



# Camden Council

## Business Paper

**Ordinary Council Meeting**  
**11 June 2019**

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**Camden Council**  
**Administration Centre**  
**70 Central Avenue**  
**Oran Park**



## COMMON ABBREVIATIONS

AEP	Annual Exceedence Probability
AHD	Australian Height Datum
BCA	Building Code of Australia
CLEP	Camden Local Environmental Plan
CP	Contributions Plan
CRET	Camden Region Economic Taskforce
DA	Development Application
DCP	Development Control Plan
DDCP	Draft Development Control Plan
DoPE	Department of Planning & Environment
TfNSW	Transport for NSW
EIS	Environmental Impact Statement
EP&A Act	Environmental Planning & Assessment Act
EPA	Environmental Protection Authority
EPI	Environmental Planning Instrument
FPL	Flood Planning Level
GSC	Greater Sydney Commission
LAP	Local Approvals Policy
LEP	Local Environmental Plan
LGA	Local Government Area
HNSW	Housing NSW
OLG	Office of Local Government
REP	Regional Environmental Plan
PoM	Plan of Management
RL	Reduced Levels
RMS	Roads & Maritime Services
S10.7 CERTIFICATE	Certificate as to zoning and planning restrictions on properties
S603 CERTIFICATE	Certificate as to Rates and Charges outstanding on a property
S73 CERTIFICATE	Certificate from Sydney Water regarding Subdivision
SEPP	State Environmental Planning Policy
SREP	Sydney Regional Environmental Plan
STP	Sewerage Treatment Plant
VMP	Vegetation Management Plan

General Manager  
Ron Moore

Mayor  
Theresa Fedeli

Director Customer and  
Corporate Strategy  
Tim Butler

Director Sport  
Community and Recreation  
Tina Chappell

Chief Financial Officer  
Paul Rofe

Director Planning and Environment  
Nicole Magurren

Director Community Assets  
Sandra Kubecka

### SEATING DIAGRAM

Camden Ordinary Council Meeting

Deputy Mayor  
Rob Mills

Councillor  
Peter Sidgreaves

Councillor  
Lara Symkowiak

Councillor  
Michael Morrison

Councillor  
Eva Campbell

Councillor  
Ashleigh Cagney

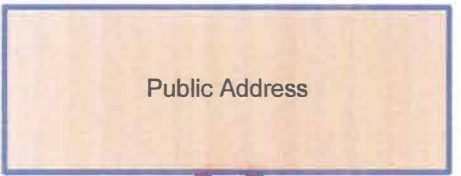
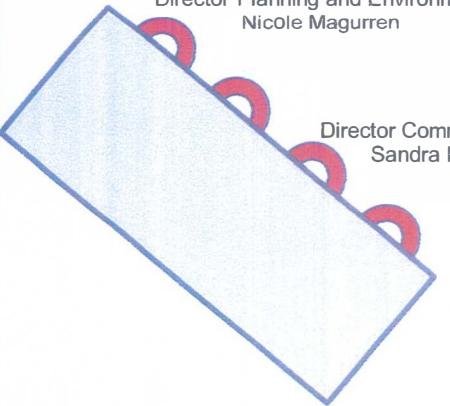
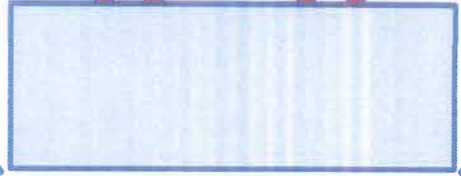
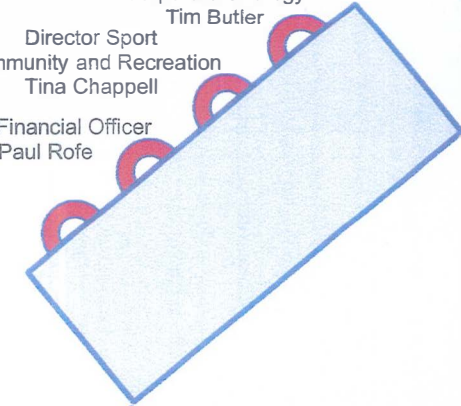
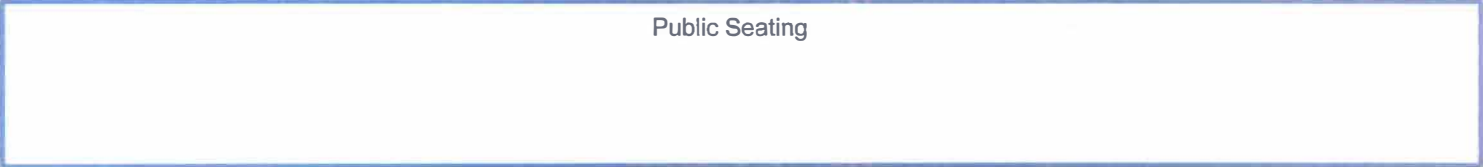
Councillor  
Paul Farrow

