

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

TABLE OF CONTENTS – RESOURCES & SERVICES COMMITTEE

6.	Harrington Park Playing Field.....	2
1.	Auditor’s Report – Financial Statement of Accounts – Year Ending 30 th June, 2002.....	8
2.	Investment Monies: Period ended, 31 st August, 2002	10
3.	Tenders for Legal Services	11
4.	Pecuniary Interest Ordinary Returns - 1st July 2001 to 30th June 2002	12
5.	Rural Fire Service Zoning Proposal	13
7.	National Black Spot Program.....	15
8.	Tender for Parkland Mowing – Mount Annan, Currans Hill, Narellan Vale and Harrington Park	16
9.	Camden Recreation Strategy	18
10.	Contract 02/10 Purchase of 7 Cubic Metre Regenerative Air Street Sweeper	21
11.	Appointment of Camden International Friendship Association 355 Management Committee.....	24
12.	Additional Child Care Places For Camden Family Day Care	26
13.	Country Public Libraries Association of New South Wales.....	28
14.	Purchase of Two New Cab Chassis for Waste Management	30
15.	Amended Fees and Charges 2002-2003.....	32

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

Present: Cr G Corrigan (Mayor/Chairperson), Cr F Anderson, Cr S Winn, Cr C Patterson, Cr B Batros, Cr E Campbell, Cr S Fekete, Cr S Senise

Staff: General Manager, Director Governance & Outcomes, Director Works & Services, Acting Director Development & Environment (Manager Development), Manager Engineering, Manager Assets, Manager Community Services, Manager Health & Environment, Manager Corporate Services, Administration Officer.

Apologies: An apology was received from Cr N McFadden from this meeting.

Resolved on the Motion of Cr Winn, seconded Cr Patterson that leave of absence be granted to Cr McFadden for this meeting.

RS077/02 THE MOTION WAS **CARRIED**.

MOTION

Moved Cr Corrigan, seconded Cr Batros that Item 6 Harrington Park Playing Field be brought forward as the first item to be discussed.

RS078/02 THE MOTION WAS **CARRIED**.

MOTION

Moved Cr Batros, seconded Cr Campbell that Item 6 Harrington Park Playing Field be discussed.

RS079/02 THE MOTION WAS **CARRIED**.

6. Harrington Park Playing Field
(File 7130.15) [Director Works and Services]

Purpose of Report

Council will shortly take ownership and control of the Harrington Park Playing Field, Sir Warwick Fairfax Drive, Harrington Park. In order to determine usage of this ground expressions of interest were sought from interested sporting bodies. This report informs Council of the interest in usage of this ground and seeks to resolve the conflict in use between two clubs wishing to gain use of this reserve.

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

Reserve Features

Harrington Park Reserve situated central to Harrington Park will provide a playing field suitable for:

- Senior cricket
- Senior AFL
- Two senior grounds for soccer, or alternatively one senior and two junior soccer fields.

The playing fields will be served with training lights.

In addition the reserve will also contain a clubroom/grand stand facility three tennis courts, a multi-purpose court and parking.

Council takes over Harrington Park Reserve, as it does any playing field within the LGA, for the use of all residents of Camden.

Two Expressions Received For Use of Harrington Park Reserve

Expressions of Interest were called requiring details for the needs of the clubs to use the reserve.

Two expressions were received for the winter usage of the reserve from:

- Harrington Park Soccer Club
- Camden Senior AFL

A late submission was received from Macarthur Cricket Association for the summer usage of the reserve. This unopposed request for reserve usage is not at issue.

As the soccer and AFL usage of the reserve requirements were in conflict, a meeting was arranged to discuss possible sharing of the facility, and alternate sites to serve both clubs. Both clubs agreed based on their stated preference times for the field use the reserve could not be shared. Both clubs were asked to provide details of their sporting needs in writing, and to provide comment on how alternate reserves would meet their needs. The Soccer Club was to look at Kirkham Park and the AFL Club was to comment on the suitability of Birriwa Reserve to their needs. Refer **Tabled Document "RS3"** for soccer and AFL responses.

In addition letters in support of AFL usage of Harrington Park Reserve were provided by:

- Camden Junior Australian Football Club (refer **Tabled Document "RS4"**).

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

- ISFM (Sports Project Specialists) supporting the Camden Australian Football Club.
- Camden District Cricket Association in regard to a mutual shared supporting arrangement to use the reserve (and are included in the AFL submission).

Harrington Park Soccer Club Response

This club has been formed in 2000.

Five teams were registered to play in the 2002 MDSFA competition. The Club's home games were all played at Belgenny Reserve, Camden; with training sessions at Liquidamber and Belgenny Reserves and on the playing field at Harrington Park Primary School.

A further breakdown of player list by suburb indicates that with 61 players, the Club has 96.7% local (Camden) membership.

The club estimates 320 players, or 27 teams will be registered under Harrington Park Soccer Club in 2003.

Similarly the Club anticipates use of the reserve growing to:

Every fortnight - Saturday, both fields 9.00am to 5.00pm
- Sunday, both fields 9.00am to 5.00pm
Every other fortnight - Saturday both fields 9.00am to 1.00pm
Every other fortnight- Sunday one field 9.00am to 5.00pm

The Soccer Club concludes that Kirkham Park is not adequate to cater for the (ground) needs of soccer for a range of noted reasons, including remoteness of amenities, no canteen close to the playing field to generate funds, and unsafe access to facilities across park access road.

