



Camden Council

Business Paper

Ordinary Council Meeting
25 September 2018

Camden Council
Administration Centre
70 Central Avenue
Oran Park



COMMON ABBREVIATIONS

AEP	Annual Exceedence Probability
AHD	Australian Height Datum
BCA	Building Code of Australia
CLEP	Camden Local Environmental Plan
CP	Contributions Plan
DA	Development Application
DCP	Development Control Plan
DDCP	Draft Development Control Plan
DoPE	Department of Planning & Environment
DoT	NSW Department of Transport
EIS	Environmental Impact Statement
EP&A Act	Environmental Planning & Assessment Act
EPA	Environmental Protection Authority
EPI	Environmental Planning Instrument
FPL	Flood Planning Level
GSC	Greater Sydney Commission
LAP	Local Approvals Policy
LEP	Local Environmental Plan
LGA	Local Government Area
MACROC	Macarthur Regional Organisation of Councils
NSWH	NSW Housing
OEH	Office of Environment & Heritage
OLG	Office of Local Government, Department of Premier & Cabinet
OSD	Onsite Detention
REP	Regional Environmental Plan
PoM	Plan of Management
RL	Reduced Levels
RMS	Roads & Maritime Services (incorporating previous Roads & Traffic Authority)
SECTION 149	
CERTIFICATE	Certificate as to zoning and planning restrictions on properties
SECTION 603	
CERTIFICATE	Certificate as to Rates and Charges outstanding on a property
SECTION 73	
CERTIFICATE	Certificate from Sydney Water regarding Subdivision
SEPP	State Environmental Planning Policy
SREP	Sydney Regional Environmental Plan
STP	Sewerage Treatment Plant
VMP	Vegetation Management Plan
WSROC	Western Sydney Regional Organisation of Councils

General Manager
Ron Moore Mayor
Peter Sidgreaves

Acting Director Customer and
Corporate Strategy
Paul Rofe

Acting Director Sport
Community and Recreation
Casli Mehmed

Acting Chief Financial Officer
Neil Charge

Manager Governance and Risk
Charles Weber

Director Planning and Environment
Nicole Magurren

Acting Director Community Assets
Sandra Kubecka

SEATING DIAGRAM

Camden Council Meeting

Councillor
Rob Mills

Councillor
Theresa Fedeli

Councillor
Lara Sywkowiak

Councillor
Michael Morrison

Councillor
Eva Campbell

Councillor
Ashleigh Cagney

Councillor
Paul Farrow

Councillor
Cindy Cagney

Public Address

Public Seating

Media





ORDINARY COUNCIL

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ORDINARY COUNCIL

SUBJECT: PRAYER

PRAYER

Almighty God, bless all who are engaged in the work of Local Government. Make us of one heart and mind, in thy service, and in the true welfare of the people we serve: We ask this through Christ our Lord.

Amen

Almighty God, give thy blessing to all our undertakings. Enlighten us to know what is right, and help us to do what is good: We ask this through Christ our Lord.

Amen

Almighty God, we pause to seek your help. Guide and direct our thinking. May your will be done in us, and through us, in the Local Government area we seek to serve: We ask this through Christ our Lord.

Amen

AFFIRMATION

We affirm our hope and dedication to the good Government of Camden and the well being of all Camden's residents, no matter their race, gender or creed.

We affirm our hope for the sound decision making by Council which can improve the quality of life in Camden.

Either – “So help me God” or “I so affirm” (at the option of councillors)

We pledge ourselves, as elected members of Camden Council, to work for the provision of the best possible services and facilities for the enjoyment and welfare of the people of Camden.

Either – “So help me God” or “I so affirm” (at the option of councillors)



ORDINARY COUNCIL

SUBJECT: ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the traditional custodians of this land on which we meet and pay our respect to elders both past and present.



ORDINARY COUNCIL

SUBJECT: RECORDING OF COUNCIL MEETINGS

In accordance with Camden Council's Code of Meeting Practice and as permitted under the *Local Government Act 1993*, this meeting is being audio recorded by Council staff for minute taking purposes.

No other recording by a video camera, still camera or any other electronic device capable of recording speech, moving images or still images is permitted without the prior approval of the Council. The Council has not authorised any other recording of this meeting. A person may, as provided by section 10(2)(a) or (b) of the *Local Government Act 1993*, be expelled from a meeting of a Council for using or having used a recorder in contravention of this clause.

ORDINARY COUNCIL

SUBJECT: APOLOGIES

Leave of absence tendered on behalf of Councillors from this meeting.

RECOMMENDED

That leave of absence be granted.

ORDINARY COUNCIL

SUBJECT: DECLARATION OF INTEREST

NSW legislation provides strict guidelines for the disclosure of pecuniary and non-pecuniary Conflicts of Interest and Political Donations.

Council's Code of Conduct also deals with pecuniary and non-pecuniary conflict of interest and Political Donations and how to manage these issues (Clauses 7.5-7.27).