Councillor  
Cindy Cagney

Public Address

Media

Public Seating



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# ORDINARY COUNCIL

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## ORDINARY COUNCIL

**SUBJECT: PRAYER**

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### PRAYER

Almighty God, bless all who are engaged in the work of Local Government. Make us of one heart and mind, in thy service, and in the true welfare of the people we serve: We ask this through Christ our Lord.

Amen

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Almighty God, give thy blessing to all our undertakings. Enlighten us to know what is right, and help us to do what is good: We ask this through Christ our Lord.

Amen

\*\*\*\*\*

Almighty God, we pause to seek your help. Guide and direct our thinking. May your will be done in us, and through us, in the Local Government area we seek to serve: We ask this through Christ our Lord.

Amen

\*\*\*\*\*

### AFFIRMATION

We affirm our hope and dedication to the good Government of Camden and the well being of all Camden's residents, no matter their race, gender or creed.

We affirm our hope for the sound decision making by Council which can improve the quality of life in Camden.

*Either – “So help me God” or “I so affirm” (at the option of councillors)*

\*\*\*\*\*

We pledge ourselves, as elected members of Camden Council, to work for the provision of the best possible services and facilities for the enjoyment and welfare of the people of Camden.

*Either – “So help me God” or “I so affirm” (at the option of councillors)*

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## **ORDINARY COUNCIL**

**SUBJECT:       ACKNOWLEDGEMENT OF COUNTRY**

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I would like to acknowledge the traditional custodians of this land on which we meet and pay our respect to elders both past and present.



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## ORDINARY COUNCIL

**SUBJECT: RECORDING OF COUNCIL MEETINGS**

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In accordance with Camden Council's Code of Meeting Practice and as permitted under the *Local Government Act 1993*, this meeting is being audio recorded by Council staff for minute taking purposes.

No other recording by a video camera, still camera or any other electronic device capable of recording speech, moving images or still images is permitted without the prior approval of the Council. The Council has not authorised any other recording of this meeting. A person may, as provided by section 10(2)(a) or (b) of the *Local Government Act 1993*, be expelled from a meeting of a Council for using or having used a recorder in contravention of this clause.

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## **ORDINARY COUNCIL**

**SUBJECT: LEAVES OF ABSENCE**

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Leaves of absence tendered on behalf of Councillors from this meeting.

### **RECOMMENDED**

**That leaves of absence be granted.**



## **ORDINARY COUNCIL**

**SUBJECT:       DECLARATION OF INTEREST**

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NSW legislation provides strict guidelines for the disclosure of pecuniary and non-pecuniary Conflicts of Interest and Political Donations.

Council's Code of Conduct also deals with pecuniary and non-pecuniary conflict of interest and Political Donations and how to manage these issues (Clauses 4.28-5.19).

