

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD
27 APRIL, 2004, CIVIC CENTRE, OXLEY STREET,
CAMDEN - 8.00PM**

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Present: Cr Anderson (Mayor/Chairperson), Cr Dewbery, Cr Elliott, Cr Campbell, Cr Kernohan, Cr Whiteman, Cr Cagney, Cr Funnell, Cr Johnson.

Staff: General Manager, Director Works & Services, Acting Director Development & Environment (Manager Development), Director Governance & Outcomes, Manager Environment & Health, Manager Outcomes, Manager Community Services, Senior Governance Officer.

APOLOGIES

There were no apologies.

DECLARATION OF PECUNIARY OR CONFLICT OF INTEREST

There were no declarations.

GENERAL PUBLIC ADDRESSES

There were no Public Addresses.

PUBLIC QUESTION TIME

There were no Public Questions.

CONFIRMATION OF MINUTES – 22ND MARCH, 2004

Moved Cr Campbell, seconded Cr Anderson the confirmation of the Minutes of the Meeting of 22nd March, 2004, copies of which have been circulated, be confirmed and adopted.

030/04 THE MOTION WAS **CARRIED.**

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1. Election Of Council Committees And Representation

(3802) (Director Governance and Outcomes)

Following the Election of Councillors, it is normal procedure to reaffirm the Standing Committee composition and reappoint Councillor representatives to various internal Committees and external Council/Government Committees. A full list of those Committees is set out below, together with the representational requirements.

A review of the Committees has been undertaken by staff and those Committees identified as no longer active have been deleted and are shown on the "Deleted list" below.

It should be noted representation on the Belgenny Farm Trust is a Ministerial appointment for the term of the previous Council. Cr Campbell was Council's previous representative.

In addition, appointment to the Macarthur Organisation of Councils (MACROC) is a 4½ -year "length of term" appointment.

Council has in the past, elected a Delegate to attend meetings of the Committee and also nominated an alternate, to substitute if the delegate is unable to attend.

LIST OF COUNCIL COMMITTEES

FULL COUNCIL

(Determines strategy, policy, statutory and staff matters) (Meets 8pm on the 4th Monday of the Month)

STANDING COMMITTEES

DEVELOPMENT COMMITTEE

(Full delegation by Council under Section 377 to consider Development & Building applications & associated planning matters)(Meets twice per month - 2nd & 4th Monday at 5.30pm)
Whole Council

RESOURCES AND SERVICES COMMITTEE

(Full delegation by Council under Section 377 to determine the allocation of financial resources including Budget consultation, donations, financial matters and the general policy relating to financial resources. Also considers policy activities of community nature including S.E.S., Fire Brigades & Community Development)

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(Meets once per month - 2nd Monday immediately following the Development Committee)
Whole Council

OTHER COMMITTEES

INTERNAL COMMITTEES

BUSH FIRE MANAGEMENT COMMITTEE

(Coordinate Bush Fire Management in Macarthur area. Meets Quarterly at Bush Fire headquarters, Minto. 2004 dates to be advised. Daytime meetings.)

CAMDEN TIDY TOWN AND TREE PLANTING COMMITTEE

(Prepares submissions to Keep Australia Beautiful Committee for Tidy Towns competition, advances this concept throughout the Council Area, and carries out small community projects/improvements through community participation, proposes environmental and landscape measures to improve Camden.)(Meets Monthly)

CHILDREN AND FAMILIES STRATEGIC PLAN COMMUNITY ADVISORY GROUP

(An advisory group for the life of the development of the strategic plan. The Group meets as required. It is anticipated that this will involve two more meetings before the Plan is finalised in November 2004.)

COMMUNITY PLAN LEAD TEAM

(Oversee the development of Community Plan 2004. The team meets as required and will be finalised in November 2004.

LOCAL EMERGENCY MANAGEMENT COMMITTEE

(Representatives of all emergency organisations prepare for emergencies within the Council Area.)(Meets Monthly)
Councillor representative not required, Director Works and Services is appointed Local Emergency Management Officer in accordance with State Emergency and Management Act.

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EXTERNAL GOVT/COUNCIL COMMITTEES

ASSOCIATION OF MINE RELATED COUNCILS

(Deals with matters relating to effects on Local Government Areas as a result of mining or proposed mining developments). (Meets Quarterly in various locations across NSW)

CAMDEN TRAFFIC COMMITTEE

(Discuss traffic issues on local road system in the view of maintaining road safety, improve traffic flow and reduce accidents.)(Meets monthly)

CAMDEN TRAFFIC DEVELOPMENT COMMITTEE

(Discuss traffic issues on development applications in accordance with SEPP 11. Advisory Committee to Council) (Meets as required.)
Councillor representative not required but representative on Traffic Committee may attend.

CAMDEN VOLUNTEERING PROJECT – COMMUNITY ADVISORY GROUP

(Advisory group meets monthly on the 3rd Monday of the month from 4pm – 5.30pm. The group provides advice to the Camden Volunteering Project. This project is funded under the Macarthur Area Assistance Scheme until late 2005.)

COMMUNITY SAFETY COMMITTEE

(Police Committee to address issues of concern within the community)(Meets bi-monthly)

COUNTRY PUBLIC LIBRARIES ASSOCIATION OF NSW (CPLA)

(Represents interests of rural, regional and remote public libraries to various levels of Govt. Meets as required across NSW.)
Manager, Library Services is also a representative.

FLOOD MITIGATION AUTHORITY OF NSW

(Local Representative appointed to consider Flood Mitigation issues throughout NSW) (Meets as required in locations across NSW)(Director Works & Services also a member)

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G.R.O.W. COMMITTEE

(Allocates State Government funding for community projects) (Meets as required, dependent on projects)

HAWKESBURY-NEPEAN LOCAL GOVERNMENT ADVISORY GROUP

(Advisory capacity to implement the Statement of Intent guiding local government in natural resource management within the Hawkesbury Nepean catchment & to determine priority projects)
Alternate - Manager Environmental Services (G.Green)

MACARTHUR AREA ASSISTANCE SCHEME REGIONAL RANKING COMMITTEE

(Assess applications for MAACAS funding provided under the Department of Department of Infrastructure, Planning and Natural Resources) (Meets Yearly)(Two representatives required)

MACARTHUR AREA HEALTH SERVICE PLANNING AND DEVELOPMENT COMMITTEE

(Oversees the implementation of the Macarthur Area Health Strategy. Meets as required.)