Councillors should be familiar with the disclosure provisions contained in the *Local Government Act 1993*, *Environmental Planning and Assessment Act, 1979* and the Council's Code of Conduct.

This report provides an opportunity for Councillors to disclose any interest that they may have or Political Donation they may have received relating to a Report contained in the Council Business Paper and to declare the nature of that interest.

RECOMMENDED

That the declarations be noted.

ORDINARY COUNCIL

SUBJECT: PUBLIC ADDRESSES

The Public Address session in the Council Meeting provides an opportunity for people to speak publicly on any item on Council's Business Paper.

The Public Address session will be conducted in accordance with the Public Address Guidelines. Speakers must submit an application form to Council's Governance team no later than 5.00pm on the working day prior to the day of the meeting.

Speakers are limited to one topic per Public Address session. Only seven speakers can be heard at any meeting. A limitation of one speaker for and one speaker against on each item is in place. Additional speakers, either for or against, will be identified as 'tentative speakers' or should only be considered where the total number of speakers does not exceed seven at any given meeting.

Where a member of the public raises a question during the Public Address session, a response will be provided where Councillors or staff have the necessary information at hand; if not, a reply will be provided at a later time. There is a limit of one question per speaker per meeting.

Speakers should ensure that their statements, comments and questions comply with the Guidelines.

All speakers are limited to four minutes, with a one minute warning given to speakers prior to the four minute time period elapsing. The commencement and conclusion of time shall be advised by the Mayor/Chairperson.

Public Addresses are recorded for administrative purposes. It should be noted that speakers at Council meetings do not enjoy any protection from parliamentary-style privilege. Therefore they are subject to the risk of defamation action if they make comments about individuals. In the event that a speaker makes potentially offensive or defamatory remarks about any person, the Mayor/Chairperson will ask them to refrain from such comments.

The Mayor/Chairperson has the discretion to withdraw the privilege to speak where a speaker continues to make inappropriate or offensive comments about another person, or make a point of order ruling if a speaker breaches the Guidelines.

RECOMMENDED

That the public addresses be noted.

ORDINARY COUNCIL

SUBJECT: CONFIRMATION OF MINUTES

Confirm and adopt Minutes of the Ordinary Council Meeting held 11 September 2018.

RECOMMENDED

That the Minutes of the Ordinary Council Meeting held 11 September 2018, copies of which have been circulated, be confirmed and adopted.



ORDINARY COUNCIL

SUBJECT: MAYORAL MINUTE

Consideration of Mayoral Minute (if any).



ORDINARY COUNCIL

ORD01

SUBJECT: PLANNING PROPOSAL - LOT 102 DP 1193881, 182 RABY ROAD, GLEDSDOOD HILLS

FROM: Director Planning and Environment

TRIM #: 18/276018

PROPERTY ADDRESS

Lot 102 DP 1193881

182 Raby Road, Gledswood Hills

PROPONENT

SJB Planning

OWNER

V & E Piscineri

PURPOSE OF REPORT

The purpose of this report is to seek Council endorsement of a draft Planning Proposal to rezone land at 182 Raby Road, Gledswood Hills to facilitate the development of one additional residential lot, and to resolve to forward the draft Planning Proposal to the Department of Planning and Environment (DPE) for Gateway Determination.

BACKGROUND

In November 2017, a Planning Proposal was lodged by SJB Planning on behalf of the landowners. The draft Planning Proposal is provided as an **attachment** to this report. The Planning Proposal seeks to amend the Camden Local Environmental Plan 2010 (Camden LEP 2010) Land Zoning (LZN) and Lot Size (LSZ) Maps applying to the site to facilitate one additional residential lot.

From June 1 2018, Planning Proposals are referred to the Local Planning Panel (Panel) for advice. The draft Planning Proposal was considered by the Panel on 21 August 2018. The Panel's recommendations are discussed later in this report and are included as a **supporting document** to this report.

The draft Planning Proposal was notified for a period of 28 days from 23 January to 19 February 2018.

Councillors were briefed on this proposal on 10 April 2018.

MAIN REPORT

Locality

The site is part of the El Caballo Blanco Gledswood (ECBG) urban release area that was rezoned for residential development in 2013 and is adjacent to 'The Crest' development. The site is part of a larger lot that is partly located within the Campbelltown Local Government Area (LGA). However, the site which is subject to the rezoning is wholly within the Camden LGA. **Figure 1** shows the areas undergoing development in the locality.

