



Camden Council

Business Paper

Ordinary Council Meeting
23 October 2018

Camden Council
Administration Centre
70 Central Avenue
Oran Park



COMMON ABBREVIATIONS

AEP	Annual Exceedence Probability
AHD	Australian Height Datum
BCA	Building Code of Australia
CLEP	Camden Local Environmental Plan
CP	Contributions Plan
DA	Development Application
DCP	Development Control Plan
DDCP	Draft Development Control Plan
DoPE	Department of Planning & Environment
DoT	NSW Department of Transport
EIS	Environmental Impact Statement
EP&A Act	Environmental Planning & Assessment Act
EPA	Environmental Protection Authority
EPI	Environmental Planning Instrument
FPL	Flood Planning Level
GSC	Greater Sydney Commission
LAP	Local Approvals Policy
LEP	Local Environmental Plan
LGA	Local Government Area
MACROC	Macarthur Regional Organisation of Councils
NSWH	NSW Housing
OEH	Office of Environment & Heritage
OLG	Office of Local Government, Department of Premier & Cabinet
OSD	Onsite Detention
REP	Regional Environmental Plan
PoM	Plan of Management
RL	Reduced Levels
RMS	Roads & Maritime Services (incorporating previous Roads & Traffic Authority)
SECTION 149 CERTIFICATE	Certificate as to zoning and planning restrictions on properties
SECTION 603 CERTIFICATE	Certificate as to Rates and Charges outstanding on a property
SECTION 73 CERTIFICATE	Certificate from Sydney Water regarding Subdivision
SEPP	State Environmental Planning Policy
SREP	Sydney Regional Environmental Plan
STP	Sewerage Treatment Plant
VMP	Vegetation Management Plan
WSROC	Western Sydney Regional Organisation of Councils

General Manager
Ron Moore

Mayor
Peter Sidgreaves

Acting Director Customer and
Corporate Strategy
Kevin Voegt

Acting Director Sport
Community and Recreation
Tina Chappell

Chief Financial Officer
Paul Rofe

Manager Governance and Risk
Charles Weber

Director Planning and Environment
Nicole Magurren

Director Community Assets
Sandra Kubecka

SEATING DIAGRAM

Camden Council Meeting

Councillor
Rob Mills

Councillor
Theresa Fedeli

Councillor
Lara Symkowiak

Councillor
Michael Morrison

Councillor
Eva Campbell

Councillor
Ashleigh Cagney

Councillor
Paul Farrow

Councillor
Cindy Cagney

Public Address

Public Seating

Media



ORDINARY COUNCIL

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ORDINARY COUNCIL

SUBJECT: PRAYER

PRAYER

Almighty God, bless all who are engaged in the work of Local Government. Make us of one heart and mind, in thy service, and in the true welfare of the people we serve: We ask this through Christ our Lord.

Amen

Almighty God, give thy blessing to all our undertakings. Enlighten us to know what is right, and help us to do what is good: We ask this through Christ our Lord.

Amen

Almighty God, we pause to seek your help. Guide and direct our thinking. May your will be done in us, and through us, in the Local Government area we seek to serve: We ask this through Christ our Lord.

Amen

AFFIRMATION

We affirm our hope and dedication to the good Government of Camden and the well being of all Camden's residents, no matter their race, gender or creed.

We affirm our hope for the sound decision making by Council which can improve the quality of life in Camden.

Either – “So help me God” or “I so affirm” (at the option of councillors)

We pledge ourselves, as elected members of Camden Council, to work for the provision of the best possible services and facilities for the enjoyment and welfare of the people of Camden.

Either – “So help me God” or “I so affirm” (at the option of councillors)

ORDINARY COUNCIL

SUBJECT: ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the traditional custodians of this land on which we meet and pay our respect to elders both past and present.

ORDINARY COUNCIL

SUBJECT: RECORDING OF COUNCIL MEETINGS

In accordance with Camden Council's Code of Meeting Practice and as permitted under the *Local Government Act 1993*, this meeting is being audio recorded by Council staff for minute taking purposes.

No other recording by a video camera, still camera or any other electronic device capable of recording speech, moving images or still images is permitted without the prior approval of the Council. The Council has not authorised any other recording of this meeting. A person may, as provided by section 10(2)(a) or (b) of the *Local Government Act 1993*, be expelled from a meeting of a Council for using or having used a recorder in contravention of this clause.

ORDINARY COUNCIL

SUBJECT: APOLOGIES

Leave of absence tendered on behalf of Councillors from this meeting.

RECOMMENDED

That leave of absence be granted.

ORDINARY COUNCIL

SUBJECT: DECLARATION OF INTEREST

NSW legislation provides strict guidelines for the disclosure of pecuniary and non-pecuniary Conflicts of Interest and Political Donations.

Council's Code of Conduct also deals with pecuniary and non-pecuniary conflict of interest and Political Donations and how to manage these issues (Clauses 7.5-7.27).

Councillors should be familiar with the disclosure provisions contained in the *Local Government Act 1993*, *Environmental Planning and Assessment Act, 1979* and the Council's Code of Conduct.

This report provides an opportunity for Councillors to disclose any interest that they may have or Political Donation they may have received relating to a Report contained in the Council Business Paper and to declare the nature of that interest.

RECOMMENDED

That the declarations be noted.

ORDINARY COUNCIL

SUBJECT: PUBLIC ADDRESSES

The Public Address session in the Council Meeting provides an opportunity for people to speak publicly on any item on Council's Business Paper.

The Public Address session will be conducted in accordance with the Public Address Guidelines. Speakers must submit an application form to Council's Governance team no later than 5.00pm on the working day prior to the day of the meeting.

Speakers are limited to one topic per Public Address session. Only seven speakers can be heard at any meeting. A limitation of one speaker for and one speaker against on each item is in place. Additional speakers, either for or against, will be identified as 'tentative speakers' or should only be considered where the total number of speakers does not exceed seven at any given meeting.

Where a member of the public raises a question during the Public Address session, a response will be provided where Councillors or staff have the necessary information at hand; if not, a reply will be provided at a later time. There is a limit of one question per speaker per meeting.

Speakers should ensure that their statements, comments and questions comply with the Guidelines.

All speakers are limited to four minutes, with a one minute warning given to speakers prior to the four minute time period elapsing. The commencement and conclusion of time shall be advised by the Mayor/Chairperson.

Public Addresses are recorded for administrative purposes. It should be noted that speakers at Council meetings do not enjoy any protection from parliamentary-style privilege. Therefore they are subject to the risk of defamation action if they make comments about individuals. In the event that a speaker makes potentially offensive or defamatory remarks about any person, the Mayor/Chairperson will ask them to refrain from such comments.

The Mayor/Chairperson has the discretion to withdraw the privilege to speak where a speaker continues to make inappropriate or offensive comments about another person, or make a point of order ruling if a speaker breaches the Guidelines.

RECOMMENDED

That the public addresses be noted.

ORDINARY COUNCIL

SUBJECT: CONFIRMATION OF MINUTES

Confirm and adopt Minutes of the Local Traffic Committee Meeting held 18 September 2018 and Minutes of the Ordinary Council Meeting held 9 October 2018.

RECOMMENDED

That the Minutes of the Local Traffic Committee Meeting held 18 September 2018 and the Minutes of the Ordinary Council Meeting held 9 October 2018, copies of which have been circulated, be confirmed and adopted.



