



# Camden Council

## Business Paper

**Ordinary Council Meeting**  
**9 April 2019**

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**Camden Council**  
**Administration Centre**  
**70 Central Avenue**  
**Oran Park**



## COMMON ABBREVIATIONS

AEP	Annual Exceedence Probability
AHD	Australian Height Datum
BCA	Building Code of Australia
CLEP	Camden Local Environmental Plan
CP	Contributions Plan
DA	Development Application
DCP	Development Control Plan
DDCP	Draft Development Control Plan
DoPE	Department of Planning & Environment
DoT	NSW Department of Transport
EIS	Environmental Impact Statement
EP&A Act	Environmental Planning & Assessment Act
EPA	Environmental Protection Authority
EPI	Environmental Planning Instrument
FPL	Flood Planning Level
GSC	Greater Sydney Commission
LEP	Local Environmental Plan
LGA	Local Government Area
NSWH	NSW Housing
OLG	Office of Local Government, Department of Premier & Cabinet
OSD	Onsite Detention
REP	Regional Environmental Plan
PoM	Plan of Management
RL	Reduced Levels
RMS	Roads & Maritime Services (incorporating previous Roads & Traffic Authority)
SECTION 10.7 CERTIFICATE	Certificate as to zoning and planning restrictions on properties
SECTION 603 CERTIFICATE	Certificate as to Rates and Charges outstanding on a property
SECTION 73 CERTIFICATE	Certificate from Sydney Water regarding Subdivision
SEPP	State Environmental Planning Policy
SREP	Sydney Regional Environmental Plan
STP	Sewerage Treatment Plant
VMP	Vegetation Management Plan
WSROC	Western Sydney Regional Organisation of Councils

General Manager  
Ron Moore

Mayor  
Peter Sidgreaves

Director Customer and  
Corporate Strategy  
Tim Butler

Director Sport  
Community and Recreation  
Tina Chappell

Chief Financial Officer  
Paul Rofe

Director Planning and Environment  
Nicole Magurren

Director Community Assets  
Sandra Kubecka

# SEATING DIAGRAM

Camden Council Meeting

Councillor  
Rob Mills

Councillor  
Theresa Fedeli

Councillor  
Lara Symkowiak

Councillor  
Michael Morrison

Councillor  
Eva Campbell

Councillor  
Ashleigh Cagney

Councillor  
Paul Farrow

Councillor  
Cindy Cagney

Public Address

Public Seating

Media



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## ORDINARY COUNCIL

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## ORDINARY COUNCIL

**SUBJECT: PRAYER**

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### PRAYER

Almighty God, bless all who are engaged in the work of Local Government. Make us of one heart and mind, in thy service, and in the true welfare of the people we serve: We ask this through Christ our Lord.

Amen

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Almighty God, give thy blessing to all our undertakings. Enlighten us to know what is right, and help us to do what is good: We ask this through Christ our Lord.

Amen

\*\*\*\*\*

Almighty God, we pause to seek your help. Guide and direct our thinking. May your will be done in us, and through us, in the Local Government area we seek to serve: We ask this through Christ our Lord.

Amen

\*\*\*\*\*

### AFFIRMATION

We affirm our hope and dedication to the good Government of Camden and the well being of all Camden's residents, no matter their race, gender or creed.

We affirm our hope for the sound decision making by Council which can improve the quality of life in Camden.

*Either – “So help me God” or “I so affirm” (at the option of councillors)*

\*\*\*\*\*

We pledge ourselves, as elected members of Camden Council, to work for the provision of the best possible services and facilities for the enjoyment and welfare of the people of Camden.

*Either – “So help me God” or “I so affirm” (at the option of councillors)*

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## **ORDINARY COUNCIL**

**SUBJECT:       ACKNOWLEDGEMENT OF COUNTRY**

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I would like to acknowledge the traditional custodians of this land on which we meet and pay our respect to elders both past and present.

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## ORDINARY COUNCIL

**SUBJECT: RECORDING OF COUNCIL MEETINGS**

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In accordance with Camden Council's Code of Meeting Practice and as permitted under the *Local Government Act 1993*, this meeting is being audio recorded by Council staff for minute taking purposes.

No other recording by a video camera, still camera or any other electronic device capable of recording speech, moving images or still images is permitted without the prior approval of the Council. The Council has not authorised any other recording of this meeting. A person may, as provided by section 10(2)(a) or (b) of the *Local Government Act 1993*, be expelled from a meeting of a Council for using or having used a recorder in contravention of this clause.

## **ORDINARY COUNCIL**

**SUBJECT: APOLOGIES**

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Leave of absence tendered on behalf of Councillors from this meeting.

### **RECOMMENDED**

**That leave of absence be granted.**



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## ORDINARY COUNCIL

**SUBJECT:       DECLARATION OF INTEREST**

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NSW legislation provides strict guidelines for the disclosure of pecuniary and non-pecuniary Conflicts of Interest and Political Donations.

