

# Minutes

Bicentennial Equestrian Park  
Reference Group Meeting  
Camden Civic Centre

Wednesday 14<sup>th</sup> September 2022



camden  
council

## MEETING DETAILS

**Date:** 14/9/2022

**Location:** Camden Civic Centre

**Time:** 7:00pm

**Meeting opened:** 7:15 pm. Meeting closed 9:01pm

**Chairperson :** Sandy Davies - Acting

**Minute taker:** Kieran Berryman: Camden Council (ex officio)

**Acknowledgement of Country:** Acknowledgement read by Chairperson

---

## ATTENDANCE

### Present:

- Sandy Davies, Camden Show Society
- John Vallance, community member
- Norm Flegg, County of Cumberland Campdraft Club
- Elysha Sargent, community member
- Greg Glasgow, Sydney Polocrosse Club
- Warren Death, community member (by video link)
- Councillor Eva Campbell, Camden Council
- Jason Sharpe, community member
- Kieran Berryman, CCSO, Camden Council (ex officio)

### Apologies and Absences:

- Jeff Ferrif, community member
- Greg McDonald, Camden Harness Club
- Garry Clarke, Eventing Equestriad Australia
- Shane Rose, Eventing Equestriad Australia
- John Kelly, community member
- Lauren Cranfield, Cobbitty Pony Club
- Councillor Paul Farrow, Camden Council

### Visitors & Guests:

- Vi Girgis, Actg. Manager Economic Development and Activation, Camden Council.
- Mr. Rowan Moore, Camden Rotary Club

## Appointment of acting Chairperson in absence of Chair and Deputy Chair

Sandy Davies nominated. **Moved** Jason Sharpe, **Seconded** Norm Flegg (nomination accepted).

Sandy Davies elected unopposed.

**Motion:** That the apologies be noted and leaves of absence granted.

**Moved:** Warren Death, **Seconded:** Greg McDonald.

**Motion Carried**

---

## Presentation : Commemorative Garden – Camden Rotary

**Motion:** That standing orders be set aside and that the Presentation from Camden Rotary be brought forward.

**Moved:** Cr. Eva Campbell, **Seconded:** Elysha Sargent

**Motion Carried**

### Presentation (handout Attached)

- Proposal from Camden Rotary to construct a memorial monument for Emergency Services (Police, Ambulance, Fire & Rescue, RFS, SES and Camden Hospital ED).
- It is proposed to be constructed in the small triangle of land adjacent to the Circus Paddock opposite the intersection of Cawdor Rd and Barsden St. The design proposal will require the acquisition of a 6m slice of the Circus paddock.
- Camden Rotary advised that their proposal to fill in and pipe the open drain in the land parcel is not supported by Council.
- Fencing will match existing white post & rail style replacing simple wire fence.
- Once complete park will be handed back to Council
- Install double gates from Circus paddock into new garden area.

### Discussion (among Ref. Grp members)

- Suggested that Apex Park on opposite side of Cawdor rd. could be better location
- Suggested that it could set a precedent for annexing of park grounds for other uses.
- Unclear as to why the memorial cannot fit within the triangle area.

**New Action:** (22-005): CCSO to distribute the handout material to all Reference Group and for members to take to their respective for consideration at next BEP meeting.

---

## CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

**Motion:** That the minutes are true and accurate reflection of the previous meeting.

**Moved:** Elysha Sargent, **Seconded:** John Vallance.

***Motion Carried***

---

## BUSINESS ARISING FROM PREVIOUS MEETING (not contained in action log)

NIL

---

## CHAIRPERSON REPORT

NIL

---

## AGENDA ITEMS

Nil (only item discussed earlier in meeting)

---

## ACTION LOG/PROJECTS

All previous BEP s.355 Projects being reviewed and to be run by Council.

**22-001 Dogs Work Group :** Formed. Jeff Ferrif, Warren Death, Sandy Davies and CCSO. Working Group to meet to develop a scope and risk assessment.

**22-002 Council Engagement re: Dogs. :** Vi Girgis has flagged review of Dogs at BEP with relevant Council Manager. Positive response. CCSO to follow up.

**22-003 Emergency disease outbreak planning :** Propose dedicated room/stable/treatment box at each BEP precinct. 4 in total. CCSO to seek advice from Dr. Tony Mogg for requirements for such rooms. Also propose a float with screens to deal with horse fatality onsite.

**22-004 Fees, Charges and preparation of Campdraft arena. :** Norm Flegg to obtain contact details for Oberon and Braidwood Campdrafts/Councils. CCSO to speak to Annette Arany about soil types and options for improved arena surface condition.

---

## USER GROUP UPDATES

### Camden Show Society

- No horse event being held
- Youth Expo being held this weekend.
- Alpaccas, sheep, cattle, and Young Farmer competitions.