ORDINARY COUNCIL

SUBJECT: MAYORAL MINUTE

Consideration of Mayoral Minute (if any).



ORDINARY COUNCIL

ORD01

SUBJECT: COMPREHENSIVE LEP REVIEW 2020 - PROJECT UPDATE

FROM: Director Planning and Environment

TRIM #: 18/300650

PREVIOUS ITEMS: ORD02 - Acceptance of Grant Funding from Department of Planning and Environment for Camden Local Environmental Plan Review - Ordinary Council - 26 Jun 2018 6.00pm

PURPOSE OF REPORT

The purpose of this report is to update Council on the review of the Camden Local Environmental Plan 2010 (Camden LEP 2010) and to seek Council endorsement of the draft LEP Review Report for submission to the Department of Planning and Environment (DPE).

BACKGROUND

In accordance with the Western City District Plan (District Plan) and changes to the *Environmental Planning and Assessment Act 1979* (the EP&A Act), all councils are required to review their LEPs and prepare a Local Strategic Planning Statement (LSPS) to align with the strategic direction of the District Plans.

On 26 June 2018, Council resolved to participate in the Accelerated LEP Review Program and accept up to \$2.5 million from the NSW State Government to review the Camden LEP 2010.

The first phase of the two-year Accelerated LEP Review Program is to prepare a LEP Review Report. The LEP Review Report (provided as an **attachment**) provides a snapshot of how the Camden LEP 2010 and Council's plans, policies and programs align with the priorities and actions within the Western City District Plan (the District Plan).

A Councillor briefing was provided on 9 October 2018.

MAIN REPORT

LEP Review Report

The findings of the LEP Review Report will inform the LEP Review project including the preparation of a draft Local Strategic Planning Statement (LSPS) and a potential future planning proposal.

The LEP Review report is in accordance with the DPE's guidelines (provided as an **attachment**) and includes the following:

- The LEP Health Check:
 - Identifies how the Camden LEP 2010 aligns to the themes, planning priorities and actions within the District Plan.
 - Identifies how Council's current plans, policies, programs, strategies and research contribute to the District Plan actions.

- The Context:
 - Outlines the unique and changing context in which planning is undertaken in the Camden LGA.
 - Identifies the key findings, risks and barriers to delivering the District Plan.
- Conclusions and Recommendations:
 - Includes a Gap Analysis to identify the research and investigation required to underpin the review of Council's planning controls to support the District Plan actions.
 - Outlines the key actions or decisions required to inform the preparation of Council's Local Strategic Planning Statement (LSPS).

The LEP Review Report must be submitted to DPE for review by 31 October 2018.

Summary of Health Check

The key findings of the LEP Health Check against the key themes of the District Plan is summarised as follows:

Infrastructure and Collaboration

The District Plan identifies the need to deliver and use infrastructure more efficiently. The following Planning Priorities have been identified:

- W1. Planning for a city supported by infrastructure.
- W2. Working through collaboration.

Officer Response:

Council's commitment to leading, partnering and advocating for city-shaping infrastructure for our residents is well-established. Council will continue to work with State agencies and stakeholders to plan how public transport, road networks, education and health facilities are planned and delivered in a timely manner to support the projected population.

Liveability

The District Plan identifies the need for a place-based and collaborative approach to maintain and enhance liveability of the Western City District. The following Planning Priorities have been identified:

- W3. Providing services and social infrastructure to meet people's changing needs,
- W4. Fostering healthy, creative, culturally rich and socially connected communities.
- W5. Providing housing supply, choice and affordability, with access to jobs, services and public transport.
- W6. Creating and renewing great places and local centres and respecting the District's heritage.

Officer Response:

In 2016-17 and 2017-18 (two years), there were 6,495 dwellings approved in the Camden LGA. This trend of housing approvals and the current and planned supply of residential land demonstrates that Council is well placed to meet the 5-year dwelling



target of 11,800 identified in the District Plan. The delivery of a high amount of housing provides housing choice and improves affordability for current and future residents.

The LEP Review provides the opportunity to update the Camden Residential Strategy (2008) to reflect the change in Camden's population, changes in strategic planning policies and current housing market trends, including the changing demand and demographics within the LGA.

Heritage makes up an important part of the character of the Camden LGA and is highly regarded by the Camden community. The Camden Town Centre Vision (2014) and Camden Urban Design Framework (2018) recognise the historical significance of the town centre and include initiatives to protect and enhance the viability of the town centre.

The LEP Review provides an opportunity to undertake a review of heritage items across the LGA. There is also an opportunity to undertake further visual analysis to consider visual and cultural heritage impacts.

Productivity

The District Plan seeks to drive opportunities for investment, business and jobs growth. The following Planning Priorities have been identified:

- W7. Establish the land use and transport structure to deliver a liveable, productive and sustainable Western Parkland City.
- W8. Leverage industry opportunities from the Western Sydney Airport and Badgerys Creek Aerotropolis.
- W9. Grow and strengthen the metropolitan cluster.
- W10. Maximise freight and logistics opportunities and planning and managing industrial and urban services land.
- W11. Grow investment, business opportunities and jobs in strategic centres.

Officer response:

With population growth and the future delivery of infrastructure such as rail, the form and function of our centres will change. The LEP Review provides the opportunity to undertake a Centres Study that evaluates and identifies the role and hierarchy of centres across the LGA.

Council's Economic Development Strategy and Community Strategic Plan prioritise the growth of tourism in the LGA. This objective is further supported by the Camden Destination Management Plan, the Camden Region Economic Taskforce's Strategic Plan 2018-2021, and the Macarthur Destination Management Plan.

Council is currently considering initiatives to manage land use conflicts that arise at the interface of industrial and residential uses. Council's initiatives aim to protect residential amenity, while supporting the economic viability of industrial and urban services land. The LEP Review provides an opportunity to expand this work and to undertake a strategic review of our employment lands.

Sustainability

The District Plan identifies the need to improve sustainability by incorporating natural landscape features into the urban environment, protecting and managing natural

systems, cooling the urban environment, innovative and efficient use and re-use of energy, water and waste resources, and building the resilience of communities to natural and urban hazards, shocks and stresses. The following Planning Priorities have been identified:

- W12. Protecting and improving the health and enjoyment of the District's waterways.
- W13. Creating a Parkland City urban structure and identify, with South Creek as a defining spatial element.
- W14. Protecting and enhancing bushland and biodiversity.
- W15. Increasing urban tree canopy cover and delivering Green Grid connections.
- W16. Protecting and enhancing scenic and cultural landscapes.
- W17. Better managing rural areas.
- W18. Delivering high quality open space.
- W19. Reducing carbon emissions and managing energy, water and waste efficiently.
- W20. Adapting to the impacts of urban and natural hazards and climate change.

Officer Response:

The Camden Riparian Areas Plan of Management (2002) and Biodiversity Strategy (2014) aim to provide a management and protection framework for the LGA's riparian and environmentally sensitive land. There is an opportunity for Council to undertake further analysis of the blue and green grid to increase public access, connect residents to the natural landscape and enhance amenity and liveability.

The Camden Rural Lands Strategy (2017) identifies priorities and actions to protect Camden's remaining rural lands and to retain Camden's valued scenic and cultural landscapes. The Strategy identifies the need to undertake a visual study in conjunction with key stakeholders.

