



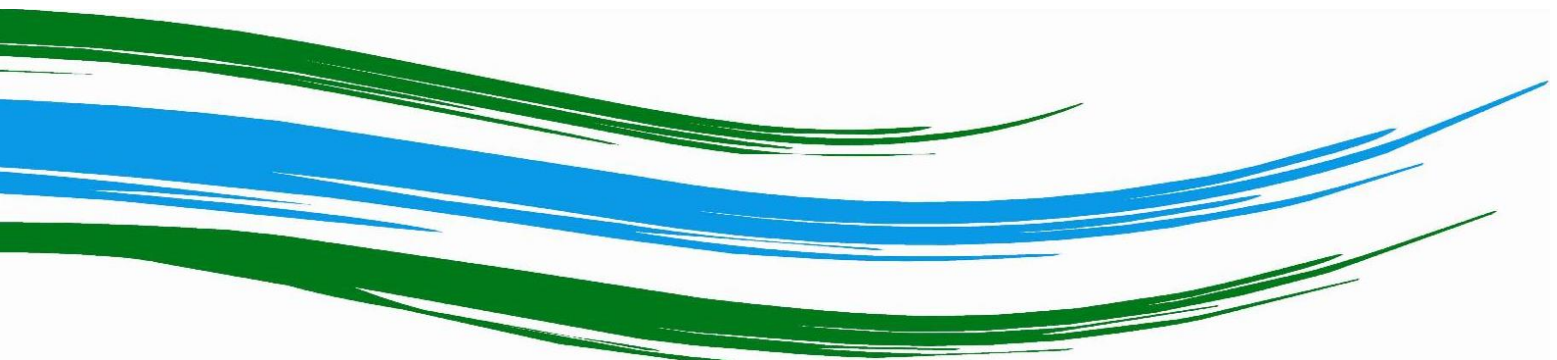
# Camden Council

## Business Paper

### Ordinary Council Meeting 9 February 2021

---

Please note due to COVID-19 restrictions this meeting is being held as a teleconference. The public can view the meeting via Council's webcast. A link to this webcast can be found on Council's webpage – <http://webcast.camden.nsw.gov.au/video.php>



## COMMON ABBREVIATIONS

AEP	Annual Exceedence Probability
AHD	Australian Height Datum
BCA	Building Code of Australia
CLEP	Camden Local Environmental Plan
CP	Contributions Plan
CRET	Camden Region Economic Taskforce
DA	Development Application
DCP	Development Control Plan
DPIE	Department of Planning, Industry & Environment
TfNSW	Transport for NSW
EIS	Environmental Impact Statement
EP&A Act	Environmental Planning & Assessment Act
EPA	Environmental Protection Authority
EPI	Environmental Planning Instrument
FPL	Flood Planning Level
GSC	Greater Sydney Commission
LAP	Local Approvals Policy
LEP	Local Environmental Plan
LGA	Local Government Area
LSPS	Local Strategic Planning Statement
REP	Regional Environmental Plan
PoM	Plan of Management
RL	Reduced Levels
S10.7 CERTIFICATE	Certificate as to zoning and planning restrictions on properties
S603 CERTIFICATE	Certificate as to Rates and Charges outstanding on a property
S73 CERTIFICATE	Certificate from Sydney Water regarding Subdivision
SEPP	State Environmental Planning Policy
SREP	Sydney Regional Environmental Plan
STP	Sewerage Treatment Plant
VMP	Vegetation Management Plan
VPA	Voluntary Planning Agreement

---

# ORDINARY COUNCIL

## ORDER OF BUSINESS - ORDINARY COUNCIL

Prayer.....	6
Acknowledgement of Country .....	7
Webcasting of Council Meetings.....	8
Leaves of Absence .....	9
Declaration of Interest.....	10
Public Addresses .....	11
Confirmation of Minutes .....	12
Mayoral Minute .....	13

ORD01	Draft Submission on Western Sydney Aerotropolis Initial Precinct Plans, Place-Based Infrastructure Compact and Special Infrastructure Contribution Plan .....	14
ORD02	Draft Submission - Proposed Local Character LEP Provision .....	26
ORD03	Camden Local Planning Panel - Reappointment of Panel Members .....	31
ORD04	Tender T012/2020 Animal Care Facility Services .....	34
ORD05	December Review of the 2020/21 Operational Plan (Budget) .....	37
ORD06	Investment Monies - November 2020 .....	44
ORD07	Investment Monies - December 2020 .....	45
ORD08	Bins4Blokes Men's Health Initiative .....	46
ORD09	Use of Closed-Circuit Television (CCTV) Policy - New .....	50

### CLOSED COUNCIL

ORD10	Closure of the Meeting to the Public .....	52
-------	--------------------------------------------	----



---

## ORDINARY COUNCIL

**SUBJECT: PRAYER**

---

### PRAYER

Almighty God, bless all who are engaged in the work of Local Government. Make us of one heart and mind, in thy service, and in the true welfare of the people we serve: We ask this through Christ our Lord.

Amen

\*\*\*\*\*

Almighty God, give thy blessing to all our undertakings. Enlighten us to know what is right, and help us to do what is good: We ask this through Christ our Lord.

Amen

\*\*\*\*\*

Almighty God, we pause to seek your help. Guide and direct our thinking. May your will be done in us, and through us, in the Local Government area we seek to serve: We ask this through Christ our Lord.

Amen

\*\*\*\*\*

### AFFIRMATION

We affirm our hope and dedication to the good Government of Camden and the well being of all Camden's residents, no matter their race, gender or creed.

We affirm our hope for the sound decision making by Council which can improve the quality of life in Camden.

*Either – “So help me God” or “I so affirm” (at the option of councillors)*

\*\*\*\*\*

We pledge ourselves, as elected members of Camden Council, to work for the provision of the best possible services and facilities for the enjoyment and welfare of the people of Camden.

*Either – “So help me God” or “I so affirm” (at the option of councillors)*

\*\*\*\*\*

## **ORDINARY COUNCIL**

**SUBJECT:       ACKNOWLEDGEMENT OF COUNTRY**

---

I would like to acknowledge the traditional custodians of this land on which we meet and pay our respect to elders both past and present.

---

## **ORDINARY COUNCIL**

**SUBJECT: WEBCASTING OF COUNCIL MEETINGS**

---

In accordance with Camden Council's Code of Meeting Practice and as permitted under the Local Government Act 1993, this meeting is being live streamed and recorded by Council staff for minute taking and webcasting purposes.

No other webcasting or recording by a video camera, still camera or any other electronic device capable of webcasting or recording speech, moving images or still images is permitted without the prior approval of Council. Council has not authorised any other webcasting or recording of this meeting.

I remind those that are participating in this meeting that your image and what you say will be broadcast live to the public and will also be recorded so please be mindful of your actions and comments. You should avoid making statements that might defame or offend and note that Council will not be responsible for your actions and comments.

---

## **ORDINARY COUNCIL**

**SUBJECT: LEAVES OF ABSENCE**

---

Leaves of absence tendered on behalf of Councillors from this meeting.

### **RECOMMENDED**

**That leaves of absence be granted.**

## **ORDINARY COUNCIL**

**SUBJECT:       DECLARATION OF INTEREST**

---

NSW legislation provides strict guidelines for the disclosure of pecuniary and non-pecuniary Conflicts of Interest and Political Donations.

Council's Code of Conduct also deals with pecuniary and non-pecuniary conflict of interest and Political Donations and how to manage these issues (Clauses 4.28-5.19).

Councillors should be familiar with the disclosure provisions contained in the Council's Code of Conduct.

This report provides an opportunity for Councillors to disclose any interest that they may have or Political Donation they may have received relating to a Report contained in the Council Business Paper and to declare the nature of that interest.

### **RECOMMENDED**

**That the declarations be noted.**



---

## ORDINARY COUNCIL

### SUBJECT: PUBLIC ADDRESSES

---

The Public Address session in the Council Meeting provides an opportunity for people to speak publicly on any item on Council's Business Paper.

The Public Address session will be conducted in accordance with the Public Address Guidelines subject to necessary changes to accommodate remote access to the meeting. Speakers will be able to make their address by accessing Council's meeting remotely via the internet. Speakers must submit an application form, available on Council's website, to Council's Governance team no later than 5.00pm on the working day prior to the day of the meeting.

Speakers are limited to one topic per Public Address session. Only seven speakers can be heard at any meeting. A limitation of one speaker for and one speaker against on each item is in place. Additional speakers, either for or against, will be identified as 'tentative speakers' or should only be considered where the total number of speakers does not exceed seven at any given meeting. Speakers will be provided with instructions to allow them to access the meeting remotely online.

Where a member of the public raises a question during the Public Address session, a response will be provided where Councillors or staff have the necessary information at hand; if not, a reply will be provided at a later time. There is a limit of one question per speaker per meeting.

Speakers should ensure that their statements, comments and questions comply with the Guidelines.

All speakers are limited to four minutes, with a one minute warning given to speakers prior to the four minute time period elapsing. The commencement and conclusion of time shall be advised by the Mayor/Chairperson.

Public Addresses are recorded for administrative purposes. It should be noted that speakers at Council meetings do not enjoy any protection from parliamentary-style privilege. Therefore, they are subject to the risk of defamation action if they make comments about individuals. In the event that a speaker makes potentially offensive or defamatory remarks about any person, the Mayor/Chairperson will ask them to refrain from such comments.

The Mayor/Chairperson has the discretion to withdraw the privilege to speak where a speaker continues to make inappropriate or offensive comments about another person, or make a point of order ruling if a speaker breaches the Guidelines.

Only the audio recording of the public address speakers will be heard on Council's video conference and webcast. Visual images of the speaker will not be captured.

### **RECOMMENDED**

**That the public addresses be noted.**

---

## **ORDINARY COUNCIL**

**SUBJECT: CONFIRMATION OF MINUTES**

---

Confirm and adopt Minutes of the Ordinary Council Meeting held 8 December 2020.

**RECOMMENDED**

**That the Minutes of the Ordinary Council Meeting held 8 December 2020, copies of which have been circulated, be confirmed and adopted.**



---

## **ORDINARY COUNCIL**

**SUBJECT: MAYORAL MINUTE**

---

Consideration of Mayoral Minute (if any).



---

## ORDINARY COUNCIL

### ORD01

**SUBJECT: DRAFT SUBMISSION ON WESTERN SYDNEY AEROTROPOLIS INITIAL PRECINCT PLANS, PLACE-BASED INFRASTRUCTURE COMPACT AND SPECIAL INFRASTRUCTURE CONTRIBUTION PLAN**

**FROM:** Director Planning & Environment

**TRIM #:** 21/29305

**PREVIOUS ITEMS:** ORD01 - Draft Submission on Western Sydney Aerotropolis Plan - Ordinary Council - 25 Feb 2020 6.00pm

---

### PURPOSE OF REPORT

The purpose of this report is to advise Council that the Draft Western Sydney Aerotropolis “Initial Precinct” Plans, the Draft Initial Place-Based Infrastructure Compact, and the Draft Western Sydney Aerotropolis Special Infrastructure Contributions Plan have been released by the Greater Sydney Commission and the Department of Planning, Industry and Environment for public exhibition, and to seek Council’s endorsement of the draft submission which is included as an **attachment** to this report.

