

# Minutes

Camden Town Farm  
Reference Group Meeting  
Camden Civic Centre

Wednesday 15<sup>th</sup> February 2023



camden  
council

## MEETING DETAILS

**Date:** 15/2/2023

**Location:** Camden Civic Centre

**Time:** 7:00 pm

**Meeting opened:**

7:01 pm. Meeting closed 9:15 pm

**Chairperson:**

David Buckley

**Minute taker:**

Kieran Berryman: Camden Council (ex officio)

**Acknowledgement of Country:**

Acknowledgement read by Chairperson

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## ATTENDANCE

### Present:

- David Buckley, community member
- Jeff Ferrif, community member
- Nicolet Westerhof, community member
- Debby Dewbery, community member
- Councillor Cindy Cagney, Camden Council
- Kieran Berryman, CCSO (Community Committees Support Officer), Camden Council (ex officio liaison officer)

### Apologies and Absences:

- Tony Biffin, community member
- Sandy Davies, community member
- Kerrie Flynn, community member
- Sarah Cleaton, community member
- Colin Packer, Camden Community Garden
- Councillor Eva Campbell, Camden Council
- Hayley Neville, Manager Economic Development and Activation, Camden Council

### Visitors:

- Karen Thorogood, Natural Resources Biosecurity Officer, Camden Council
- Bernadette Mackinnon, Manager Open Space and Sustainability, Camden Council
- Philippa Percy, Coordinator Cultural Activation, Camden Council

**Motion:** That the apologies be noted and leaves of absence granted

**Moved:** Tony Biffin, **Seconded:** Cr. Cindy Cagney

***Motion Carried***

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## GUEST SPEAKERS

### Karen Thorogood - Camden Council Natural Resources Biosecurity Officer

- Karen Thorogood introduced herself and her role to the Reference Group.
- Situated within the Sustainability Team
- Focussing on priority weeds across the LGA
- Aware that CTF is a hotspot for weeds due to impact from flooding and birds.
- Hopes to work with Precinct Team and Reference Group constructively.
- Will look into ongoing treatment of Alligator Weed, Gleditsia, Chilean Needle Grass and Blackberries all prevalent at BEP.
- Has completed a drive around with Kieran Berryman and Tony Biffin.
- Will develop a farm wide weed management plan in consultation with the e reference group and Precinct Team.

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### Phillipa Percy – Coordinator Cultural Activation, Camden Council

- Phillipa presented the draft Public Art Strategy to the Reference Group.
- Council is seeking input from across the community for the Strategy
- CTF Ref. Grp members are invited to explore this opportunity and share ideas with Council so it can develop an approach to creative, unique and innovative public art across Camden and within CTF around the walkway.
- <https://yourvoice.camden.nsw.gov.au/public-art-strategy>

**Motion:** That the CTF Reference group extend it's thanks to Council for the presentations.

**Moved:** Jeff Ferrif, **Seconded:** Nicolet Westerhof

***Motion Carried***

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## DECLARATIONS OF INTEREST

- Nil
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## CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

- Nil

**Motion:** That the minutes are a true and accurate reflection of the previous meeting.

**Moved:** Cr. Cindy Cagney, **Seconded:** Jeff Ferrif

***Motion Carried***

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## BUSINESS ARISING FROM PREVIOUS MEETING (not contained in action log)

Nil

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## CHAIRPERSON'S REPORT

Report presented as tabled and attached.

**Motion:** That the Chairperson's report be accepted.

**Moved:** Jeff Ferrif, **Seconded:** Debby Dewbery

***Motion Carried***

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## AGENDA ITEMS

Nil

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## STANDING ITEMS

### Councillor Updates

**Cr. Cindy Cagney :** Cr. Cagney commented how quiet it is around the farm at present. Cr. Cagney spoke to Councils Heritage Committee and they have invited a delegation from the CTF Ref. Grp to their April meeting to discuss including CTF in the Unlock Camden programme.

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## CTF Calendar and Events update – CCSO

- A few wedding bookings through March then Camden Show.

