

Total Remuneration Package as at 30 June 2013

General Manager	\$266,321.81
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Senior Staff Remuneration

Total Remuneration Package as at 30 June 2013

Director Governance	\$218,021.57
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Director Works & Services (Acting)	\$162,151.20
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Director Development & Environment	\$199,875.00
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Note: Total package includes the total value of the salary component of package, the total amount of any bonus payments, performance or other payments that do not form part of salary component, total employer's contribution to superannuation (salary sacrifice or employers contribution), total value non-cash benefits, and the total fringe benefits tax for non-cash benefits.

Stormwater Management Services

The Health of the Hawkesbury-Nepean River and its catchment has been of real concern to Camden Council and the community for many years. Water quality in the River and local creeks continues to be a primary catchment health issue, along with flows within the catchment rivers, creeks and streams.

Funding collected through the Stormwater Management Levy provides additional funds to Council to implement stormwater management projects that address catchment issues for the area of catchment in which it is charged. These projects are in addition to and/or supplement projects undertaken through Council's existing Stormwater Management Program.

In 2012/2013, the Stormwater Levy generated \$377,000 which has been directed towards the following projects:

Project 1 Outlet Management

Many of the older urban areas within the Camden LGA have minimal or no stormwater treatment systems resulting in potentially high pollutant loads entering creeks and eventually the Nepean River. The initial phase of this project sought to identify and assess these individual stormwater outlets, and to prioritise outlet control measures to address stormwater pollution.

The continuation of this allocation will see Council prepare designs, on a priority basis, for stormwater treatment devices in accordance with the identified plan.

Designs for two high priority sites at Elizabeth MacArthur Reserve and Bass Place, Camden South were procured expending \$29,070 of the budget.

Project 2 Lake Annan GPT Design

A design for a new main GPT for Lake Annan was procured for \$7,600. The new GPT will be installed below ground further away from residential properties and when installed will improve water quality, ease of maintenance, reduce odour issues and improve visual amenity.

Project 3 Narellan Creek Drainage Channel Improvements

This project was to make improvements to Narellan Creek upstream of Camden Valley Way. This project was delayed due to site conditions and weather. Soil and contamination testing is required before the material can be removed.

Project 4 Camden CBD Drainage Investigation

The Camden Town Centre has very little storm water drainage infrastructure and storms can often result in localized flooding. This project involves the hydrologic and hydraulic modelling of the Camden Town Centre and the investigation and design of upgrade options. The project will also investigate water quality improvement options in the CBD including potential demonstration sites where the water sensitive device is located in a publicly prominent area to enhance future stormwater quality education and awareness initiatives. This project has commenced and the expected completion time in the third quarter of 2013.

Project 5 Education and Promotion

The majority of pollutants entering our stormwater system come from activities affiliated with urban living such as car washing, littering and over fertilising of gardens and lawns. Several education and promotion activities were undertaken during 2012/13 to help increase our community's awareness of potential polluting activities. It included the delivery of environmental education workshops, particularly themed around 'water' or 'catchment' to over 800 students and teachers from seven local schools. The Living Macarthur Nature Photography Competition and Exhibition 2012 was another initiative to help promote and celebrate healthy catchments. Banners which convey key stormwater messages such as 'Bin your butts and litter!' and 'Pick up your dog's droppings!' - 'The drain is just for rain!' were also displayed at local community events. Posters displaying stormwater messages such as 'keep litter out of the river' are displayed in bus shelters across the Camden LGA. Key stormwater messages were also conveyed through Council's quarterly community newsletter 'Let's Connect'. In addition, resources including books, litter pickers, water stamps and platypus USBs were disseminated to local schools and some preschools. A total of \$8,741 was directed towards stormwater management education and promotion in 2012/2013.

Project 6 Water Quality Monitoring

Council engaged a consultant to undertake water quality monitoring based on the sites recommended in the Water Quality Monitoring Framework report. A total of fifteen sites were selected in the Narellan Creek Catchment. These sites included sites in Mount Annan Botanical Gardens, Smeaton Grange and Harrington Park.

The test results indicated that water quality in urban areas is currently poor and requires improving. The proposed projects and improved maintenance of stormwater infrastructure as part of the stormwater levy will contribute to improving water quality.

A total of \$43,722 was expended on the water quality monitoring of the Narellan Creek Catchment in 2012/2013.

Project 7 Urban GPT Maintenance

Gross Pollutant Traps capture and store pollutant materials such as litter and nutrient laden sediment, and to function effectively GPTs need to be cleaned and the captured material removed regularly.

Gross pollutants and specifically the nutrients with them can be remobilised if they are not removed prior to subsequent rainfall events. GPT maintenance was conducted and completed in accordance with the management plan at a cost of \$131,177.

Project 8 Wetland Maintenance

Constructed wetlands and rain gardens are the primary method of removing nutrients from stormwater. These contemporary stormwater management facilities are being implemented throughout the newly developed areas.

Almost all stormwater falling in the Camden area ultimately drains into the Nepean River. Funds to periodically maintain wetlands and rain gardens assist with weed removal and ensuring the systems operate effectively.

Council engaged a consultant to develop work procedures and Standard Operating Procedures (SOP) for the appropriate management of aquatic plants within waterways of the Camden LGA. These SOPs were developed to help raise the awareness and skill level of Council staff to manage aquatic plants in waterways and wetlands to ensure that the plants maintain their important ecological functions without compromising the effectiveness of the waterbodies in which they occur.

In 2012/2013, a total of \$39,720 was spent on developing the work procedures and Standard Operating Procedures as well as some minor wetland maintenance work.

Project 9 Lake Yandel'ora Inspections

Lake Yandel'ora is a significant water body that has been created through the construction of a large dam wall. As part of the safety requirements of having such a large dam, Council is required to conduct routine inspections and auditing of the structural soundness of the dam wall.

On-going inspections and auditing of the dam wall were conducted with any defects found and rectified. Costs of these works totalled \$11,261.

