

Minutes

Bicentennial Equestrian Park
Reference Group Meeting
Camden Civic Centre

Wednesday 9th November 2022



camden
council

MEETING DETAILS

Date: 9/11/2022

Location: Camden Civic Centre

Time: 7:00pm

Meeting opened: 7:05 pm. Meeting closed 8:29pm

Chairperson : Warren Death, Deputy Chairperson

Minute taker: Kieran Berryman: Camden Council (ex officio)

Acknowledgement of Country: Acknowledgement read by Chairperson

ATTENDANCE

Present:

- Sandy Davies, Camden Show Society
- John Vallance, community member
- Warren Death, community member (by video link)
- Greg McDonald, Camden Harness Club
- Garry Clarke, Eventing Equestriad Australia
- John Kelly, community member
- Lauren Cranfield, Cobbitty Pony Club
- Kieran Berryman, CCSO, Camden Council (ex officio)

Apologies and Absences:

- Jeff Ferrif, community member
- Norm Flegg, County of Cumberland Campdraft Club
- Jason Sharpe, community member
- Elysha Sargent, community member
- Greg Glasgow, Sydney Polocrosse Club
- Shane Rose, Eventing Equestriad Australia
- Councillor Eva Campbell, Camden Council
- Councillor Paul Farrow, Camden Council
- Hayley Neville, Actg. Director Sport, Community and Activation, Camden Council.

Visitors & Guests:

- Phillipa Percy, Actg. Manager Economic Development and Activation, Camden Council.

Motion: That the apologies be noted and leave of absence granted.

Moved: John Vallance, **Seconded:** Greg McDonald

Motion Carried

CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

Motion: That the minutes are true and accurate reflection of the previous meeting.

Moved: Greg McDonald, **Seconded:** John Kelly.

Motion Carried

BUSINESS ARISING FROM PREVIOUS MEETING (not contained in action log)

NIL

CHAIRPERSON REPORT – Warren Death

- Not much happening on the park with flood damage and repairs
- Main Pavilion and precinct still has no power
- Attended Council Destination Management Plan session. Quite constructive.

Motion: That the Chairperson report be accepted.

Moved: John Vallance, **Seconded:** Lauren Cranfield.

Motion Carried

AGENDA ITEMS

Mowing Schedule and cut heights – Jason Sharpe

- Important to identify grass length requirements for each specific event with Council mowing team
- S355 Committee had previously put together a mowing requirements plan. Need to redistribute this plan to Ref. Grp. For review
- Request mowing every 2 weeks across the Park generally
- Request spraying of all horse yards ASAP
- Request spraying around all XC jumps ASAP
- EEA could meet Council Parks team onsite to review and discuss requirements.

New Action: (22-007): CCSO to circulate S355 mowing plan to ref. Grp for review and commentary next meeting.

New Action: (22-008): CCSO to coordinate weed spraying of all horse yards by Council.

New Action: (22-009): CCSO to coordinate onsite meeting between EEA and Council Parks team to review spraying around XC jumps ASAP.

Nepean River restoration project – CCSO

- Project being run by Council, Sydney Water, NSW Soil Conservation Service to reinforce and restore a damaged section of Nepean Riverbank downstream from Matahil Creek.
- Logs, tree stumps and root balls will be installed and secured into the eroded riverbank to shore up the eroded area.
- Project requires an area 50x20m to store logs and trees prior to their installation.
- Council is proposing using an area on Lynn Farm (BEP Hill) and for the logs to be transported down the hill to the area behind the new Cricket centre.
- There may be an opportunity for the Hill Rd to be better established than the current grass/dirt track.
- Works will be undertaken outside of event days and weekends.
- Vehicle movements will have all safety controls including signage, spotters, strobes etc.
- Schedule for works will be first half of 2023.

Motion: That the BEP Reference Group support the use of the BEP for storage and transport of logs, trees and stumps for the Nepean River bank remediation project.

Moved: Greg McDonald, **Seconded:** Lauren Cranfield.

Motion Carried

New Action: (22-010): CCSO to provide Ref. Grp. Feedback to Council and to provide updates as required.

Sydney Water rehabilitation/restoration opportunities project – CCSO

- Project now not involving BEP so no discussion.
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ACTION LOG/PROJECTS

All previous BEP s.355 Projects being reviewed and to be run by Council.

