

Minutes

Camden Town Farm
Reference Group Meeting
Camden Civic Centre

Wednesday 21st September 2022



camden
council

MEETING DETAILS

Date: 21/9/2022

Location: Camden Civic Centre

Time: 7:00 pm

Meeting opened:

7:02 pm. Meeting closed 8:52 pm

Chairperson:

David Buckley

Minute taker:

Kieran Berryman

Acknowledgement of Country:

Acknowledgement read by Chairperson

ATTENDANCE

Present:

- David Buckley, community member
- Tony Biffin, community member
- Sarah Cleaton, community member
- Colin Packer, Camden Community Garden
- Jeff Ferrif, community member
- Nicolet Westerof, community member
- Councillor Cindy Cagney, Camden Council
- Debby Dewbery, community member (late arrival 7:09pm)
- Kerrie Flynn, community member (late arrival 7:48pm)
- Kieran Berryman, CCSO (Community Committees Support Officer), Camden Council (ex officio liaison officer)
- Philippa Percy A/MEDA (Acting Manager Economic Development and Activation), Camden Council

Apologies and Absences:

- Councillor Eva Campbell, Camden Council
- Sandy Davies, community member

Visitors:

- Nathan Roche, Precinct Projects Support Officer, Camden Council

Motion: That the apologies be noted and leaves of absence granted

Moved: Sarah Cleaton, **Seconded:** Tony Biffin

Motion Carried

ACCKNOWLEDGEMENT OF COUNTRY

Acknowledgement of Country read by Chairperson

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

Motion: That the minutes are a true and accurate reflection of the previous meeting.

Moved: Cr. Cindy Cagney, **Seconded:** Nicolet Westerhof

Motion Carried

BUSINESS ARISING FROM PREVIOUS MEETING (not contained in action log)

Nil

CHAIRPERSON'S REPORT – David Buckley

Report presented as tabled and attached.

Motion: That the Chairperson's report be accepted.

Moved: Jeff Ferrif, **Seconded:** Sarah Cleaton

Motion Carried

AGENDA ITEMS

Nil

STANDING ITEMS

Councillor Updates

Cr. Cindy Cagney: Very happy to see Council facilities reopening after earlier floods.

CTF Calendar and Events update – Nathan Roche & CCSO

- Markets booked for every Saturday.
- Some inquiries about weddings in late 2022 and Early 2023
- **Camden Show booked in for 2023**
 - Thurs 23/3 – Sunday 26/3
 - Sheepdog, SW Lagoon, Laneway, Shoemith paddocks
- **Stockade Beer & BBQ Festival**
 - Application still under consideration by Council
 - Being considered in line with Councils Event Planning process
 - Police LAC reviewing documentation provided by the applicant.
 - No event approval granted as yet.

Reference Group Discussion

- Previous motion and recommendation by Ref. Grp. against accepting this event was unambiguous
- Ref group reiterated concern for the impact on CTF grounds and potential implications for TASTE as a signature event for Camden, or events such as weddings – Ref.Grp. reiterated concern for time allowed between major events.
- Ref. Grp. expressed concern that their knowledge and expertise is not being effectively utilised to best manage CTF activity.
- Ref. Grp. Members discussed the relevance of engaging if their recommendations are ignored.
- Ref. Grp. requested Council provide details of the process for dealing with Ref. Grp. recommendations.
- Ref. Grp. requested that a representative of the Council Events Team attend a CTF Ref. Grp. meeting to discuss farm uses, realities of remediation of lawn areas and impact of major events.

Motion: That the CTF Reference Group requests Camden Council to provide clarity to the Reference Group of the process Council will follow with regards to recommendations made by the Reference Group to Council.

Moved: Cr. Cindy Cagney, **Seconded:** Jeff Ferrif

Motion Carried

Motion: That Committee write to Council requesting feedback and engagement as stakeholders for any future development of Shoe-smith Paddock, Ferguson Cricket and any other adjoining land.

Moved: Cr Cindy Cagey, Seconded: Tony Biffin

Motion Carried

Motion: That recommendations made by the reference group in relation to events proposed for the farm be reflected accurately in internal communications.

Moved: Cr Cindy Cagney, Seconded: Jeff Ferriff

Motion Carried

Motion: That the CTF Reference Group requests representatives of Council Events Team attend a Ref. Grp. Meeting this year.

Moved: Tony Biffin, **Seconded:** Sarah Cleaton

Motion Carried

New Action: (22-006): CCSO to liaise with relevant Council Managers re: Council process for dealing with Ref. Grp. recommendations within Council.

New Action: (22-007): CCSO to liaise with relevant Council Managers re: attendance at CTF meeting by Events Team reps.