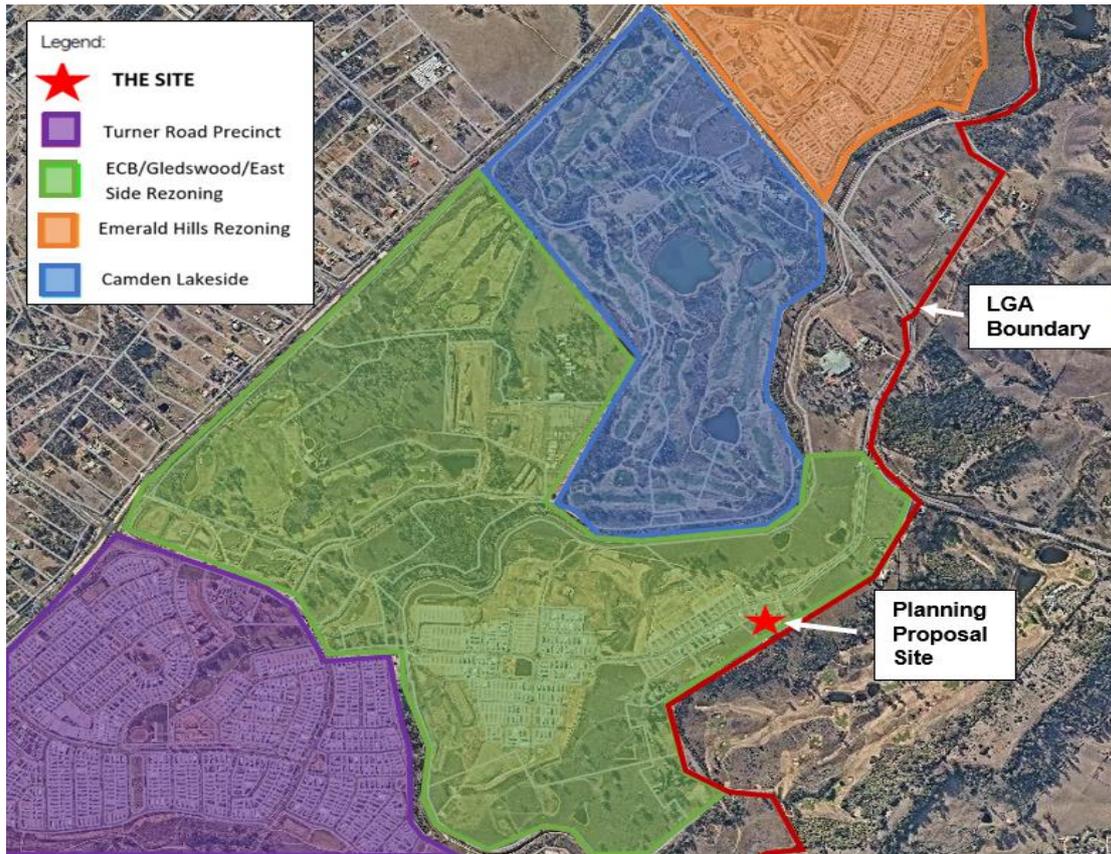


Figure 1: Site Context Map

Figure 2 shows the site and its surrounds. The site is irregular in shape and is located approximately 620m south of the Raby Road/Gledswood Hills Drive intersection.

An existing right-of-carriageway dissects the lot. The right-of-carriageway provides access to existing properties as well as an approved large lot residential subdivision of seven new properties.

