



Camden Council

Business Paper

Ordinary Council Meeting
12 February 2019

Camden Council
Administration Centre
70 Central Avenue
Oran Park



COMMON ABBREVIATIONS

AEP	Annual Exceedence Probability
AHD	Australian Height Datum
BCA	Building Code of Australia
CLEP	Camden Local Environmental Plan
CP	Contributions Plan
DA	Development Application
DCP	Development Control Plan
DDCP	Draft Development Control Plan
DoPE	Department of Planning & Environment
DoT	NSW Department of Transport
EIS	Environmental Impact Statement
EP&A Act	Environmental Planning & Assessment Act
EPA	Environmental Protection Authority
EPI	Environmental Planning Instrument
FPL	Flood Planning Level
GSC	Greater Sydney Commission
LAP	Local Approvals Policy
LEP	Local Environmental Plan
LGA	Local Government Area
MACROC	Macarthur Regional Organisation of Councils
NSWH	NSW Housing
OEH	Office of Environment & Heritage
OLG	Office of Local Government, Department of Premier & Cabinet
OSD	Onsite Detention
REP	Regional Environmental Plan
PoM	Plan of Management
RL	Reduced Levels
RMS	Roads & Maritime Services (incorporating previous Roads & Traffic Authority)
SECTION 149 CERTIFICATE	Certificate as to zoning and planning restrictions on properties
SECTION 603 CERTIFICATE	Certificate as to Rates and Charges outstanding on a property
SECTION 73 CERTIFICATE	Certificate from Sydney Water regarding Subdivision
SEPP	State Environmental Planning Policy
SREP	Sydney Regional Environmental Plan
STP	Sewerage Treatment Plant
VMP	Vegetation Management Plan
WSROC	Western Sydney Regional Organisation of Councils

General Manager
Ron Moore

Mayor
Peter Sidgreaves

Acting Director Customer and
Corporate Strategy
Samantha Sharkey

Director Sport
Community and Recreation
Tina Chappell

Chief Financial Officer
Paul Rofe

Director Planning and Environment
Nicole Magurren

Manager Governance and Risk
Charles Weber

Director Community Assets
Sandra Kubecka

SEATING DIAGRAM

Camden Council Meeting

Councillor
Rob Mills

Councillor
Eva Campbell

Councillor
Theresa Fedeli

Councillor
Ashleigh Cagney

Councillor
Lara Symkowiak

Councillor
Paul Farrow

Councillor
Michael Morrison

Councillor
Cindy Cagney

Media

Public Address

Public Seating



ORDINARY COUNCIL

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ORDINARY COUNCIL

SUBJECT: PRAYER

PRAYER

Almighty God, bless all who are engaged in the work of Local Government. Make us of one heart and mind, in thy service, and in the true welfare of the people we serve: We ask this through Christ our Lord.

Amen

Almighty God, give thy blessing to all our undertakings. Enlighten us to know what is right, and help us to do what is good: We ask this through Christ our Lord.

Amen

Almighty God, we pause to seek your help. Guide and direct our thinking. May your will be done in us, and through us, in the Local Government area we seek to serve: We ask this through Christ our Lord.

Amen

AFFIRMATION

We affirm our hope and dedication to the good Government of Camden and the well being of all Camden's residents, no matter their race, gender or creed.

We affirm our hope for the sound decision making by Council which can improve the quality of life in Camden.

Either – “So help me God” or “I so affirm” (at the option of councillors)

We pledge ourselves, as elected members of Camden Council, to work for the provision of the best possible services and facilities for the enjoyment and welfare of the people of Camden.

Either – “So help me God” or “I so affirm” (at the option of councillors)

ORDINARY COUNCIL

SUBJECT: ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the traditional custodians of this land on which we meet and pay our respect to elders both past and present.



ORDINARY COUNCIL

SUBJECT: RECORDING OF COUNCIL MEETINGS

In accordance with Camden Council's Code of Meeting Practice and as permitted under the *Local Government Act 1993*, this meeting is being audio recorded by Council staff for minute taking purposes.