Camden Senior AFL

Camden AFL Juniors consists of five age teams (U/10, 2 x U/12, U/14 and U/16) as well as 40 "AusKick" players (U/6 and U/8 year old players). A total number of players registered this year is 120. These players are drawn from all areas of Camden (including Harrington Park).

Camden AFL Seniors consist of two teams, with 46 registered players, from all over Camden.

A total of 163 players are involved in playing football in 2002.

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

A breakdown of player list vs suburb indicates:

	PLAYERS	LOCAL RESIDENTS
Juniors	119	80.7%
Seniors	44	56.8%
Total	163	74.2%

Future Growth:

Next year the Club anticipates 230-250 players being involved in their sport (with a further U/10 team, expand AusKick program for juniors, and an U/18 team playing "night" competition).

Use of Harrington Park Reserve

The Club's use of Harrington Park reserve would be two nights per week for training and alternate Saturday mornings (Juniors) and afternoons (Seniors) for matches (April to September).

The AFL Club offers to share the building facilities with soccer playing at the Primary School. This arrangement however provides shared facilities remote from the playing field, which both clubs have cited as an issue.

Comments on Birriwa Reserve

The playing field at Birriwa Reserve is undersized for Australian Rules Football. The facilities at Birriwa are also some distance from the field and do not contain change facilities. This reserve is therefore not considered a suitable alternate for AFL.

Conclusion

Both clubs have similar requirements for playing and training on the ground, with the prime need being that the ground is available for Saturday morning and afternoon play.

Both clubs have high percentage of Camden residents on their player lists. Although the Harrington Park Soccer Club is almost exclusively made up of junior residents, the AFL has a fully operational club competition catering for a broad range of players.

The Harrington Park Soccer Club is in its infancy in terms of the growth of the club, having five current teams playing this year.

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

The alternate fields offered to each club to play from was unacceptable to both clubs.

Kirkham Park offers the better facilities at this time for either club to use as a second choice. AFL currently plays on this field. Both clubs however complain of the same deficiencies about this ground and facility (remoteness of amenities, no canteen close to the ground, unsafe access to facilities across park access road). Neither club complains of the quality of the ground to meet their players needs.

As both clubs could not see a way of satisfying the needs of the other club on site for the duration of the winter competition or of working together, the following determination of the issue is recommended.

The Camden AFL Club is a highly organised club which has broad based participation from Camden residents, providing for a wide range of age group membership, and currently has player numbers in the order of 164 player it is considered that this club be awarded the use of Harrington Park Reserve for the forthcoming 2003 winter season.

It is recommended that this club be offered Kirkham playing field, which will suit their current playing needs. It is recommended that Council staff work with the soccer club to overcome the operational deficiencies of the reserve; and that a report covering these issues be referred to Council to assist the club when the issues have been identified, resolved and costed. The issue of the 'Harrington Park" Soccer Club playing out of "Kirkham Park" is recognised but is one which must be balanced in addressing the greater issue of ensuring the allocation of sports fields caters to the greater community's needs.

Recommended: That

- (i) The Camden Senior AFL be awarded the use of Harrington Park Reserve for the forthcoming 2003 winter season.

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

- (ii) The Harrington Park Soccer Club be offered the use of Kirkham Park for the 2003 Winter season. Council officers and a Councillor work with the club to address operational issues. The items be costed and referred to Council for consideration.

Resolved on the Motion of Cr Patterson, seconded Cr Anderson that

- (i) *The Camden Senior AFL be awarded the use of Harrington Park Reserve for the forthcoming 2003 winter season.*
- (ii) *The Harrington Park Soccer Club be offered the use of Kirkham Park for the 2003 Winter season. Council officers and a Councillor work with the club to address operational issues. The items be costed and referred to Council for consideration.*

RS080/02 THE MOTION WAS **CARRIED**.

(Cr Campbell, Cr Winn and Cr Batros voted against the Motion).

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

**1. Auditor's Report – Financial Statement of Accounts –
Year Ending 30th June, 2002**

(TC/1025) (Director Governance & Outcomes)

Council, at its meeting on 23rd September 2002, was informed that an external audit of Council's Financial Statement of Accounts had been completed by Millington SBS.

Mr Carl Millington will be in attendance at this meeting to present his audit report and address Council on the financial result achieved for the 2001/2002 Financial Year.

In accordance with Section 418 of the Local Government Act, notice was given in the local newspaper that Council's Statements of Account for the year ending 30th June, 2002 were available for inspection from 30 September, 2002 at the Camden Administration Centre, and Camden and Narellan Libraries.

Further, as specified in the notice, the Statements of Account would be presented to the Council Meeting of 14th October 2002.

Section 420 of the Local Government Act provides that any person may make a written submission on Council's audited financial statements or the Auditor's report. Any submissions tendered must be referred to Council's auditor and Council must take action, as it considers appropriate, in respect of any submissions tendered. At the time of writing, no submissions had been received. Any submissions received prior to the meeting will be raised at the meeting.

A copy of the Financial Statements has been distributed to Councillors under separate cover and includes:

- a) An Executive Summary prepared by the Responsible Accounting Officer (pp 2-4)
- b) The Auditor's Report prepared by Mr Carl Millington (pp 46-58 & page 66).

