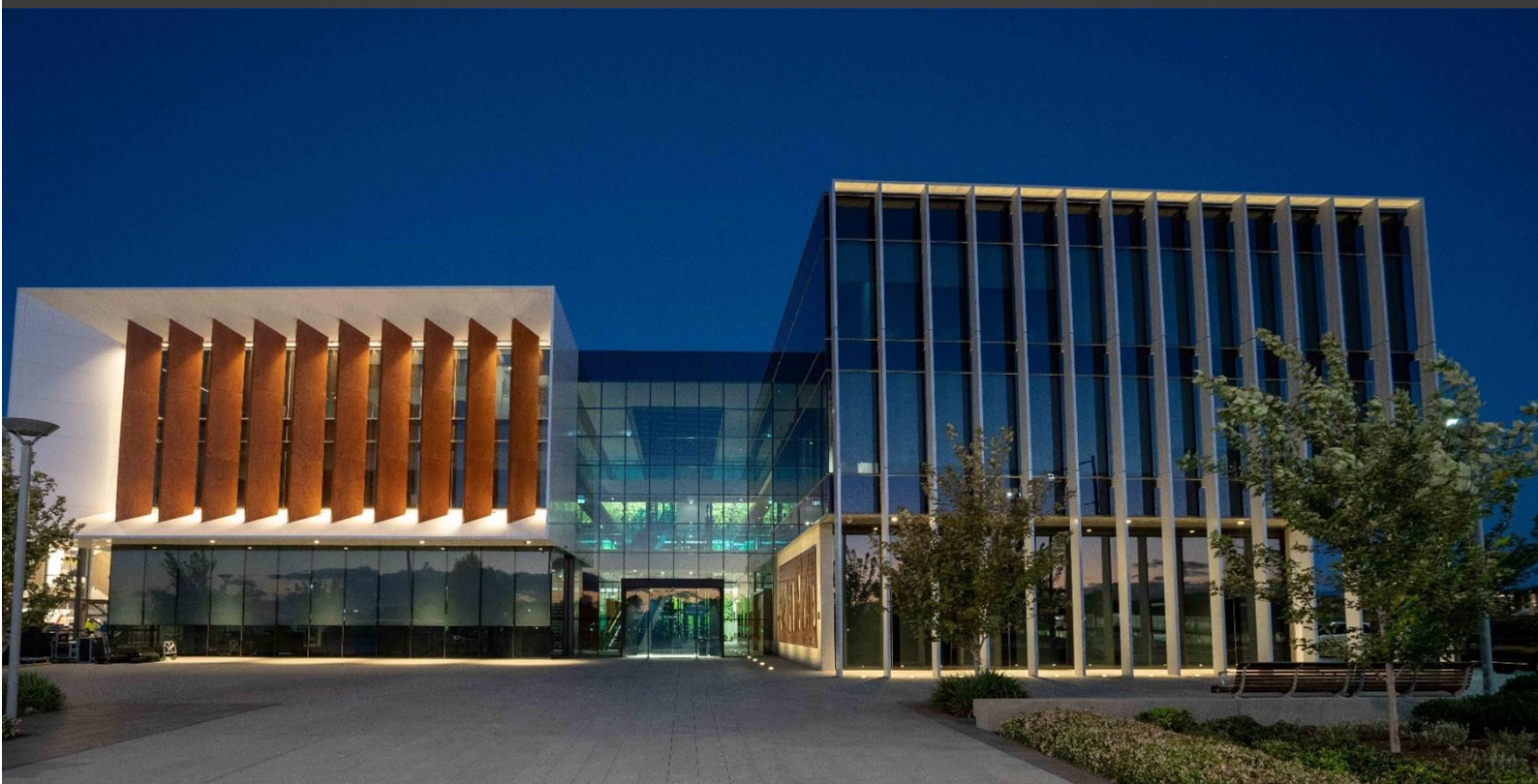


Business Paper

Ordinary Council Meeting

Camden Council
Administration Centre
70 Central Avenue
Oran Park

12 March 2024

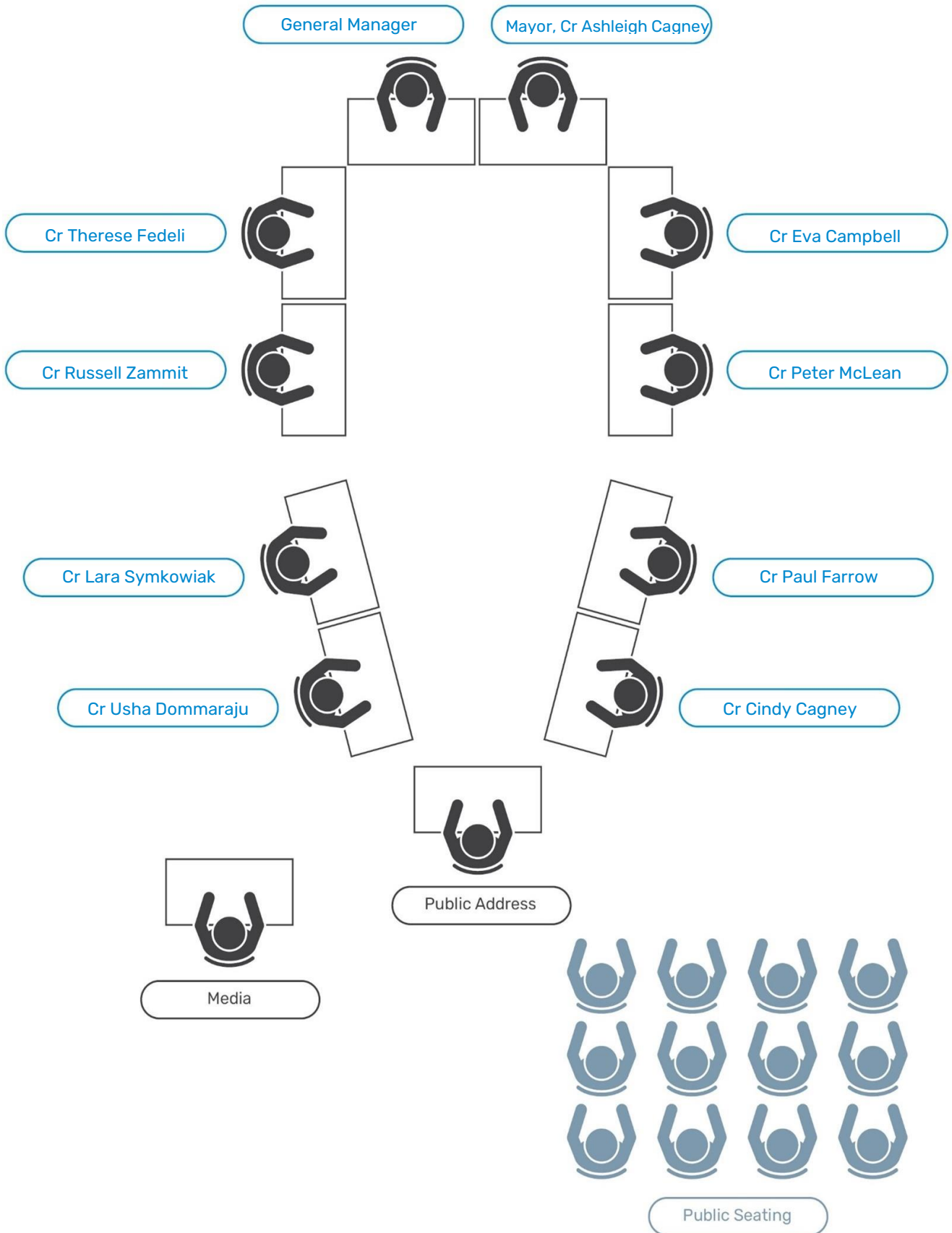


The public can also view the meeting via Council's webcast. A link to this webcast can be found on Council's webpage - <http://webcast.camden.nsw.gov.au/video.php>

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COMMON ABBREVIATIONS

AEP	Annual Exceedance Probability
AHD	Australian Height Datum
CLEP	Camden Local Environmental Plan
CP	Contributions Plan
DA	Development Application
DCP	Development Control Plan
DPE	Department of Planning & Environment
TfNSW	Transport for NSW
EIS	Environmental Impact Statement
EP&A Act	Environmental Planning & Assessment Act
EPA	Environmental Protection Authority
EPI	Environmental Planning Instrument
FPL	Flood Planning Level
GCC	Greater Cities Commission
LAP	Local Approvals Policy
LEP	Local Environmental Plan
LGA	Local Government Area
LSPS	Local Strategic Planning Statement
NCC	National Construction Code
REP	Regional Environmental Plan
PoM	Plan of Management
RL	Reduced Levels
S10.7 CERTIFICATE	Certificate as to zoning and planning restrictions on properties
S603 CERTIFICATE	Certificate as to Rates and Charges outstanding on a property
S73 CERTIFICATE	Certificate from Sydney Water regarding Subdivision
SEPP	State Environmental Planning Policy
SREP	Sydney Regional Environmental Plan
STP	Sewerage Treatment Plant
VMP	Vegetation Management Plan
VPA	Voluntary Planning Agreement



OATH AND AFFIRMATION FOR COUNCILLORS

In accordance with section 233A of the *Local Government Act 1993*, all elected Councillors must take an oath of office or make an affirmation of office at or before the first meeting of the Council.

The oath or affirmation may be taken or made before the General Manager, an Australian legal practitioner or a Justice of the Peace.

A Councillor who fails, without a reasonable excuse, to take the oath of office or make an affirmation of the office in accordance with the Act is not entitled to attend a meeting as a Councillor, until the Councillor has taken the oath or made the affirmation.

OATH

“I [*name of councillor*] swear that I will undertake the duties of the office of Councillor in the best interests of the people of the Camden Local Government Area and the Camden Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the *Local Government Act 1993* or any other Act to the best of my ability and judgment”.

AFFIRMATION

“I [*name of councillor*] solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of the Camden Local Government Area and the Camden Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the *Local Government Act 1993* or any other Act to the best of my ability and judgment”.

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SUBJECT: PRAYER

PRAYER

Almighty God, bless all who are engaged in the work of Local Government. Make us of one heart and mind, in thy service, and in the true welfare of the people we serve: We ask this through Christ our Lord.

Amen