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## Agricultural Operations Working Group – contained in Chairperson report

- Herd doing very well.
- Suggests buying in a low birthweight bull prior to end of March
- Suggests selling some calves and empty cows to destock to 20 for winter.
- Consider a planting programme that might invoke greater interest in the farm e.g. sunflowers

**Motion:** That the CTF Ref. Grp. recommend the purchase of a bull valued up to \$4,000.00 by 31<sup>st</sup> March.

**Moved:** Jeff Ferrif, **Seconded:** Nicolet Westerhof

**Motion Carried**

<b>New Action :</b> (23-001): TL to coordinate procurement of a bull by 31 <sup>st</sup> March.
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## Camden Community Gardens update – Col Packer

- Nil

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## ACTION LOG/PROJECTS

All previous CTF s.355 Projects being reviewed and to be run by Council.

**19-032 Indigenous Garden :** Look to reactivate works. Look into leverage Clontarf programme for indigenous students in schools. Consider including in new masterplan.

**22-001 CTF Walkway Extension project:** Final Route being finalised. Woody weed removal works will commence around 1<sup>st</sup> March. Construction proper will commence later in 2023.

**22-004 CTF Biosecurity:** CCSO working through endorsement and adoption of the CTF Biosecurity Management within Council.

**22-010 Gardens Pathway repairs:** Repair works will commence around start of Camden Show by same contractors as completing larger walkway repairs.

**22-011 Annual recognition of Miss Davies:** Cr. Cagney spoke to Councils Heritage Committee and they have invited a delegation from the CTF Ref. Grp to their April meeting to discuss including CTF in the Unlock Camden programme.

**22-012 Timeframe for legacy Projects:** No Update. Some works in progress

**22-013 Cattle yard redevelopment :** Discussions held with Council construction team. Planning for pad and materials commenced.

**22-015 CTF Walkway repairs :** Construction to commence Early 2023 and complete by end of March 2023

**22-016 Council Biosecurity Officer :** Close.

**22-017 Council Tractor access :** CCSO will coordinate works with Present and Parks teams as required.

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## GENERAL BUSINESS

- Nil

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**Meeting Closed 9:15pm**

# Camden Town Farm Reference Group Meeting No 6

Camden Civic Centre

## Chairperson's Report

15<sup>th</sup> February 2023

Welcome.

Thank you for your continued interest in the future of the CTF and attendance at this meeting.

Considering the opening excellent overview from Camden Council's Biosecurity Officer Karen, and the enlightening Camden Council PSLP Walkway Project PublicArt consultation presentation,

I will, once again, make this report brief, to the point and repetitive.

As outlined in my October 2022 report and to keep the projects that were transferred from the 355 committee out front, I have included them as follows.

1. Develop a CTF flood evacuation plan for livestock. – Meeting held with Farms Ops. Volunteers. CCSO team documenting process and flood triggers to implement plan
2. Indigenous Garden project small project to be run to develop scope.
3. Install waterline and trough in Brick pit paddock (to be included Councils PSLP walkway extension).
4. COWA flooring treatment Included in scope of WestInvest grant application.
5. Design POI signage for walkway small project to be run to develop and design new signs.
6. Electronic gates for walkway Included in scope of WestInvest grant application.
7. Design info signage for CTF public access area on Toilet Block 1. Small project to be run to develop and design new signage for TB1.
8. LLS ephemeral wetlands project small project to be run to develop scope.
9. Install safety bollards at walkway entrance. small project to be run to procure and install bollards.
10. Install additional furniture on MLDM Walkway. small project to be run to procure and install additional furniture.
11. Procure ATV for use by Council staff and volunteers. Risk assessment compiled by Council Safety team. CCSO working through procurement process.

"These were all documented projects aimed at enhancing the farming, recreational, educational and historical priority list that identifies the most significant project/s that will reinvigorate the significance of this very valuable asset in the eyes of the local community."

Note that points 4 and 6 were part of the WestInvest grant application (Penrith is west, Camden is SW).

I can table the original presentation for the indigenous garden.

Points 3, 4, 6 and 10 are covered in the walkway or Public Spaces Legacy Project (PSLP).

Point 9 has been acted on or upon.

Point 11 is almost a reality.

Point 1 is almost there once the cattle yards are moved and the relocation of herd agreed upon

The cattle are now, thanks to drover Glenn and head stockman KB, being rotationally grazed from paddock to paddock depending on quantity and quality of available feed. However, there is still rubbish and debris scattered around the paddocks.