Councillors should be familiar with the disclosure provisions contained in the Council's Code of Conduct.

This report provides an opportunity for Councillors to disclose any interest that they may have or Political Donation they may have received relating to a Report contained in the Council Business Paper and to declare the nature of that interest.

### **RECOMMENDED**

**That the declarations be noted.**

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## ORDINARY COUNCIL

**SUBJECT: PUBLIC ADDRESSES**

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The Public Address session in the Council Meeting provides an opportunity for people to speak publicly on any item on Council's Business Paper.

The Public Address session will be conducted in accordance with the Public Address Guidelines. Speakers must submit an application form to Council's Governance team no later than 5.00pm on the working day prior to the day of the meeting.

Speakers are limited to one topic per Public Address session. Only seven speakers can be heard at any meeting. A limitation of one speaker for and one speaker against on each item is in place. Additional speakers, either for or against, will be identified as 'tentative speakers' or should only be considered where the total number of speakers does not exceed seven at any given meeting.

Where a member of the public raises a question during the Public Address session, a response will be provided where Councillors or staff have the necessary information at hand; if not, a reply will be provided at a later time. There is a limit of one question per speaker per meeting.

Speakers should ensure that their statements, comments and questions comply with the Guidelines.

All speakers are limited to four minutes, with a one minute warning given to speakers prior to the four minute time period elapsing. The commencement and conclusion of time shall be advised by the Mayor/Chairperson.

Public Addresses are recorded for administrative purposes. It should be noted that speakers at Council meetings do not enjoy any protection from parliamentary-style privilege. Therefore they are subject to the risk of defamation action if they make comments about individuals. In the event that a speaker makes potentially offensive or defamatory remarks about any person, the Mayor/Chairperson will ask them to refrain from such comments.

The Mayor/Chairperson has the discretion to withdraw the privilege to speak where a speaker continues to make inappropriate or offensive comments about another person, or make a point of order ruling if a speaker breaches the Guidelines.

### **RECOMMENDED**

**That the public addresses be noted.**

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## **ORDINARY COUNCIL**

**SUBJECT: CONFIRMATION OF MINUTES**

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Confirm and adopt Minutes of the Ordinary Council Meeting held 28 May 2019.

**RECOMMENDED**

**That the Minutes of the Ordinary Council Meeting held 28 May 2019, copies of which have been circulated, be confirmed and adopted.**

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## ORDINARY COUNCIL

**SUBJECT: MAYORAL MINUTE - LAWSON RESERVE WINS AWARD**

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I am pleased to announce that Lawson Reserve in Camden South, was named the best playspace under \$500,000 at the Parks and Leisure Australia NSW/ACT (PLA) Awards of Excellence ceremony on Thursday 23 May 2019.

The PLA Awards of Excellence recognises industry best practice and celebrates excellence in parks and leisure facilities.

Lawson Reserve was upgraded as part of Council's Playground Renewal and Replacement program, with Council investing \$150,000 into upgrading the reserve which reopened in September 2018.

After extensive research and consultation with Macarthur Preschool and residents surrounding the facility, a number of key upgrades and improvements were made to the playground, including the inclusion of accessible play equipment.

Macarthur Preschool now regularly use this space as an outdoor classroom for formal lessons including reading, discussions and craft, with the upgraded reserve now assisting them in achieving key educational outcomes.

Lawson Reserve will now proceed as a finalist for the Parks and Leisure Australia National Awards which will be announced later this year.

I would like to take the opportunity to congratulate and thank the community groups, residents and staff for creating this fantastic playground for all residents to use and enjoy.

### **RECOMMENDED**

**That Council note the information.**



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## ORDINARY COUNCIL

ORD01

**SUBJECT: ADOPTION OF COUNCIL'S PUBLIC INTEREST DISCLOSURES ACT  
INTERNAL REPORTING POLICY**

**FROM:** Director Customer & Corporate Strategy

**TRIM #:** 19/109107

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### PURPOSE OF REPORT

This report recommends that Council adopt the draft amended Public Interest Disclosures Act Internal Reporting Policy.