Almighty God, give thy blessing to all our undertakings. Enlighten us to know what is right, and help us to do what is good: We ask this through Christ our Lord.

Amen

Almighty God, we pause to seek your help. Guide and direct our thinking. May your will be done in us, and through us, in the Local Government area we seek to serve: We ask this through Christ our Lord.

Amen

AFFIRMATION

We affirm our hope and dedication to the good Government of Camden and the well being of all Camden's residents, no matter their race, gender or creed.

We affirm our hope for the sound decision making by Council which can improve the quality of life in Camden.

Either – “So help me God” or “I so affirm” (at the option of councillors)

We pledge ourselves, as elected members of Camden Council, to work for the provision of the best possible services and facilities for the enjoyment and welfare of the people of Camden.

Either – “So help me God” or “I so affirm” (at the option of councillors)

SUBJECT: ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge that this meeting is being held on the Traditional Lands and Waterways of the Dharawal people and also recognise surrounding Dharug, and Gundungurra people and pay our respect to Elders past, present, and those emerging.

SUBJECT: WEBCASTING OF COUNCIL MEETINGS

In accordance with Camden Council's Code of Meeting Practice and as permitted under the *Local Government Act 1993*, this meeting is being live streamed and recorded by Council staff for minute taking and webcasting purposes. The recording will also be made publicly available on Council's website.

No other webcasting or recording by a video camera, still camera or any other electronic device capable of webcasting or recording speech, moving images or still images is permitted without the prior approval of Council. Council has not authorised any other webcasting or recording of this meeting.

I remind those that are participating in this meeting that your image and what you say will be broadcast live to the public and will also be recorded so please be mindful of your actions and comments. You should avoid making statements that might defame or offend, or that release any personal information about another individual without their consent. Council accepts no liability for any damage that may result from your actions and comments.

Under Council's Code of Meeting Practice, individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting.

SUBJECT: LEAVES OF ABSENCE

Leaves of absence tendered on behalf of Councillors from this meeting.

RECOMMENDED

That leaves of absence be granted.

SUBJECT: APPROVAL TO ATTEND BY AUDIO-VISUAL LINK

Requests by Councillors to attend and participate in Council meetings by audio-visual link.

A decision whether to approve a request must be made by a resolution of Council. A resolution must state:

- The meetings the resolution applies to, and
- The reason why the Councillor is being permitted to attend the meetings by audio-visual link (unless the ground is illness, disability, or caring responsibilities).

