

# Local Traffic Committee Business Paper

## **LATE ITEMS**

**Committee Meeting 21 February 2017** 

Council Office 70 Central Avenue Oran Park



## LATE ITEMS LOCAL TRAFFIC COMMITTEE

## **ORDER OF BUSINESS - LOCAL TRAFFIC COMMITTEE**

LTC39	Cawdor Road / Mitchell Street / John Street, Camden - Camden
	Show 2017 - Special Event Transport Management Plan



## LOCAL TRAFFIC COMMITTEE

LTC39

SUBJECT: CAWDOR ROAD / MITCHELL STREET / JOHN STREET, CAMDEN -

CAMDEN SHOW 2017 - SPECIAL EVENT TRANSPORT

**MANAGEMENT PLAN** 

FROM: Manager Infrastructure Planning

**TRIM #:** 17/41585

#### **PURPOSE OF REPORT**

To seek Local Traffic Committee concurrence for the proposed traffic management arrangements associated with the Camden Show, to be held on Friday 31 March and Saturday 1 April 2017.

#### **BACKGROUND**

The Camden Show Society Inc. has submitted a Special Event Transport Management Plan which provides details of arrangements on how traffic will be managed during the course of the Camden Show in 2017. This includes pedestrian safety barriers and traffic control measures on Cawdor Road and Mitchell Street, Camden, similar to arrangements in recent years. The Show Society is also planning a street parade on Friday afternoon between 4.00pm and 4.30pm, requiring the temporary closure of part of John Street for that period.

#### MAIN REPORT

The Camden Show is programmed to take place on Friday 31 March and Saturday 1 April 2017 between 6.00am and 11.30pm. The annual event takes place in Onslow Park and the Bicentennial Equestrian Park. It is anticipated the event will attract approximately 40,000 participants and visitors. Off street parking for 1,300 vehicles has been identified within the confines of the event site. As in previous years, it is proposed to conduct a fireworks display on the Saturday evening from approximately 9.00pm to 9.30pm.

As an additional traffic control measure, the applicant has proposed to close John Street between Mitchell Street and Exeter Street. This closure is only required when there is a long queue on John Street. Marshalls will be provided at either end to enable access to the school and church sites.

The applicant has consulted representatives from the school and church advising them of the proposed arrangements. There are no other active frontages on this section of John Street.

This year, the Show Society is planning a moving street parade from 4.00pm to 4.30pm on Friday 31 March 2017. The parade will incorporate up to twelve vehicles, some of which will be drawn by oxen and/or horses. The parade procession will be marshalled at the closed section of John Street. The route heads south along John Street, west along Argyle Street to the intersection with Murray Street, around the roundabout heading east back along Argyle Street, left on John Street, then north to finish at the section of closed road. The applicant has consulted with Busabout advising them of the



proposed arrangements. It is proposed that, as in previous years, the event is designated as Class 2.

A Special Event Transport Management Plan has been prepared (see **Attachment 1**) incorporating a Traffic Control Plan (DWG No. 140561) (see **Attachment 2**) detailing the following elements:

#### Access and egress for the event

(Traffic Control Plan - Sheet 1)

- Exeter Street (western end) vehicular access / egress for parking in Onslow Park and Bicentennial Equestrian Park via ticket booths;
- Cawdor Road (western side opposite the Camden RSL Club) vehicular parking in the Bicentennial Equestrian Park;
- Cawdor Road (eastern side) 40 metres No Stopping south of the RSL Club exit:
- Mitchell Street (west of intersection with Oxley Street) pedestrian access / egress via turnstiles west of car park; vehicular access/egress for people with disabilities accessed through the barriers at the intersection;
- Argyle Street (opposite the end of Murray Street) pedestrian access / egress via turnstiles set 12 metres from footpath to allow for queuing. Limited egress between 5.00 pm and 11.30 pm; and
- Cawdor Road / Onslow Park carpark roundabout pedestrian egress after 5.00 pm.

#### Cawdor Road / Argyle Street

(Traffic Control Plan - Sheets 1 and 2)

Traffic control measures proposed for Cawdor Road and Argyle Street are:

- road closure of Onslow Park entrance / exit off the roundabout intersection with Cawdor Road;
- barriers and bollards to close the road and associated "Side Road Closed Ahead" and "Changed Traffic Conditions Ahead" signs;
- reallocation of the unrestricted parallel parking on the northwest side of Cawdor Road from Onslow Park roundabout to Argyle Street to No Parking "Set Down and Pick Up Area";
- reallocation of the unrestricted parallel parking on the southeast side of Cawdor Road from Onslow Park roundabout to Argyle Street to "No Stopping";
- pedestrian barriers to control pedestrian flow in the vicinity of the Cawdor Road
   / Argyle Street / Murray Street roundabout; and
- reallocation of 40 metres unrestricted parallel parking on the southeast side of Cawdor Road southwest of the exit from the RSL Club to "No Stopping".