MACARTHUR REGIONAL ORGANISATION OF COUNCILS

(Regional Organisation of Councils made up of Camden, Campbelltown and Wollondilly Councils)(Meets Bi-Monthly)(4 year appointment)

Mayor of the Day (annual) in addition to 3 Councillors fixed for term of Council)

METROPOLITIAN PUBLIC LIBRARIES ASSOCIATION NSW (MPLA)

(Represent interest of LG Libraries in Sydney region to all levels of Govt.) Manager, Library Services is also a representative.

Macarthur MIGRANT RESOURCE Centre COMMITTEE

(Provide services to the Macarthur Region)(Meets Monthly)

ROAD SAFETY ADVISORY COMMITTEE

(Overseeing Road Safety Program, develop Road Safety Strategic Plan, develop action plans to address general community safety on road safety issues. Meets as required.)

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RTA SYDNEY CONSULTATIVE FORUM

(Three meetings annually – 1 meeting all 42 Councils, other 2 based on ROC boundaries)

SYDNEY GAS COMMUNITY CONSULTATIVE COMMITTEE

(Community link to operations of Sydney Gas as required by Production lease. Meets Quarterly at Wollondilly and Campbelltown Cnls.)

SOUTH WEST SYDNEY REGIONAL WEEDS COMMITTEE

(Coordinates a regional, collaborative and strategic approach to noxious and environmental weed management. Produces and implements regional weed plans and regional projects. Meets in February, May, August and November on 1st Wednesday from 9.30am to 12 noon. Meetings are rotated between member Councils.)

SYDNEY WATER CORPORATE CUSTOMER COUNCIL

(Sydney Water consults regularly with customer Cnls. Member of Corporate Customer Council. Meets in Sydney HO 6 times per year 9am-1pm)

WESTERN SYDNEY ALLIANCE

(Co-ordinates action against a second airport in the Sydney basin. Currently meets quarterly around Western Sydney)

YOUTH STRATEGIC PLAN - COMMUNITY ADVISORY COMMITTEE

(An advisory group for the life of the development of the strategic plan. The Group meets as required. It is anticipated this will involve two more meetings before the Plan is finalised in November 2004.)

STATUTORY COMMITTEES
(MINISTERIAL APPOINTMENTS)

BELGENNY FARM TRUST

(Representatives on board of management. Ministerial appointment)

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BOARD MEMBERSHIP

(Councillors should note membership entails legal responsibilities under Corporations Law and requires extensive training as a company director.)

SOUTH WEST SYDNEY ACADEMY OF SPORT

(NSW Dept of Sport and Recreation Advisory Board)(See details in report) The meeting dates and locations for the remainder of 2004:
Board Meetings commence at 4.30pm with Civic Reception and formal commencement at 5.45pm-
Wollondilly Council - 29th April, 2004
Campbelltown Council - 24th June, 2004
Liverpool Council - 26th August, 2004
TBA - 28th October, 2004
TBA - 16th December, 2004
The Academy Finance and Governance Meetings will be held at University of Western Sydney, Campbelltown Campus from 6pm on 27th May, 29th July, 30th September and 25th November, 2004.

Mayor of the Day has automatic position.

MACARTHUR GROUP TRAINING LIMITED

(Board representative) (Promotion and creation of employment for young people in Macarthur area.) (Meets bi-monthly at 7.30 - 9.30am)
Director Governance & Outcomes is the current delegate/director.

SECTION 355 COMMUNITY COMMITTEES

(Community Committees operate Council facilities & provide services on Council's behalf including grounds and buildings.)

AUSTRALIA DAY COMMITTEE

(Organise Australia Day events.)(Meets from July monthly)
(Note: There have been some indications that the Australia Day Committee, Camden Festival Committee and the Main Street Lightup Committee should combine to form one Camden Events Committee. When and if, these representations are made formally to Council, a report will be submitted with an appropriate recommendation.)

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BICENTENNIAL EQUESTRIAN PARK

CAMDEN FESTIVAL COMMITTEE

(See note under Australia Day Committee)

**CAMDEN INTERNATIONAL FRIENDSHIP ASSOCIATION
COMMITTEE**

CAMDEN SENIOR CITIZENS COMMITTEE

CAMDEN SENIORS EVENTS COMMITTEE

(To address social and community issues)

CATHERINE FIELD PARK AND HALL COMMITTEE

LEPPINGTON OVAL COMMITTEE

LIST OF DELETED COMMITTEES

- Anti Second Sydney Airport Sub Committee (Not required until specific airport proposal is made)
- Camden Seniors Committee (Changed to Section 355 Committee)
- Camden Youth Centre 355 Committee (Section 355 Committee disbanded)
- Disability Action Plan Advisory Group (Action plan completed and adopted)
- Extractive Industries Committee (Contribution Plan No 6 repealed)
- Pedestrian Access Mobility Steering Committee (Plan completed and adopted)
- WSROC Regional Planning Advisory Committee (Strategy completed and adopted)

Recommended: That Council confirm the current Standing Committee composition, delete those Committees as indicated and call for nominations for appointment to the Committees as listed.

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STANDING COMMITTEES

MOTION

Moved Cr Kernohan, seconded Cr Campbell that the composition of the Standing Committees be confirmed.

031/04

THE MOTION WAS **CARRIED.**

OTHER COMMITTEES

BUSH FIRE MANAGEMENT COMMITTEE

MOTION

Moved Cr Johnson, seconded Cr Funnell that Cr Whiteman be appointed as Delegate.

032/04

THE MOTION WAS **CARRIED.**

CAMDEN TIDY TOWN AND TREE PLANTING COMMITTEE

Moved Cr Johnson, seconded Cr Cagney that Cr Funnell be appointed as Delegate.

033/04

THE MOTION WAS **CARRIED.**

**CHILDREN AND FAMILIES STRATEGIC PLAN COMMUNITY
ADVISORY GROUP**

Moved Cr Funnell, seconded Cr Elliott that Cr Anderson be appointed as Delegate.

