

Minutes

Bicentennial Equestrian Park
Reference Group Meeting
Camden Civic Centre

Wednesday 14th June 2023



camden
council

MEETING DETAILS

Date: 14/5/2023

Location: Camden Civic Centre

Time: 7:00pm

Meeting opened: 7:06 pm. Meeting closed 8:22pm

Chairperson : Jeff Ferrif

Minute taker: Kieran Berryman: Camden Council (ex officio)

Acknowledgement of Country: Acknowledgement read by Chairperson

ATTENDANCE

Present:

- Jeff Ferrif, community member
- Sandy Davies, Camden Show Society
- Warren Death, community member
- Lauren Cranfield, Cobbitty Pony Club
- Norm Flegg, County of Cumberland Campdraft Club
- Greg McDonald, Camden Harness Club
- John Vallance, community member
- Jason Sharpe, community member
- Kieran Berryman, CCSO, Camden Council (ex officio)

Apologies and Absences:

- Councillor Eva Campbell, Camden Council
- Elysha Sargent, community member
- John Kelly, community member
- Shane Rose, Eventing Equestriad Australia
- Garry Clarke, Eventing Equestriad Australia
- John Kelly, community member
- Greg Glasgow, Sydney Polocrosse Club
- Hayley Neville, Mgr. Economic Development and Activation, Camden Council. (ex officio)

Visitors & Guests:

- Nil

Motion: That the apologies be noted and leave of absence granted.

Moved: Greg McDonald, **Seconded:** Warren Death

Motion Carried

CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

No Changes

Motion: That with the above changes the minutes are true and accurate reflection of the previous meeting.

Moved: Warren Death, **Seconded:** Norm Flegg

Motion Carried

BUSINESS ARISING FROM PREVIOUS MEETING (not contained in action log)

NIL

CHAIRPERSON REPORT – Jeff Ferrif

- As tabled (attached)

Motion: That the Chairpersons report be accepted.

Moved: Sandy Davies, **Seconded:** John Vallance

Motion Carried

AGENDA ITEMS

Nil

ACTION LOG/PROJECTS

17-021 – Steel horse yards : Request for quotations issued for yard pads. Update next month.

18-006 – BEP Entry Signage : Project for renewal will start in new financial year. TL Kieran Berryman will circulate draft entry signage for review.

19-010 BEP-Onslow Fence : Works completed. Ref Grp members should inspect. CLOSE

19-016 – Southern Arenas water lines and taps : Precinct team will commence works in new financial year.

19-017 – Wash bays : Precinct team will commence works in new financial year.

19-018 – Southern Pavilion : Sydney PoloX. Club to coordinate installation of screens.

20-004 – BEP Irrigation *Reactivated* : TL to reactivate and raise with Council for works to commence.

20-026 – Sheathers Lane gateway repairs. : Precinct team will commence works in new financial year. BEP 3 Rail fencing spec to be used.

21-016 Pony Club Fencing : Works will commence mid-June.

22-001 Dogs Working Group : *See notes below*

22-004 Fees, Charges and preparation of Campdraft arena. : Precinct team have reached out to other Campdraft clubs for info on maintenance, fees, agreements etc. TL will compile.

22-005, Camden Rotary memorial. No update. On Hold.

22-006, BEP Main Pavilion lining materials. Construction work complete. Appliances and Furniture being ordered.

23-001, General Litter Bins at BEP. Precinct team working with Waste Team to get public bins located and installed. Bins also to be ordered for CPC.

23-003 Annual Equestrian Muster : TL Kieran Berryman to compile more details of potential annual muster event to be held at the BEP.

23-004 XC Jumps & Course Fees : TL Kieran Berryman to redistribute EEA fee modelling for further discussion.

23-005 CPC Grants : Landowners consent provided. CPC to seek further endorsement from Ref. Grp prior to undertaking any further works.

Notes - Discussion re 22-001 Dogs.

- Ref. Grp Members were approached at Councils “Paws in the Park” event to sign a petition demanding Council reverse decisions made regarding off leash dogs at BEP.
- Members reported the petition to be deceiving containing inaccuracies about off leash conditions, history and rationale.
- Members very concerned that Council will change BEP rules and conditions without consultation with the BEP Reference Group or horse users causing a detrimental impact on Equestrian use at Councils own Equestrian Park.
- Ref. Grp should be consulted and involved in any mooted changes to the operation of the BEP
- Ref. Grp wants to lobby Councillors to ensure Equestrian voices are heard over the outcry of dog owners.