RECOMMENDED

That the requests to attend and participate by audio-visual link be granted for the meetings as determined by Council and for the reasons noted.

SUBJECT: DECLARATION OF INTEREST

Council's Code of Conduct also deals with pecuniary and non-pecuniary conflict of interest and Political Donations and how to manage these issues (Clauses 4.28-5.19).

Councillors, and where applicable, all other persons, must be familiar with the conflicts of interest provisions contained in the Code of Conduct.

This item of business provides an opportunity for Councillors to declare and manage any conflicts of interest that they may have in matters being considered at this meeting of Council.

RECOMMENDED

That the declarations be noted.

SUBJECT: PUBLIC ADDRESSES

The Public Address session in the Council Meeting provides an opportunity for people to speak publicly on any item on Council's Business Paper.

The Public Address session will be conducted in accordance with the Public Address Guidelines.

Where a member of the public raises a question during the Public Address session, a response will be provided where Councillors or staff have the necessary information at hand; if not, a reply will be provided at a later time. There is a limit of one question per speaker per meeting.

All speakers are limited to four minutes, with a one minute warning given to speakers prior to the four minute time period elapsing. The commencement and conclusion of time shall be advised by the Mayor/Chairperson.

It should be noted that speakers at Council meetings do not enjoy any protection from parliamentary-style privilege. Therefore they are subject to the risk of defamation action if they make comments about individuals. In the event that a speaker makes potentially offensive or defamatory remarks about any person, the Mayor/Chairperson will ask them to refrain from such comments.

The Mayor/Chairperson has the discretion to withdraw the privilege to speak where a speaker continues to make inappropriate or offensive comments about another person, or make a point of order ruling if a speaker breaches the Guidelines.

Only the audio recording of the public address speakers will be heard on Council's webcast. Visual images of the speaker will not be captured as part of that webcast.

RECOMMENDED

That the public addresses be noted.

SUBJECT: CONFIRMATION OF MINUTES

Confirm and adopt Minutes of the Ordinary Council Meeting held 13 February 2024.

RECOMMENDED

That the Minutes of the Ordinary Council Meeting held 13 February 2024, copies of which have been circulated, be confirmed and adopted.

Mayoral Minute

SUBJECT: MAYORAL MINUTE - ORAN PARK PROBUS CLUB'S 10-YEAR ANNIVERSARY
FROM: The Mayor
EDMS #: 24/102567

I'd like to take this opportunity to congratulate Oran Park Probus Club on an incredible milestone they celebrated at the end of last month – their 10-year anniversary.

It's terrific to be able to celebrate these milestones of our local clubs and foundations, and celebrating the 10-year anniversary of the Oran Park Probus Club is no exception.

From the outset, the Probus Club aimed to promote fun, friendship and fellowship to its members, who are retired or semi-retired residents within our community.

They received the go-ahead from Probus South Pacific late in 2013 regarding setting up a Probus Group in Oran Park and, on 4 February 2014, a meeting was arranged at the local information centre. This initial meeting was run by Probus South Pacific, in conjunction with the Rotary Club of Narellan, and had approximately 60 people attend.

After the agreement at that very meeting that a Probus Club should be set up in the area, a committee was elected and the Oran Park Probus Club was officially born. The first official Club meeting was held a month later, on Tuesday 4 March 2014, with 81 foundation members.

The Club called the Oran Park Town Sales and Information Centre home until they outgrew it in a few years' time, moving to the NewLife Anglican Church in Oran Park and enjoying the roomier premises.

As with many organisations locally, across the country and indeed across the globe, the Club hit a few speedbumps in 2020 as COVID-19 hit. In March of that year, the Club switched to online meetings and continued their monthly 'Probian' newsletter, and also started to email regular updates to all its members to keep in touch – a successful pivot in an uncertain time.

In October of that year, they secured Wests Camden Lakeside Function Centre as their new location for General Meetings and have since enjoyed the transition back to normal practices.

A big congratulations to all the members and everyone involved in the club. I hope you continue to go from strength to strength and can't wait to see what your story will be over the next 10 years.

RECOMMENDED

That Council write to the Oran Park Probus Club and congratulate them on their 10-year anniversary.

ORD01

ORD01

SUBJECT: DRAFT SUBMISSION - NSW DEPARTMENT OF PLANNING, HOUSING AND INFRASTRUCTURE - EXPLANATION OF INTENDED EFFECT: CHANGES TO CREATE LOW AND MID-RISE HOUSING

FROM: Director Planning and Environment

EDMS #: 24/54800

PURPOSE OF REPORT

The purpose of this report is to advise Council of the recent public exhibition of the Department of Planning, Housing and Infrastructure's (DPHI) planning reforms for low and mid-rise housing, as detailed in an '*Explanation of Intended Effect: Changes to create low and mid-rise housing*' (EIE) provided as an **attachment** to this report and for Council to consider a submission, also **attached** to this report.

BACKGROUND

In October 2022, the National Housing Accord was announced to address housing supply and affordability. In August 2023, National Cabinet endorsed a national target to build 1.2 million homes to align with supply and expected demand over the next five years.

In line with its relative population share, the NSW Government has committed to delivering at least 314,000 new homes by 2029 (with a maximum goal of 377,000 homes). To achieve this target, DPHI has announced a series of reforms to the NSW planning system.

In December 2023, DPHI announced planning reforms to facilitate additional low and mid-rise housing near established town centres and in areas with good public transport. In the EIE, low and mid-rise housing is referred to as:

- *Low-rise housing - dual occupancies, manor houses and multi-dwelling housing (such as terraces or townhouses) and is generally one or two storeys. It does not include freestanding single houses;*
- *Mid-rise housing - residential flat buildings (commonly known as apartments or flats) and shop top housing and is generally three to six storeys.*

The reforms were placed on public exhibition from 15 December 2023 to 23 February 2024. Council officers have considered the impact for the Camden Local Government Area (LGA) and lodged a submission on Council's behalf raising concerns with several aspects of the reforms. DPHI was advised that Council will formally consider the submission at its 12 March meeting.

Councillors were briefed on the reforms on 13 February 2024.

