



Camden Council

Business Paper

Ordinary Council Meeting
9 October 2018

Camden Council
Administration Centre
70 Central Avenue
Oran Park



COMMON ABBREVIATIONS

AEP	Annual Exceedence Probability
AHD	Australian Height Datum
BCA	Building Code of Australia
CLEP	Camden Local Environmental Plan
CP	Contributions Plan
DA	Development Application
DCP	Development Control Plan
DDCP	Draft Development Control Plan
DoPE	Department of Planning & Environment
DoT	NSW Department of Transport
EIS	Environmental Impact Statement
EP&A Act	Environmental Planning & Assessment Act
EPA	Environmental Protection Authority
EPI	Environmental Planning Instrument
FPL	Flood Planning Level
GSC	Greater Sydney Commission
LAP	Local Approvals Policy
LEP	Local Environmental Plan
LGA	Local Government Area
MACROC	Macarthur Regional Organisation of Councils
NSWH	NSW Housing
OEH	Office of Environment & Heritage
OLG	Office of Local Government, Department of Premier & Cabinet
OSD	Onsite Detention
REP	Regional Environmental Plan
PoM	Plan of Management
RL	Reduced Levels
RMS	Roads & Maritime Services (incorporating previous Roads & Traffic Authority)
SECTION 149 CERTIFICATE	Certificate as to zoning and planning restrictions on properties
SECTION 603 CERTIFICATE	Certificate as to Rates and Charges outstanding on a property
SECTION 73 CERTIFICATE	Certificate from Sydney Water regarding Subdivision
SEPP	State Environmental Planning Policy
SREP	Sydney Regional Environmental Plan
STP	Sewerage Treatment Plant
VMP	Vegetation Management Plan
WSROC	Western Sydney Regional Organisation of Councils

General Manager
Ron Moore

Mayor
Peter Sidgreaves

Acting Director Customer and
Corporate Strategy
Kevin Voegt

Acting Director Sport
Community and Recreation
Tina Chappell

Chief Financial Officer
Paul Rofe

Manager Governance and Risk
Charles Weber

Director Planning and Environment
Nicole Magurren

Director Community Assets
Sandra Kubecka

SEATING DIAGRAM

Camden Council Meeting

Councillor
Rob Mills

Councillor
Theresa Fedeli

Councillor
Lara Sywkowiak

Councillor
Michael Morrison

Councillor
Eva Campbell

Councillor
Ashleigh Cagney

Councillor
Paul Farrow

Councillor
Cindy Cagney

Public Address

Public Seating

Media





ORDINARY COUNCIL

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ORDINARY COUNCIL

SUBJECT: PRAYER

PRAYER

Almighty God, bless all who are engaged in the work of Local Government. Make us of one heart and mind, in thy service, and in the true welfare of the people we serve: We ask this through Christ our Lord.

Amen

Almighty God, give thy blessing to all our undertakings. Enlighten us to know what is right, and help us to do what is good: We ask this through Christ our Lord.

Amen

Almighty God, we pause to seek your help. Guide and direct our thinking. May your will be done in us, and through us, in the Local Government area we seek to serve: We ask this through Christ our Lord.

Amen

AFFIRMATION

We affirm our hope and dedication to the good Government of Camden and the well being of all Camden's residents, no matter their race, gender or creed.

We affirm our hope for the sound decision making by Council which can improve the quality of life in Camden.

Either – “So help me God” or “I so affirm” (at the option of councillors)

We pledge ourselves, as elected members of Camden Council, to work for the provision of the best possible services and facilities for the enjoyment and welfare of the people of Camden.

Either – “So help me God” or “I so affirm” (at the option of councillors)

ORDINARY COUNCIL

SUBJECT: ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the traditional custodians of this land on which we meet and pay our respect to elders both past and present.



