

Minutes

Bicentennial Equestrian Park
Reference Group Meeting
Camden BEP Main Pavilion

Wednesday 14th February 2024



MEETING DETAILS

Date: 14/2/2024

Location: Camden BEP

Time: 7:00pm

Meeting opened:

7:30 pm. Meeting closed 8:45pm

Chairperson :

Jeff Ferrif

Minute taker:

Kieran Berryman: Camden Council (ex officio)

Acknowledgement of Country:

Acknowledgement read by Chairperson

ATTENDANCE

Present:

- Jeff Ferrif, community member
- Warren Death, community member
- Norm Flegg, County of Cumberland Campdraft Club
- James Mathers, Sydney Polocrosse Club
- Jason Sharpe, community member
- Sandy Davies, Camden Show Society
- Elysha Sargent, community member (by audio link)
- John Kelly, community member
- Charlotte Hyles Camden Harness Club
- Kieran Berryman, CCSO, Camden Council (ex officio)

Apologies and Absences:

- Greg McDonald, Camden Harness Club
- Shane Rose, Eventing Equestriad Australia
- Garry Clarke, Eventing Equestriad Australia
- Councillor Eva Campbell, Camden Council
- Councillor Paul Farrow, Camden Council (abs)
- Hayley Neville, Mgr. Economic Development and Activation, Camden Council. (ex officio)

Visitors & Guests:

- Nil

Motion: That the apologies be noted and leave of absence granted.

Moved: Norm Flegg, **Seconded:** Warren Death

Motion Carried

CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

No Changes

Motion: That with the above changes the minutes are true and accurate reflection of the previous meeting.

Moved: Warren Death, **Seconded:** John Kelly

Motion Carried

BUSINESS ARISING FROM PREVIOUS MEETING (not contained in action log)

- Nil
-

CHAIRPERSON REPORT – Jeff Ferrif

- As tabled (attached)

Motion: That the Chairpersons report be accepted.

Moved: Warren Death, **Seconded:** Cr. Eva Campbell

Motion Carried

AGENDA ITEMS

Nil

ACTION LOG/PROJECTS

17-021 – Steel horse yards : Working bees held and yards installed. Still works for Southern end prior to Campdraft event and Pony Club to be completed.

18-006 – BEP Entry Signage : Met with Macarthur signs. Awaiting design and quote.

20-026 – Sheathers Lane gateway repairs. : Complete. Close.

22-004 Fees, Charges and preparation of Campdraft arena. : Pricing is similar to other facilities.
CLOSE

23-001, General Litter Bins at BEP. Slabs and stands awaiting to be installed.

23-003 Annual Equestrian Muster : On Hold until after Camden Show

23-004 XC Jumps & Course Fees : Kieran Berryman and EEA to meet to discuss options.

23-006 Rec Rider saddle tags : Tags being distributed. CLOSE

23-007 Building pest treatments. Completed Close

23-008 Annual Maintenance plan – Meeting held, Kieran Berryman to compile and distribute for review.

23-009 New Master Plan : Consultation session held with BEP RG. Community Survey to be distributed shortly. Kieran Berryman to send to all clubs and rec riders.

Councillor Update

- Nil

USER GROUP UPDATES

Camden Show Society

- Show planning well advanced for March 2024. 4 weeks to go

Eventing Equestriad Australia

- Nil

Cobbitty Pony Club

- Rally day clashed with Hara Equine event. Some Hara participants parked at Pony Club and were in the way.
- 25 junior riders at first rally day
- 16 adult riders
- Seeking some dates for a yards working bee, preferably on a Rally Day Sunday
- Wanting to proceed with some projects using grant monies obtained. (shade sails etc)

New Action: (24-001): Elysha Sargent to compose a list of proposed projects and Kieran Berryman to obtain advice whether Council would run projects and be funded through Pony Club.

Sydney Polocrosse Club

- 2024 Carnival booked for April.
- Club will send through safety documents for volunteers works and list of arena preparation required and timeframe.