034/04

THE MOTION WAS **CARRIED.**

COMMUNITY PLAN LEAD TEAM

Moved Cr Funnell, seconded Cr Whiteman that Cr Cagney be appointed as Delegate.

035/04

THE MOTION WAS **CARRIED.**

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LOCAL EMERGENCY MANAGEMENT COMMITTEE

Moved Cr Johnson, seconded Cr Funnell that Cr Kernohan be appointed as Delegate.

036/04 THE MOTION WAS **CARRIED.**

EXTERNAL GOVT/COUNCIL COMMITTEES

ASSOCIATION OF MINE RELATED COUNCILS

Moved Cr Elliott, seconded Cr Cagney that Cr Dewbery be appointed as Delegate.

037/04 THE MOTION WAS **CARRIED.**

CAMDEN TRAFFIC COMMITTEE

Moved Cr Cagney, seconded Cr Funnell that Cr Johnson be appointed as Delegate with Cr Anderson as the Alternate.

038/04 THE MOTION WAS **CARRIED.**

CAMDEN TRAFFIC DEVELOPMENT COMMITTEE

Moved Cr Cagney, seconded Cr Funnell that Cr Johnson be appointed as Delegate.

039/04 THE MOTION WAS **CARRIED.**

CAMDEN VOLUNTEERING PROJECT – COMMUNITY ADVISORY GROUP

Moved Cr Funnell, seconded Cr Elliott that Cr Anderson be appointed as Delegate.

040/04 THE MOTION WAS **CARRIED.**

COMMUNITY SAFETY COMMITTEE

Moved Cr Johnson, seconded Cr Funnell that Cr Kernohan be appointed as Delegate with Cr Elliott as the Alternate.

041/04 THE MOTION WAS **CARRIED.**

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COUNTRY PUBLIC LIBRARIES ASSOCIATION OF NSW (CPLA)

Moved Cr Johnson, seconded Cr Dewbery that Cr Kernohan be appointed as Delegate with Cr Campbell as the Alternate.

042/04

THE MOTION WAS **CARRIED.**

FLOOD MITIGATION AUTHORITY OF NSW

Moved Cr Elliott, seconded Cr Johnson that Cr Campbell be appointed as Delegate.

043/04

THE MOTION WAS **CARRIED.**

G.R.O.W. COMMITTEE

Moved Cr Elliott, seconded Cr Funnell that Cr Johnson be appointed as Delegate with Cr Anderson as the Alternate.

044/04

THE MOTION WAS **CARRIED.**

HAWKESBURY-NEPEAN LOCAL GOVERNMENT ADVISORY GROUP

Moved Cr Whiteman, seconded Cr Funnell that Cr Campbell be appointed as Delegate.

045/04

THE MOTION WAS **CARRIED.**

MACARTHUR AREA ASSISTANCE SCHEME REGIONAL RANKING COMMITTEE

Moved Cr Elliott, seconded Cr Funnell that Cr Cagney and Cr Johnson be appointed as Delegates.

046/04

THE MOTION WAS **CARRIED.**

MACARTHUR AREA HEALTH SERVICE PLANNING AND DEVELOPMENT COMMITTEE

Moved Cr Campbell, seconded Cr Funnell that Cr Campbell be appointed as Delegate with Cr Cagney and Cr Whiteman as Alternates..

047/04

THE MOTION WAS **CARRIED.**

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MACARTHUR REGIONAL ORGANISATION OF COUNCILS

Moved Cr Cagney, seconded Cr Funnell that Cr Johnson, Cr Elliott and Cr Cagney be appointed as Delegates.

048/04 THE MOTION WAS **CARRIED.**

**METROPOLITAN PUBLIC LIBRARIES ASSOCIATION NSW
(MPLA)**

Moved Cr Johnson, seconded Cr Funnell that Cr Campbell be appointed as Delegate.

049/04 THE MOTION WAS **CARRIED.**

MACARTHUR MIGRANT RESOURCE CENTRE COMMITTEE

Moved Cr Funnell, seconded Cr Johnson that Cr Dewbery be appointed as Delegate.

050/04 THE MOTION WAS **CARRIED.**

ROAD SAFETY ADVISORY COMMITTEE

Moved Cr Johnson, seconded Cr Funnell that Cr Anderson be appointed as Delegate.

051/04 THE MOTION WAS **CARRIED.**

RTA SYDNEY CONSULTATIVE FORUM

Moved Cr Funnell, seconded Cr Cagney that Cr Anderson be appointed as Delegate.

052/04 THE MOTION WAS **CARRIED.**

SYDNEY GAS COMMUNITY CONSULTATIVE COMMITTEE

Moved Cr Johnson, seconded Cr Cagney that Cr Funnell be appointed as Delegate.

053/04 THE MOTION WAS **CARRIED.**

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SOUTH WEST SYDNEY REGIONAL WEEDS COMMITTEE

Moved Cr Funnell, seconded Cr Elliott that Cr Kernohan be appointed as Delegate.

054/04 THE MOTION WAS **CARRIED.**

SYDNEY WATER CORPORATE CUSTOMER COUNCIL

No representative be appointed.

WESTERN SYDNEY ALLIANCE

Moved Cr Campbell, seconded Cr Elliott that the Mayor, Cr Anderson be appointed as Delegate and the Deputy Mayor, Cr Funnell be Alternate.

055/04 THE MOTION WAS **CARRIED.**

***YOUTH STRATEGIC PLAN - COMMUNITY ADVISORY
COMMITTEE***

Moved Cr Johnson, seconded Cr Funnell that Cr Elliott be appointed as Delegate.

056/04 THE MOTION WAS **CARRIED.**

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STATUTORY COMMITTEES
(MINISTERIAL APPOINTMENTS)

BELGENNY FARM TRUST

Moved Cr Kernohan, seconded Cr Funnell that Cr Campbell be appointed as Delegate with Cr Kernohan as the Alternate.

057/04 THE MOTION WAS **CARRIED.**

BOARD MEMBERSHIP

SOUTH WEST SYDNEY ACADEMY OF SPORT

Moved Cr Dewbery, seconded Cr Johnson that Cr Whiteman be appointed as Delegate.