ORDINARY COUNCIL

SUBJECT: RECORDING OF COUNCIL MEETINGS

In accordance with Camden Council's Code of Meeting Practice and as permitted under the *Local Government Act 1993*, this meeting is being audio recorded by Council staff for minute taking purposes.

No other recording by a video camera, still camera or any other electronic device capable of recording speech, moving images or still images is permitted without the prior approval of the Council. The Council has not authorised any other recording of this meeting. A person may, as provided by section 10(2)(a) or (b) of the *Local Government Act 1993*, be expelled from a meeting of a Council for using or having used a recorder in contravention of this clause.

ORDINARY COUNCIL

SUBJECT: APOLOGIES

Leave of absence tendered on behalf of Councillors from this meeting.

RECOMMENDED

That leave of absence be granted.

ORDINARY COUNCIL

SUBJECT: DECLARATION OF INTEREST

NSW legislation provides strict guidelines for the disclosure of pecuniary and non-pecuniary Conflicts of Interest and Political Donations.

Council's Code of Conduct also deals with pecuniary and non-pecuniary conflict of interest and Political Donations and how to manage these issues (Clauses 7.5-7.27).

Councillors should be familiar with the disclosure provisions contained in the *Local Government Act 1993*, *Environmental Planning and Assessment Act, 1979* and the Council's Code of Conduct.

This report provides an opportunity for Councillors to disclose any interest that they may have or Political Donation they may have received relating to a Report contained in the Council Business Paper and to declare the nature of that interest.

RECOMMENDED

That the declarations be noted.

ORDINARY COUNCIL

SUBJECT: PUBLIC ADDRESSES

The Public Address session in the Council Meeting provides an opportunity for people to speak publicly on any item on Council's Business Paper.

The Public Address session will be conducted in accordance with the Public Address Guidelines. Speakers must submit an application form to Council's Governance team no later than 5.00pm on the working day prior to the day of the meeting.

Speakers are limited to one topic per Public Address session. Only seven speakers can be heard at any meeting. A limitation of one speaker for and one speaker against on each item is in place. Additional speakers, either for or against, will be identified as 'tentative speakers' or should only be considered where the total number of speakers does not exceed seven at any given meeting.

Where a member of the public raises a question during the Public Address session, a response will be provided where Councillors or staff have the necessary information at hand; if not, a reply will be provided at a later time. There is a limit of one question per speaker per meeting.

Speakers should ensure that their statements, comments and questions comply with the Guidelines.

All speakers are limited to four minutes, with a one minute warning given to speakers prior to the four minute time period elapsing. The commencement and conclusion of time shall be advised by the Mayor/Chairperson.

Public Addresses are recorded for administrative purposes. It should be noted that speakers at Council meetings do not enjoy any protection from parliamentary-style privilege. Therefore they are subject to the risk of defamation action if they make comments about individuals. In the event that a speaker makes potentially offensive or defamatory remarks about any person, the Mayor/Chairperson will ask them to refrain from such comments.

The Mayor/Chairperson has the discretion to withdraw the privilege to speak where a speaker continues to make inappropriate or offensive comments about another person, or make a point of order ruling if a speaker breaches the Guidelines.

RECOMMENDED

That the public addresses be noted.

ORDINARY COUNCIL

SUBJECT: CONFIRMATION OF MINUTES

Confirm and adopt Minutes of the Ordinary Council Meeting held 25 September 2018.

RECOMMENDED

That the Minutes of the Ordinary Council Meeting held 25 September 2018, copies of which have been circulated, be confirmed and adopted.



ORDINARY COUNCIL

SUBJECT: MAYORAL MINUTE

Consideration of Mayoral Minute (if any).



ORDINARY COUNCIL

ORD01

SUBJECT: PECUNIARY INTERESTS RETURNS 2017/2018
FROM: Acting Director Customer & Corporate Strategy
TRIM #: 18/284078

PURPOSE OF REPORT

This report requests Council note the tabling of pecuniary interests returns by Councillors and designated persons.