Council's Code of Conduct also deals with pecuniary and non-pecuniary conflict of interest and Political Donations and how to manage these issues (Clauses 7.5-7.27).

Councillors should be familiar with the disclosure provisions contained in the *Local Government Act 1993*, *Environmental Planning and Assessment Act, 1979* and the Council's Code of Conduct.

This report provides an opportunity for Councillors to disclose any interest that they may have or Political Donation they may have received relating to a Report contained in the Council Business Paper and to declare the nature of that interest.

### **RECOMMENDED**

**That the declarations be noted.**

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## ORDINARY COUNCIL

**SUBJECT: PUBLIC ADDRESSES**

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The Public Address session in the Council Meeting provides an opportunity for people to speak publicly on any item on Council's Business Paper.

The Public Address session will be conducted in accordance with the Public Address Guidelines. Speakers must submit an application form to Council's Governance team no later than 5.00pm on the working day prior to the day of the meeting.

Speakers are limited to one topic per Public Address session. Only seven speakers can be heard at any meeting. A limitation of one speaker for and one speaker against on each item is in place. Additional speakers, either for or against, will be identified as 'tentative speakers' or should only be considered where the total number of speakers does not exceed seven at any given meeting.

Where a member of the public raises a question during the Public Address session, a response will be provided where Councillors or staff have the necessary information at hand; if not, a reply will be provided at a later time. There is a limit of one question per speaker per meeting.

Speakers should ensure that their statements, comments and questions comply with the Guidelines.

All speakers are limited to four minutes, with a one minute warning given to speakers prior to the four minute time period elapsing. The commencement and conclusion of time shall be advised by the Mayor/Chairperson.

Public Addresses are recorded for administrative purposes. It should be noted that speakers at Council meetings do not enjoy any protection from parliamentary-style privilege. Therefore they are subject to the risk of defamation action if they make comments about individuals. In the event that a speaker makes potentially offensive or defamatory remarks about any person, the Mayor/Chairperson will ask them to refrain from such comments.

The Mayor/Chairperson has the discretion to withdraw the privilege to speak where a speaker continues to make inappropriate or offensive comments about another person, or make a point of order ruling if a speaker breaches the Guidelines.

### **RECOMMENDED**

**That the public addresses be noted.**

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## ORDINARY COUNCIL

**SUBJECT: CONFIRMATION OF MINUTES**

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Confirm and adopt Minutes of the Ordinary Council Meeting held 26 March 2019.

**RECOMMENDED**

**That the Minutes of the Ordinary Council Meeting held 26 March 2019, copies of which have been circulated, be confirmed and adopted.**



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## **ORDINARY COUNCIL**

**SUBJECT:       MAYORAL MINUTE**

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Consideration of Mayoral Minute (if any).



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## ORDINARY COUNCIL

**ORD01****SUBJECT: ORAN PARK PART B DCP AMENDMENT - ORAN PARK  
EMPLOYMENT LANDS****FROM:** Director Planning and Environment**TRIM #:** 19/54996

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**PROPERTY ADDRESS:** 600C The Northern Road, Oran Park  
**PROPONENT:** Greenfields Development Company No.2 Pty Ltd  
**OWNER:** Leppington Pastoral Co Pty Ltd

### PURPOSE OF REPORT

The purpose of this report is for Council to consider an amendment to the Oran Park Development Control Plan (DCP) to insert a new section for the Oran Park Employment Area (draft Part B DCP).

It is recommended that Council endorse the draft DCP amendment to be placed on public exhibition. A copy of the draft DCP amendment is provided as an **attachment** to this report.

### BACKGROUND

The site is zoned IN1 General Industrial under *State Environmental Planning Policy (Sydney Region Growth Centres) 2006* (Growth Centres SEPP) and is known as the Oran Park Employment Area. The Oran Park DCP 2007 (the DCP) applies to the site. However, a DCP amendment is required as there are no specific controls in the DCP for the Employment Area.

The draft DCP for the Oran Park Employment Area was submitted to Council by Greenfields Development Company No.2 (the proponent) on 24 July 2018.

The site is located within the north-west portion of the Oran Park Precinct shaded blue in **Figure 1**. Irregular in shape, the site is bound by The Northern Road to the west, a future sub-arterial road known as Dick Johnson Drive to the south and future residential land to the east.

On 30 November 2018, the proponent advised Council of its intention to submit a Planning Proposal to increase the size of the Employment Area from 17 hectares to 27 hectares (approximately) (**Figure 2**). This Planning Proposal is expected to be submitted to Council shortly.

Councillors were briefed on this proposal on 12 March 2019.



Figure 1: Locality Map



Figure 2: Expansion Concept Plan

## MAIN REPORT

### Overview of DCP Amendment

The draft DCP proposes a range of industrial, light industrial, warehouse and distribution uses, providing a range of employment generating development (as shown in **Figure 3**).