Summary of Gap Analysis

The gap analysis has identified the following opportunities for Council to:

- Develop a new housing strategy that considers how and where we will grow to support a growing population. This work is required by the District Plan and will ensure that future housing is delivered in the right locations. The DPE has released guidelines to support councils to implement this action. This guideline is included as an **attachment** to this report.
- Develop a centres strategy that evaluates the role and hierarchy of centres and analyses the capacity and viability for different centres to accommodate local jobs and commercial services, additional housing, social and recreational infrastructure.
- Expand Council's current work on industrial land and undertake a strategic review of employment lands.
- Undertake a traffic and transport review to test specific scenarios identified through the housing, centres and employment strategies.
- Review heritage within the LGA (including European and Aboriginal heritage). The current heritage listings will be reviewed, in addition to the potential heritage items which are identified in the Camden Development Control Plan 2011 (Camden DCP 2011).



-
- Undertake a visual analysis to obtain more information to interpret, conserve and manage visual and cultural heritage impacts.
 - Undertake detailed analysis of Camden's Blue and Green Grid to increase public access (where ecological values are not compromised), and to connect residents to the natural landscape and enhance amenity and liveability.

Preparation of a Local Strategic Planning Statement (LSPS)

In March 2018, amendments to the EP&A Act introduced a requirement for councils to prepare a LSPS. The DPE has produced a Guideline for the preparation of an LSPS. This guideline is provided as an **attachment**.

The LSPS is required to set out:

- The 20 year vision for land use in the local area;
- The special characteristics which contribute to local identity;
- Shared community values to be maintained and enhanced; and
- How growth and change will be managed in the future.

The LSPS will inform local statutory plans and development controls and give effect to regional and district plans. The LSPS can also identify where further strategic planning may be needed. In practice, the statements will shape how LEPs and DCPs evolve over time.

A consultation strategy will be prepared for the LEP Review project. Through this community consultation process, priorities and future actions will be identified and included in the LSPS.

Draft Program

The draft Program for the LEP Review has been prepared based on the key findings of the LEP Review Report (including the health check and gap analysis) and is in accordance with the reporting template provided by the DPE.

Figure 1 (below) provides a snapshot of the LEP Review program.



Figure 1 – Draft LEP Review Program

The draft Program identifies the scope of the project which includes the following steps:

1. LEP review report - to be submitted to the DPE.
2. Undertake the relevant studies that inform the following strategies and programs, including (but not limited to):
 - a. A local housing strategy;
 - b. A centres strategy;
 - c. An employment lands study;
 - d. A traffic and transport review;



-
- e. a heritage review and visual analysis; and
 - f. a blue and green grid analysis.
3. Prepare and exhibit a draft local strategic planning statement.
 4. Finalise the draft local strategic planning statement.
 5. Prepare a planning proposal and submit to the DPE for Gateway determination.
 6. Exhibit the planning proposal in accordance with the Gateway determination.
 7. Review submissions and prepare a report explaining how the issues raised in submissions have been addressed.
 8. Submit draft LEP which gives effect to the relevant District Plan to the DPE for plan making.

Consultation Strategy

A consultation strategy will be prepared for the LEP Review project to ensure that appropriate and effective community and stakeholder consultation is programmed into the project plan at key points.

In addition to the formal public exhibition periods, it is proposed that community consultation will be undertaken in two key stages:

- Stage 1 – Scoping – Initial visioning consultation
 - Is intended to generate broad awareness of the LEP review project and to identify the wider aspirations of the Camden community.
 - Information will be made available in local newspapers, on Council's website and on social media platforms.
- Stage 2 – Testing – Targeted consultation
 - Will be undertaken during the preparation of supporting studies and strategies.
 - It is an opportunity to explain the bigger picture and to test options and get input on specific issues and challenges to be addressed in the LSPS.

FINANCIAL IMPLICATIONS

On 26 June 2018, Council resolved to accept up to \$2.5 million in funding from the NSW State Government to review the Camden LEP 2010.

CONCLUSION

Council is well positioned to implement the planning priorities and actions of the Western City District Plan. The LEP Review project has identified an opportunity to undertake further strategic work, including an updated Housing Strategy and a Centres Strategy.

A consultation strategy will be prepared for the LEP Review project to ensure that appropriate and effective community consultation and stakeholder engagement is programmed into the project plan at key points including during the preparation of a LSPS.

RECOMMENDED

That Council:

- i. note the progress made on the Comprehensive LEP Review project; and**
- ii. endorse the draft LEP Review Report for submission to the Department of Planning and Environment.**

ATTACHMENTS

1. Camden LEP Review Report
2. LEP Roadmap - Department of Planning and Environment (DPE)
3. Local Strategic Planning Statements (LSPS) Guideline for Councils - Department of Planning and Environment (DPE)
4. Local Housing Strategy Guidelines and Template - Department of Planning and Environment (DPE)



ORDINARY COUNCIL

ORD02

SUBJECT: DRAFT SUBMISSION ON WESTERN SYDNEY AEROTROPOLIS - LAND USE AND INFRASTRUCTURE IMPLEMENTATION PLAN

FROM: Acting Director Customer & Corporate Strategy

TRIM #: 18/315751

PURPOSE OF REPORT

To inform Council that the '*Western Sydney Aerotropolis Land Use and Infrastructure Implementation Plan (WSA LUUIP) – Stage 1: Initial Precincts*' has been released by the Department of Planning and Environment for public exhibition, and to seek Council's endorsement of the submission which is included as an **attachment** to this report.

BACKGROUND

On 21 August 2018, the NSW Government announced its vision for the Western Sydney Aerotropolis (WSA) via the release of the Stage 1 WSA LUUIP for the planned Western Sydney Airport as outlined in the Western City District Plan. A copy of the WSA LUUIP and WSA FAQs is included as an **attachment** to this report.

A Councillor briefing was held 9 October 2018 which included an overview of Council's draft submission on the WSA LUUIP.

The Camden Region Economic Taskforce (CRET) has been consulted and its feedback has been included in the draft submission.

What is the Western Sydney Aerotropolis (WSA)?

An 'aerotropolis' is a metropolitan area with infrastructure, land uses and economy centred around an airport, including the outlying corridors, aviation-oriented businesses and residential development.

The WSA consists of 11,200 hectares of land surrounding the future Western Sydney Airport at Badgerys Creek and is located entirely within the Liverpool local government area, adjoining the Camden LGA boundary along Bringelly Road as shown in **Figure 1** in this report.

What is a Land Use and Infrastructure Implementation Plan (LUUIP)?

A LUUIP is a high-level plan which identifies the objectives, broad land use areas, staging and infrastructure provision for new release areas.

The exhibited Stage 1 WSA LUUIP represents the first stage in the preparation and adoption of a comprehensive LUUIP for the WSA. It includes vision statements, objectives and a preliminary planning framework for the WSA, incorporating a Structure Plan which identifies nine precincts within the WSA and nominates three 'initial precincts' which are the focus of the Stage 1 LUUIP.

What does the LUIP not include?

The LUIP does not include detailed land zonings and development controls for the WSA. These details will be determined during the rezoning stage and will be included in a new State Environmental Planning Policy and Development Control Plan for the WSA.

The LUIP does not cover the design, construction, operation and governance of the Western Sydney Airport itself – this is subject to a separate process.

Exhibition period

The WSA LUIP project was initially placed on exhibition by the Department of Planning and Environment (DPE) from 21 August 2018 to 12 October 2018 for a period of seven-and-a-half weeks. DPE subsequently extended the exhibition period until 2 November 2018.

