

**MINUTES OF THE ORDINARY COUNCIL MEETING  
HELD 16 DECEMBER, 2002, CIVIC CENTRE, OXLEY STREET  
CAMDEN – 8.00PM**

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**Present:** Cr Corrigan (Mayor/Chairman), Cr Anderson, Cr Patterson, Cr Winn, Cr Batros, Cr Fekete, Cr McFadden, Cr Senise, Cr Campbell

**Staff:** General Manager, Director Governance & Outcomes, Director Development & Environment, Director Works & Services, Manager Outcomes, Manager Engineering, Manager Community Services, Senior Governance Officer

**GENERAL PUBLIC ADDRESSES**

Mr Dash Forghani from the Camden Baha'I Community addressed the Council and presented a peace message on behalf of his community.

**PUBLIC QUESTION TIME**

There were no public questions.

**CONFIRMATION OF MINUTES**

*Moved Cr Batros, seconded Cr McFadden that confirmation of the Minutes of the Meeting of 25 November, 2002, copies of which have been circulated, be confirmed and adopted.*

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THE MOTION WAS **CARRIED.**

**MAYORAL MINUTE - Appointment To Board Of AUSTCARE**

I wish to advise Councillors that on 26 November, 2002 the General Manager was appointed to the Board of AUSTCARE as a Director.

AUSTCARE is an independent agency which raises money specifically for refugees. It mobilises support for refugees and displaced persons, including their host communities and those affected by landmines and natural disasters, by assisting them to meet their basic needs and build better lives.

It currently runs programs in 13 countries including East Timor, Cambodia, Lebanon and Kenya.

As the position of Director attracts no remuneration Council is not required to approve this appointment. The General Manager seeks support in meeting Board commitments which will amount to some 6 meetings in Sydney per year.

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*Moved* Cr Corrigan, seconded Cr Winn that congratulations be offered to the General Manager on her appointment to the Board of AUSTCARE as a Director.

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**1. Investment Monies: Period Ended, 31<sup>st</sup> October, 2002**  
(Director Governance & Outcomes)

In accordance with clause 19 (3a & 3b) of the Local Government (Financial Management) Regulation 1993, a list of investments held by Council as at 31<sup>st</sup> October 2002, is provided at **Tabled Document “BPA 1”**.

It is further certified that all investments have been made in accordance with section 625 of the Local Government Act 1993, the relevant regulations and Council’s investment policy.

Current investments of the General Fund both term and call are returning an average daily yield of 5.00% and during the month of October 2002, the average return on all investments both call and term was 4.99%.

Recommended: That

- (i) Council note that the Principal Accounting Officer has certified that all investments held by Council have been made in accordance with the Local Government Act, Regulations and Council’s Investment Policy.
- (ii) The list of investments as at 31<sup>st</sup> October, 2002 be noted.
- (iii) The interest rate return of 4.99% for the month of October 2002, be noted.

Resolved on the Motion of Cr Winn, seconded Cr Anderson that

- (i) Council note that the Principal Accounting Officer has certified that all investments held by Council have been made in accordance with the Local Government Act, Regulations and Council’s Investment Policy.
- (ii) The list of investments as at 31<sup>st</sup> October, 2002 be noted.
- (iii) The interest rate return of 4.99% for the month of October 2002, be noted.

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THE MOTION WAS **CARRIED.**

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**2. Delegation of Authority – Christmas/New Year Period**  
(2757) (Director Governance and Outcomes)

As Council will be in recess for a period of 6 weeks to Tuesday, 28th January, 2003, it is, appropriate to provide Delegation of Authority to exercise the development approval function and allow Council to fulfil its statutory obligations between meetings. It may be necessary to approve Development Applications or similar matters, which are required to be approved as a matter of necessity and which may not satisfy the delegations to staff, i.e. items of a contentious nature or where objections have been made.

The Local Government Act, 1993 allows Council to delegate functions and in addition, authority is also provided to the Mayor under Section 226 of the Act, to exercise functions between meetings. This delegation, however, should be specifically related to approval of Development Applications and apply for a set period of time only.

It should also be noted that the first meeting for 2003 is scheduled for Tuesday 28<sup>th</sup> January due to the Australia Day public holiday.

Recommended: That Delegated Authority be granted to the Mayor for the approval of Development Applications during the period 17<sup>th</sup> December, 2002 to 28th January, 2003, under Sections 226 and 377 of the Local Government Act, 1993 subject to where objections are received, and not reconciled, the matter be reported to the next Council Meeting for information.

*Resolved on the Motion of Cr Batros, seconded Cr Winn that Delegated Authority be granted to the Mayor for the approval of Development Applications during the period 17<sup>th</sup> December, 2002 to 28th January, 2003, under Sections 226 and 377 of the Local Government Act, 1993 subject to where objections are received, and not reconciled, the matter be reported to the next Council Meeting for information.*

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THE MOTION WAS **CARRIED.**

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**3. Usage of the Former Camden Bowling Club**  
(PF 1500.220) Director – Governance & Outcomes

**Background**

A proposal to assign the lease of the Camden Bowling Club site to Temujin Hotels (Canley Heights) Pty Ltd, following the failure of the original club and the withdrawal of Western Suburbs Leagues Club (Campbelltown) Ltd was debated at length at the Resources & Services Committee Meeting on 11<sup>th</sup> November, 2002.

On that occasion, there was a clear desire to protect the interests of Bowling members with the Temujin proposal seen by many as the best means of doing so. However, there were concerns expressed at the legal ability of Council to assign the lease in this way and that there was a need to provide an opportunity for the community to be consulted on the issue.

At the meeting on 11<sup>th</sup> November, Council resolved (in summary) to publicly notify the proposal seeking comment and/or alternate proposals for a period of three weeks. In addition, it was resolved to pursue negotiations with Temujin Hotels to discuss the terms and conditions of any renegotiated lease and to develop a specific Plan of Management for the Bowling Club site.

This report will deal with the issues of the Council resolution before turning to the legal process required to ensure the matter is dealt with in a right and proper manner. The report will finally deal with the merits of the alternatives presented by the public exhibition period.

**Community Consultation**

The proposal was advertised in the local media from 19<sup>th</sup> November to 6<sup>th</sup> December, 2002. The advertising was supported by Council media releases highlighting the issues and there has been a sustained and vocal media debate on the issue over that period.

At the close of the exhibition a number of submissions were made to Council on the issue. They may be summarised as:

- ◆ A petition containing 2,058 signatures urging Council to support the reassignment of the lease to “a new operator” of the club.
- ◆ 206 form letters supporting the Temujin proposal.
- ◆ 6 individual submissions supporting the transfer of the lease to Temujin Hotels.

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- ◆ One submission on behalf of the existing hotel license holders opposing the assignment of the lease to a Hotel operator.
- ◆ One submission (from Camden Tennis Club) proposing an alternate option for Council's consideration.