No other recording by a video camera, still camera or any other electronic device capable of recording speech, moving images or still images is permitted without the prior approval of the Council. The Council has not authorised any other recording of this meeting. A person may, as provided by section 10(2)(a) or (b) of the *Local Government Act 1993*, be expelled from a meeting of a Council for using or having used a recorder in contravention of this clause.

ORDINARY COUNCIL

SUBJECT: APOLOGIES

Leave of absence tendered on behalf of Councillors from this meeting.

RECOMMENDED

That leave of absence be granted.

ORDINARY COUNCIL

SUBJECT: DECLARATION OF INTEREST

NSW legislation provides strict guidelines for the disclosure of pecuniary and non-pecuniary Conflicts of Interest and Political Donations.

Council's Code of Conduct also deals with pecuniary and non-pecuniary conflict of interest and Political Donations and how to manage these issues (Clauses 7.5-7.27).

Councillors should be familiar with the disclosure provisions contained in the *Local Government Act 1993*, *Environmental Planning and Assessment Act, 1979* and the Council's Code of Conduct.

This report provides an opportunity for Councillors to disclose any interest that they may have or Political Donation they may have received relating to a Report contained in the Council Business Paper and to declare the nature of that interest.

RECOMMENDED

That the declarations be noted.

ORDINARY COUNCIL

SUBJECT: PUBLIC ADDRESSES

The Public Address session in the Council Meeting provides an opportunity for people to speak publicly on any item on Council's Business Paper.

The Public Address session will be conducted in accordance with the Public Address Guidelines. Speakers must submit an application form to Council's Governance team no later than 5.00pm on the working day prior to the day of the meeting.

Speakers are limited to one topic per Public Address session. Only seven speakers can be heard at any meeting. A limitation of one speaker for and one speaker against on each item is in place. Additional speakers, either for or against, will be identified as 'tentative speakers' or should only be considered where the total number of speakers does not exceed seven at any given meeting.

Where a member of the public raises a question during the Public Address session, a response will be provided where Councillors or staff have the necessary information at hand; if not, a reply will be provided at a later time. There is a limit of one question per speaker per meeting.

Speakers should ensure that their statements, comments and questions comply with the Guidelines.

All speakers are limited to four minutes, with a one minute warning given to speakers prior to the four minute time period elapsing. The commencement and conclusion of time shall be advised by the Mayor/Chairperson.

Public Addresses are recorded for administrative purposes. It should be noted that speakers at Council meetings do not enjoy any protection from parliamentary-style privilege. Therefore they are subject to the risk of defamation action if they make comments about individuals. In the event that a speaker makes potentially offensive or defamatory remarks about any person, the Mayor/Chairperson will ask them to refrain from such comments.

The Mayor/Chairperson has the discretion to withdraw the privilege to speak where a speaker continues to make inappropriate or offensive comments about another person, or make a point of order ruling if a speaker breaches the Guidelines.

RECOMMENDED

That the public addresses be noted.

ORDINARY COUNCIL

SUBJECT: CONFIRMATION OF MINUTES

Confirm and adopt the Minutes of the Local Traffic Committee Meeting held 18 December 2018 and the Minutes of the Ordinary Council Meeting held 11 December 2018.

RECOMMENDED

That the Minutes of the Local Traffic Committee Meeting held 18 December 2018 and the Minutes of the Ordinary Council Meeting held 11 December 2018, copies of which have been circulated, be confirmed and adopted.

ORDINARY COUNCIL

Mayoral Minute

SUBJECT: MAYORAL MINUTE - AUSTRALIA DAY AND CIVIC AWARDS 2019

FROM: Mayor

TRIM #: 19/26138

On the 26 January, the Camden community came together once again for the 2019 Australia Day festivities, to celebrate what's great about Camden and our nation.

Despite extreme heat, Camden Town Centre was alive with Australian flags, hand wavers and painted faces, with over 80 community organisations marching proudly along Argyle Street as part of the celebrations.

The day was also an opportunity to recognise local citizens who have contributed to making Camden so great, and to welcome new citizens to our country and community as part of our citizenship and Australia Day Awards ceremony.