Key sites marked by a red asterisk in **Figure 3** have been identified within the south west portion of the Employment Area, specifically along the entry points of The Northern Road and Dick Johnson Drive. Highway-type uses such as service stations, take-away premises and emergency services are envisioned for these key sites.

The draft DCP also proposes to incorporate industrial retail outlets to service the convenience needs of the local workforce.



Figure 3: Indicative Structure Plan

### Key Issues

#### *Indicative Structure Plan and Proposed Land Uses*

The draft DCP proposes an Indicative Structure Plan that seeks to locate more intensive industrial land uses (with higher potential for impacts on neighbouring uses) within the centre of the Employment Area (shaded purple in **Figure 3**). Less intensive uses will be located in the outer areas (shaded yellow in **Figure 3**).

As previously noted, the Employment Area will cater for a range of industrial, light industrial, and warehouse and distribution uses, with highway-type uses to be located

on the identified key sites. The draft DCP proposes to incorporate industrial retail uses to service the local workforce. The draft DCP references the Growth Centres SEPP, which prescribes development standards for industrial retail outlets.

In addition, future development applications would need to demonstrate how the proposed use will serve the day-to-day convenience needs of the workforce and community, how the proposed development is ancillary to the industrial use on the same allotment, and how it does not compromise the viability of local strategic and district centres.

#### Officer Comment

The Indicative Structure Plan is supported as the strategic location of more intensive industrial uses within the centre of the Employment Area will mitigate adverse amenity impacts on surrounding sensitive land uses. The range of land uses proposed are consistent with the Oran Park DCP and the Growth Centres SEPP.

The draft DCP acknowledges the provision of industrial retail outlets which will support the needs of the local workforce. It also provides controls that are consistent with the Growth Centres SEPP and regulates retail uses so they do not compromise local strategic and district centres.

#### ***Special Interface Areas***

An objective of the draft DCP is to manage the interface areas to minimise amenity impacts on surrounding land uses. As shown in **Figure 3** the Employment Area has six key interfaces including:

- The Northern Road interface to the west (orange);
- Open space interface to the south-west (green);
- Key Sites to the south-west (red asterisk);
- Dick Johnson Drive interface to the south (blue);
- Residential interface to the east (green); and
- Internal street interface.

The draft DCP proposes specific design controls to manage these areas.

#### Officer Comment

- At The Northern Road interface, there is a focus on building articulation to avoid long expanses of blank walls and larger setbacks to accommodate landscaping. For the open space interface, there is also an emphasis on avoiding long blank walls and where practical, providing permeable fencing and landscaping to provide amenity to the adjacent open space area known as Anthony's Creek.
- For the identified key sites, the draft DCP includes specific building façade controls and reduced setbacks to allow the development to be built closer to the boundary.
- At the Dick Johnson Drive interface, the proposed controls require building articulation, landscaping to soften the built form and sufficient setbacks. The concept layout diagrams shown in **Figures 4 and 5** provide a guide to the controls whilst enabling flexible design options to accommodate different building and carpark layouts for future DAs.