#### Mitchell Street

(Traffic Control Plan - Sheets 1 and 3)

Traffic control measures proposed for Mitchell Street are:

- road closure between the intersection with Oxley Street and Onslow Park;
- barriers to close the road and associated "Road Closed" and "Detour" signs;
- reallocation of the angle parking bays on the north side between Oxley Street and John Street to Bus Zone from 8.00 am to 4.00 pm on Friday 31 March 2017 and No Parking "Set Down and Pick Up Area" from 4.00pm on Friday 31 March to 12 midnight on Saturday 1 April 2017;
- traffic controllers placed at the road closure and the angle parking bays;



- barriers between the Woolworths Carpark in the Oxley/Mitchell Streets Carpark;
   and
- directional signage indicating parking for people with disabilities.

#### John Street Street Parade

(Traffic Control Plan - Sheets 1, 4 and 5)

Traffic control measures proposed for John Street are:

- road closure between the intersection with Mitchell Street and Exeter Street;
- barriers to close the road and associated "Road Closed" signs and local access sign;
- u-turn facility and associated No Stopping at the northern end;
- advanced warning signage indicating the closure and location of Camden Show car parking;
- traffic controller placed at the southern end of Mitchell Street to facilitate access to the Camden Uniting Church and Camden Public School;
- during the street parade, traffic controllers placed at all the side roads to prevent interference of the parade; and
- NSW Police control of the street parade.

#### Variable Message Signs

Four variable message signs have been proposed for the event, on Cawdor Road (west side between Sheathers Lane and Barsden Street), Argyle Street (south side between Cowpasture Bridge and Rotary Cowpasture Reserve Entrance), Macquarie Grove Road (east side between Exeter Street and Camden Airport and Old Hume Highway (west side) between Rosalie Avenue and Kelloway Avenue). The variable message signs will give prior warning of the Camden Show, parking arrangements and the street parade.

#### FINANCIAL AND ASSET MANAGEMENT IMPLICATIONS

The Camden Show Society Inc. has paid the \$109.80 Special Event Transport Management Plan application fee.

#### **CONCLUSION**

The measures proposed in the Special Event Transport Management Plan, as a Class 2 event, have worked effectively in recent years to safely control pedestrian and vehicle movement during the Camden Show. It is recommended that the event, with these associated measures, is supported subject to the conditions listed below.

#### RECOMMENDED

The Local Traffic Committee recommends that Council:

- (a) approves the following temporary measures between 5.00am and 12 midnight on Friday 31 March and Saturday 1 April 2017 as per the Special Event Transport Management Plan and the associated certified Traffic Control Plans (DWG 140561 Sheets 1 to 5) for the Camden Show 2017 and Street Parade:
  - i. closure of Mitchell Street from Oxley Street to Onslow Park;
  - ii. closure of John Street between Exeter Street and Mitchell Street,