MAIN REPORT

The reforms seek to enable and incentivise additional density and diverse housing options in well located areas. This will be achieved by:

ORD01

- allowing dual occupancies in all R2 low density residential zones across NSW;
- allowing manor houses, terraces and multi-dwelling housing near 'station and town centre precincts' (defined below) in R2 low density residential zones;
- allowing residential flat buildings (RFB) and shop top housing near 'station and town centre precincts' in R3 medium density zones; and
- introducing non-refusal standards for the above dwelling types to encourage housing diversity. The proposed non-refusal standards will override existing Local Environmental Plan (LEP) and Development Control Plan (DCP) provisions unless the existing controls are more favourable.

'Station and town centre precincts' is defined as land within:

- the Six Cities Region; and
- 800 metres walking distance of a heavy rail, metro or light rail station; or
- 800 metres walking distance of land zoned E2 Commercial Centre or SP5 Metropolitan Centre; or
- 800 metres walking distance of land zoned E1 Local Centre or MU1 Mixed Use (but only if the zone contains a range of goods and services such as supermarkets, shops and restaurants).

The reforms also seek to:

- amend the DPHI's Apartment Design Guide which sits under the *State Environmental Planning Policy (Housing) 2021* (Housing SEPP); and
- allow torrens title subdivision of multi-dwelling housing (terraces) and dual occupancies. The lots will need to meet the stipulated size, width and access requirements.

A summary of the key changes to specific standards is provided as an **attachment** to this report.

Figure 1 illustrates land within the Camden LGA which is included in the definition of 'station and town centre precincts', with more detailed figures provided as an **attachment** to this report.

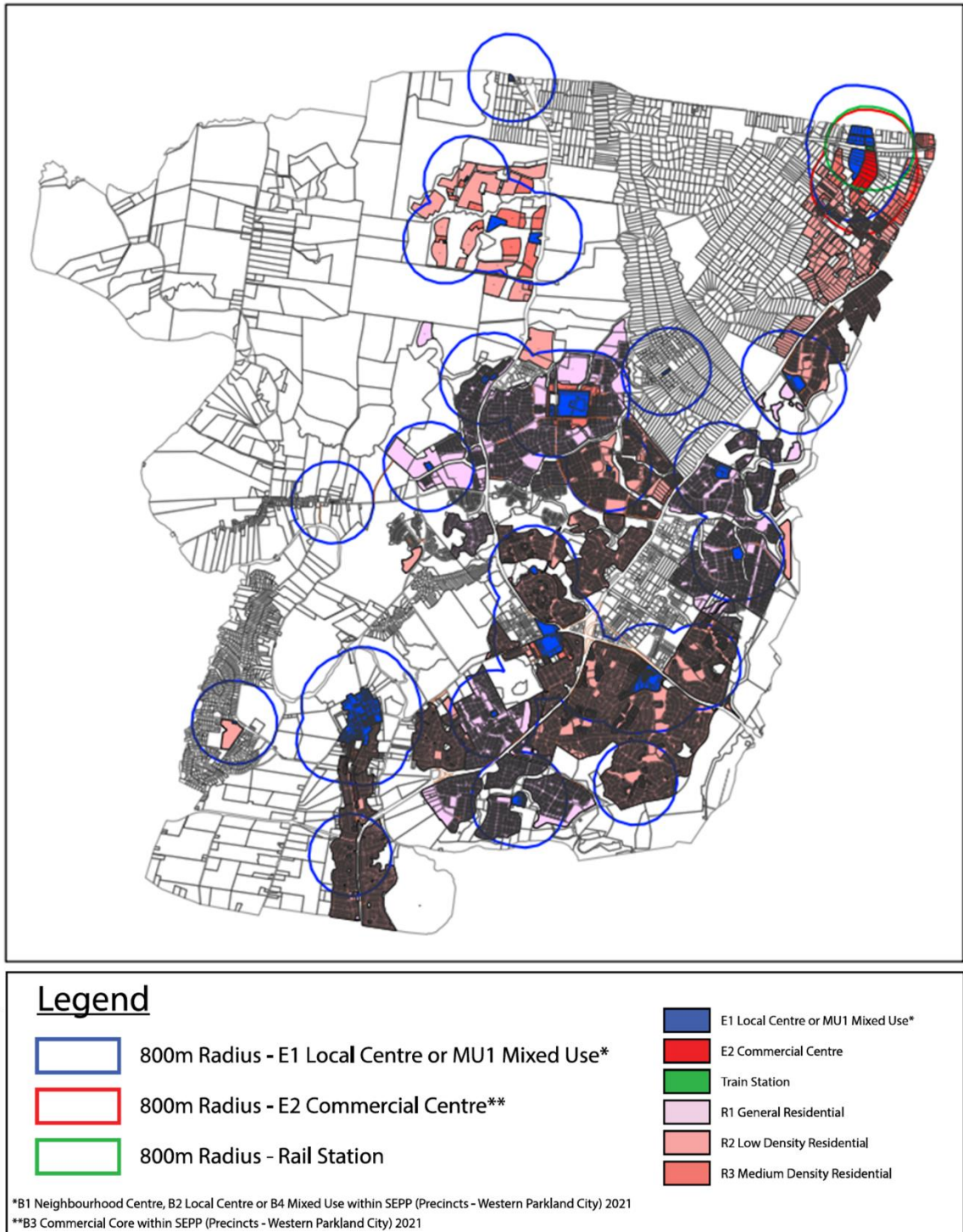


Figure 1: Land included in the definition of 'Station and Town Centre Precincts'

Submission – Key Considerations

Whilst the intent of the reforms to provide greater housing supply and diversity in well located areas is acknowledged, significant concerns are raised with respect to the appropriateness of the reforms for the Camden LGA.

Council officers have prepared a submission which is **attached** to this report. A summary of the key issues is outlined below.

Council objects to the reforms and recommends the Camden LGA be excluded

Council's submission objects to the reforms and provides reasons why the Camden LGA should be excluded. The reforms are not required to meet the Camden LGA's housing targets set by the State Government.

Furthermore, Council's submission recommends the State Government prioritise the provision of infrastructure required to service and unlock the existing housing capacity identified within the South West Growth Area (SWGA).

Lack of alignment with local strategic planning

The reforms lack alignment with Council's Local Strategic Planning Statement (LSPS) which was endorsed by the State Government. Our LSPS and Local Housing Strategy (LHS) include specific priorities and actions that provide a balanced approach to delivering housing in the right location and coordinating growth with infrastructure delivery.

The reforms undermine the aim of Council's local strategies by allowing increased density in locations that were not planned or appropriate.