Agricultural Operations Working Group update

- Cattle condition continues to improve
- Herd now being rotationally grazed through all paddocks
- External fencing has been reinstated.
- Internal fencing has been mostly repaired. Still some lines to be completed. Low urgency
- Good flush of feed for early spring. October growth should be very good.
- Meeting of Working Group to be held 9am Saturday 24/9 on Farm to discuss:
 - Stocking levels
 - Sale of animals
 - Introduction of a bull

Camden Community Gardens update – Col Packer

- Fencing below gardens is in poor condition
- Gardens Committee still to decide on replacement options for Rosemary hedges.
- Some garden plots still empty after COVID
- Paths need to be topped up and rerolled.
- Request advice from Council landscaping team as to appropriate plants for hedging and screening
- Request review of pathway adjacent to barn connecting CTF to CCG for repair
- CCSO to assess pathway near barn for repairs and resurfacing.
- CCSO to add fencing repairs to insurance claim for Farm

New Action: (22-008): CCSO to request landscaping advice from relevant Council teams.

New Action: (22-009): CCSO to add fencing repairs to CTF insurance claim

New Action: (22-010): CCSO to log request for remediation and repair to pathway near barn.

ACTION LOG – CCSO

All previous CTF s.355 Projects are being reviewed and to be run by Council.

19-032 Indigenous Garden Project: Details of Mount Annan Botanic Gardens Arts Officer, Brenden Broadbent, to be shared with the group

22-001 CTF Walkway extension project: Ref. Grp. Feedback provided to project team. Final route, public art, surface treatments and project deliverables still being finalised. CCSO will continue to liaise with project team and provide updates

22-002 CTF events assessment framework. : CCSO to send link to Councils Event Planning guide to all Ref. Grp. CCSO and Sarah Cleaton to meet to discuss.

22-003 Biosecurity Signs: Signs purchased and installed. **CLOSED**

22-004 CTF Biosecurity Plan: CCSO to distribute Animal Health Australia biosecurity plan to reference Group for review CCSO to invite Council Biodiversity Officer to attend a Ref. Grp. Meeting in the future.

22-005 Community Gardens letter of support: Letter drafted and sent to gardens Assoc. **CLOSED.**

GENERAL BUSINESS

- CCSO: reintroduced concept of continued annual recognition of Miss Davies and CTF by celebrating her birthday.
 - Suggest guided tours of the dairy, barn, walkway.
 - Engagement with schools, colouring-in and writing
 - Public art displays and historic interpretation.
 - Potential to connect with Heritage week or Unlock Camden events
 - Engage Council Comms, Media and Events teams to deliver with input from Ref. Grp.

New Action: (22-011): CCSO to compile suggestions and ideas from ref. Grp for further discussion at next meeting.

Meeting Closed 8:52pm

Kerrie Flynn advised she will be an apology for October meeting.

Camden Town Farm Reference Group Meeting

Camden Civic Centre

21st September 2022

Chairperson's Report

Welcome,

Once again, thank you for your ongoing interest in the future of the Camden Town Farm and your attendance at this meeting.

In particular, thank you for your contribution to the August meeting. As you are aware, particularly if you were on a previous 355 committee, we are a reference group acting in an advisory capacity rather than a management role. However, it is encouraging that the ongoing projects of the 355 committee have been recognised and the use of the Action log has been maintained.

It is pleasing to see, in the last few weeks, the greening up of the farm and the transformation in the condition of paddocks and particularly the cattle. The return of the farmer markets and a wedding event are indicators of a return to some form of normality to the farm.

Further rain events are forecast yet the SAM, IOD, and La Nina models cannot seem to make up their mind as to the longevity, intensity or location of the next event.

The restoration of internal fences, removal of rubbish and management of the cattle would remain as a priority however it is important the reference group is clear in its vision for the continued maintenance and development of the CTF, particularly the walkway and its proposed extensions.

As noted last month, it may take a few months to restore some sense of normality to the CTF however I am confident the reference group can move forward in a positive spirit of cooperation with council to restore and improve the functioning of the farm into the future.

Please be mindful of the need to be courteous and respectful during the meeting and to direct your comments via the chair. Please be aware of commercial in confidence around quotes, invoices and commercial matters.

Thank you.

