

# Minutes

Camden Town Farm  
Reference Group Meeting  
Camden Civic Centre

Wednesday 15<sup>th</sup> March 2023



camden  
council

## MEETING DETAILS

**Date:** 15/3/2023

**Location:** Camden Civic Centre

**Time:** 7:00 pm

**Meeting opened:**

7:00 pm. Meeting closed 9:30 pm

**Chairperson:**

David Buckley

**Minute taker:**

Kieran Berryman: Camden Council (ex officio)

**Acknowledgement of Country:**

Acknowledgement read by Chairperson

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## ATTENDANCE

### Present:

- David Buckley, community member
- Jeff Ferrif, community member
- Sandy Davies, community member
- Sarah Cleaton, community member
- Colin Packer, Camden Community Garden
- Councillor Eva Campbell, Camden Council
- Kieran Berryman, CCSO (Community Committees Support Officer), Camden Council (ex officio liaison officer)

### Apologies and Absences:

- Tony Biffin, community member
- Debby Dewbery, community member
- Nicolet Westerhof, community member
- Councillor Cindy Cagney, Camden Council
- Kerrie Flynn, community member

### Visitors:

- Hayley Neville, Manager Economic Development and Activation, Camden Council

**Motion:** That the apologies be noted and leaves of absence granted

**Moved:** Jeff Ferrif, **Seconded:** Cr. Eva Campbell

***Motion Carried***

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## DECLARATIONS OF INTEREST

- Nil

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## CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

- Nil

**Motion:** That the minutes are a true and accurate reflection of the previous meeting.

**Moved:** Jeff Ferrif, **Seconded:** Cr. Eva Campbell

***Motion Carried***

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## BUSINESS ARISING FROM PREVIOUS MEETING (not contained in action log)

- Re: Presentation from Councils Biosecurity officer
  - Add “Green Cestrum” as a notable weed at CTF given it’s high toxicity to livestock and humans. TL to raise with Biosecurity Officer.

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## CHAIRPERSON’S REPORT

Report presented as tabled and attached.

**Motion:** That the Chairperson’s report be accepted.

**Moved:** Jeff Ferrif, **Seconded:** Debby Dewbery

***Motion Carried***

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## AGENDA ITEMS

Nil

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## STANDING ITEMS

### Councillor Updates

**Cr. Eva Campbell** : Apologised for being absent from February Meeting.

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### CTF Calendar and Events update – CCSO

- Camden Show next week and then a few wedding bookings for remainder of the year so far.
  - Regular flow of booking enquiries.
  - Moving to full online booking system on 1<sup>st</sup> July.
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### Agricultural Operations Working Group – contained in Chairperson report

- Livestock herd doing very well.
- Consider bailing hay in September after weed treatment. Use previous approved EOI process
- Council and /or contractors can be engaged to undertaken works (slashing, fertilising, seeding)
- As per previous motion CTF to seek a suitable bull on farm by start of May.
- Move cattle to Macquarie Grove and Brickpit paddocks prior to Camden Show
- Small Bull Calf (On\$low) sold at market. Good value considering his chequered life

**New Action** : (23-002): TL to work with Ref. Grp. coordinate development of annual management plan/calendar for farm operation including all foreseeable management activities per year.

**Action update** : (23-001): TL to work with Chairperson to procure a bull by 1<sup>st</sup> May 2023

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## Camden Community Gardens update – Col Packer

- All garden plots have been assigned.
- Increase in membership.
- Have acquired 160 Rosemarie pants to partially reinstate the hedge and reinstate the Platypus design.
- Problem with main pathways, overgrown and requiring maintenance. May pose a safety risk to garden volunteers and visitors.

**New Action :** (23-003): TL to investigate condition of gardens pathway, take photos and report back.

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## ACTION LOG/PROJECTS

All previous CTF s.355 Projects being reviewed and to be run by Council.

**19-032 Indigenous Garden :** No update.

**21-035 ATV :** No Update. Kubota ATV on order. Awaiting delivery by Camden Tractors

**22-001 CTF Walkway Extension project:** Final Route finalised. Woody weed removal works will commence around 1<sup>st</sup> March. Construction proper will commence later in 2023. CTF Ref. Grp to provide content of for signs.

**22-004 CTF Biosecurity:** TL working through endorsement and adoption of the CTF Biosecurity Management within Council.

**22-010 Gardens Pathway repairs:** Repair works have commenced and will be finalised this week.

**22-011 Annual recognition of Miss Davies:** No Update. CTF ref Grp members to be invited to April Heritage Advisory Committee meeting.

**22-012 Timeframe for legacy Projects:** Some works in progress

**22-013 Cattle yard redevelopment :** Discussions held with Council construction team. Quotes also being sought from contractors.