Project 10 Stormwater Asset Long Term Management

The stormwater asset management plan uses the data captured from 2009/10 Infrastructure Revaluation project and any new assets introduced either through Council's construction activities or by land subdivision developers. The asset management plan has become the guiding document for the implementation of the stormwater management program, integrating the results of water quality monitoring and the audit of stormwater assets. The plan establishes levels of service and identifies investment priorities for subsequent years. The plan has recently undergone a minor update supporting the need for extending the Special Rate Variation for the local community to ensure infrastructure assets are renewed to acceptable service levels.

Ongoing review of the condition of these assets is required to ensure that Council's asset management plan remains timely, relevant and that funds are allocated to those assets which are in need of replacement or renewal.

Using the information that has been supplied and incorporated into our asset management system, our Stormwater Asset Management Plan has been developed, and will be continuously monitored to ensure the data and management techniques are maintaining Council's assets at an acceptable level.

In addition to the above projects, Council also undertook the following projects as outlined in the Delivery Program:

- Recreational water quality sampling of the Nepean River;
- Water quality sampling during outbreaks of Blue-Green Alga;
- Water quality sampling of The Cascades; and
- Maintenance of road drainage systems.

Community Infrastructure Renewal Program

in 2010/11 Council received a Special Rate Variation for three years to complete a \$3.7 million Asset Renewal Program. Council is required to report the works completed under this program which is detailed below.

Community Infrastructure Renewal Program 2011 - 2013						
Description	2010/11	2011/12	2012/13	Total Actuals	2013/14	Total
Income Raised	\$1,227,700	\$1,227,700	\$1,227,700	\$3,683,100	\$0	\$3,683,100
Expenditure						
Road Reconstruction						
Waterworth Drive - Narellan Vale	\$0	\$155,157	\$145,725	\$300,882	\$0	\$300,882
Macarthur Road	\$0	\$0	\$160,000	\$160,000	\$0	\$160,000
Elizabeth Street	\$0	\$0	\$112,107	\$112,107	\$0	\$112,107
Sub Total - Road Reconstruction	\$0	\$155,157	\$417,832	\$572,989	\$0	\$572,989
Road Resurfacing						
Allenby Road	\$7,080	\$0	\$0	\$7,080	\$0	\$7,080
Alma Road	\$20,251	\$0	\$0	\$20,251	\$0	\$20,251
Barry Avenue	\$9,266	\$0	\$0	\$9,266	\$0	\$9,266
Eastwood Road	\$16,453	\$0	\$0	\$16,453	\$0	\$16,453
Currans Hill Drive	\$16,000	\$0	\$0	\$16,000	\$0	\$16,000
Deepfield Road	\$8,040	\$0	\$0	\$8,040	\$0	\$8,040
George Road	\$9,678	\$0	\$0	\$9,678	\$0	\$9,678
Graham Road	\$21,764	\$0	\$0	\$21,764	\$0	\$21,764
Heath Road	\$20,843	\$0	\$0	\$20,843	\$0	\$20,843
Macquarie Grove Road	\$8,566	\$0	\$0	\$8,566	\$0	\$8,566

Description	2010/11	2011/12	2012/13	Total Actuals	2013/14	Total
Mount Annan Drive	\$50,249	\$0	\$0	\$50,249	\$0	\$50,249
Plane Tree Drive	\$34,270	\$0	\$0	\$34,270	\$0	\$34,270
Rickard Road	\$41,873	\$0	\$0	\$41,873	\$0	\$41,873
Robens Crescent	\$13,150	\$0	\$0	\$13,150	\$0	\$13,150
Welling Drive	\$97,217	\$0	\$0	\$97,217	\$0	\$97,217
Smeaton Grange Road	\$0	\$183,900	\$0	\$183,900	\$0	\$183,900
Spring Hill Circle	\$0	\$0	\$74,936	\$74,936	\$0	\$74,936
Holdsworth Drive	\$0	\$0	\$76,737	\$76,737	\$0	\$76,737
Tramway Drive	\$0	\$0	\$67,872	\$67,872	\$0	\$67,872
Richardson Road	\$0	\$0	\$389,055	\$389,055	\$0	\$389,055
Sub Total - Road Resurfacing	\$374,700	\$183,900	\$608,600	\$1,167,200	\$0	\$1,167,200
Guardrail Replacement						
Sheathers Lane	\$0	\$36,842	\$13,158	\$50,000	\$0	\$50,000
Sub Total - Guardrail Replacement	\$0	\$36,842	\$13,158	\$50,000	\$0	\$50,000
Footpath Renewal						
Multiple Locations	\$150,000	\$80,000	\$80,000	\$310,000	\$0	\$310,000
Sub Total - Footpath Renewal	\$150,000	\$80,000	\$80,000	\$310,000	\$0	\$310,000
Kerb & Gutter Renewal						
Multiple Locations	\$0	\$25,885	\$25,413	\$51,298	\$0	\$51,298
Sub Total - Kerb & Gutter Renewal	\$0	\$25,885	\$25,413	\$51,298	\$0	\$51,298
Car Park Resealing						
Multiple Locations	\$11,000	\$6,600	\$0	\$17,600	\$0	\$17,600
Sub Total - Car Park Resealing	\$11,000	\$6,600	\$0	\$17,600	\$0	\$17,600