A copy of a draft submission on behalf of the Western Parkland Councils alliance in response to the Draft Initial Place-Based Infrastructure Compact, which addresses issues at a regional scale and is supplementary to Council’s draft submission, is included as an **attachment** to this report for noting by Councillors.

A copy of a draft submission on behalf of Camden, Campbelltown and Wollondilly Councils in response to the Draft Initial Place-Based Infrastructure Compact, which advocates for the preparation of a Place-Based Infrastructure Compact for the Greater Macarthur region and is supplementary to Council’s draft submission, is included as an **attachment** to this report for noting by Councillors.

The Draft Western Sydney Aerotropolis “Initial Precinct” Plans, the Draft Initial Place-Based Infrastructure Compact (main document), and the Draft Western Sydney Aerotropolis Special Infrastructure Contributions Plan are included as **attachments** to this report.

### BACKGROUND

The NSW Government commenced a staged approach to land use and infrastructure planning for the Western Sydney Aerotropolis in 2017, with each stage of the planning process including a greater level of detail to support the future development of the Aerotropolis.

At its meeting on 23 October 2018, Council considered a report on the public exhibition of the Western Sydney Aerotropolis Land Use and Infrastructure Implementation Plan (LUIIP) and endorsed a submission to the Department of Planning, Industry and Environment (DPIE). The LUIIP established the high-level vision for the Aerotropolis, along with an overview of future land uses and the proposed sequence of development in the Aerotropolis.

At its meeting on 25 February 2020, Council considered a report on the Western Sydney Aerotropolis Plan (WSAP) and endorsed a submission to DPIE. The WSAP is a high-level plan that identifies the objectives, broad land use areas, staging and infrastructure provision for new release areas. It includes vision statements, objectives, and a preliminary planning framework and structure plan.

On 1 October 2020, the NSW Government gazetted the *State Environmental Planning Policy (Western Sydney Aerotropolis) 2000* which established the land zonings, permitted uses, and development controls to safeguard the operation of the future Western Sydney International (Nancy-Bird Walton) Airport for the “initial precincts” within the Aerotropolis.

On 10 November 2020, the NSW Government released the next suite of land use and infrastructure planning documents for the Aerotropolis for public exhibition until 26 February 2021 which includes:

- The Draft Western Sydney Aerotropolis “Initial Precinct” Plans prepared by DPIE in conjunction with the Western Sydney Planning Partnership;
- The Draft Initial Place-Based Infrastructure Compact prepared by the Greater Sydney Commission (GSC); and
- The Draft Western Sydney Aerotropolis Special Infrastructure Contributions Plan prepared by DPIE.

The current status of the land use and infrastructure planning process for the Aerotropolis is shown in **Figure 1** below. The documents currently on public exhibition are coloured blue. Further planning work which includes the finalisation and adoption of the documents currently on exhibition, and the preparation of the Development Control Plan Stage 2 and Master Plan Guidelines which are coloured green, will be required before development of the Aerotropolis Initial precincts can commence.



**Figure 1 – Land use and infrastructure planning process for the Aerotropolis**



A Councillor briefing was held on 1 December 2020 which included an overview of the key issues to be addressed via the draft submission.

**MAIN REPORT**

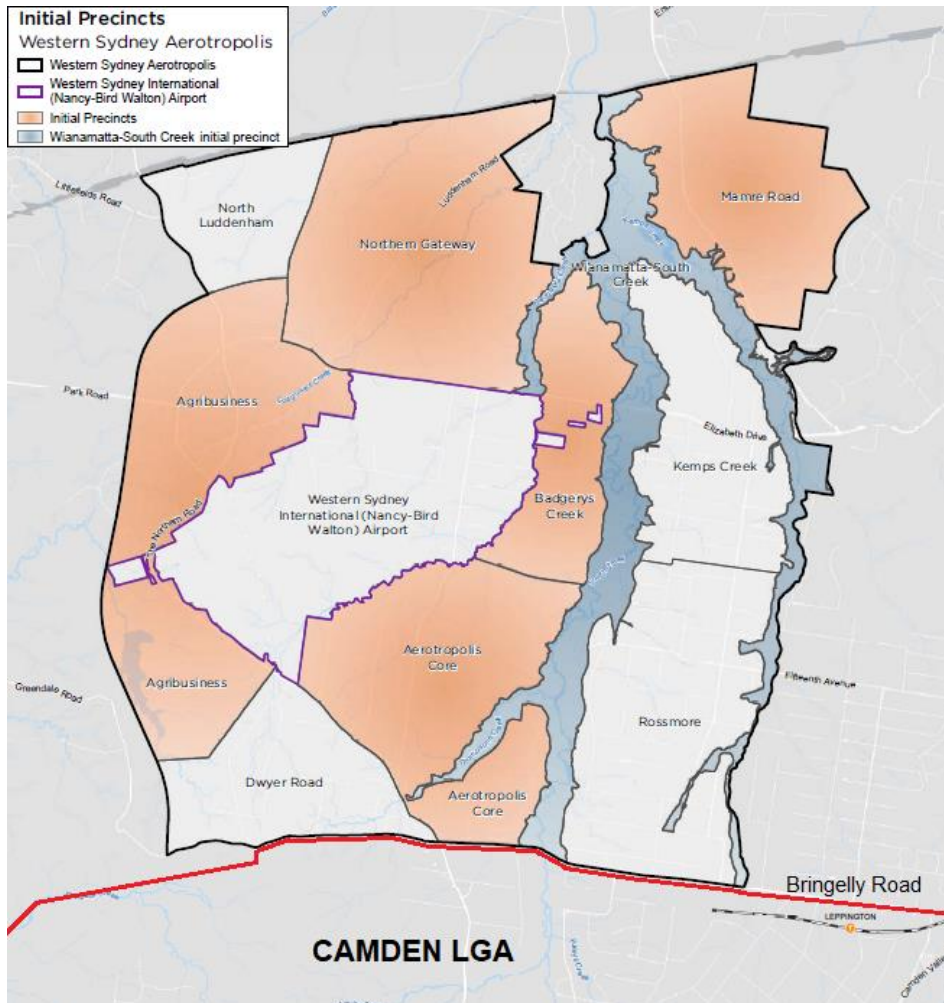
**What are the Draft Western Sydney Aerotropolis “Initial Precinct” Plans?**

The Initial Precinct Plans establish a framework of planning and design guidelines for the delivery of urban development and open space throughout the “Initial Precincts” in the Aerotropolis which includes the:

- Blue and green framework;
- Access and movement framework;
- Land use and built form framework;
- Social and cultural infrastructure framework; and
- Sustainability and resilience framework.

**What are the Initial Precincts?**

The Initial Precincts include the Aerotropolis Core, Northern Gateway, Badgerys Creek, Agribusiness, and Wianamatta-South Creek precincts as identified in **Figure 2** in this report. It is noted that all of the Initial Precincts are located within the Liverpool and Penrith LGAs and the Plans do not apply to the Camden LGA.

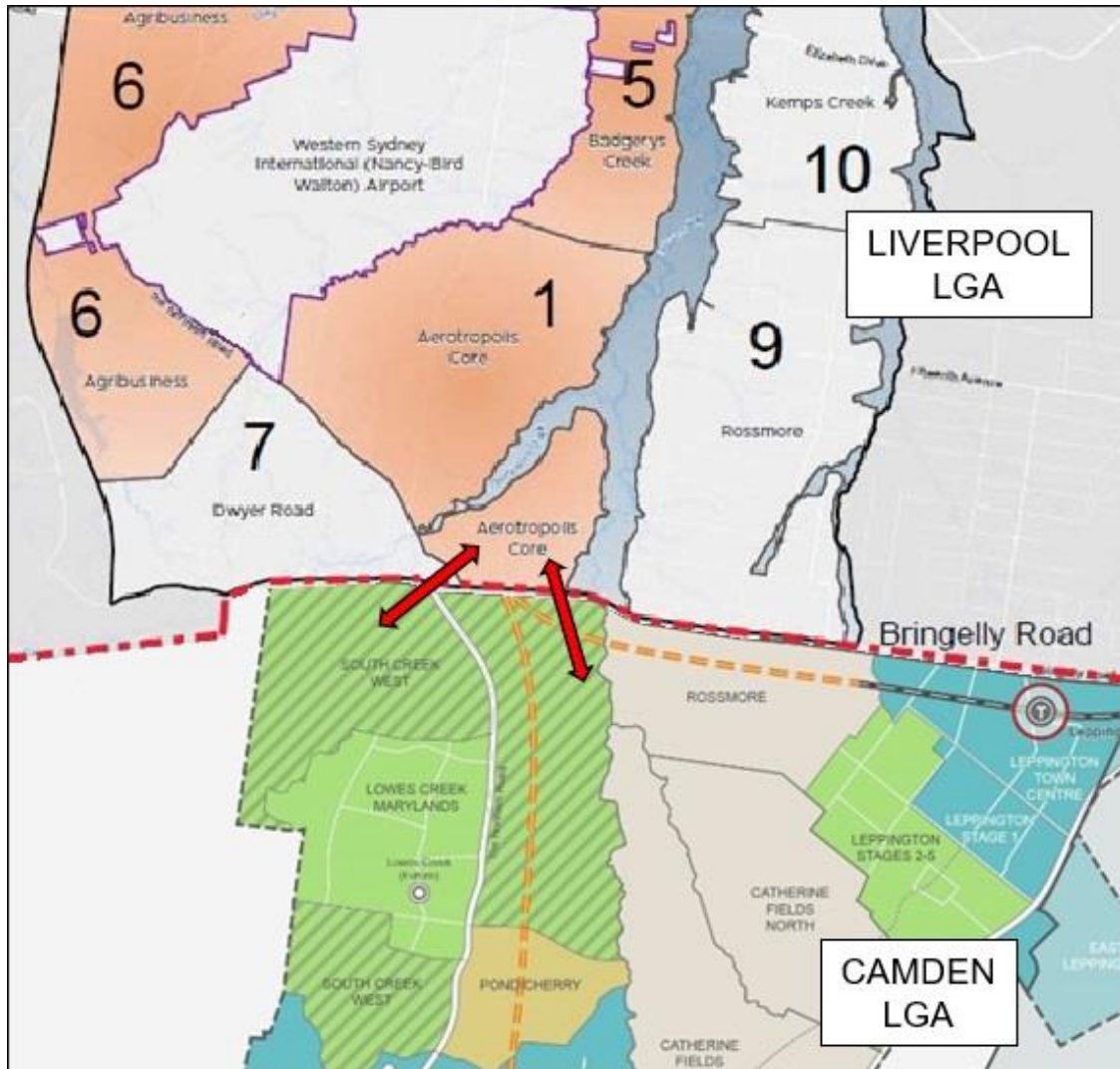




**Figure 2 – Western Sydney Aerotropolis Initial Precincts**  
**What are the key issues and recommendations for the Initial Precinct Plans?**

Planning for Precincts in the South West Growth Area

Given that the Initial Precincts are not located in the Camden LGA, the key focus is the relationship between the planning for the Aerotropolis Core Initial precincts and the adjacent South Creek West precinct in the Camden LGA as shown in **Figure 3** below.