(A presentation was given to Council by Mr Carl Millington of Millington SBS who are Council's appointed Auditors on the results of the 2001/2002 Audit).

Recommended: That

- (i) Council resolve that a representative of Council's Auditors, Millington SBS, now address Council on the Financial Statement of Accounts and financial result for the year ending 30th June, 2002.

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

- (ii) The Financial Statement of Accounts for the Financial Year ending 30th June 2002 be adopted.
- (iii) The Auditor's Report for the Financial Year ending 30th June 2002 be adopted.

Resolved on the Motion of Cr Anderson, seconded Cr Corrigan that

- (i) *Council resolve that a representative of Council's Auditors, Millington SBS, now address Council on the Financial Statement of Accounts and financial result for the year ending 30th June, 2002.*
- (ii) *The Financial Statement of Accounts for the Financial Year ending 30th June 2002 be adopted.*
- (iii) *The Auditor's Report for the Financial Year ending 30th June 2002 be adopted.*

RS081/02 *THE MOTION WAS **CARRIED**.*

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

2. Investment Monies: Period ended, 31st August, 2002

(Director Governance & Outcomes)

In accordance with clause 19 (3a & 3b) of the Local Government (Financial Management) Regulation 1993, a list of investments held by Council as at 31st August, 2002, is provided as **Tabled Document "RS 1"**.

It is further certified that all investments have been made in accordance with section 625 of the Local Government Act 1993, the relevant regulations and Council's investment policy.

Current investments of the General Fund both term and call are returning an average daily yield of 5.01% and during the month of August, 2002, the average return on all investments both call and term was 5.03%.

Recommended: That

- (i) Council note that the Principal Accounting Officer has certified that all investments held by Council have been made in accordance with the Local Government Act, Regulations and Council's Investment Policy.
- (ii) The list of investments as at 31st August, 2002, be noted.
- (iii) The interest rate return of 5.03% for the month of August, 2002, be noted.

Resolved on the Motion of Cr Fekete, seconded Cr Winn that

- (i) Council note that the Principal Accounting Officer has certified that all investments held by Council have been made in accordance with the Local Government Act, Regulations and Council's Investment Policy.
- (ii) The list of investments as at 31st August, 2002, be noted.
- (iii) The interest rate return of 5.03% for the month of August, 2002, be noted.

RS082/02 THE MOTION WAS **CARRIED**.

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

3. Tenders for Legal Services

(TC/4628) (Director Governance & Outcomes)

On Friday 11 October, 2002 tenders for the provision of legal services closed. At the time of writing, the number and scope of tenders had not been assessed however it is now appropriate to nominate a number of Councillors to sit on an assessment panel to shortlist and then interview legal firms prior to making a recommendation to Council.

It is proposed that up to three senior staff will participate in the assessment process with the Councillors over a two to three week period. It is anticipated that two sessions will be required to determine a recommendation to Council. Those two sessions will comprise a shortlisting exercise based on the submissions made and an afternoon/evening interview session with representatives of the shortlisted firms. Timing of the sessions will be organised once the Councillor representatives are determined.

It is envisaged that a recommendation for appointment of firm(s) will be made to Council's meeting of 25 November, 2002.

Recommended: That Council nominate Councillor representatives to the legal services assessment panel.

Resolved on the Motion of Cr Fekete, seconded Cr Winn that Councillor representatives to the legal services assessment panel be the Mayor, Cr Winn and Cr Anderson.

RS083/02 THE MOTION WAS **CARRIED**.

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

**4. Pecuniary Interest Ordinary Returns - 1st July 2001
to 30th June 2002**

(719/5) (General Manager)

As required under Section 450A of the Local Government Act 1993, completed Returns are required to be tabled at the first meeting of Council held after the lodgment date, 30 September.

All Councillors and staff required to fill out the Pecuniary Interest Ordinary and Primary Returns have complied, therefore, the completed Ordinary Returns for the period 1st July 2001 to 30th June 2002 and completed Primary Returns as at 30th September 2002 are tabled.

Recommended: That the information be noted.

Resolved on the Motion of Cr Batros, seconded Cr Fekete that the information be noted.

RS084/02 THE MOTION WAS **CARRIED**.

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

5. Rural Fire Service Zoning Proposal

(File 584) [Director Works and Services]