Description	2010/11	2011/12	2012/13	Total Actuals	2013/14	Total
Buildings Renewal						
Cyclical Asset Replacement	\$30,662	\$39,461	\$30,013	\$100,136	\$0	\$100,136
Civic Centre Art Gallery Air-Conditioning	\$28,300	\$0	\$0	\$28,300	\$0	\$28,300
Rheinbergers Hill Cottage	\$1,925	\$0	\$77,118	\$79,043	\$0	\$79,043
Harrington Park - Centre Carpet Replace.	\$27,657	\$0	\$0	\$27,657	\$0	\$27,657
Birriwa Reserve - Tennis Court Resurfacing	\$28,026	\$0	\$0	\$28,026	\$0	\$28,026
Pat Kontista Reserve Amenities Repairs	\$20,943	\$9,456	\$0	\$30,399	\$0	\$30,399
Camden Town Farm Barn	\$4,365	\$7,910	\$13,825	\$26,100	\$0	\$26,100
John Oxley Cottage Storage Shed	\$0	\$6,451	\$0	\$6,451	\$0	\$6,451
Civic Centre Air Conditioning	\$0	\$0	\$68,606	\$68,606	\$41,394	\$110,000
MALC Asset Renewal	\$0	\$0	\$0	\$0	\$10,889	\$10,889
Sub Total - Buildings Renewal	\$141,878	\$63,278	\$189,562	\$394,718	\$52,283	\$447,001
Parks Equipment Renewal						
North Ward	\$1,300	\$1,660	\$0	\$2,960	\$0	\$2,960
Central Ward	\$0	\$14,940	\$3,269	\$18,209	\$20,131	\$38,340
Onslow Oval Fence Replacement	\$0	\$0	\$0	\$0	\$18,578	\$18,578
Macarthur Park Rotunda Repairs	\$0	\$0	\$0	\$0	\$30,000	\$30,000
Sub Total - Parks Equipment Renewal	\$1,300	\$16,600	\$3,269	\$21,169	\$68,709	\$89,878
Playground Equipment Renewal						
Elizabeth Reserve	\$0	\$42,589	\$0	\$42,589	\$0	\$42,589
Kensington Green	\$0	\$0	\$51,466	\$51,466	\$0	\$51,466
Barsden Reserve	\$0	\$0	\$22,040	\$22,040	\$0	\$22,040
Harrington Lake	\$0	\$0	\$10,355	\$10,355	\$0	\$10,355
Belgenny Reserve - Fitness	\$0	\$0	\$842	\$842	\$0	\$842
Chellaston Reserve	\$0	\$0	\$842	\$842	\$0	\$842
Sub Total - Playground Equipment Renewal	\$0	\$42,589	\$85,545	\$128,134	\$0	\$128,134
Lodges Road Loan	\$283,000	\$283,000	\$283,000	\$849,000	\$0	\$849,000
Sub Total - Loan Repayments	\$283,000	\$283,000	\$283,000	\$849,000	\$0	\$849,000
Total Expenditure	\$961,878	\$893,851	\$1,706,379	\$3,562,108	\$120,992	\$3,683,100

Community Infrastructure Renewal Program 2011 – 2013 – Road Reconstruction			
Project Description	Benefits Gained	Completion Date	CIRP Cost
Waterworth Drive - Narellan Vale	Pavement rehabilitation of segment 9 of the travel and parking lanes adjacent to Elizabeth Macarthur High School, provided a safe route for the travelling public (Total cost \$301,805 – funded from CIRP \$300,882 and General Fund \$923).	Sept 2012	\$300,882
Macarthur Road	Pavement rehabilitation and new kerb and gutter in segment 2, including the travel and parking lanes to provided a safe route for the travelling public (Total cost \$214,365 – funded from CIRP \$160,000 and General Fund \$54,365).	June 2013	\$160,000
Elizabeth Street	Rehabilitation of segment 1 in the travel lanes of Elizabeth Street provided a safe route for the travelling public.	Feb 2013	\$112,107
Community Infrastructure Renewal Program 2011-2013 Road Reconstruction Total			\$572,989

Community Infrastructure Renewal Program 2011 – 2013 – Road Resurfacing			
Project Description	Benefits Gained	Completion Date	CIRP Cost
Allenby Road	Resealing of segment 1 of Allenby Rd will extend the surface life by an additional 7 years	Oct 2010	\$7,080
Alma Road	Resealing of segment 1 and 4 of Alma Rd will extend the surface life by an additional 7 years	Oct 2010	\$20,251
Barry Avenue	Resealing of segment 2 and 5 of Barry Ave will extend the surface life by an additional 7 years	Oct 2010	\$9,266
Eastwood Road	Resealing of segment 2 of Eastwood Road will extend the surface life by an additional 7 years	Sept 2010	\$16,453
Currans Hill Drive	Resheeting of segment 5 of Currans Hill Drive will extend the surface life by an additional 12 years and improved the safety and ride quality for the road users	Nov 2010	\$16,000
Deepfield Road	Resealing of segment 8 of Deepfields Road will extend the surface life by an additional 7 years	Oct 2010	\$8,040
George Road	Resealing of segment 7 of George Road will extend the surface life by an additional 7 years	Oct 2010	\$9,678
Graham Road	Resealing of segment 2 and 4 of Graham Road will extend the surface life by an additional 7 years	Oct 2010	\$21,764

Project Description	Benefits Gained	Completion Date	CIRP Cost
Heath Road	Resealing of segment 5 of Heath Road will extend the surface life by an additional 7 years	Oct 2010	\$20,843
Macquarie Grove Road	Resealing of segment 2 of Macquarie Grove Road will extend the surface life by an additional 7 years	Oct 2010	\$8,566
Mount Annan Drive	Resheeting of segment 3 of Mount Annan Drive will extend the surface life by an additional 12 years and improved the safety and ride quality to the road users	Nov 2010	\$50,249
Plane Tree Drive	Resheeting of segment 1 of Plane Tree Drive will extend the surface life by an additional 12 years and improved the safety and ride quality for the road users	Nov 2010	\$34,270
Rickard Road	Resealing of segment 1 of Rickard Road will extend the surface life by an additional 7 years	Oct 2010	\$41,873
Robens Crescent	Resealing of segment 1 and 2 of Robens Road will extend the surface life by an additional 7 years	Oct 2010	\$13,150
Welling Drive	Resheeting of segment 15 of Welling Drive will extend the surface life by an additional 12 years and improved ride quality and safety for the road users	Nov 2010	\$97,217
Smeaton Grange Road	Resheeting of segment 1 and 2 of Smeaton Grange Road will extend the surface life by an additional 12 years and improved the safety and ride quality for the road users	Dec 2011	\$183,900

