

MINUTES OF TRAFFIC COMMITTEE MEETING HELD
8 SEPTEMBER, 2003

Present:

Cr. Fekete,	Chairperson
T. Freestone,	Director, Works and Services
J. Hillman,	Manager, Engineering
C. Johnson,	Traffic Engineer
K. Doherty	CRSO
L. Annabel	Technical Officer
M. Swallow,	R.T.A.
D. Davies,	Busways
Snr.Con.J. Kane,	NSW Police
C. White,	Narellan Chamber of Commerce
F. Brooking,	Camden Chamber of Commerce

Guest: Denise Pritchard Outcomes

Apologies: Cr C Patterson, H. Stait-Gardner, C. Moule, M. Leighton, J Morrison

The meeting commenced at 9.40am.

Rec. No.

1. Business Arising from the Committee's Last Reports Dated 11th and 18th August, 2003.

Report to Council meeting 25 August 2003 - Resolutions 104/03, 105/03 and 106/03.

TC92/303 Recommended: *That Council note the information*

SCHEDULE ONE ITEMS (Main Business)

(A) New Items

2. Narellan Town Centre Master Plan. Traffic Engineering Assignment

Camden Council is currently preparing a Master Plan for the Narellan Town Centre. Investigation has been carried out on many levels such as town planning (through abutting commercial and residential development), urban /streetscape planning and traffic analysis. This investigation has been united to form a vision for the development of Narellan Town Centre – to serve the needs of the community, residents and users of the area.

THIS IS PAGE 1 OF THE MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD 8 SEPTEMBER, 2003

.....
CHAIRMAN

MINUTES OF TRAFFIC COMMITTEE MEETING HELD
8 SEPTEMBER, 2003

In particular the Narellan Town Centre Master Plan has developed changes to improve the road network. Some actions proposed related to:

- how traffic is managed within the town centre,
- how the areas about the town centre can accommodate the traffic generated within the town centre;
- how the abutting road network best serves through traffic which currently uses Camden Valley Way, Narellan Road and Northern Road.

The report provided an analysis of the traffic engineering implications of the Master Plan, and proposes a number of traffic management solutions to accompany the implementation of the Master Plan.

An earlier draft report prepared by TTM Consulting Pty Ltd was attached as background information and to generate discussion.

An Outcomes Officer was present to provide a status report and answer any questions by the Committee.

The Committee was advised that a shop front exhibition was established at Narellan Town Centre to give members of the community the opportunity to view and make comment on a draft plan for the future development of Narellan.

The Committee members made a number of comments and asked various questions regarding the timing of the Master Plan, and the funding implications of the various projects. The Outcomes officer will be following up on these issues as they come to hand and report back to the Traffic Committee periodically.

The Outcomes officer mentioned that visitors to the shop front exhibition had mentioned three issues that she wished to bring to the notice of the Committee. These were:

1. The need to have parking restrictions in Slade Street;
2. Camden Valley Way at Wilson Crescent roundabout – lack of deflection Camden bound;
3. Access to the new cake shop on Camden Valley Way at Wilson Crescent.

She was advised that these will be investigated.

TC93/03 **Recommended:** *That*
(i) Traffic Committee note the information and that Outcomes Branch provide information to the Traffic Committee as these issues are being resolved.

THIS IS PAGE 2 OF THE MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD 8 SEPTEMBER, 2003

.....
CHAIRMAN

MINUTES OF TRAFFIC COMMITTEE MEETING HELD
8 SEPTEMBER, 2003

- (ii) *The issues raised by the Outcomes officer be investigated.*

3. Waratah Court (File 4731)

Traffic Committee at its 11 August 2003 meeting considered an item (No. 5 – TC 73.03 p.5) nominated as Acacia Court, Narellan Vale but addressing an issue of speed humps in Waratah Court, Narellan Vale.

In light of this misnomer the item was referred to and resolved by Council as “deferred for further investigation”.

An examination of the site has indicated that the area requested for treatment is within private property and that the recommendations Traffic Committee agreed to implement are still valid for this location. Traffic Committee apologises for this error in the reporting of this site.