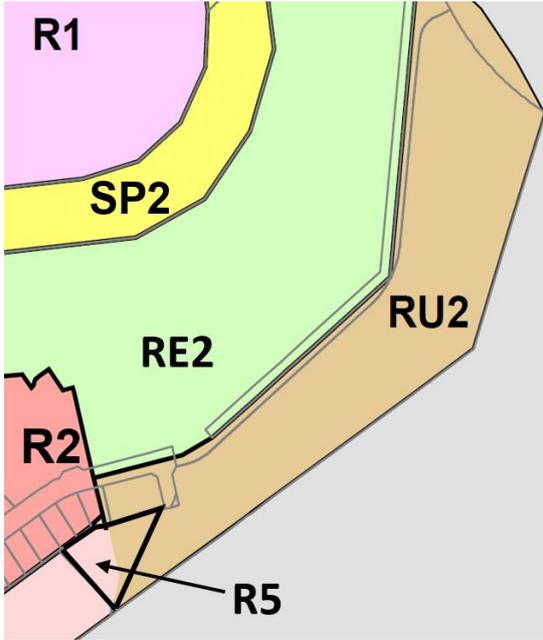


Figure 3: Existing Zoning

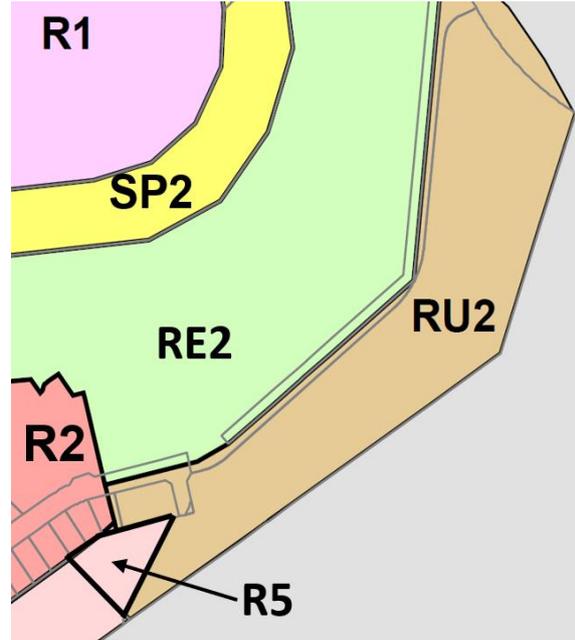


Figure 4: Proposed Zoning

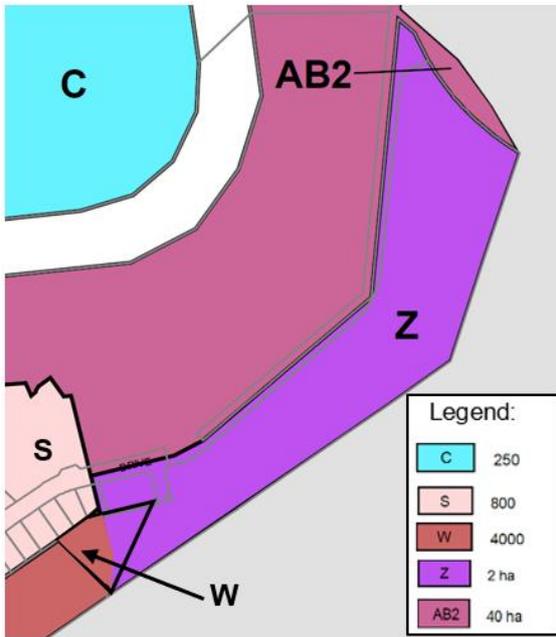


Figure 5: Existing Lot Size

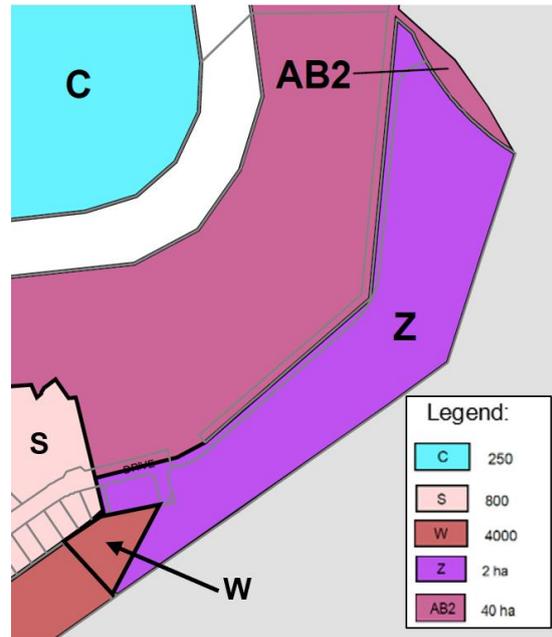


Figure 6: Proposed Lot Size

The draft Planning Proposal results in a reduction in the RU2 Rural Landscape zone from 6.69 ha to 6.41 ha (approximately) and an increase in the R5 Large Lot Residential zone from 2,322sqm to 5,119sqm. The draft Planning Proposal also seeks to change in the minimum lot size as shown in **Figure 6**. The proposal will facilitate one additional residential lot.

Under the proposed R5 Large Lot Residential zone (Camden LEP 2010) the highest residential use would enable an attached dual occupancy.



Specialist Studies

The draft Planning Proposal has been submitted with the following specialist studies:

- Visual Impact Assessment;
- Ecological Assessment; and
- Potential Contamination Investigation.

The studies are included as an **attachment** to this report.

Visual Impact Assessment

A Visual Impact Assessment (VIA) has been prepared by the proponent, along with additional supporting information.

The VIA concludes the visual impact of the proposal is acceptable, and provides the following recommendations:

- Exterior materials and finishes of any future development to be chosen from a colour palette to minimise visual impact when viewed from the public domain; and
- Screen planting to be provided along the Gledswood Hills Drive boundary.

The VIA found that existing vegetation and ridgelines provide a visual barrier to the site (including when viewed from the east in the Campbelltown LGA). The viewpoint looking towards the site from south-east (above The Macarthur Grange Country Club) provides distant partial views of the site which is interrupted by existing vegetation and ridgelines. The site is visible from the intersection of Raby Road and Gledswood Hills Drive however this viewpoint is also interrupted by existing vegetation.

In addition to the VIA, the proponent submitted further information to demonstrate that the site does not have an unacceptable detrimental visual impact on the surrounding area.

Furthermore, the proponent has confirmed that there was previously a hay shed on the site (approximate dimensions 47m long x 13m wide). The visual impact of a future dwelling would be no greater than the former hay shed.