Project Description	Benefits Gained	Completion Date	CIRP Cost
Spring Hill Circle	Resheeting of segment 1 of Spring Hill Circle will extend the surface life by an additional 12 years and improved the safety and ride quality for the road users	Feb 2013	\$74,936
Holdsworth Drive	Asphalt sheeting of segment 1,2,3 and 6 of Holdsworth Drive together with pavement rehabilitation extend the life of the road by an additional 20 years and improved ride quality and safety for the road users	Feb 2013	\$76,737
Tramway Drive	Resheeting of segment 1 of Tramway Drive, adjacent to Currans Hill primary school, extends the surface life by an additional 12 years and improved ride quality and safety for the road users	Feb 2013	\$67,872
Richardson Road	Asphalt sheeting of segment 3,6 and 8 of Richardson Road together with pavement rehabilitation extend the life of the road by an additional 20 years and improved ride quality and safety for the road users	April 2013	\$389,055
Community Infrastructure Renewal Program 2011-13 – Road Resurfacing Total			\$1,167,200

Guardrail Replacement Renewal			
Project Description	Benefits Gained	Completion Date	CIRP Cost
Sheathers Lane	The existing guardrail was in poor condition and did not meet current safety standards. The guardrail was replaced as part of the road rehabilitation of Sheathers Lane	May 2013	\$50,000
Community Infrastructure Renewal Program 2011-2013 Guardrail Replacement Total			\$50,000

Footpath Renewal			
Project Description	Benefits Gained	Completion Date	CIRP Cost
Footpath Renewals	Footpath renewals were carried out in numerous locations throughout the Camden Council area to remove trip hazards, tilted and badly broken footpaths, resulting in improved footpath safety for pedestrians	June 2013	\$310,000
Community Infrastructure Renewal Program 2011-2013 Footpath Renewal Total			\$310,000

Kerb & Gutter Renewal			
Project Description	Benefits Gained	Completion Date	CIRP Cost
Caroline Chisholm Drive	The renewal of kerb and gutter has improved stormwater drainage along the road and the removal of tilted and aged kerb and gutter	May 2013	\$51,298
Exeter Street			
Harrington Street			
Macarthur Road			
Mitchell Street			
Mowatt Street			
Community Infrastructure Renewal Program 2011-2013 Kerb & Gutter Renewal Total			\$51,298

Car Park Resealing			
Project Description	Benefits Gained	Completion Date	CIRP Cost
Birriwa Reserve Carpark	Resealing of the car parks extend the surface life by an additional 7 years and improved the safety and ride quality for motorists and renewed line marking where required	Feb 2013	\$17,600
Bicentennial Park Carpark			
Camden Cemetery Carpark			
Chellaston Street Carpark			
Camden Apex Carpark			
Camden RSL Youth Hall Carpark			
Kirkham Park Carpark			
Macarthur Park Carpark			
Macquarie Avenue Carpark			
Community Infrastructure Renewal Program 2011-2013 Car Park Resealing Total			\$17,600

Building Renewal			
Project Description	Benefits Gained	Completion Date	CIRP Cost
Cyclical Assets Replacement			\$100,136
Harrington Park Community Hall – Interior Painting	Enhancement of the appearance of the facility and extend the life of the Asset	Feb 2011	
Catherine Fields Community Hall – Highline window replacement	Remove the risk of injury from the windows falling out due to timber decayed framing	May 2012	
Catherine Fields Community Hall – Gutter and downpipe repairs	Prevent stormwater from entering the building and causing water damage	Feb 2012	
Camden Library – Replacement carpet tiles	Replaced damaged/stained carpet tiles which enhanced the appearance of the building interior	Sept 2011	
Various locations – replacement of hot water units	Continued supply of hot water to Council facilities	Various	
Harrington Park Soccer Amenities – Installation of security mesh	Prevent further vandalism to window louvers and break in attempts	March 2012	
Jack Nash Community Hall – Kitchen benchtops	New benchtops for food preparation for the facility users	March 2012	
Birriwa Reserve Community Hall – Kitchen Benchtops	New benchtops for food preparation for the facility users	March 2012	
Currans Hill Community Hall – Kitchen benchtops	New benchtops for food preparation for the facility users	March 2012	
Harrington Park Community Hall – Exterior Painting	Enhancement the appearance of the facility and extend the life of the asset	April 2012	

Project Description	Benefits Gained	Completion Date	CIRP Cost
Cyclical Assets Replacement cont..			
Birriwa Reserve Community Hall – Exterior Painting	Enhancement of the appearance of the facility and extend the life of the Asset	April 2012	
Currans Hill Community Hall – Kitchen Floor coverings	Enhancement of the appearance of the facility and extend the life of the asset	March 2012	
Birriwa Reserve Community Hall – Floor covering replacement	Enhancement of the appearance of the facility and extend the life of the asset	March 2012	
Jack Nash Community Hall – fence replacement	Provide a secure area for the hall hirers to allow children to play	June 2012	
Currans Hill Community Hall – Floor covering replacement	Enhancement of the appearance of the facility and extend the life of the asset	May 2013	
Narellan Admin Office – Access Ramp resurfacing	Stop the ramp from any further rusting and make safe for users	June 2013	
Onslow Oval Picnic Shelter – downpipes	Provide a vandal proof stormwater system that allows free draining of stormwater	May 2013	
Camden Civic Centre – Repairs to entrance doors	Increased security of the centre and reducing the risk of breaking attempts	June 2013	
Civic Centre Art Gallery – Air Conditioning	Installation of new AC technology which is more energy efficient and provides a more stable air temperature within the Art Gallery	Feb 2011	\$28,300
Rheinbergers Hill Cottage	Renovations to the cottage which included structural repairs to the roof and building to make it safe and stable. Replacement of the roof sheeting, new kitchen and bathroom, and replacement of the rotten timber decking. The cottage is now a place that can be lived in.	March 2013	\$79,043
Harrington Park Community Centre – Carpet replace	Replacement of the old, stained multi coloured carpet tiles throughout the facility to a new better suited option that enhances the appearance of the facility	June 2011	\$27,657