BACKGROUND

Pursuant to s 449(3) of the *Local Government Act 1993* (the Act), a Councillor or designated person, holding that position at 30 June in any year, must complete and lodge a pecuniary interests return with the General Manager within three months after that date.

MAIN REPORT

Under s 450A of the Act, the returns must be tabled at the first meeting of Council held after the last date for lodgement (being 30 September 2018).

All returns by Councillors and designated persons have been lodged.

CONCLUSION

The completed Pecuniary Interest Returns are tabled and available to be viewed.

RECOMMENDED

That Council note the information.

ORDINARY COUNCIL

ORD02

SUBJECT: COMMUNITY SMALL GRANTS PROGRAM 2018/2019
FROM: Acting Director Sport, Community & Recreation
TRIM #: 18/281705

PURPOSE OF REPORT

This report seeks Council's endorsement of the recommended funding allocations in this year's Community Small Grants Program (CSGP), a component of Council's Community Financial Assistance Program.

BACKGROUND

Council provides an annual financial assistance program to assist local groups, one element of which is the CSGP. The 2018/2019 budget has allocated \$88,800 to this program. Community groups may apply for up to \$6,500 for projects.

CSGP guidelines assist Council in the consideration and allocation of funds to applicants. The guidelines are included as an **attachment** to this report.

Councillors were briefed on the matter on 25 September 2018.

MAIN REPORT

The availability of funds through the CSGP was promoted via:

- Two information sessions for community groups were held at Narellan Library on 28 May 2018 and 29 May 2018;
- Council networks, the Camden Interagency Group;
- Local papers, radio;
- Council's website and social media; and
- Council hosted a grant writing workshop on 14 June 2018 for potential applicants.

A total of 37 applications were received totaling \$186,309, with 8 new groups applying for funding.

Each application was assessed against the program guidelines, with further consideration given to the impact on the local community, number of participants, applicant's financial or in-kind contribution and availability of other funding sources. Additional information on each project is provided in the **supporting documents**.

In the 2017/2018 CSGP, 29 applications were received. The funds available were \$87,200 and 24 applications were recommended for funding totaling \$87,194.

As it is not possible to fund every project under the program, unsuccessful groups will be:



- Advised of potential alternate sources of funding and provided with assistance to access these funds wherever possible;
- Provided with information about other partnerships which may be possible to achieve their goals;
- Notified of and encouraged to participate in grant writing workshops;
- Considered under alternative Council programs; and

The following projects are recommended for full funding:

Project Number	Name of Community Group	Project	Amount requested	Amount Recommended for funding
1	The Junction Works	Playground markings for children's sensory gym and playground	\$4,950	\$4,950
2	Turning Point Camden	Education Support Package	\$5,700	\$5,700
3	Men's Shed Narellan	Precision Timber Cutting Project	\$3,810	\$3,810
4	Seventh Day Adventist Church Greater Sydney Conference Leppington	Marquee, Seating and Instrument Project	\$5,990	\$5,990
5	ASPECT	School Sensory Library	\$6,484	\$6,484
6	Friends of Belgenny Farm	A Womans Work	\$3,600	\$3,600
7	Hope Anglican Church	Parent and Children Shaded Area	\$6,000	\$6,000
8	Narellan Lions	Purchase of Shade Shelter (Gazebo)	\$2,030	\$2,030
9	Cobbitty Church	Refurbishment of Church Hall Floor	\$5,000	\$5,000
10	YMCA	Dance Ability	\$4,500	\$4,500
11	Kids of Macarthur	Super Tee Kits for sick children	\$6,480	\$6,480
Sub Total: Fully Funded Projects Recommended				\$54,544

The following projects are recommended for part funding:

	Name of Community Group	Project	Amount requested	Amount recommended
12	Paint The Town Read (auspiced by Sector Connect)	Early Literacy for Camden Kids	\$6,500	\$5,825
13	Macarthur Workplace learning Program Inc	VETsteddFOOD	\$6,500	\$4,500
14	Macarthur Art Group Inc	Invigorating Traditional Visions With Technology 2018	\$6,500	\$2,860
15	Fishers Ghost Youth Orchestra	Three Corners of Camden	\$6,500	\$2,500
16	7th Light Horse Regiment AIF, Historical Troop (Auspiced by NSW Harness Racing Ltd)	Troopers Uniform On Loan Stores Project	\$5,000	\$4,162
17	Metropolitan South West Hockey	Blue Field Seating and Gazebos	\$6,500	\$2,500
18	Camden District Australian Football Club inc.	Aluminium Stands and Ice Machine	\$6,500	\$1,430
19	Camden Wollondilly Domestic Violence Committee	Hairdresser/Beautician DV Project	\$3,692	\$1,812
20	Macarthur Raptors	Free school indoor cricket program	\$5,950	\$1,450
21	Life Education NSW	'Expansion of Face the Facts' – Life Education's Secondary School Drug Education Program – Camden Program	\$6,300	\$5,000
Sub Total: Part Funded Projects Recommended				\$32,039
Sub Total: Fully Funded Projects Recommended				\$54,544
Total Recommended for Funding				\$86,583



The following projects are not recommended for funding in this round:

	Name of Community Group	Project	Amount requested
22	Rossmore Pony Club	Club Equipment Trailer	\$6,500
23	Macarthur Symphonic Wind and Concert Band	Camden Youth Band	\$6,500
24	Camden Red Sox Baseball	Mobile Food Trailer	\$6,500
25	1st Burragorang Scout Group	Boat Trailer	\$5,650
26	Rotary Club of Camden Inc	Supply and Install a Public Address (PA) system into the covered entertaining area at Camden Town Farm (Withdrawn)	\$3,277
27	Camden Meals on Wheels	Seniors Week	\$1,400
28	Oran Park Probus	Voice Recorder	\$318
29	Probus Club of Harrington Park	Provision of Equipment for Meetings	\$2,151
30	Probus Club of Gregory Hills Incorporated	Digital Technology for Seniors	\$5,424
31	Community Links Wellbeing	Art for hearts sake	\$3,600
32	Rotary Club of Camden Inc	Replace entranceway into Camden Apex Reserve, Barsden Street, Camden (Withdrawn)	\$6,500
33	Camden Rugby Union Club	Upgrade Security System	\$5,500
34	Macarthur Anglican School	Upgrade of Auditorium Performance Lighting	\$6,103
35	Headquarters Mind Support Incorporated	Mental Health Awareness and Support for High School Students	\$6,500
36	Equestriad	Camden Equestriad CIC Event	\$6,500
37	Softball Macarthur	A place for all	\$3,850

FINANCIAL IMPLICATIONS

An amount of \$88,800 has been allocated in the 2018/2019 budget for the Community Small Grants Program.

CONCLUSION

The work undertaken by a range of not-for-profit community organisations contributes to community wellbeing within the Camden LGA. This has been demonstrated by the overall quality and range of projects seeking assistance.

Applications have been assessed against the criteria contained in the program guidelines and recommendations reflect this assessment. The recommendations seek to maximise support to as many and as a broad range of community groups as possible.

Projects recommended for funding will complement existing services within the community and provide improved opportunities for the community to access services and/or facilities within the LGA.