**Figure 3 – relationship between Aerotropolis Initial Precincts and the South West Growth Area precincts in the Camden LGA**

The Aerotropolis Core precinct includes building heights of up to 70m and floor space ratios of up to 3.5:1. The planning for South Creek West therefore needs to have regard for the bulk, scale and intensity of this future development, and explore opportunities for buffer/transition zones within the Camden LGA which may include employment generating land uses.



*It is recommended that the DPIE:*

- *Ensure that the proposed built form outcomes for the “Aerotropolis Core” initial precinct, including building heights and FSRs, are considered during the future precinct planning for the South Creek West precinct in the South West Growth Area; and*
- *Investigate options for a future Enterprise Corridor along Bringelly Road and a future Employment Land Investigation Area along The Northern Road as identified in Camden Council’s adopted Local Strategic Planning Statement.*

#### Review of the South West Growth Area Structure Plan

The South West Growth Area Structure Plan was prepared by the DPIE in 2006. Since that time, Council officers have repeatedly sought a review of the Structure Plan as a priority. It is now essential that the Structure Plan now be reviewed by the DPIE to have regard for the various changes that have occurred throughout the South West Growth Area since that time, and to reflect the planning work undertaken for the Aerotropolis.

A review of the Structure Plan is also identified as an action under *Priority 11 – Aligning infrastructure delivery with growth* in Council’s adopted Local Strategic Planning Statement (LSPS).

*It is recommended that the DPIE:*

- *Undertakes a review of the existing Structure Plan for the South West Growth Area and finalises a Land Use and Infrastructure Implementation Plan (LUIIP) for the South West Growth Area as a matter of priority, noting that Council has repeatedly sought a review of the Structure Plan since its adoption in 2006.*

#### Planning and delivery of public transport and infrastructure

The Aerotropolis Core initial precinct is identified as the economic hub which will be home to between 50,000 and 60,000 workers. It is essential that public transport connections are available as early as possible so that Camden’s residents can efficiently access these employment opportunities, whilst also providing transport connections between the Aerotropolis and key centres in the Camden LGA.

Work is currently underway by Transport for NSW regarding the delivery of Stage 1 of north-south rail to from the Aerotropolis to St Marys in the north, however there is no current commitment to the funding and delivery of Stage 2, of north-south rail from the Aerotropolis through Oran Park and Narellan, and on to Macarthur. Similarly, there is no current commitment to the funding and delivery of the extension of the South West Rail Link from the existing station at Leppington to the Aerotropolis.

Transport for NSW has commenced planning for rapid bus corridors across the Western Parkland City including the Camden LGA which are proposed to commence operation prior to the opening of the Airport in 2026.

*It is recommended that DPIE, the GSC and Transport for NSW (TfNSW):*

- *Acknowledge the need for the early delivery of public transport infrastructure between the Aerotropolis and the Camden LGA, including rail and rapid bus, to provide access to the Aerotropolis for Camden’s residents; and*



- *Prioritise the planning and delivery of public transport to ensure that Camden’s residents will be able to access the forecast employment opportunities within the Aerotropolis prior to the opening of the Western Sydney International (Nancy-Bird Walton) Airport in 2026.*

**What is the Draft Initial Place-Based Infrastructure Compact (PIC)?**

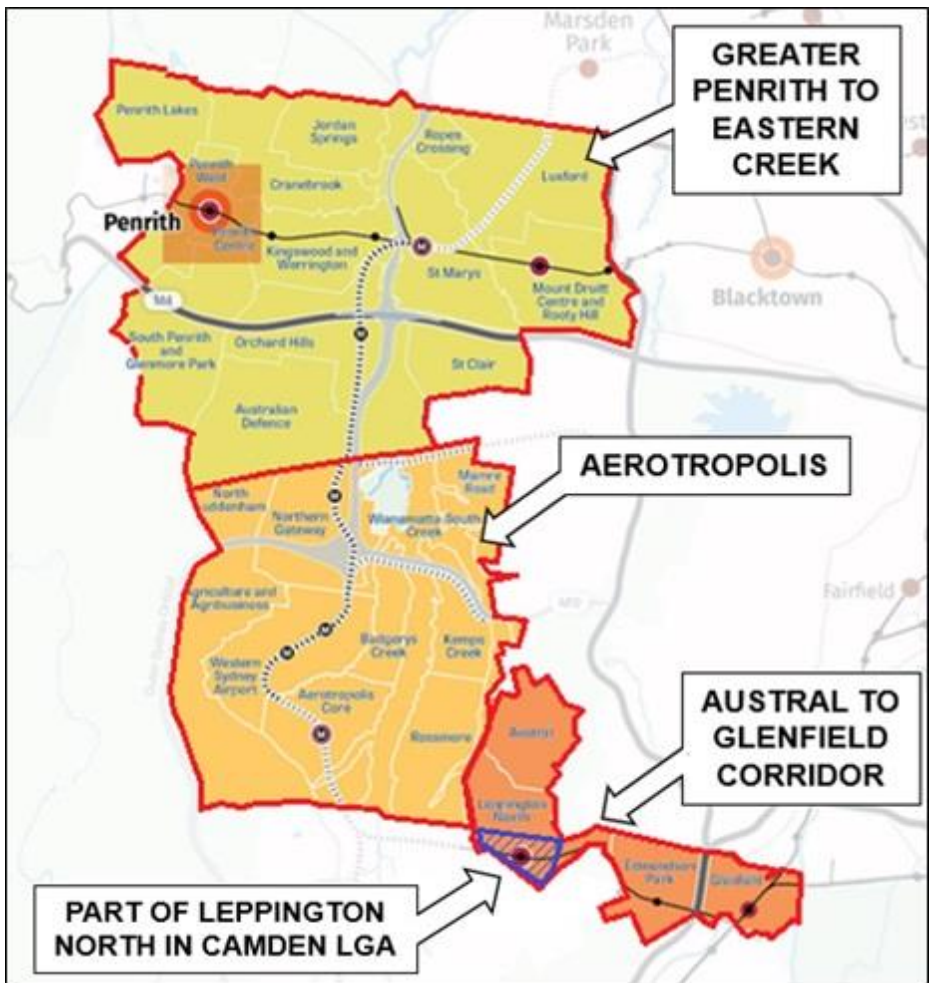
The draft PIC is a strategy which links the staging and sequencing of precinct planning and land release to the timing and delivery of infrastructure.

**Where does the draft PIC apply?**

The draft PIC applies to three areas which include:

- Aerotropolis;
- Greater Penrith to Eastern Creek; and
- Austral to Glenfield Corridor.

The Austral to Glenfield Corridor includes the Leppington North precinct in the South West Growth Area. A portion of Leppington North is located in the Camden LGA and is shown hatched blue in **Figure 4** below.



**Figure 4 – Land to which the draft PIC applies including part of Leppington North**  
**What are the key issues and recommendations for the Draft Initial Place-Based Infrastructure Compact (PIC)?**

---

## Key findings under the draft PIC

The Draft PIC includes six key findings which underpin the rationale for preparing the PIC. Five of these key findings are supported in-principle and include:

- *Finding 1 – The scale of the opportunity is significant and the choices are vast;*
- *Finding 3 – The Western Parkland City vision needs sustained and upfront investment;*
- *Finding 4 – Co-funding infrastructure to make great places is key;*
- *Finding 5 – Early insights can inform better decision-making; and*
- *Finding 6 – New ways of thinking are essential to resilience.*

The finding which is not supported is *Finding 2 – Rebalancing jobs will deliver community benefits and better equity*. The preferred development and infrastructure scenario under the draft PIC is the “Thriving Aerotropolis” which is estimated to deliver 86,000 more jobs across the Western Parkland City by 2056 compared to the “Thriving Metropolitan Cluster” scenario. However, this is achieved by reallocating infrastructure and jobs towards the Aerotropolis and reducing infrastructure and jobs in other parts of the Western Parkland City, including key metropolitan centres.

The “Thriving Metropolitan Cluster” scenario is also identified as delivering a higher net benefit of \$4bn vs \$3.5bn for the “Thriving Aerotropolis” scenario, which is a considerable additional net benefit for the Western Parkland City.

*It is recommended that the GSC:*

- *Notes that Council does not support Finding 2 and the “Thriving Aerotropolis” scenario under the draft PIC; and*
- *Reviews the growth scenario and considers a more flexible scenario which ensures an equitable allocation of jobs across the Western Parkland City.*

## The PIC methodology and assumptions

The PIC methodology is informed by assumptions which are variable and subject to change over time. However, the draft PIC does not acknowledge this variability, and seeks to lock-in a preferred development scenario (Thriving Aerotropolis) to inform the infrastructure priorities. The finalised PIC should be able to respond to emerging economic, housing and employment trends and adjust between different growth scenarios over time, with corresponding changes to be made to the PIC.

Whilst the draft PIC applies to the area defined in **Figure 4** in this report, the population and jobs assumptions extend beyond the draft PIC area to cover the entire Western Parkland City. This results in different population and jobs assumptions across the Western Parkland City depending upon which PIC growth scenario is chosen. The implication of these assumptions and changes requires further examination and justification. The Draft PIC is also unclear on the status of these assumptions for the non-PIC areas (i.e. will these be locked-in to inform future PICs or other planning and infrastructure decisions in future?)

---

*It is recommended that the GSC:*

- *Reviews the proposed growth scenarios under the draft PIC and consider a model which is more flexible and able to be updated over time; and*
- *Clarifies how the population and job forecasts for areas outside the PIC boundary will be used to inform future strategic and infrastructure planning for those areas, as concern is raised if it is intended that these forecasts are to be 'locked-in' without further review.*

#### Proposed actions under the draft PIC

The draft PIC includes a list of proposed actions which are intended to support the detailed planning for the sequencing, staging and delivery of infrastructure.

Clarification is sought from the GSC on how several of these actions will apply to the Camden LGA, including the Leppington North Precinct where the draft PIC applies, and other high-growth areas within the Camden LGA including the South West Growth Area.

*It is recommended that the GSC:*

- *Confirm that the out-of-sequence development provisions of the draft PIC do not apply to the servicing of precincts within the South West Growth Area and other existing and planned development areas (Proposed Action 5).*
- *Confirm that the "Fit-for-Place" program, which will closely align infrastructure delivery to demand, will apply to both the South West Growth Area and other high-growth areas within the Camden LGA (Proposed Action 6).*
- *Confirm that the forward public land and property program will be informed by the outcomes of Proposed Actions 6 and 8 to ensure that an infrastructure and land acquisition pipeline is established in the South West Growth Area and other high-growth areas in the Camden LGA. (proposed Action 7).*
- *Proceed with place-based business cases for infrastructure planning, prioritisation and delivery, with the intention of stimulating public and private investment and addressing barriers to growth including fragmented land ownership (Proposed Action 8)*

#### Leppington North Precinct

The draft PIC identifies the Leppington North Precinct as an initial place for housing and people, supported by a mix of complementary land uses.

A review of the planning controls for the Leppington Town Centre is currently underway. The outcomes of this review may have implications for the type and timing of development in the Leppington North precinct and may require a flexible approach to infrastructure delivery for all types of development.

Sufficient flexibility must be embedded in *Proposed Action 6 – 'Fit-for-Place' program* and *Proposed Action 8 – Shifting to place-based business cases* to ensure that infrastructure provision responds to demand across all development types and sectors, and not only residential development.