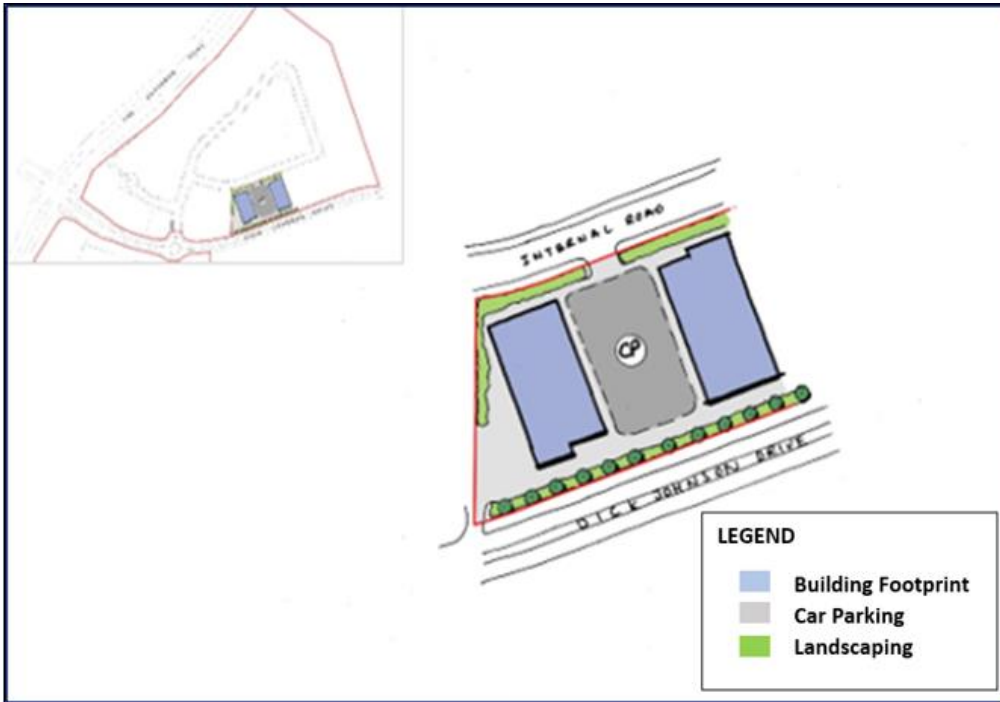


Figure 4: Concept Layout 1 for Dick Johnson Drive Interface



Figure 5: Concept Layout 2 for Dick Johnson Drive Interface

- For the residential interface, the draft DCP provides a combination of setback, height, landscaping and fencing controls to ensure future development has minimal impacts and is sympathetic to adjacent residential land. As previously mentioned, a future Planning Proposal will seek to rezone adjacent residential land to industrial land which, if supported, will eliminate the potential residential interface issues.

- For the internal interface, the proposed design controls focus on building design that enables passive surveillance to the street whilst ensuring services and utilities are appropriately designed to reduce visual dominance.

The proposed design controls are appropriate and will ensure that future development responds sensitively to the interface areas.

### ***Built Form***

To deliver built form of an appropriate bulk and scale which responds to site context, the draft DCP proposes the following:

### ***Setbacks***

The draft DCP proposes a front setback of 5 metres for development fronting The Northern Road. A front setback of 3 metres applies to development fronting Dick Johnson Drive to encourage active frontages especially on identified key sites.

### Officer Comment

The proposed setbacks are considered suitable as they allow for adequate landscaping to enhance streetscape amenity. A larger setback is proposed for development fronting The Northern Road whilst, for development fronting Dick Johnson Drive, reduced setbacks are appropriate, particularly for identified key sites where development is envisioned to be built closer to the boundary to activate key entry points.

### ***Height Transition***

The draft DCP specifies a maximum building height of 15m for the 'Periphery Area' shaded yellow in **Figure 6**. This applies specifically to development fronting Dick Johnson Drive and The Northern Road. The draft DCP provides for building heights greater than 15m towards the 'Core Area' shaded blue in **Figure 6**.

For developments adjoining the residential interface, the draft DCP proposes a maximum building height of 9.5m to apply to the rear 10.5m portion of the industrial lot as shown in **Figure 7**.

### Officer Comment

The proposed height transition is considered appropriate. The maximum building height of 15m along the periphery area as shown in **Figure 6** will help reduce the visual impact of the built form on Dick Johnson Drive and The Northern Road.

The proposed approach to consider heights greater than 15m for development within the core area as shown in **Figure 6** enables consideration of DAs involving higher structures. While this diverges from Part A of the Oran Park DCP, which previously specified a building height of 12m for all other development, this height control is considered reasonable given the underlying rationale.