058/04 THE MOTION WAS **CARRIED.**

MACARTHUR GROUP TRAINING LIMITED

Moved Cr Dewbery, seconded Cr Cagney that Cr Whiteman be appointed as Council's Board Representative.

059/04 THE MOTION WAS **CARRIED.**

SECTION 355 COMMUNITY COMMITTEES

AUSTRALIA DAY COMMITTEE

Moved Cr Cagney, seconded Cr Elliot that Cr Whiteman be appointed as Delegate with Cr Campbell as the Alternate.

060/04 THE MOTION WAS **CARRIED.**

BICENTENNIAL EQUESTRIAN PARK

Moved Cr Elliott, seconded Cr Johnson that Cr Kernohan be appointed as Delegate with Cr Campbell as the Alternate.

061/04 THE MOTION WAS **CARRIED.**

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CAMDEN FESTIVAL COMMITTEE

Moved Cr Kernohan, seconded Cr Funnell that Cr Whiteman be appointed as Delegate with Cr Campbell as the Alternate.

062/04 THE MOTION WAS **CARRIED.**

**CAMDEN INTERNATIONAL FRIENDSHIP ASSOCIATION
COMMITTEE**

Moved Cr Funnell, seconded Cr Johnson that Cr Cagney be appointed as Delegate.

063/04 THE MOTION WAS **CARRIED.**

CAMDEN SENIOR CITIZENS COMMITTEE

Moved Cr Cagney, seconded Cr Funnell that Cr Whiteman be appointed as Delegate.

064/04 THE MOTION WAS **CARRIED.**

CAMDEN SENIORS EVENTS COMMITTEE

Moved Cr Cagney, seconded Cr Funnell that Cr Whiteman be appointed as Delegate.

065/04 THE MOTION WAS **CARRIED.**

CATHERINE FIELD PARK AND HALL COMMITTEE

Moved Cr Funnell, seconded Cr Cagney that Cr Johnson be appointed as Delegate.

066/04 THE MOTION WAS **CARRIED.**

LEPPINGTON OVAL COMMITTEE

Moved Cr Funnell, seconded Cr Elliott that Cr Johnson be appointed as Delegate.

067/04 THE MOTION WAS **CARRIED.**

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LIST OF DELETED COMMITTEES

*Moved Cr Johnson, seconded Cr Whiteman that the list of
Committees as listed be deleted.*

068/04

THE MOTION WAS **CARRIED.**

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2. Archiving of Council's Website by State Library of New South Wales

(4264/2) (Director Governance and Outcomes)

At the end of 2003, the State Library of New South Wales assessed a small number of online Council publications for their significance for archiving into a collection of New South Wales on-line publications.

The State Library of NSW through the PANDORA collection aims to provide a comprehensive snap shot as at the end of 2003 for the whole State of the workings of Local Government and to preserve selected electronic publications of lasting cultural value for long-term access by the Australian community.

Only a relatively small number of online publications were assessed as being significant enough for inclusion and Council's website (www.camden.nsw.gov.au) has been included by the State Library in the collection and is now included in the PANDORA Archive under the Politics and Government Section.

The National Library of Australia's PANDORA Archive, is an electronic facility enabling the archiving and provision of long term access to online Australian publications. Information about PANDORA and access to the archive may be obtained through their web site at <http://pandora.nla.gov.au/index.html>.

Council's website is hosted by an external company SiteSuite Australasia, while staff maintain control over the content and layout. The inclusion of Council's website by the State Library is significant as it recognises the high standard of the site based on its friendly design, content, functionality and ease of navigation.

Recommended: That Council note the achievement of having its website included in the PANDORA archive.

Resolved on the Motion of Cr Cagney, seconded Cr Funnell that Council note the achievement of having its website included in the PANDORA archive.

069/04

THE MOTION WAS **CARRIED.**

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3. Inquiry into the 2004 Local Government Elections

(File 3619) (Director – Governance & Outcomes)

Introduction

The NSW Local Government & Shires Association (LGSA) has resolved to conduct a public enquiry into the conduct of the 2004 elections by the State Electoral Office (SEO). This decision has been made in light of feedback received from many Councils and candidates concerning problems with the conduct of the elections.

Main Report

The conduct of the recent elections involved a number of changes from prior elections that have caused some concern among Councils, candidates and members of the public. Those issues include the transfer of counting to a central tally room in Sydney, confusion over the method of voting the subsequent high levels of informal votes cast, the consistency and timeliness of advice from the SEO and apparent inaccuracies in the electoral rolls.

Allied to the LGSA enquiry is a move by both the LGA and the Shires Association to have the conduct of the elections returned to individual Councils. It is understood that both of the Associations are seeking a meeting with the Minister for Local Government to discuss their concerns.

In addition to the operational issues mentioned above, the additional cost and time impositions under the current system are of major concern. While final expenditure has not yet been billed by the Electoral Commission, it is estimated to exceed Council's budget of \$115,000 by a considerable amount. Further, the time taken to declare the polls has increased substantially over previous years when the polls would be declared in the first week after the election and the preliminary results known within days of the poll.

Conclusion

Individual Councillors and members of the public will be entitled to make submissions to the enquiry when it is publicly advertised. However, in view of the concerns expressed above it is considered appropriate for Council to also make a formal submission.

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Recommended: That Council make a submission to the LGSA inquiry into the conduct of the 2004 local government elections with particular reference to the escalating costs to Councils and the inability of candidates and the community to effectively participate in the process due to the counting being undertaken in Sydney.

Resolved on the Motion of Cr Cagney, seconded Cr Kernohan that Council make a submission to the LGSA inquiry into the conduct of the 2004 local government elections with particular reference to the escalating costs to Councils and the inability of candidates and the community to effectively participate in the process due to the counting being undertaken in Sydney.

070/04

THE MOTION WAS **CARRIED.**

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4. Small Business Awards

(File 2877) (Director – Governance & Outcomes)

Introduction

For many years there has existed a small business awards program within the Macarthur region. Camden Council has occasionally been involved in sponsorship of the awards and has always been supportive of the concept in its promotion of the vital small business sector of the local and regional economy. Since last year, there have been two competing organisations running small business awards programs locally and this report will canvass Council's involvement.