It is essential that the PIC is reviewed following the completion of the Leppington Town Centre review and includes sufficient flexibility to respond to evolving market conditions into the future.

*It is recommended that the GSC:*

- *Amends the PIC following the finalisation of the Leppington Town Centre review to ensure that the PIC reflects updated population and employment forecasts and infrastructure requirements; and*
- *Ensures that there is sufficient flexibility under Proposed Action 6 – ‘Fit-for-Place’ program and Proposed Action 8 – Shifting to place-based business cases so infrastructure provision can respond to demand across all development types and sectors, not only residential development.*

#### Advocacy for a PIC for the Camden LGA and Greater Macarthur

The Draft PIC acknowledges that there is the potential for a future PIC for the Camden and Greater Macarthur regions as shown in **Figure 5** in this report.

The Draft PIC also notes that:

*“the Western Sydney PIC Program is intended as an enduring program for the Western Parkland City – its scope will be continually monitored and reviewed. As this occurs, the intent is for the remaining option areas to benefit from the use of the new PIC model. This recognises concerns raised by the councils, on behalf of their communities, that fast-growing areas outside the initial PIC area also require infrastructure aligned with growth.”*

The Camden LGA is the fastest growing LGA in Australia and its existing and future community would substantially benefit from the preparation of a PIC. There may be opportunities to align a PIC process for the Camden LGA and Greater Macarthur region with a review of the South West Growth Area Structure Plan and preparation of a LUIP with DPIE, as there are synergies regarding the information and datasets needed to inform each process.

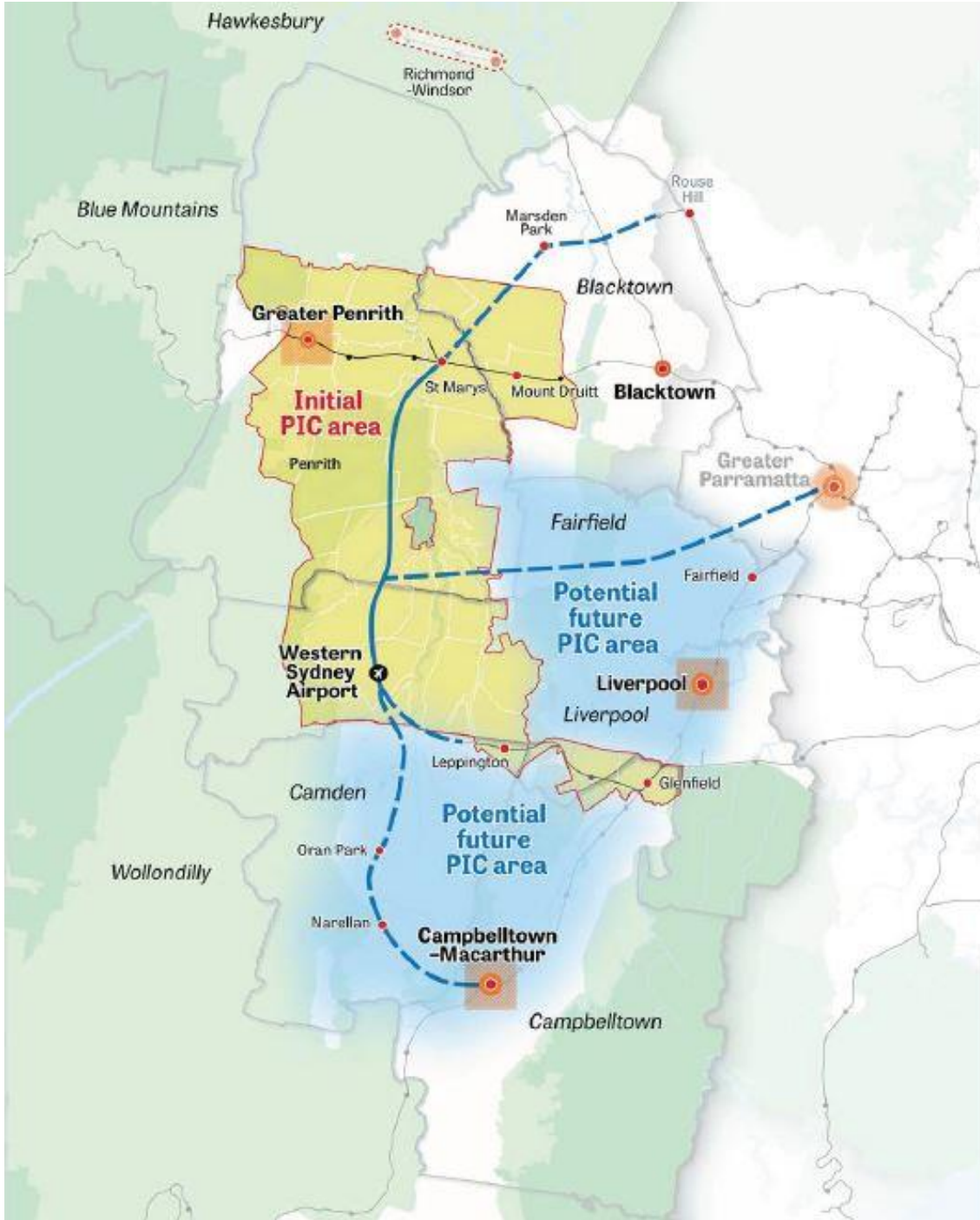
*It is recommended that the GSC:*

- *Commits to a timeframe to commence the preparation of a PIC for the Camden LGA and Greater Macarthur, and investigates whether the PIC process could occur concurrently with the review of the Structure Plan and preparation of the LUIP for the South West Growth Area by DPIE.*

#### **What is the Draft Western Sydney Aerotropolis Special Infrastructure Contribution (SIC)?**

The Draft SIC is a NSW Government developer contributions plan which funds key infrastructure including biodiversity offsets. In the Aerotropolis, this will include rail and bus infrastructure, schools, community health and emergency services facilities, parks and other open space, upgrades to state and regional roads, bicycle network, and regenerating the Cumberland Plan Conservation Area.





**Figure 5 – Potential future PIC areas**

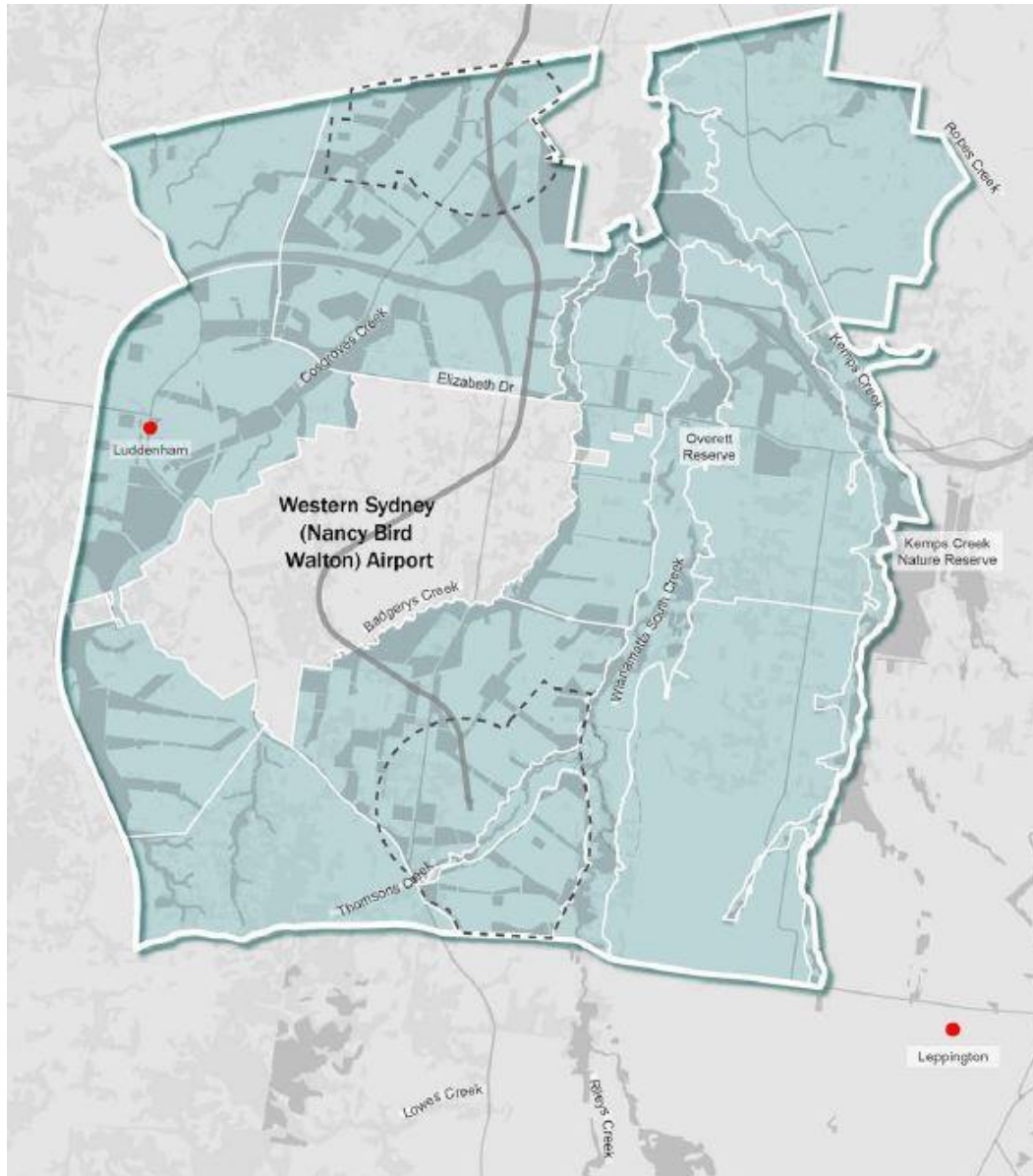
**Where does the Draft SIC apply?**

The Draft SIC applies to the Western Sydney Aerotropolis as shown at **Figure 6** in this report. The Draft SIC does not apply to the Camden LGA.

**What are the key issues and recommendations for the Draft SIC?**

A portion of the Draft SIC overlaps with parts of the South West Growth Area in the Liverpool LGA which are subject to the existing Western Sydney Growth Areas SIC. DPIE proposes that to avoid developers making a contribution twice towards the same infrastructure, where there is an overlap, the developer will pay the full amount under the Draft SIC and the amount payable under the Western Sydney Growth Areas SIC will be discounted. The remaining contribution will fund the cost of the biodiversity offset as required under the Growth Centres Biodiversity Offset Program.

It is unclear whether this approach will result in a funding shortfall under the existing Western Sydney Growth Area SIC.



**Special Contributions Area**  
 Western Sydney Aerotropolis

- Sydney Metro - Western Sydney Airport proposed route alignment
- Boundary of Special Contributions Area
- Aerotropolis Precinct boundaries
- Aerotropolis Special Contributions Area
- Station Precinct Area

**Figure 6 – Area to which the SIC applies**

---

*It is recommended that DPIE:*

- *Clarifies if there will be a funding shortfall under the Western Sydney Growth Areas SIC resulting from the overlap with the Draft SIC, and if so, amends the Growth Areas SIC as a matter of urgency to ensure that the Western Sydney Growth Areas SIC will not under-collect developer contributions towards SIC infrastructure in the South West Growth Area.*

## **FINANCIAL IMPLICATIONS**

There are no direct financial implications for Council as a result of this report.