Recommended: *That*

- (i) *Traffic Committee note the request for speed humps is on the service road off Waratah Court, which is private property.*
- (ii) *A Development Application approval will be necessary prior to installation of the speed humps.*
- (ii) *Macarthur Strata Pty Ltd be advised should Council approve the Development Application then:*
 - 1. *the speed humps would be required to be installed in accordance with the relevant Australian Standards; and*
 - 2. *the cost of installation and future maintenance of any speed humps will be borne by the Body Corporate of the development serviced from Waratah Court (and not Council).*

4. Melaleuca Road, Narellan Vale (File 4061)

Traffic Committee considered this item at the 11 August 2003 meeting with respect to a recent car accident that had occurred at the bend in the road.

The Committee recommended that

- (i) *Chevron hazard boards be provided on the bend on Melaleuca Road on the northern approach to property No. 34 Melaleuca Road.*
- (ii) *the resident of No. 34 Melaleuca Road, Narellan Vale be advised of this action.*

THIS IS PAGE 3 OF THE MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD 8 SEPTEMBER, 2003

.....
CHAIRMAN

MINUTES OF TRAFFIC COMMITTEE MEETING HELD
8 SEPTEMBER, 2003

Council has again been contacted by the owner of the damaged property reporting that a second accident had occurred at the site where a vehicle entered the walkway and that the vehicle was left abandoned.

A site inspection revealed that the abandoned vehicle had in fact been driven into the walkway from the other end of the walkway. This second accident was totally unrelated to the first one, as each offending vehicle had entered the walkway from separate entrances.

The Committee felt that the walkway could be clearly designated with a bollard treatment to indicate to motorists that the roadway terminates at that point.

The Committee was also advised that observation of traffic and pedestrian movement on the bend at Melaleuca Road found that the existing vegetation on approach to the bend at the sound attenuation barrier was overhanging onto the carriageway. This may cause motorists to veer further towards and possibly over the centre line of the road than is necessary. The situation is further exacerbated when a pedestrian is walking on this same side of Melaleuca Road.

TC94/03 **Recommended:** *That*

- (i) *the walkway at Melaleuca Road, Narellan Vale have bollards implemented at either end to discourage motorists from entering. Installation be subject to consultation with property owners.*
- (ii) *The vegetation on the recently treated bend on Melaleuca Road be trimmed off the carriageway to permit safer vehicular movement on approach to the bend.*

5. Harrington Park Public School (File 4714)

Council has received a request from Harrington Park Public School P & C to have the following:

1. Convert the entrance road to Fairfax Reserve from a 50 km/hr zone to a Shared Zone.
2. The indented areas just inside the entrance road of Fairfax Reserve be utilised as drop-off areas between 8.30am and 9.30 am and between 2.30pm and 3.30 pm.
3. Create a pick-up and drop-off area on Sir Warwick Fairfax Drive outside the front school gate. Area to be cut into the footway similar to the bus bay.
4. Provide a zebra crossing on Harrington Parkway near the school and at Fairwater Drive.

THIS IS PAGE 4 OF THE MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD 8 SEPTEMBER, 2003

.....
CHAIRMAN

MINUTES OF TRAFFIC COMMITTEE MEETING HELD
8 SEPTEMBER, 2003

Traffic Committee at its 11 August 2003 meeting considered traffic conditions at the school and recommended (Item 16 – TC82/03, p.13 and 14 of Minutes):

Points 1 and 2 above, as requested by the P & C, have already been addressed by Council's adoption of the Traffic Committee recommendation. Points 3 and 4 were discussed at this meeting.

The Committee felt that the request to create a pick-up and drop-off area on Sir Warwick Fairfax Drive is not warranted at this stage as the proposed measures in Fairfax Reserve area would be sufficient for the school's present needs. It was considered that the present location pick-up and drop-off area as compared to an area in Sir Warwick Fairfax Drive is safer due to Fairfax Reserve being a lower order road environment without the presence of through traffic. Sir Warwick Fairfax Drive will, in the more recent future, connect onto Camden Valley Way and it is seen as good Traffic Management to divorce school activities from the expected through traffic along this road.

