

Minutes

Seniors Reference Group Meeting

Lakeside Room
Oran Park Library
72 Central Ave
Oran Park

6 July 2023
2 – 4pm



camden
council

ORDER OF BUSINESS

Present.....	3
Acknowledgement to Country.....	3
Declarations of Interest.....	3
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Confirmation of Minutes.....	3
Business Arising.....	3
Seniors Bus Trips	3
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MEETING COMMENCED AT 2.16PM

PRESENT

Linda Hobson, Melody Chime, Cr McLean, Keith Maddock, Christine Crooks & Lisa Grimson

ACKNOWLEDGEMENT OF COUNTRY

Melody delivered the Acknowledgement of Country.

APOLOGIES AND LEAVES OF ABSENCES

Stephanie Georgy, Val Moskvitch,

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

Previous meeting minutes moved the motion Linda to pass and Cr McLean seconded the motion.

BUSINESS ARISING

N/A

1. REPORT TITLE

Seniors Bus Trips

All tasks and processes are now completed for delivery of Bus Trip on Friday 7 July to Berry/Gerringong. Majority of people on the waiting list were accommodated due to the hire of an additional bus.

Action Items:

<u>Task</u>	<u>Responsibility</u>
Tool box talk to staff and volunteers	Lisa
Contact List for all registered participants provided	Lisa
Emergency Contact list provided	Lisa
Communicate on the day via mobile numbers provided	All

Events Planning

Café Connect Update

Train your Brain - Café Connect session was delivered at Gregory Hills Community Hall. Training and Services received a very positive feedback from participants. Parking at the venue was challenging.

Action Items:

Task	Responsibility
- Seniors Reference Group to support this program	Seniors Reference Group
- Provide access feedback to appropriate Council Team	Lisa
- Survey analysis data provided at next meeting	Lisa

- **Café Connect (Christmas in July event) 27th July (100 guests)**

Planning and development for this activity is completed.

Action Items:

Task	Responsibility
- Run sheet and program sent to staff and volunteers	Lisa
- MC notes sent to Keith	Lisa
- Roles and responsibilities sent to staff and volunteers	Lisa
- Mr and Mrs Claws	Keith and Maria
- Chocolate gifts	Maria and Lisa

Active Ageing Strategy

Active Ageing Strategy survey was presented to group for feedback – Actions were discussed. Group agreed to minor changes to develop the survey and consultation will commence during 7 July activities.

Task	Responsibility
finalise survey draft with recommended changes	Lisa
Survey agreed to and approved	All
Hard copies provided	Lisa
Data collected for future initiatives	Bus trip staff and volunteers

General business

Spring Lunch at Gledswood was discussed for October 2023. Forward to next meeting for discussion.

Action Items:

Task	Responsibility
17,18,19 October date to be confirmed	Christine
Cost of Lunch	Christine
Venue hire cost	Christine
Number of Seniors that can be catered	Christine
Entertainment	Christine

MEETING CLOSED AT 4PM.