## **CONCLUSION**

The Draft Western Sydney Aerotropolis “Initial Precinct” Plans, the Draft Initial Place-Based Infrastructure Compact, and the Draft Western Sydney Aerotropolis Special Infrastructure Contributions Plan have been prepared to realise the vision for the Western Parkland City as contained in the Western City District Plan.

The draft submission **attached** to this report includes recommendations that require consideration and a response from the Department of Planning, Industry and Environment and the Greater Sydney Commission prior to the finalisation of these documents.

## **RECOMMENDED**

**That Council:**

- endorse the attached draft submission on the Draft Western Sydney Aerotropolis “Initial Precinct” Plans, the Draft Initial Place-Based Infrastructure Compact, and the Draft Western Sydney Aerotropolis Special Infrastructure Contributions Plan;**
- note the attached draft submissions jointly prepared by the Western Parkland Councils, and by Camden, Campbelltown and Wollondilly Councils, on the Draft Initial Place-Based Infrastructure Compact;**
- endorse Council’s submission to be forwarded to the Department of Planning, Industry and Environment, Greater Sydney Commission, and Transport for NSW; and**
- forward a copy of Council’s submission to Mr Peter Sidgreaves MP, Member for Camden.**

## **ATTACHMENTS**

1. Draft Submission on draft Aerotropolis Plan, Draft PIC and Draft SIC
2. Draft submission from Western Parkland Councils on draft PIC
3. Draft submission to GSC requesting a Macarthur PIC from Camden, Campbelltown and Wollondilly Councils
4. Draft Western Sydney Aerotropolis Initial Precinct Plans
5. Draft Initial Place-Based Infrastructure Compact
6. Draft Western Sydney Aerotropolis Special Infrastructure Contributions Plan



---

## ORDINARY COUNCIL

## ORD02

**SUBJECT: DRAFT SUBMISSION - PROPOSED LOCAL CHARACTER LEP PROVISION**

**FROM:** Director Planning & Environment

**TRIM #:** 20/427801

**PREVIOUS ITEMS:** ORD02 - Draft Submission - Discussion Paper - Local Character Overlays - Ordinary Council - 28 May 2019

---

### PURPOSE OF REPORT

The purpose of this report is to inform Council of the exhibition of a proposed local character provision (the provision) in the Standard Instrument Local Environmental Plan (SI LEP) by the Department of Planning, Industry and Environment (DPIE) and to seek Council's endorsement of a draft submission to DPIE.

The proposed local character provision and draft submission are provided as **attachments** to this report.

### BACKGROUND

In February 2019, the then Department of Planning and Environment (now DPIE) released a series of documents for comment regarding local character.

On 28 May 2019, Council considered a report and resolved to make a submission to DPIE. In summary, Council indicated broad support for DPIE's proposal to strengthen local character consideration in the NSW planning system. Council also provided a number of comments for DPIE's consideration.

Submissions received to the 2019 exhibition have informed the current provision, that includes the following documents:

- Proposed Statutory Amendments, Local Character Provision, Explanation of Intended Effect, November 2020;
- Proposed Local Character Provision;
- Draft Local Character Clause Frequently Asked Questions;
- Draft Local Character Clause Fact Sheet; and
- Local Character and Place Guideline, February 2019.

The aim of the provision is to elevate consideration of local character in the planning system. The provision, if adopted in Council's Local Environmental Plan (LEP) will give statutory weight to local character in decision-making for development applications (DAs).

Changes to State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 (Codes SEPP) are also proposed to provide for limited local character areas that may be excluded from Part 3B of the Codes SEPP. Part 3B of the Codes SEPP, known as the Low Rise Housing Diversity Code, allows developments such as multi dwelling housing and dual occupancies to go through a complying development approval process (rather than a DA).



In 2016, Council raised concerns with Part 3B of the draft Codes SEPP applying to Camden (then known as the draft Medium Density Housing Code). A key concern was that additional medium density development in Camden's established areas would have a detrimental impact on neighbourhood character.

In response to this concern, minimum lot size provisions for multi dwelling housing and dual occupancies was inserted into Camden LEP 2010, taking effect on 20 December 2019.

### **What is local character?**

Local character is defined as what makes a neighbourhood distinctive and is the identity of a place. It encompasses the way a place looks and feels and is a combination of built and natural, public and private environments. Character is created by a combination of land, people, the built environment, history, culture and tradition including Aboriginal and non-Aboriginal, and looks at how they interact to make a distinctive Local Character Area (LCA).

### **Relationship to Key Strategies**

Camden's Local Strategic Planning Statement (LSPS) recognises the importance of local character (Local Priority 4). Action 49 seeks to investigate the development of local character statements.

Camden's draft Local Housing Strategy (draft LHS) proposes an objective for housing growth in established areas to be incremental and preserve character and heritage values (Objective 7). The draft LHS proposes an action to explore the development of a pilot local character statement and local character overlay for Cobbitty Village.

A Councillor briefing was provided on this matter on 2 February 2021.

### **MAIN REPORT**

To allow councils to include local character in LEPs, the DPIE has prepared an optional provision for inclusion in the Standard Instrument Local Environmental Plan (SI LEP).

DPIE is seeking feedback on the proposed local character provision and amendment to the Codes SEPP. This report outlines the DPIE's proposal and Council officer comment under the following headings:

- 1.0 Proposed Local Character Provision in Standard Instrument LEP; and
- 2.0 Proposed amendments to Codes SEPP

#### **1.0 Proposed Local Character Provision in Standard Instrument LEP**

The objectives of the proposed provision are to:

- Provide a consistent way for councils to elevate local character into their LEPs;
- Empower development controls within a council's Development Control Plan (DCP) for proposed development within the character area; and
- Be mandatory for councils seeking to exclude limited local character areas from the Codes SEPP.



It is not mandatory for councils to investigate local character. However, if a council intends to include local character provisions in their LEP, it will need to use the local character provision to ensure consistency across the planning system. DPIE has prepared an optional provision for inclusion in the SI LEP that includes a clause that references a local character statement (LCS) and an associated map.

The proposed provision will allow a council to adopt a map overlay which identifies the boundaries of a local character area (LCA) and requires the council to consider the area's LCS when assessing DAs. The LEP provision would provide statutory weight to the LCS.

LCSs are intended to describe an area's existing character and detail its desired future character (discussed later in this report). A LCS must be developed in accordance with the Local Character and Place Guideline (Guideline) (also discussed later in this report).

Councils that would like to include a local character provision in their LEP will need to prepare a Planning Proposal.

#### *Officer comment*

Consistent with Council's 2019 submission, Council officers support the initiative to strengthen local character consideration in the planning system. The proposed provision will enable Council to respond to the actions of its LSPS that seek to protect local character.

Also consistent with Council's 2019 submission, it is acknowledged that a LCS could assist in balancing growth with supporting local character in established areas as well as assisting in developing new character for areas that may need guidance (such as greenfield areas).

For rezoned precincts within the South West Growth Area (SWGA), State Environmental Planning Policy Sydney Region Growth Centres 2006 (Growth Centres SEPP) is the relevant planning instrument. DPIE's proposed provision under the SI LEP would not apply to the Growth Areas. DPIE is requested to consider how local character consideration can be implemented in the Growth Centres.

### 1.1 Defining local character areas and producing a local character statement

A LCS is developed in consultation with the community. It is a place to describe a community's preferences for how an area could change over time and includes a description of existing character and the desired future character of the mapped local character area.

LCAs are generally categorised in one of three ways: change, enhance or maintain. When defining local character and producing a LCS, the following steps should be followed:

- Engage with the community;
- Identify an area's character;
- Examine different sources of information;

- 
- Set desired future character (change, enhance or maintain); and
  - Produce a LCS.

*Officer comment*

Council officers support DPIE's approach to include a map and associated LCS. DPIE is requested to provide additional guidance on what a LCS may look like and worked examples. The LCS should be concise and easy for an applicant to assess if their development is consistent with the LCS.

Council officers support DPIE's proposal for LCAs to be categorised in one of three ways: change, enhance or maintain.

Also consistent with Council's 2019 submission, Council officers support the provision being further amended to require an applicant to demonstrate how a proposed development is consistent with the LCS, in a Design Verification Statement.

## 1.2 Local Character Guideline

The Guideline intends to help define existing character and set a desired future character that aligns with the strategic direction for an area.

*Officer comment*

It is noted the Guideline was produced as part of DPIE's 2019 discussion paper on local character overlays. The Guideline requires updating to:

- Reflect the proposed local character provision;
- Provide guidance on how to implement a Local Character Area via a Planning Proposal including any specialist studies that may be required to support the Planning Proposal;
- Provide guidance on how and when it is appropriate to request exclusion of LCAs from the Codes SEPP, including any specialist studies that may be required to justify exclusion;
- Include guidance on when LCAs and LCSs should be reviewed. Council officers recommend the review occurs when the relevant LEP is reviewed (every 5 years as per Section 3.21(2) of the *Environmental Planning and Assessment Act 1979*); and
- Include worked examples of LCAs and LCSs.

The above inclusions would help ensure the Guideline operates as a single resource for applicants and Council to prepare and assess LCAs and LCSs.

## **2.0 Proposed amendments to the Codes SEPP**

The proposed local character provision, if adopted, does not 'switch off' the operation of State Environmental Planning Policies from applying to a council's Local Government Area (LGA), including the Codes SEPP. DPIE proposes to provide councils with the ability to seek exclusion from the operation of Part 3B of the Codes SEPP (Low Rise Housing Diversity Code).



---

In relation to the proposed local character provision, DPIE outlines parameters that will apply to any exemption request from the Codes SEPP. DPIE notes exclusions sought to the Codes SEPP will only be considered for limited areas (exclusions will not be provided for whole LGAs or for the entirety of a particular zone).

*Officer comment*

For LCAs where the Codes SEPP will continue to apply, the Codes SEPP should include a requirement for a Design Verification Statement to accompany proposed complying development certificates in LCAs. The purpose of the Design Verification Statement is to demonstrate development is consistent with the LCA (similar to Council officer's suggestion for DAs in LCAs to be accompanied by a Design Verification Statement).

### **FINANCIAL IMPLICATIONS**

There are no direct financial implications for Council as a result of this report.

### **CONCLUSION**

The DPIE is inviting feedback on a proposed local character provision to be inserted into the Standard Instrument LEP and proposed amendments to the Codes SEPP. Council officers have prepared a draft submission for Council's consideration. It is recommended that Council support DPIE's proposed local character provision subject to the resolution of matters identified in the draft submission. The proposed provision will enable Council to deliver its LSPS actions that seek to protect local character.

