



Donations for Charitable Purposes

APPLICATION FORM

INFORMATION ABOUT THE PROGRAM

The Donations for Charitable Purposes Program addresses the monetary and in-kind donations to individuals, not-for-profit community groups and organisations in the Camden Local Government Area. It is intended to provide a clear and consistent process for the determination of requests for one-off monetary and in-kind donations from Council to individuals, community groups or organisations for charitable purposes. Applications will be accepted throughout the year.

The program and guidelines and operating procedures ensure that monetary or in-kind donation requests to Council are dealt with in a fair and equitable manner, and are consistent with the principles of community wellbeing.

ELIGIBILITY

Applications will be accepted from individuals, not-for-profit community groups or organisations working or residing within the Camden Local Government Area (LGA), or where the donation is to provide benefit to residents of the Camden LGA. The application must demonstrate direct benefit to residents of the Camden LGA. Applications are to be for one-off donations. Applications for recurrent funding, including operating expenses, refundable bonds or insurance will not usually be considered.

Primary and Secondary schools in the Camden LGA are eligible to apply for the Mayoral Citizenship Prize under this program. This prize consists of a certificate and book prize to one student at each school who is nominated by their school and the prize is awarded at the end of each school year.

APPLICATIONS

Written applications should provide information to meet the eligibility criteria and forms are available on Council's website.

ASSESSMENT

Requests up to an amount of \$500 will be considered on an individual basis by a Committee comprising of the Mayor and General Manager, with an assessment and recommendation from Council officers.

APPLICANT DETAILS

Please complete the following details:

APPLICANT DETAILS	
Contact Name	
Organisation Name (if applicable)	
Street address	
Postal address	
CONTACT DETAILS	
Contact Name	
Phone	(02)
Mobile	
Fax	(02)
Email	
BANK ACCOUNT DETAILS	
ACCOUNT NAME: ACCOUNT NUMBER: BANK NAME: BSB:	

PREVIOUS FUNDING

Have you previously been funded by Camden Council under this financial program?

- Yes What year were you funded? _____
 No

If you sought funds from other sources for this activity, please complete the following:

<i>Funding Body</i>	<i>Amount Requested</i>	<i>Amount Received</i>

DONATION SPECIFICATIONS

Please outline the following details:

DETAILS OF DONATION	
Name of project/activity	
Purpose of the Donation	
Total amount requested	\$
Key dates	Proposed start date: Anticipated finish date:

PLEASE ATTACH THE FOLLOWING INFORMATION TO YOUR APPLICATION

- Copy of an accepted Authority to Fundraise through the Office of Charities, NSW Department of Gaming and Racing; or for individuals, completion of a Statutory Declaration stating that they funds are to be solely used for charitable purposes;
- Relevant incorporation details and copy of incorporation documentation

BUDGET BREAKDOWN

Please complete the following details (attach a separate sheet if necessary):

Materials/Equipment:	\$
Accommodation:	\$
Travel:	\$
Other:	\$
TOTAL SOUGHT FROM COUNCIL FOR ACTIVITY	\$

SUBMITTING YOUR APPLICATION

You can submit your application to Camden Council the following ways:

POST

Attn: Jodie Grundy
Community Planning & Development
Camden Council
PO Box 183
Camden
NSW 2570

EMAIL

jodie.grundy@camden.nsw.gov.au

FAX

(02) 4645 5025

IN PERSON

Camden Council Narellan Office
19 Queen Street
Narellan
NSW 2567

Camden Council Camden Office
37 John Street
Camden
NSW 2570