22-001 Dogs Work Group : Recommendation submitted to Council officers. CCSO meeting held with Rangers. Agreement that better control of dogs at BEP is needed. Supportive of Ref. Grp. Proposed approach. New signs being designed. CCSO to progress signs and development of Comms Plan and report back.

22-003 Emergency disease outbreak planning : 6x5m shed with stainless steel fittings, HWS, sink, , suitable large door and Personal Access Door. CCSO to distribute base requirements for review.

22-004 Fees, Charges and preparation of Campdraft arena. : No action. Annette Arany advises soil is high in clay loam and is highly susceptible to “pugging” which results in reduced soil aeration and water movement.

22-005, Camden Rotary memorial. Recommendation submitted to Council officers. No update.

22-006, BEP Main Pavilion lining materials. Recommendation for min/custom orb submitted to flood recovery project manager. CCSO to monitor.

USER GROUP UPDATES

Camden Show Society

- Planning well underway for 2023 Show.
- 24th & 25th March 2023
- Schedule is being drafted
- Show Office is relocating to AH&I hall

Eventing Equestriad Australia

- Have successfully applied for varying flood recovery grants
- Hoping to run 3 or 4 events in 2023 with 1 in Feb. and then again in March
- 50 jumps have been lost in floods worth approx. \$100,000.
- Requested activation of the proposed new EEA bridge in the action log 20-015
- Suggested rebranding of BEP to something more memorable as community awareness of BEP is low.

Cobbitty Pony Club

- 3 rally days held
- 25 riders each day
- Clubhouse is being repaired from flooding.
- New club trailer purchased but roller doors need lifting to fit it into storeroom at the clubhouse.

Sydney Polocrosse Club

- Nil

Cumberland Campdraft Club

- Nil

Camden Harness Club

- Back using the BEP
 - Members are making good use several times each week.
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BEP Calendar and Events update : CCSO

- New Council GM Andrew Carfield starts 28/11/2022
 - Flood repairs underway.
 - Main Pavilion veranda extension is complete.
 - Main Pavilion flood repairs will start soon and be finished end of March 2023
 - Southern Pavilion flood repairs will start soon and be finished by end of year
 - Internal road flood repairs will start soon and be finished by end of year.
 - Seek feedback from user groups who primarily use the Main Pavilion for their events.
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GENERAL BUSINESS

- Nil.
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Meeting Closed 8:29pm



Current Actions

Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
17-021 2017	CCSO/355 Committee Install steel horse yards	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to coordinate.
18-006 2018	CCSO/355 Committee BEP Entry Signage	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to coordinate.
19-010 2019	CCSO/355 Committee BEP-Onslow fence requires renewal	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to coordinate.
19-016 2019	CCSO/355 Committee Additional water lines & taps for camping near Southern arenas	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to coordinate.
19-017 2019	CCSO/355 Committee BEP Wash bays	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to coordinate.
19-018 2019	CCSO/355 Committee Southern Pavilion shower privacy screens	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to liaise with Councils Building Maintenance team.
19-032 2019	CCSO/355 Committee Complete Main Pavilion veranda	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to liaise with Councils Building Maintenance team.
20-004 2020	CCSO/355 Committee Implement irrigation water plan	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Project to be run to complete works by Council Major Projects. CCSO to coordinate.
20-015 2020	CCSO/355 Committee Install new EEA bridge	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Project to be run to complete works by Council Major Projects. CCSO to coordinate. 9/11/22 – Reactivated for action.



Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
20-021 2020	CCSO/355 Committee Design accessible pedestrian gateways	CCSO	14/7/22 – Task transferred from 355 Committee. Ref Grp. Recommends 5 bar pedestrian gates. 10/8/22 – Project to be run to complete works by Council Major Projects. CCSO to coordinate.
20-026 2020	CCSO/355 Committee Replacement of damaged Sheathers Lane entrance & gateway	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to coordinate.
21-005 2021	CCSO/355 Committee Extend formal roadway network.	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Project to be run to complete works by Council Major Projects. CCSO to coordinate.
21-016 2021	CCSO/355 Committee Pony Club arena fencing	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to coordinate.
22-001 10/8/2022	Warren Death Form a Dogs at BEP working group to address concerns of dogs not being properly controlled at BEP	CCSO & Whole Ref. Grp.	10/8/22 - CCSO to seek self nominations for working group and to coordinate commencement of development of an eq. brief. 14/9/22 - Formed. Jeff Ferrif, Warren Death, Sandy Davies and CCSO. Working Group to meet to develop a scope and risk assessment. 12/10/22 - CCSO to submit Ref. Grp. recommendation for Dogs on BEP to Council for consideration. 9/11/22 - CCSO to progress signs and development of Comms. Plan and report back.
22-003 10/8/2022	Warren Death Emergency disease outbreak planning at BEP	CCSO & Whole Ref. Grp.	10/8/22 - BEP Ref Grp. members to consider infrastructure requirements or models at other venues for defined isolation areas. 14/9/22 - Propose dedicated room/stable/treatment box at each BEP precinct. 4 in total. CCSO to seek advice from Dr. Tony Mogg for requirements for such rooms. Also propose a float with screens to deal with horse fatality onsite. 12/10/22 - CCSO to seek advice from Dr. Tony Mogg for requirements for such rooms. 9/11/22 - 6x5m shed with stainless steel fittings, HWS, sink, , suitable large door and Personal Access Door. CCSO to distribute base requirements for review.



Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
22-004 10/8/2022	Norm Flegg Review of fees for usage of Campdraft arena and facilities compared to other Councils.	Norm Flegg	10/8/22 – Norm Flegg to obtain contact details for Oberon and Braidwood Councils and details on who undertakes ground preparation. 14/9/22 - Norm Flegg to obtain contact details for Oberon and Braidwood Campdrafts/Councils. CCSO to speak to Annette Arany about soil types and options for improved arena surface condition 12/10/22 – No Action 12/10/22 – No action on Fees and contact details. Annette Arany advises soil is high in clay loam and is highly susceptible to “pugging” which results in reduced soil aeration and water movement.
22-005 14/9/2022	CCSO Proposal from Camden Rotary to construct a memorial monument adjacent to BEP	CCSO and User groups	14/9/22 - CCSO to distribute the handout material to all Reference Group and for members to take to their respective for consideration at next BEP meeting. 12/10/22 - CCSO to submit Ref. Grp. recommendation for the Rotary Emergency Services memorial to Council for consideration. 9/11/22 - Recommendation submitted to Council officers. No update
22-006 14/9/2022	CCSO Main Pavilion wall lining replacement after flood damage	CCSO & User Groups	14/9/22 - CCSO to contact user groups for feedback on wall lining preferences. 12/10/22 - Recommended that mini/custom orb be used as the lining for the downstairs sections to allow easy removal and cleaning after future floods. CCSO to monitor 9/11/22 – No Update.
22-007 9/11/2022	Jason Sharpe Mowing Schedule and cut heights 100mm	CCSO and All Ref. Grp. members	9/11/22 - CCSO to circulate S355 mowing plan to ref. Grp for review and commentary next meeting.
22-008 9/11/2022	Warren Death Weed spraying of all horse yards	CCSO	9/11/22 - CCSO to circulate S355 mowing plan to ref. Grp for review and commentary next meeting.
22-009 9/11/2022	Garry Clarke Weed spraying of all XC jumps	CCSO	9/11/22 - CCSO to coordinate onsite meeting between EEA and Council Parks team to review spraying around XC jumps ASAP
22-010 9/11/2022	CCSO Nepean River restoration project and use of EP for storage and site access.	CCSO	9/11/22 - CCSO to provide Ref. Grp. Feedback to Council and to provide updates as required.



Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status



Closed Actions : Closed actions will be removed (hidden) from the current log active at the subsequent meeting

Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
22-002 10/8/2022	Warren Death Council need to engage to coordinate proper management approach of Dogs at BEP	CCSO	10/8/22 - CCSO to raise within relevant Council area off leash issues at BEP and request advice and support moving forward 14/9/22 - Vi Girgis has flagged review of Dogs at BEP with relevant Council Manager. Positive response. CCSO to follow up. 12/10/22 - Merge with 22-002. CLOSED



Ferguson Ln

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38.25 m
73.68 m
3345.59 m²
44.53 m
27.96 m

81.27 m
3344.76 m²
32.85 m
21.88 m

34.31 m

42