Motion: That the BEP Ref. Grp. requests Council to keep the Ref. Grp fully informed and updated of any petitions or other requests from other groups that relate to the BEP.

Moved: Jason Sharpe, **Seconded:** Lauren Cranfield

Motion Carried

Motion: That the BEP Ref. Grp. approves Jeff Ferrif and a small delegation of members to lobby and/or meet with Cr. Campbell and other Councillors regarding dog matters at the BEP.

Moved: John Vallance, **Seconded:** Greg McDonald

Motion Carried

Action Update : (22-001): TL Kieran Berryman to raise update of Ref. Grp. with Hayley Neville. Jeff Ferrif to make contact with Councillors and assemble an appropriate delegation.

Councillor Update

Nil

USER GROUP UPDATES

Camden Show Society

- CSS Exec. Has reviewed 2023 financials.
- AGM to be held in August. Likely a new President.

Eventing Equestriad Australia

- Nil

Cobbitty Pony Club

- Gymkhana held with 50 entries
- Numbers of riders down generally.

Sydney Polocrosse Club

- Nil

Cumberland Campdraft Club

- New Executive Committee has met
- First new Committee meeting to be held soon.
- Still hoping to run a campdraft later in the year and recommence training days.

Camden Harness Club

- Several weekday drives being undertaken each week.
 - Club day held with good numbers
 - Notable change in behaviour of people with dogs on the grounds around their horses.
-

BEP Calendar and Events update : Precinct Team

- Rec. Riders will move to a new online system from July 1.
- PoloX-Hill bridge is complete. Crusher dust will be added in next few weeks.
- Masterplan RFQ will be issued soon.
- A few cut fences around the place.
- Discussion re ID of rec riders using grounds. Previously used coloured cattle ear tags for display on saddles

Motion: That the BEP Ref. Grp. Recommends implementing use of cattle tags attached to saddles to ID registered Recreational Riders.

Moved: Jason Sharpe, **Seconded:** Jeff Ferrif

Motion Carried

New Action : (23-006): TL Kieran Berryman to investigate procurement of branded cattle tags for new financial year.

GENERAL BUSINESS

Nil

Meeting Closed 8:22pm

Camden BEP Chairpersons Report 14th June 2023

Hello All,

The place looks awesome thanks to the mowing team

Plenty of completed items this month. Beautiful sunny cool days have allowed us to get stuff done.

- The Onslow/BEP fencing is done and looks sensational
- Main Pavilion is also done.
- Southern Pavilion is done and awaiting new doors for the bathrooms.
- PoloX field bridge is all done and looks good allowing access all around the park
- The small pedestrian bridge is well underway and will be welcomed back into our network of paths.
- Furniture and appliances are needed for our buildings and then they are back up and running.

A few events running e.g. eventing clinics, show jumping, CPC zone Gymkhana and the Council Seat Belt fitting sessions.

Quotes are being sought for the horse yard pads and material for roadways.

Good work all, let's keep it up.

Please attend meetings.

Thanks

Jeff Ferrif

BEP Chairperson

0410 585 785



Current Actions

Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
17-021 2017	CCSO/355 Committee Install steel horse yards	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to coordinate. 10/5/23 - <i>Reactivated</i> . Request for quotations for earthworks being issued this month. 14/6/23 - Request for quotations issued for yard pads. Update next month.
18-006 2018	CCSO/355 Committee BEP Entry Signage	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to coordinate. 10/5/23 - <i>Reactivated</i> . Precinct team working with Design team for Entry and Building signage now that facilities are opening. 14/6/23 - Project for renewal will start in new financial year.
19-016 2019	CCSO/355 Committee Additional water lines & taps for camping near Southern arenas	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to coordinate. 10/5/23 - <i>Reactivated</i> . Precinct team will commence works in new financial year. 14/6/23 - Precinct team will commence works in new financial year.
19-017 2019	CCSO/355 Committee BEP Wash bays	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to coordinate. 10/5/23 - <i>Reactivated</i> . Precinct team will commence works in new financial year. 14/6/23 - Precinct team will commence works in new financial year.
19-018 2019	CCSO/355 Committee Southern Pavilion shower privacy screens	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to liaise with Councils Building Maintenance team. 10/5/23 - <i>Reactivated</i> . Sydney PoloX. Club to coordinate installation of screens. 14/6/23 - . Sydney PoloX. Club to coordinate installation of screens



Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
20-004 2020	CCSO/355 Committee Implement irrigation water plan	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Project to be run to complete works by Council Major Projects. CCSO to coordinate. 10/5/23 – 14/6/23 - <i>Reactivated</i> : TL to reactivate and raise with Council for works to commence.
20-015 2020	CCSO/355 Committee Install new EEA bridge	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Project to be run to complete works by Council Major Projects. CCSO to coordinate. 9/11/22 – Reactivated for action. 14/12/22 – No Action.
20-026 2020	CCSO/355 Committee Replacement of damaged Sheathers Lane entrance & gateway	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to coordinate. 10/5/23 - <i>Reactivated</i> : Precinct team will commence works in new financial year. 14/6/23 - Precinct team will commence works in new financial year.
21-005 2021	CCSO/355 Committee Extend formal roadway network.	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Project to be run to complete works by Council Major Projects. CCSO to coordinate.
21-016 2021	CCSO/355 Committee Pony Club arena fencing	Kieran Berryman	14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to coordinate. 8/2/23 - Request for Quotation process is underway. Works to be completed after Camden Show and prior to end of financial year. 8/3/23 - Request for Quotation process complete. Matt Ferrif fencing selected by Council. Works to be completed after Camden Show and prior to end of financial year. 12/4/23 - Contractor selected. Layout and gate locations finalised with further consultation from CPC and CSS. Works to be completed after Camden Show and prior to end of financial year. 10/5/23 – 14/6/23 Contractor selected. Works will commence mid-June.



Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
<p>22-001 10/8/2022</p>	<p>Warren Death Form a Dogs at BEP working group to address concerns of dogs not being properly controlled at BEP</p>	<p>Kieran Berryman</p>	<p>10/8/22 - CCSO to seek self-nominations for working group and to coordinate commencement of development of an eq. brief. 14/9/22 - Formed. Jeff Ferrif, Warren Death, Sandy Davies and CCSO. Working Group to meet to develop a scope and risk assessment. 12/10/22 - CCSO to submit Ref. Grp. recommendation for Dogs on BEP to Council for consideration. 9/11/22 - CCSO to progress signs and development of Comms. Plan and report back. 14/12/22 - Draft signs and flyers tabled for review. Communications Plan being developed. New signs, brochures and website content to be rolled out in early 2023. TLCPC to progress and report back. WIP 8/2/23 - Final draft of signs, map and flyers developed. Comms plan developed and rollout to commence early March 2023. 9/3/23 - Signs and Flyers ordered. Comms and installation will commence early March 2023. 12/4/23 - Signs being installed. Social media and websites Flyers printed and will be distributed over coming weeks. 10/5/23 - Signs installed. Social media and websites updated. Flyers printed and being distributed. TL to monitor 14/6/23 - TL Kieran Berryman to raise update of Ref. Grp. with Hayley Neville. Jeff Ferrif to make contact with Councillors and assemble an appropriate delegation.</p>
<p>22-003 10/8/2022</p>	<p>Warren Death Emergency disease outbreak planning at BEP</p>	<p>CCSO & Whole Ref. Grp.</p>	<p>10/8/22 - BEP Ref Grp. members to consider infrastructure requirements or models at other venues for defined isolation areas. 14/9/22 - Propose dedicated room/stable/treatment box at each BEP precinct. 4 in total. CCSO to seek advice from Dr. Tony Mogg for requirements for such rooms. Also propose a float with screens to deal with horse fatality onsite. 12/10/22 - CCSO to seek advice from Dr. Tony Mogg for requirements for such rooms. 9/11/22 - 6x5m shed with stainless steel fittings, HWS, sink, , suitable large door and Personal Access Door. CCSO to distribute base requirements for review. 14/12/22 - Add treatment room to masterplan. ON HOLD</p>



Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
<p>22-004 10/8/2022</p>	<p>Norm Flegg Review of fees for usage of Campdraft arena and facilities compared to other Councils.</p>	<p>Kieran Berryman</p>	<p>10/8/22 – Norm Flegg to obtain contact details for Oberon and Braidwood Councils and details on who undertakes ground preparation.</p> <p>14/9/22 - Norm Flegg to obtain contact details for Oberon and Braidwood Campdrafts/Councils. CCSO to speak to Annette Arany about soil types and options for improved arena surface condition</p> <p>12/10/22 – No Action</p> <p>12/10/22 – No action on Fees and contact details. Annette Arany advises soil is high in clay loam and is highly susceptible to “pugging” which results in reduced soil aeration and water movement.</p> <p>14/12/22 - No action from Campdraft.</p> <p>8/2/23 – 12/4/23 KB TL to enquire with respective Councils re: fees and maintenance.</p> <p>10/5/23 – 14/6/23 Precinct team have reached out to other Campdraft clubs for info on maintenance, fees, agreements etc. Will compile.</p>
<p>22-005 14/9/2022</p>	<p>CCSO Proposal from Camden Rotary to construct a memorial monument adjacent to BEP</p>	<p>Kieran Berryman</p>	<p>14/9/22 - CCSO to distribute the handout material to all Reference Group and for members to take to their respective for consideration at next BEP meeting.</p> <p>12/10/22 - CCSO to submit Ref. Grp. recommendation for the Rotary Emergency Services memorial to Council for consideration.</p> <p>9/11/22 – 14/12/22 Recommendation submitted to Council officers. No update</p> <p>8/2/23 – 12/4/23 Council is considering options for memorial.</p> <p>10/5/23 – No Update ON HOLD</p>



Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
22-006 14/9/2022	CCSO Main Pavilion wall lining replacement after flood damage	CCSO & User Groups	14/9/22 - CCSO to contact user groups for feedback on wall lining preferences. 12/10/22 - Recommended that mini/custom orb be used as the lining for the downstairs sections to allow easy removal and cleaning after future floods. CCSO to monitor 9/11/22 – No Update. 14/12/22 – 9/3/23 Flood repair works underway. TLCP to monitor and report back. WIP. 12/4/23 - Flood repair works well underway. Likely completion end of April/Mid May 2023. TLCP to monitor and report back. WIP. 10/5/23 - Flood repair works well underway. Likely completion End of May. 14/6/23 - Construction work complete. Appliances and Furniture being ordered.
23-001 8/2/2023	Lauren Cranfield General litter bins at BEP	Kieran Berryman TL	8/2/22 - KB TL to check with waste team about options for adding bins within the BEP for general litter collection. 8/3/23 – 12/4/23 Precinct team working with waste team to get public bins located and installed. WIP 10/5/23 – 14/6/23 Precinct team working with Waste Team to get public bins located and installed
23-003 12/4/2023	Kieran Berryman TL BEP Annual Equestrian Muster event	Kieran Berryman TL	12/4/23 – 14/6/23 TL Kieran Berryman to compile more details of potential annual muster event to be held at the BEP.
23-004 10/5/2023	Garry Clarke EEA XC jumps and XC course fees	Kieran Berryman TL	10/5/23 – 14/6/23 TL Kieran Berryman to recirculate previous modelling completed for effect of changing from current fees structure to proposed fee structure.
23-005 10/5/2023	Elysha Sargent CPC flood grant programme	Kieran Berryman TL	10/5/23 – TL Kieran Berryman to obtain landowners consent for works and liaise with CPC re works planning. 14/6/23 - : Landowners consent provided. CPC to seek further endorsement from Ref. Grp prior to undertaking any further works.
23-006 14/6/23	Jason Sharpe Rec Rider saddle tags	Kieran Berryman TL	14/6/23 - TL Kieran Berryman to investigate procurement of branded cattle tags for new financial year.



Closed Actions : Closed actions will be removed (hidden) from the current log active at the subsequent meeting

Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
19-010 2019	CCSO/355 Committee BEP-Onslow fence requires renewal	Kieran Berryman	<p>14/7/22 – Task transferred from 355 Committee</p> <p>10/8/22 – Small project to be run to complete works. CCSO to coordinate.</p> <p>8/2/22 - Request for Quotation process is underway. Works to be completed after Camden Show and prior to end of financial year.</p> <p>9/2/23 - Request for Quotation process complete. Matt Ferrif fencing selected by Council. Works to be completed after Camden Show and prior to end of financial year. KB to meet with CSS reps to finalise Onslow boundary design.</p> <p>12/4/23 - Contractor selected. Layout and gate locations finalised with further consultation from CSS. Works to be completed after Camden Show and prior to end of financial year.</p> <p>10/5/23 - Works commenced.</p> <p>14/6/23 - Works completed. Ref Grp members should inspect. CLOSE</p>