MAIN REPORT

Stage 1 LUIP Precincts and Structure Plan

The three initial precincts identified in the Stage 1 LUIP are the Aerotropolis Core, Northern Gateway and South Creek which are numbered 1, 2 and 3 respectively in Figure 1 in this report.

The three initial precincts have been selected by the DPE as they will provide growth and open space opportunities that complement the development of the Western Sydney Airport, the proposed first stage of the North-South Rail Link, and the Western Sydney Infrastructure Plan. The DPE's vision for these precincts is as follows:

1. Aerotropolis Core - defence and aerospace jobs connected to a potential new Science, Technology, Engineering and Mathematics (STEM) based university, a planned Aerospace Institute and a new public high school focused on the aerospace and aviation industries.
2. Northern Gateway – supports the development of the Western Economic Corridor to the north of the WSA with education, a high technology centre, and research and development associated with food production and processing and the adjacent Sydney Science Park.
3. South Creek - the parkland spine to the Aerotropolis and the broader Western Parkland City. It will act as a corridor for open space, biodiversity and amenity functions that connects pedestrian, cycle paths, restaurants, cafes and water management.

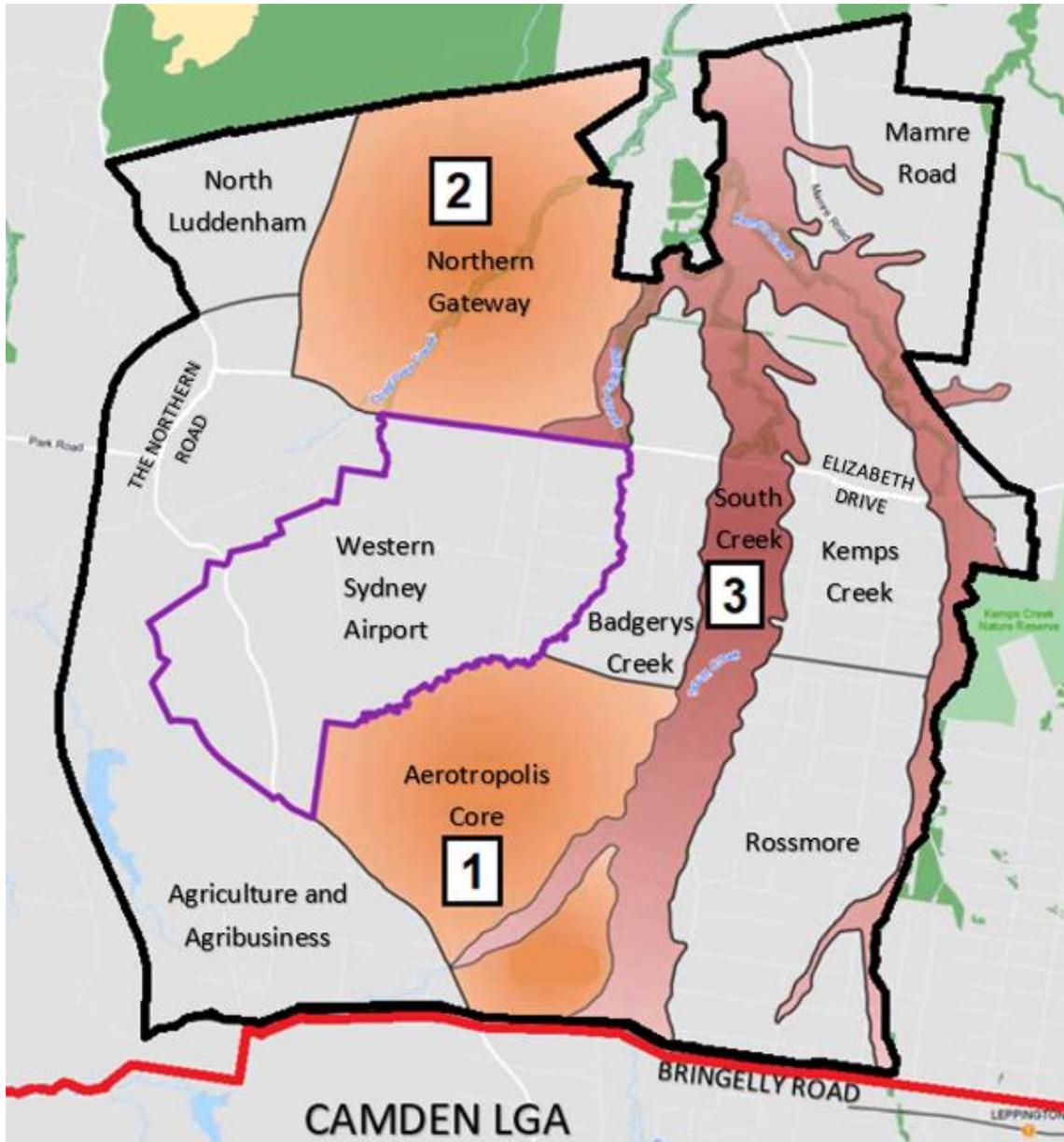
The remaining precincts (North Luddenham, Rossmore, Mamre Road, Kemps Creek, Badgerys Creek and Agriculture and Agribusiness Precinct) will be included in later stages of the LUIP process.

An initial Structure Plan has also been prepared for the WSA which identifies broad land use categories for each of the nine precincts and is shown at **Figure 2** in this report.

Future planning for the WSA will include the preparation of detailed Structure Plans, an Infrastructure Contributions framework, a State Environmental Planning Policy (SEPP)



which establishes the statutory framework for the release and rezoning of land in the WSA, as well as the subsequent planning and rezoning of precincts.



WESTERN SYDNEY AEROTROPOLIS – INITIAL PRECINCTS

- Western Sydney Aerotropolis
- Western Sydney Airport
- Initial Precincts
- South Creek Precinct
- National Park and Nature Reserves
- Environmental Conservation
- Waterways