The Committee also considered the request for a pedestrian crossing on Harrington Parkway near the school as well as the request for a crossing at Fairwater Drive and advised that both these sites were in close proximity to roundabouts. The Committee advised that it is not good traffic engineering to site pedestrian crossings at roundabouts as this is not a safe practise. It was agreed that the existing "splitter" islands of the roundabouts presently act as a pedestrian refuge and these should be sufficient for pedestrians to negotiate a safe crossing across the roads in lieu of a formal zebra crossing at both locations.

TC95/03 Recommended: That

- (i) *The request for pick-up and drop-off area along Sir Warwick Fairfax Drive not be supported as the facility will be catered for within the abutting carpark serving Fairfax Reserve.*
- (ii) *The request for a zebra crossing on Harrington Parkway at Sir Warwick Fairfax Drive and a crossing on Harrington Parkway at Fairwater Drive not be supported due to safety concerns with crossings being in close proximity to any roundabout.*

6. Cobbitty Road at Cobbitty Primary School (File 708)

THIS IS PAGE 5 OF THE MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD 8 SEPTEMBER, 2003

.....
CHAIRMAN

MINUTES OF TRAFFIC COMMITTEE MEETING HELD
8 SEPTEMBER, 2003

Busways representative has requested that traffic conditions at and within the bus turn-around area along the school frontage be reviewed due to the manner in which parents manoeuvre or park.

There is a question as to whether the bus turn-around is a public road under Council control or a road within property owned by the Department of Education and Training. Discussions centred around the activity of the bus turn-around area and the need to introduce safety counter measures. Photographs examined by the Committee, of buses turning, indicated that manoeuvring was a problem. The photos also showed parent vehicles within the manoeuvring area. In this regard the Committee felt that the turning area should be examined.

TC96/03 **Recommended:** *That the matter be deferred for further investigation and consultation with the School Principal, Police and Busways.*

7. Queen Street, Narellan (File 3117)

Council's Development Section has received correspondence from the Roads and Traffic Authority (Motor Registry Section) requesting information on whether Council would permit the present indented kerbside parking area in Queen Street for motor vehicle testing. The Authority is considering leasing the site adjacent to the indented parking area. The Authority considers if Council were to agree to this allocation of parking, then it will be considered as a suitable site for the RTA to have a presence in Narellan.

Traffic Committee raised no objection to the kerbside area being designated for vehicle testing/examination by the Roads and Traffic Authority.

TC 97/03 **Recommended:** *That Council raises no objection to four indented parking spaces in Queen Street fronting Narellan Town Centre being used by the Roads and Traffic Authority with the appropriate signage.*

MINUTES OF TRAFFIC COMMITTEE MEETING HELD
8 SEPTEMBER, 2003

8. Larkin Place, Camden (File 654)

Traffic Committee previously considered this item and requested that "One Way" circulation be investigated. Traffic Data has been collected and presented to the Committee for their consideration.

The Traffic Engineer prepared a short presentation to the Committee and spoke from the cordon survey that each member was provided with. The extremity of the survey area was bounded by Elizabeth Street in the north, John Street to the south, Mitchell Street to the west and Argyle Street to the east. The Larkin Place car park is centrally located within the cordon area and was pivotal in this data collection exercise.

The survey data was collected over one day with three two hour time periods. These included 7.30am – 9.30am, 12.00 – 2.00pm and 2.30pm – 4.30pm. A peak hour for each time period was selected and in this regard 8.00-9.00am, 12.00-1.00pm and 3.00pm-4.00pm was selected.

An examination of the movements entering and exiting Larkin Place at both Elizabeth Street and John Street was undertaken and the 3.00pm-4.00pm peak was considered the most critical for analysis purposes. The traffic data indicated that some 156 vehicles entered and 180 vehicles exited the car park at Elizabeth Street end. At the John Street end, 112 vehicles entered and 109 vehicles exited. It was concluded that to introduce a "One Way" movement at either end of Larkin Place (Elizabeth or John Streets) would adversely impact on both Elizabeth Street and John Street and would also adversely impact on the roundabouts approaching Argyle Street. It was also envisaged that lengthy queues and delays would develop within the Larkin Place carpark.

Having regard to this information the Committee felt that there would be no benefit in the introduction of a "One Way" movement into the Larkin Place car park from either end and in either direction.