### BACKGROUND

Under section 6D of the *Public Interest Disclosures Act 1994* (PID Act), public authorities are required to have a policy for receiving, assessing and dealing with public interest disclosures. The definition of 'public authorities' includes Councils.

The Policy should be reviewed regularly and there is no requirement for it to be publicly exhibited. This Policy must have regard to the NSW Ombudsman's model policy and guidelines.

A Councillor briefing was held on this matter on 28 May 2019.

### MAIN REPORT

Although the administration of protected interest disclosures essentially remains the same, the wording of Council's Policy has been brought into line with the wording of the NSW Ombudsman's model. The main revisions in the draft amended Policy include:

- Definition of specific positions to which the Policy applies;
- Roles and responsibilities outlined in greater detail;
- Clearer guidelines on what should be reported and to whom, including an additional 11 positions identified by this Policy as disclosures officers;
- The addition of a flowchart of the internal reporting process.

The purpose of the PID Act is to ensure that public officials who wish to make disclosures under the PID Act receive protection from reprisals and that the matters raised in the disclosures are properly investigated.

The purpose of this Policy is to provide a mechanism for Councillors, staff and other public officials, to disclose wrongdoing within Council.

The Policy is designed to complement normal communication channels between supervisors and staff. Staff are encouraged to continue to raise appropriate matters at any time with their supervisors but can also make public interest disclosures in accordance with this Policy.

Track changes and clean versions of the draft Policy are provided as **attachments** to this report.



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## **FINANCIAL IMPLICATIONS**

This report has no financial implications.

## **CONCLUSION**

To ensure ongoing compliance with best practice and the *Public Interest Disclosures Act 1994*, it is proposed that Council adopt the draft amended Public Interest Disclosures Act Internal Reporting Policy.

## **RECOMMENDED**

**That Council adopt the draft amended Public Interest Disclosures Act Internal Reporting Policy as attached to this report.**

## ATTACHMENTS

1. Public Interest Disclosures Act Internal Reporting Policy - track changes
2. Public Interest Disclosures Act Internal Reporting Policy - clean copy

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## ORDINARY COUNCIL

ORD02

**SUBJECT: ADOPTION OF REVISED PURCHASING AND PROCUREMENT POLICY**

**FROM:** Director Customer & Corporate Strategy

**TRIM #:** 19/136677

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### PURPOSE OF REPORT

This report recommends that Council adopt the revised Purchasing and Procurement Policy.

### BACKGROUND

Following an Internal Audit, recommendations were made to review Council's current Purchasing and Procurement Policy to include references to all related policies and plans connected to procurement. The audit recommended that the current Purchasing and Procurement Policy be updated to include the addition of a section on fraud and corruption principles to reflect best practice.

A Councillor briefing was held on this matter on 28 May 2019 to explain the change.

### MAIN REPORT

The Purchasing and Procurement Policy mirrors best practice principles drawn from the Office of Local Government best practice guidelines, legislation, internal/external audit recommendations and information available from the Independent Commission Against Corruption (ICAC).

Section 7.2 has been added to the Purchasing and Procurement Policy referencing fraud and corruption principles. The Policy is provided as an **attachment** to this report.

### FINANCIAL IMPLICATIONS

There are no financial implications of this Policy.

### CONCLUSION

Council has updated the existing Purchasing and Procurement Policy to reflect best practice and incorporate legislative requirements. The Policy has been endorsed by Council's Audit Risk and Improvement Committee and is recommended for adoption by Council.