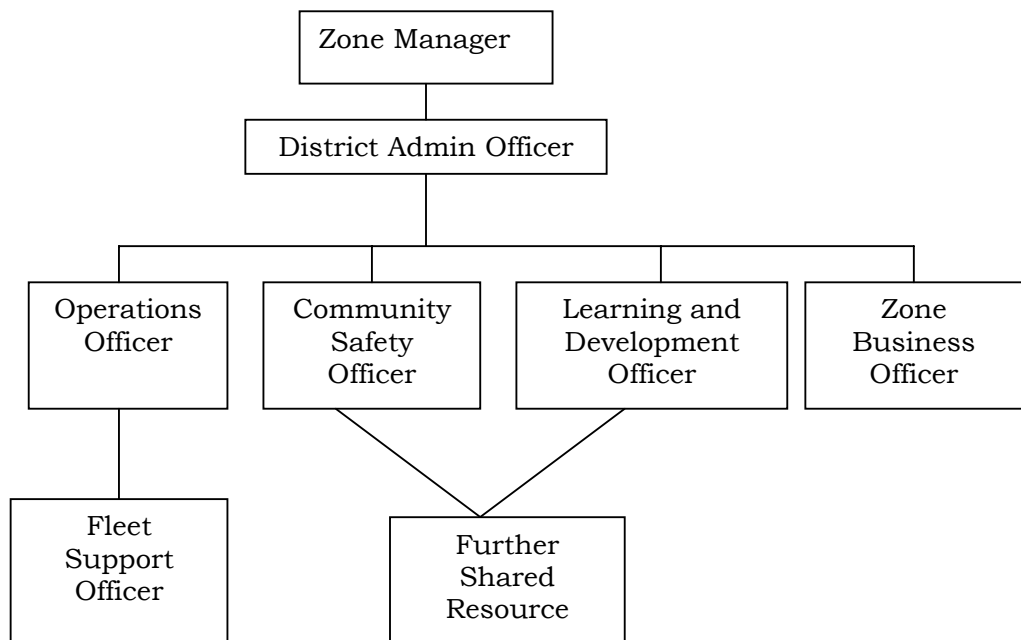
A request for Camden Council to support zoning was placed before Council at its meeting of 10 December 2001 (refer **Tabled Document "RS2"**).

Three zoning meetings have been held attended by representatives of Liverpool, Campbelltown and Camden Council, Councillors, Rural Fire Volunteers and Council staff have openly discussed this matter and considered all alternatives.

Council staff attend Rural Fire Captains meetings every two months and are aware that all Captains support the zoning proposal and speak for the volunteers in their brigades.

Councillor Patterson has had a meeting with the Rural Fire Volunteers who explained their total support for zoning.

Chief Superintendent Bruce Holz had had a meeting with existing paid Rural Fire staff and the following proposed organisations/structure for the new zone was developed.



The Zone Manager would be a Superintendent and the Operations Officer, Community Safety Officer and Learning and Development Officer would be Inspectors. The other staff would not hold operational rank.

The proposed zone appears to give a more efficient structure and use of resources. The Commissioner of Rural Fire Phil Koperberg in fact does have the authority to move staff as he

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

resolves necessary and in fact will probably effect changes if any Council decides not to participate in the zoning proposal.

The zoning proposal is supported by all parties especially the volunteers.

Recommended: That Council formally support the zoning of the Camden Council Area of the Rural Fire Service.

Resolved on the Motion of Cr Patterson, seconded Cr Winn that Council formally support the zoning of the Camden Council Area of the Rural Fire Service.

RS085/02 THE MOTION WAS **CARRIED**.

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

7. National Black Spot Program

(File 3212) [Director Works and Services

Council has been advised that it has received funding under the National Black Spot Program for the following project.

Deepfields Road	<ul style="list-style-type: none">• 400m length north of Chisholm Road• enhance edgelines• install curve and advisory speed signs• install street lighting	\$30,000
-----------------	---	----------

The project is to be completed prior to 30 June 2003, and will be treated as a priority project.

Recommended: That Council accept the National Black Spot Program project funding of \$30,000 for works on Deepfields Road.

Resolved on the Motion of Cr Anderson, seconded Cr Fekete that Council accept the National Black Spot Program project funding of \$30,000 for works on Deepfields Road.

RS086/02 THE MOTION WAS **CARRIED**.

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

8. Tender for Parkland Mowing – Mount Annan, Currans Hill, Narellan Vale and Harrington Park
(File 4488) [Director Works and Services]

Purpose of this Report

To inform Council of the extension to Parkland Mowing Contract 01/04 to June 30, 2003.

Background

Council accepted Standby Forty Six Pty Ltd and Camden Council's Works and Services Department (Parks and Gardens Section) as the successful tenders for Parkland Mowing Contract 01/04 under Council resolution RS 046/01 of 13 August 2001 (**Tabled Document "RS5"**).

The Contract allows for monthly mowing of passive reserve areas and fortnightly mowing of sportsfields over spring and summer growing periods consistent with adopted service standards for the balance of the Camden local government area.

In accordance with Council's resolution and contract terms, Parkland Mowing Contract 01/04 may be extended following the initial 12 month period, subject to satisfactory performance.

Comment

In monitoring the subject contract, both Standby Forty Six Pty Ltd and Camden Council's Works and Services Department (Parks and Gardens Section) are deemed to have satisfactorily discharged their obligations under Parklands Mowing Contract 01/04. Works programs have been completed within allocated time frames within seasonal constraints, and detailed activities have been undertaken in a safe, professional manner.

Under these circumstances it is recommended that Council exercise its right under the contract to extend the Parkland Mowing Contract 01/04 to 30th June 2003 to align with Council's financial year reporting period .

Tendering for these services shall again be called in March 2003.

Recommended: That

- (i) Council extend the tender price from Standby Forty Six Pty Ltd for the parkland mowing of Mount Annan at a cost of \$98,708 plus GST;

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

- (ii) Council extend the tender price from Camden Council – Parks and Gardens Section for the parkland mowing of:
- Currans Hill at a cost of \$55,809 plus GST
 - Narellan Vale at a cost of \$81,797 plus GST
 - Harrington Park at a cost of \$39,746 plus GST
- (iii) Council delegate authority to the General Manager to formalise contract agreements with the respective tenderers on Council’s behalf.
- (iv) The Council’s seal be authorised to be affixed to the contract as necessary.