All of the submissions, copies of the wording of the petition and the form letter are provided as **Tabled Document "BPA 2"**. The following points are made in relation to the submissions:

**Negotiations**

Immediately following the previous Council meeting, arrangements were made to commence discussions with Temujin Hotels over the likely conditions of any assigned or varied lease, should Council resolve to pursue that option. Those discussions have progressed to a point where potential terms and conditions have been agreed in the event the transfer proceeds. In summary, the amended terms are:

- ◆ Agreement to include a clause specifying the maintenance of three bowling greens to competition standard, as determined by a representative of the Southern Tablelands District Bowling Association Inc from time to time.
- ◆ Agreement for the rental to be determined by valuation report based on the commercial use of the site and taking into account the expense of maintaining the greens.
- ◆ Agreement that Council, as the Lessor, will regularly inspect the premises for condition and maintenance with a view to ensuring there is no further deterioration of the premises.
- ◆ Evidence of an appropriate relationship existing between the lessee and the incorporated Bowling Associations organising the competition elements of the bowling greens.

It is considered these amendments are not substantial and do not vary the lease to such an extent as to change the essential terms. The additions are essential in the light of the change of lessee and to safeguard the useage of the community land.

**The Plan of Management**

Council's earlier legal advice had raised the question of the appropriateness of the Hotel use as compliant with the Plan of Management, if the recreational use of the site was considered to be secondary to the hotel use.

Since that time, specific legal advice has now been received in response to these questions and has identified that there are factors allowing the transfer of the lease under the current Plan of Management. This revolves around the continued existence of the incorporated associations known as the Camden Men's Bowling Club and the Camden Women's Bowling Club.

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Whilever these two Clubs remain operational and manage the competition elements of the bowling greens, then the primary purpose of the land can be said to be bowling with the licensed premises being considered as a secondary or ancillary use of the site.

It is recommended that Council accept its legal advice that the existing Plan of Management allows the proposed use, subject to the continued existence of the incorporated bowls clubs and their formal relationship with the proposed lessee.

**Legal Position**

As a result of the Council's debate at the last meeting, as mentioned above, further specific legal questions have been sought from Council's solicitor in an effort to clarify as much of the process and legality as possible. A copy of that advice have been **made available to Councillors separately**.

In short, the advice recommends that a new lease be entered into, but does provide reassurance that the lease may simply be assigned to Temujin Hotels, subject to one principal condition. That condition is that Western Suburbs Leagues Club complete the original assignment deed in order to provide a legal entity from which to assign the lease. The original Camden Bowling Club has now been wound up and does not exist for the purposes of assigning the lease. In other words, if Wests now accept the original lease assignment, they can participate in assigning it onward to Temujin Hotels.

While it is recognised that, ideally, a new lease would be preferable, it is evident that the "window of opportunity" for the retention of the greens exists only until 31<sup>st</sup> December, 2002 and that an assignment of the existing lease is legally possible.

It is believed that, under the circumstances, the assignment of the lease together with a variation of the existing conditions as set out in **Negotiations** above is the only practical way to ensure that the ability of Camden bowlers to continue to have a suitable venue for their sport.

**Submissions and Proposals**

As advised above, during the exhibition period, numerous submissions were made and the following is a brief summary of the major submissions:-

- ◆ **Camden District Tennis Association** – The submission prepared by the Tennis Association proposes the creation of a Sports Club utilising the resources of many differing sporting groups to operate the club including the Bowls, Tennis and other clubs. The full detail of the proposal is

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outlined in the submission a copy of which is attached as **Tabled Document “BPA2”**. It does, however, rely upon the Bowls clubs to fund the maintenance of the greens from their own resources with only the licensed clubhouse activities to be the subject of the joint arrangements. It is felt that this proposal does not adequately address the need to maintain the bowling facilities in the short term. The submission does, as a fall back position, support the Temujin proposal in preference to “having no Bowling Club at all”.

◆ **Camden Hotel Owners** – have made a submission opposing the assignment on the basis of the following points:

1. **West do not have an interest** – while it is true that Wests has not, as yet, formally executed the original assignment deed, it has indicated its preparedness to sign the documents to facilitate the transfer to Temujin Hotels.
2. **Transfer would be a breach of the lease** – it is Council’s contention that the lease to a commercial hotel is not significantly different to that of the previous registered club. The primary purpose of the lease is for the provision of bowling facilities and the supporting use of a hotel/club has been accepted as necessary to fund the provision and maintenance of the greens.
3. **Contrary to the Plan of Management** – Council’s legal advice is that the proposed transfer is not contrary to the provisions of the Plan of Management and, in fact, the site is more accessible to the public as a hotel, than with the membership restrictions of a club. With the continued involvement of the Bowling Associations, the recreational use of the greens by the community will not change.
4. **Use is prohibited** – the current bowling club was developed in 1954 prior to the current planning schemes and therefore has “existing use rights” status. Council’s legal advice indicates that under these provisions the use as a hotel is permissible subject to the lodgement of a development application for the change of use from the existing use to another non-conforming use.
5. **No community benefit** – there is substantial community benefit to be achieved through the retention of the recreational bowling facilities and the submission makes no reference to an alternate use that would provide these benefits.

### **Conclusion**

In summary:

- ◆ There has been a substantial body of community support for the proposed assignment of the lease

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- ◆ Council's legal advice is such that, while assignment is not ideal, it is legally possible for the assignment to proceed with minor alterations to the terms of the existing lease to further protect the needs of the bowling community and subject to Wests accepting the original assignment of the lease.
- ◆ The Plan of Management will permit the assignment with minor amendments to the existing conditions, ensuring the retention of the relationship with the incorporated bowling associations and their management of the recreational use of the greens.
- ◆ There have been no viable alternatives provided at the conclusion of the public consultation process that would protect the interests of the bowling community.
- ◆ Temujin Hotels has agreed to variations to the lease in relation to greens maintenance, rental review, Council access to the site and the relationship with the Bowling Associations.

In addition, discussions with both Wests and Temujin have ensured that, in the event that Council resolves tonight to approve the assignment, the Bowling Club premises and maintenance of the greens will continue to operate during the period of transfer and after the 31 December, 2002.

***Cr Patterson declared a pecuniary interest as the operator of a hotel within the Camden CBD. Cr Patterson also requested that no Council legal advice be passed on, as it could be perceived to prejudice any case put forward by Council in this matter. Cr Patterson left the Chamber and took no part in debate or voting on this matter – the time being 8.20pm.***

***Cr Corrigan, Mayor, declared a conflict of interest in this matter as the four local hoteliers supported a fund raiser for Cr Corrigan recently. Cr Corrigan left the Chamber and took no part in debate or voting on this matter – the time being 8.21pm.***

**CHAIRMANSHIP OF MEETING**

***Cr Corrigan vacated the Chair and the Deputy Mayor, Cr Anderson assumed the Chair.***

Recommended: That subject to the execution by Western Suburbs Leagues Club (Campbelltown) Ltd of the original deed of consent to assignment of lease; and lodgement of the appropriate Development Applications as required under the Environmental Planning & Assessment Act, Council agree to the variation of the lease of the premises known as Camden Bowling Club to permit the further assignment to Temujin

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Hotels (Canley Heights) Pty Ltd with the following variations to the terms and conditions of the lease:

- (i) The maintenance of three bowling greens to competition standard as determined by a representative of the Southern Highlands District Bowling Association;
- (ii) Rental to be determined by valuation based on the commercial use of the site while taking into account the expense of maintaining the greens;
- (iii) Regular inspections to be undertaken by the lessor of the premises for condition and maintenance
- (iv) The maintenance of a relationship between the lessee and the incorporated bowling associations for the management of recreational and competitive bowling to the satisfaction of Council.