### **RECOMMENDED**

**That Council:**

- i. endorse and forward the attached draft submission on the proposed Local Character LEP provision to the Department of Planning, Industry and Environment; and**
- ii. forward a copy of Council's submission to Mr Peter Sidgreaves MP, Member for Camden.**

### **ATTACHMENTS**

1. Draft Camden Council Local Character Submission - February 2021
2. Local character and place guideline 2019
3. Explanation of Intended Effect for Local Character Provision
4. Fact sheet: Draft Local Character Clause - November 2020
5. Frequently Asked Questions: Local Character Clause and Overlay - November 2020

---

## ORDINARY COUNCIL

ORD03

**SUBJECT: CAMDEN LOCAL PLANNING PANEL - REAPPOINTMENT OF PANEL MEMBERS**

**FROM:** Director Planning & Environment

**TRIM #:** 20/405243

**PREVIOUS ITEMS:** ORD04 - Independent Hearing and Assessment Panel (IHAP).  
Selection of Panel Members - Ordinary Council - 13 Feb 2018

---

### PURPOSE OF REPORT

The purpose of this report is to seek Council's endorsement to reappoint the current chairs and expert members on the Camden Local Planning Panel for a period extending to 30 June 2021 (with a possible further extension to a maximum of 12 months) and to reappoint the current community representatives for a period of up to 12 months.

### BACKGROUND

In August 2017, the then Minister for Planning, the Hon. Anthony Roberts MP announced that Local Planning Panels (LPPs) would become mandatory from 1 March 2018 for all councils in Sydney and Wollongong.

LPPs, at the Direction of the Minister for Planning and Public Spaces, are responsible for determining certain development applications that involve conflicts of interest; receive 10 or more submissions; are contentious or sensitive in nature; or involve development standard contraventions (greater than 10%). LPPs also consider and provide advice on planning proposals.

On 13 February 2018, Council considered a report that sought Council's endorsement for the selection of chairs, experts and community representatives for the Camden LPP. The appointments were made for a term of three years, being the maximum term permitted under the *Environmental Planning and Assessment Act*.

A Councillor briefing was provided on this matter on 2 February 2021.

### MAIN REPORT

Compulsory LPPs were established on 1 March 2018 and accordingly, the initial three-year terms of the chairs, expert members and community representatives will soon end.

#### Chairs and Expert Members

Council recently received notice from the Department of Planning, Industry and Environment ('the Department') advising that the Minister for Planning and Public Spaces has instructed the Department to conduct an expression of interest (EOI) in early 2021 to refresh the chair and expert pools from which councils make appointments to their LPPs.



---

As this timing coincides with the end of the first three-year term of office for local planning panel members (i.e. 28 February 2021), the Department has requested that councils reappoint their current chairs and alternate chairs for a period extending to 30 June 2021. The Department has also advised that Councils can choose to reappoint their current expert members or choose different experts (from the expert pool for appointment) for a period extending to 30 June 2021.

The current chair, alternate chair and expert members of the Camden LPP are:

#### Chairs

Mr Stuart McDonald (Chair)  
Ms Penny Holloway (Alternate Chair)  
Mr Michael Mantei (Alternate Chair)

#### Expert Members

Ms Mary Lynne Taylor  
Mr Grant Christmas  
Ms Sue Francis  
Ms Rachel Harrison  
Mr Michael File

Given the short period of the reappointments (i.e. 4 months) and given the Department is conducting an EOI to refresh the chair and expert pools in early 2021, it is recommended that Council reappoint the existing expert members for the term extending to 30 June 2021.

Should the current chairs and expert members remain part of the Department's chair and expert pools (following the EOI), it is recommended that Council endorse their further reappointment for a maximum period of 12 months (including the period up to 30 June 2021) to align with the recommended terms of the community representatives (which is described under the heading "*Community Representatives*" below).

If any of the chairs or expert members do not remain part of the Department's chair and expert pools (following the EOI), a further report will be provided to Council recommending new / alternative appointments.

#### Community Representatives

The selection and appointment of community representatives remains a Council responsibility and the Department has placed no limitation on the length of any reappointments. It is recommended that Council reappoint the existing community representatives for a term of up to 12 months to allow for future appointments to occur following the local government election in September 2021.

The current community representatives of the Camden LPP are:

Mr Bill Rooney  
Mr Dean Boone  
Mr Steve Lyons  
Ms Debby Dewbery

It is intended that Council officers carry out an EOI for community representatives on the Camden LPP. The outcome of the EOI and future membership of the Camden LPP can be determined by the new Council (following the local government election).

---

## **FINANCIAL IMPLICATIONS**

There are no financial implications for Council arising from this report.

## **CONCLUSION**

The three-year term for local planning panel members ends on 28 February 2021. The Department has requested that councils reappoint their current chairs and alternate chairs for a period extending to 30 June 2021.

It is recommended that Council reappoint the current chairs and expert members on the Camden LPP to 30 June 2021, with these appointments to be extended to a maximum term of 12 months (including the period up to 30 June 2021) should the current chairs and expert members remain part of the Department's chair and expert pools (following the Department's EOI).

It is also recommended that the current community representatives on the Camden LPP be reappointed for a period of up to 12 months. This will allow for the future membership of the Camden LPP (expert and community representatives) to be determined by the new Council following the local government election.

## **RECOMMENDED**

### **That Council:**

- i. reappoint the current chairs and expert members on the Camden Local Planning Panel for a period extending to 30 June 2021, unless the current chairs and expert members remain part of the Department's chair and expert pool, in which case the reappointment be extended for a period of 12 months.**
- ii. reappoint the current community representatives on the Camden Local Planning Panel for a period of up to 12 months.**



---

## ORDINARY COUNCIL

**ORD04**

**SUBJECT: TENDER T012/2020 ANIMAL CARE FACILITY SERVICES**  
**FROM:** Director Planning & Environment  
**TRIM #:** 20/409266

---

### PURPOSE OF REPORT

The purpose of this report is to advise Council of the tender received for T012/2020 – Camden Council Animal Care Facility Services and recommend that Council accept the tender submitted by Rossmore Veterinary Hospital (Rossmore Vet Pty Ltd).

### BACKGROUND

The current tender for the animal care facility expires on 16 April 2021. Whilst planning continues for a potential future Animal Care Facility to be built within the Camden LGA, a new contract is required to manage the provision of this service in the interim period.

A Councillor briefing was provided on this matter on 2 February 2021.

### MAIN REPORT

#### Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Guidelines.

#### Contract Term

The term of this contract will be for a period of three years with two, one-year options at Council's discretion by mutual agreement.

#### Financial Implications

Council has sufficient budget allocation from existing operational budgets to proceed with the proposed services in accordance with the terms and conditions of this tender.

#### Work, Health & Safety Requirements

The selected tender meets all WHS requirements as required for this contract.

#### Certificates of Currency

The selected tender provides all current insurances as required for this contract.



---

## Advertising of Tender

A tender for Camden Council Animal Care Facility Services was called on 3 November 2020 and publicly advertised on Council's website. The tender was open for a period of 22 days until the closing date of 25 November 2020 and was available through the e-tendering website: [www.tenders.nsw.gov.au](http://www.tenders.nsw.gov.au).

## Tender Received

Council received one *on time* tender response from the following organisation:

<b>Tender</b>	<b>Suburb</b>
Rossmore Veterinary Hospital (Rossmore Vet Pty Ltd)	Rossmore

## Tender Evaluation Process

The tender was assessed by the Tender Evaluation Panel, in accordance with Council's Procurement Procedures and Guidelines (2019).

Price was given a weighting of 30% and non-price factors a weighting of 70%. Included in the non-priced factors was a 5% weighting for local supplier preference.

Following the close of the tender period, the tender was evaluated by the Tender Evaluation Panel using a Tender Evaluation Matrix on the following criteria:

- Demonstrated ability to provide services;
- Corporate social responsibility;
- Standard facilities provided; and
- Local supplier preference.

A summary of the tender assessment is provided as a **supporting document**. Please note this information is commercial in confidence.

## Tender Compliance Panel

Tender submissions and evaluations were reviewed by the Tender Compliance Panel.

## **CONCLUSION**

### Recommendation of the Tender Evaluation Panel

It is recommended that Council accept the tender from Rossmore Veterinary Hospital. This tenderer, overall, provided a submission that demonstrated a thorough understanding of the required services, provided evidence of relevant experience in providing services for an Animal Care Facility and demonstrated value for money.



---

## **RECOMMENDATION**

### **That Council:**

- i. accept the tender from Rossmore Veterinary Hospital (Rossmore Vet Pty Ltd) for the provision of tender T012/2020 – Camden Council Animal Care Facility Services for the term of the contract.**
- ii. accept the retainer fee of \$18,000 per annum ex GST plus services undertaken in accordance with the schedule of rates tendered to operate the animal care facility on behalf of Camden Council in accordance with the adopted budget.**

### **ATTACHMENTS**

1. Confidential - Evaluation of Tender T012\_2020 Camden Council Animal Care Facility Services - *Supporting Document*



## ORDINARY COUNCIL

ORD05

**SUBJECT: DECEMBER REVIEW OF THE 2020/21 OPERATIONAL PLAN (BUDGET)**

**FROM:** Director Customer & Corporate Strategy

**TRIM #:** 21/3903

### PURPOSE OF REPORT

This report presents the December Quarterly Operational Plan (budget) Review for the 2020/21 financial year in accordance with Part 9, Division 3, Clause 203 of the *Local Government (General) Regulation 2005*.

Its purpose is to inform Council of the necessary changes to the 2020/21 Operational Plan since the adoption of the 2017/18 - 2020/21 Revised Delivery Program and Operational Plan, and to consider other changes put forward for determination.

### BACKGROUND

#### SUMMARY OF BUDGET POSITION

In adopting the 2020/21 Operational Plan, Council approved a balanced budget position. Budget adjustments identified at the December Review represent a projected surplus of \$32,104 for the 2020/21 financial year.

#### ALLOCATION OF THE 2020/21 BUDGET SURPLUS

It is recommended that the projected surplus of \$32,104 be allocated as follows.

<b>Budget surplus allocation</b>		
<b>Budget Surplus Available for Allocation</b>		<b>\$32,104</b>
Less: Transfer to Capital Works Reserve	\$32,104	
<b>Total - Allocation of Budget Surplus</b>		<b>\$32,104</b>
<b>Balanced Budget Position</b>		<b>\$0</b>

### CURRENT RESERVE BALANCES

#### Working Funds Reserve

The Working Funds Reserve is a holding reserve for uncommitted funds or to move funds between financial years.



<b>Working Funds Reserve</b>	
<b>Reserve Balance as at 30 June 2020</b>	<b>\$550,000</b>
Add: Transfer to Reserve 2020/21	\$1,500,000
<b>Proposed Reserve Balance</b>	<b>\$2,050,000</b>
<b>Committed Funds Held in Reserve</b>	
Less: 2019/20 Revoted projects	(\$550,000)
Less: Camden Pool Works - ORD 75/2020	(\$650,000)
Total Allocated in 2020/21	<b>(\$1,200,000)</b>
<b>Uncommitted Balance – Working Funds Reserve</b>	<b>\$850,000</b>

The Working Funds Reserve has an uncommitted balance of \$850,000. A future report to Council will recommend that the funds be committed to Council's Stage 3 COVID Recovery Support Package or to offset any budget shortfalls created by the COVID pandemic.

