



Camden Council

Annual Rates Direct Debit Request and Authority

<p><i>Request and authority to direct debit.</i></p> <p>PLEASE PRINT</p>	<p>Surname/Company name:.....</p> <p>Given names or ACN/ABN:.....</p> <p>Request and authorise Camden Council (025558 APCA/User ID) to arrange for Annual rates & charges to be direct debited through the Bulk Electronic Clearing System from the account held at the financial institution identified below, subject to the terms and conditions of the Direct Debit Request Service Agreement which is shown on reverse of this form.</p>
<p><i>Name and address of financial institution (where your account is held).</i></p>	<p>Financial Institution:.....</p> <p>Postal address of Institute:.....</p> <p style="text-align: center;">.....</p>
<p><i>Insert details of the account to be debited.</i></p>	<p>Account holder's name:.....</p> <p style="text-align: center;">(service not offered on credit card)</p> <p>BSB number:.....</p> <p>Account number:.....</p>
<p><i>Quarterly Direct Debit.</i></p>	<p>Please direct debit my account by,</p> <p>Quarterly Instalments <input type="checkbox"/> Amount as determined by Rates Notice</p>
<p><i>Weekly, Fortnightly or Monthly Direct Debits.</i></p>	<p>Council will accept weekly, fortnightly & monthly payments but if the quarterly instalments are not paid by the due date interest charges will apply on the overdue amount.</p> <p>It is your responsibility to regularly review your deductions to ensure that the instalments are paid by the due dates.</p> <p>Weekly Payments* <input type="checkbox"/> Amount \$.....</p> <p style="text-align: center;">or</p> <p>Fortnightly Payments* <input type="checkbox"/> Amount \$.....</p> <p style="text-align: center;">or</p> <p>Monthly Payments* <input type="checkbox"/> Amount \$.....</p> <p>*Payment start date/...../.....</p> <p>*Payments will be deducted on TUESDAYS starting the Tuesday on or after the specified start date.</p> <p>Please note: if there are insufficient funds to enable a direct debit payment a dishonour fee will be charged.</p>
<p><i>Acknowledgement.</i></p>	<p>By signing this Direct Debit request you acknowledge having read and understood the terms and conditions governing the debit arrangements between you and The Council of Camden as set out in this request and in your Direct Debit Service Agreement.</p>
<p><i>Insert your signature, address and rates assessment number.</i></p>	<p>Signature:.....</p> <p style="text-align: center;">(if signing for a company indicate capacity, ie director/secretary/public officer)</p> <p>Property Address:.....</p> <p style="text-align: center;">.....</p> <p>Contact phone number:.....</p> <p style="text-align: center;">Date:/...../.....</p> <p>Assessment Number:.....</p>

Please return this application to Camden Council, PO Box 183, Camden NSW 2570.

Camden Council
Direct Debit Request Service Agreement

Telephone (02) 46455130
Fax (02) 46547829

Camden Council
PO Box 183
CAMDEN NSW 2570

By signing the Annual Rates Direct Debit Request and Authority with Camden Council the following agreement will apply:

1. You/We authorise Camden Council to arrange for Annual rates and charges to be direct debited through the Bulk Electronic Clearing System from the account held at the financial institution identified on this Authority.
2. Camden Council is a member of the Australian Payments Clearing Association ID No. 025558.
3. Payments can be made on a weekly, fortnightly, monthly or quarterly (instalment) basis.
4. Payments will be deducted on a Tuesday starting on or after the Specified Start Date or on the instalment due date if paying quarterly.
5. When the due date for payment falls on a Public Holiday the amount will be taken the next working day.
6. You must ensure that you have sufficient clear funds available in the relevant account on the due date to permit payment of the Direct Debit.
7. Should payment of the Direct Debit be refused by your Financial Institution because of lack of funds in your account, or you supply an incorrect account, BSB number or the account has been closed then Council will charge a dishonour fee as listed in the current Fees and Charges manual.
8. After 2 dishonours Council may cancel your Direct Debit and refuse any further applications.
9. Camden Council does not allow direct debits from any Credit Card or Passbook Account. If you have any doubt please contact Camden Council's Revenue Section for further information.
10. Any change to the amount, nominated account or BSB will require a new completed form to be given to Council at least 5 working days before the payment is due.
11. Should you wish to defer an individual payment then you must advise Council in writing at least 3 working days before the payment is due.
12. Camden Council will maintain strict control over the information you provide to us. We will act only on your written instructions or those of your authorised representative.