*Resolved on the Motion of Cr Campbell, seconded Cr Winn that subject to the execution by Western Suburbs Leagues Club (Campbelltown) Ltd of the original deed of consent to assignment of lease; and lodgement of the appropriate Development Applications as required under the Environmental Planning & Assessment Act, Council agree to the variation of the lease of the premises known as Camden Bowling Club to permit the further assignment to Temujin Hotels (Canley Heights) Pty Ltd with the following variations to the terms and conditions of the lease:*

- (i) The maintenance of three bowling greens to competition standard as determined by a representative of the Southern Highlands District Bowling Association;*
- (ii) Rental to be determined by valuation based on the commercial use of the site while taking into account the expense of maintaining the greens;*
- (iii) Regular inspections to be undertaken by the lessor of the premises for condition and maintenance*
- (iv) The maintenance of a relationship between the lessee and the incorporated bowling associations for the management of recreational and competitive bowling to the satisfaction of Council.*

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THE MOTION WAS **CARRIED.**

*(Cr McFadden and Cr Anderson voted against the Motion).*

**Cr Corrigan and Cr Patterson returned to the Chamber – the time being 8.40pm.**

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**CHAIRMANSHIP OF MEETING**

***Cr Corrigan resumed Chairmanship of the Meeting.***

**4. Confirmation of Minutes**

(4307) (Director Governance & Outcomes)

At the Meeting on 25<sup>th</sup> November, 2002, Council deferred adoption of the following Minutes pending clarification of details:

- Development Committee of 14<sup>th</sup> October, 2002
- Development Committee of 11<sup>th</sup> November, 2002
- Resources and Services Committee of 11<sup>th</sup> November, 2002.

The following comments and amendments are noted:

**Development Committee – 14<sup>th</sup> October, 2002**

Item 11 - DC 114/02 – “DCP No 119 Catherine Field Village” - Councillor Fekete noted as voting against the Motion as requested.

**Development Committee – 11<sup>th</sup> November, 2002**

Item 2 – DC 117/02 – ‘Rural Subdivision 190 Kirkham Lane, Kirkham’ – Confirmation of notes taken on the evening indicate Councillor Winn seconded the motion.

**Resources and Services Committee – 11<sup>th</sup> November, 2002**

Item 5 – RS 099/02 – “Usage of the Former Bowling Club” - The question was raised on the “Further Motion”, Councillor Campbell abstained from voting and is that taken as voting against the motion. Clause 24(1) of the Meeting Regulation states clearly any Councillor who does not vote on a motion put to the meeting is taken to have voted against the motion. Of the four sets of notes recorded on the night, two record Cr Campbell abstaining, therefore Cr Campbell’s vote will be recorded as a vote against the motion.

**Recommended:** That the Minutes of the Development Committee of 14<sup>th</sup> October 2002 and 11<sup>th</sup> November, 2002 and Resources and Services Committee of 11<sup>th</sup> November, 2002 be adopted and Resolutions confirmed subject to the alterations as noted in the report.

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*Resolved on the Motion of Cr Batros, seconded Cr Winn that the Minutes of the Development Committee of 14<sup>th</sup> October 2002 and 11<sup>th</sup> November, 2002 and Resources and Services Committee of 11<sup>th</sup> November, 2002 be adopted and Resolutions confirmed subject to the alterations as noted in the report.*

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THE MOTION WAS **CARRIED.**

*(Cr Senise voted against the Motion).*

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**5. “Miss Davies’ Farm”**

(File TC 4364) (Director – Governance & Outcomes)

**Introduction**

On Monday 18 November, 2002 Council was announced as one of the first recipients of funding under the Federal Government’s Sustainable Regions funding for works to return “Miss Davies’ Farm” to economic and environmental sustainability. Funding of \$165,000 has been provided to carry out works in the early stages of the redevelopment of the farm into an educational, economic and environmental resource for the Camden and regional communities.

The purpose of this report is to advise Council of the funding received and to seek approval to move forward with the development of the farm property.

**A Quick History**

Having been in the Davies family ownership since the early 1900s, the farm in Exeter Street, Camden was bequeathed to Council (as the custodian of community assets) in 2000 in order to provide a model farm for the community. The farm has since become an integral component of Council’s efforts to promote and sustain a working country town character for Camden.

In May, 2001 Council received \$25,000 from the Federal Government to prepare a feasibility study for the development and management of the farm to meet the objectives of the bequest, recognising the opportunities this presented for economic and social development. That study, when completed, was then the basis for the seeking of funds under the Sustainable Regions programme to implement the plans.

In addition to the funding now received, there is a Dairy Industry Adjustment package payment of \$82,000 resting with the property and, despite some lengthy delays, the property is now being transferred to Council’s ownership and the work can begin with a total pool of \$247,000 available. Rent received from the dairy lessee will also be returned to the property in improvements.

**Proposed Works**

There is a range of work proposed to enable the farm to become viable once again and to add value to the farm over the longer term. These works can be divided into four key thematic areas:

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<b>Pasture Viability</b>	weed eradication shade plantings effluent/waste water disposal pasture improvement irrigation systems wetland fencing & restoration
<b>Dairy Systems</b>	external fencing & gates new cattle ramp removal of redundant structures protection of heritage building extension & renovation of dairy parlour new milking system
<b>Education &amp; Visitation</b>	landscape improvements boardwalk construction & interpretive signage
<b>Value Added Business</b>	agri forestry development retail/production/education centre

In regard to this fourth theme, Councillors will recall that the feasibility study identified opportunities for the vertical integration of production on the site so that visitors could follow the process from raw milk harvesting through to processed milk, cheese and yoghurt production – with a retail opportunity on the site.

It is anticipated that the total funds available of \$247,000 together with Council's in kind contribution of project management will accomplish many of the items within the first three phases of the project. A further submission, under the Sustainable Regions programme, will seek funding for the works required in the balance of the programme, including the fourth phase.

**Operation of the Farm**

The lessee of the farm under Miss Davies' tenure was Mr Ray Moore. Mr Moore is a dairy farmer of long standing and considerable experience. It was Miss Davies' wish that Mr Moore retain the lease of the property for as long as he wishes and, on that basis, Mr Moore has been involved in all aspects of the process to date. Mr Moore does not actually operate the dairy, but sublets it to an appropriate operator, having retired from active dairy farming. A number of dairy operators have expressed interest in being part of the exciting future of the

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farm and it is not envisaged that there will be any difficulty in securing an appropriate operator with sufficient sympathy for the development plans for the farm.

Notwithstanding this willingness, there are a number of limitations to the farm itself. Generally speaking, the farm is too small to be self sufficient. At 55 hectares and being fully flood affected the farm is marginal at best for straight milk production in a deregulated environment. The operators recognise the need to operate this farm in conjunction with other lands for the location of dry cows and for flood evacuation. However, the pasture improvement measures proposed will significantly improve the viability of the site as will the value adding opportunities, when developed.