**22-015 CTF Walkway repairs :** Construction commenced. Finalised this month. Fencing repairs also underway.

**22-017 Council Tractor access :** TL coordinating as required. CLOSE

**23-001 Procurement of a bull :** TL to work with Chairperson to procure a bull by 1st May 2023

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## GENERAL BUSINESS

- TL : Vandalism to cottage. Broken windows to side and rear. Now boarded up and police report lodged.

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**Meeting Closed 9:30pm**

# Camden Town Farm Reference Group Meeting No 7

Camden Civic Centre

## Chairperson's Report

15<sup>th</sup> March 2023

Welcome. Thank you for your continued interest in the future of the CTF and attendance at this meeting.

I wish to thank Karen Thorogood, Natural Resources Biosecurity Officer, Camden Council for her presentation at the February meeting, and her support for the ongoing management of weeds on the CTF.

Also, thanks to Philippa Percy, Coordinator Cultural Activation, Camden Council for her presentation of the draft Public Art Strategy and her invitation for the group to suggest and share ideas with Council re innovative public art across the farm walkway, backed up by a substantial grant.

Thanks also to Bernadette Mackinnon, Manager Open Space and Sustainability, Camden for her attendance and support.

I will, once again, make this report brief, to the point and repetitive.

As outlined in my October 2022 report and to keep the projects that were transferred from the 355 committee out front, I have included them as follows.

1. Develop a CTF flood evacuation plan for livestock. – Meeting held with Farms Ops. Volunteers. CCSO team documenting process and flood triggers to implement plan.
2. Indigenous Garden project small project to be run to develop scope.
3. Install waterline and trough in Brick pit paddock (to be included Councils PSLP walkway extension).
4. COWA flooring treatment will have to be revisited
5. Design POI signage for walkway small project to be run to develop and design new signs.
6. Electronic gates for walkway will have to be revisited
7. Design info signage for CTF public access area on Toilet Block 1. Small project to be run to develop and design new signage for TB1.
8. LLS ephemeral wetlands project small project to be run to develop scope.
9. Install safety bollards at walkway entrance. Sandstone bollards suggested.
10. Install additional furniture on MLDM Walkway. small project to be run to procure and install additional furniture to be covered in Arts project funding.
11. Procure ATV for use by Council staff and volunteers. Risk assessment compiled by Council Safety team. CCSO working through procurement process.

“These were all documented projects aimed at enhancing the farming, recreational, educational and historical priority list that identifies the most significant project/s that will reinvigorate the significance of this very valuable asset in the eyes of the local community.”

Points 3, 6 and 10 could be or are covered in the walkway or Public Spaces Legacy Project (PSLP).

Point 9 to be acted on or upon. (sandstone blocks)

Point 11 is almost a reality.

Point 1 is almost there once the cattle yards are moved and the relocation of herd agreed upon

The cattle are now, thanks to drover Glenn and head stockman KB, being rotationally grazed from paddock to paddock depending on quantity and quality of available feed. However, there is still rubbish and debris scattered around the paddocks. On\$low has gone to the markets.

Please be mindful of the need to be courteous and respectful during the meeting and to direct your comments via the chair. Please be aware of commercial in confidence around quotes, invoices, and commercial matters. Thank you.

David Buckley

15 – 03 - 2023



## Current Actions

| Action # & Start Date | Initiator & Action/Project Description  | Who Actioning        | Action/Project Log & Status  |
|-----------------------|---|----------------------|--|
| 19-014<br>2019        | CCSO/355 Committee<br>Develop a CTF flood evacuation plan for livestock                 | CCSO and Farm Ops.   | 20/7/22 – Task transferred from 355 Committee<br>17/8/22 – Meeting held with Farms Ops. Volunteers. CCSO team documenting process and flood triggers to implement plan. WIP<br>22/12/22 – 15/3/2023 Flood evac plan developed. CCSO will finalise and circulate.                                     |
| 19-032<br>2019        | CCSO/355 Committee<br>Indigenous Garden project   | CCSO & David Buckley | 20/7/22 – Task transferred from 355 Committee<br>17/8/22 – Small project to be run to develop scope. CCSO team to coordinate scoping.<br>15/2/23 – 15/3/23 Look to reactivate works. Look into leverage Clontarf programme for indigenous students in schools. Consider including in new masterplan. |
| 19-045                | CCSO/355 Committee<br>COWA flooring treatment   | CCSO                 | 20/7/22 – Task transferred from 355 Committee<br>17/8/22 – Included in scope of WestInvest grant application. CCSO to monitor.   |
| 19-062<br>2019        | CCSO/355 Committee<br>Electronic gates for walkway                                      | CCSO                 | 20/7/22 – Task transferred from 355 Committee<br>17/8/22 – Included in scope of WestInvest grant application. CCSO to monitor.   |
| 19-073<br>2019        | CCSO/355 Committee<br>Design info signage for CTF public access area on Toilet Block 1. | CCSO                 | 20/7/22 – Task transferred from 355 Committee<br>17/8/22 – Small project to be run to develop and design new signage for TB1. CCSO team to coordinate content and design.  |
| 21-018<br>2021        | CCSO/355 Committee<br>LLS ephemeral wetlands project                                    | CCSO                 | 20/7/22 – Task transferred from 355 Committee<br>17/8/22 – Small project to be run to develop scope. CCSO team to coordinate scoping.  |
| 21-021<br>2021        | CCSO/355 Committee<br>Install safety bollards at walkway entrance.                      | CCSO                 | 20/7/22 – Task transferred from 355 Committee<br>17/8/22 – Small project to be run to procure and install bollards. CCSO team to coordinate works.   |
|                       |   |                      |  |