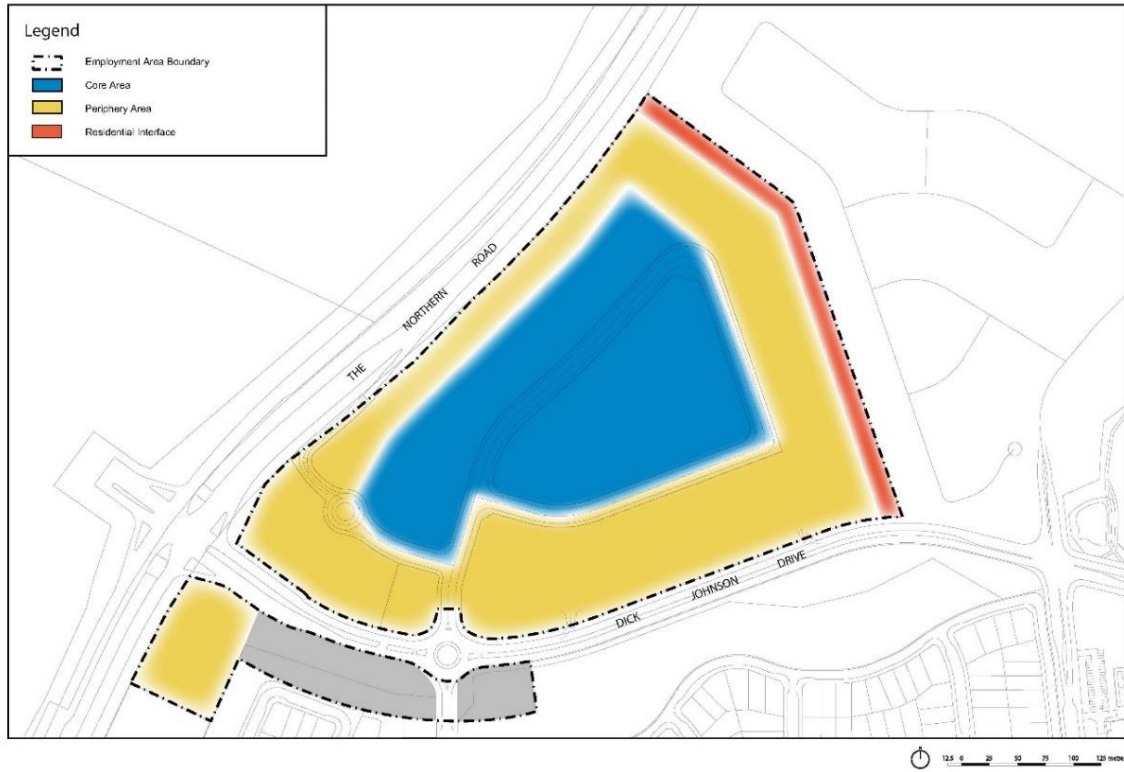


Figure 6: Employment Area Building Heights

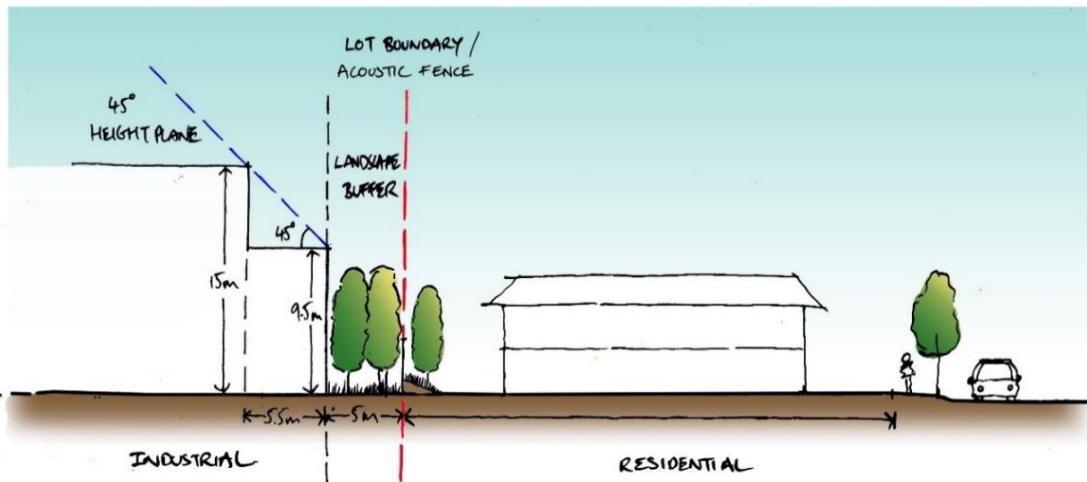


Figure 7: Built Form for Residential Interface

**Access and Parking**

**Entry Points and Heavy Vehicle Access**

The draft DCP proposes access points from Dick Johnson Drive and a dedicated slip lane off The Northern Road (left-in only). A traffic study was submitted with the proposal to support the location of the access points and overall road hierarchy.

Heavy vehicle access to the precinct from Dick Johnson Drive is proposed to be restricted to the slip lane via the Northern Road and the roundabout intersection on Dick Johnson Drive as indicated in **Figure 8** below. While the draft DCP also envisages left-in/left-out access from/to Dick Johnson Drive, the DCP prohibits direct access for heavy vehicles via this left-in/left-out.



**Figure 8: Movement Network**

Officer Comment

Council officers have reviewed the traffic study and support the proposed road hierarchy.

The proposal for two key access points is supported as it facilitates a clear road network for the Employment Area. The slip-lane via The Northern Road assists in separating employment-related and local residential-related traffic movements. As the proposal involves direct access from an arterial road, consultation with Roads and Maritime Services (RMS) is required and will be undertaken as part of the public exhibition process.

The draft DCP references Council's Engineering Specifications to ensure that road infrastructure within and accessing the Employment Area will be suitably designed to provide safe access and manoeuvring of heavy vehicles. The prohibition of direct heavy vehicle access via the left-in/left-out access from Dick Johnson Drive will also help to ensure traffic safety, given the proximity of the left-in/left-out intersection to a roundabout as shown in **Figure 8**.



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It is noted that a further traffic report will be submitted as part of the future Planning Proposal. This will trigger a further review of traffic issues for the future industrial land expansion.

### ***Movement Network***

The draft DCP requires clear and legible access within the Employment Area for all users. A proposed pedestrian and cycle share path along Dick Johnson Drive will extend into the Employment Area, creating a loop of share path and footpath connections within the precinct as shown in **Figure 8**.

#### Officer Comment

The proposed share path and footpath connections within the Employment Area are supported as it enhances pedestrian amenity.

### ***Parking***

While the draft DCP allows for car parking to be provided forward of the building line, carparking is not to encroach on the front landscaped setback.

#### Officer Comment

The proposed location of parking forward of the building line is appropriate given the industrial context. Built form and landscaping controls aim to reduce the visual impact of car parking on the public domain and roadways.