In order to ensure that the farm is able to be operated in a fully commercial manner, it is intended that the property be classified as operational land under the terms of the Local Government Act upon its transfer into Council's ownership.

**Conclusion**

The final transfer of the property to Council's ownership and the receipt of these grant funds provides Council with a significant opportunity to undertake a meaningful and innovative project for both the Camden community and the broader region. This exciting project has the potential to become an icon of the "working country town" and add great value to our district.

Recommended: That

- (i) The proposed development programme be endorsed to the extent of the available funds.
- (ii) Upon transfer of the farm to Council ownership, it be classified as operational land.

Resolved on the Motion of Cr Winn, seconded Cr McFadden that

- (i) *The proposed development programme be endorsed to the extent of the available funds.*
- (ii) *Upon transfer of the farm to Council ownership, it be classified as operational land.*

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THE MOTION WAS **CARRIED.**

**6. Camden Riparian Areas Plan of Management**  
(4450) (Director Governance and Outcomes)

**Purpose of report**

The purpose of this report is to recommend adoption of the Camden Riparian Areas Plan of Management and to proceed to exhibit the supplementary Lake Annan specific area plan of management. Both plans have been **distributed under separate cover** to Councillors.

**Background**

Council was successful in obtaining financial assistance from the Department of Urban Affairs and Planning through the Metropolitan Greenspace Program to develop a management strategy for public land associated with wetlands and watercourses.

The maintenance of the natural function of riparian areas is integral to the 2025 vision. The freshwater wetland ecosystem processes provide the water quality improvements required to mitigate the impact of urban and agricultural development on the landscape.

The strategy involves the development of an overarching 'natural area' plan of management for all riparian areas, supported by specific plans of management for individual reserves to be developed on a priority basis. The overarching plan of management re-categorises riparian areas in public reserves as 'natural areas'. The principles within the overarching plan of management apply to the entire local government area.

The plan maps only the southern section of the LGA with riparian reserves in the northern section to be included as Council's new geographic information system becomes fully operational.

*The proposed strategies and actions from the Plan will be applicable to each specific area for which separate Specific Area POMs will be prepared. This avoids unnecessary duplication of information for each Specific Area POM and will constitute cost and time savings in the preparation of these documents, with each of these plans only needing to deal with those issues not already covered by the overarching plan.*

*The POM framework will facilitate the integration of relevant recovery and threat abatement plans as they are released as is required under threatened species legislation.*

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Areas categorised as “Natural Areas” in a POM will require Council to undertake active natural areas management in these reserves as per the POM and the required actions.

**Exhibition process**

The overarching plan came off exhibition on the 21 August 2002, and no submissions were received. As the plan re-categorises community land, in accordance with the Act (s40A), a public hearing was held on the 29 August 2002. Comments from the public hearing (refer **Tabled Document “BPA 3”**) have been incorporated into the plan.

**Lake Annan Plan of Management**

The Lake Annan plan of management is the first specific area plan developed and illustrates the management planning framework.

The plan re-categorises the community land from general community use sportsground to natural area and park. The natural area-wetland categorisation applies only to the lake body and the riparian buffer. (section 8 map 3)

The plan identifies design and management issues that require attention to maximise the effectiveness of the lake's functions. An implementation plan and maintenance manual are included to guide resource allocation.

**Conclusion**

The astute management of Camden's riparian areas is crucial to the achievement of the 2025 vision. The Camden Riparian Areas, overarching and Lake Annan plans of management establishes a management framework that reflects this importance focussing on general and specific requirements.

Recommended: That:

- (i) Council adopt the Camden Riparian Areas Overarching Plan of Management.
- (ii) The Draft Lake Annan Plan of Management be placed on public exhibition for a period of two (2) months and submissions invited from interested persons.
- (iii) A further report be submitted to Council following the exhibition and submission periods.

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(iv) An information evening be convened for people abutting Lake Annan and the immediate catchment generally.

(v) A report to Council be prepared detailing the strategy for specific area plan of management development.

*Resolved on the Motion of Cr Fekete, seconded Cr Winn that:*

(i) *Council adopt the Camden Riparian Areas Overarching Plan of Management.*

(ii) *The Draft Lake Annan Plan of Management be placed on public exhibition for a period of two (2) months and submissions invited from interested persons.*

(iii) *A further report be submitted to Council following the exhibition and submission periods.*

(iv) *An information evening be convened for people abutting Lake Annan and the immediate catchment generally.*

(v) *A report to Council be prepared detailing the strategy for specific area plan of management development.*

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*THE MOTION WAS **CARRIED.***

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**7. Regional Flood Mitigation Program Funding**

(File 3169) (Director Works and Services)

Council has recently been advised that it has been successful in achieving funding to undertake flood mitigation measures in Camden under the Regional Flood Mitigation Program (RFMP).

The Federal Government advised it will contribute \$350,000 towards new Statewide NSW Voluntary Purchase Projects in 2002-2003". This funding has been granted to be shared by eleven Councils in NSW. Camden has been offered \$50,000 from the Federal Government conditional on 1:1:1 support from Federal:State:Local governments.

The grant therefore effectively provides \$150,000 for voluntary purchase projects in Camden.

The Federal grant must be accepted by 20 December 2002, although confirmation of the State government's support funding has not been received by Council.

It is recommended that the funds be set aside to fund the purchase of a priority listed property on Council's Voluntary House Purchase Table of properties below the 1% AEP flood line.

Recommended: That

- i) The Federal Government be advised it will accept the \$50,000 grant offered towards a Voluntary Purchase project in Camden
- ii) The Federal Government be advised the funding will only be accepted if the government agrees that this grant be put aside until sufficient funds are accrued to fully fund property purchase from within Council's Voluntary House Purchase Table.
- iii) The Federal Government be advised that this grant will be accepted subject to an offer from the NSW State Government of equal funding.
- iv) Council's contribution of \$50,000 towards the Voluntary Purchase project for 2002-2003 be referred to the December Review Process.

Resolved on the Motion of Cr Winn, seconded Cr Anderson that

- i) *The Federal Government be advised it will accept the \$50,000 grant offered towards a Voluntary Purchase project in Camden*

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- ii) *The Federal Government be advised the funding will only be accepted if the government agrees that this grant be put aside until sufficient funds are accrued to fully fund property purchase from within Council's Voluntary House Purchase Table.*
- iii) *The Federal Government be advised that this grant will be accepted subject to an offer from the NSW State Government of equal funding.*
- iv) *Council's contribution of \$50,000 towards the Voluntary Purchase project for 2002-2003 be referred to the December Review Process.*

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THE MOTION WAS **CARRIED.**

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**8. Library Grant for Marketing Strategy**

(File 591/6) (Director Works and Services)

This report advises that Council has been successful in gaining a Library Development Grant of \$23,481 from the Library Council of NSW to establish and deliver an innovative Library Marketing Strategy.