Cumberland Campdraft Club

- Report as tabled
- WHS forms sent and approved
- Major repairs to Camo with replacement of all timber elements with steel.
- Approx 300 hours of volunteer time so far.
- Approx 200 competitors so far. Need 25-30 tonnes of washed river sand for Camp surface
- Need “watch for vehicles signs” on Sheathers Lane pathway.
- Livestock paddocks require 3 strands of barbed wire along Sheathers Lane side.
- Also interested in using soon to be surplus cattle crush from Camden Town Farm as part of BEP cattle yards.

Motion: That the BEP Ref Grp recommend placing of 30 tonnes of suitable sand into Camp area, installation of safety signs and 3 strands of barbed wire in livestock paddocks.

Moved: Jason Sharpe, **Seconded:** John Kelly

Motion Carried

New Action: (24-002): Kieran Berryman to arrange supply of sand, install of barbed wire and procurement and install of signs.

Motion: That if the CTF cattle crush is deemed excess to their requirements that it be relocated to BEP for installation in the BEP cattle yards.

Moved: Jason Sharpe, **Seconded:** Warren Death

Motion Carried

New Action: (24-003): Kieran Berryman to monitor status of cattle crush and advise of progress.

Camden Harness Club

- Report as tabled.

BEP Calendar and Events update : Precinct Team

- Bridges being resurfaced and advise is sought if crusher dust is required.

Motion: That the BEP Reference recommend that the equine bridges be spray sealed and with a layer of crusher dust (25-50mm) on top.

Moved: John Kelly, **Seconded:** Warren Death

Motion Carried

GENERAL BUSINESS

- Jeff Ferrif : Should we be looking a specification/design for permanent steel yards in lieu of using the current portable style day yards.

New Action: (24-004): Jason Sharpe to develop a permanent fixed yard design/specification for review and discussion to sit/be installed in yard pads.

Meeting Closed 8:45pm

Camden BEP Chairpersons Report 14th February 2024

Hello All,

Welcome back to another year. The Park still looks fantastic with plenty of green grass, healthy trees and plenty of use from Equine and community members. A big year ahead with a full calendar of events for us horse types and plenty of community events as well.

We hope to see a new masterplan later this year and we look forward benefitting from all having an updated strategic direction which will bring us better facilities and opportunities. Community surveys will go out soon and I encourage you to encourage all your club members to have their say about the BEP future from an equine point of view. I know the dog walkers will have plenty to say.

Congratulations to our own Garry Clarke on winning the 2024 Camden Council Australia Day Sports Achievement Award for his countless volunteering hours as a Committee member of Eventing Equestriad Australia.

Camden Show is up next month and the first test for our new fencing and gates along the Onslow boundary.

Cumberland Campdraft has been busy with working bees to improve that arena and cattle handling facilities with their first Campdraft in 4 years being held next month. We hope it all goes well. The renovated announcers box could be rented out \$\$\$\$. The new Sheathers Lane gateway is finished and looks great.

Have a great year and Happy Valentines day to all the people I truly love.

Thanks

Jeff Ferrif

BEP Chairperson

0410 585 785



Current Actions

Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
17-021 2017	CCSO/355 Committee Install steel horse yards	CCSO	<p>14/7/22 – Task transferred from 355 Committee</p> <p>10/8/22 – Small project to be run to complete works. CCSO to coordinate.</p> <p>10/5/23 - <i>Reactivated</i>. Request for quotations for earthworks being issued this month.</p> <p>14/6/23 - Request for quotations issued for yard pads. Update next month.</p> <p>9/8/23 - TRN selected. Works starting in next week.</p> <p>8/11/23 - Shale Pads completed. Daytime working bee good. Afternoon working bee failed. More will be planned over next few months.</p> <p>14/2/24 - Working bees held and yards installed. Still works for Southern end prior to Campdraft event and Pony Club to be completed.</p>
18-006 2018	CCSO/355 Committee BEP Entry Signage	CCSO	<p>14/7/22 – Task transferred from 355 Committee</p> <p>10/8/22 – Small project to be run to complete works. CCSO to coordinate.</p> <p>10/5/23 - <i>Reactivated</i>. Precinct team working with Design team for Entry and Building signage now that facilities are opening.</p> <p>14/6/23 – 9/8/23 Project for renewal will start in new financial year.</p> <p>8/11/2023 - Kieran Berryman meeting with sign designers onsite.</p> <p>14/2/24 - Met with Macarthur signs. Awaiting design and quote.</p>
19-016 2019	CCSO/355 Committee Additional water lines & taps for camping near Southern arenas	CCSO	<p>14/7/22 – Task transferred from 355 Committee</p> <p>10/8/22 – Small project to be run to complete works. CCSO to coordinate.</p> <p>10/5/23 - <i>Reactivated</i>. Precinct team will commence works in new financial year.</p> <p>14/6/23 -9/8/23 - Precinct team will commence works in new financial year.</p> <p>8/11/23 - On Hold pending budget confirmation and completion of yards</p>



Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
19-017 2019	CCSO/355 Committee BEP Wash bays	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to coordinate. 10/5/23 - <i>Reactivated</i> . Precinct team will commence works in new financial year. 14/6/23 – 9/8/23 Precinct team will commence works in new financial year. 8/11/23 - On Hold pending budget confirmation.
20-004 2020	CCSO/355 Committee Implement irrigation water plan	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Project to be run to complete works by Council Major Projects. CCSO to coordinate. 10/5/23 – 14/6/23 - <i>Reactivated</i> : TL to reactivate and raise with Council for works to commence. 9/8/23 - Will be included in overall masterplan consultation. On Hold
20-015 2020	CCSO/355 Committee Install new EEA bridge	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Project to be run to complete works by Council Major Projects. CCSO to coordinate. 9/11/22 – Reactivated for action. 14/12/22 – No Action.
21-005 2021	CCSO/355 Committee Extend formal roadway network.	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Project to be run to complete works by Council Major Projects. CCSO to coordinate.



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22-003 10/8/2022	Warren Death Emergency disease outbreak planning at BEP	CCSO & Whole Ref. Grp.	<p>10/8/22 - BEP Ref Grp. members to consider infrastructure requirements or models at other venues for defined isolation areas.</p> <p>14/9/22 - Propose dedicated room/stable/treatment box at each BEP precinct. 4 in total. CCSO to seek advice from Dr. Tony Mogg for requirements for such rooms. Also propose a float with screens to deal with horse fatality onsite.</p> <p>12/10/22 - CCSO to seek advice from Dr. Tony Mogg for requirements for such rooms.</p> <p>9/11/22 - 6x5m shed with stainless steel fittings, HWS, sink, , suitable large door and Personal Access Door. CCSO to distribute base requirements for review.</p> <p>14/12/22 - Add treatment room to masterplan. ON HOLD</p>
22-005 14/9/2022	CCSO Proposal from Camden Rotary to construct a memorial monument adjacent to BEP	Kieran Berryman	<p>14/9/22 - CCSO to distribute the handout material to all Reference Group and for members to take to their respective for consideration at next BEP meeting.</p> <p>12/10/22 - CCSO to submit Ref. Grp. recommendation for the Rotary Emergency Services memorial to Council for consideration.</p> <p>9/11/22 – 14/12/22 Recommendation submitted to Council officers. No update</p> <p>8/2/23 – 12/4/23 Council is considering options for memorial.</p> <p>10/5/23 – No Update ON HOLD</p>
23-001 8/2/2023	Lauren Cranfield General litter bins at BEP	Kieran Berryman TL	<p>8/2/22 - KB TL to check with waste team about options for adding bins within the BEP for general litter collection.</p> <p>8/3/23 – 12/4/23 Precinct team working with waste team to get public bins located and installed. WIP</p> <p>10/5/23 – 14/6/23 Precinct team working with Waste Team to get public bins located and installed</p> <p>9/8/23 – 8/11/23 Slabs and stands on order</p> <p>14/2/24 - Slabs and stands awaiting to be installed.</p>
23-003 12/4/2023	Kieran Berryman TL BEP Annual Equestrian Muster event	Kieran Berryman TL	<p>12/4/23 – 9/8/23 TL Kieran Berryman to compile more details of potential annual muster event to be held at the BEP.</p> <p>8/11/23 – On Hold</p>



Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
23-004 10/5/2023	Garry Clarke EEA XC jumps and XC course fees	Kieran Berryman TL	10/5/23 – 14/6/23 TL Kieran Berryman to recirculate previous modelling completed for effect of changing from current fees structure to proposed fee structure. 9/8/23 - Fee modelling distributed. Not enough attendees for discussion. 8/11/23 – 14/2/24 Kieran Berryman to meet with EEA re options for charging for use of grounds and fee.
23-008 8/11/23	Warren Death Annual Park Management Plan/Schedule	Kieran Berryman TL	8/11/23 : TL Kieran Berryman to arrange meeting of interested people. 14/2/24 - Meeting held, Kieran Berryman to compile and distribute for review.
23-009 8/11/23	Kieran Berryman Renew Masterplan	Kieran Berryman TL	14/2/24 - Consultation session held with BEP RG. Community Survey to be distributed shortly. Kieran Berryman to send to all clubs and rec riders.
24-001 14/2/24	Elysha Sargent Cobbitty Pony Club grant works	Elysha Sargent & Kieran Berryman TL	14/2/24 - Elysha Sargent to compose a list of proposed projects and Kieran Berryman to obtain advice whether Council would run projects and be funded through Pony Club.
24-002 14/2/24	Norm Flegg Campdraft sand, barbed wire and safety signs.	Kieran Berryman TL	14/2/24 - Kieran Berryman to arrange supply of sand, install of barbed wire and procurement and install of signs.
24-003 14/2/24	Norm Flegg Cattle crush from Town Farm	Kieran Berryman TL	14/2/24 - Kieran Berryman to monitor status of cattle crush and advise of progress.
24-004 14/2/24	Jeff Ferrif Permanent yard design and specs	Jason Sharpe	14/2/24 - Jason Sharpe to develop a permanent fixed yard design/specification for review and discussion to sit/be installed in yard pads.



Closed Actions : Closed actions will be removed (hidden) from the current log active at the subsequent meeting

Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
20-026 2020	CCSO/355 Committee Replacement of damaged Sheathers Lane entrance & gateway	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to coordinate. 10/5/23 - <i>Reactivated</i> : Precinct team will commence works in new financial year. 14/6/23 - Precinct team will commence works in new financial year. 9/8/23 - Awaiting completion of external walkway and removal of compound in vicinity of Sheathers Lane gateway. 8/11/23 - Request for quotes currently underway. Completion in early 2024. 14/2/24 - Complete. Close.
22-004 10/8/2022	Norm Flegg Review of fees for usage of Campdraft arena and facilities compared to other Councils.	Kieran Berryman	10/8/22 – Norm Flegg to obtain contact details for Oberon and Braidwood Councils and details on who undertakes ground preparation. 14/9/22 - Norm Flegg to obtain contact details for Oberon and Braidwood Campdrafts/Councils. CCSO to speak to Annette Arany about soil types and options for improved arena surface condition 12/10/22 – No Action 12/10/22 – No action on Fees and contact details. Annette Arany advises soil is high in clay loam and is highly susceptible to “pugging” which results in reduced soil aeration and water movement. 14/12/22 - No action from Campdraft. 8/2/23 – 12/4/23 KB TL to enquire with respective Councils re: fees and maintenance. 10/5/23 – 8/11/23 Precinct team have reached out to other Campdraft clubs for info on maintenance, fees, agreements etc. Will compile. 14/2/24 - Pricing is similar to other facilities. CLOSE
23-006 14/6/23	Jason Sharpe Rec Rider saddle tags	Kieran Berryman TL	14/6/23 - TL Kieran Berryman to investigate procurement of branded cattle tags for new financial year. 9/8/23 – 8/11/23 Tags obtained and being distributed. TL to monitor. 14/2/24 - Tags being distributed. CLOSE



Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
23-007 8/11/23	Tori Swan Pest treatment for buildings	Kieran Berryman TL	8/11/2023 - TL Kieran Berryman to arrange pest treatment for 3 pavilions using horse & dog safe means. 14/2/24 - Completed Close

After some time working with Council we got our WHS paperwork in place and had our first working bee on the 10th December 2023. At this working bee we discovered that the camp/cutout yard on the edge of the Southern Arena was completely rotted out. We knew that it was going to take some major repairs but no one had any idea of the level of deterioration in the last 4 years. It needed a total rebuild.