David Buckley

21 – 09 - 2022



Current Actions

Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
19-014 2019	CCSO/355 Committee Develop a CTF flood evacuation plan for livestock	CCSO and Farm Ops.	20/7/22 – Task transferred from 355 Committee 17/8/22 – Meeting held with Farms Ops. Volunteers. CCSO team documenting process and flood triggers to implement plan. WIP
19-032 2019	CCSO/355 Committee Indigenous Garden project	CCSO & David Buckley	20/7/22 – Task transferred from 355 Committee 17/8/22 – Small project to be run to develop scope. CCSO team to coordinate scoping.
19-039 2019	CCSO/355 Committee Install waterline and trough in Brickpit paddock	CCSO	20/7/22 – Task transferred from 355 Committee 17/8/22 – To be included in Councils PSLP walkway extension. CCSO to monitor.
19-045	CCSO/355 Committee COWA flooring treatment	CCSO	20/7/22 – Task transferred from 355 Committee 17/8/22 – Included in scope of WestInvest grant application. CCSO to monitor.
19-049 2019	CCSO/355 Committee Design POI signage for walkway	CCSO	20/7/22 – Task transferred from 355 Committee 17/8/22 – Small project to be run to develop and design new signs. CCSO team to coordinate content and design.
19-062 2019	CCSO/355 Committee Electronic gates for walkway	CCSO	20/7/22 – Task transferred from 355 Committee 17/8/22 – Included in scope of WestInvest grant application. CCSO to monitor.
19-073 2019	CCSO/355 Committee Design info signage for CTF public access area on Toilet Block 1.	CCSO	20/7/22 – Task transferred from 355 Committee 17/8/22 – Small project to be run to develop and design new signage for TB1. CCSO team to coordinate content and design.
21-018 2021	CCSO/355 Committee LLS ephemeral wetlands project	CCSO	20/7/22 – Task transferred from 355 Committee 17/8/22 – Small project to be run to develop scope. CCSO team to coordinate scoping.
21-021 2021	CCSO/355 Committee Install safety bollards at walkway entrance.	CCSO	20/7/22 – Task transferred from 355 Committee 17/8/22 – Small project to be run to procure and install bollards. CCSO team to coordinate works.



Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
21-022 2021	CCSO/355 Committee Install additional furniture on MLDM Walkway.	CCSO	20/7/22 – Task transferred from 355 Committee 17/8/22 – Small project to be run to procure and install additional furniture. CCSO team to coordinate works.
21-025 2021	CCSO/355 Committee Procure ATV for use by Council staff and volunteers	CCSO	20/7/22 – Task transferred from 355 Committee 17/8/22 – Risk assessment compiled by Council Safety team. CCSO working through procurement process.
22-001 17/8/2022	CCSO. Council proposal to extend walkway within CTF. Request for CTF RG to review proposed route.	CCSO	20/7/22 - CCSO to coordinate an onsite walk and fencing inspection with Reference Group members for 10am 31/7/2022. Completed 17/8/22 – Walk completed. Recommendation made on preferred route. WIP 21/9/22 - Ref. Grp. Feedback provided to project team. Final route, public art, surface treatments and project deliverables still being finalised. CCSO will continue to liaise with project team and provide updates
22-002 17/8/2022	CCSO. Methodology needed for event suitability assessment by reference group	CCSO & Sarah Cleaton	20/7/22 - CCSO to liaise with Sarah Cleaton to draft events framework for Reference Group review 17/8/22 – CCSO & Sarah Cleaton to review CTF SFP and Council event planning guide 21/9/22 - CCSO to send link to Councils Event Planning guide to all Ref. Grp. CCSO and Sarah Cleaton to meet to discuss.
22-004 17/8/2022	Tony Biffin. CTF Biosecurity Plan development.	CCSO & All Members	17/8/22 - CCSO to distribute Animal Health Australia biosecurity plan to reference Group for review 21/9/22 - CCSO to distribute Animal Health Australia biosecurity plan to reference Group for review
22-006 21/9/2022	All Members Council process for dealing with Ref. Grp. recommendations within Council.	CCSO	21/9/21 - CCSO to liaise with relevant Council Managers re: Council process for dealing with Ref. Grp. recommendations within Council.
22-007	All Members Council Events Team attend a Ref. Grp. Meeting	CCSO	21/9/22 - CCSO to liaise with relevant Council Managers re: attendance at CTF meeting by Events Team reps.



Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
22-008	Col Packer Planting advice for Community Gardens	CCSO	21/9/22 - CCSO to request landscaping advice from relevant Council teams.
22-009	Col Packer Fencing damager near Community Gardens	CCSO	21/9/22 - CCSO to add fencing repairs to CTF insurance claim
22-010	Col Packer Damage/overgrowth of granite pathway near barn.	CCSO	21/9/22 - CCSO to log request for remediation and repair to pathway near barn
22-011	CCSO Annual recognition of Miss Davies	CCSO	21/9/22 - CCSO to compile suggestions and ideas from ref. Grp for further discussion at next meeting

Closed Actions : Closed actions will be removed (hidden) from the current log active at the subsequent meeting

Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
22-003 17/8/2022	Tony Biffin. CTF Biosecurity signs.	CCSO	17/8/22 - CCSO to purchase suitable Biosecurity signs 21/9/22 - Signs purchased and installed CLOSED
22-005 17/8/2022	Col Packer. Community Gardens applying for grants for flood recovery funds	CCSO & Chairperson	17/8/22 - CCSO and Chairperson to write letter of support for CTFCGA inc 21/9/22 - Letter drafted and sent to gardens Assoc. CLOSED.