Resolved on the Motion of Cr Winn, seconded Cr Patterson that

- (i) *Council extend the tender price from Standby Forty Six Pty Ltd for the parkland mowing of Mount Annan at a cost of \$98,708 plus GST;*
- (ii) *Council extend the tender price from Camden Council – Parks and Gardens Section for the parkland mowing of:*
- *Currans Hill at a cost of \$55,809 plus GST*
 - *Narellan Vale at a cost of \$81,797 plus GST*
 - *Harrington Park at a cost of \$39,746 plus GST*
- (iii) *Council delegate authority to the General Manager to formalise contract agreements with the respective tenderers on Council’s behalf.*
- (iv) *The Council’s seal be authorised to be affixed to the contract as necessary.*

RS087/02 THE MOTION WAS **CARRIED**.

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

9. Camden Recreation Strategy

(File 4640) [Director Works and Services]

Purpose of this report

An in-house group of officers has been formed to develop and compile the Camden Recreation Strategy, which is a companion strategy to the Camden Open Space Strategy. Unfortunately all the skills necessary to prepare this document are not available in-house. This report proposes the employment of a consultant skilled in Recreation Planning to assist in setting standards to meet the sporting and leisure needs of the Camden community.

Aim of Camden Recreation Strategy

The Terms of Reference for the strategy have been defined as:

- investigate trends in recreation and leisure development (across a range and scale of developments, including new sports and recreation uses for community facilities)
- analyse the latest 2001 census data for projected recreation and leisure demand
- examine trends in sport participation within Camden noting growing and stable sports membership
- set standards of provision for a range of sports and recreation pursuits for Camden
- investigate the implications of insurance changes upon sport and leisure facilities provision by Council
- look at alternate playground designs
- develop the incorporation of Public Art within community, sports and recreation facilities
- investigate incorporating the design of facilities to blend with the environment
- investigate access and the use of the Nepean River for sport
- aim to develop linked recreational cycleway routes throughout the LGA

Progress so far

An internal group has been formed to prepare the Recreation Strategy; attempts to gain recreation planning expertise externally on a voluntary basis was not successful.

Assistance was also initially sought from:

- Disability representative
- Representation from UWS/TAFE (Recreation Planner)
- & representation from Department of Sport & Recreation, who have sent representatives to the Committee but cannot provide Recreation Planning assistance required to define current provision rates for facilities

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

The group has met on several occasions to

- develop the initial draft format for the Study,
- has approached the Department of Sport & Recreation for assistance,
- and gained the assistance of four final year university students who will carry out an audit of existing recreation facilities (both reserve and community facilities) within their compulsory 70 hour industry experience requirement.

Need for Recreation Planning Consultant

The need remains for the services of a Recreation Planning consultant, who will provide applicable national/state standards for the provision of the full range of sports and community recreation facilities and services, otherwise the development of the Study is limited.

Without current standards related to demand the Recreation Strategy will be limited in its presentation and produce a restricted outcome.

No funding has been budgeted for the production of this Strategy, even with the best efforts of the membership of the group; the Study requires the benefit of this expertise to provide a suitably applicable document related to the needs of the community.

The consultant would be required to:

- provide their expertise in recreation demand analysis
- review ABS data in order to define the Camden Community Profile for 2002 and the future growth (2012, 2025)
- review the provision rates set out in the 1993 GH & D Recreation Study.
- provide current demand and provision standards for the full range of existing sports and leisure activities groups as defined in the Camden Community Information Directory 2000
- arrange survey and consult the broader community (through say a community postal survey)
- make recommendations on the rates of provision relevant to Camden LGA and the growth rates applicable to this area.

Finance

It is anticipated that a suitable Recreation Planning Consultant to carry out the required input to the document would be in the order of \$ 25,000 (based on informal discussions with the Head of UTS School of Leisure, Sport and Tourism, Ku-ring-gai to execute this project). A private consultant may indeed cost more to employ to execute these tasks.

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

As the work provides a nexus for the development of recreation and leisure across the Camden LGA applicable to the needs of Council's single Contribution Plan; funds can be sourced from a range of current Contribution Plans to provide the funding for the hiring of this consultant.

Conclusion

The Committee preparing the Camden Recreation Strategy has a need for the skills of an experienced Recreation Planning Consultant to provide current demand and provision standards for the full range of existing (and emerging) sports and leisure activities groups. Recommendations based on an in-depth analysis of the current demographics of Camden will set these standards. The skill levels and professional training of the Council's in-house group does not cover this area of expertise. It is therefore recommended that a consultant be sought to provide this valuable and necessary expertise to ensure the validity of the strategy which emerges from the process to develop the Camden Recreation Strategy.

Recommended: That Council approve the provision of \$25,000 for Recreation Planning input and support for the development of the Camden Recreation Strategy; funded from Contribution Plan No. 2 – Community and Recreation Facilities for Narellan, Narellan Vale, Mount Annan and Currans Hill, amended February 2000 - Job No. A1952.201.