The Macarthur Small Business Awards

For 19 years the organisation Precedent Productions has run the Macarthur Small Business Awards program. For the majority of that time it has done so in conjunction with The Chronicle newspaper, however last year that newspaper ceased its association with Precedent and the major sponsorship was picked up by the Advertiser group of papers. This program retains the rights to the name and the imagery associated with the awards, including the well recognised trophy. Council has been approached to again become involved in the sponsorship of the awards in 2004 in a similar manner as in 2003.

Support sponsorship would entail an investment of \$ 2,500 and would involve Council in the editorial and marketing campaign together with attendance at the awards ceremony and the presentation of awards.

The Chronicle Community Business Awards

In 2003, The Chronicle commenced its own awards program and is again seeking to organise an alternate program this year. It is conducted on a very similar basis as the other set of awards and support sponsorship entails similar benefits and costs.

Awards Programs Generally

Council has been supportive, in the past, of these types of business awards as a component of its support for the small business sector of our economy. Small business is a significant component of the Camden (and the broader Macarthur region) economy and makes a significant contribution to local employment and the extension of services and products to our community. Council has also supported by sponsorship of an

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award category the Macarthur Industry Awards organised by MACROC and the Macarthur Business Enterprise Centre over recent years.

There is considerable benefit in Council being seen by the business community as supportive and for the investment of a relatively minor sum can play an active role in this business sector. Funds are available for this type of promotion.

Conclusion

As the Macarthur Small Business Awards program is the long running and traditional program within the region it is recommended that Council continue its support and sponsorship of that program.

Recommended: That Council support the Macarthur Small Business Awards with sponsorship of \$2,500.

Resolved on the Motion of Cr Funnell, seconded Cr Johnson that Council support the Macarthur Small Business Awards with sponsorship of \$2,500.

071/04

THE MOTION WAS **CARRIED.**

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**5. Petition received regarding Traffic Conditions on
Narellan Road**

(File 4363/4) (Director Governance & Outcomes)

Introduction

A letter accompanied by a petition calling for improved traffic conditions on Narellan Road was received by Council on 26 March, 2004. The petition, signed by 19 people, mostly residents of Mount Annan Drive, states that:

“As a resident of Mount Annan I would like to see conditions on Narellan Road improved. The road obviously needs some changes to cope with the amount of traffic.”

This matter is reported due to Council's policy of reporting all petitions to the first available Council meeting after their receipt. A copy of the **petition forms Tabled Document “BPA 1”**.

Narellan Road

Narellan Road is an arterial road owned by the NSW Roads and Traffic Authority. It is a significant road for all residents of the Camden Local Government Area, providing primary access to Campbelltown and the Macarthur Regional Centre as well as access to other parts of Sydney and NSW via the M5 and F5.

As the principal east-west road linkage from Camden to Campbelltown, Narellan Road attracts a significant level of traffic, particularly in the morning peak travelling east, and the afternoon peak, travelling west. Several intersections along Narellan Road are particularly congested, including the intersection at Camden Valley Way, the two roundabouts (at Waterworth Drive and Mount Annan Road), the entrance to the Campbelltown TAFE and the University Campus and at Gilchrist Drive, Campbelltown.

Camden Council's position

In June 2001, Council prepared an Integrated Land Use and Transport Strategy, called 'Accessible Camden'. This strategy stated that *“the following works are urgently required to address existing problems and to address traffic growth in the immediate future:*

- *Widening of Narellan Road to three lanes, including a bus priority T2 lane.*
- *New signals, including bus priority phasing, to replace the two roundabouts on Narellan Road.*

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- *Extension of Narellan Road through to the Northern Road.”*

As all of these works are on State controlled roads, Camden Council has been lobbying the State Government for inclusion of improvements to Narellan Road on the works program of the Roads and Traffic Authority. Such lobbying has included:

- the provision of detailed submissions to recent State Government inquiries into public transport;
- provision of responses to proposed developments in the region (including Edmondson Park, Menangle Park, Macarthur Gardens and Macarthur Station improvements);
- representation on working groups and steering committees in relation to a number of regional projects, including the Project Control Group of the South-West Sector development (Bringelly) and the Steering Committee of the Regional Planning Framework by the Western Sydney Regional Organisation of Councils (WSROC); and
- involvement in Western Sydney Public Transport Forums.

On 10 December, 2001, upon consideration of a Draft Local Environmental Plan (Draft LEP) for the Elderslie Infill release area, Council resolved that the Draft LEP not be forwarded to the Government for rezoning “until it is satisfied that a meaningful commitment to public transport and accessibility has been secured”. Council confirmed its position on improved accessibility before new development occurs when it considered the Draft LEP for the Spring Farm release area at its meeting held on 14 October, 2002.

Recent developments

As a result of Council’s lobbying and its strong position in relation to improved accessibility in Camden before new development occurs, the State Government announced that a levy would be imposed upon new lots in the Elderslie and Spring Farm release areas to fund regional transport improvements. The funds collected from this levy will be used for the following prioritised works:

- Removal of roundabouts on Narellan Road and provision of signals and bus priority measures;
- Narellan Road extension to The Northern Road; and
- Improvements to Macarthur station and interchange.

In addition to the above works, the funds collected from the levy could be used for following:

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- Public transport information and promotion measures;
- Additional bus priority measures;
- Spring Farm Link Road conversion from collector to arterial road;
- Narellan Road upgrade;
- Intersections on the southern section of Camden Valley Way; and
- Camden By-Pass extension to Camden Valley Way.

In relation to the prioritised works, the Roads and Traffic Authority is currently undertaking design work for the removal of the two roundabouts on Narellan Road and replacement with signals and for the extension of Narellan Road to the Northern Road.

In addition, the State Government has recently commenced a study into public transport priority along Narellan Road from Narellan to Campbelltown and the Macarthur Regional Centre.

At this stage, it is understood that any works will not commence until such time as sufficient levy funds have been collected.