Officer Comment

Council officers have reviewed the VIA and consider the proposal will have minimal visual impact on the surrounding area, including the Scenic Hills. Should the draft Planning Proposal proceed, and a favourable Gateway Determination be received, the recommended mitigation measure concerning external materials, finishes and colours will be incorporated as development controls as part of the comprehensive review of the Camden Development Control Plan 2011 (Camden DCP 2011).

In relation to the recommendation for additional screen planting, Council officers do not consider there is a need for additional controls within the DCP. There are existing street trees on Gledswood Hills Drive that will provide screening as they mature, along with vegetation on the eastern side of the Right of Way.

Ecological Assessment

The Ecological Assessment notes that most of the site is hard surface gravel or exposed soil with no vegetation cover. There are exotic grasses present on parts of the site that are of no ecological value.

The Ecological Assessment identifies three trees on the site. Two of the trees are representative of the Cumberland Plain Woodland (CPW) community. The Ecological Assessment confirms the trees are of limited habitat value for fauna, however recommends the trees be retained. The proponent has indicated the trees will be retained as part of the development proposal.

Officer Comment

One of the trees is located outside of the site (it is nearby to, or within the existing right-of-carriageway). The remaining two trees are located on the site and it is agreed they have limited value for fauna habitat. The retention of the trees would be a matter for any future Development Application.

Potential Contamination Investigation

A contamination investigation was undertaken to supplement the contamination investigations that were undertaken as part of the rezoning project for ECBG.

Officer Comment

Council officers have reviewed the contamination investigation and agree that the site is suitable for residential use.

Heritage Items in the Vicinity

The site is located approximately 270m south of the Sydney Water Upper Canal and 860m south-east of the Gledswood Estate, at its nearest points.

These two items are listed on the Office of Environment and Heritage's (OEH) State Heritage Register. The Gledswood Estate is also listed as a local heritage item under Camden LEP 2010.

Council officers are satisfied the draft Planning Proposal does not visually detract from the significance of these items.

Assessment against Key Strategic Documents

Rural Lands Strategy

The draft Planning Proposal proposes a reduction in the RU2 Rural Landscape zone area from 6.69 ha to 6.41 ha (approximately).

Council adopted the Rural Lands Strategy (RLS) in September 2017. The RLS applies to land zoned rural within the Camden LGA (excluding the South West Growth Area) (SWGA).

The RLS contains the following criteria to assist in the assessment of Planning Proposals for the rezoning of rural land:



1. Proposals must be consistent with state and local strategic plans

Camden DCP 2011 identifies the site for rural living (Precinct 6 of the ECBG release area). This precinct provides a transition between residential development to the west and rural landscapes to the east. Housing in this area is intended to be larger dwellings on large lots consistent with a transition from urban to non-urban land uses.

The draft Planning Proposal is consistent with the Camden DCP 2011 rural living objectives.

2. Proposals must not adversely impact on the operation of existing rural enterprises.

The site was previously used for hay storage as part of a rural enterprise, however this use is no longer operational on the site. Physically, the site is separated from the remainder of the larger lot by a right-of-carriageway and fencing.

Furthermore, the site is adjacent to existing and approved residential development that is consistent with the Camden DCP objectives for the land as a rural living zone. An approved large lot residential subdivision adjoins the site to the south-west (184C Gledswood Hills Drive, Gledswood Hills) which will result in additional traffic using the right-of-carriageway.

3. Proposals must be a logical extension to existing urban areas

The site forms part of the ECBG urban release area and 'The Crest' residential development (part of ECBG urban release area) directly adjoins the site. This development has facilitated services to the site.

In the context of the adjoining approved and existing residential development, the proposal would facilitate development that is complementary to its surroundings lands. The minor increase in development yield is supported by infrastructure upgrades, such as the Raby Road upgrade. Local infrastructure will be delivered as part of the ECBG urban release area.

4. Proposals must not reduce the quality of scenic landscapes, vistas, ridgelines or heritage values

Council officers have reviewed the VIA and consider the proposal will have an acceptable level of visual impact. Should the draft Planning Proposal proceed and a favourable Gateway Determination be received, the recommended mitigation measure concerning external materials and finishes will be incorporated into the Camden DCP 2011.

Greater Sydney Region Plan

The Greater Sydney Region Plan was released by the Greater Sydney Commission (GSC) on 18 March 2018. The Greater Sydney Region Plan has a vision and plan to manage growth and change for Greater Sydney in the context of economic, social and environmental matters. The proposal is consistent with the relevant directions and objectives of the Plan as summarised below.

- Direction 4: Housing the City
Objective 10: Greater Housing Supply

The proposal seeks to increase housing supply by providing one additional lot catering for a rural-residential setting on a site with limited agricultural potential.