Resolved on the Motion of Cr Batros, seconded Cr Winn that Council approve the provision of \$25,000 for Recreation Planning input and support for the development of the Camden Recreation Strategy; funded from Contribution Plan No. 2 – Community and Recreation Facilities for Narellan, Narellan Vale, Mount Annan and Currans Hill, amended February 2000 - Job No. A1952.201.

RS088/02 THE MOTION WAS **CARRIED**.

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

**10. Contract 02/10 Purchase of 7 Cubic Metre
Regenerative Air Street Sweeper**

(File 4616) [Director Works and Services]

Purpose of Report

The replacement of Council's 1997 5 cubic metre suction street sweeper is provided for in the 2002-2003 plant replacement program. Tenders were called closing on 3 September, for a 7 cubic metre regenerative air street sweeper, offering Council's Scarab Sweeper as a trade.

Background

Regenerative street sweepers use a blast of air to dislodge debris from the road pavement and push it into a pick up hopper from where it is sucked up into the collection hopper. The air then cycles back through the fan to begin the cycle again. Air simply cycles continuously through the machine and does not exhaust to the atmosphere as it does with a suction sweeper. There are two gutter brooms but no centre broom. Regenerative sweepers are much more environmentally friendly and have a 60% share of the market.

Main Report

The following tenders within specification were received:

MacDonald Johnston	770 Cyclone	\$211,550 supply only \$196,550 after trade
Schwarze	A6500 XL	\$208,767 supply only \$178,767 after trade
Schwarze	A7500	\$223,767 supply only \$193,767 after trade

The following tenders not within specification were also received:

MacDonald Johnston	605LT (suction)	\$218,830 supply only \$203,830 after trade
Schwarze	A5500 (5 cu.m.)	\$212,117 supply only \$182,767 after trade
Schwarze	A4000 (3.3 cu.m.)	\$191,897 supply only \$161,897 after trade

Tabled Document "RS6" is a specification compliance statement. The MJ770 Cyclone, Schwarze A6500 XL and Schwarze A7500 comply with the specification except for the auxiliary engine of the 770 Cyclone, which is not Euro 2 compliant. However this engine is certified to run on bio-diesel fuel meeting DIN 51606 or equivalent.

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

Both the MJ 770 Cyclone and Schwarze A7500 are on similar Hino cab/chassis. The Schwarze A6500 XL is on a lighter Isuzu cab/chassis. The sweeper bodies on the Schwarze machines are identical, however the Hino cab/chassis has a payload of 4200kg and the Isuzu cab/chassis has a payload of 3500kg. The MJ machine has a payload of 5000 kg.

The MJ Cyclone and Schwarze A6500 XL were demonstrated in the field and evaluated from a maintenance, service and spare parts perspective. The demonstration in each case gave a higher rating for the recommended machine of MacDonald Johnston. The Schwarze A7500 was not available for demonstration.

Overall the Schwarze A6500 XL was a disappointment. All demonstrated attributes were inferior when compared to the MJ 770 Cyclone and its payload is inadequate. Overall the A6500 XL machine is considered unacceptable.

The A7500 machine has much better payload but still less than the MJ 770 Cyclone. The sweeping performance of the A7500 should be the same as the demonstrated A6500 XL, which was rated as barely acceptable.

Despite the price premium the MJ770 Cyclone is the preferred machine.

Some features available on the MJ770 Cyclone, not included in the specification but considered desirable are:

High pressure water system including a wash down hand lance and high pressure jets mounted on the leading edge of the pick up hopper	\$5,600
Tool box	\$550
Wander hose extension	\$395
<hr/>	
Total cost of extra features	\$6,645

Therefore the total cost of the MJ 770 Cyclone sweeper plus extras is \$203,195 (excluding GST), after trade of Council's Scarab sweeper.

Conclusion

Having assessed the tenders the evaluation committee unanimously recommends the purchase of the MJ 770 Cyclone machine.

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

Recommended: That

- (i) Council accept the tender of MacDonald Johnston for the supply of one MJ 770 Cyclone street sweeper as tendered, plus extra features detailed above, for the change over sum of \$203,195 (excl. GST).
- (ii) The seal of Council be authorised to be placed on the contract.

Resolved on the Motion of Cr Patterson, seconded Cr Winn that

- (i) Council accept the tender of MacDonald Johnston for the supply of one MJ 770 Cyclone street sweeper as tendered, plus extra features detailed above, for the change over sum of \$203,195 (excl. GST).
- (ii) The seal of Council be authorised to be placed on the contract.

RS089/02 THE MOTION WAS **CARRIED**.

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

11. Appointment of Camden International Friendship Association 355 Management Committee
(3811/1) (Director Works and Services)

Purpose

This report seeks Council's endorsement of the membership of the Camden International Friendship Association - 355 Management Committee for 2002/2003.

Discussion:

CIFA held its Annual General Meeting on 11 June 2002 and have subsequently recommended to Council fourteen (14) people to participate on the 355 management Committee. The Committee wishes Council to formally appoint the members listed in the **Tabled Document "RS7"** to the 355 Management Committee.

Whilst the 355 Committee Manual recommends that:
"Committee membership will not number less than 4 and not more than 12 as appointed by Council including office bearers. If more than 12 persons are nominated to the Committee, a show of hands or a ballot must be held to determine Committee members".