The day commenced with a Thanksgiving Service that brought the areas church groups together. This service was followed by the Civic Awards that recognised the contribution and achievements of more than 20 dedicated community members and organisations.

The nominees and winners for each category were:

Arts and Cultural Award

- Sana Al-Ahmar - Winner
- Lyla Franks
- Belinda Lalor

Sports Achievement Award

- Robert Whittaker – Winner
- Jennifer Bazley
- Ethan Beaven
- Blake McKenna

Community Group of the Year

- The Camden Show Society - Winner
- Camden Lioness Club
- Camden Men's Shed
- Macarthur Lions Club

Young Citizen of the Year

- Joanna Kolevris - Winner
- Emelia Gelardi-Bunyi

Citizen of the Year

- Steve Cooper - Winner
- Jennifer Murphy
- Joanne Porter
- Leah Seed
- Andrew and Jessica Simpson
- Megan Toole

I would like to congratulate the winners and thank all our nominees for their efforts in making Camden a great place to live, work and play.

I would also like to extend my sincere thanks to our 2018 Young Citizen of the Year – Lubna Sherieff and 2018 Citizen of the Year – David Funnell for their commitment to Camden in 2018.

Additionally, I would also like acknowledge the following four Camden residents who were recognised for their community contribution and awarded the Order of Australia Medal including;

- Ian Willis (for his service to community history);
- Brian Stewart (for service to the Baptist Church of Australia);
- Geoff Fowler (for service to engineering); and
- Ronald Shephard (for service to the community through bell ringing).

Congratulations to you all on this incredible achievement and thank you for all that you do for our community.

After the award ceremony, we welcomed 40 new valued citizens and members of our growing community from 17 different countries of origin including Egypt, Fiji, India, Pakistan, Ireland, Portugal, Lebanon, Britain, Iraq, Nepal, New Zealand, Philippines, Sri Lanka, Bangladesh, Saudi Arabia, China and Colombia.

Following the Civic Ceremony, I had the pleasure of joining our Australia Day Ambassador – Susie Maroney OAM and our new Citizen of the Year – Steve Cooper in the Macarthur Lions Club Parade. What an amazing parade this year with over 80 groups participating. Congratulations to the Macarthur Lions Club on another successful Australia Day parade.

John Street was also a hive of activity throughout the day and I am glad that our community enjoyed the wide variety of entertainment and activities on offer.

I would like to thank the Australia Day Committee for all their hard work this year. I would also like to thank the Council staff including the Events, Open Spaces, Civic Centre and Waste teams for working through the heat and ensuring the 2019 Australia Day was a tremendous success.

RECOMMENDED

That Council: note the information.

ORDINARY COUNCIL

ORD01

SUBJECT: DELEGATIONS TO THE MAYOR - CHRISTMAS/NEW YEAR PERIOD
FROM: Acting Director Customer & Corporate Strategy
TRIM #: 19/2083

PURPOSE OF REPORT

This report informs Council about the exercise of the delegation to the Mayor or Deputy Mayor (in the absence of the Mayor) over the Christmas/New Year period.

BACKGROUND

In order for urgent matters to be attended to during the Council recess over the Christmas/New Year period, the Council, at its meeting of 11 December 2018, delegated to the Mayor and Deputy Mayor (in the absence of the Mayor) the ability to approve urgent matters during that recess period as provided under sections 226 and 377 of the *Local Government Act 1993*.

A condition of the delegation was that Council be informed of any use of the delegation in a report to the 12 February 2019 Council meeting.

MAIN REPORT

During the recess period, the Mayor exercised the delegations granted on 11 December 2018 on one occasion as follows:

On 28 December 2018, the Mayor used his delegation to delegate authority to the General Manager to enter into a funding agreement with the NSW Government to accept grant offers identified under the Housing Acceleration Fund Round 5 (HAF 5) as identified below:

- Ingleburn Road – Rickard Road to Eastwood Road - \$6.9 million
- Byron Road – Ingleburn Road to Bringelly Road - \$7.8 million

The grant funding allocated under the Housing Acceleration Fund Round 5 (HAF 5) will allow for the development of designs and a final business case required for the upgrade of sections of Ingleburn and Byron Roads, Leppington. Council will be provided with the opportunity to transform this currently rural road network into urban road network that will cater for the growing population within the Leppington precinct and adjacent areas.