The grant will be used to increase awareness of library services, resources and programs in our growing community. This will be achieved through designing a library identity in conjunction with TAFE students, designing and purchasing new library cards, designing new library brochures, promoting our services via radio marketing and local media agencies.

The grant will allow Council to re-brand the Library inline with the new strategic directions.

It is anticipated the outcomes of the project will include:

- increased Library membership and usage; and
- increased awareness of the Library Service by the community;

Recommended: That the information be noted.

*Resolved on the Motion of Cr McFadden, seconded Cr Winn that the information be noted.*

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THE MOTION WAS **CARRIED.**

**9. Draft Camden Library Services Strategic Plan: ‘Vibrant Places – People Spaces’**

(File 591/6) [Director Works and Services]

**Purpose**

This report advises Council of the general findings of the draft Camden Council’s Library Services Strategic Plan: Vibrant Places – People Spaces.

Council approval is sought for the broad strategic directions of the Plan.

**Background**

Camden has reached a stage where some decisions need to be made about the future of its Library Services.

There are a number of factors impacting on the requirement to determine a direction which will enable us to move forward:

- ◆ Camden Library is too small and too poorly configured to enable a full range of modern library services to be provided or to attract funding from the State Government. It has some OH&S issues which need to be addressed.
- ◆ Narellan Library has hugely increased use rates and is proving to also need additional space. As well, the Urban Improvement Program has identified that this Library would be better placed on the corner of Queen and Elyard Street and incorporate community rooms if it is to fulfil a broader function in Narellan.
- ◆ S 94 funds have been collected for a Library in Mt Annan and will soon need to be spent.

To this end Council has carried out the development of a Library Strategy to guide the development and planning of the Camden Council Library Service over the next 8 years.

**Discussion**

**1. Development of the Plan**

The draft Library Services Strategic Plan: Vibrant Places – People Spaces has been developed over the past year, in consultation with staff, community groups, library users and non-users.

The draft plan was developed following a comprehensive process, which included:

- research, information gathering and community consultation to develop a profile of service users;

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- analysis of data collected through the consultation process which included identification of issues, needs, trends, policy directions, service provision, gaps and duplications; and
- development of draft plan and supporting papers detailing information collected through the research phase.

A broad range of consultation and research was undertaken in the development of the Strategic Plan. This included:

- establishing a Community Advisory Group (CAG). The CAG consisted of community members, community organisations, Department of Education and Training, University of Western Sydney and the NSW State Library;
- surveying Users and non-users of Council's library services;
- conducting community focus groups with residents including high school students, mothers groups, adults/parents of various ages, senior citizens and Chinese and Arabic residents;
- holding discussions with potential partners such as the Camden Historical Society, Camden Area Resource Centre; and
- conducting workshops with CAG and key stakeholders, to assist with the development of strategic directions and actions.

**Tabled Document "BPA 4"** provides the Community Advisory Group membership and Terms of Reference.

## **2. Key Findings from the Consultation Process**

A wide range of methods were used to gather information from people living in the Camden LGA. Consultation was conducted with people currently using the Camden Library Services as well as those who did not currently use the service.

Set out below is a summary of the key findings:

### (a) Findings from the Library User Surveys

Surveys were distributed at Camden and Narellan Libraries over a period of two weeks. Council received 608 responses, 65% of the respondents were female and 35% male.

The ages of those surveyed were spread evenly over the 30-39 to 70+ years of age categories at Camden Library. Survey respondents at Narellan Library were predominantly from the 30-39 year olds age range.

The major issues that were raised relate to the:-

- lack of awareness of some services and resources held by the library;
- lack of knowledge about user education programs, ie how to use library catalogue;

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- insufficient Internet access at Narellan and Camden;
- need for expanded collection resources for children and young adults; and
- access to the library in terms of hours, space and amenity at Camden Library).

(b) Findings from Library Non-user Surveys

Current non-users of library services were targeted on election day at polling booths in the Camden Local Government Area. 172 people were surveyed, 54% were female and 46% male.

The ages of those surveyed were mainly in the 25-24 and 45-59 year range.

The major findings were:

- they would use the Internet at home/work to retrieve information before using a library or any other resource;
- lack of Internet access at library;
- limited library hours;
- lack of knowledge about library services and resources;
- support for an increase in educational resources and programs, including homework help and literacy programs; and
- support for the placement of a new library service in the Mount Annan or Currans Hill area.

(c) Findings from Community Focus Groups

Seven community focus groups were held to provide an overview of current library services and future needs.

Focus groups were scheduled with groups already meeting for other purposes, with two groups specifically invited to attend for the purpose of consultation. A total of 119 residents were consulted from a diverse range of backgrounds including high school students, young mothers, adults/parents of various ages, senior citizens, Chinese and Arabic residents.

In summary the major findings were:

- lack of knowledge about library resources and services;
- current libraries do not meet their expectations in regard to space, amenity and ease of use, particularly for older and less able people;
- people are keen to see the library maintain conventional services;
- support to move to non-traditional services including: childcare/creche facilities, toy library to be co-located with library services;
- support for increased recreation programs;

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- support for increased user education and technology classes;
- support for the provision of a café or availability of refreshments in the library;
- people would like the future library building co-located with other services or facilities in the community, (e.g shops, childcare, health facilities, youth centre);
- there was interest in working with community groups (e.g to provide displays, share meeting rooms); and
- there issues cited were a lack of understanding of what existing facilities and services we have.

**3. Possible models for library service delivery in the Camden LGA**

Essentially, Council was faced with three models of Library Service which it could develop.

Model 1: A large central library with some smaller branch libraries and perhaps a mobile library.

This is the traditional nineteenth century library model developed essentially to service a major town or centre with some smaller outlying villages. The main library provides all the services while the Branch libraries provide only a limited service. This model may have been appropriate when Camden was in fact, the main town with smaller villages.

However it is not seen as appropriate as it does not match the demographic structure which has developed as a result of the urban development. There simply is not one major town, which provides all the services. Rather there are now three main centres: Camden, Narellan and Mt Annan. More centres may develop in the future if, for example, Bringelly is developed.

Generally larger urban Councils are moving away from this model although it still remains appropriate in rural councils.

Model 2: “Clone” libraries

This model has become widely used in urban Councils over the past few decades. New libraries are developed with each providing the same standard set of facilities and services. Sometimes these modern clones are developed in addition to an older-style main library which retains a similar set of services. This model works especially well in Councils where there is a large population and financial resources to staff the same set of specialties in every library.

This model may be acceptable in Camden however the expense of placing the same set of specialties at each library may lead

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to a concern that we may not in fact be able to resource any of them at a high level. The very different characters of the three main locations and Council's commitment to ensure that these characters are recognised and enhanced led to a consideration as to whether a more innovative model could be found.

Model 3: Place-based libraries, with distinct specialisations to cater for various needs

This is an emerging trend in the libraries that were researched. Individual libraries are developed to reflect the character and focus of the "place". They are managed as a single "library service" and each provides the same general set of library services expected in any modern library. In addition to these services, each library provides a suite of specialist services that complements the place itself as well as the needs of the community.

This combination is extremely resource effective and enables each library to offer a comprehensive service at each site as well in depth specialisations to service the entire LGA effectively.