It would be appropriate given the members nominated and the activities of the Committee to extend the number of endorsed members to 15, this number consisting of the 14 members nominated by the Committee and the 1 Councillor representative, Councillor Senise, with Councillor Corrigan as the alternate.

The recommended members of the CIFA 355 Management Committee will be Mrs Theresa Testoni, Mr Ken Newton, Mr Allan McBride, Mr Bill Yeo, Mrs Noreen Newton, Mr Ross Newport, Mrs Gaylene Feld, Mrs Ann Stenekes, Mr Brian Hawkins, Ms Jackie Kane, Mrs Ellie Cunningham, Mrs Gillian Yeo, Mrs Maggie Hudman, Mr Frank Hudman, Cr. Senise an Cr Corrigan.

Recommended: That:

- (i) Council endorse the appointment of the members listed in **Tabled Document "RS7"** to the Camden International Friendship Association 355 Management Committee;

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

- (ii) Council delegate the responsibility of the facilitation and ongoing management of International Friendship activities with Shonan, Japan to a Committee comprised of those persons referred to above subject to the conditions and limitations set out in Schedule of Delegation (**Tabled Document "RS7"**) and the document entitled "Camden Council 355 Management Committee Manual".
- (iii) Council sign and affix the seal to the Deed of Delegation.

Resolved on the Motion of Cr Anderson, seconded Cr Campbell that:

- (i) *Council endorse the appointment of the members listed in **Tabled Document "RS7"** to the Camden International Friendship Association 355 Management Committee;*
- (ii) *Council delegate the responsibility of the facilitation and ongoing management of International Friendship activities with Shonan, Japan to a Committee comprised of those persons referred to above subject to the conditions and limitations set out in Schedule of Delegation (**Tabled Document "RS7"**) and the document entitled "Camden Council 355 Management Committee Manual".*
- (iii) *Council sign and affix the seal to the Deed of Delegation.*

RS090/02 *THE MOTION WAS **CARRIED**.*

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

12. Additional Child Care Places For Camden Family Day

Care

(TC/3311) [Director, Works and Services]

Purpose

This report advises Council of the offer of 20 additional child care places for Council's Family Day Care Scheme from the Commonwealth Department of Family and Community Services.

Background

The Commonwealth Department of Family and Community Services provides funding to Council to sponsor the Camden Family Day Care Scheme. This funding is provided on the basis of the number of places provided by the Scheme and assists the scheme to meet the costs associated with the conduct of the program.

The Commonwealth currently provides \$195,000 per annum to assist with the costs. The balance of the operating costs are met through contributions from the carers registered with the scheme as well as the families with children enrolled in the scheme.

Current Situation

Council's Family Day Care program is currently funded to provide 194 equivalent full time childcare places. Currently there are 298 children enrolled in the scheme each week, with the majority under 3 years of age.

There are currently 22 families on the waiting list seeking care immediately, in addition there are a further 13 families who will be seeking care in the next few months.

The Commonwealth, in recognition of the current demand for Family Day Care in the area has offered Council an additional 20 places.

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

Discussion

Council's Family Day Care scheme was recently reviewed by external consultant John Watt, from The Clarinda Group. This review was undertaken to ensure that Council's Family Day Care program was effectively positioned to respond to the current and future needs of children and their families in Camden.

The review considered the offer of the additional 20 places from the Commonwealth and recommended that the Camden Family Day Care program 'operationalise' the extra places. This recommendation is on the basis of existing and anticipated continued demand for Family Day Care and advice from the Commonwealth that as there has been no growth in the number of child care places in the current Federal budget, they will be reallocating unused places in Family Day Care programs to other providers, possibly in other regions.

Financial and Staff Implications

The additional 20 places will attract a further \$22,079.20 per annum in funding for the program.

Recommended: That

- (i) Council accept the offer of the additional 20 places from the Commonwealth Department of Family and Community Services together with resource funding of \$22,079.20 per annum;
- (ii) Council sign and affix the seal to the required document.

Resolved on the Motion of Cr Campbell, seconded Cr Winn that

- (i) Council accept the offer of the additional 20 places from the Commonwealth Department of Family and Community Services together with resource funding of \$22,079.20 per annum;
- (ii) Council sign and affix the seal to the required document.

RS091/02 THE MOTION WAS **CARRIED**.

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

**13. Country Public Libraries Association of New South
Wales**

(File 1326/5) (Director, Works and Services)

Purpose

To seek Councillor representation on the Country Public Libraries Association of New South Wales (CPLA).

Background

Camden Council's Library Service is an active member of both The Country Public Libraries Association of New South Wales (CPLA) and the Metropolitan Public Libraries Association (MPLA). Due to our geographical location we are able to be a member of both associations and both meet our interests and needs.

The CPLA represents the interests of rural, regional and remote public libraries in NSW to the State and Federal governments, local government forums, other bodies and the wider community. The Association undertakes and encourages research and development in matters of Public Library interest; and co-ordinates and encourages co-operative projects.

The MPLA endeavours to develop library services within the Greater Sydney Region as well as offering a support network to ensure equity of state funding. Camden Council's Councillor representative for MPLA is Councillor Stephen Senise.

Discussion

Each member Council is required to nominate a Councillor representative to participate on the Association. As a representative the Councillor is able to attend meetings and participate in discussions of interest to Public Libraries and in particular Camden Council's library services, Councillors are entitled to vote on these issues. There are four meetings a year including the Annual General Meeting. It should be noted that the Councillor representative is not required to attend every meeting and that there would also be a Council Officer present.