Local and neighbourhood centres

Council's submission argues that the reforms are inappropriate and not suitable for the local context of the Camden LGA. Centres that are not directly serviced by an existing train or metro station should be excluded from the definition of 'station and town centre precinct'.

The reforms will impact our local and neighbourhood centres, by the inclusion of E1 Local Centre and MU1 Mixed Use zoned land within the definition of 'station and town centre precincts'. These centres are generally small scale and were planned to service a single locality. The proposal to significantly increase density in smaller centres poses a risk to the character, role and built form of centres and surrounding neighbourhoods.

Local services and schools

An increase in density will lead to an increase in the demand for local services and schools. Many schools in the Camden LGA are currently near or at capacity, due to the high proportion of young families within our growing community and delays in the delivery of new schools. The planning undertaken to forecast the demand and size for future schools has not taken into account the additional density that will be provided under the reforms.

Traffic and car parking

Unlike many other areas in Sydney, there is a lack of convenient public transport in the Camden LGA (with only 1 train station) and a deficit in local employment, which contributes to high car ownership, high reliance on car travel, and increased demand for parking.

Council's submission raises the traffic impacts at a local and sub-regional level if increased density and reduced parking rates are imposed. The reforms include reduced car parking rates of 0.5 car parking spaces per dwelling for manor homes and terrace houses and 1 space per dwelling for dual occupancies and multi-dwelling housing.

Heritage impact

The reforms propose to increase building height in and around commercial centres. For example, a maximum building height of 7 metres currently applies within parts of the Camden Town Centre. Under the reforms, residential flat buildings (RFBs) and shop top housing up to 21 metres will be permissible on land zoned E1 Local Centre, MU1 Mixed Use, R3 Medium Density Residential and R2 Low Density Residential (these zones apply in the Camden Town Centre). This will have a negative impact on the heritage qualities and character of the area.

Flooding

It is unclear from the EIE whether flooding impacts have been fully considered in the reforms for centres that fall within the definition of 'station and town centre precincts', such as the Camden Town Centre.

South West Growth Area

As demonstrated in Council's adopted strategies, most of the future housing growth in Camden is planned to be delivered in the SWGA, which has significant housing capacity to be realised.

Council officers are currently assessing six precinct-scale Planning Proposals to rezone land in the SWGA, which will deliver more than 20,000 homes. In addition, the recently exhibited review of the Leppington Town Centre has the capacity to deliver more than 10,500 dwellings up to 2041.

Council's submission notes that our existing planning controls are already delivering housing supply and choice. Several low and mid-rise housing developments have been approved and constructed in areas such as Narellan Town Centre and Oran Park Town Centre.

Council's submission recommends the State Government prioritise the delivery of infrastructure required to unlock the remaining housing capacity within the SWGA. This includes a commitment to progress the North South Rail Line and South West Rail Line extension, the early acquisition of land for infrastructure, investment to unlock fragmented land and prioritising the delivery of essential infrastructure including trunk sewer, water and schools.

Demand for infrastructure

The reforms have the potential to significantly increase dwelling capacity across the Camden LGA, resulting in additional demand on local infrastructure. The reforms do not address existing infrastructure shortfalls that may be exacerbated by increases in residential density.

Council's submission recommends the State Government consult with councils to identify new or upgraded infrastructure that will be triggered as a result of the reforms. It is recommended the State Government revisit the introduction of higher Section 7.12 development contribution rates (a fixed rate levy on the proposed cost of development to fund the provision of public amenities or public services) to provide councils with a funding mechanism for infrastructure needs in infill areas.

Other matters

Council's submission identifies technical elements of the reforms that are unclear, including concerns around the definition of walking distance, minimum site area and lot width provisions. Council's submission also raises concerns around the implementation for land within the SWGA. From the EIE, it is unclear whether the reforms will apply to land within the SWGA.

Apartment Design Guide

The reforms outline amendments to the DPHI's Apartment Design Guide, which are not considered suitable. These include amendments to requirements for building setbacks and separation, vehicle access, visual privacy, communal open space, landscaping and car parking.

Torren title subdivision multi-dwelling housing and dual occupancies

Clarification is sought on the proposal to permit torrens subdivision of multi-dwelling housing and dual occupancies.

Community awareness and consultation

The reforms will impact landowners, communities, and businesses. There is a concern that there is limited awareness of the reforms and that communities may not have a full understanding of the potential impacts.

It is recommended that DPHI consult further with councils on the reforms and the issues raised.

FINANCIAL IMPLICATIONS

There are no direct financial implications for Council associated with this report.

CONCLUSION

Recent planning reforms announced by DPHI seek to facilitate additional low and mid-rise housing near established town centres and areas with good public transport. The 'one size fits all' approach does not recognise the unique character and constraints of areas such as Camden and does not consider local strategic planning strategies or ongoing precinct planning in the SWGA.

There is an opportunity to provide significant housing supply and diversity in the SWGA subject to the prioritisation, staging and funding of infrastructure, resulting in a coordinated approach to the delivery of housing in the right location.

It is recommended that Council endorse the draft submission and request the Camden LGA be excluded from the proposed reforms.

RECOMMENDED

That Council:

- i. **endorse the attached submission in response to the Department of Planning, Housing and Infrastructure's *Explanation of Intended Effect: Changes to create low and mid-rise housing*;**
- ii. **provide a copy of Council's submission to the NSW Department of Planning, Housing and Infrastructure; and**
- iii. **forward a copy of Council's submission to Mrs Sally Quinnell MP, Member for Camden, Mrs Tanya Davies MP, Member for Badgerys Creek, and Mr Nathan Hagarty MP, Member for Leppington.**

ATTACHMENTS

1. Explanation of Intended Effect - Changes to Create Low and Mid Rise Housing - December 2023
2. Final Draft Submission - DPHI EIE - Changes to Create Low and Mid Rise Housing
3. Summary of EIE low and mid-rise housing reform
4. Maps of Station and Town Centre Precinct Areas

ORD02

ORD02

SUBJECT: POST EXHIBITION - ORAN PARK CONTRIBUTIONS PLAN
FROM: Director Growth and Finance
EDMS #: 24/72057

PURPOSE OF REPORT

The purpose of this report is to seek approval from Council for the delayed adoption of the Oran Park Contributions Plan to align with the future adoption of amendments to the Oran Park Precinct Development Control Plan, which will relate to the use or development of ridgetop land.