RECOMMENDED

That Council:

- i. approve grants to projects 1 to 21, totalling \$86,583 as outlined in this report, to be funded from the 2018/2019 Community Small Grants Program; and**
- ii. write to all applicants, both successful and unsuccessful, advising them of the outcome.**

ATTACHMENTS

1. 2018/19 Community Small Grants Program Guidelines
2. 2018/19 Community Small Grants Program Application Form
3. 2018/19 Community Small Grants Applications - *Supporting Document*



ORDINARY COUNCIL

ORD03

SUBJECT: TENDER T030/2018 - CONCEPT DESIGNS FOR RICKARD ROAD AND INGLEBURN ROAD UPGRADES, LEPPINGTON

FROM: Director Community Assets

TRIM #: 18/317467

PURPOSE OF REPORT

To provide details of the tenders received for contract T030/2018, being the Concept Designs for Rickard Road and Ingleburn Road Upgrades, and to recommend that Council accept the tender submitted by ACOR Consultants.

BACKGROUND

Council received grant funding under the Housing Acceleration Fund (HAF) from the Department of Planning and Environment, to progress the concept design of the upgrade of Ingleburn Road (between Camden Valley Way and Rickard Road) and Rickard Road (between Ingleburn Road and Bringelly Road), to support the future development of the Leppington Town Centre and the Leppington North Release Area.

The estimated cost to deliver the upgrade of Rickard Road and Ingleburn Road is in the order of \$80m, which will be sourced through grant funding. The works will involve the transformation of what are currently rural roads, to four and six lane urban arterial roads.

MAIN REPORT

Invitation to Tender

Tender T030/2018 – Concept Designs for Rickard and Ingleburn Road Upgrades, Leppington, was advertised in the Local Newspaper, Sydney Morning Herald and the NSW e-tendering website. Tenders opened on 24 July 2018 and closed on 22 August 2018. Ten submissions were received. Tenderers were asked to provide a lump sum for the proposed works as outlined in the tender documentation.

Tender Submissions

Tenders were received from companies listed below in alphabetical order:

Name of Tenderer

ACOR Consultants

AT & L

Calibre

Cardno

Craig & Rhodes

GHD

Lyndsay Dylan

TYPSA

Urbanspec

WSP

Tender Evaluation

Location

Cooks Hill NSW

North Sydney NSW

St Leonards NSW

St Leonards NSW

Rhodes NSW

Sydney NSW

Sydney NSW

Sydney NSW

Sydney NSW

Sydney NSW

The intention of the tender process is to appoint a consultant with proven capacity and experience in similar scale projects as well as providing good value and quality services to Council.

A tender evaluation panel was established and the submissions were assessed on price and non-price factors as agreed by the evaluation panel. Price was given weighting of 60% and non-price factors a weighting of 40%.

Non-Price Factors considered for this project include:

- Experience and expertise;
- Understanding of the project, methodology and program;
- Previous similar project experience; and
- Quality management and WH&S System.

ACOR Consultants has demonstrated an extensive proven track record in delivering projects of a similar scale and nature and has also successfully been engaged by Council previously on other road and traffic related design projects.

The panel members were unanimous that the tender by ACOR Consultants represented the best value to Council.

A summary of the assessment is provided in the **supporting documents**. Please note this information is Commercial-in-Confidence.

Relevant Legislation

The tender has been conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation (2005)* and Council's Purchasing and Procurement Policy.

Critical Dates/Time Frames

ACOR Consultants has submitted a program to complete the contract works by end of July 2019, which is in line with Council's requirements.

FINANCIAL IMPLICATIONS

The design project will be funded by the NSW Government through the Special Infrastructure Contributions fund. Council has sufficient grant funds allocated to this project in the 2018/19 Capital Works Program to proceed with the proposed concept design works.

CONCLUSION

ACOR Consultants has provided a conforming tender. The tender assessment concludes that the offer by ACOR Consultants represents best value to Council and the company has a proven track record of performance on projects of a similar nature.



RECOMMENDED

That Council accept the tender provided by ACOR Consultants as per the terms and conditions of Tender T030/2018 – Concept Designs for Rickard Road and Ingleburn Road Upgrades for the lump sum value of \$517,000 (GST exclusive).

ATTACHMENTS

1. Tender T030/2018 - Concept designs for Rickard Road and Ingleburn Road, Leppington - *Supporting Document*