### RECOMMENDED

**That Council adopt the updated Purchasing and Procurement Policy as attached to this report.**

### ATTACHMENTS

1. Purchasing and Procurement Policy





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## ORDINARY COUNCIL

**ORD03**

**SUBJECT: DETERMINATION OF COUNCILLOR FEES 2019/20 - LOCAL GOVERNMENT REMUNERATION TRIBUNAL**

**FROM:** Director Customer & Corporate Strategy

**TRIM #:** 19/124589

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### PURPOSE OF REPORT

To advise Councillors of the determination by the Local Government Remuneration Tribunal (the Tribunal) for the range of councillors' and mayors' fees payable for the 2019/20 financial year, and to request Council to determine the fees for the Councillors and the Mayor for the 2019/20 financial year.

### BACKGROUND

The Tribunal sets the range of annual fees payable to councillors and mayors in NSW each year. Under the *Local Government Act 1993* (the Act), Council may fix the annual fees paid to the councillors and the mayor. The annual fees must be in accordance with the range determined by the Tribunal. Under section 249 of the Act, the Mayor must be paid an annual fee in addition to the fee paid to the Mayor as a Councillor. Section 249 also provides that Council may pay the Deputy Mayor a fee for such time as the Deputy Mayor acts in the office of the Mayor. The amount of the fee so paid, which is determined by Council, must be deducted from the Mayor's annual fee.

Should Council decide not to fix the annual fees payable to the Councillors and the Mayor, it must pay the appropriate minimum fee determined by the Tribunal.

Council, at its Ordinary meeting held on 12 June 2018, resolved:

'that the level of fees payable to Councillors and the Mayor for the 2018/19 financial year be increased by 2.5% as recommended by the Local Government Remuneration Tribunal.'

A Councillor briefing was held on this matter on 28 May 2019.

### MAIN REPORT

#### **The Tribunal's decision**

The Tribunal has concluded its annual review and determined that an increase of 2.5% will be applicable to each category for the 2019/20 financial year. The increases are effective on and from 1 July 2019, subject to Council's adoption.

A copy of the full decision is provided as an **attachment** to this report.

Section 239 of the Act requires the Tribunal to determine the categories of councils and to place each council in a category at least every three years. The Tribunal did not undertake a broad review of councils and considered only those requests where an individual submission was made. The Tribunal found that the current allocation of councils into the current categories is appropriate. The Tribunal will next consider the

criteria applicable to each group and the allocation of councils in detail in 2020. The criteria applicable to each of the categories remain unchanged from 2018.

### **Camden's Classification**

Camden Council is categorised as a Metropolitan Small council, which is described as having a typical population less than 100,000 and total operating revenue less than \$150M per annum. Noting Camden's 2018 population of 94,159 was below the indicative 100,000 minimum for Metropolitan Medium councils, in January 2019, Camden sought to be re-categorised to Metropolitan Medium however the Tribunal subsequently confirmed Camden Council's categorisation as a Metropolitan Small council.

At the time of making the determination, the Tribunal used the available 30 June 2018 population data released by the Australian Bureau of Statistics.

The revised fees payable for a Metropolitan Small council for 2019/20 are as follows:

<b>COUNCILLORS</b>	<b>MAYOR</b>
Minimum \$9,190 - Maximum \$20,280	Minimum \$19,580 - Maximum \$44,230

The current fees are \$16,362.01 per annum for Councillors and \$35,721.47 per annum for the Mayor.

Based on the present level of fees payable to the Mayor and Councillors, a 2.5% increase would amount to an increase of \$409.05 per annum for each Councillor, bringing the total to \$16,771.06 per annum, and an increase of \$893.04 for the Mayor, bringing the total to \$36,614.51 per annum. Alternatively, Council could adopt an amount up to the maximum amount payable in each case which would result in increases of up to \$3,917.99 and \$8,508.53 respectively.

### **FINANCIAL IMPLICATIONS**

A 2.5% increase to Councillors' and Mayor's fees would result in additional expenditure totalling \$4,574.49. The 2019/20 Operational Plan (including budget) includes a provision for an increase of expenditure of 3%, which represents an amount of \$5,500.