- Direction 8: A City in its landscape
Objective 28: Scenic and cultural landscapes are protected

Council officers consider the proposal will have minimal visual impact on the surrounding area, including the Scenic Hills. Should the Planning Proposal proceed, development controls will be prepared as part of the comprehensive review of Camden DCP 2011 to ensure the proposal will have minimal impact on scenic and cultural landscapes.

Western City District Plan

The Western City District Plan was released by the Greater Sydney Commission (GSC) on 18 March 2018. The Western City District Plan guides the 20-year growth of the district to improve its social, economic and environmental assets. The draft Planning Proposal is consistent with the relevant Planning Priorities and Actions as summarised below.

- Planning Priority W5: Providing housing supply, choice and affordability, with access to jobs and services

The proposal will provide the potential for one additional lot to increase housing supply and choice, which is close to existing and proposed infrastructure, jobs and services.

- Planning Priority W6: Creating and renewing great places and local centres, and respecting the District's heritage

The draft Planning Proposal will not visually detract from the significance of the heritage items within the vicinity of the Planning Proposal site.

- Planning Priority W16: Protecting and enhancing scenic and cultural landscapes.
The Planning Proposal site will have an acceptable level of visual impact, including minimal visual impact on the Scenic Hills.

- Planning Priority W17: Better managing rural areas.

The site is no longer used for the purposes of a rural enterprise and is separated from the remainder of the subject lot by a right-of-carriageway and fencing. The proposed development is unlikely to impact on existing rural enterprises in the vicinity. Furthermore, the site is adjacent to existing and approved residential development that is consistent with the Camden DCP objectives for the land as a rural living zone.

Community Strategic Plan (CSP)

The Community Strategic Plan (CSP) seeks to actively manage Camden LGA's growth by retaining Camden's heritage sites, scenic vistas and cultural landscapes.

Key Direction 1. Actively Managing Camden LGA's Growth.

- Strategy 1.1.1 seeks to ensure the provision of appropriate urban development for sustainable growth in the Camden LGA.

Officer Comment

As previously discussed, the site forms part of the ECBG urban release area. In the context of the adjoining approved and existing residential development, the Planning Proposal would facilitate development that is complementary to surroundings lands. The draft Planning Proposal demonstrates planning merit.



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- Strategy 1.1.2 seeks to manage and plan for a balance between population growth, urban development and environmental protection.

Officer Comment

Camden DCP 2011 identifies the site for rural living (Precinct 6 of the ECBG release area) providing a transition between residential development to the west and rural landscapes to the east. Housing in this precinct is intended to be larger dwellings on large lots consistent with transition from urban to non-urban land uses.

- Strategy 1.2.1 of the CSP seeks to ensure rural land and associated landscape impacts are addressed.

Officer Comment

As previously discussed, Council officers have reviewed the VIA and consider the proposal will have minimal visual impact on the surrounding area, including the Scenic Hills. Should the draft Planning Proposal proceed and a favourable Gateway Determination be received, the recommended mitigation measure concerning external materials, finishes and colours will be incorporated into the Camden DCP 2011.

Assessment of Planning Merit

The draft Planning Proposal has been assessed against key strategic documents, including the Sydney Region Plan, Western City District Plan, Community Strategic Plan and is not inconsistent with these plans and their objectives. Assessment of the RLS criteria for Planning Proposals demonstrates the draft Planning Proposal is consistent with the RLS.

It is considered that the draft Planning Proposal demonstrates planning merit to proceed to Gateway Determination for the following reasons:

- The proposal is a logical extension of existing and approved residential development;
- The proposal has acceptable visual impacts; and
- The proposal is not inconsistent with Regional, District and local strategic plans and their relevant objectives.

Initial Notification of the Draft Planning Proposal

The draft Planning Proposal was initially notified for a period of 28 days from 23 January to 19 February 2018. Adjoining and nearby properties were notified by letter and notices were placed in the local newspaper. Campbelltown City Council were also notified during this period. No submissions were received in regards of the draft Planning Proposal.

A formal public exhibition period will occur at a later stage, subject to endorsement of the draft Planning Proposal and the receipt of a favourable Gateway Determination.

Panel Recommendations

The Local Planning Panel (Panel) inspected the site and considered the draft Planning Proposal in a closed session. The Panel's recommendations were consistent with that of Council officer's assessment of the proposal. Additionally, the Panel recommends

that consultation with Campbelltown Council be undertaken. A copy of the minutes are provided as a **supporting document** to this report.

Officer Comment

Campbelltown Council were notified during the initial notification period and no comment was received. Subject to endorsement of the draft Planning Proposal and the receipt of a favourable Gateway Determination, Campbelltown Council will be further consulted at a future public exhibition stage.

LEP Delegation

Council intends to use its delegation pursuant to the EP&A Act 1979. This will enable Council to deal directly with Parliamentary Counsel for the making of the Plan. The request for delegation will be made as part of the Gateway submission. The General Manager is Council's nominated delegate.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

CONCLUSION

The draft Planning Proposal seeks to rezone and amend the minimum lot size for a portion of 182 Raby Road, Gledswood Hills to accommodate one additional residential lot.