BACKGROUND

At its 8 August 2023 meeting, Council approved the public exhibition of the amended Oran Park Contributions Plan (previously known as the Oran Park Turner Road Contributions Plan) for a period of 28 days in accordance with the *Environmental Planning and Assessment Regulation 2021*. This public exhibition occurred between 17 August and 14 September 2023.

MAIN REPORT

The Oran Park Contributions Plan collects contributions from development in the Oran Park precinct to fund local infrastructure requirements identified in the land and work schedules of the Contribution Plan.

Following public exhibition, one submission was received. In general, the submission opposes the removal of the treed hilltop parks from the Contributions Plan for the following reasons:

- The treed hilltop parks are unique and could provide kilometres of walking trails for recreational use by the community;
- The proponent's geotechnical and engineering experts believe the landslip risks can be reduced to acceptable levels by appropriate engineering design and maintenance; and
- Contributions have been paid on the expectation that outcomes of the contributions plan (e.g. the treed hilltop parks) would be delivered.

No changes are proposed to be enacted in response to the submission. Acceptance of this land exposes Council to an unacceptable amount of financial liability and risk. Council will use the contributions already received for the treed hilltop park to acquire suitable, more usable, open space that will provide more value to the community.

A final version of the Contributions Plan for adoption, with minor adjustments identified below, is provided as **Attachment 1** of this report:

- The following items originally marked as "complete" have been changed to "in progress":
 - OSR 1.1 Local recreation (OSR 3.1 to OSR 4.1);
 - OSR 3.1 Playing Fields; and
 - OSR 4.1 Community parks / green space.

- The values in the Plan have been indexed to the March 2023 CPI rate (132.7)

Following consideration of the submission received, and in compliance with the *Environmental Planning and Assessment Regulation 2021*, Council can adopt the Contributions Plan as soon as the Oran Park Precinct Development Control Plan has been amended to incorporate appropriate planning controls for the use and/or development of ridgetop land.

Any development application submitted prior to adoption of the amended Contribution Plan but not determined shall be determined in accordance with the provisions of the new Contribution Plan.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

CONCLUSION

In compliance with Schedule 1 Division 7.1 of the *Environmental Planning and Assessment Act 1979* and clause 216 of the *Environmental Planning and Assessment Regulation 2021*, the Oran Park Contributions Plan has been publicly exhibited for 28 days and can now be adopted by Council.

RECOMMENDED

That Council adopt the amended Oran Park Contributions Plan, which is to come into effect once the Oran Park Precinct Development Control Plan is amended, to incorporate appropriate planning controls for the use and/or development of the ridgetop land.

ATTACHMENTS

1. Final Draft - Oran Park Contributions Plan
2. Submission - Oran Park Contributions Plan

ORD03

ORD03

SUBJECT: ACCEPTANCE OF GRANT FUNDING - RICKARD AND INGLEBURN ROAD DETAILED DESIGN FUNDS - SPECIAL INFRASTRUCTURE CONTRIBUTIONS (SIC)

FROM: Director Growth and Finance

EDMS #: 24/89806

PURPOSE OF REPORT

The purpose of this report is to seek Council's acceptance of grant funding for the sum of \$4.5 million (excl. GST) from the Department of Planning, Housing and Infrastructure (DPHI), under the Special Infrastructure Contribution (SIC) Fund.

BACKGROUND

Special Infrastructure Contributions are levied by the State Government on developers to help fund the delivery of key State and regional infrastructure required to support the needs of a growing population.

Correspondence has been received from the Department of Planning, Housing and Infrastructure (DPHI), confirming \$4.5 million (excl. GST) has been made available for the detailed design of Rickard Road from Ingleburn Road to Bringelly Road and for Ingleburn Road from Camden Valley Way to Scalabrini Creek, Leppington (see Figure 1 for Project Extent).

MAIN REPORT

Rickard Road and Ingleburn Road are currently rural two-lane roads. A concept design has been completed for these roads to transform them to an urban standard. The next stage of the design process is to commence the detailed design phase. To enable this to occur DPHI have made available \$4.5 million (excl. GST).