### **CONCLUSION**

Council is requested to determine the fees for the Councillors and the Mayor for the 2019/20 financial year.

### **RECOMMENDED**

**That Council determine the level of fees payable to Councillors and the Mayor for the 2019/20 financial year.**

### **ATTACHMENTS**

1. Local Government Remuneration Tribunal Annual Determination 2019



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## ORDINARY COUNCIL

**ORD04**

**SUBJECT: FERGUSONS LAND MASTERPLAN**  
**FROM:** Director Sport, Community & Recreation  
**TRIM #:** 19/135594

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### PURPOSE OF REPORT

To advise Council of the outcomes of the public exhibition of the draft Fergusons Land Masterplan and seek Council's endorsement of the Fergusons Land Masterplan and proposed Stage 1 works.

### BACKGROUND

In 2014, Council endorsed the Sportsground Strategy which identified Fergusons Land for the development of a premier cricket facility.

The draft Fergusons Land Masterplan (**attachment 1**) is planned to be delivered in stages, with the ultimate facility to include:

- Two premier cricket ovals with turf pitches;
- One premier oval with synthetic pitch;
- Picket fencing to all ovals;
- Flood lighting to two ovals, one for premier sports at 500 lux;
- Sand slit drainage and irrigation to all ovals;
- Two storey amenities building;
- New two-lane bridge access to the site;
- 140 car parking spaces;
- Training nets with turf and synthetic pitches;
- Maintenance storage sheds; and
- Nepean River Trail connections and landscaping.

Council has liaised closely with key stakeholders including the Section 355 Bicentennial Equestrian Park (BEP) Management Committee, Cricket NSW and the Camden Cricket Club in the preparation of the Masterplan. The review process has helped to ensure that user needs have been incorporated into the draft Fergusons Land Masterplan. The delivery of Stage 1 is expected to be completed in June 2021 and is proposed to include:

- One premium cricket field with turf pitches, picket fencing, drainage and irrigation;
- Amenities with changeroom, toilets and storage;
- 70 carparking spaces training nets with turf pitches;
- Maintenance storage;
- Temporary access road; and
- Relocation of the Pony Club building (Camden Bicentennial Equestrian Park).

This draft Masterplan was placed on public exhibition from 3 December 2018 to 25 January 2019. Issues raised during the public exhibition period were briefed to Council on 12 March 2019. Following the briefing, further investigation of alternate access

points and potential funding options were investigated. The matter was further briefed during a workshop on 16 April 2019 regarding the draft budget which is currently on public exhibition.

## **MAIN REPORT**

The draft Fergusons Land Masterplan received 35 submissions during the exhibition period. Seven submissions were received on behalf of the following organisations, Camden Cricket Club, Cricket NSW, Pony Club Association NSW, The Camden Show Society Inc, County of Cumberland Campdraft Club, Camden Residents Action Group and Camden Bicentennial Equestrian Park Community Management Committee. A total of 28 individual submissions were also received.

In addition, 597 letters were received through the Cobbitty Pony Club based on a survey they undertook. Of these submissions 283 provided some form of identification consisting of either a first name, full name or email address, while 314 did not provide any identification. The issues raised in these submissions have been included for consideration in this report.

A copy of the submissions is provided as **supporting documents** to this report. The second supporting document includes a table of the 597 letters received. A detailed consideration of the issues is provided in **attachment 2**, and a summary of the key issues is provided below.

### **Support for the Masterplan**

The submissions received from Camden Cricket Club and Cricket NSW were in support of the Masterplan. These submissions recognised the facility as providing essential development of playing and practice facilities for cricket, as well as providing a facility for local and regional cricket events.