TC98/03 **Recommended:** *That the proposal to introduce a "One Way" movement into Larkin Place, Camden from either Elizabeth Street or John Street not be supported due to the adverse impact that would occur within the car park and surrounding streets.*

**MINUTES OF TRAFFIC COMMITTEE MEETING HELD
8 SEPTEMBER, 2003**

9. (B) Deferred Items

10. (C) Permanent Items

(i) Local Bike Plan Implementation

No action

(ii) Black Spot Identification/Evaluation/Treatment

No action.

(iii) Local Behavioural Campaigns

ROAD SAFETY

Road Safety Strategic Plan (RSSP)

The RSSP is currently undergoing final review and desktop publishing prior to being presented to Traffic Committee and Council for endorsement prior to community exhibition.

Drink Drive Program 2003-04

Currently resources and a media action plan are being developed and approved by the WSROC committee and RTA for implementing the drink driving prevention segment of the project. Resources include producing bar mats with standard drink information for venue distribution and party pack resources for bottle shops and restaurants.

Graduated Licensing Scheme Workshops (GLS)

A successful workshop was held during August with 14 people attending. Those who attended the workshop were positive about the practical information received and the increased level of confidence to undertake the important role of supervising their learner driver. The next workshop is planned for March 2004.

Bridging the Gap - 'Experienced Driver Mentoring and young People Learning to Drive Program'

This pilot project aims to address road safety issues that concern both adults and youth. The current status of the project is initial discussions with local stakeholders for involvement in the project.

Buckle Up Everytime - Occupant Restraints Program

This project aims to increase the correct use and installation of occupant restraints, in particular, child restraints.

THIS IS PAGE 8 OF THE MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD 8 SEPTEMBER, 2003

.....
CHAIRMAN

MINUTES OF TRAFFIC COMMITTEE MEETING HELD
8 SEPTEMBER, 2003

Activities for this project are planned to occur during the lead up to Christmas. Correct restraint installation and usage is promoted during this time in order that child restraints are checked prior to embarking Christmas/New Year holidays, just as the car's oil, tyre pressure and water are checked before a long journey. This project also aims to reinforce the safety values and encourage the use of restraints, particularly for rear seat passengers.

Three free restraint checking sessions will occur within the Camden LGA. Camden's local RTA authorised fitter will conduct each restraint checking session. All participants are surveyed to collect data to compare correct installation rates with previous data collected.

Operation WestSafe

The next phase of Operation WestSafe is in operation from the end of August until the end of September. The RTA have approached Council to assist with raising awareness in the local community to erect poster signage in bus shelters in high visibility areas.

Media have been contacted to prepare a story on WestSafe and both Mayors from Camden and Campbelltown Council, along with local Police and RTA representatives have been involved.

COMMUNITY SAFETY

Camden Liquor Accord

The Camden Liquor Accord has increased its membership primarily from the Chairman and Police visiting local venues and recruiting membership.

The Accord (and CRSO) is currently working with local taxi and car hire companies to develop and implement a late night transport voucher scheme for the Camden LGA. The CRSO is currently working with the Chairman, Police and Council to ascertain appropriate preliminary locations for 'safe' late night taxi stands within the Camden LGA prior to seeking Traffic Committee approval.

MAA Driveway Safety Grant

This project is currently developing resources for distribution. Photography for flyers in languages other than English (both Chinese and Italian) is currently being undertaken. A cut-out Driveway Display is also organised for use during the displays to be held during Children's Week.

THIS IS PAGE 9 OF THE MINUTES OF THE TRAFFIC COMMITTEE
MEETING HELD 8 SEPTEMBER, 2003

.....
CHAIRMAN

**MINUTES OF TRAFFIC COMMITTEE MEETING HELD
8 SEPTEMBER, 2003**

Community Safety Plan

Currently data is being collected to undertake the initial stages of developing the Community Safety Plan. The CRSO is working with Community Development on the outline of the Community Safety Plan.

Cycling in Camden Brochure

The Cycling in Camden brochure is currently undergoing modification and improvement prior to being printed and distributed within the local community. Councils updated mapping system has provided a more accurate picture of cycleways within the LGA. The updated brochure is currently being printed and will be ready for circulation during Bike Week 2003

Bike Week - Saturday 20th to Sunday 28th September 2003

The banner is currently being prepared and will be ready for road exposure prior to Bike Week.