The markets have settled into a rigorous routine and are busy considering the weather. Please be mindful of the need to be courteous and respectful during the meeting and to direct your comments via the chair. Please be aware of commercial in confidence around quotes, invoices, and commercial matters.

Thank you.

David Buckley

15 – 02 - 2023



## Current Actions

Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
19-014 2019	CCSO/355 Committee Develop a CTF flood evacuation plan for livestock	CCSO and Farm Ops.	20/7/22 – Task transferred from 355 Committee 17/8/22 – Meeting held with Farms Ops. Volunteers. CCSO team documenting process and flood triggers to implement plan. WIP 22/12/22 - 15/2/2023 Flood evac plan developed. CCSO will finalise and circulate.
19-032 2019	CCSO/355 Committee Indigenous Garden project	CCSO & David Buckley	20/7/22 – Task transferred from 355 Committee 17/8/22 – Small project to be run to develop scope. CCSO team to coordinate scoping. 15/2/23 - Look to reactivate works. Look into leverage Clontarf programme for indigenous students in schools. Consider including in new masterplan.
19-039 2019	CCSO/355 Committee Install waterline and trough in Brickpit paddock	CCSO	20/7/22 – Task transferred from 355 Committee 17/8/22 – To be included in Councils PSLP walkway extension. CCSO to monitor. 21/12/22 – Additional waterline, shade and trough included in walkway extension project
19-045	CCSO/355 Committee COWA flooring treatment	CCSO	20/7/22 – Task transferred from 355 Committee 17/8/22 – Included in scope of WestInvest grant application. CCSO to monitor.
19-049 2019	CCSO/355 Committee Design POI signage for walkway	CCSO	20/7/22 – Task transferred from 355 Committee 17/8/22 – Small project to be run to develop and design new signs. CCSO team to coordinate content and design. 21/12/22 – POI signage included in walkway extension project
19-062 2019	CCSO/355 Committee Electronic gates for walkway	CCSO	20/7/22 – Task transferred from 355 Committee 17/8/22 – Included in scope of WestInvest grant application. CCSO to monitor.
19-073 2019	CCSO/355 Committee Design info signage for CTF public access area on Toilet Block 1.	CCSO	20/7/22 – Task transferred from 355 Committee 17/8/22 – Small project to be run to develop and design new signage for TB1. CCSO team to coordinate content and design.





Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
21-018 2021	CCSO/355 Committee LLS ephemeral wetlands project	CCSO	20/7/22 – Task transferred from 355 Committee 17/8/22 – Small project to be run to develop scope. CCSO team to coordinate scoping.
21-021 2021	CCSO/355 Committee Install safety bollards at walkway entrance.	CCSO	20/7/22 – Task transferred from 355 Committee 17/8/22 – Small project to be run to procure and install bollards. CCSO team to coordinate works.
21-022 2021	CCSO/355 Committee Install additional furniture on MLDM Walkway.	CCSO	20/7/22 – Task transferred from 355 Committee 17/8/22 – Small project to be run to procure and install additional furniture. CCSO team to coordinate works. 21/12/22 – Additional furniture included in walkway extension project
21-025 2021	CCSO/355 Committee Procure ATV for use by Council staff and volunteers	CCSO	20/7/22 – Task transferred from 355 Committee 17/8/22 – Risk assessment compiled by Council Safety team. CCSO working through procurement process. 21/12/22 – ATV Ordered. Kubota. Delivery ETA April 2023. Will be stored in CTF Machinery shed.
22-001 17/8/2022	CCSO. Council proposal to extend walkway within CTF. Request for CTF RG to review proposed route.	CCSO	20/7/22 - CCSO to coordinate an onsite walk and fencing inspection with Reference Group members for 10am 31/7/2022. Completed 17/8/22 – Walk completed. Recommendation made on preferred route. WIP 21/9/22 - Ref. Grp. Feedback provided to project team. Final route, public art, surface treatments and project deliverables still being finalised. CCSO will continue to liaise with project team and provide updates 19/10/22 CCSO will continue to liaise with project team and provide updates to Ref. Grp. 16/11/22 - Public Art being proposed for Walkway will be consulted. CCSO will continue to liaise with project team and provide updates to Ref. Grp. 21/12/22 - Public Art will be consulted with Ref. Grp in new year. CCSO will continue to liaise. 15/2/23 - Final Route being finalised. Woody weed removal works will commence around 1st March. Construction proper will commence later in 2023.



Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
22-004 17/8/2022	Tony Biffin. CTF Biosecurity Plan development.	CCSO & Tony Biffin	<p>17/8/22 - CCSO to distribute Animal Health Australia biosecurity plan to reference Group for review</p> <p>21/9/22 - CCSO to distribute Animal Health Australia biosecurity plan to reference Group for review</p> <p>19/10/22 Biosecurity plan templates distributed. CCSO and Tony Biffin to develop draft Bios Security plan for review</p> <p>16/11/22 - CCSO to distribute draft plan and Ref. Grp members to review and provide feedback prior to next meeting.</p> <p>21/12/22 - CCSO to coordinate endorsement and adoption of the CTF Biosecurity Management within Council.</p> <p>15/2/23 CCSO working through endorsement and adoption of the CTF Biosecurity Management within Council.</p>
22-010 21/9/2022	Col Packer Damage/overgrowth of granite pathway near barn.	CCSO	<p>21/9/22 - CCSO to log request for remediation and repair to pathway near barn</p> <p>19/10/22 – 22/12/22 Council Assets and Maintenance team looking at pathway repairs.</p> <p>15/2/23 - Repair works will commence around start of Camden Show by same contractors as completing larger walkway repairs.</p>
22-011 21/9/2022	CCSO Annual recognition of Miss Davies	CCSO	<p>21/9/22 - CCSO to compile suggestions and ideas from ref. Grp for further discussion at next meeting</p> <p>19/10/22 - CCSO to submit Ref. Grp. recommendation for annual Miss Davies event at CTF to Council for consideration</p> <p>16/11/22 - Council Events team happy to help with project. Coordinate with Unlock Camden. Ref. Grp members to consider previously proposed ideas for more detailed discussion at next meeting.</p> <p>22/12/22 - CCSO to coordinate CTF members attendance at Heritage Committee meeting in new year to discuss including CTF and Miss Davies in “Unlock Camden” event.</p> <p>15/2/23 - Cr. Cagney spoke to Councils Heritage Committee and they have invited a delegation from the CTF Ref. Grp to their April meeting to discuss including CTF in the Unlock Camden programme.</p>



Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
22-012 19/10/22	David Buckley – Chairperson Timeframe for projects carried forward from 2355 Committee to be commenced by Council	CCSO	19/10/22 - CCSO to provide an update on project timeframes for next meeting. 16/11/22 – 22/12/22 No Update 15/2/23 - No Update. Some works in progress
22-013 19/10/2022	Tony Biffin Relocation and improvements to cattle yards	CCSO	19/10/22 - CCSO to submit Ref. Grp. recommendation for shale pad and yards relocation to Council for consideration 16/11/22 – 15/2/23 Discussions held with Council construction team. Planning for pad and materials commenced.
22-015 19/10/22	Jeff Ferrif CTF walkway repairs and reopening.	CCSO	19/10/22 - CCSO to liaise with Council re timeframe for walkway repairs. 16/11/22 – 21/12/22 Quotes being sought for repairs. Construction to commence Early 2023 and complete by March 2023 15/2/23 - Construction to commence Early 2023 and complete by end of March 2023
22-017 16/11/22	Tony Biffin Council tractor use at CTF	CCSO	16/11/22 - CCSO to coordinate request to Council and scheduling of tractor use at CTF. 21/12/22 – 15/2/23 Tractor and operator available. CCSO will coordinate works with Precinct and Parks teams as required.
23-001 15/2/23	David Buckley Procurement of a bull	TL (KB)	15/2/23 - TL to coordinate procurement of a bull by 31st March.



**Closed Actions** : Closed actions will be removed (hidden) from the current log active at the subsequent meeting

Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
22-016 16/11/22	Tony Biffin Council Biosecurity Officer to attend CTF meeting	CCSO	16/11/22 - CCSO to coordinate invitation to Council Biosecurity Officer to attend CTF meeting. 21/12/22 - CCSO will reschedule attendance for early 2023 15/2/23 – Attended. Close