### **Impacts on Cobbitty Pony Club and other users of the BEP**

The following issues were raised, in particular by the letters received through Cobbitty Pony Club, relating to the likely impacts of the facility on the existing users of the Camden Bicentennial Equestrian Park (BEP) and Onslow Park:

- the relocation of the Cobbitty Pony Club clubhouse will significantly impact the club;
- request for a separate and permanent access point for the cricket facility with suggestions including entries off Fergusons Lane and Exeter Street downstream from the existing causeway;
- loss of BEP and Cobbitty Pony Club grounds will impact users particularly relating to loss of float parking and unloading area and potential loss of events and activities;
- questioned whether other sports are being given priority over equestrian activities on a dedicated equestrian site;
- proposed cricket facility is incompatible with existing users; and
- request that the existing equestrian facilities should be protected and expanded.

### **Officer Response**

Access to the facility from Fergusons Lane was investigated however is not feasible due to the topography of the land. In the draft 2017/18 – 2020/21 draft delivery program considered by Council on 14 May 2019, funding allocated for the project includes the



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provision of a bridge off Exeter Street. Should the amended masterplan be adopted, the new access point will remove the need to access the cricket facility through the BEP and therefore not require the relocation of the Cobbitty Pony Club clubhouse.

### **Other impacts on users of the BEP**

The following issues were also raised:

- Concerns relating to potential safety impacts of having the vehicle access road to the cricket facility in close proximity to pony club grounds for horses and riders;
- Security and biosecurity issues for the BEP relating to unmanaged vehicular access; and
- The loss of the large turning circle on Exeter Street will create safety issues if access to the equestrian facility is not available.

### **Officer Response**

The exhibited masterplan included the relocation of the Cobbitty Pony Club facilities to ensure the safety of both the Cobbitty Pony Club users and users of the cricket facility. The inclusion of the bridge off Exeter Street will remove the need to access the cricket facility through the BEP and security and biosecurity issues for the BEP. The loss of the turning circle will be addressed through the detailed design stage.

### **Impacts on Traffic**

There were concerns regarding the increased need for parking around Exeter Street and the BEP grounds which along with increased traffic will create issues with access for larger vehicles.

### **Officer Response**

The impact of traffic associated with the cricket facility will be addressed through the detailed design stage to minimise impacts in the area. Parking will be delivered in line with requirements of Council's DCP and Sportsground Strategy.

### **Construction Impacts**

There was concern that construction of the facility will have negative impacts on existing operations of the BEP, with particular reference to dust and noise.

### **Officer Response**

Construction of the facility will occur during defined times and these impacts will be managed during the delivery of the project to ensure minimal disruption to nearby properties and the local community in consultation with key stakeholders.

### **Cricket Facility**

The following issues were raised relating to the delivery of elements within the cricket facility:

- Delivery of two synthetic and one turf wicket in place of the proposed one synthetic and two turf wickets and delivery of a synthetic wicket as part of Stage 1 works;
- Delivery of five synthetic training nets in place of the turf training nets proposed as part of Stage 1 works;
- Inclusion of a clubhouse facility; and
- Clarity around the operation and maintenance of the facility.

### Officer Response

Following further conversations with Cricket NSW and Camden Cricket Club, the delivery of a synthetic cricket wicket as part of Stage 1 works is not supported, however the change to synthetic practice nets from turf is supported and will be included in the detailed design of the facility. A cricket pavilion has been included in Stage 1 including changerooms, amenities, an umpire room and a storage room, and will be addressed in the detailed design stage. The ultimate facility includes provision for a second storey to be added to this building at a later date.

The management and operation of the facility is still to be determined and will not impact the draft Masterplan or the delivery of Stage 1 works.

### Other Issues

A range of other issues were identified:

- No timelines for the work have been provided;
- Concern around the feasibility of closing the facility during Camden Show and other large events;
- Modifications requested through the consultation process have not been incorporated into the Masterplan and no direct contact was made by Council to advise of exhibition of the draft Masterplan; and
- Request that the community be informed of potential impacts of existing use of the BEP and be given an opportunity to respond.