Project Description	Benefits Gained	Completion Date	CIRP Cost
Birriwa Reserve – Tennis Court Resurfacing	Provision of a better playing surface for the converted tennis court to a multi sports surface	December 2010	\$28,026
Pat Kontista Reserves Amenities Repairs	Enhanced security of the facility by installing new security fixings to windows and doors. Painting of surfaces to enhance the appearance along with installation of new toilet fixings, and wall tiles to amenities area	July 2013	\$30,399
Camden Town Farm Barn	Improvements to the barn included the replacement of rotten structural posts, repairs to the roof, restoration to the old style roof sheeting, installation of drainage and an extension to the barn to provide a larger covered area for a variety of users	July 2013	\$26,100
John Oxley Cottage Storage Shed	Removal and disposal of Asbestos lined/termite damaged shed and replaced with a new shed constructed of safer materials, whilst maintaining the heritage feel of the Tourist Cottage. Building is now safe for staff and volunteer users	August 2011	\$6,451
Camden Civic Centre Air conditioning	Installation of new AC technology which is more energy efficient and provides a more stable air temperature within the Foyer and Auditorium	July 2013	\$110,000
MALC Asset Renewal	Replacement of the gas spa heater which benefits the users by maintaining the water temperature and having less facility down time	July 2013	\$10,889
Community Infrastructure Renewal Program 2011-13 – Building Renewal Total			\$447,001

Park Equipment Renewal			
Project Description	Benefits Gained	Completion Date	CIRP Cost
Macarthur Park	Old seat replacement with new seat to improve safety for users	2011/12	\$2,960
Curry Reserve	Old table and seats replaced due to safety and condition issues. New table and seats installed	2011/12	\$14,940
Various sites	Old decaying bollards replaced to ensure safety of park from vehicles	2012/13	\$3,269
Central Ward	Works to be carried out will be table and seat replacements	2013/14	\$20,131
Macarthur Park Rotunda Repairs	Restoration of historical rotunda to provide useable and safe facility for the general public	September 2013	\$30,000
Onslow Oval Fence Replacement	Replacement of the main arena fence	2013/14	\$18,578
Community Infrastructure Renewal Program 2011-13 – Park Equipment Renewal Total			\$89,878

Playground Equipment Renewal			
Project Description	Benefits Gained	Completion Date	CIRP Cost
Elizabeth Reserve	New playground complying with Australian Standards	1/07/2011	\$42,589
Kensington Green	Replaced an old playground that had deteriorated and was no longer serviceable	31/08/2012	\$51,466
Barsden Reserve	Old playground replaced with new playground that complies with new standards	1/03/2013	\$22,040
Harrington Lake	New playground at Faveaux Circuit, aimed at younger users	1/05/2013	\$10,355
Belgenny Reserve – Fitness	Restored fitness equipment to prolong life	1/11/2012	\$842
Chellaston Reserve	Restored fitness equipment to prolong life	1/11/2012	\$842
Community Infrastructure Renewal Program 2011-13 – Playground Equipment Renewal Total			\$128,134

Compliance With Companion Animals Act 1998

Enforcing and Ensuring Compliance with the Companion Animals Act and Regulation

The principal object of this Act is to provide for the effective and responsible care and management of companion animals. The Act allows Council stricter controls on domestic cats and dogs by micro-chipping, registration and penalties for non-compliance with the Act.

Companion Animal Seizure and Animal Care Facility Activities

The NSW Department of Local Government has initiated a system to collect data from NSW councils about their seizure and animal care facility activities under the Companion Animals Act 1998 and Regulation. Data is being collected primarily to assist individual councils in their animal management activities. The information is useful to assist in developing companion animal management policies, strategies and promotional activities. Stray animals seized within the Camden Local Government Area are transported to Council's contracted pound, Renbury Farm Animal Shelter.

The collection of data has been lodged with the Department of Local Government. The number of companion animals seized and/or impounded during 2012/13 reporting period are as follows:

	Seized	Returned to Owner	Impounded at Renbury Farm	Surrendered by Owner
Dogs	342	27	315	54
Cats	251	0	251	31
Total	593	27	566	85

Reported Dog Attacks 2012/13

Dog attack data is required to be reported to the Department of Local Government in order to guide policy and provide information to the Minister and Parliament. When Council receives a report of a dog attack and the investigation has been completed, a Dog Attack Data Collection Form is submitted to the Department of Local Government.

Within the Camden Local Government Area during 2012/13 there were 30 dog attack incidents reported to Council. The number of victims from those incidents reported are as follows:

Victim Numbers	No Injury	Minor	Medical Treatment Required	Hospitalisation	Death
Adults (16yrs +)	7	4	8	0	0
Child (up to 16yrs)	0	1	1	0	0
Animals	14	8	14	2	31
Total	21	13	23	2	31

Companion Animal Management and Activities

Council employs five Rangers; one being the Team Leader, three General Duty Rangers which one of these is a trainee whose duties include animal control and enforcement and the fifth Ranger predominately undertakes Noxious Weeds duties and some other General Duties as required; animal control and enforcement.

The Department of Local Government rebate for the reporting period was \$65,516.

Companion Animal Community Education Programs

Camden Council promotes responsible pet ownership within the community in a variety of ways:

- Pet ownership and responsibilities are regularly displayed on community notice boards within the Camden Local Government Area. This includes notice boards in busy locations such as Narellan Town Centre.
- Pet responsibilities and changes to legislation are advertised in the local newspapers and Lets Connect resident's newsletter.
- Council provide information to local veterinary clinics and related animal businesses for distribution to their clientele.
- "Dangerous" and "Restricted Breed" dog owners are informed in writing of any changes to legislation or matters that may affect them.
- Council promote the desexing of companion animals and ensure pet owners are aware of the reduced registration fee for desexed animals.
- Council rangers enforce the Companion Animals Act by issuing penalty infringement notices, nuisance orders and dangerous dog declarations where required.
- Rangers undertake regular patrols of local reserves and bike track/walking facilities to educate and inform pet owners of their responsibilities
- In October 2011 the inaugural 'Paws in the Park' day was held at Bicentennial Equestrian Park. The day was designed to promote responsible pet ownership, with stallholders, a walk, competitions and exhibitions being held on the day. The day was supported by not-for-profit groups, as well as businesses involved in the pet industry and Council. The day was an enormous success with hundreds of dog owners and their dogs attending.
- Process of establishing a Companion Animals Advisory Committee

Alternatives to Euthanasia for Unclaimed Animals

Under Section 64 of the Companion Animals Act, Councils are required to seek alternatives to euthanasia for unclaimed animals. Camden Council informs and promotes responsible pet ownership including micro-chipping and registration. Micro-chipping and registration ensures the pet and its owner can be reunited.