| Action # & Start Date | Initiator & Action/Project Description  | Who Actioning | Action/Project Log & Status   |
|-----------------------|---|---------------|---|
| 21-025<br>2021        | CCSO/355 Committee<br>Procure ATV for use by Council staff and volunteers                               | CCSO          | <p>20/7/22 – Task transferred from 355 Committee</p> <p>17/8/22 – Risk assessment compiled by Council Safety team. CCSO working though procurement process.</p> <p>21/12/22 – ATV Ordered. Kubota. Delivery ETA April 2023. Will be stored in CTF Machinery shed.</p> <p>15/2 - 15/3/23 – No Update. Kubota ATV on order. Awaiting delivery by Camden Tractors<br/>No Update.</p>   |
| 22-001<br>17/8/2022   | CCSO.<br>Council proposal to extend walkway within CTF.<br>Request for CTF RG to review proposed route. | CCSO          | <p>20/7/22 - CCSO to coordinate an onsite walk and fencing inspection with Reference Group members for 10am 31/7/2022. Completed</p> <p>17/8/22 – Walk completed. Recommendation made on preferred route. WIP</p> <p>21/9/22 - Ref. Grp. Feedback provided to project team. Final route, public art, surface treatments and project deliverables still being finalised. CCSO will continue to liaise with project team and provide updates</p> <p>19/10/22 CCSO will continue to liaise with project team and provide updates to Ref. Grp.</p> <p>16/11/22 - Public Art being proposed for Walkway will be consulted. CCSO will continue to liaise with project team and provide updates to Ref. Grp.</p> <p>21/12/22 - Public Art will be consulted with Ref. Grp in new year. CCSO will continue to liaise.</p> <p>15/2/23 - Final Route being finalised. Woody weed removal works will commence around 1st March. Construction proper will commence later in 2023.</p> <p>15/3/23 – Project progressing. CTF Ref. Grp to provide content of for signs.</p> |



| Action # & Start Date | Initiator & Action/Project Description                        | Who Actioning      | Action/Project Log & Status   |
|-----------------------|---|--------------------|---|
| 22-004<br>17/8/2022   | Tony Biffin.<br>CTF Biosecurity Plan development.             | CCSO & Tony Biffin | <p>17/8/22 - CCSO to distribute Animal Health Australia biosecurity plan to reference Group for review</p> <p>21/9/22 - CCSO to distribute Animal Health Australia biosecurity plan to reference Group for review</p> <p>19/10/22 Biosecurity plan templates distributed. CCSO and Tony Biffin to develop draft Bios Security plan for review</p> <p>16/11/22 - CCSO to distribute draft plan and Ref. Grp members to review and provide feedback prior to next meeting.</p> <p>21/12/22 - CCSO to coordinate endorsement and adoption of the CTF Biosecurity Management within Council.</p> <p>15/2/23 15/3/22 - TL working through endorsement and adoption of the CTF Biosecurity Management within Council.</p> |
| 22-010<br>21/9/2022   | Col Packer<br>Damage/overgrowth of granite pathway near barn. | CCSO               | <p>21/9/22 - CCSO to log request for remediation and repair to pathway near barn</p> <p>19/10/22 – 22/12/22 Council Assets and Maintenance team looking at pathway repairs.</p> <p>15/2/23 - Repair works will commence around start of Camden Show by same contractors as completing larger walkway repairs.</p> <p>15/3/23 - Repair works have commenced and will be finalised this week.</p>   |



