



INFORMAL REQUEST FOR INFORMATION

Government Information (Public Access) Act 2009

APPLICANT DETAILS

Surname: Other names: Title:

Postal Address:

Phone Number: Email Address:

Information available will only be provided via email unless otherwise agreed.

INFORMATION REQUESTED

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Please note: copyright-protected documents will only be made available for viewing by appointment.

Date range of the information required: Start Date..... End Date.....

APPLICANT'S SIGNATURE

DATE

Applications can be lodged using one of the following methods:

Mail:

Camden Council
PO Box 183
CAMDEN NSW 2570
Enquiries: 13 22 63

Email:

mail@camden.nsw.gov.au

In person at:

70 Central Avenue, Oran Park.

Privacy Notification

In making this request, you are providing personal information such as your name and contact details. This information will be used for the purpose of assessing your request and ensuring Council can contact you regarding the status of your request. Your personal information will be handled in accordance with the *Privacy and Personal Information Protection Act 1998* (PPIPA) and Council's Privacy Management Plan.

Purpose of collection: Access to government information held by Council.

Intended recipients: Council staff and persons granted lawful access under the *Government Information (Public Access) Act 2009*.

Supply: Voluntary; however, Council may not be able to process your request if insufficient information is provided.

Access/correction: You may make application for access or amendment to your personal information held by Council. Council will consider any such application in accordance with the PPIPA.

Storage: This form will be recorded in Council's electronic document management system.