Council established a free microchipping day program between December 2012 and June 2013 which was implemented to allow Council to increase awareness within the community on the importance of responsible pet ownership. This program focused on reducing the number of impounded companion animals that were not microchipped which would assist council in identifying animals located by council or those brought to the impound facility. Microchipping animals would reduce council involvement in the

Where possible, suitable un-claimed animals are re-homed and sent to rescue organisations. There 60 authorised rescue agencies regularly attending Renbury Farm Animal Shelter to pre-claim animals that have a chance of being successfully rehomed. The animals are released to rescue agencies after mandatory holding periods at no cost to the agency.

Outcome of Dogs/Cats Impounded at Renbury Farm on behalf of Camden Council

	Released	Euthanased	Sent to Rescue Organisation	Sold	Other (Stolen/deceased)
Dogs	177	27	90	75	0
Cats	10	87	160	25	0
Total	187	114	250	100	0

Dogs that have been declared dangerous or a restricted breed are not suitable to be re-homed and are euthanased as required by the Act. These dogs are included in the figures shown above. The animals which are euthanased often comprise of animals which are older or not suitable to be re-homed due to temperament or health.

Off Leash Areas Provided within the Camden Local Government Area

Camden Local Government Area has two (2) off leash areas:

- River Road Reserve, Elderslie. This Reserve is a dedicated off leash area seven (7) days a week with no time restrictions.
- Bicentennial Equestrian Park. The Equestrian Park is only designated off leash before 10am and after 5pm daily. During horse event periods all dogs must be on leads.

Section 85

Section 85(1A) of the Act requires Council to use any money paid from the Fund only for the purposes that relate to the management and control of companion animals in its area.

The Department of Local Government rebate was fully utilised to offset employment and associated activities of companion animal management by Council.

Rates and Charges Written Off During 2012/13

The Local Government Act provides Council with the ability to write off rates and charges under certain circumstances. Each year it is necessary to report to Council and formally resolve to write off these amounts.

There are several types of write offs and the amounts proposed in respect of the 2012/2013 rating year are set out below and discussed.

Postponed amounts where land is occupied solely as the site of a house or is rural land, because of its zoning or permitted use, is valued for rating purposes at a higher value to reflect its permitted use rather than its actual use. After 5 years of postponement the original year is abandoned.

Rates written off from 2008/2009	\$16,261.16
Interest written off from 2008/2009	\$6,013.91
Total	\$22,275.07

Small balance adjustments where the total amount left outstanding are less than \$3.00.

Amount	\$2,405.02
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The amount of pension rebates granted during the 2012/2013 rating year.

Pension Rebates	\$616,226.20
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Council will claim 55% reimbursement from the State Government for the amount written off.

The total amount of rates and charges written off in the rating year 2012/2013 is \$640,906.29 and appropriate provision was made in the 2012/2013 Budget.

Government Information (Public Access) Act 2009

The Government Information (Public Access) Act 2009 (GIPAA) came into effect on 1 July 2010.

GIPAA is the New South Wales Government's approach to giving the community greater access to information. The New South Wales Government has made a commitment to provide access to information held by the Government, including local Councils, unless on balance it is contrary to the public interest to provide that information.

In like manner, Camden Council is committed to providing the community with open and transparent access to information about our services, activities and business operations. Much of this information is routinely provided in our corporate documents, which are identified in our Agency Information Guide, publicly available on Council's website.

Review of Release of Government Information Under s.7(3) of GIPAA

Under section 7 of the GIPA Act, agencies must review their programs for the release of government information to identify the kinds of information that can be made publicly available. This review must be undertaken at least once every 12 months.

Council's program for the proactive release of information involves the following actions:

- Regularly reviewing online content and updating as required;
- Encouraging the community to seek information not available online, via informal requests for information free of charge (with the exception of extensive photocopying costs);
- Reviewing disclosure log to see the main types of information being requested;
- Auditing Information Requests;
- Researching other Council websites to see the types of information proactively released; and
- Discussions with Council staff regarding what information is regularly sought.

In response to Council's review of our program for the proactive release of information, and in response to public interest during the reporting period, the following information has been proactively published on Council's website:

- Coal Seam Gas Mining in the Camden Local Government Area – Media Release and Frequently Asked Questions;
- Open Fire and Slow Combustion Wood Heaters in the Camden Local Government Area – Council Report and policy position;
- New Central Administration Building;
- Integrated Planning and Reporting Package – Delivery Program and Operational Plan.

Where open access or informal release information is unable to be published on Council's website, members of the public are encouraged to contact Council to obtain the information via other means, free of charge (excl reasonable photocopying charges) and within suitable time frames.

The following information relevant to GIPAA is also available on Council's website:

- Agency Information Guide
- Access to Information Informal and Formal application forms
- Links to the Information and Privacy Commission website

Number of Applications Received During 2012/13

In 2012/13, Camden Council received seven (8) formal GIPA applications.

All applications received were accessed and responded to within statutory timeframes.

Number of Applications Received During 2012/13 and Refused

One application was refused in part during 2012/13. Upon internal review, the application was granted in full.

Table A: Number of Applications by Type of Applicant and Outcome								
	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refused to confirm/deny whether information is held	Application withdrawn
Media	0	0	0	0	0	0	0	0
Members of Parliament	0	0	0	0	0	0	0	0
Private Sector Business	3	0	0	0	0	0	0	0
Not for Profit Organisations or Community Groups	1	0	0	0	0	0	0	0
Members of the Public (application by legal representative)	1	0	0	0	0	0	0	0
Members of the Public (other)	2	1	0	0	0	0	0	0

* More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.

Table B: Number of Applications by Type of Applicant and Outcome

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refused to confirm/deny whether information is held	Application withdrawn
Personal Information Applications*	1	0	0	0	0	0	0	0
Access Applications (other than Personal Information Applications)	5	1	0	0	0	0	0	0
Access Applications that are Partly Personal Information Applications and Partly Other)	1	0	0	0	0	0	0	0

* A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

The total number of decisions in Table B should be the same as Table A.

