



VPA & WIKA PRACTICAL COMPLETION INSPECTION CHECKLIST

- Must be forwarded to Agreements Delivery Team prior to inspection

Developer: _____

VPA Item: _____

Date Inspection Requested: _____

DA Number: _____

BASINS	Yes	No	N/A
• All works completed in full (conversion to quality basin completed)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• All works completed to specs including planting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• WAE's provided to Council	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Operations & Maintenance Manuals provided to Council	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Weed, silt and debris free	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Pits and GPT's and drainage lines cleaned	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Pit grates secured	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



PARKS/OPEN SPACE	Yes	No	N/A
• All works completed in full	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• All works completed to specs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• WAE's provided to Council	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Operations & Maintenance Manuals provided to Council	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• All landscaped areas to be weeded, mulched to specification with no dead or missing plants	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Park furniture secured, damage free and treated as per manufacturers recommendations (timber)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Paths to be damage and weed free	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Grass to be weed and pest free and established for use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Pit grates secured	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUILDINGS	Yes	No	N/A
• Final OC provided	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• All works completed in full	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• All works completed to specs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



- WAE's provided to Council
- Operations & Maintenance Manuals provided to Council

ROADS

Yes

No

N/A

- All works completed in full
- All works completed to specs
- WAE's provided to Council
- Pits and gpt's cleaned
- Pit grates secured
- Render and steps in pits completed

RIPARIAN CORRIDORS

Yes

No

N/A

- All works completed in full
- All works completed to specs
- WAE's provided to Council
- Operations & Maintenance Manuals provided to Council



BRIDGES

Yes

No

N/A

- All works completed in full
- All works completed to specs
- WAE's provided to Council
- Operations & Maintenance Manuals provided to Council

SHARE PATHS

Yes

No

N/A

- All works completed in full
- All works completed to specs
- WAE's provided to Council
- Operations & Maintenance Manuals provided to Council

DOG PARKS

Yes

No

N/A

- All works completed in full
- All works completed to specs
- WAE's provided to Council



- Operations & Maintenance Manuals provided to Council
- All furniture and equipment secured
- Bubblers operational
- Weed and debris free

PLAYGROUNDS

Yes

No

N/A

- All works completed in full
- All works completed to specs
- WAE's provided to Council
- Operations & Maintenance Manuals provided to Council
- Playground certification provided
- All play structures secured & working
- All park furniture secured
- Bubblers operational
- Lighting operational
- BBQ's operational
- Amenities operational
- Paths to be damage free



- Grass to be weed and pest free and established for use
- Pit grates & irrigation lids secured

SPORTS FIELDS/PARKS

Yes

No

N/A

***NB: same as for parks/open spaces/playgrounds in addition to:**

- Fields to be fit for purpose