Local community groups and organisations (including Seniors, schools, pre-schools and community organisations) will be encouraged to promote Bike Week in their organisation and attend the free local bike maintenance checking day on all bikes and helmets brought to information session and BBQ at Belgenny Reserve.

- (iv) RTA Road Safety Projects - Status Report

No Action

TC98/03 **Recommended:** *That Council note the information.*

11. (D) Fatal Accident Reports

Nil

TC99/03 **Recommended:** *That Council note the information.*

SCHEDULE TWO ITEMS (Delegated Authority Items for Ratification)

THIS IS PAGE 10 OF THE MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD 8 SEPTEMBER, 2003

.....
CHAIRMAN

MINUTES OF TRAFFIC COMMITTEE MEETING HELD
8 SEPTEMBER, 2003

LATE/GENERAL BUSINESS

- 12. Sir Warwick Fairfax Drive, Harrington Park – Pedestrian Safety**
(File 4714)

The RTA representative tabled a letter from a resident of Kogarah regarding pedestrian safety outside Harrington Park Primary School and motorists complying with the parking restrictions present.

TC100/03 Recommended: *That the issue of parking restrictions outside Harrington Park Primary School be referred to Council's Environment and Health Section and the NSW Police Department for the appropriate level of enforcement.*

- 13. Veness Circuit, Narellan Vale** (File 4139)

The Police representative requested that Council consider parking restrictions on one side of Veness Circuit due to the congestion and obstruction that occurs during school pick-up and drop-off to the rear of Narellan Vale Primary School.

TC101/03 Recommended: *That the matter be deferred for investigation.*

- 14. Deepfields Road, Catherine Fields** (File 3576)

Traffic Committee was requested to consider a request from Bullistic Rodeo Co, 48 Deepfields Road, Catherine Field for an interim permit to allow access for a B-Double vehicle to access the site off Camden Valley Way. The Committee felt that the matter should be deferred for further investigation.

TC102/03 Recommended: *That the request for an interim permit to allow a B-Double vehicle to traverse from Camden Valley Way to 48 Deepfields Road, Catherine Field be deferred for further investigation.*

- 15. Kirkham Lane – Bus Pick Up** (File 1074)

The Narellan Chamber of Commerce representative advised that children are being informally picked up in the area of Kirkham Lane opposite Kirkham Meadows estate. It was advised that the practice was dangerous and that a formal stop should be provided.

**MINUTES OF TRAFFIC COMMITTEE MEETING HELD
8 SEPTEMBER, 2003**

The Traffic Engineer advised that in rural areas it is the parents responsibility to pick-up or drop-off their children from a safe location. If this is not in front of their gate then they must travel to the nearest formal bus stop, in the same manner as those parents who do not live directly on the bus route. The Committee agreed that this site should be inspected.

TC103/03 **Recommended:** *That a safe location of this informal bus stop be investigated through an on site meeting of the Traffic Engineer and Busways representative, and the matter be reported back to the Committee for consideration.*

Meeting closed at 11.30am

**RESOLUTION FROM THE ORDINARY COUNCIL MEETING HELD 22
SEPTEMBER, 2003**

Other Committees

Traffic Committee – Held 8 September 2003

Resolved on the Motion of Cr Corrigan, seconded Cr Senise that the Minutes of the Traffic Committee Meeting of the 8 September, 2003 copies of which have been circulated, be confirmed and adopted with the exception of Item 5 to be amended to read:.

TC95/03 **Recommended:** *That*

- (i) *The request for pick-up and drop-off area along Sir Warwick Fairfax Drive not be supported as the facility will be catered for within the abutting carpark serving Fairfax Reserve.*
- (ii) *The request for a zebra crossing on Harrington Parkway at Sir Warwick Fairfax Drive and a crossing on Harrington Parkway at Fairwater Drive not be supported due to safety concerns with crossings being in close proximity to any roundabout.*

121/03 **THE MOTION WAS CARRIED.**

THIS IS PAGE 12 OF THE MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD 8 SEPTEMBER, 2003

.....
CHAIRMAN