

# Minutes

## Events Reference Group Meeting

ZOOM Meeting

Wednesday 31 August 2022





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**Meeting Commenced:** 5:31pm

**Present**

Mr Ted Gillroy, Ms Jo Martin, Mr Keith Maddock, Mr Syd Hyett, Ms Melissa Musgrave, Ms Aileen Fernandez and Cr Usha Dommaraju.

**ALSO IN ATTENDANCE**

Casli Mehmed - Manager Public Affairs, Kristy Finlayson - Team Leader Events, Alana Begovic - Senior Events Officer, Caitlin Burns - Events Officer, Sophie Hutton - Events Officer and Olivia Shields - Governance Officer – Panels & Committees.

**ACKNOWLEDGEMENT OF COUNTRY**

Team Leader Events gave the Acknowledgement of Country.

**APOLOGIES AND LEAVES OF ABSENCES**

The Team Leader Events noted that apologies had been sent by Cr Farrow (Deputy Mayor), Cr Symkowiak, Cr A Cagney and Mr Brad Stewart.

**DECLARATIONS OF INTEREST**

Ms Melissa Musgrave declared that she is a member of the Camden Musical Society.

Ms Jo Martin declared that she is a member of Camden Show Society

Mr Ted Gillroy declared he is a member of the Macarthur Lions club.

Mr Keith Maddock declared he is a member of the following organisations;

- Camden Lions Club
- Camden Show Society
- Camden Safety Precinct Committee (Police)
- Camden Seniors Reference Group

## 1. APPOINTMENT OF THE CHAIRPERSON AND ALTERNATE CHAIRPERSON

Recommendation: Moved Mr Syd Hyett, Seconded Ms Jo Martin that:

**That the Events Reference Group:**

- i. **if there is only one nomination for Chairperson, declare the nominee to be appointed to the role;**
- ii. **if there is more than one nomination for Chairperson:**
  - a. **undertake an open vote by way of a show of hands; and**
  - b. **appoint a Chairperson in accordance with the voting;**
- iii. **if there is only one nomination for alternate Chairperson, declare the nominee to be appointed to the role;**
- iv. **if there is more than one nomination for alternate Chairperson:**
  - c. **undertake an open vote by way of a show of hands; and**
  - d. **appoint an alternate Chairperson in accordance with the voting.**

THE RECOMMENDATION ON BEING PUT WAS **CARRIED**

### **Action Items/Voting Information:**

The Team Leader Events asked those who would like to vote for Mr Ted Gillroy in the position of Chairperson to raise their hands. A total of 4 votes were recorded.

The Team Leader Events asked those who would like to vote for Mr Keith Maddock in the position of Chairperson to raise their hands. A total of 2 votes were recorded.

The Team Leader Events congratulated Mr Ted Gillroy on his appointment as Chairperson for the Events Reference Group.

Mr Keith Maddock was appointed in the position of Alternate Chairperson in a unanimous vote.

## 2. TERMS OF REFERENCE

Recommendation: Moved Mr Ted Gillroy, Seconded Mr Keith Maddock that:

- i. **That the Terms of Reference be noted.**

THE RECOMMENDATION ON BEING PUT WAS **CARRIED**

### **Action Items:**

Nil.

## 3. FORWARD MEETING PLAN

Recommendation: Moved Mr Syd Hyett , Seconded Ms Jo Martin that:

- i. **That the Events Reference Group support the draft forward meeting plan for the 2022/23 financial year.**

THE RECOMMENDATION ON BEING PUT WAS **CARRIED.**

### **Action Items:**

Nil.

#### 4. CAMDEN FESTIVAL 2022

Recommendation: Moved Mr Keith Maddock, Seconded Ms Melissa Musgrave that:

**That the Events Reference Group;**

- i. support the Camden Festival program for 2022; and**
- ii. support the approved lists of stallholders, performers and activities for the Camden Festival major events program.**

THE RECOMMENDATION ON BEING PUT WAS **CARRIED.**

**Action Items:**

Nil.

## 5. CAMDEN CHRISTMAS FESTIVITIES

Recommendation: Moved Mr Syd Hyett, Seconded Ms Jo Martin that:

### That the Events Reference Group

- i. **support the Camden Christmas program to include the Camden Christmas Festival and Oran Park Christmas Concert; and**
- ii. **note the approved list of stallholders, performers and entertainers for each event, subject to the expression of interests (28:6\_**
- iii. **support the appointment of Santa and a helper from Applause Entertainment.**

THE RECOMMENDATION ON BEING PUT WAS **CARRIED.**

### **Action Items:**

1. A future report to be provided to outline Council's availability to support a Diwali event.
2. The relevant Expression of Interest links for the Christmas Festivals stallholders, performers and entertainers to be sent to members of the Events Reference Group.



## 6. AUSTRALIA DAY – 26 JANUARY 2023

Recommendation: Moved Ms Aileen Fernandez, Seconded Mr Keith Maddock that:

### That the Events Reference Group

- i. **Support the recommencement of the Australia Day program including.**
  - **Street Party and Parade;**
  - **Civic Awards; and**
  - **Citizenship Ceremony.**
- ii. **Support Council coordinating the planning, logistics and execution of the street parade in partnership with the Macarthur Lions Club; and**
- iii. **support the community event element of Australia Day to be incorporated into the street parade.**

THE RECOMMENDATION ON BEING PUT WAS **CARRIED**.

### **Action Items:**

1. That Council's Events Team provide support to Mr Ted Gillroy through provision of an online form and social media posts to allow for further groups to participate in the Australia Day parade.

**Meeting Closed:** 6:05pm

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