Figure 1 – Stage 1 initial LUIP precincts

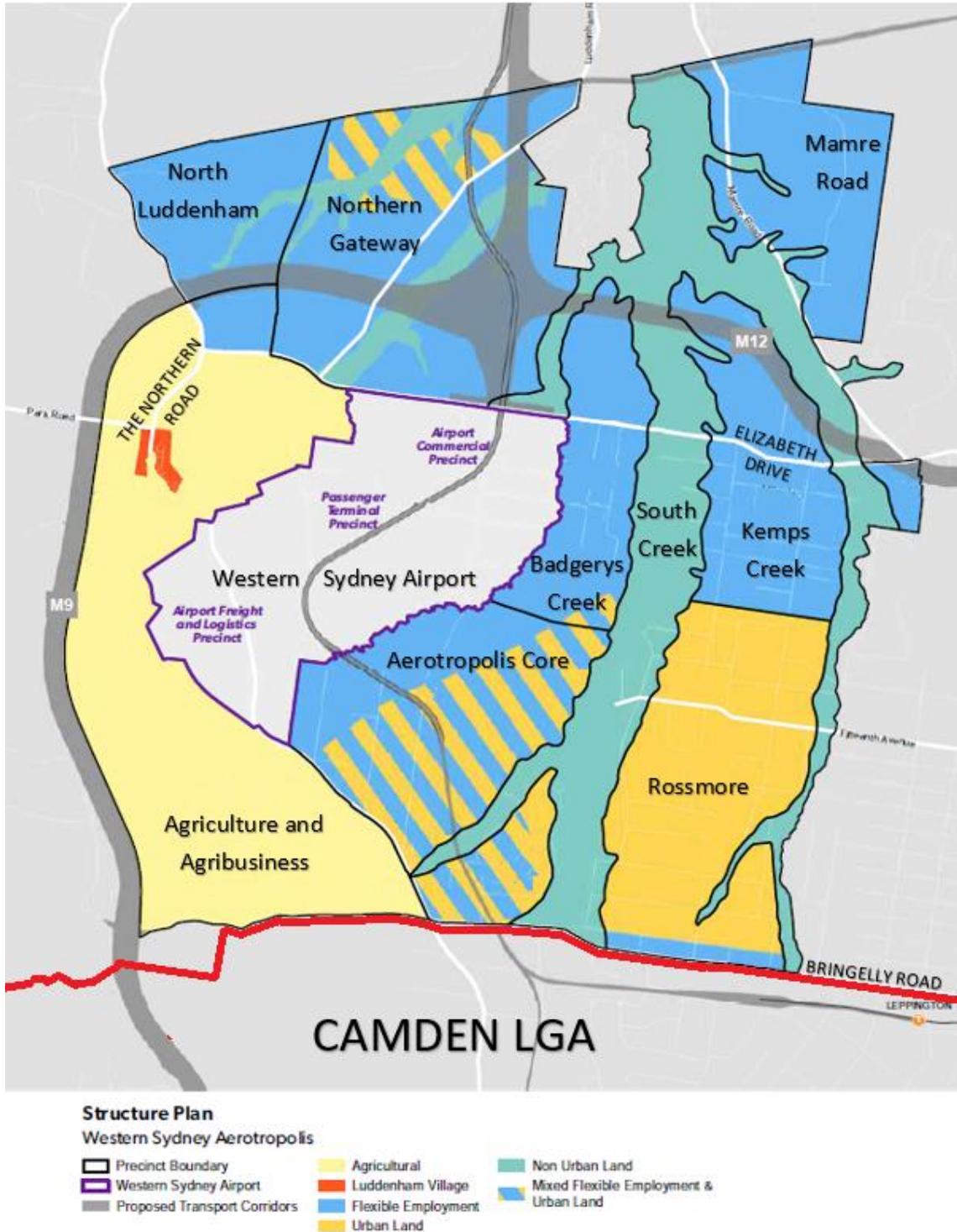


Figure 2 – Stage 1 Structure Plan

LUIIP vision and planning framework

The LUIIP proposes a vision that captures the following five key elements:

1. The Western Sydney Aerotropolis at the heart of the Western Parkland City will incorporate Australia’s first greenfield Aerotropolis – Greater Sydney’s next global gateway built around the new Western Sydney Airport.

2. As part of the Western Parkland City, the Aerotropolis will contribute up to 200,000 jobs for Western Sydney, including defence and aerospace, agribusiness, health, education and tourism, powered by modern, sustainable energy infrastructure.
3. South Creek catchment and its tributaries will be an environmental asset, part of an integrated water cycle management system, and a central spine for amenity and recreation. It will shape the Aerotropolis environment and the lifestyles on offer, connected via walking and cycling links, and public transport. The Aerotropolis will be green, smart and sustainable, leveraging the greenfield nature of the area and creating a destination attractive to residents, visitors, companies and workers.
4. Housing density and diversity will reflect its location and include terrace housing and modern low to medium-rise units. This will contribute to housing affordability and create exciting neighbourhoods with varying character.
5. New communities will have access to artistic and creative spaces which allow them to express themselves, connect with others and develop local identities. Cultural infrastructure will create new jobs for creative industries and will be integrated to drive innovation within science, health and education precincts.

This LUIP also provides a planning framework with ten focus areas to be addressed during the planning process as follows:

1. Smart and resilient jobs, including aerospace and defence industries
2. Creative industries and the technology sector
3. Agricultural processing and export
4. Advanced manufacturing and logistics
5. Environment and amenity
6. Sustainability
7. Tourism and the visitor economy
8. World-class health and education
9. Arts and Cultural opportunity and the infrastructure needed to support them
10. Mixed use living

Overview of the draft submission

A review of Stage 1 LUIP has been undertaken and Council officers have prepared a draft submission which is included as an **attachment** to this report.

The WSA provides significant opportunities regarding employment, investment attraction and infrastructure provision, resulting in economic growth within the Western City District. The overall vision and intended outcomes outlined in the Stage 1 LUIP are broadly supported.

The Stage 1 LUIP focuses upon the WSA lands located within the Liverpool LGA only, and does not have regard for the land located within the South West Growth Area in the Camden LGA. The current Structure Plan for the South West Growth Area was originally prepared in 2006, prior to the announcement of the Western Sydney Airport, the release of the Western City District Plan, and the negotiation of the Western Sydney City Deal. It is essential that future planning work within the South West Growth Area, including the preparation of a revised Structure Plan/LUIP, has regard for the proposed land uses within the WSA and considers opportunities for employment, infrastructure provision and economic growth within the Camden LGA.

The ongoing planning of the WSA needs to align with the key commitments under the Western Sydney City Deal including employment, infrastructure, connectivity and liveability.

Key opportunities

The draft submission identifies the following key opportunities:

Opportunity 1: Economy and Jobs

- DPE should ensure that the planned LUIIP for the South West Growth Area (SWGA) includes appropriately zoned land for employment generating land uses with a mix of job densities where the SWGA interfaces with the WSA.
- The Camden LGA could accommodate world-class health and education facilities, particularly within rezoned and serviced precincts such as the Leppington town centre which will be connected to the WSA by rail following the planned extension of the South West Rail Link. The Leppington town centre is ideally located to accommodate a future legal/justice precinct.
- The Camden LGA has a vibrant agricultural and primary production sector, and the DPE in collaboration with Camden Council should investigate prospects for leveraging agriculture and agribusiness in the Camden LGA as outlined in Camden's Rural Lands Strategy and the Western Sydney City Deal, including the extension of the proposed agriculture and agribusiness lands into the Camden LGA.
- There is a need for a comprehensive Economic Development Strategy for Western Sydney which could capitalise on the outcomes of the Western Sydney City Deal, including the recent establishment of the Western Sydney Investment Attraction Office.

Opportunity 2: Infrastructure

- Planning for the WSA should align with the infrastructure commitments under the Western Sydney City Deal, including the timely delivery of road and rail infrastructure (with a particular focus on North-South Rail and the extension of the South West Rail Link).
- The timing and staging of the release of land in both the WSA and SWGA should be linked to ensure that infrastructure can be delivered more efficiently and in a coordinated manner. The proposed sequencing and staging of precincts is supported as allows the prioritisation and streamlining of infrastructure and services, and it is recommended that out-of-sequence rezonings be avoided unless it can be demonstrated that this can occur with no detrimental impact upon infrastructure delivery and servicing elsewhere in the SWGA or WSA.
- There is an opportunity to provide creative and cultural infrastructure within the Camden LGA, with a particular focus on the Leppington town centre which is already zoned and serviced and includes land nominated for these purposes.
- DPE should ensure that the future LUIIP for the SWGA fully aligns with the future infrastructure and servicing plan for the WSA.

Opportunity 3: Environment

- The proposed strategy to restore and protect the South Creek corridor as identified in the Western Sydney City Deal needs to be reflected in planning for the WSA.