Conclusion

Camden Council is committed to seeing improvements to the local and regional road network in Camden and improvements to public transport services in Camden. To this end, Council has been actively lobbying the State Government for recognition of the accessibility problems faced by residents of Camden and a commitment to resolving these problems.

Further, Council has been actively involved where possible in the studies that are being undertaken by the State Government to ensure the needs of Camden residents are acknowledged and addressed. Council has also provided detailed submissions to two recent State Government inquiries into public transport in NSW and the Federal Government Inquiry into transport funding arrangements (AUSLINK).

Council remains committed to the improvement of accessibility for Camden residents and will continue to lobby the State Government to prioritise improvements to Narellan Road as a matter of urgency.

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Recommended: That:

- (i) Council thank the petitioner.
- (ii) Council advise the head petitioner of the details contained in the report.
- (iii) Council advise the head petitioner to make representations to the local Member of State Parliament, the Minister for Roads and the Minister for Infrastructure, Planning & Natural Resources.

MOTION

Moved Cr Johnson, seconded Cr Elliott that:

- (i) Council thank the petitioner.
- (ii) Council advise the head petitioner of the details contained in the report.
- (iii) Council advise the head petitioner to make representations to the local Member of State Parliament, the Minister for Roads and the Minister for Infrastructure, Planning & Natural Resources.
- (iv) The Mayor write to Mr Geoff Corrigan, Member for Camden enclosing the petition and request the petition be presented to the Speaker of the House expressing Council's concerns relating to the status of Narellan Road.

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THE MOTION WAS **CARRIED.**

**6. Camden Library – Submissions for Architectural Services
associated with the Design & Documentation for the
Adaptation of the Camden Library**

(File 4704/4) (Director Works and Services)

Purpose of the Report

This report advises Council of the submissions received in response to an invitation to selected architects to prepare the design and documentation associated with the proposed adaptation of the Camden Library.

Background

At its meeting of 24 March 2003, Council adopted the Camden Library Services Strategic Plan: 'Vibrant Places – People Spaces'. With respect to the Camden Library, the Strategic Plan recognises;

***“Camden Library – A “working country town”
library with a strong heritage and cultural
focus”***

The Camden Library will be enhanced to strengthen the ‘working country town’ identity and will provide a focus for the cultural and heritage aspects of Camden.

The existing library service will be physically linked with the Camden Historical Society and former Fire Station to create an exciting cultural heritage precinct. This will be achieved by covering the laneway between the existing Library, former Fire Station and Museum to create a galleria, providing an inviting and accessible entrance to the Library and Museum.

The library will contain specialised collections for local studies, family history and agriculture. The local history collection currently held will be further expanded with an interesting collection of books and photographs.

A partnership will be entered into with Camden Historical Society and Camden Area Family History Society to complement and strengthen the historical focus of the precinct.”

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Invitations

Following an invitation and selection process recently undertaken to secure architectural services associated with the proposed Narellan Library, Council shortlisted four selected consultants to provide submissions in response to the brief for the adaptation of the Camden Library. The four selected architects were;

- *Tim Earnshaw & Partners,*
- *Stephenson & Turner,*
- *Tanner Architects, and*
- *Group GSA.*

The four architectural companies were provided with a comprehensive Brief which was prepared with the assistance of the State Library Building & Planning Advisory Service.

The Brief outlined Council's vision for the site, the need for redevelopment and identified possibilities including;

- *"The existing laneway between the Library, Fire Station and Museum will be covered to create a galleria, providing an inviting access to the Library and Museum. The galleria will provide an interesting entrance with an exhibition space as well as a small café. (Smell the aroma of the café, buy a coffee and sit back comfortably and read, take in the moment or meet with friends.)*
- *People will enter the library from the galleria. The library should be furnished in a manner that will compliment the heritage focus. The library will contain specialised collections for local studies, family history and agriculture. The local history collection held will be further expanded with an interesting collection of books and photographs. These local studies resources will be used to actively promote local culture and heritage internationally through Council and community web pages.*
- *The Museum and Library activities and collections will be strengthened through a partnership, which will involve sharing expertise, time and collections. This will improve access to local collections for both residents and visitors.*
- *A Local Studies/Community Information Librarian will be employed to provide the local community with a record of the past, to actively document the present and celebrate with the community local endeavour and*

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achievement. Students in the community will have access to resources that help them to understand the context of Camden's past. Visual displays will make 'yesterday' available to the community.

- *The Camden Area Family History Society will complete the experience, relocating from the Narellan Library to the Camden Library. With increased interest in the history of the area, people will be able to receive expert advice from local historians how to research their family history and access the wide range of resources available.*
- *The former Fire Station will be redeveloped to provide workshop, meeting, and collection and exhibition spaces"*

The Brief described indicative functional areas to be included as part of the library redevelopment including;

- *"Foyer/entrance area (incorporating a display area for community information, local art and culture)*
- *Young children's area (including a wet space and possibly with outside access to a grassed/landscaped area)*
- *Local Studies/Community Information area*
- *Newspaper/reading area*
- *Multipurpose meeting space with outside access (probably in the former Fire Station building). This is to be a flexible area that can also be used as an exhibition space or collection space.*
- *Small Café with semi outdoor eating area attached*

It is envisaged that the library will include a series of "living rooms" providing comfortable private areas. Interactive displays will be located throughout the library.

The building will also be provided with suitable delivery areas and pedestrian friendly access to the Larkin Place carpark."

The Brief further identified design considerations to be incorporated into the redevelopment of the Camden Library including;

- *Building form and detailing to compliment the existing buildings and the adjoining heritage streetscape of the precinct*
- *Highly visible front entrance, automatic doors, barrier free and ideally without steps*

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- *Access is to be consistent with the requirements of the Disability Discrimination Act*
- *It is envisaged that the library will consist of a series of "living room" (possibly lounge areas arranged to provide private alcoves while still visible for security reasons)*
- *Acoustic treatment of walls, windows and ceilings to attain comfortable sound levels (especially given different zones eg children's area)*
- *IT provision in all areas*
- *Linkage between the Library and the Museum with a security system which will allow both entities to act independently*

The building will need to be designed to be as flexible as possible so that it can accommodate future growth in demands or changes in technology. Such flexibility must, however, pay due regard to heritage significance

The design shall be undertaken to incorporate the principles of ecologically sustainable development, and relevant heritage conservation principles.