In Camden such a model presented a clear opportunity to focus on heritage and cultural issues in Camden; information, technology and research at Narellan; and families and children at Mt Annan in conjunction with the Mt Annan Leisure Centre and other facilities.

When these three conceptual models were considered in the light of the findings of the consultation process it was clear that Model 3 was the appropriate option, with wide spread community support.

It enables Council to meet the needs and aspirations of its citizens in a resource efficient manner while at the same time providing the required specialist services and reflecting characters of each place in a special way.

As well, it supports the vision of the Narellan Urban Improvement Plan Strategy for Narellan, would enable s 94 funds to be spent most advantageously, has the support of the State Library and would attract funding and provides some required space for additional staff accommodation at minimal cost.

**4. Broad Strategic Direction of Council Library Service:  
“Vibrant Places – People Spaces”**

The broad strategic direction for our library service is to create libraries that are vibrant places – people spaces. That is, libraries that reflect the place in which they are located and the people who use them, with distinct specialisations.

Our libraries will provide a focal point for the community, a natural meeting place that has something for everyone, they will be the 21<sup>st</sup> century version of the 16<sup>th</sup> century village square.

Our library service will consist of three individual services at Camden, Narellan and Mount Annan, each positioned to meet the individual needs of its community and reflect the place in which they are located.

Each library service will continue to provide the traditional core services such as a range of fiction and non-fiction resources; Internet and word processing facilities; meeting spaces; and literacy support programs such as preschool story time. They will be designed to incorporate ‘living rooms’ providing a variety of spaces for individuals and groups where people feel comfortable and at ease;

In addition each library should incorporate within its environment:

- multipurpose meeting space that can be used for library activities, training sessions as well as community activities.
- community art and display areas;
- a café;
- outdoor space that will encourage a program of street performances enriching the cultural experiences of our community; and
- user friendly promotional material and signage.

In addition, Council’s Libraries will have features that will give each their own identity and ‘personality’ and reflect the place in which they are located. This ‘personality’ will be reflected in the collection; services and programs; building architecture, interior design and furnishings; artwork; and partnerships developed with local organisations.

A key feature of our libraries will be co-location and partnerships. Each of our libraries will be co-located with other services and organisations. This will improve access to services by members of our community; raise the profile of the library as well as the other services they are co-located with; and achieve some economics of scale in building maintenance and security.

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Through co-location and engaging with a variety of partners, including community members, businesses, community organisations and agencies that share mutual goals will expand and revitalise our library service.

**5. Individual Strategic Directions**

To reflect the place based approach of each library the following directions have been developed for each of Council's Library Services. These are set out below.

**Camden Library – A “working country town” library with a strong heritage and cultural focus”**

The Camden Library will be enhanced to strengthen the ‘working country town’ identity and will provide a focus for the cultural and heritage aspects of Camden.

The existing library service will be physically linked with the Camden Historical Society and former Fire Station to create an exciting cultural heritage precinct. This will be achieved by covering the laneway between the existing Library, former Fire Station and Museum to create a galleria, providing an inviting and accessible entrance to the Library and Museum.

The library will contain specialised collections for local studies, family history and agriculture. The local history collection currently held will be further expanded with an interesting collection of books and photographs.

A partnership will be entered into with Camden Historical Society and Camden Area Family History Society to complement and strengthen the historical focus of the precinct.

**Narellan Library – ‘How to/Technology Library’**

Narellan will be the main information and technology library focussing on current and evolving technologies and “How to...” information reflecting the new growth characteristics of surrounding suburbs.

The proposal for Narellan Library supports the vision of the Narellan Urban Improvement Plan (UIP) by providing a built presence on Elyard Street reinforcing a civic presence in this emerging heart of Narellan.

Narellan Library will have a technology centre that will be used to provide instruction in Internet searching and the use of other electronic resources and will also have a strong focus on the promotion of lifelong learning through the provision of a range of opportunities such as computer classes and “How to”

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workshops, for example gardening, landscape design and stress release.

Mount Annan Library – “Experiential multi-functional library focussing on families and young people”.

The new library service at Mount Annan will be a modern library with a focus on recreation and promotion of life long learning.

There are two appropriate sites in the Mount Annan area that are in Council's ownership. One site is the land adjoining the Mount Annan Leisure centre; the other site is located within the Mount Annan District Centre.

A new library service located on the leisure centre site will provide greater benefits and opportunities to the community. Development of a modern library service co-located with the Mount Annan Leisure centre will result in a multifunctional space providing a range of exciting opportunities - combining recreational, library and community use.

A drive through library will also be provided on site where people are able to request items on line and collect their books without leaving their vehicles. It will also be possible to return items via drive through using an after hours-return chute. This facility will assist the residents that commute out of the area each day.

The library will be a modern facility with a particular focus on families with children and young people, reflecting the needs and demography of the local community.

A small theatrette will also be incorporated into the library to be used for school holiday movies, commercial hire and training purposes.

The draft Library Services Strategic Plan: ‘Vibrant Places – People Spaces’ has been circulated to Councillors separately.

**Funding Implications**

Council has collected through Council’s Section 94 funds from developers over a number of years to fund district level facilities such as libraries as well as a range of other community facilities.

As at October 2002 Council has collected sufficient Section 94 funds to undertake the proposed works at the Camden Library and the Mount Annan Library. Funding for the Narellan Library will predominantly come from the Spring Farm and Elderslie release areas.

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**Communication Strategy / consultation strategy**

Throughout the development of the Plan the community as well as possible partners were consulted through a variety of methods, including surveys, workshops, meetings and focus groups.

As part of the final consultation the following will be undertaken:

- Draft strategic plan: People Places - Vibrant Spaces will be placed on public exhibition. A brief questionnaire will also be provided with the draft to assist individuals or groups who may wish to make comments on the draft; and
- Three place specific information sessions will be held (i.e. at Camden, Narellan and Mount Annan to provide an overview of the plan and key strategies. These information sessions will be held in conjunction with the specific partners, for example Camden Historical Society and the Family History Association in Camden.

Due to the Christmas break the consultation and information session will take place at the end of January and early February. This will provide an opportunity to consult with families attending the various school holiday programs as well as library users of all ages. It is proposed that a final report be presented to Council in February to provide Council with comments received during the public consultation period before final adoption of the plan.

**Conclusion**

The Library Services Strategic Plan: “Vibrant Places – People Spaces” is an exciting initiative that sets the directions for Council’s Library Services over the next 8 years. The Plan will ensure that libraries are positioned to respond effectively to current and future needs of the community.

Council’s libraries will become a meeting place for the community providing a cultural, information, recreation and leisure pursuit for Camden’s community. Our libraries will be vibrant places – people spaces reflecting the people and the culture of Camden.

Recommended: That

- (i) Council endorse the draft of the Camden Council Library Services Strategic Plan: “Vibrant Places – People Spaces”; and

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- (ii) The draft Camden Council Library Services Strategic Plan: “Vibrant Places – People Spaces” be finalised following a six week period of public exhibition commencing mid January to take into consideration the December/January holiday period; and presented to the Council meeting for approval.