- Consideration of the cumulative impacts of large-scale infrastructure projects on air quality and visual amenity needs to occur, given the scope of development and infrastructure investment proposed within the WSA and the Western City District more broadly.
- The development of a threatened flora and fauna relocation plan should occur to help mitigate the effects of the proposed WSA.

FINANCIAL IMPLICATIONS

Given that the WSA LUIIP is located outside of the Camden LGA and is subject to further detailed planning by DPE, it is currently too early to identify direct financial implications for Council resulting from the planning for this project.

CONCLUSION

The WSA LUIIP offers a vision of the Aerotropolis and provides a sequenced planning approach in meeting the vision. It sets out a planning framework in the delivery of nine precincts, with Stage 1 focusing on three initial precincts – Aerotropolis, Northern Gateway and South Creek.

The WSA LUIIP establishes a framework for the planning and delivery of the WSA and the development of the Western Parkland City as identified in the Western Sydney District Plan. It presents a significant opportunity for Western Sydney to drive local and regional economic development with a strong focus on land use and infrastructure planning. However, there are a series of opportunities and challenges for the Camden LGA and its current and future community, local character and natural environment.

While the planning intentions of the WSA LUIIP is acknowledged by Council, there remains a significant body of work to be done by the NSW Government to ensure the issues raised by Council, and on behalf of its community, are adequately addressed through a collaborative approach during the ongoing planning of the WSA.

RECOMMENDED

That Council:

- i. endorse the contents of this report and the Council submission attached, in response to the Western Sydney Aerotropolis – Land Use and Infrastructure Implementation Plan;**
- ii. submit Council’s submission to the Department of Planning and Environment;**
- iii. forward a copy of Council’s submission to the State Member for Camden, Mr Chris Patterson for his information, and requesting his support; and**
- iv. forward a copy of Council’s submission to Penrith, Liverpool, Campbelltown Wollondilly, Fairfield, Hawkesbury and Blue Mountains Councils for their information.**

ATTACHMENTS

1. Draft Submission - WSA Stage 1 LUIIP
2. Western Sydney Aerotropolis - Land Use & Infrastructure Implementation Plan
3. Western Sydney Aerotropolis - Stage 1 Plan Frequently Asked Questions

ORDINARY COUNCIL

ORD03

SUBJECT: FARMLAND FINANCIAL ASSISTANCE PACKAGE
FROM: Acting Director Customer & Corporate Strategy
TRIM #: 18/334442

PURPOSE OF REPORT

The purpose of this report is in response to the notice of motion detailing a proposed farmland rating financial assistance package that could assist local farmers in times of drought.

BACKGROUND

At the Ordinary Council Meeting held on the 28 August 2018, a Notice of Motion was moved by Councillor Symkowiak recommending:

- i. That a report be brought back to Council on how further assistance could be provided to local farmers through rating initiatives that could be activated when the LGA is declared in drought.*
- ii. The report should include consideration of the following and other possible assistance measures:*
 - a) Arrangements to pay rates over longer periods of time without interest applying or legal action;*
 - b) Providing clauses within Council's farmland rating policy that allow properties to continue to qualify for farmland rating even if stock levels fall below the qualification thresholds during periods of drought.*

Councillor Workshops were held on 25 September 2018 and 9 October 2018 to discuss these initiatives.

MAIN REPORT

Council currently has 200 properties that qualify for farmland rating in the Local Government Area. The rate income from farmland represents only 1% of the total income Council receives through rates.

Recently, Council donated \$10,000 to the Rotary Club of Narellan's farmers support drive, demonstrating Council's support for drought initiatives within the Macarthur Region.

Council also provides concessions for properties who qualify for farmland rating by discounting the 'rate in dollar' compared to the residential or business rate, further information on this concession is provided below.

Farmland Rating categories

Camden Council has two Farmland Rating Categories:



Farmland Intensive - farming in a confined area, artificial feeding. For example: caged chickens and cattle feed lots. Those properties who qualify for farmland rating under this category pay 90% or 0.90 of the residential rate (rate in the dollar) which equates to a 10% discount when compared to the residential rate.

Farmland Ordinary – any other type of farming. For example, beef and dairy cattle, vegetable growing and fish farming. Those properties who qualify for farmland rating under this category pay 50% or 0.50 of the residential rate (rate in the dollar) which equates to a 50% discount when compared to the residential rate.

In order to qualify for one of the farmland categories an application form is required. The application form is extensive, and the information required depends on the type of farming undertaken. The application is required to be renewed every two years. The property must also be recognised as a primary producer by the Department of Primary Industries (DPI). The application process may also require an inspection of the property. A farmland rating application form is available on Council's website.

It is important to note that under the Local Government Act a Council has no legislative power to write off rates unless raised in error.

Proposed Farmland Assistance Package

In response to the notice of motion officers have identified further initiatives under a farmland rating financial assistance package that could help with rising costs and the payment of annual property rates.

The proposed Financial Assistance Package includes the following initiatives:

1. Arrangements to pay over extended periods of time (conditions apply after 5 years with nil payments being received (see below).
2. No interest payable on amounts outstanding, while the area is declared in drought.
3. No legal action for the recovery of outstanding amounts, while the area is declared in drought.
4. Where stock levels or crop areas fall below the farmland rating policy thresholds, the property will remain eligible for farmland rating, while the area is declared in drought.
5. The initiatives continue for twelve months after the area is no longer declared in drought by the DPI.
6. A one-off donation to all properties with a current 'farmland rating' status.
7. That the 'farmland rating' category be reviewed as part of the 2019/20 budget process for an increase to the discount percentage already provided.

One-off donation

Three options are provided for Council to consider the financial impact:

Donation Amount	No of Properties	Cost to Council
(Option 1) \$200	200	\$40,000
(Option 2) \$300	200	\$60,000
(Option 3) \$500	200	\$100,000

The one-off donation is recommended to be set at \$500 (Option 3). To provide Council with some indication of relevant costs, local enquiries indicate that at this time

14,000 litres of water costs approximately \$190 (GST inclusive) while a small bale of hay is \$25 (GST inclusive), and a large bale is \$200 (GST inclusive). It is proposed that the \$500 would be payable per property owner even where multiple properties are owned.

In order to qualify for the donation, the following will apply:

1. The property is already rated as farmland,
2. The area is declared in drought by the DPI (Camden is currently declared in drought by the DPI).

How would the Donation be paid

It is recommended that in order to keep this process simple, and to expedite the payment process, once a property is eligible for the one-off donation it be paid by cheque, to the registered owner of the property as recorded in Council's rating system. A letter would accompany the cheque detailing the farmland rating financial assistance package endorsed by Council.

The donation would only be applicable to properties categorised as farmland at the date the initiatives are endorsed by Council.

Definition of Drought under this policy

The DPI define drought as a period of below-average precipitation in a given region, resulting in prolonged shortages in the water supply, surface water or ground water. A drought could last for month or years.

To assist in determining if an area is in drought, Council will use the DPI's Combined Drought Indicator. The DPI reports regionally on the stages of a drought through this indicator, assistance will be available when the indicator shows the Camden LGA is in the 'drought phase' (Phase 4 of indicator) and/or 'Intense drought phase' (Phase 5 of indicator).

If the LGA remained in drought for five years or longer, properties with nil payments for that period would be requested to sign a deed of agreement, to protect the income owed to Council. This deed of agreement will be the same as that in place for pensioners who have long outstanding balances. Council has a policy of not taking legal action against pensioners.