### ***Next Steps***

Subject to Council endorsement, the draft DCP will be placed on public exhibition for 28 days, including consultation with the Department of Planning and Environment and RMS.

If no unresolved submissions are received during the exhibition period, the draft DCP amendment will be adopted. If unresolved submissions are received during the exhibition period, a further report to Council will be prepared.

### **FINANCIAL IMPLICATIONS**

There are no direct financial implications for Council as a result of this report.

### **CONCLUSION**

The proposed amendment to the Oran Park DCP seeks to insert a new Part B section for the Oran Park Employment Area (draft Part B DCP).

The draft Part B DCP, which outlines the vision and associated development controls for the Oran Park Employment Area, has demonstrated planning merit and is supported as it:

- provides an effective structure plan that positively responds to the site context;
- proposes controls that appropriately manage special interface areas;
- will deliver high quality built form; and
- addresses the provision of adequate parking and safe access throughout the Employment Area.

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It is recommended that Council endorse the draft DCP amendment and that it be placed on public exhibition.

**RECOMMENDED**

**That Council:**

- i. endorse the draft amendment to the Oran Park DCP;**
- ii. exhibit the draft amendment to the Oran Park DCP for a period of 28 days in accordance with the provisions of the *Environmental Planning Assessment Act 1979* and Regulations;**
- iii. notify the Department of Planning and Environment of the exhibition of the draft amendment to the Oran Park DCP in accordance with the delegations issued by the Secretary of the Department of Planning and Environment on 19 January 2015; and**
- iv. at the conclusion of the public exhibition period:**
  - a. if there are no unresolved submissions, adopt the DCP amendment in accordance with the delegations issued by the Secretary of the Department of Planning and Environment on 19 January 2015; or**
  - b. if unresolved submissions are received, require a report to Council that outlines the results of the public exhibition.**

**ATTACHMENTS**

- 1. Part B DCP Employment Lands**



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## ORDINARY COUNCIL

**ORD02**

**SUBJECT: PUBLIC EXHIBITION OF THE DRAFT CODE OF MEETING PRACTICE**  
**FROM:** Director Customer & Corporate Strategy  
**TRIM #:** 19/32381

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### PURPOSE OF REPORT

To seek Council approval for the public exhibition of Camden's draft Code of Meeting Practice, in accordance with the prescribed Model Code of Meeting Practice (Model Meeting Code).

### BACKGROUND

The Model Meeting Code for Local Councils in NSW was prescribed on 14 December 2018, allowing councils a transitional period of six months to adopt a new Code of Meeting Practice ie. by 14 June 2019 and a further six months to implement webcasting ie. by 14 December 2019.

Under Section 361 of the Act, councils are required to publicly exhibit a draft Code of Meeting Practice.

On 26 March 2019, Councillors were briefed on the Model Meeting Code and the proposed Camden draft Code of Meeting Practice.

### MAIN REPORT

#### **Mandatory, non-mandatory and supplementary provisions**

The Model Meeting Code comprises mandatory and non-mandatory provisions and applies to all meetings of councils and committees of councils of which all the members are councillors. A copy of the Model Meeting Code is provided as **Attachment 1** to this report.

Councils must adopt a Code of Meeting Practice that incorporates the mandatory provisions of the Model Meeting Code and may also include the non-mandatory provisions and other supplementary provisions so long as they are not inconsistent with the mandatory provisions.

On 13 February 2018, the OLG confirmed that councils have an option of incorporating their own provisions, which could be entirely different to the non-mandatory provisions of the Model Meeting Code. A copy of this correspondence is provided as **Attachment 2** to this report.

#### **Draft Code**

**Attachment 3**, the draft Camden Code, incorporates all of the mandatory provisions (in **black** font) of the Model Meeting Code and selected non-mandatory provisions (in **red** font).

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Supplementary provisions (highlighted in yellow) are also proposed for inclusion to incorporate specific provisions of Camden's current meeting practices or to enhance the draft Camden Code. These are not considered to be inconsistent with the Model Meeting Code. Within these, any changes from the provisions in Camden's current Code are shown by underlining (additions) or ~~striketrough~~ (deletions).

Appendices A to D and the Public Address Guidelines in the draft Camden Code are supplementary provisions but are highlighted in yellow only where changed from Camden's current Code.

### **Summary of Provisions and Proposed Actions**

**Attachment 4** to this report is a summary of notable mandatory and non-mandatory provisions of the Model Meeting Code and proposed actions.

Where days or times are required in clauses, these have been entered to be consistent with Camden's current Code and are highlighted in the draft Camden Code.

### **Guidance from the Office of Local Government and Webcasting**

It is noted that no guidance materials on the implementation of the Model Meeting Code have yet been released, including the implementation of webcasting and related issues.

It is proposed that Council write to the Office of Local Government to clarify if and when guidance will be available and whether, as a consequence of the introduction of webcasting, the State Government will consider protections for Councillors in line with the parliamentary privilege applying to members of the NSW Parliament.