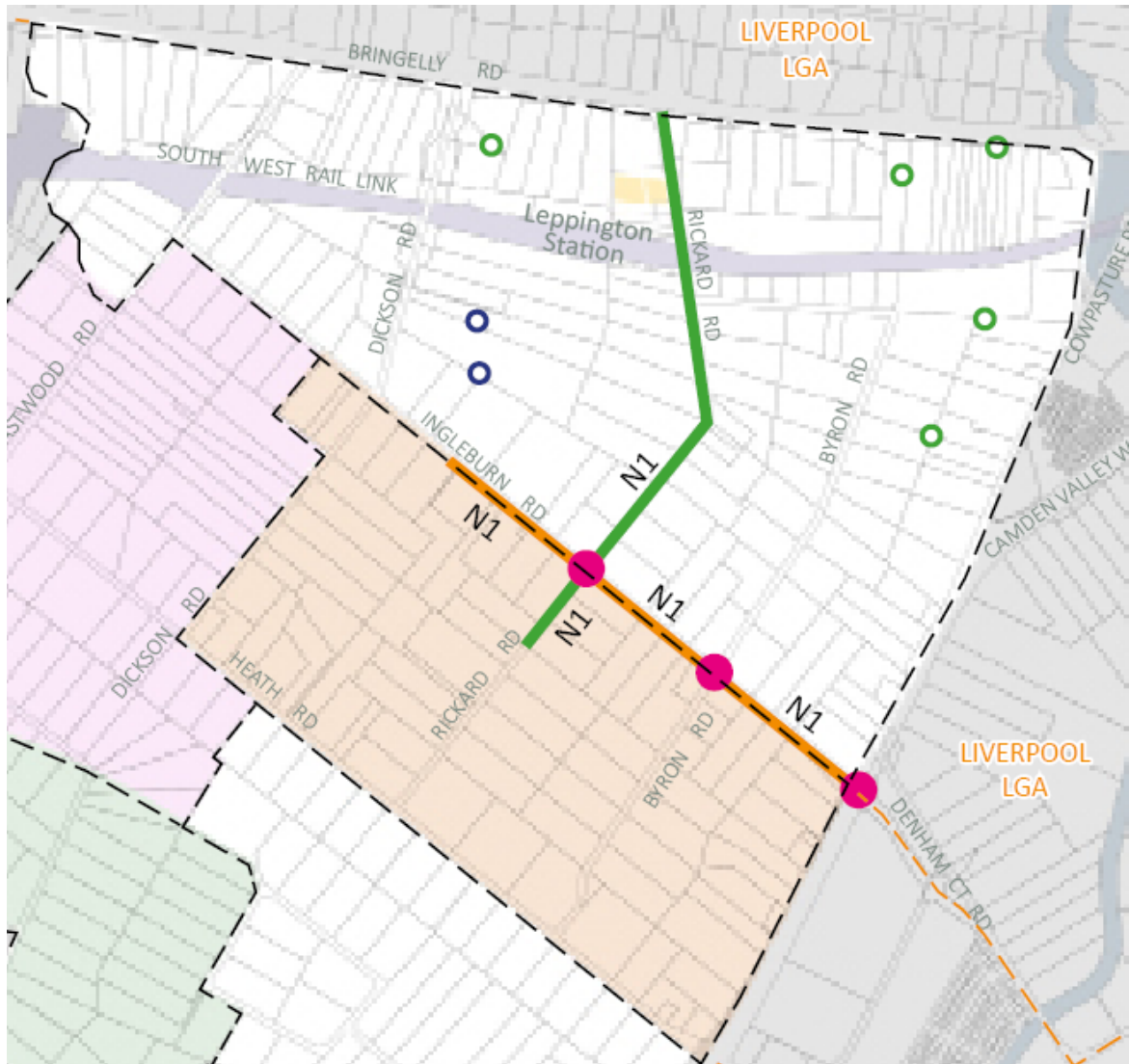


Figure 1 - Extent of Rickard Road and Ingleburn Road to be subject of detailed design – N1

FINANCIAL IMPLICATIONS

The project is expected to be finalised over three financial years with the project funding split, as shown in the table below:

Financial Year	Amount
2023/24	\$45,000
2024/25	\$3,375,000
2025/26	\$1,080,000
Total	\$4,500,000

It is expected that the grant will be received in one lump sum. Upon receipt of the grant, appropriate budget adjustments will be made to recognise both income and expenditure.

ORD03

CONCLUSION

Council has been successful in securing grant funding from DPHI, under the SIC Fund, to complete the detailed design of Rickard Road and Ingleburn Road for the extent shown in figure 1.

The total amount of grant funding is \$4.5 million (excl. GST).

RECOMMENDED**That Council:**

- i. **accept the grant funding of \$4.5 million (excl. GST) from the Department of Planning, Housing and Infrastructure, for inclusion in Council's budgets as detailed in the financial implications section of this report;**
- ii. **write to the Department of Planning, Housing and Infrastructure, thanking them for the grant funding; and**
- iii. **write to Mr Nathan Hagarty MP, Member for Leppington, thanking him for his continuing support.**

ORD04

ORD04

SUBJECT: DELIVERY PROGRAM PERFORMANCE REPORT JULY TO DECEMBER 2023
FROM: Director Customer and Corporate Strategy
EDMS #: 24/67161

PURPOSE OF REPORT

The purpose of this report is to seek Council's endorsement of the 2022 – 2026 Delivery Program draft Performance Report for the period July to December 2023.

BACKGROUND

In accordance with the *Local Government Act 1993*, all councils are required to undertake their planning and reporting activities using the Integrated Planning and Reporting (IPR) framework. The framework requires councils to develop a suite of documents that reflect the vision and aspirations of their community.

The documents that form part of the IPR framework include:

- **Community Strategic Plan (10 year+)**

The Community Strategic Plan is the highest level of plan, identifying the community aspirations, desired outcomes, and necessary strategies.

- **Four Year Delivery Program and Operational Plan (Budget)**

The Delivery Program is Council's commitment to progress the Community Strategic Plan in its Council term. The Operational Plan is the sub-set of the Delivery Program.

- **Resourcing Strategy: Executive Summary**

The Strategy ensures the community's long-term objectives are met, and the associated plans are:

- Asset Management Plan
- Workforce Management Strategy; and
- Long-Term Financial Plan.

Council adopted these documents in June 2022.

The IPR framework requires Council to report the progress of the Delivery Program. This report is the third Performance Report for Council's Delivery Program 2022 - 2026 and provides a progress update for the period July to December 2023.

A Councillor briefing on the Performance Report was held on 27 February 2023.

MAIN REPORT

The Performance Report is provided as **Attachment 1** to this report and provides a status update on the 27 performance indicators within the 2022 - 2026 Delivery Program and the 156 actions within the 2023 – 2024 Operational Plan.

Council monitors its progress in achieving the objectives stated in the Community Strategic Plan through the implementation of the Delivery Program under the five Key Directions:

1. Welcoming – Embracing our Vibrant and Diverse Community;
2. Liveable – Strong and Integrated Connections between our People and our Services;
3. Prosperous – Advancing Local Economic Opportunities and Job Creation;
4. Balanced – Providing Sustainable and Responsible Solutions that Enhance our Heritage and Natural Environment; and
5. Leading – A Successful Advocate for our People and Places.

Council utilises a rating scale to assess the status of the Delivery Program performance indicators. **Table 1** provides a description of each rating scale.

Table 1

	On Track When the 'actual' is either equal, less, or greater than the set target
	Monitoring Corporate variance of ±10% applies to the set target and is considered achievable, feasible and realistic for performance improvement, with the exception of Legislative requirements
	Needs Work When the 'actual' is either below or above the corporate variance
	External Impacts Deliverables impacted by a range of incidents including severe weather events

Table 2 provides a summary of the status of the Delivery Program performance indicators, with detailed information noted within the Performance Report provided as **Attachment 1** to this report.

Table 2

Key Direction	No. of Performance Indicators	Status			
		On Track	Monitoring	Needs Work	External Impacts
Welcome	5	5	0	0	0
Liveable	10	9	1	0	0
Prosperous	3	3	0	0	0
Balanced	5	5	0	0	0
Leading	4	4	0	0	0
	27	26	1	0	0

Council utilises a linear gauge system to assess the progress of the Operational Plan actions, assessed against a set target for the reporting period. **Table 3** describes each rating scale, and **Table 4** provides an overall progress status on the 156 actions within the Operational Plan.

Table 3



Table 4



ORD04

FINANCIAL IMPLICATIONS

There are no direct financial implications for Council as a result of this report.