The Mayor used his delegation in this instance as formal endorsement was required during the recess period for Council to enter into a funding agreement with the NSW Government.

FINANCIAL IMPLICATIONS

Other than the acceptance of grant funds, there are no financial implication arising from this report.



CONCLUSION

The exercise of the Mayoral delegation enabled Council to enter into a funding agreement with the NSW Government to accept grant offers identified under the HAF 5.

RECOMMENDED

That the use of the Mayoral Delegation be noted.

ORDINARY COUNCIL

ORD02

SUBJECT: NEW COMMUNITY INFRASTRUCTURE RENEWAL PROGRAM AND PROPOSED CONTINUATION OF THE CURRENT SPECIAL RATE VARIATION - COMMUNITY CONSULTATION FEEDBACK AND APPLICATION TO IPART

FROM: Acting Director Customer & Corporate Strategy

TRIM #: 19/24796

PURPOSE OF REPORT

The purpose of this report is:

1. to inform Council on the outcome of the community consultation in relation to the proposed continuation of a special rate variation (SRV) to part fund a new \$5.1 million Community Infrastructure Renewal Program (CIRP); and
2. for Council to consider whether to make an application to the Independent Pricing and Regulatory Tribunal (IPART) for a SRV in 2019/20 for a period of 4 years.

BACKGROUND

At the Council Meeting of 27 November 2018, Council resolved to pursue a SRV of 1.1% for the purpose of part-funding a \$5.1 million CIRP. The income from the 1.1% over a 4-year period equates to \$2.9 million, with the remaining \$2.2 million to be sourced from loans.

IPART was notified of Council's intention to apply for a SRV on 30 November 2018. The IPART notification is an "intention only" to apply. A decision on whether to proceed with the SRV application is for consideration at tonight's Council meeting, where community feedback can be considered as part of the process.

A copy of the 27 November 2018 report is included as an attachment to this report.

Councillor workshops were held on 16 October 2018, 21 November 2018 and 5 February 2019 to discuss the proposed SRV.

MAIN REPORT

New Community Infrastructure Renewal Program (CIRP)

The existing CIRP expires on 30 June 2019. Using a SRV to part fund a CIRP has assisted Council over several years to improve community assets. This has been achieved through a small increase in the average annual rate. The current CIRP delivered over \$6 million (over 6 years) in improvements and renewal works to our community.

Council reports to the community annually on the progress of the CIRP through the Annual Report. The current CIRP will be completed on 30 June 2019. It is proposed to use Council's newsletter (Let's Connect) to increase the community's awareness of



what has been achieved over the past 6 years and the proposed program for the next 4 years, if the SRV continues.

The new CIRP provides an investment of \$5.1 million in improvements and renewal works across the LGA. It considers the current condition of many popular reserves and community buildings to ensure community assets remain at a high standard.

A \$5.1 million program of improvements and renewal works was endorsed by Council for the purpose of seeking feedback from the community. The following table is a summary of the proposed program:

ID	Project Name	Project Description	Cost (Est.)
1	Leppington - maintenance Leppington Station	Road improvements to maintain existing roads in the Leppington precincts in advance of full upgrade to urban roads	\$800,000
2	Catherine Fields Reserve	Ground and building improvements	\$150,000
3	Pat Kontista Reserve	Ground improvements - seating, pathways	\$250,000
4	Liquidamber Reserve	Car parking spaces	\$250,000
5	The Cascades, Mt Annan	Park improvement works - seating, bridges and bollards	\$300,000
6	Jack Nash Reserve	Playing surface and ground improvements	\$400,000
7	Civic Centre - Undercroft	Building and interior improvements, minor upgrades, drainage improvements	\$800,000
8	Visitor / Tourist Centre - John Oxley Cottage	Building improvements	\$250,000
9	Kirkham Park (old netball club room) BMX amenities	Improvements to old netball amenities for BMX use	\$300,000
10	Onslow Oval Entry Gates Heritage Renewal	Heritage gates and replacement of missing elements	\$200,000
11	Camden Pool Buildings	Canteen / residential unit improvements	\$150,000
12	Nott Oval buildings	Repair of old buildings and ground improvements	\$300,000
13	Cowpasture Oval Amenities	Refurbishment of amenities	\$150,000
14	Camden RSL Youth Club	Building improvements	\$200,000
15	Narellan Park (Jets/Hockey)	Ground improvements	\$300,000
16	Narellan Library	Forecourt improvements - shade, landscaping, paving	\$300,000
Subtotal			\$5,100,000