Statute of Limitations

If a debt remains outstanding for twenty years or longer a statute of limitations applies and Council could be at risk of not being able to recover that income where no prior agreement is in place.

FINANCIAL IMPLICATIONS

It is recommended that Council fund the one-off donation of \$500 through Councillor Ward Funds 50% and the September Quarterly Budget Review 50%. The total cost will be \$100,000.



CONCLUSION

The Camden LGA is currently declared as 'intense drought' as defined by the DPI. It is recommended that Council endorse all seven initiatives in the farmland rating assistance package, to provide immediate assistance to those farmers in our community impacted by drought. It is recommended that Council include the first five initiatives in its current Farmland Rating Policy, so the initiatives become standard practice in periods of drought.

The seven initiatives which includes the one-off donation of \$500, and a review of the current farmland rating discount as part of the 2019/20 budget, will result in Council providing the best possible support to local farmers.

RECOMMENDED

That Council:

- i. endorse the first five farmland rating initiatives for immediate inclusion in the farmland rating policy as detailed in this report;**
- ii. endorse the payment of a one-off \$500 donation to properties who qualify for farmland rating as at the date of this report, to be funded as detailed in the financial implications of this report; and**
- iii. endorse the consideration of increasing the current discount available under the farmland rating category as part of the 2019/20 budget.**

ORDINARY COUNCIL

ORD04

SUBJECT: ANNUAL FINANCIAL STATEMENTS YEAR ENDING 30 JUNE 2018

FROM: Acting Director Customer & Corporate Strategy

TRIM #: 18/332473

PURPOSE OF REPORT

The purpose of this report is to advise Council of the following:

- the Annual Financial Statements for the year ending 30 June 2018 have been completed;
- the preparation of the Statement by Councillors and Management to Council's auditors, PricewaterhouseCoopers (PWC) and the Audit Office of NSW, in accordance with Section 413(2)(c) of the Local Government Act; and
- to set a date for the presentation of the Audit Report to Council and give public notice of the date in accordance with Section 418 (1a) & (1b) of the Local Government Act.

ANNUAL FINANCIAL STATEMENTS

The Annual Financial Statements have been completed and are ready for external audit. Council's Chief Financial Officer (CFO) has endorsed the financial statements for signing by the Mayor, Deputy Mayor, General Manager and CFO.

A copy of the Statement by Councillors and Management made to Council's auditors, PWC and the Audit Office of NSW, are provided as an **attachment** to this report. Upon signing, this representation acknowledges Council's responsibility for ensuring that the Annual Financial Statements have been prepared in accordance with relevant Australian Accounting Standards and the Local Government Code of Accounting Practice and Financial Reporting.

Following the audit, Council's auditors will present a summary of their findings to Council at the meeting of 27 November 2018. At this meeting Council will formally adopt the Annual Financial Statements. Public notice of this meeting will appear in a local newspaper and placed on Council's website from Tuesday 20 November 2018.

The Annual Financial Statements will be distributed to Councillors (under separate cover) on the 22 November 2018 for consideration at the meeting of 27 November 2018 in accordance with the notice provisions of the Local Government Act.

A Councillor workshop was held on 16 October 2018 to discuss this report.

FINANCIAL IMPLICATIONS

There are no direct financial implications to Council as a result of this report.



RECOMMENDED

That Council:

- i. note the Statement by Councillors and Management which is to be signed by the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer; and**
- ii. notify the public that the Annual Financial Statements and Audit Report will be presented to Council on 27 November 2018.**

ATTACHMENTS

- 1. General Purpose Financial Statements**
- 2. Special Purpose Financial Statements**



ORDINARY COUNCIL

ORD05

SUBJECT: INVESTMENT MONIES - SEPTEMBER 2018
FROM: Acting Director Customer & Corporate Strategy
TRIM #: 18/328935

PURPOSE OF REPORT

In accordance with Part 9, Division 5, Section 212 of the *Local Government (General) Regulation 2005*, a list of investments held by Council as at 30 September 2018 is provided.

MAIN REPORT

The weighted average return on all investments was 3.09% p.a. for the month of September 2018. The industry benchmark for this period was 1.94% (Ausbond Bank Bill Index).

It is certified that all investments have been made in accordance with Section 625 of the *Local Government Act 1993*, the relevant regulations and Council's Investment Policy.

The Responsible Accounting Officer is the Chief Financial Officer.

Council's Investment Report is an **attachment** to this report.

RECOMMENDED

That Council:

- i. note that the Responsible Accounting Officer has certified that all investments held by Council have been made in accordance with the *Local Government Act 1993*, Regulations, and Council's Investment Policy;**
- ii. note the list of investments for September 2018; and**
- iii. note the weighted average interest rate return of 3.09% p.a. for the month of September 2018.**

ATTACHMENTS

1. Investment Report - September 2018



ORDINARY COUNCIL

ORD06

SUBJECT: 2018/2019 CIVIC CENTRE CULTURAL PERFORMANCE SUBSIDY
FROM: Acting Director Sport, Community & Recreation
TRIM #: 18/285457

PURPOSE OF REPORT

This report seeks Council's endorsement of the recommended funding allocations in this year's Cultural Performance Subsidy Program, a component of the Council's Community Financial Assistance Program.

BACKGROUND

Council provides an annual financial assistance program to support local groups to access the Civic Centre venue, providing a platform to showcase to an audience and providing quality affordable entertainment to the community.

The Cultural Performance Subsidy Policy assists Council in the consideration and allocation of funds to applicants. The policy is included as an **attachment** to this report.

MAIN REPORT

The 2018/2019 funding round was promoted via;

- Direct mail to previous applicants;
- The Civic Centre's and Cultural Development database;
- Council and Civic Centre websites and Social Media; and
- In-house promotion and targeted marketing.

A total of \$13,800 is currently available in the 2018/2019 budget. Council received eight applications with requests totaling \$13,200. In addition, Council sourced three applications totaling \$3,600, leaving a balance of \$600 to support performances within the financial year.

Each applicant was assessed against the program guidelines, with consideration given to the cultural program, new programs that support local talent, participation rates, demonstrated value, local financial or in-kind support, and capacity of the program to deliver quality entertainment for the community of Camden.

The following applications were received:

	Applicant	Program Description	Amount Requested	Recommended
1	Camden Council/ Camden Shorts	Council officers work in partnership with local young people to showcase young talent - dance, music and theatre. Estimated attendance – 300 people.	\$1,200	Funding recommended