**MOTION**

*Moved Cr Campbell, seconded Cr Winn that further consideration of this matter be deferred pending information requested on 2<sup>nd</sup> December, 2002 being made available to Councillors.*

THE MOTION ON BEING PUT WAS **LOST**.

*(Cr Corrigan, Cr Anderson, Cr Patterson, Cr Fekete and Cr McFadden voted against the Motion).*

**FURTHER MOTION**

*Moved Cr Batros, seconded Cr McFadden that*

- (i) Council endorse the draft of the Camden Council Library Services Strategic Plan: “Vibrant Places – People Spaces”; and
- (ii) The draft Camden Council Library Services Strategic Plan: “Vibrant Places – People Spaces” be finalised following a six week period of public exhibition commencing mid January to take into consideration the December/January holiday period; and presented to a Council meeting.

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THE FURTHER MOTION ON BEING PUT WAS **CARRIED**.

*(Cr Campbell voted against the Motion).*

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**10. Draft Community Wellbeing Policy**  
(File TC/1323) (Director Works and Services)

**Purpose**

This report seeks Council's endorsement of a draft policy to guide the development of social sustainability or community wellbeing in the Camden Local Government Area.

**Discussion**

Camden 2025 has as one of its key strategic directions a focus on ensuring that Camden is sustainable. This is in relation to the environment, economy and social aspects of our community.

Social sustainability, or community wellbeing, is a crucial aspect of sustainability, along with environmental and economic sustainability.

“Sustainable futures result from economic and social development that protects and enhances the environment, human well-being and social equity.” (Institute for Sustainable Futures, UTS)

At Council's meeting held on 22 April 2002 Council was advised of the development of the sustainability indicators for Camden. In this report sustainability was described in this way:

A sustainable community is a balanced one. A sustainable community resembles a living system in which all elements are interdependent and draw strength from one another. A sustainable community seeks a better quality of life for everyone – now and in the future – by creating supportive communities where there are adequate work, health and recreational opportunities; by protecting and enhancing the environment and by managing local resources to improve economic prosperity. Community sustainability – Camden's sustainability – is about making life better and making sure it stays that way.

**Current Policies**

There are currently only 3 policies that cover Council's position on issues relating to the social aspects of its work in the community, and the core values guiding Council's decision-making.

The existing policies are:

- Civic Centre hire fee relief (2.1.18);
- Donations to gifted persons (2.1.1); and

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- Access & Equity: Local Ethnic Affairs Policy Statement (2.2.3) (1995)

Development of the draft community well being policy and social sustainability policy framework

The draft policy was developed initially as an update and enhancement of the current Access and Equity Policy (2.2.3) adopted in 1995. However during this review, the need for a far broader policy ensuring access and equity (or social justice) for all groups within the community, as well as developing the other key aspects of a sustainable community was identified.

Proposed Policy Framework to promote Community Wellbeing or Social Sustainability

A social sustainability policy framework has been developed to strengthen Council's emphasis on the social aspects of sustainability in Camden. This framework consists of a lead policy on Community Well Being, that is based on four underpinning principles that are vital for promoting wellbeing within communities:

1. Social justice – social justice is the achievement of equal access to power, resources, information, opportunities, participation, choices and outcomes.
2. Social capital – social capital is "community connectedness," the extent to which people are involved with other people in social networks and relationships that are characterised by norms of trust and reciprocity, and lead to mutually beneficial outcomes.
3. Democratic governance – good local governance exists where there is a strong, democratically elected and pro-active council, dedicated to the interests and progress of the community.
4. Active citizenship and participation – active citizenship is about making contributions to the community. It is about being informed, participating, creating ownership of community issues, safety and security, and providing local solutions to local issues.

### **Policy Framework**

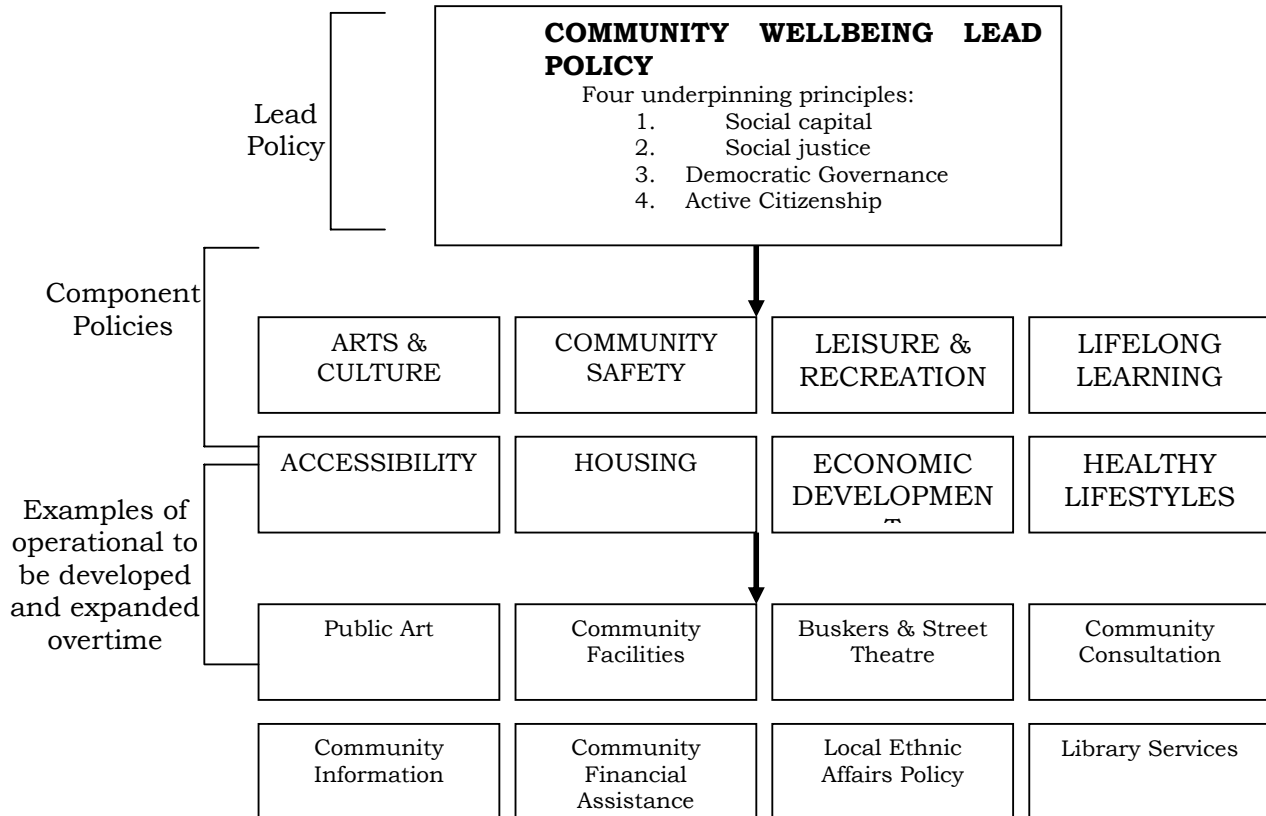
The proposed policy framework for promoting social sustainability consists of an overarching policy, the Community Well Being Policy, with broad policy statements and principles with a series of policies cascading down to the more specialist operational policies.