Recommended: That a Councillor be nominated to represent Camden Council on the Country Public Libraries Association of New South Wales (CPLA).

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

Resolved on the Motion of Cr Campbell, seconded Cr Senise that the nominated Councillor to represent Camden Council on the Country Public Libraries Association of New South Wales (CPLA) be Cr Campbell with Cr Corrigan as the alternate.

RS092/02 THE MOTION WAS **CARRIED**.

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

14. Purchase of Two New Cab Chassis for Waste Management

(File TC 4542) (Director, Development & Environment Division)

Purpose of Report

To advise Council of the close of tender submissions for the supply of two (2) waste management vehicles (cab chassis only) and to recommend purchase.

Background

At Council's Ordinary Meeting held on 27 May 2002, Council resolved to refurbish two (2) garbage truck compactors in anticipation for the purchase of two (2) new cab chassis. (Please refer to Minutes of the Ordinary Council Meeting held 27 May, 2002).

Council recently called for tenders for the supply and delivery of these cab chassis to complement the refurbished bodies and add to Council's existing fleet of waste management vehicles.

Main Report

At the close of tender for the supply and delivery of two cab chassis, Council received only one (1) tender submitted by Tri-City Trucks of Narellan.

Having consulted with the Department of Local Government and referring to the Local Government Act NSW 1993 and Local Government (Tendering) Regulations, Council is within its rights to assess one (1) tender and is not required to call for additional tenders for comparison. Council followed all procedures in ensuring that the tendering process was fair and open to all interested parties and in no way excluded those parties from submitting tenders.

Similar tenders were awarded October 2001 (refer to Minutes of the Ordinary Council Meeting 22 October 2001) for the supply of the cab chassis, with Tri-City being the successful tenderer. The price differential between October 2001 and now is \$9,000 per vehicle. Council has been satisfied in the past with the level of service from Tri-City Trucks and as a local business, it has been advantageous for Council with regard to servicing of the vehicles.

The model type submitted by Tri-City for this tender is Acco F 2350G/260 6X4. This model is similar to those already in use within Council's waste management fleet. The tendered price for the Acco F 2350G/260 6X4 cab chassis is \$170,781.00

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

(including \$15,525.55 GST) for each chassis. The total for both cab chassis' is \$341,562.00 (including GST).

Conclusion

Having assessed the tender submitted by Tri-City Trucks, staff are satisfied that the tender complies with all specifications and that Council has followed all necessary requirements to ensure compliance with tendering processes. The price offered in the tender is considered to be within an acceptable range when compared to the market and the cab chassis model type submitted by Tri-City Trucks is not dissimilar to those already within Council's waste management fleet.

Recommended: That Council accept the tender submitted by Tri-City Trucks Narellan for the supply of two (2) cab chassis (Model: Acco F 2350G/260 6X4) with the total price being \$341 562 (including GST). The source of the funds will be the Waste Management Plant Reserve Fund.

Resolved on the Motion of Cr Anderson, seconded Cr Winn that Council accept the tender submitted by Tri-City Trucks Narellan for the supply of two (2) cab chassis (Model: Acco F 2350G/260 6X4) with the total price being \$341 562 (including GST). The source of the funds will be the Waste Management Plant Reserve Fund.

RS093/02 THE MOTION WAS **CARRIED**.

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

15. Amended Fees and Charges 2002-2003
(Director, Development & Environment Division)

Purpose of Report

The purpose of this report is to inform Council of the outcome of the recent public advertisement for amended fees and charges.

Background

Following the adoption of the 2002/03 Fees and Charges, several minor errors become apparent in the published fees and charges schedule for the community centres and waste management services.

At Council's ordinary meeting on the 22 July 2002 Council resolved to advertise the amended fees and charges for a period of 28 days to seek any public submissions.

Main Report

The amended fees and charges were advertised in the Camden Wollondilly Advertiser with submissions closing on the 27 August 2002.

The amended fees and charges are as follows:

Waste Management

Commercial 3 bin service - \$357.76 per annum

Community Centre Hire

(These fees apply to Narellan Community Hall, Birriwa Reserve Clubhouse, Mt Annan Community Cottage, Jack Nash Reserve Clubhouse and Currans Hill Community Centre)

Casual – Friday up to 3pm \$22.00

Regular - Sunday to Friday up to 3pm \$15.85

There were no submissions received from the public.

Conclusion

Having amended the minor errors in the 2002/2003 fees and charges, Council resolved to advertise them for a period of twenty eight (28) days. At the conclusion of twenty eight (28) days, Council received no submissions from the public.

**MINUTES OF THE RESOURCES & SERVICES COMMITTEE
MEETING HELD 14 OCTOBER, 2002, CIVIC CENTRE, OXLEY STREET
CAMDEN**

Recommended: That Council adopt the amended fees and charges for both the Community Centre hire and Waste Management services as detailed above.

Resolved on the Motion of Cr Anderson, seconded Cr Winn that Council adopt the amended fees and charges for both the Community Centre hire and Waste Management services as detailed above.

RS094/02 THE MOTION WAS **CARRIED**.

The Meeting closed at 8.10pm.