Councillors at their briefing on 26 March 2019 were advised about the requirement to either live-stream or take a copy of an audio- or audio-visual record of Council's meetings. This report recommends that Council implement audio visual live streaming and recording of its Council meetings.

### **FINANCIAL IMPLICATIONS**

The costs associated with implementing a new Code of Meeting Practice is provided for within the 2019/20 Corporate and IT budgets.

### **CONCLUSION**

Councils are required to adopt a new Code of Meeting Practice that incorporates the mandatory provisions of the Model Meeting Code by 14 June 2019. Under Section 361 of the Act, councils must place the draft code on public exhibition for a period of 28 days and allowing up to 42 days after the date on which the draft code is placed on public exhibition during which submissions may be made.

The proposed draft Camden Code of Meeting Practice is submitted for Council's consideration to place on public exhibition.





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## **RECOMMENDED**

### **That Council:**

- i. endorse the proposed draft Camden Code of Meeting Practice included as Attachment 3 to this report;**
- ii. authorise the public exhibition of the draft Camden Code of Meeting Practice for a period of 28 days in accordance with Section 361 of the *Local Government Act 1993*, allowing 42 days after the date on which the draft Code is placed on public exhibition for submissions to be made to Council;**
- iii. if no submissions are made, adopt the draft Code of Meeting Practice effective from the day after the close of the submission period; or**
- iv. if submissions are made, Council be provided a further report following the exhibition period to consider submissions made and adopt a final Camden Code of Meeting Practice;**
- v. implement webcasting of Council meetings as soon as practicable after 14 June 2019 but in any event by 14 December 2019;**
- vi. write to the Office of Local Government to determine:**
  - a. if and when guidance will be made available on the implementation of the Model Code of Meeting Practice, particularly webcasting; and**
  - b. whether the State Government will consider protections for Councillors in line with the parliamentary privilege applying to members of the NSW Parliament.**

### **ATTACHMENTS**

- 1. Model Meeting Code**
- 2. Correspondence from OLG dated 13/02/2018**
- 3. Draft Camden Code of Meeting Practice**
- 4. Summary of Provisions and Proposed Actions**

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## ORDINARY COUNCIL

**ORD03**

**SUBJECT: PROPOSED PARK NAMING - ORAN PARK**  
**FROM:** Director Customer & Corporate Strategy  
**TRIM #:** 18/383546

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### PURPOSE OF REPORT

This report seeks Council's endorsement of the proposed naming of a park within the suburb of Oran Park and referral of the proposal to the NSW Geographical Names Board (GNB) for its consideration.

### BACKGROUND

Council received a request from Greenfields Development Company (GDC) to consider the naming of a park within the suburb of Oran Park. Information supplied by GDC in support of the request is provided as an **attachment** to this report.

### MAIN REPORT

The park is proposed to be named 'Perich Park' after Mr Kolombo Perich and Mrs Julia Perich (now deceased).

Detail on the historical background of the proposed park name, as provided by GDC, is outlined in the table below:

<b>Proposed Park Name</b>	<b>Historical Background</b>
Perich Park	The park is to be named after Kolombo and Julia Perich.  Kolombo and Julia Perich migrated to Australia in 1938.  The Perich Family purchased dairy farms in the area, including this one at Oran Park. Kolombo and Julia were proud Camden residents.  They strongly believed in supporting local businesses and instilled in their family a support for local charities and causes.  Mrs Julia Perich passed away in the mid-1980s and Mr Kolombo Perich passed away in 1999.

The park is bound by Central Avenue and the proposed extension of Podium Way.



Aerial photo of site location

The GNB is the park naming authority and has the role of assigning names to parks and natural features. The GNB guidelines and procedures are aimed at ensuring community input as well as avoiding the duplication of names.

The GNB has advised Council that the following process is to be followed to have park names approved:

1. The land owner, developer or a resident provides Council with proposed park name/s.
2. The proposed park name/s are checked by Council staff in accordance with the Guidelines published by the GNB.
3. A report is submitted to Council seeking endorsement of the proposed park name/s to be submitted for approval by the GNB.
4. The GNB exhibits the proposed park name in the local media for 30 days, inviting submissions.
5. If objections are received by the GNB, they will be forwarded to Council for review.
6. If no objections are received, the GNB gazettes the name and notifies Council of the gazettal.

Steps 1 to 2 have now been completed and this report is in accordance with step 3.

The proposed park name 'Perich Park' provided by GDC is supported by the Camden Local Historical Society.

The proposed park name is now recommended to Council for endorsement and, subject to Council approval, will be referred to the GNB to continue the above naming process.

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If approved by the GNB, the park name will be formally included in the official place name register.

### **FINANCIAL IMPLICATIONS**

This matter has no direct financial implications for Council

### **CONCLUSION**

GDC has submitted a park name for endorsement by Council.