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The draft Community Well Being policy is contained in **Table Document “BPA 5”**.

The lead policy and component policies will remain consistent however the more operational policies will be expanded and added to on an ongoing basis. The proposed policy framework is set out below:



**Consultation**

It is proposed that the draft policy is circulated to key local and regional agencies such as Macarthur Community Forum, Camden Area Community Resource Centre and the Macarthur Migrant Resource Centre for their comments. It is also proposed that the policy be sent to the NSW Community Relations Commission to seek comments.

Information sessions will also be scheduled to provide an overview of the policy framework and then specific details on the lead policy to community organisations as well as the general community.

**Recommended:** That Council endorse the draft Community Wellbeing Policy and that it be placed on public exhibition for a period of 6 weeks commencing mid January 2003, taking into consideration the December-January holiday period.

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**MOTION**

*Moved Cr Winn, seconded Cr Patterson that further consideration of this matter be deferred to a Council Workshop prior to the Public Exhibition.*

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THE MOTION ON BEING PUT WAS **CARRIED.**

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**11.            Donation request**

(File 1746) (Director Works and Services)

**Purpose:**

This report is to advise Council of the request by the Camden Seniors Events Section 355 Management Committee to donate \$200 to Belgenny Farm.

The Committee has requested that a donation of \$200 be made to Belgenny Farm in recognition of their hosting of the Seniors Picnic on Wednesday 18 September 2002.

Recommended: That Council approve a donation of \$200 to Belgenny Farm from the Senior Citizens Activities Job Number 1681.202.

*Resolved on the Motion of Cr Campbell, seconded Cr Winn that Council approve a donation of \$200 to Belgenny Farm from the Senior Citizens Activities Job Number 1681.202.*

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THE MOTION WAS **CARRIED.**

**DELEGATED COMMITTEES**

Development Committee Meeting – Held 25 November 2002

*Resolved on the Motion of Cr Batros, seconded Cr Winn that the Development Committee of the 25 November, 2002 copies of which have been circulated, be confirmed and adopted.*

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THE MOTION WAS **CARRIED.**

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**NOTICE OF MOTION**

I, Councillor Geoff Corrigan hereby give notice of my intention to move the following Motion at the Council Meeting of 16<sup>th</sup> December, 2002:

*“That Council staff evaluate, and report to Council on the effectiveness of current Council policy and practice in relation to the implementation of the Noxious Weeds Act and Council’s Tree Preservation Order. In particular that the evaluation focus on the respective schedules of species in respect of work efficiency and current best practice in environmental management eg. African Olive”.*

Signed:..... Cr Geoff Corrigan

*The Notice of Motion was formally*

*Moved Cr Corrigan, seconded Cr Senise that Council staff evaluate, and report to Council on the effectiveness of current Council policy and practice in relation to the implementation of the Noxious Weeds Act and Council’s Tree Preservation Order. In particular that the evaluation focus on the respective schedules of species in respect of work efficiency and current best practice in environmental management eg. African Olive”.*

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THE MOTION WAS **CARRIED.**

**QUESTIONS WITHOUT NOTICE**

**Roundabout – Argyle Street – New Shopping Centre**  
(DA5750.15-2)

Cr Winn advised of numerous complaints concerning the roundabout adjacent to the new shopping centre. Cr Winn requested the roundabout be reduced to ground level or be removed completely.

The Director Development & Environment stated the roundabout was a condition of consent. The roundabout is designed for buses and trucks to drive over but needs to be raised for cars. The matter will be brought to the attention of Council Engineers.

Cr Campbell drew attention to complaints that trucks cannot access the loading dock without blocking the road and trucks are grounding.

The Director Development & Environment stated the access and roundabout have been designed for trucks and buses.

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**“The Lanes” Development – Kirkham**

(TC/4668)

Cr Corrigan highlighted a complimentary remarks made from the Crown Lands Development Corp regarding Council’s staff (M Brown and G Pascoe) in relation to dealings with the above development.

**CLOSURE OF MEETING TO THE PUBLIC**

The Committee may, by resolution, deem it necessary to close the meeting to the public during discussion of the following matters dealing with:

- (a) State Government Regional Transport Strategy

The Department of Local Government’s legal officer has advised that the matters to be discussed have the status of “Cabinet-in-Confidence” and that matters with that status may be discussed in closed committee as they would otherwise be privileged from production in legal proceedings. The Local Government Act (1993) permits the closure to discuss matters the subject of legal privilege under Section 10A(2) (g).

The Committee may, by resolution, allow members of the public to make representations as to whether the meeting should be closed before any part of the meeting is closed to the public. A representation by a member of the public as to whether a part of the meeting should be closed to the public can only be made for a fixed period immediately after the motion to close the part of the meeting is moved and seconded. That period would be determined by resolution of the committee.

The meeting will only be closed during discussion of the matters directly the subject of the reports and no other matters will be discussed in the closed section of the meeting.

Members of the public will be readmitted to the meeting immediately after the closed section is completed and if the Committee passes a resolution during that part of the meeting that is closed to the public, the chairperson will make the resolution public as soon as practicable after that closed part of the meeting has ended.

Recommended: That Council close this item in accordance with Section 10A(2) (g) due to the commercial and confidential information therein.

**MINUTES OF THE ORDINARY COUNCIL MEETING  
HELD 16 DECEMBER, 2002, CIVIC CENTRE, OXLEY STREET  
CAMDEN – 8.00PM**

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*Resolved on the Motion of Cr Winn, seconded Cr Anderson that Council close this item in accordance with Section 10A(2) (g) due to the commercial and confidential information therein.*

144/02  
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THE MOTION WAS **CARRIED.**

**CLOSURE OF THE MEETING**

The General Manager received no objections when submissions were invited on the closure of the meeting.

The Meeting closed at 9.15pm

**OPEN COUNCIL**

All Councillors as previously recorded were present in the Chamber when Council resumed at 9.40pm.

The General Manager communicated to the public and press the decision of the Closed Committee.

**Transport Levy**  
(General Manager)

*Resolved on the Motion of Cr Patterson, seconded Cr Winn that Council agree **in principle***

- (i) to endorse the Transport Levy outline proposal as summarised in the report;*
- (ii) that the proposal, if satisfactorily finalised, will represent a meaningful commitment to transport and accessibility;*
- (iii) to consider the signing of the Memorandum of Understanding and adoption the Elderslie DLEP at its next meeting*

*subject to*

- 1. the resolution of all outstanding issues regarding the collection, administration and management of the Levy; and*
- 2. satisfactory resolution of any issues raised in Council's own legal advice; and*
- 3. Camden Council's list of priorities for regional infrastructure works to be funded by the levy being agreed.*

**MINUTES OF THE ORDINARY COUNCIL MEETING  
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*Further, that Council request the Minister for Planning to consider extending the application of the Levy to developments of less than 1000 lots.*

145/02  
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THE MOTION WAS **CARRIED.**

(Cr Anderson voted against the Motion).

The Meeting closed at 9.41pm.