In the context of the adjoining approved and existing residential development and proposed infrastructure and services, the rezoning of the site will facilitate development that is complementary to surrounding lands.

Council officers have assessed the draft Planning Proposal and consider the proposal has planning merit to proceed to Gateway Determination as outlined in the report.

Should Council resolve to endorse the draft Planning Proposal, it will be forwarded to the DPE for Gateway Determination.

RECOMMENDED

That Council:

- i. endorse the draft Planning Proposal for land at 182 Raby Road, Gledswood Hills to be forwarded to the Department of Planning and Environment for Gateway Determination and advise that Council will be using its delegation pursuant to Section 2.4 of the *Environmental Planning and Assessment Act 1979*;**
- ii. subject to receiving a favourable response from the Department of Planning and Environment, proceed to public exhibition in accordance with the requirements of the Gateway Determination; and**
- iii. subject to no unresolved submissions being received, forward the Planning Proposal for Lot 102 DP 1193881, 182 Raby Road, Gledswood Hills to the Department of Planning and Environment for the plan to be made; or**



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- iv. **if unresolved submissions are received, consider a further report outlining the results of the public exhibition; or**
 - v. **should the draft Planning Proposal not receive Gateway Approval, notify the proponent that the draft Planning Proposal will not proceed.**

ATTACHMENTS

1. Draft Planning Proposal for Lot 102 DP 1193881, 182 Raby Road, Gledswood Hills
2. additional information - Planning Proposal
3. Local Planning Panel Recommendations 21 August 2018 - *Supporting Document*
4. Ecological Assessment - 182 Raby Rd
5. Visual Impact Assessment - 182 Raby Road
6. LFA Landscape & Visual Analysis Central Hills- 2005
7. LFA Landscape & Visual Analysis Appendices Central Hills- 2005
8. Potential Contamination Investigation - 182 Raby Rd

ORDINARY COUNCIL

ORD02

SUBJECT: INVESTMENT MONIES - AUGUST 2018
FROM: Acting Director Customer & Corporate Strategy
TRIM #: 18/287137

PURPOSE OF REPORT

In accordance with Part 9, Division 5, Section 212 of the *Local Government (General) Regulation 2005*, a list of investments held by Council as at 31 August 2018 is provided.

MAIN REPORT

The weighted average return on all investments was 3.07% p.a. for the month of August 2018. The industry benchmark for this period was 1.99% (Ausbond Bank Bill Index).

It is certified that all investments have been made in accordance with Section 625 of the *Local Government Act 1993*, the relevant regulations and Council's Investment Policy.

The Responsible Accounting Officer is the Chief Financial Officer.

Council's Investment Report is an **attachment** to this report.

RECOMMENDED

That Council:

- i. note that the Responsible Accounting Officer has certified that all investments held by Council have been made in accordance with the *Local Government Act 1993*, Regulations and Council's Investment Policy;**
- ii. note the list of investments for August 2018; and**
- iii. note the weighted average interest rate return of 3.07% p.a. for the month of August 2018.**

ATTACHMENTS

1. Investment Report - August 2018



ORDINARY COUNCIL

ORD03

SUBJECT: ACCEPTANCE OF GRANT FUNDING - RESTORATIVE MAINTENANCE AND IMPROVEMENTS TO THE RSL MEMORIALS IN CAWDOR ROAD, CAMDEN.

FROM: Acting Director Sport, Community and Recreation

TRIM #: 18/287984

PURPOSE OF REPORT

To seek Council acceptance of grant funding from the Department of Veteran Affairs to undertake restorative maintenance of the Camden RSL Memorial Rose Garden, steps and commemorative wall, and complete additional concreting at the Camden Bicentennial Equestrian Park (BEP) RSL Memorial.

BACKGROUND

The Department of Veteran Affairs provides one off grants for local community-based projects and activities that commemorate the end of the First World War and remember Australian service men and women under the Armistice Centenary Grants Program.

Council applied for funding to undertake additional concreting at the Camden BEP RSL Memorial, and auspiced a portion of the grant for the Camden RSL sub-branch to undertake restorative maintenance of the Memorial Rose Garden, steps and commemorative wall.

MAIN REPORT

Council has been successful in receiving grant funding to the value of \$14,096 (excluding GST) as part of the Australian Government's Armistice Centenary Grants Program.

The Memorial Rose Garden and commemorative wall at the Camden RSL is a place of significance and remembrance for families and the local community. The restorative improvements proposed by the RSL are to ensure that the space is safe for the Community to use.

In addition, the BEP RSL Memorial is the site where the annual Anzac Day Dawn Service is held. The service attracts thousands of Community members who gather to celebrate Anzac Day in honour of our fallen service men and women. The grant funding will enable additional concreting to be undertaken at the front of the memorial, creating a larger space to carry out Anzac Day activities.