It is recommended that Council endorse the proposed park name and refer the application to the GNB to continue the place naming process, which includes a 30-day public exhibition period, and, subject to no objections being upheld, proceed with the naming process.

### **RECOMMENDED**

**That Council:**

- i. endorse the proposed park name 'Perich Park' within the suburb of Oran Park;**
- ii. refer the application to the Geographical Names Board in accordance with the GNB place naming process; and**
- iii. write to Greenfields Development Company advising of Council's decision.**

### **ATTACHMENTS**

1. Perich Park submission to GNB
2. Proposed Perich Park location



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## ORDINARY COUNCIL

**ORD04**

**SUBJECT: BUSINESS ASSURANCE AND RISK COMMITTEE CHARTER REVIEW**  
**FROM:** General Manager  
**TRIM #:** 19/61483

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### PURPOSE OF REPORT

The purpose of this report is to recommend that Council adopt the revised Audit, Risk and Improvement Committee Charter.

### BACKGROUND

Council endorsed the implementation of a Business Assurance and Risk Management framework in June 2014 and, as part this framework, a Business Assurance and Risk Committee was established.

The objective of the Business Assurance and Risk Committee is to provide independent assurance and assistance to Camden Council on risk management, control, governance and external accountability responsibilities.

Council resolved to adopt the current Business Assurance and Risk Committee Charter on 13 October 2015.

The *Local Government Amendment (Governance and Planning) Act 2016* includes changes to the Committee's roles and responsibilities. On proclamation, these changes will be mandatory six months after the next election.

Council's Charter was due for review in 2017, however the Business Assurance and Risk Committee agreed to postpone the review while guidelines on the upcoming changes to the legislation were being developed by the Office of Local Government.

The Office of Local Government is currently working on a discussion paper that will inform regulations to support the new requirements. As the discussion paper and regulations are taking longer than originally anticipated, the Committee has now reviewed the Charter.

On 26 March 2019, Councillors were briefed on the key changes recommended to the Business Assurance and Risk Committee Charter.

### MAIN REPORT

The Business Assurance and Risk Committee reviewed the Business Assurance and Risk Committee Charter at its 6 March 2019 meeting.

The Charter was reviewed against the current Office of Local Government *Internal Audit Guidelines* issued under section 23A of the *Local Government Act 1993*, the *Local Government Amendment (Governance and Planning) Act 2016* and Treasury Policy Paper *TPP15-03 Internal Audit and Risk Management Framework for the NSW Public Sector*.

The revised Charter reflects impending changes to the responsibilities of Audit Committees outlined in s428A of the *Local Government Amendment (Governance and Planning) Act 2016*. The changes, on proclamation, will be mandatory six months after the next local government election. This review of the Charter is Council's first step to move towards the additional responsibilities.

The Amendment Act identifies the following aspects of Council's operations the Committee is to keep under its review:

- Compliance;
- Risk management;
- Fraud control;
- Financial management;
- Governance;
- Implementation of the strategic plan, delivery program and strategies;
- Service reviews;
- Collection of performance measurement data by the Council; and
- Any other matters prescribed by the regulations.

Additional specific requirements are expected to be imposed by the regulatory framework alongside the Amendment Act. Early adoption of the new requirements at a broader level is an appropriate first step.

A summary of the key changes is as follows:

- change in the name of the Committee to *Audit, Risk & Improvement Committee* consistent with the Amendment Act.
- inclusion of all roles and responsibilities as outlined in section 428A of the Amendment Act with the following elements added;
  - ensuring there is an appropriate fraud and corruption program in place;
  - reviewing that Council is meeting their integrated planning and reporting obligations;
  - monitoring that improvement reviews are undertaken where appropriate to ensure a focus on continuous improvement;
  - reviewing that Council is collecting appropriate performance measurement data and reporting its performance measures.
- requirement for three independent members on the Committee (previously included minimum of two and maximum of three);
- changes to the term of office for independent members with the term still being four years, however, staggering the start time of each independent member to allow continuity of service, and also a cap put on the reappointment of members to a maximum term of five years as Chair and eight years in total; and
- A requirement to prepare a 'formal' conflicts of interest declaration annually.

The revised Business Assurance and Risk Committee Charter is attached for Council's consideration.



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## **FINANCIAL IMPLICATIONS**

This report has no financial implications.

## **CONCLUSION**

The Business Assurance and Risk Committee is a critical component of a robust governance framework. The revised Audit, Risk and Improvement Committee Charter is in accordance with regulatory requirements and considers the *Local Government Amendment (Governance and Planning) Act 2016*. Early adoption of the new requirements at a broader level is appropriate and ensures the Committee can fulfil their obligations.

## **RECOMMENDED**

**That Council adopt the revised Audit, Risk and Improvement Committee Charter.**

## ATTACHMENTS

1. Revised Audit, Risk and Improvement Committee Charter
2. Revised Audit, Risk and Improvement Committee Charter - Tracked changes version