Camden Council is eager to develop a public art program. The Camden Library redevelopment will be an opportunity to promote and achieve this goal by inclusion of public art on site and/or integrated into the building."

In addition, Council sought supplementary information from each of the architects, including a fee proposal to prepare a comprehensive heritage report in respect of the former fire station and existing Camden Library buildings. This heritage report was to consider;

- effect of the proposed "link" building on the amenity and heritage significance of the two buildings;
- identification of any historical curtilage around the building; and
- constraints to the building design that are presented by the existing heritage values of the precinct.

Submissions closed 24 December, 2003.

Assessment of Submissions

As indicated above, Council invited four selected Architectural consultants to provide a written submission in response to the Brief; a panel made up of appropriate Council staff undertook an assessment of the submissions received.

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The submissions were assessed on the following criteria:

- standard of submission,
- understanding of project,
- design philosophy and methodology,
- service provided and timeframe,
- organisation's capabilities and experience,
- examples of recent work,
- heritage related experience, and
- cost.

As part of the review a value assessment was undertaken to select the proposal that provides Council with the best value for money. The value assessment process involved an objective assessment of the proposals to enable both price and non-price attributes to be taken into account. This evaluation places a weighting to each of the assessment criteria.

The following table summarises the fee proposals (excluding GST) required by each of the respondent architects to resolve their concept design into viable design and documentation for construction:

<i>Respondent</i>	Fee Proposal (Architectural Services)	Fee Proposal (Heritage Report)
Stephenson & Turner	\$64,750	\$9,000
Tim Earnshaw & Partners	\$85,000	\$8,000
Group GSA	\$99,000**	\$12,500***
Tanner Architects	\$117,000*	\$5,000

* Total fee proposal included a portion for Contract Administration which was based on \$5,000 per month (assuming 10 month construction period as estimated by consultant).

** Additional fees (unspecified) required if project is increased by more than 5% over the estimated \$900,000.

*** Based on an average of quoted range.

From the assessment, based on weighted price and non-price attributes, the submissions from both Stephenson & Turner and Group GSA were considered superior to the other two.

In addition all four architectural firms were called to an interview with a panel of officers, to further gauge their company's appreciation of the project, their approach to sympathetic heritage design, approach to management of a project with a defined budget; and their conceptual feel for "a working country town" library.

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The panel chose the submission by Stephenson & Turner as the preferred architectural company to undertake the design and documentation for the proposed adaptation of the Camden Library.

Stephenson & Turner's submission:

- acknowledges both the historical significance of the precinct and (equally important) the need for a modern, well organised, efficient, functioning library.
- demonstrated a good understanding of the project and Council's aspirations for the site.
- demonstrated a good understanding of the historical importance of library and surrounding precinct.
- demonstrated a good understanding of the modern libraries.
- provided an indicative timeframe (project completion March 2005) which is comparable to that specified within Council's Brief (January 2005).
- envisaged maximising natural light and outlooks.
- demonstrated extensive experience with the development of municipal libraries with a heritage focus.

Deleted: ¶

Comment

The four submissions raised several issues which require further investigation by Council. Points to note are:

- The tender price does not include a level of heritage report beyond preliminary. This will be subject to a separate quotation.
- An accurate as constructed survey of the existing structures.
- The location, condition and adequacy of all existing services.
- Post construction services such as preparation of completed final construction drawings.

Community Consultation and Communication Strategy

Council has previously established the Camden Library Redevelopment Advisory Group, consisting of:

- Council Officers
- State Library New South Wales Representative
- Community Representative
- Camden Historical Society Representative
- Camden Area Family History Society.

The advisory group was established to ensure that the vision as set out in the Library Services Strategic Plan is achieved; and that the Camden Library delivers on its vision as the "working country

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town" library with a strong heritage and cultural focus. The advisory group will meet throughout the design phase of the project, and shall make available the benefits of their local knowledge and expertise, and may be of assistance to the Architect.

The architectural design (meeting the brief, heritage requirements and functional library operation) will be reported back to Council.

Conclusion

From the assessment process undertaken, the submission from Stephenson & Turner best meets the selection criteria established by Council. It is therefore recommended that Council seek to engage Stephenson & Turner to undertake the design and documentation for the adaptation of the Camden Library and the preliminary heritage report.

Council will pursue, with the successful consultant, further aspects of the redevelopment including as built survey plans for the site, services report and post construction services.

Council will undertake further enquiries regarding the level of heritage investigation, assessment and reporting to determine the level of information required for the proposed adaptation of the Camden Library.

Recommended: That

- (i) Council appoint Stephenson & Turner International Pty. Ltd. to prepare the design and documentation for the adaptation of the Camden Library for a fee of \$64,750 (exclusive of GST);
- (ii) Council pursue, in consultation with Stephenson & Turner International Pty. Ltd., the preparation of as built drawings of the existing buildings, the preparation of a comprehensive services report on the existing structures and the appropriate level of post construction services to complete the project.
- (iii) Council appoint Stephenson & Turner International Pty. Ltd. to prepare a preliminary heritage report as part of the project for a fee of \$9,000, and the remainder of the heritage assessment to be quoted depending upon extent required.

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- (iv) Authority be granted for the necessary documentation to be completed with Stephenson & Turner International Pty. Ltd., to undertake the design and documentation as covered by Council's Brief and the Deed of Agreement; and for this documentation to be completed under Seal of Council.

MOTION

Moved Cr Kernohan, seconded Cr Campbell that

- (i) Council appoint Stephenson & Turner International Pty. Ltd. to prepare the design and documentation for the adaptation of the Camden Library for a fee of \$64,750 (exclusive of GST);
- (ii) Council pursue, in consultation with Stephenson & Turner International Pty. Ltd., the preparation of as built drawings of the existing buildings, the preparation of a comprehensive services report on the existing structures and the appropriate level of post construction services to complete the project.
- (iii) Council appoint Stephenson & Turner International Pty. Ltd. to prepare a preliminary heritage report as part of the project for a fee of \$9,000, and the remainder of the heritage assessment to be quoted depending upon extent required.
- (iv) Authority be granted for the necessary documentation to be completed with Stephenson & Turner International Pty. Ltd., to undertake the design and documentation as covered by Council's Brief and the Deed of Agreement; and for this documentation to be completed under Seal of Council.
- (v) Any interested Councillor to be invited to attend the advisory group meetings in an observation capacity.