### Eventing Equestriad Australia

- Nil

### Cobbitty Pony Club

- Running 1<sup>st</sup> rally day at BEP since February

### Sydney Polocrosse Club

- 2022 season very badly affected by floods
- Sydney PoloX shifted carnival to Coolah
- Possible running Carnival at BEP 2023 June Long weekend at BEP since February

### Cumberland Campdraft Club

- Club getting organised
- AGM to be held and new Committee to be in place

### Camden Harness Club

- Nil

### BEP Calendar and Events update : CCSO

- Eq. and School EOI for 2023 completed so calendar will be populated
- No response from some user groups so their preferred dates may not be available
- Main Pavilion and will be out of action for remainder of 2022 so no private bookings.
- Seeking input from User groups as to preference for lining to be restored to Main Pavilion following major flood damage and black mould growth in wall cavity.
- Options for bare frame, fibrous cement sheeting or mini orb metal sheeting to be considered by Reference Group for next meeting.
- Consider safety, aesthetics, noise, insulation value etc.
- Seek feedback from user groups who primarily use the Main Pavilion for their events.

**New Action:** (22-006): CCSO to contact user groups for feedback on wall lining preferences.

---

## GENERAL BUSINESS

- Vi Girgis advised that this is her last meeting as acting manager.

---

**Meeting Closed 9:01pm**



## Current Actions

Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
17-021 2017	CCSO/355 Committee Install steel horse yards	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to coordinate.
18-006 2018	CCSO/355 Committee BEP Entry Signage	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to coordinate.
19-010 2019	CCSO/355 Committee BEP-Onslow fence requires renewal	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to coordinate.
19-016 2019	CCSO/355 Committee Additional water lines & taps for camping near Southern arenas	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to coordinate.
19-017 2019	CCSO/355 Committee BEP Washbays	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to coordinate.
19-018 2019	CCSO/355 Committee Southern Pavilion shower privacy screens	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to liaise with Councils Building Maintenance team.
19-032 2019	CCSO/355 Committee Complete Main Pavilion veranda	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to liaise with Councils Building Maintenance team.
20-004 2020	CCSO/355 Committee Implement irrigation wasterplan	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Project to be run to complete works by Council Major Projects. CCSO to coordinate.
20-015 2020	CCSO/355 Committee Install new EEA bridge	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Project to be run to complete works by Council Major Projects. CCSO to coordinate.





Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
20-021 2020	CCSO/355 Committee Design accessible pedestrian gateways	CCSO	14/7/22 – Task transferred from 355 Committee. Ref Grp. Recommends 5 bar pedestrian gates. 10/8/22 – Project to be run to complete works by Council Major Projects. CCSO to coordinate.
20-026 2020	CCSO/355 Committee Replacement of damaged Sheathers Lane entrance & gateway	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to coordinate.
21-005 2021	CCSO/355 Committee Extend formal roadway network.	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Project to be run to complete works by Council Major Projects. CCSO to coordinate.
21-016 2021	CCSO/355 Committee Pony Club arena fencing	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to coordinate.
22-001 10/8/2022	Warren Death Form a Dogs at BEP working group to address concerns of dogs not being properly controlled at BEP	CCSO & Whole Ref. Grp.	10/8/22 - CCSO to seek self nominations for working group and to coordinate commencement of development of an eq. brief. 14/9/22 - Formed. Jeff Ferrif, Warren Death, Sandy Davies and CCSO. Working Group to meet to develop a scope and risk assessment.
22-002 10/8/2022	Warren Death Council need to engage to coordinate proper management approach of Dogs at BEP	CCSO	10/8/22 - CCSO to raise within relevant Council area off leash issues at BEP and request advice and support moving forward 14/9/22 - Vi Girgis has flagged review of Dogs at BEP with relevant Council Manager. Positive response. CCSO to follow up.
22-003 10/8/2022	Warren Death Emergency disease outbreak planning at BEP	CCSO & Whole Ref. Grp.	10/8/22 - BEP Ref Grp. members to consider infrastructure requirements or models at other venues for defined isolation areas. 14/9/22 - Propose dedicated room/stable/treatment box at each BEP precinct. 4 in total. CCSO to seek advice from Dr. Tony Mogg for requirements for such rooms. Also propose a float with screens to deal with horse fatality onsite.





Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
22-004 10/8/2022	Norm Flegg Review of fees for usage of Campdraft arena and facilities compared to other Councils.	Norm Flegg	10/8/22 – Norm Flegg to obtain contact details for Oberon and Braidwood Councils and details on who undertakes ground preparation.  14/9/22 - Norm Flegg to obtain contact details for Oberon and Braidwood Campdrafts/Councils. CCSO to speak to Annette Arany about soil types and options for improved arena surface condition
22-005 14/9/2022	CCSO Proposal from Camden Rotary to construct a memorial monument adjacent to BEP	CCSO and User groups	14/9/22 - CCSO to distribute the handout material to all Reference Group and for members to take to their respective for consideration at next BEP meeting.
22-006 14/9/2022	CCSO Main Pavilion wall lining replacement after flood damage	CCSO & User Groups	14/9/22 - CCSO to contact user groups for feedback on wall lining preferences.

**Closed Actions : Closed actions will be removed (hidden) from the current log active at the subsequent meeting**

Action #	Date Raised	Description	Raised by	Who Actioning	Action Log	Status
----------	-------------	-------------	-----------	---------------	------------	--------