### **Capital Works Reserve**

The Capital Works Reserve is predominantly used to fund capital works or to match grant funding as part of a capital grant funding agreement. The balance of the Capital Works Reserve is as follows:

<b>Capital Works Reserve</b>	
<b>Reserve Balance as at 30 June 2020</b>	<b>\$3,125,419</b>
Add: December Quarterly Review Transfer	\$32,104
<b>Proposed Balance of Reserve</b>	<b>\$3,157,523</b>
<b>Committed Funds Held in Reserve</b>	
Less: 2019/20 Revoted projects	(\$2,142,172)
Less: Adopted 2020/21 Capital Works Program Funding	(\$500,000)
Less: Four Seasons Path Footpath Lighting NSW Premiers Grant ORD 101/20	(\$25,000)
Less: Proposed RMS Active Transport Program 2020/21 Council Contribution ORD 177/20	(\$106,000)
<b>Total Allocated in 2020/21</b>	<b>(\$2,773,172)</b>
<b>Uncommitted Balance – Capital Works Reserve</b>	<b>\$384,351</b>

The balance of this reserve can be used to fund new or existing projects unable to be funded as part of considering the 2020/21 Operational Plan (budget).

## Asset Renewal Reserve

Council approved the creation of the Asset Renewal Reserve as part of adopting the 2013/14 - 2016/17 Delivery Program. The balance of the Asset Renewal Reserve is as follows:

<b>Asset Renewal Reserve</b>	
<b>Reserve Balance as at 30 June 2020</b>	<b>\$594,400</b>
Add: LIRS Interest 2020/21	\$37,300
<b>Proposed Reserve Balance</b>	<b>\$631,700</b>
<b>Committed Funds Held in Reserve</b>	
Less: 2019/20 Revoted projects	(\$89,973)
Total Allocated in 2020/21	<b>(\$89,973)</b>
<b>Uncommitted Balance – Asset Renewal Reserve</b>	<b>\$541,727</b>

Funds from this reserve are primarily used for the replacement and/or maintenance of existing assets.

## MAIN REPORT – DECEMBER REVIEW OF THE 2020/21 BUDGET

Further information and explanation of the a projected surplus of \$32,104 for 2020/21 is detailed below.

## PROPOSED VARIATIONS TO BUDGET

Below are the proposed variations between the adoption of the 2020/21 Budget and the December Review for 2020/21, which have led to a projected surplus of \$32,104.

<b>December review of the 2020/21 budget proposed variations</b>	<b>Budget Impact Increase/(Decrease)</b>
<b>Income adjustments</b>	
Note: Increase in income is an increase to the budget Shortfall in income is a decrease to the budget	
1. Sale of Land, 72A John Street, Camden.	\$131,640
2. Increased Library Subsidy 2020/21	\$90,464
<b>Sub Total - Income Adjustments - Budget Increase</b>	<b>\$222,104</b>
<b>Expenditure adjustments</b>	
Note: Increase in expenditure is a decrease to the budget Saving in expenditure is an increase to the budget	
3. Increased Motor Vehicle and Public Liability Insurance	(\$140,000)
4. Julia Reserve Youth and Community Centre Fit Out costs (part funding)	(\$50,000)



December review of the 2020/21 budget proposed variations	Budget Impact Increase/(Decrease)
Variations less than \$20,000 (net)	\$0
<b>Sub Total - Expenditure Adjustments - (Budget Decrease)</b>	<b>(\$190,000)</b>
<b>TOTAL - Proposed variations to budget - Budget Increase</b>	<b>\$32,104</b>

#### Income Adjustments Commentary:

- 1. Sale of Land, 72A John Street, Camden - Increase in income of \$131,640.**  
The sale of 72A John Street, Camden was endorsed, and sale price agreed by Council at its meeting on 24 July 2018. As endorsed, the final sale price is adjusted by CPI. The delay in the sale was primarily due to the land reclassification process from Community Land to Operational Land before the sale could be actioned, the reclassification process is a lengthy process. The matter is now finalised.
- 2. Library Subsidy 20/21 - Increase in income of \$90,464.**  
Council has received a higher library subsidy for 2020/21 than advised when the original budget was adopted by Council.

#### Expenditure Adjustments Commentary:

- 3. Insurances - Public Liability, Motor Vehicle - Increase in expense of \$140,000.**  
Annual insurance premium for motor vehicle and public liability have increased in 2020/21 compared to the adopted budget. This is predominately due to claims relating to 2019/20 hailstorm damage.
- 4. Julia Reserve Youth and Community Centre Fit Out costs - Increase in expense of \$50,000 (part funding).**  
As part of the formal commencement of operations of the Julia Reserve Youth Facility, detailed fit out of the office and community space is now underway. The fit out will facilitate the location of a number of youth services at Julia Reserve and enable the state-of-the-art youth facility to provide a range of engagement and support services to the wider community. The fit out will include office equipment including furniture and audio-visual equipment, the fit out of the first aid room at the facility, and additional signage within the facility. The total cost of the fit out is estimated at \$250,000 with \$50,000 to be funded from General Fund and the remaining \$200,000 funded from Section 711. The transfer of the \$200,000 from Section 711 is included in this budget review as a contra entry which is considered later in the report.

#### COUNCIL AUTHORISED VARIATIONS

Council has authorised nine budget variations during the period 1 October 2020 to 31 December 2020. A list of these approved variations is provided in the following table:

Council approved variations	Expenditure (Increase)/ Decrease	Income Increase/ (Decrease)	Budget Impact Increase/ (Decrease)
ORD 175/20 - Request to Review Annual Contribution - South West Sydney Academy of Sport	(\$3,000) \$3,000	\$0	\$0
ORD 176/20 - Acceptance of Grant Funding - NSW Showground Stimulus Program Phase 2	(\$20,903)	\$20,903	\$0
ORD 177/20 - Acceptance of Grant Funding - Transport for NSW - Active Transport Program 2021	(\$212,000)	\$212,000	\$0
ORD 178/20 - Acceptance of Grant Funding - AGL Local Communities Investment Program	(\$3,380)	\$3,380	\$0
ORD 184/20 - Greening Our City Funding	(\$193,088)	\$193,088	\$0
ORD 194/20 - Acceptance of Grant Funding - Community Building Partnerships 2020	(\$25,610)	\$25,610	\$0
ORD 195/20 - Minell Court, Harrington Park - Improvement Works	(\$510,000)	\$510,000	\$0
ORD 196/20 - Acceptance of Grant Funding - Local Roads and Community Infrastructure Program	(\$812,397)	\$812,397	\$0
ORD 197/20 - Acceptance of Grant Funding - Conservation works of Elderslie Banksia Scrub Forest	(\$14,300)	\$14,300	\$0
<b>TOTAL - Council approved variations</b>	<b>(\$1,791,678)</b>	<b>\$1,791,678</b>	<b>\$0</b>

### CONTRA ADJUSTMENTS

This section deals with all offsetting adjustments between income and expenditure or a transfer of funds between allocations. These adjustments have no impact on Council's projected budget result or ability to complete Council's existing works program.

During the period 1 October 2019 to 31 December 2020, a number of contra adjustments have taken place amounting to a total of \$5,577,812. A detailed list of the adjustments is provided as an **attachment** to this report.

### COUNCILLOR CONSOLIDATED WARD FUNDS

The balance of Consolidated Ward Funds is \$73,754.

Consolidated Ward Funds	
2020/21 Budget Allocation	\$30,000
2019/20 Ward Funds Revote	\$43,754
<b>Balance of Consolidated Ward Funds</b>	<b>\$73,754</b>

It should be noted that the balance of Consolidated Ward Funds is over and above the projected balanced budget position as advised in this report.



## **SUMMARY OF DECEMBER REVIEW ADJUSTMENTS**

The following table is a summary of budget adjustments up to 31 December 2020:

<b>Summary of budget adjustments</b>	<b>Expenditure (Increase) / Decrease</b>	<b>Income Increase / (Decrease)</b>	<b>Budget Impact Increase / (Decrease)</b>
2019/20 Carry-Forward Working Funds			\$1,000,000
2020/21 Adopted Budget Position			\$0
LESS: Minimum Desired Level of Working Funds			(\$1,000,000)
September 2020 Review Adjustments	(\$3,729,957)	\$3,729,957	\$0
<b>TOTAL Available Working Funds 01/07/2020</b>			<b>\$0</b>
NOTE 1: Proposed Variations	(\$190,000)	\$222,104	\$32,104
NOTE 2: Authorised Variations	(\$1,791,678)	\$1,791,678	\$0
NOTE 3: Contra Adjustments	(\$5,577,812)	\$5,577,812	\$0
<b>TOTAL - December Review Adjustments</b>	<b>(\$7,559,490)</b>	<b>\$7,591,594</b>	<b>\$32,104</b>
<b>TOTAL available working funds (uncommitted cash)</b>			<b>\$32,104</b>

## **ON-TIME PAYMENT POLICY REPORTING**

At the end of each quarter, Council is required to report on compliance with its adopted On-Time Payment Policy. This Policy requires Council to pay interest where an invoice received from small business (turnover less than \$2 million p.a.) has been held by Council for more than 30 days and the interest payable is more than \$20.

Council processes approximately 11,000 invoices each year. As at 31 December 2020, Council had processed 38 invoices from registered small businesses for the quarter. None of these invoices became overdue during the reporting period.

## **STATEMENT BY RESPONSIBLE ACCOUNTING OFFICER**

The following statement is made in accordance with Clause 203(2) of the *Local Government (General) Regulation 2005*:

'It is my opinion that the Quarterly Budget Review Result for Camden Council for the period ending 31 December 2020 indicates that Council's projected financial position is satisfactory. No remedial actions are required based on the financial position presented within this report.'

Council is closely monitoring the impact of COVID on Council's budget. It is expected that Council will have a better understanding of the impact and the need for adjustments to the projected budget position when it considers the 2020/21 March Quarterly Budget Review.

Council has received 55% (\$44.3 million) of its levied rate income (\$80.2 million) to 31 December 2020 with 50% of the financial year complete as at the date of this budget review.



---

## **CONCLUSION**

The December Quarterly Budget Review is complete and submitted for Council's consideration.

## **RECOMMENDED**

**That Council:**

- i. approve the necessary budget adjustments as identified in the categories of 'proposed variations' and 'contra adjustments' in this report; and**
- ii. approve the allocation of the projected surplus for 2020/21 of \$32,104 to Capital Works Reserve.**

## ATTACHMENTS

1. 2020-21 December Review - Budget Appendix
2. 2020-21 December Review - QBRS



---

## ORDINARY COUNCIL

ORD06

**SUBJECT: INVESTMENT MONIES - NOVEMBER 2020**  
**FROM:** Director Customer & Corporate Strategy  
**TRIM #:** 21/13449

---

### PURPOSE OF REPORT

In accordance with Part 9, Division 5, Section 212 of the *Local Government (General) Regulation 2005*, a list of investments held by Council as at 30 November 2020 is provided.

### MAIN REPORT

The weighted average return on all investments was 1.37% p.a. for the month of November 2020. The industry benchmark for this period was 0.09% (Ausbond Bank Bill Index) and the current official cash rate as determined by the Reserve Bank of Australia (RBA) is 0.10%.

The Responsible Accounting Officer (the Chief Financial Officer) has certified that all investments have been made in accordance with Section 625 of the *Local Government Act 1993*, the relevant regulations and Council's Investment Policy.