Given the time frame we had to work with before our March campdraft event, we knew it was going to be up to us as a user group to undertake these works. We have a working bee this weekend, which will hopefully see the job completed. By Saturday afternoon we will have clocked up 300 man hours and have built for BEP an asset conservatively worth \$45,000 including materials and labour. The Camp Yard will need additional sand to the order of approximately 25 or 30 Tonnes to make it usable and fit for purpose.

We are well truly under way with organising and planning our upcoming event on the 8th, 9th and 10th March. Our entries close in the next 48 hours and we expect to have about 200 competitors and we will utilise about 800 head of cattle over the 3 days. We have had exceptional support from local dairy and beef producers, some of which have supported our club for over 25 years, namely Leppington Patrol Company and the Perrich family. With the support of all of these producers we will be able to continue to build on our donations to Breast Cancer Research, which is in excess of \$120,000 in the last 30 years.

We would like to thank Kieran and Nathan for their help throughout this process of rebuilding the camp and with the preparation of the surface of the Southern Arena. Special mention must also go to the Parks and Gardens team for the work they are doing on BEP.

Norm Flegg

Club President

County of Cumberland Campdraft Club

Hi, I'm Charlotte Hyles, vice-president of Camden Harness Club.

Our president, Greg McDonald, is unable to attend tonight's meeting so he has asked me to stand in for CHC.

Last year – Seven CHC members, who are all registered recreation drivers, drove early on Tuesday 7th November. After another wonderful drive around the park and our now compulsory pause at the top of the hill hayshed, to admire that fantastic view, we donned our race day hats for a very pleasant Melbourne Cup morning tea in the main arena pavilion. It was such a pleasant stress free day that we repeated the drive for our Christmas Lunch get-together.

We continue to regularly drive and actively encourage recreation riders to introduce their riding horses to our carriages. With a little care, it doesn't take long for new horses to become accustomed to our presence.

The clearer signage must be working as dogs have not been any problem to us lately. Perhaps some extra dog poop bins would be good around the arena areas. Walkers have been friendly and aware of our presence.

We feel privileged and appreciative to be able to drive on the park.

Bicentennial Park continues to be the most amazing facility and Camden Harness Club is the envy of the whole state.

Camden BEP Chairpersons Report 14th February 2024

Hark, good denizens!

Welcome anew to this annum's unfold. The verdant meadows of our noble Park, with flourishing foliage and lively steeds, dost present a spectacle divine for equine and kin alike. A year of grandeur awaits, with a calendar replete for our noble equestrians and festive gatherings for the community.

We anticipate a masterplan's unveiling anon, promising an improved trajectory, bestowing upon us superior facilities and myriad opportunities. Soon, surveys shall be dispatched; I beseech thee to implore thy brethren to voice their equine sentiments, as the canines, too, shall share their discourse.

Kudos to Garry Clarke, recipient of the 2024 Camden Council Australia Day Sports Achievement Award, his noble volunteerism for Eventing Equestriad Australia heralded in honor.

The Camden Show approacheth, wherein our new fences and gates along Onslow's bounds shall face their inaugural trial. Cumberland's Campdraft, after four winters' rest, prepareth for its return, with arena enhancements and cattle handling improvements, whilst the refurbished announcers' box beckons for rent.

Sheathers Lane's gate, freshly wrought, doth stand in splendor.

May this year be auspicious, and on Valentine's Day, extendeth my affection to thee, cherished companions.

With gratitude,

Jeff Ferrif

BEP Chairperson

0410 585 785