Table C: Invalid Applications

Reason for Invalidity	Number of Applications
Application does not comply with formal requirements (section 41 of the Act)	0
Application is for excluded information of the agency (section 43 of the Act)	0
Application contravenes restraint order (section 110 of the Act)	0
Total number of invalid application received	0
Invalid applications that subsequently became valid applications	0

Table D: Conclusive Presumption of Overriding Public Interest Against Disclosure: Matters Listed in Schedule 1 of the Act	
	Number of Times Consideration Used*
Overriding Secrecy Laws	0
Cabinet Information	0
Executive Council Information	0
Contempt	0
Legal Professional Privilege	0
Excluded Information (on Privacy Grounds)	0
Documents Affecting Law Enforcement and Public Safety	0
Transport Safety	0
Adoption	0
Care and Protection of Children	0
Ministerial Code of Conduct	0
Aboriginal and Environmental Heritage	0

* More than one public interest consideration may apply in relation to a particular access application and, if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.

Table E: Other Public Interest Consideration Against Disclosure: Matters Listed in Table to Section 14 of the Act	
	Number of Occasions when Application not Successful
Responsible and Effective Government	0
Law Enforcement and Security	0
Individual Rights, Judicial Processes and Natural Justice	0
Business Interests of Agencies and Other Persons	1
Environment, Culture, Economy and General Matters	0
Secrecy Provisions	0
Exempt Documents under Interstate Freedom of Information Legislation	0

Table F: Timeliness	
	Number of Applications
Decided with the Statutory Timeframe (20 days plus any extensions)	8
Decided after 35 days (by agreement with applicant)	0
Not Decided within Time (deemed refusal)	0
Total	8

Table G: Number of Applications Reviewed Under Part 5 of the Act (by type of review and outcome)			
	Decision Varied	Decision Upheld	Total
Internal Review	1	0	1
Reviewed by Information Commissioner*	0	0	0
Internal Review Following Recommendation under Section 93 of the Act	0	0	0
Review by ADT	0	0	0
Total	1	0	1

* The Information Commissioner does not have the authority to vary decisions, but can make recommendation to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made.

Table H: Application for Review Under Part 5 of the Act (by type of application)	
	Number of Applications for Review
Applications by Access Applications	1
Applications by Persons to Whom Information the Subject of Access Application Relates (see section 54 of the Act)	0

Public Interest Disclosures

Camden Council has a Public Interest Disclosure Act internal reporting policy as required under the Public Interest Disclosures Act 1994. Pursuant to the Council's policy, Councillors, members of staff or any other stakeholder are encouraged and facilitated to make a disclosure in the public interest, of corrupt conduct, maladministration, serious and substantial waste and government information contravention within Camden Council.

Camden Council is committed to ensuring that matters raised by staff, Councillors, and other stakeholders under the Act are properly investigated and that those who make disclosures are protected from reprisals.

Camden Council supports any member of staff, Councillor or stakeholder who reports wrongdoing. For a report to be considered a public interest disclosure under the Act, it must meet the following requirements:

- The person making the disclosure must honestly believe on reasonable grounds that the information shows or tends to show wrongdoing; and
- The report also has to be made to a person nominated in the policy, the General Manager, or one of the investigating authorities nominated in the Act.

A disclosure must be made in writing to either the General Manager or Disclosure Coordinator (Senior Governance Officer or Manager of Corporate Services), or the Mayor (in the case of a complaint against the General Manager). Upon receipt of a disclosure, the General Manager (or Mayor, in the case of a complaint against the General Manager) is to carry out a comprehensive interview and investigation with the person making the disclosure.

In accordance with the Council's reporting requirements, Camden Council has received nil Public Interest Disclosures for the year 1 July 2012 to 30 June 2013.

In addressing the reporting requirements under the Act, Camden Council records the following information:

<p>The number of public officials who have made a public interest disclosure to the Camden Council for 2012/2013 year.</p>	<p>Nil</p>
<p>The number of public interest disclosures received by the Camden Council in total for 2012/2013 and the number of public interest disclosures received by the Council relating to each of the following:</p> <p>(a) Corrupt conduct;</p> <p>(b) Maladministration;</p> <p>(c) Serious and substantial waste;</p> <p>(d) Government information contraventions;</p> <p>(e) Local government pecuniary interest contraventions.</p>	<p>Nil</p>
<p>The number of public interest disclosures finalised by the Council.</p>	<p>Nil</p>
<p>Does the Camden Council has a public interest disclosures policy in place?</p>	<p>Yes</p>
<p>What action the General Manager has taken to ensure that his staff awareness responsibilities under section 6E(1)(b) of the Act have been met.</p>	<ul style="list-style-type: none"> • Camden Council has an internal reporting policy and is committed to ensuring that matters raised by staff, Councillors and other stakeholders under the Act are properly investigated and that those who make disclosures are protected from reprisals. • Staff at Camden Council are made aware of the contents of this policy and the protections under the Act by the inclusion of the policy in the staff induction package. Staff are also required to sign off that they have read and understood the policy. • The policy is also available on the staff intranet system. • The policy designates the General Manager, the Mayor in the case of a report against the General Manager, and the Senior Governance Officer or Manager of Corporate Services as Disclosure Coordinators under the Act. • Staff involved with procurement have completed the ICAC Fraud and Corruption training which involved direct training on Public Interest Disclosures. • All staff have been provided with a brief fact-sheet about Public Interest Disclosures and where they can seek advice. • Camden Council is planning to utilise the NSW Ombudsman's Public Interest Disclosure Information session/training in the coming year.

Code Of Conduct Reporting

Camden Council's Code of Conduct provides a framework for minimum standards of conduct by all council officials, and is in line with the Department of Local Government's Model Code of Conduct. The current Code of Conduct incorporates provisions relating to complaint handling procedures and reporting requirements of the General Manager.

According to Part 22 of Council's Code of Conduct:

"The Council is to provide the Division with a report containing the statistics referred to in [below] within 3 months of the end of September of each year."