CONCLUSION

The Performance Report highlights that at the end of the reporting period (31 December 2023), Council is progressing in implementing the 2022 – 2026 Delivery Program and 2023 – 2024 Operational Plan.

All performance indicators and actions will continue to be monitored to ensure Council meets the targets set.

RECOMMENDED

That Council note and endorse the attached Delivery Program Performance Report for the period July to December 2023.

ATTACHMENTS

1. Draft Delivery Program Performance Report July - December 2023

ORD05

ORD05

SUBJECT: INVESTMENT MONIES - JANUARY 2024
FROM: Director Growth and Finance
EDMS #: 24/79055

PURPOSE OF REPORT

In accordance with Part 9, Division 5, Section 212 of the *Local Government (General) Regulation 2021*, a list of investments held by Council as at 31 January 2024 is provided.

MAIN REPORT

The weighted average return on all investments was 5.22% p.a. for the month of January 2024. The industry benchmark for this period was 4.44% (Ausbond Bank Bill Index) and the current official cash rate as determined by the Reserve Bank of Australia (RBA) is 4.35%.

The Responsible Accounting Officer (the Chief Financial Officer) has certified that all investments have been made in accordance with Section 625 of the *Local Government Act 1993*, the relevant regulations and Council's Investment Policy.

Council's Investment Report is provided as an **attachment** to this report.

RECOMMENDED

That Council:

- i. **note that the Responsible Accounting Officer has certified that all investments held by Council have been made in accordance with the *Local Government Act 1993*, Regulations, and Council's Investment Policy;**
- ii. **note the list of investments for January 2024; and**
- iii. **note the weighted average interest rate return of 5.22% p.a. for the month of January 2024.**

ATTACHMENTS

1. Monthly Investment Summary Report - January 2024

ORD06

ORD06

SUBJECT: MINUTES TO THE 27 NOVEMBER AND 6 DECEMBER 2023 AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETINGS

FROM: General Manager

EDMS #: 24/85767

PURPOSE OF REPORT

The purpose of this report is to provide Council with the minutes of the 27 November and 6 December 2023 Audit, Risk and Improvement Committee meetings.

BACKGROUND

Council endorsed the implementation of a Business Assurance and Risk Management framework in June 2014. This framework included the establishment of a Business Assurance and Risk Committee (renamed Audit, Risk and Improvement Committee).

Council resolved to adopt the Committee's revised Audit, Risk and Improvement Committee Terms of Reference (ARIC ToR) on 12 September 2023. The ARIC ToR includes a requirement to report draft minutes to Councillors via the Councillor Update, and to subsequently report the final minutes to Council for noting after they have been approved at the next Audit, Risk and Improvement Committee meeting.

MAIN REPORT

The Audit, Risk and Improvement Committee met on 27 November 2023. The agenda discussed at the meeting included:

- External Audit – Review of Annual Financial Statements and Audit Reports for the Year Ending 30 June 2023;
- Budget Development Internal Audit report;
- Draft Financial Reserves Policy;
- Urban Forest Management – Service Review Outcome;
- Cyber Security – Essential Eight Self-Assessment 2023; and
- Audit, Risk and Improvement Committee Self-Assessment Results.

The agenda discussed at the 6 December 2023 meeting included:

- Cobbitty Bridge Emergency Repair Project Internal Audit report;
- Enterprise Risk Management;
- External Audit Update;
- Project 24 Domestic Waste Processing and Disposal Update;
- Family Day Care Service Update;
- Annual Budget and Long-Term Financial Plan Update;
- Integrated Planning and Reporting Framework and Performance Reporting;
- Quarterly Legislative Compliance Declarations;
- Audit Recommendations Implementation Status Update;
- Internal Audit Plan Status Update;
- Quality Assurance and Improvement Program – Internal Audit Annual Survey and Internal Audit Self-Assessment Results; and
- Update on Reports from Authoritative Bodies.

The draft minutes of the 27 November and 6 December 2023 Audit, Risk and Improvement Committee meeting were circulated to Councillors as part of the Weekly Councillor Update on 19 January 2024, and subsequently approved at the 21 February 2024 Committee meeting. The approved minutes are provided as **attachments** to this report.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

CONCLUSION

The Audit, Risk and Improvement Committee plays an important role in supporting the governance framework of Council. Reporting the minutes from Committee meetings keeps Council informed of the outcomes from those meetings and they are submitted for information.

RECOMMENDED

That Council note the minutes of the 27 November and 6 December 2023 Audit, Risk and Improvement Committee meetings.

ATTACHMENTS

1. Minutes to the 27 November 2023 Audit, Risk and Improvement Committee meeting
2. Minutes to the 6 December 2023 Audit, Risk and Improvement Committee meeting

ORD07

ORD07

SUBJECT: CLOSURE OF THE MEETING TO THE PUBLIC
FROM: Director Customer and Corporate Strategy
EDMS #: 24/88775

In accordance with the *Local Government Act 1993* (the Act) and the *Local Government (General) Regulation 2021*, the following business:

- Relocation of Utility Services – Macarthur Road, Spring Farm; and
- Development of Land – Camden Valley Way, Elderslie

is, in the opinion of the General Manager, of a kind referred to in Section 10A(2) of the Act, being:

- Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)); and
- Commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i));

and should be dealt with in a part of the meeting closed to the media and public.

Before a part of the meeting is closed, members of the public may make representations as to whether that part of the meeting should be closed. Representations can only be made in writing to the General Manager prior to the commencement of the meeting or a fixed period immediately after the motion is moved and seconded. That period is limited to four minutes under Council's Code of Meeting Practice.

The meeting will only be closed during discussion of the matters directly the subject of the report and no other matters will be discussed in the closed part.


Members of the public will be readmitted to the meeting immediately after the closed part has ended and, if Council passes a resolution during the closed part, the Chairperson will make the resolution public as soon as practicable after the closed part has ended.


RECOMMENDED

That Council:

- hear any objection or submission by a member of the public, limited to a period of four minutes, concerning the closure of the meeting; and**
- close the meeting to the media and public to discuss reports dealing with commercial matters in accordance with the provisions of Sections 10A(2)(c) and 10A(2)(d)(i) of the *Local Government Act 1993*.**

 70 Central Ave,
Oran Park NSW 2570

 mail@camden.nsw.gov.au

 PO Box 183, Camden 2570

 camden.nsw.gov.au

 13 CAMDEN (13 226336)

 www.facebook.com/camden council

 ABN: 31 117 341 764



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