The proposed improvements will commence after Remembrance Day 2018 and be completed prior to Anzac Day 2019.

FINANCIAL IMPLICATIONS

No additional funds are required from Council for this project.

CONCLUSION

Council has been successful in securing grant funding in the sum of \$14,096 (excl. GST) from the Department of Veteran Affairs to undertake restorative maintenance of the Camden RSL Memorial Rose Garden, steps and commemorative wall, and complete additional concreting works at the BEP RSL Memorial.

It is recommended that Council accept the grant funding and write to the Minister for Veteran Affairs, The Hon. Darren Chester MP thanking him for this grant, and also write to The Hon. Angus Taylor MP, thanking him for his support.

It is also proposed to write to Camden RSL sub-branch formally advising them of the successful grant application.

RECOMMENDED

That Council:

- i. accept the grant of \$14,096 (excluding GST) from the Australian Government's Armistice Centenary Grants Program to restore the rose garden and commemorative wall at the Camden RSL;**
- ii. write to the Minister for Veteran Affairs, The Hon. Darren Chester MP thanking him for the grant, and to The Hon. Angus Taylor MP, thanking him for his support; and**
- iii. write to Camden RSL sub-branch formally advising them of the successful grant application**



ORDINARY COUNCIL

ORD04

SUBJECT: MINUTES OF THE 28 JUNE 2018 BUSINESS ASSURANCE AND RISK COMMITTEE MEETING

FROM: General Manager

TRIM #: 18/221069

PURPOSE OF REPORT

The purpose of this report is to provide Council with the minutes of the 28 June 2018 Business Assurance and Risk Committee meeting.

BACKGROUND

Council endorsed the implementation of a Business Assurance and Risk Management framework in June 2014 and, as part this framework, a Business Assurance and Risk Committee was established.

The objective of the Business Assurance and Risk Committee is to provide independent assurance and assistance to Camden Council on risk management, control, governance and external accountability responsibilities.

The Business Assurance and Risk Committee membership includes both independent external members and Councillors. The Committee is required to meet a minimum of four times per year.

Council resolved to adopt the Committee's current Business Assurance and Risk Committee Charter on 13 October 2015. The Charter includes a requirement to report to Council the minutes of the Business Assurance and Risk Committee meetings for noting.

MAIN REPORT

The Business Assurance and Risk Committee met on 28 June 2018. The agenda discussed at the meeting included consideration of the following:

- Project Management Status Update;
- Enterprise Risk Management Update;
- External Audit Client Service Plan;
- Footpath Inspections and Maintenance Review Report
- Section 355 Management Committees Internal Audit Report
- Audit Report Recommendations – Implementation Status Update – May 2018;
- Internal Audit Plan Status Update;
- Work Health and Safety Update;
- Checklist of Compliance with Committee Requirements.

The minutes of the 28 June 2018 Committee meeting were approved by the Committee post meeting and are **attached**.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

CONCLUSION

The Business Assurance and Risk Committee plays an important role in supporting the governance framework of Council. Reporting the minutes from Committee meetings keeps Council informed of the outcomes from those meetings and are submitted for information.

RECOMMENDED

That Council note the Minutes of the Business Assurance and Risk Committee meeting of 28 June 2018.

ATTACHMENTS

1. Minutes - Minutes of Business Assurance and Risk Committee - 28 June 2018



ORDINARY COUNCIL

ORD05

SUBJECT: CLOSURE OF THE MEETING TO THE PUBLIC
FROM: Acting Director Customer & Corporate Strategy
TRIM #: 18/301322

In accordance with the *Local Government Act 1993* and the *Local Government (General) Regulation 2005*, the following business:

- Purchase of Land;

is, in the opinion of the General Manager, of a kind referred to in Section 10A(2) of the Act, being:

- Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)); and
- Commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)); and
- Commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council (Section 10A(2)(d)(ii));

and should be dealt with in a part of the meeting closed to the media and public.

Before a part of the meeting is closed, members of the public may make representations as to whether that part of the meeting should be closed. Representations can only be made in writing to the General Manager prior to the commencement of the meeting or a fixed period immediately after the motion is moved and seconded. That period is limited to four minutes under Council's Code of Meeting Practice.

The meeting will only be closed during discussion of the matters directly the subject of the report and no other matters will be discussed in the closed part.

Members of the public will be readmitted to the meeting immediately after the closed part has ended and, if Council passes a resolution during the closed part, the Chairperson will make the resolution public as soon as practicable after the closed part has ended.

RECOMMENDED

That Council:

- i. **hear any objection or submission by a member of the public, limited to a period of four minutes, concerning the closure of the meeting; and**
- ii. **close the meeting to the media and public to discuss a report dealing with commercial information in accordance with the provisions of Sections 10A(2)(c), 10A(2)(d)(i) and 10A(2)(d)(ii) of the *Local Government Act 1993*.**