"The complaints coordinator must arrange for the following statistics to be reported to the Council within 3 months of the end of September of each year:

- (a) the total number of code of conduct complaints made about Councillors and the General Manager under the code of conduct in the year to September;
- (b) the number of code of conduct complaints referred to a conduct reviewer;
- (c) the number of code of conduct complaints finalised by a conduct reviewer at the preliminary assessment stage and the outcome of those complaints;
- (d) the number of code of conduct complaints investigated by a conduct reviewer;
- (e) the number of code of conduct complaints investigated by a conduct review committee;
- (f) without identifying particular matters, the outcome of code of conduct complaints investigated by a conduct reviewer or conduct review committee under these procedures;
- (g) the number of matter reviewed by the Division and, without identifying particular matters, the outcome of the reviews; and
- (h) the total cost of dealing with code of conduct complaints made about Councillors and the General Manager in the year to September, including staff costs."

No. of Councillor/GM Complaints	No. of Complaints Referred to Conduct Reviewer	No. of Complaints Finalised by Conduct Reviewer at Preliminary Stage and the Outcome	No. of Complaints Investigated by Conduct Reviewer
Five	Two	Two, with the outcome being that Council take no further action. One complaint was resolved at the preliminary stage and determined not to be a Code of Conduct complaint and the other was resolved following referral from the General Manager and was deemed that there was no case to answer and that no further action be taken.	Nil

No. of Complaints Investigated by Conduct Review Committee	Outcome of Complaints Investigated by Conduct Reviewer or Review Committee	No. of Matters Reviewed by the DLG and the Outcome	Total Cost of Dealing with Councillor/GM Complaints to September
Four	<p>At the time of considering the complaints, the committee was not properly constituted in accordance with the Code of Conduct, As such, the complaints were remitted back to the Acting General Manager/General Manager who resolved three of the complaints by exercising clause 12.9 of the Code to take no further action as there was no evidence and therefore no case to answer.</p> <p>The General Manager referred the fourth complaint to a sole reviewer who deemed that there was no case to answer and that Council take no further action.</p>	Nil	\$6,919.00 for period 01/09/2012 to 31/08/2013.

Particulars of Compliance with and Effect of Planning Agreements in Force During 2012/13

Oran Park

This Voluntary Planning Agreement applies to land known as Oran Park Precinct, which is a 1119ha precinct that was rezoned in December 2007 and forms part of the Growth Centres. Oran Park is located in the northern part of the Camden Local Government Area. The objective of this agreement is to provide suitable funding for the provision of infrastructure, facilities and services to meet the relevant needs generated by the urban development. Significant works continues in this rapidly growing precinct. Council and the developers work closely to ensure suitable community outcomes are being continuously produced. The fields at Wayne Gardner Reserve are nearing completion however they have not been handed over to Council and negotiation of a lease with the school and amenities building are occurring. Significant progress with riparian corridor works has been completed and the Water detention basins are making good progress to becoming online. The first staged works on the new Oran Park Town Centre have commenced.

Gregory Hills

This Voluntary Planning Agreement applies to land known as Gregory Hills, which forms part of a 536ha precinct called Turner Road Precinct that was rezoned in December 2007. Gregory Hills is located in the northern part of the Camden Local Government Area. The objective of the agreement is to provide suitable funding for the provision of infrastructure, facilities and services. Significant works continues in this rapidly growing precinct. The Agreement includes significant riparian land works, the funding for two major facilities in particular a double playing field and a community facility and the dedication of a significant portion of embellished transmission line easement land to Council. In the future Gregory Hills Drive will form a vital link for Camden LGA residents to the Campbelltown LGA and in particular to Campbelltown Station. Work has progressed on the controls for the Gregory Hills Neighbourhood Centre. Council, with the assistance of the developer and Department of Planning and Infrastructure, has prepared a part B DCP which has recently been exhibited for the design and controls pertaining to the Neighborhood Centre.

Gledswood Hills

This Voluntary Planning Agreement applies to land known as Gledswood Hills, which forms part of a 536ha precinct called Turner Road Precinct that was rezoned in December 2007. Gledswood Hills is located in the northern part of the Camden Local Government Area. The objective of the agreement is to provide suitable funding for the provision of infrastructure, facilities and services. Significant works continues in this rapidly growing precinct. The Agreement includes significant dedication of two major facilities to Council these include the South Creek crossing and Satoyama Open Space as well as many other parks and facilities.

Yamba

This Voluntary Planning Agreement applies to land known as Yamba, which is an 8.3 hectare site fronting Camden Valley Way at Kirkham. The site is situated between existing residential development at The Links Estate Narellan, rural land to the west, and Kirkham Lane to the south. The objective of the agreement is to require the proponent to undertake heritage conservation and adaptive reuse works to Yamba Cottage and associated buildings in conjunction with various stages of development of the site.

The proponent has completed extensive heritage conservation works to Yamba Cottage in accordance with the VPA, and the cottage is currently tenanted. Conservation works have also been undertaken regarding the roadside stall and barn buildings. Conservation works are yet to commence regarding the worker's cottage.

Harrington Grove

This Voluntary Planning Agreement applies to land known as Harrington Grove, which is a 440 hectare site located to the north and west of the existing Harrington Park development. The objective of the agreement is to provide suitable funding for the provision of infrastructure, facilities and services to meet the relevant needs generated by the urban development. The Agreement includes heritage conservation works for the Orielton and Harrington Grove homesteads and significant bushland conservation works.

The bushland conservation works are ongoing and annual reporting has commenced. These works are well underway and have met the required outcomes. The heritage restoration works on Harrington Park Homestead have been completed. Restoration works on the Orielton Homestead are anticipated to commence in the near future. Negotiations are ongoing for the detailed planning of district playing fields. Parts of the pedestrian/cycleway network have been completed.

Mater Dei (Wivenhoe)

This Voluntary Planning Agreement applies to land known as Mater Dei or Wivenhoe, which is a 150 hectare site bound by Cobbitty Road to the north, Macquarie Grove Road to the east and the Mater Dei access driveway to the west. The objective of the Agreement is to provide suitable funding for the provision of infrastructure, facilities and services. The Agreement includes heritage conservation works for Wivenhoe and significant bushland conservation works. Bushland regeneration works have been commenced. A number of local parks have been completed along with sections of the pedestrian/cycleway network.