- except for local access;
- iii. reallocation of the unrestricted angle parking bays on the north side of Mitchell Street between Oxley Street and John Street to Bus Zone (8.00am to 4.00pm on Friday 31 March 2017);
- iv. reallocation of the unrestricted angle parking bays on the north side of Mitchell Street between Oxley Street and John Street to No Parking (4.00pm on Friday 31 March 2017 to 12 midnight on Saturday 1 April 2017);
- v. reallocation of the unrestricted parallel parking on the northwest side of Cawdor Road from Onslow Park roundabout to Argyle Street to No Parking;
- vi. reallocation of the unrestricted parallel parking on the southeast side of Cawdor Road from Onslow Park roundabout to Argyle Street to "No Stopping";
- vii. pedestrian barriers around the Cawdor Road / Argyle Street / Murray Street roundabout:
- viii. reallocation of 40 metres unrestricted parallel parking on the southeast side of Cawdor Road southwest of the exit from the RSL Club to "No Stopping";
- ix. Variable Message Signs at Cawdor Road between Sheathers Lane and Barsden Street, Argyle Street between Cowpasture Bridge and Rotary Cowpasture Reserve, Macquarie Grove Road between Exeter Street and Camden Airport and Old Hume Highway between Rosalie Avenue and Kelloway Avenue; and
- (b) approval is subject to the following conditions:
  - i. the event be classified as a Class 2 event under the RTA Guide to Traffic and Transport Management for Special Events, Version 3.4;
  - ii. traffic management arrangements be implemented in accordance with the approved Special Event Transport Management Plan and associated certified Traffic Control Plans;
  - iii. access for emergency vehicles be maintained at all times;
  - iv. the organisers obtain NSW Police concurrence to the Special Event approval;
  - v. the organisers provide proof of a minimum \$20 million Public Liability Insurance Policy noting Council as an interested party;
  - vi. temporary signage associated with the Traffic Control Plan be installed and removed at the end of the event at no cost to Council;
  - vii. traffic management arrangements are advertised in local newspapers, and on street signage a minimum of 7 days prior to the event;
  - viii. businesses along the street parade route are notified in writing, a minimum of 7 days prior to the event;
  - ix. emergency services (as advised by Council), local bus companies and Camden Wollondilly Cabs are notified of the traffic management arrangements, a minimum of 7 days prior to the event;
  - x. a disestablishment plan for temporary signage is submitted to Council prior to the event start date; and
  - xi. the organisers securing any other necessary consents as advised by Council.

#### **ATTACHMENTS**

1. Attachment 1 - Camden Shows TCP - Copy

#### Schedule I Form - Notice of Intention to Hold a Public Assembly

### SUMMARY OFFENCES ACT 1988 - Sec 23

To the Commissioner of Police

100	
Ī	of 92 FAIRWATER DRIVE HARRINGTON PARK 256 Jaddress) on behalf of CAMDEN SHOW SOCIETY INC. (organisation) notify the Commissioner of Police that on the 315 (day of MARCH 2017 year), it is intended to hold
	either:
	(a) a public assembly, not being a procession, of approximately
	and disperse at approximately am/pm.
	or
	(b) a public assembly, being a procession of approximately  12 to (It (number) persons, or displays  which will assemble at approximately It amon, and at  approximately It amon the procession will commence and shall proceed  along John St. towards Argyle St. then down  Argyle to Murray St. and return to John St.  Refer to Timp drawings  (Specify route, any stopping places and the approximate duration of any stop; and the approximate time of termination. A diagram may be attached)
2	The purpose of the proposed assembly is to display "things" from years ago that relate to Country life and the Camden Show.  "Things" being Animals Equipment, displays and bands.

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3	The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly (strike out whichever is not applicable):
	(1) There will be 12-14 (number) of vehicles and/or
	(ii) There will be (number) of bands, musicians, entertainers, etc. which will entertain or address the assembly.
	(iii) The following number and type of animals will be involved in the assembly:  Horses & Cattle approx half
	(iv) Other special characteristics of the proposed assembly are as follows:  Assemble in John Street between  Exeter & Mitchell as shown on TMP drawing
4	I take responsibility for organising and conducting the proposed assembly.
5	Notices for the purposes of the Summary Offences Act 1988 may be served upon me at the following address:  92 Farwater Drive  Harrington Park NSW  2567 Postcode.  Telephone No.0437 448 314
6	Signed Secretary  Date 13/2/2017

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Spec	ial Event Transport Management Plan Template
	Refer to Chapter 7 of the Guide for a complete description of the Transport Management Plan
1	EVENT DETAILS
1.1	Event summary
	Event Name: CAMDEN SHOW
	Event Location: CAMDEN SHOW GROUNDS & ONISLOW PARK
	Event Date: Event Start Time: Can Event Finish Time: 12n
	Event Setup Start Time Week Prior Event Packdown Finish Time: Week after
	Event is off-street on-street moving on-street non-moving held regularly throughout the year (calendar attached)
1,2	Contact names
	Event Organiser * CAMDEN SHOW SOCIETY INC.  Phone 4655838 Fax 46559847 Mobil 0437448 314 E-mail: office Wardens
	Event Management Company (if applicable)
	Phone: Fax: Mobile: F-mail:
	Police
	Phone: E-mail:
	Council
	Phone: E mail: E mail:
	Roads & Traffic Authority (if Class I)
	Phone: E-mail:
	*Note: The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out.
.3	Brief description of the event (one paragraph)
Cou	atry Show hold over 2 days mais soul P. 1
n f	ntry Show held over 2 days. Moving Street Parade.  riday 31st March in Argyle Street. Animals &  nercial displays and Entertainment, contained to the  ground & Onslow Park.  Iraffic & Iransport Management of Special Events  Version 3.1 August 2, 2006
	, I want may le steet Animale &
חריים	nercial displays and Catatain and

