

Minutes

Seniors Reference Group Meeting

5th January 2023
2 – 4pm



camden
council

ORDER OF BUSINESS

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MEETING COMMENCED AT 2.00PM

PRESENT

Christine Crooks, Linda Hobman, Val Moskvitch, Maria Campton & Stephanie Georgy.

ACKNOWLEDGEMENT OF COUNTRY

Val read the Acknowledgement of Country.

APOLOGIES AND LEAVES OF ABSENCES

Melody Chime, Keith Maddock, Blair Avila & Cr Peter McLean.

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

Previous meeting minutes Maria moved the motion to pass and Christine seconded the motion.

BUSINESS ARISING

N/A

1. REPORT TITLE

Confirmation December 1

Previous meeting confirmed by Maria moved the motion to pass and Christine seconded the motion.

Volunteer Program Coordinator

- Café connect touch point (lived experience volunteers and NFP organisation for volunteering opportunities)

Action Items:

<u>Task</u>	<u>Responsibility</u>
Physio Contact – Lifestyle expo contact	Christine
Flyer (Senior Reference Group) / Identification badges *Christine (Tentative)	Stephanie
Lifestyle Expo (Volunteering opportunities / providers / volunteer lives experience ect)	Stephanie/Lisa

Seniors Festival 2023 Planning

- Lisa awaiting approval on text send to Comms, to then create flyer for event.
- Request for invite to be a valentines theme.
- Received funding for seniors festival / café connect and seniors events.
- Proposal of free entrance, but need to book online through try booking but at no cost.
- Increase the date for RSVP, as catering is only needed one week beforehand. Friday 10th February.
- Extend invite to the major.
- Require a song list from performers, to ensure no double up of songs.
- Heart shaped cookie or chocolate for each guest.
- Need to check in with the Civic Centre about the AV on the day and having a technician. As well as a spotlight.
- Tea and Coffee either side of event.
- Confirmation of the kids choir for the event.

Action Items:

<u>Task</u>	<u>Responsibility</u>
Valentines Day theme for flyer follow-up with comms	Lisa G
Change of RSVP Date and over cost edit to flyer	Christine
Flyer for seniors reference group (Volunteer interest flyer)	Stephanie
Follow-up on invite to the Mayor	Lisa G / Frere
Follow-up of song lists from performers	Lisa G
Heart shaped cookie / chocolate for each guest organized	Melody
AV Technician on the day of event	Lisa G
Confirmation of the kids choir, need to be confirmed. Contacted again to confirm event details.	Keith

Events 2023 Planning

- Café Connect (Christmas in July event) 27th July (120 guests)
- June Morning Tea – To be confirmed.
- Volunteer Week - Lifestyle Expo and Volunteer Expo (Pending Grant) Opportunity for advertisement of Seniors reference group and volunteering opportunities.
- Spring Lunch (Late September)
- Christmas Lunch (Early December)

Action Items:

<u>Task</u>	<u>Responsibility</u>
Follow-up on planning for events for 2023	Seniors Reference Group
Flyer for reference group at café connect – Christmas in July Event	Stephanie

Café Connect Program 2023 Planning

- Café connect program schedule set for 2023, currently the draft has been send to Comms.
- Café connect programs, welcome to attend as the Senior Reference group to promote it.
- Funding has provided the ability to run double the programs this year, two programs per month and extend the locations.
- Extension of locations including: Mount Annan, Camden, Narellan, Gregory Hills, Emerald Hills, Spring Farm and Oran Park.
- Bookings open on month before program delivery.
- Use of existing programs to contain consistency and provide ongoing options for guests to go outside of Café Connect.

Action Items:

<u>Task</u>	<u>Responsibility</u>
Flyer available for these events to promote the Senior reference group	Stephanie

General business

- Welcome to Linda to attend as a guest to the Senior Reference Group Meeting.
- Seniors festival: Seniors in style fashion show and high tea. 21st February 2023. Wanting to bring local businesses together to promote their business. EG: Florist, Fashion designers, small businesses. Looking for senior models to model on the day. Should you know any local businesses who may like to get involved, please let Lisa know. Professional photographers taking photos of the clothing and this will be used as an exhibition within the library. Good opportunity to promote local businesses.

Action Items:

<u>Task</u>	<u>Responsibility</u>
Referral of businesses for the Seniors in style Fashion Show and High Tea	Senior Reference Group
Models needed for the event (Senior models) Referrals needed	Senior Reference Group
Referral of Op shop contact for male clothing (Lifeline)	Stephanie
Mens clothing and a male model	Maria

MEETING CLOSED AT 4PM.