FURTHER MOTION

Moved Cr Whiteman, seconded Cr Cagney that Cr Campbell be allowed to speak the second time on the matter.

073/04 THE FURTHER MOTION WAS **CARRIED.**

074/04 THE MOTION AS MOVED BY CR KERNOHAN ON BEING PUT WAS **CARRIED.**

(Cr Cagney voted against the Motion).

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Delegated Committees

Development Committee – Held 22 March 2004

Resolved on the Motion of Cr Campbell, seconded Cr Anderson that the Minutes of the Development Committee held on the 22 March, 2004 copies of which have been circulated, be confirmed and adopted.

075/04

THE MOTION WAS **CARRIED.**

QUESTIONS WITHOUT NOTICE

Development Application – Dance Studio

(DA2915.140-7)

Cr Elliott drew attention to a development application for a Dance Studio in Exchange Parade, Narellan Business Park. The Development Application has not yet been to Council but the business is operating. Council has issued an order to cease but the owners state they have obtained an approval in principle. Council has on other occasions taken businesses to Court. How is this a consistent application of policy and why does Council approve in principle.

The Acting Director of Development & Environment stated no approval in principle has been issued by Council. An order was issued but not acted upon as the Development Application report to Council was imminent. The other matter raised was an environmental issue and Council had to act. In this case, there is no environmental issue, for that reason no legal action has been taken until the matter is dealt with by Council.

The General Manager also stated legal action cannot be commenced without the approval of Council. An order can be issued but no legal action. When Council considers the Development Application, it can also resolved to take the matter to Court at that point.

60 Harrington Street, Camden

(DA3725.405)

Cr Kernohan requested to be advised did Council issue development consent to clear trees on the site.

The Acting Director Development & Environment stated a response will be provided.

Cr Kernohan asked has Council approved soil excavation and permission to fill on a nearby Motel construction site from the site.

The Acting Director Development & Environment stated a response will be provided.

Cr Kernohan also asked could the developer be required to keep the Motel site clean.

The Acting Director Development & Environment stated an inspection would be made of the site.

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Representative Service Council

(TC/4588)

Cr Kernohan asked had Council invited all members to the Volunteers lunch on 10th May, 2004. Quota Club members have not received an invitation.

The Manager Community Services understood all service clubs were issued with an invitation as with other community groups listed in the community directory.

Employment of Staff

(TC/1687)

Cr Funnell asked is it correct the General Manager has the right to appoint and dismiss Staff and in particular Senior Staff.

The General Manager stated that under the Local Government Act the responsibility rests with the General Manager. Senior Staff are appointed in consultation with Council. Senior staff are defined in the Act as the positions of General Manager and Directors. Only one (1) Senior staff appointment has been made in recent times and that was done in consultation with Council.

Policy – Employment of Local Trainees

(TC/4312)

Cr Funnell requested to be advised of the Policy in taking on local trainees.

The Director of Governance and Outcomes stated Council has a policy of employing at least 5% of the work force as trainees and apprentices. Council attempts to source these locally through Macarthur Group Training. Currently Council has approx 7-8 trainees in the workforce as well as several others on award based traineeships such as town planners, health and building surveyors and such. Council endeavours to employ these locally.

The General Manager also stated Council also endeavours to give opportunity to young people with disabilities, through specific schemes through the Commonwealth Government to give these people the chance to gain skills in the workforce.

Companion Animals Act

(TC/3916)

Cr Johnson referred to several incidents involving a dog in recent months, whereby several dogs were killed. The offending dog was taken away and was returned after the weekend. What are the rules regarding companion animals especially as this dog has killed several dogs. The parents have young children and are petrified of this dog.

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The Manager Environment and Health was not sure of the incidents but will investigate and provide information. The Act does give Council power to seize a dog that has committed a dangerous act. Council can declare it a dangerous dog and keep it in a certain manner. Council does not have the right to destroy the dog. Council cannot take the dog permanently. Will discuss the matter further with Cr Johnson.

The Meeting closed at 9.45pm

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CLOSED MEETING

MOTION

Resolved Cr Cagney, seconded Cr Johnson that the Meeting be closed to the Public to discuss a report dealing with commercial in confidence material, in accordance with the provisions of Sections 10A(2)(c) of the Local Government Act, 1993."

076/04

THE MOTION ON BEING PUT WAS **CARRIED.**

OPEN COUNCIL

All Councillors as previously recorded were present in the Chamber when Council resumed at 10.27pm.

The General Manager communicated to the Public and Press the decision of the Closed Meeting.

Flood Mitigation Funding – Voluntary Purchase Scheme
(File 3169/14) (Director Works and Services)

MOTION

Moved Cr Campbell, seconded Cr Elliott that Council

- (i) Council consider an allocation of \$125,000 as part of the March Budget Review to implement Camden's Voluntary Purchase Scheme to purchase one property as identified within the Draft Flood Risk Management Policy.*
- (ii) If Council funds are allocated a letter be sent to the Department of Infrastructure, Planning and Natural Resources to seek a commitment of Federal and State funding of \$250,000 (\$125,000 each) towards the purchase of one property.*
- (iii) Subject to the availability of funding, authorise the General Manager to commence negotiations on a priority basis with individual property owners to voluntarily sell their property identified in Council's Draft Flood Risk Management Policy under a Voluntary Purchase Scheme.*

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AMENDMENT

Moved Cr Kernohan, seconded Cr Funnell that the matter be deferred until after the March quarterly Budget review.

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THE AMENDMENT ON BEING PUT WAS CARRIED, BECAME THE MOTION AND WAS **CARRIED.**

*(Cr Campbell and Cr Johnson voted against the Amendment).
(Cr Campbell, Cr Kernohan and Cr Johnson voted against the Motion).*

The Meeting closed at 10.29pm.