	Applicant	Program Description	Amount Requested	Recommended
2	Camden Council/ Seniors Concert – Danny Elliot	Council officers work in partnership with International Performer, local resident Danny Elliott, to provide a showcase for senior citizens. Estimated attendance – up to 500 people.	\$1,200	Funding recommended
3	Camden Council/ Smash the Silence	Council officers mentor local youth with interest in the arts. The event promotes performance and services available to support youth mental health. Youth volunteer to work on the project. This event is reliant on funding to be delivered. Estimated attendance – 300 people.	\$1,200	Funding recommended
4	Gospel Soul / Andre Daniels	New Event – meets criteria Raising funds for Brain Cancer research. All proceeds to the Foundation. Estimated attendance – 600 people.	\$1,200	Funding recommended
5	Cavalcade of Fashion / Macarthur Quota Club	The Cavalcade of Fashion explores the foundations of fashion through each era focussing on featured designs, textiles and art. Estimated attendance – 300 women.	\$1,200	Funding recommended
6	Camden Public School	The Camden Public School Performing Arts Event involves a free matinee for senior citizens and other community organisations. Estimated attendance – 300 people.	\$1,200	Funding recommended
7	Mater Dei School	The Mater Dei event showcases our youth with disabilities. The subsidy enables a free matinee performance to be provided for community groups and local schools. Estimated attendance – 600 people.	\$1,200	Funding recommended
8	Voiceology Marion Rouvas	Voiceology Camden provides singing, dancing and acting classes to support our local community and families. Estimated attendance – 300 people.	\$1,200	Funding recommended
9	Campbelltown Camden District Band / Charles Noonan	Campbelltown, Camden District Band have provided band entertainment since 1946. The concert varies each year with the 71 st concert an old fashioned bandstand garden party in an English Country Garden. Estimated attendance – 300 people.	\$1,200	Funding recommended
10	ADFAS (Australian Decorative Fine Arts Society)	ADFAS in partnership with The Fishers Ghost Orchestra provide an annual event introducing young children to music through performance, and exploration of instruments and sound. Estimated attendance – 150 people.	\$1,200	Funding recommended.



	Applicant	Program Description	Amount Requested	Recommended
11	STADS (Sarah's Theatre and Drama Skills) (Amateur theatre)	STADS support youth with an interest in dance, drama and singing providing both tuition based and scholarship tutorials for youth. Estimated attendance – 2000 people across all shows.	\$1,200	Funding recommended.
		Total	\$13,200	

FINANCIAL IMPLICATIONS

An amount of \$13,800 has been allocated in the budget for 2018/2019 for the Cultural Performance Program and the recommended applications total \$13,200. All groups who requested funds can be supported within the Civic Centre Cultural Performance Subsidy Program 2018/19.

There will be \$600 in remaining funds to enable Centre Management to support an additional performance that caters for community interest.

CONCLUSION

The Civic Centre Cultural Performance Subsidy Program increases accessibility to the Civic Centre venue and provides a range of entertainment for the community.

Nine of the 2018/2019 applicants have successfully applied for funding in previous funding rounds and have proven their capacity to provide exceptional, high quality entertainment to the community.

Each program recommended for funding will complement the existing Cultural Program and provide events catering for youth, children, families and seniors.

RECOMMENDED

That Council:

- i. endorse the subsidy requests set out in this report through the allocation of \$13,200 (GST exclusive) from the Civic Centre Cultural Performance Subsidy Program 2018/2019;**
- ii. note the remaining balance (\$600) to be used to support additional performances; and**
- iii. write to each applicant advising them of their successful funding allocation.**

ATTACHMENTS

1. Civic Centre Cultural Performance Subsidy Policy

ORDINARY COUNCIL

ORD07

SUBJECT: CAMDEN CHILDREN (0-12 YEARS) AND FAMILIES STRATEGY
FROM: Acting Director Sport, Community & Recreation
TRIM #: 18/291165

PURPOSE OF REPORT

The purpose of this report is for Council to consider the draft Camden Children (0-12 years) and Families Strategy and to seek Council's endorsement of the strategy.

BACKGROUND

With almost 20% of the Camden Local Government Area's (LGA) residential population aged between 0-12 years, the children and families demographic group is the largest within the Camden Local Government Area (LGA).

The draft Camden Children (0-12 years) and Families Strategy (the Strategy) builds on Key Direction 5 (An Enriched and Connected Community) of the Camden Community Strategic Plan. The Strategy works towards achieving the community's aspirations and sets the framework for achieving a place where all children receive a healthy and happy start in life, are actively connected, and have a voice in their community.

The Strategy has been informed by industry research, engagement with key stakeholders and the Camden community.

Councillors were briefed on the matter on 16 October 2018.

MAIN REPORT

Community Engagement

The Strategy has been developed by Council staff in consultation with three key stakeholder groups, children, parents, grandparents and carers, and industry professionals.

Members of the community were invited to respond to surveys distributed at a selection of community events held in 2017 and part of 2018.

Events included Camden Play Day for Families, Children's Week Art Workshops, Welcoming the Babies, Narellan Rhythms Festival, Camden Kids Fun Day, Grandparents Day, and Camden Craft Markets. As part of the engagement, participants were asked about the place they live, what they like about it and what they wanted more of.

In addition to the above events, Council officers also facilitated a focus group with 36 child and family workers and industry professionals. The session included representatives from NSW Health, NSW Police, Western Sydney University, local pre-schools and day care providers.



The insights gained from these consultations informed the development of the Strategy.

Strategic Priorities

The Strategy focuses on six strategic priority areas, with a series of actions against each priority area:

1. Voice – Children have a voice and are heard in their community;
2. Learning and Development – All children from birth through to primary school age have the opportunity to enhance their development and learning;
3. Connect – Camden LGA is a child friendly place where children and families are connected to their local community;
4. Wellbeing - Families are healthy and well balanced emotionally, physically and mentally;
5. Safe – Children are and feel safe at home and in their community; and
6. Informed and Empowered – Families have accessible and accurate information to make informed decisions for their child/children and family.

The Strategy has been developed for a three year period (2018-2021) to align with the current Community Strategic Plan and Delivery Program.

FINANCIAL IMPLICATIONS

There are no direct financial implications for Council from this report. Specific initiatives will be subject to consideration in the preparation of future budgets and grant funding applications.

CONCLUSION

The draft Strategy has been developed in consultation with key community stakeholders and industry experts. The Strategy includes a series of strategic priorities and actions to be implemented over the next three years, to work toward the goal of Camden being a place where all children receive a healthy and happy start in life, are actively connected and have a voice in their community.

RECOMMENDED

That Council endorse the Camden Children (0-12 years) and Families Strategy.

ATTACHMENTS

1. Camden Children (0-12 years) and Families Strategy

ORDINARY COUNCIL

ORD08

SUBJECT: CLOSURE OF THE MEETING TO THE PUBLIC
FROM: General Manager
TRIM #: 18/317920

In accordance with the *Local Government Act 1993* and the *Local Government (General) Regulation 2005*, the following business:

- Acquisition of land;

is, in the opinion of the General Manager, of a kind referred to in Section 10A(2) of the Act, being:

- the personal hardship of any resident or ratepayer (Section 10A(2)(b));
- information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)); and
- commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

and should be dealt with in a part of the meeting closed to the media and public.

Before a part of the meeting is closed, members of the public may make representations as to whether that part of the meeting should be closed. Representations can only be made in writing to the General Manager prior to the commencement of the meeting or a fixed period immediately after the motion is moved and seconded. That period is limited to four minutes under Council's Code of Meeting Practice.

The meeting will only be closed during discussion of the matters directly the subject of the report and no other matters will be discussed in the closed part.

Members of the public will be readmitted to the meeting immediately after the closed part has ended and, if Council passes a resolution during the closed part, the Chairperson will make the resolution public as soon as practicable after the closed part has ended.

RECOMMENDED

That Council:

- hear any objection or submission by a member of the public, limited to a period of four minutes, concerning the closure of the meeting; and**
- close the meeting to the media and public to discuss a report dealing with a personal hardship matter in accordance with of Section 10A(2)(b) and commercial information in accordance with Sections 10A(2)(c) and 10A(2)(d)(i) of the *Local Government Act, 1993*.**