Council's Investment Report is provided as an **attachment** to this report.

### RECOMMENDED

**That Council:**

- i. note that the Responsible Accounting Officer has certified that all investments held by Council have been made in accordance with the *Local Government Act 1993*, Regulations, and Council's Investment Policy;**
- ii. note the list of investments for November 2020; and**
- iii. note the weighted average interest rate return of 1.37% p.a. for the month of November 2020.**

### ATTACHMENTS

1. Investment Report - November 2020

---

## ORDINARY COUNCIL

ORD07

**SUBJECT: INVESTMENT MONIES - DECEMBER 2020**

**FROM:** Director Customer & Corporate Strategy

**TRIM #:** 21/15760

---

### PURPOSE OF REPORT

In accordance with Part 9, Division 5, Section 212 of the *Local Government (General) Regulation 2005*, a list of investments held by Council as at 31 December 2020 is provided.

### MAIN REPORT

The weighted average return on all investments was 1.27% p.a. for the month of December 2020. The industry benchmark for this period was 0.03% (Ausbond Bank Bill Index) and the current official cash rate as determined by the Reserve Bank of Australia (RBA) is 0.10%.

The Responsible Accounting Officer (the Chief Financial Officer) has certified that all investments have been made in accordance with Section 625 of the *Local Government Act 1993*, the relevant regulations and Council's Investment Policy.

Council's Investment Report is provided as an **attachment** to this report.

### RECOMMENDED

**That Council:**

- i. **note that the Responsible Accounting Officer has certified that all investments held by Council have been made in accordance with the *Local Government Act 1993*, Regulations, and Council's Investment Policy;**
- ii. **note the list of investments for December 2020; and**
- iii. **note the weighted average interest rate return of 1.27% p.a. for the month of December 2020.**

### ATTACHMENTS

1. Investment Report - December 2020



---

## ORDINARY COUNCIL

**ORD08**

**SUBJECT: BINS4BLOKES MEN'S HEALTH INITIATIVE**  
**FROM:** Director Sport, Community & Activation  
**TRIM #:** 21/13334

---

### PURPOSE OF REPORT

The purpose of this report is to seek Council's endorsement for the implementation of the Bins4Blokes project within the Camden LGA.

### BACKGROUND

In response to a Notice of Motion - *Bins4Blokes Men's Health Initiative*, Council, at its meeting on 8 September 2020 resolved to:

- i. *agree in principle to participating in the BINS4Blokes Men's Health Campaign Initiative;*
- ii. *receive a report outlining possible options of implementing:*
  - a. *the BINS4Blokes throughout the LGA in Council-owned facilities and public toilets;*
  - b. *a future campaign to encourage local business places and shopping centres to implement the initiative;*
- iii. *submit a recommendation to the LGNSW Conference requesting that the BINS4Blokes Men's Health Campaign Initiative be taken up by all councils throughout NSW.*

This report outlines actions and strategies to implement the project within the Camden LGA.

BINS4Blokes is an Australia-wide awareness and advocacy campaign promoting the installation of sanitary disposal bins in male public amenities.

In April 2020, Continence Foundation of Australia (CFOA) provided a presentation to Macarthur Ageing Forum on the benefits of providing continence facilities for all members of the public through the provision of suitably sized sanitary disposal units in public amenities.

Bins4Blokes is a men's health campaign and initiative of CFOA, supported by several of Australia's leading men's health and health professional organisations. The campaign encourages providers of amenities in public spaces to include disposal bins for incontinence products in male amenities. These providers include local governments, business owners, shopping centres or sporting stadiums.

Currently there are only three South Australian Councils in Australia supporting this campaign, being Gawler, Salisbury and Berri Barmera.

---

Councillors were provided a briefing on this matter on 2 February 2021.

## **MAIN REPORT**

### **Strategic Context**

According to the CFOA, at least 1.34 million Australian boys and men are living with urinary or faecal incontinence today. Incontinence is not just a health issue of older men:

- Over a third of men living with urinary and faecal incontinence are under the age of 50;
- Over 2% of boys and young men living with incontinence are aged between 15 and 19 years;
- One in six men in Australia are at risk of developing prostate cancer by the age of 85. Urinary incontinence rates following radical prostatectomy are high. Studies of men, who have undergone this surgery, found urinary incontinence rates of up to 92% after one month, which drops to 3.2-12% after 12 months; and
- Incontinence can lead to social isolation, mental health issues (depression) and reduced quality of life.

A lack of facilities to dispose of incontinence products can mean a constant worry of public embarrassment and can discourage men from leaving the house, leading to social isolation.

The initiative provides disposal bins for incontinence products in male public amenities, the initiative also reduces the risk of incontinence products being flushed down toilets or disposed of inappropriately by provision of inadequate disposal facilities.

The Bins4Blokes initiative supports existing Council strategies:

#### **Council's Active Ageing Strategy 2016-2026**

- Focus area 3: Respect, Inclusion and Social Participation
  - Outcome 1: Support older people to participate in and contribute to civic life; and
- Focus area 4: Healthy Living and Wellbeing
  - Outcome 1: Healthy living initiatives and services for older people are improved and accessible.

#### **Disability Inclusion Action Plan 2017-2021**

- Focus area 2 - Liveable Communities
  - Objective - Improve accessibility of existing buildings and facilities

### **Implementation of the Initiative**

It is recommended that the initiative be implemented in the following manner:

- i. Installation of incontinence units within male public amenities across the Camden LGA (approximately 70 units);
- ii. Following 12-months of implementation undertake a review of data and user patterns to inform future locations of bins and numbers required;
- iii. New amenities to include incontinence units; and



- 
- iv. The Bins4Blokes awareness raising campaign will be developed in conjunction with COFA to encourage participation across the broader community.

### **Communication and stakeholder engagement**

The launch of the project will include, but not limited to, a social media awareness campaign, promotional signage and materials in a variety of accessible formats and distributed across council owned facilities, community organisations and service providers.

CFOA will also support an awareness raising campaign through the development of a poster to help de-myth the presence of an incontinence disposal unit within the male amenities. This could help to reduce the social stigma associated with incontinence and encourage men to seek medical assistance for the condition. COFA will also provide awareness campaign posters and cubicle door stickers.

Posters and stickers will also be installed in toilet cubicles and made available to participating businesses and community organisations to help raise awareness.

### **LGNSW Conference**

Point iii of the resolution (*Notice of Motion 8 September 2020*) “*That Local Government NSW advocates that the BINS4Blokes men's health campaign initiative be taken up by all councils throughout NSW*” was submitted to the LGNSW Conference as a Category 2 Operational Motion.

LGNSW resolved to action the motion by communicating this initiative to members in the LGNSW Weekly newsletter.

### **FINANCIAL IMPLICATIONS**

The total cost to implement the Bins4Blokes initiative is estimated at approximately \$24,000 per annum. This would facilitate implementation of approximately 70 bin services across the LGA.

The project will be funded through a future Quarterly Budget Review process.

### **CONCLUSION**

The Bins4Blokes initiative provides an opportunity for Camden Council to participate in a project that facilitates and further enhances social inclusion within the community.

The project will address an important issue impacting men's health and wellbeing and will provide for the installation of 70 bin units across the LGA.

Following 12 months of implementation, it is recommended that a further briefing be provided to Council on the outcomes.

**RECOMMENDED**

**That Council:**

- i. endorse the Bins4Blokes project and installation of incontinence units within male public amenities across the Camden LGA;**
- ii. support and promote the Bins4Blokes awareness raising campaign to encourage participation across the broader community;**
- iii. endorse the project being funded through a future Quarterly Budget Review; and**
- iv. receive a future briefing following 12 months of implementation.**



---

## ORDINARY COUNCIL

## ORD09

**SUBJECT: USE OF CLOSED-CIRCUIT TELEVISION (CCTV) POLICY - NEW**  
**FROM:** Director Community Assets  
**TRIM #:** 21/16618

---

### PURPOSE OF REPORT

The purpose of this report is to provide Council with the outcome of the public exhibition for the draft Use of Closed-Circuit Television (CCTV) Policy. It is recommended that Council adopt the draft Use of CCTV Policy.

### BACKGROUND

The draft Use of CCTV Policy will provide direction and guidance to ensure Council's CCTV systems are compliant with the relevant legislation and statutory regulations.

The draft policy outlines the requirements for the installation, use and monitoring of CCTV systems in public places and council managed properties.

A Councillor briefing was held on this matter on 20 October 2020.

### MAIN REPORT

The draft Use of CCTV Policy was placed on public exhibition from 3 November to 14 December 2020, a total of six weeks, with no submissions received.

The development of this draft policy has been guided by the NSW government policy statement and guidelines for the establishment and implementation of CCTV in public places.

There are several locations across the Camden LGA that have CCTV in operation including Camden Civic Centre, Camden Library, Narellan Library, Oran Park Library and the Oran Park Administration Building.

The use of CCTV will continue to grow, with scoping currently being undertaken for CCTV installation at Birriwa Reserve, Julia Reserve and Dawson-Damer Park.

A copy of the draft Use of CCTV Policy is provided as an **attachment** to this report.

There were no submissions received.

### FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

### CONCLUSION

Following the public exhibition of the draft Use of CCTV Policy, no submissions were received. It is therefore recommended that Council adopt the draft Use of CCTV Policy as attached.



**RECOMMENDED**

**That Council adopt the Use of Closed-Circuit Television (CCTV) Policy included as Attachment 1 to this report.**

ATTACHMENTS

1. Draft Use of CCTV Policy



---

## ORDINARY COUNCIL

## ORD10

**SUBJECT: CLOSURE OF THE MEETING TO THE PUBLIC**  
**FROM:** General Manager  
**TRIM #:** 20/300323

---

In accordance with the *Local Government Act 1993* and the *Local Government (General) Regulation 2005*, the following business:

- Acquisition of Land – Gledswood Hills;
- Transfer of Land, Buildings and Associated Assets – Gledswood Hills; and
- Request for Repayment of Surplus Credits

is, in the opinion of the General Manager, of a kind referred to in Section 10A(2) of the Act, being:

- Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c));
- Commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)); and
- Commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council (Section 10A(2)(d)(ii))

and should be dealt with in a part of the meeting closed to the media and public.

Before a part of the meeting is closed, members of the public may make representations as to whether that part of the meeting should be closed. Representations can only be made in writing to the General Manager prior to the commencement of the meeting or a fixed period immediately after the motion is moved and seconded. That period is limited to four minutes under Council's Code of Meeting Practice.

The meeting will only be closed during discussion of the matters directly the subject of the reports and no other matters will be discussed in the closed part.

Members of the public will be readmitted to the meeting immediately after the closed part has ended and, if Council passes a resolution during the closed part, the Chairperson will make the resolution public as soon as practicable after the closed part has ended.

### **RECOMMENDED**

**That Council:**

- i. hear any objection or submission by a member of the public, limited to a period of four minutes, concerning the closure of the meeting; and**

- 
- ii. **close the meeting to the media and public to discuss reports dealing with commercial matters in accordance with the provisions of Sections 10A(2)(c), 10A(2)(d)(i) and 10A(2)(d)(ii) of the *Local Government Act 1993*.**