| Action # & Start Date | Initiator & Action/Project Description   | Who Actioning | Action/Project Log & Status  |
|-----------------------|--|---------------|--|
| 22-011<br>21/9/2022   | CCSO<br>Annual recognition of Miss Davies  | CCSO          | <p>21/9/22 - CCSO to compile suggestions and ideas from ref. Grp for further discussion at next meeting</p> <p>19/10/22 - CCSO to submit Ref. Grp. recommendation for annual Miss Davies event at CTF to Council for consideration</p> <p>16/11/22 - Council Events team happy to help with project. Coordinate with Unlock Camden. Ref. Grp members to consider previously proposed ideas for more detailed discussion at next meeting.</p> <p>22/12/22 - CCSO to coordinate CTF members attendance at Heritage Committee meeting in new year to discuss including CTF and Miss Davies in "Unlock Camden" event.</p> <p>15/2/23 - Cr. Cagney spoke to Councils Heritage Committee and they have invited a delegation from the CTF Ref. Grp to their April meeting to discuss including CTF in the Unlock Camden programme.</p> <p>15/3/23 - No Update. CTF ref Grp members to be invited to April Heritage Advisory Committee meeting</p> |
| 22-012<br>19/10/22    | David Buckley – Chairperson<br>Timeframe for projects carried forward from S355 Committee to be commenced by Council | CCSO          | <p>19/10/22 - CCSO to provide an update on project timeframes for next meeting.</p> <p>16/11/22 – 22/12/22 No Update</p> <p>15/2/23 – 15/3/23 Some works in progress</p>   |
| 22-013<br>19/10/2022  | Tony Biffin<br>Relocation and improvements to cattle yards   | CCSO          | <p>19/10/22 - CCSO to submit Ref. Grp. recommendation for shale pad and yards relocation to Council for consideration</p> <p>16/11/22 – 15/2/23 Discussions held with Council construction team. Planning for pad and materials commenced.</p>   |
| 22-015<br>19/10/22    | Jeff Ferrif<br>CTF walkway repairs and reopening.  | CCSO          | <p>19/10/22 - CCSO to liaise with Council re timeframe for walkway repairs.</p> <p>16/11/22 – 21/12/22 Quotes being sought for repairs. Construction to commence Early 2023 and complete by March 2023</p> <p>15/2/23 - Construction to commence Early 2023 and complete by end of March 2023</p> <p>15/3/23 - Repair works have commenced and will be finalised this week.</p>  |
|                       |  |               |  |



| Action # & Start Date | Initiator & Action/Project Description       | Who Actioning      | Action/Project Log & Status  |
|-----------------------|--|--------------------|--|
| 23-001<br>15/2/23     | David Buckley<br>Procurement of a bull       | TL (KB)            | 15/2/23 - TL to coordinate procurement of a bull by 31st March.<br>15/3/23 - TL to work with Chairperson to procure a bull by 1st May 2023                                 |
| 23-002<br>15/3/23     | David Buckley<br>Farm manual management plan | David Buckley & TL | 15/3/23 - TL to work with Ref. Grp. coordinate development of annual management plan/calendar for farm operation including all foreseeable management activities per year. |
| 23-003<br>15/3/23     | Col Packer<br>Community Garden pathway       | TL                 | 15/3/23 - TL to investigate condition of gardens pathway, take photos and report back.   |



**Closed Actions : Closed actions will be removed (hidden) from the current log active at the subsequent meeting**

| Action # & Start Date | Initiator & Action/Project Description                                 | Who Actioning | Action/Project Log & Status  |
|-----------------------|--|---------------|--|
| 19-039<br>2019        | CCSO/355 Committee<br>Install waterline and trough in Brickpit paddock | CCSO          | 20/7/22 – Task transferred from 355 Committee<br>17/8/22 – To be included in Councils PSLP walkway extension. CCSO to monitor.<br>21/12/22 – Additional waterline, shade and trough included in walkway extension project<br>15/3/23 - Included in 22-001 Walkway extension project. CLOSE               |
| 19-049<br>2019        | CCSO/355 Committee<br>Design POI signage for walkway                   | CCSO          | 20/7/22 – Task transferred from 355 Committee<br>17/8/22 – Small project to be run to develop and design new signs. CCSO team to coordinate content and design.<br>21/12/22 – POI signage included in walkway extension project<br>15/3/23 - Included in 22-001 Walkway extension project. CLOSE         |
| 21-022<br>2021        | CCSO/355 Committee<br>Install additional furniture on MLDM Walkway.    | CCSO          | 20/7/22 – Task transferred from 355 Committee<br>17/8/22 – Small project to be run to procure and install additional furniture. CCSO team to coordinate works.<br>21/12/22 – Additional furniture included in walkway extension project<br>15/3/23 - Included in 22-001 Walkway extension project. CLOSE |
| 22-017<br>16/11/22    | Tony Biffin<br>Council tractor use at CTF                              | CCSO          | 16/11/22 - CCSO to coordinate request to Council and scheduling of tractor use at CTF.<br>21/12/22 – 15/2/23 Tractor and operator available. CCSO will coordinate works with Precinct and Parks teams as required.<br>15/3/23 - TL coordinating as required. CLOSE                                       |