### Officer Response

Following the adoption of the Masterplan, detailed design of the facility will be undertaken and construction timeframes will be communicated once confirmed.

In terms of closure of the facility for Camden Show and other large events the Fergusons Land cricket facility will be managed in the same way that BEP and Onslow Oval currently are, with restrictions in place for key events.

The provision of a bridge in the ultimate location has addressed the concerns regarding the potential impacts on the existing use of the BEP.

## FINANCIAL IMPLICATIONS

Funding of \$8.35 million for delivery of Stage 1 of the draft Fergusons Land Masterplan is included in the draft Delivery Program 2019/20 – 2022/23, with \$900,000 from the Western Parkland City Liveability Program (City Deal), \$200,000 from the Metropolitan Greenspace Program and \$7.25 million from Council funds (Section 7.11).

## CONCLUSION

The updated Fergusons Land Masterplan has been publicly exhibited with 35 submissions and 597 letters (generated from a survey completed by the Cobbitty Pony Club) received. The submissions have been considered and it is recommended to amend the draft Masterplan (**attachment 3**) to include a bridge in the ultimate location and delivery of synthetic training nets in Stage 1. The delivery of Fergusons Land Stage 1 is expected to be completed in June 2021.



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## **RECOMMENDED**

**That Council:**

- i. adopt the revised Fergusons Land Masterplan (Attachment 3); and**
- ii. advise submitters of the outcome of this report.**

### ATTACHMENTS

1. Fergusons Land Masterplan - Exhibited
2. Fergusons Land Masterplan Register of Issues
3. Revised Fergusons Land Masterplan
4. Fergusons Land Submissions - *Supporting Document*
5. Fergusons Land Submissions(2) - *Supporting Document*

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## ORDINARY COUNCIL

ORD05

**SUBJECT: MINUTES OF THE 6 MARCH 2019 BUSINESS ASSURANCE AND RISK COMMITTEE MEETING**

**FROM:** General Manager

**TRIM #:** 19/148071

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### PURPOSE OF REPORT

The purpose of this report is to provide Council with the minutes of the 6 March 2019 Business Assurance and Risk Committee meeting.

### BACKGROUND

Council endorsed the implementation of a Business Assurance and Risk Management framework in June 2014 and, as part of this framework, a Business Assurance and Risk Committee was established. As part of its recent Committee Charter review, this Committee was renamed to Audit, Risk and Improvement Committee (ARIC).

Council resolved to adopt the Committee's current Audit, Risk and Improvement Committee Charter on 9 April 2019. The Charter includes a requirement to report draft minutes to Councillors via the Councillor Update, and to subsequently report the final minutes to Council for noting after they have been approved at the next Audit, Risk and Improvement Committee meeting.

### MAIN REPORT

The Business Assurance and Risk Committee (now ARIC) met on 6 March 2019. The agenda discussed at the meeting included consideration of the following:

- Project Management presentation
- Enterprise Risk Management Update
- External Audit Update – including Management Letter for the year ended 30 June 2018
- Audit Report Recommendations Implementation Status Update
- Business Assurance and Risk committee (now ARIC) and Internal Audit Charters
- Work, Health and Safety Update
- Governance Information Report – 31 December 2018
- Update on the status of Policies and Procedures and Legislative Compliance
- Data Breach Policy

The minutes of the 6 March 2019 Committee meeting were approved at the 22 May 2019 Audit, Risk and Improvement Committee meeting and are provided as an **attachment** to this report.

### FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.





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## **CONCLUSION**

The Audit, Risk and Improvement Committee plays an important role in supporting the governance framework of Council. Reporting the minutes from Committee meetings keeps Council informed of the outcomes from those meetings and are submitted for information.

## **RECOMMENDED**

**That Council note the Minutes of the Business Assurance and Risk Committee meeting of 6 March 2019.**

## ATTACHMENTS

1. Minutes of the Business Assurance and Risk Committee - 6 March 2019