2	Risk	RISK MANAGEMENT - TRAFFIC		
	2.1	Occupational Health & Safety - Traffic Control		
	d	Risk assessment plan (or plans) attached		
	2.2	Public Liability Insurance		
		Public liability insurance arranged. Certificate of currency attached.		
52	2.3	Police		
CLASS 2	2.3	Police written approval obtained		
	2.4	Fire Brigades and Ambulance		
	W/	Fire brigades notified		
		Ambulance notified		

#### 3 TRAFFIC AND TRANSPORT MANAGEMENT

		3.1	The route or location
		W	Map attached
	53	3.2	Parking
	CLASS 3	V	Parking organised - details attached
			Parking not required
		3.3	Construction, traffic calming and traffic generating developments
		V	Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached
			There are no construction activities, traffic calming devices or traffic-generating developments at the location/route or on the detour routes
		3.4	Trusts, authorities or Government enterprises
			This event uses a facility managed by a trust, authority or enterprise; written approval attached
\$22		V	This event does not use a facility managed by a trust, authority or enterprise
CLASS 2		3.5	Impact on/of Public transport
		,	Public transport plans created - details attached
			Public transport not impacted or will not impact event
		3.6	Reopening roads after moving events
			This is a moving event details attached.
			This is a non-moving event.
		3.7	Traffic management requirements unique to this event
		W	Description of unique traffic management requirements attached
			There are no unique traffic requirements for this event
		3,8	Contingency plans
			Contingency plans attached

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THE REAL	7		3.9	Heavy vehicle impacts
	Class 2			Impacts heavy vehicles - RTA to manage
			V	Does not impact heavy vehicles
MAN WATER			3.10	Special event clearways
				Special event clearways required - RTA to arrange
				Special event clearways not required
4			MINIM	IISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES
STEEL STEEL			4.1	Access for local residents, businesses, hospitals and emergency vehicles
			$\square$	Plans to minimise impact on non-event community attached
		CLASS 3		This event does not impact the non-event community either on the main route (or location) or detour routes $\frac{1}{2}$
			4.2	Advertise traffic management arrangements
	2			Road closures or restrictions - advertising medium and copy of proposed advertisements attached
	CLASS 2			No road closures or restrictions but special event clearways in place - advertising medium and copy of proposed advertisements attached
				No road closures, restrictions or special event clearways - advertising not required
			4.3	Special event warning signs
			V	Special event information signs are described in the Traffic Control Plan/s
				This event does not require special event warning signs
			4.4	Permanent Variable Message Signs
				Messages, locations and times attached
			V	This event does not use permanent Variable Message Signs
			4.5	Portable Variable Message Signs
			V	The proposed messages and locations for portable VMS are attached
				This event closs not use portable VMS

#### 5 PRIVACY NOTICE

The "Personal Information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the NSW Roads and Traffic Authority (RTA), or Local Government.

I declare that the details in this application are true and complete. I understand that:

- The "personal information" is being collected for submission of the Transport Management Plan for the event described in Section 1 of this document.
- I must supply the information under the Road Transport Legislation (as defined in the Road Transport (General) Act 1999) and the Roads Act 1993.
- Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.
- The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his/her "personal information".
- The "personal information" held by the Police, RTA or Local Government may be disclosed inside and outside of NSW
  to event managers or any other person or organisation required to manage or provide resources required to conduct the
  event or to any business, road user or resident who may be impacted by the event.
- The person to whom the "personal information" relates has a right to access or correct it in accordance with the
  provisions of the relevant privacy legislation.

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APPROVAL
TMP Approved by: JOANNA MARTIN Event Organisor 13, 2, 17 Date
AUTHORISATION TO *REGULATE TRAFFIC
Council's traffic management requirements have been met. Regulation of traffic is therefore authorised for all non-classified roads described in the risk management plans attached to this TMP.
Regulation of traffic authorised by: Council
The RTA's traffic management requirements have been met. Regulation of traffic is therefore authorised for all classified roads described in the risk management plans attached to this TMP.

<sup>\* &</sup>quot;Regulate traffic" means restrict or prohibit the passage along a road of persons, vehicles or animals (Roads Act, 1993). Council and RTA require traffic to be regulated as described in the risk management plans with the layouts installed under the direction of a qualified person.