Council considered a funding strategy which included a SRV of 1.1% (\$2.9 million) and loan borrowings (\$2.2 million). This funding strategy completes the \$5.1 million program of works over 4 years.

Community Consultation

Community consultation for the proposed SRV commenced on Monday 3 December 2018 and concluded on Sunday 20 January 2019.

1. Media Advertising

Council included SRV information in its weekly advertisements in a local paper on the following dates: 4 December, 11 December, 18 December, 8 January and 15 January. In addition, a separate advertisement was placed in both local papers on 8 and 9 January 2019.

The advertisements included information on the proposed SRV and how residents could provide feedback on the proposal.

2. Resident Newsletter (Let's Connect)

Council's quarterly newsletter was sent to every household in the LGA the week prior to the phone survey commencing. The newsletter provided a summary of the reasons for the SRV proposal, the impact on rates for the average ratepayer and the mechanisms for providing feedback.

3. Phone Survey

A phone survey of residents was undertaken in January 2019 by an external third-party organisation, who surveyed 410 residents (a statistically significant random sample size).

4. Council's Website

Information was provided on Council's website regarding the SRV proposal, including:

- A link to the proposed \$5.1m program of works
- A copy of the Council report – 27 November 2018
- Frequently asked questions
- An email address to provide feedback on the proposal.

Feedback from the Community

1. Phone Survey Results

The phone survey provided valuable insight into what the community thought about the proposed SRV.

The results from the phone survey (410 respondents) were appropriately weighted by age to reflect the 2016 ABS Census data for the Camden LGA. The sample size of 410 is considered statistically relevant with a margin for error of +/- 4.80%.

A 5-point scale is used as shown below to arrive at the percentage of satisfaction/support.

5 = very satisfied/very supportive

4 = satisfied/supportive

3 = somewhat satisfied/somewhat supportive



2 = not very satisfied/not very supportive
1 = not at all satisfied/not at all supportive

The key findings of the survey were as follows:

There has been a significant improvement in community satisfaction with the quality of infrastructure and the quality of planning of local infrastructure over the lifetime of the existing 6-year SRV.

With regards to Council's application to extend the SRV for another 4 years the following results were received:

- A significant number of residents support Council to continue the CIRP. 83% of residents surveyed are **at least 'somewhat supportive'** of Council continuing the CIRP levy.
- A significant number of residents believe the continuation of the SRV levy is important for the local area. 86% of residents surveyed indicated that it is **at least 'somewhat important'** that Council be allowed to continue collecting the levy.

In general, the comments received via the phone survey were positive and included the following reasons:

Supportive

- Necessary to improve the area/good investment for the future (54%)
- Reasonable amount to pay/only a small increase (13%)
- Council have been doing a good job/noticeable improvement so far (11%)
- Need more community consultation/uncertainty e.g. unsure where the money will go (8%)

Not Supportive

- Council does not manage finances effectively (7%)
- Can't afford an increase/don't want to pay more/pensioner (5%)
- Other/various (2%)

A copy of the phone survey results is included as an attachment to this report.

2. Submissions to Council (Online Survey and Council Mailbox)

Council received 10 submissions on the proposed SRV. These submissions were made through Council's Mailbox (6) and Online Survey (4). Of the 10 submissions, 3 were in support of the SRV continuing and 7 were not supportive. 10 submissions represent 0.03% of 38,000 rateable properties. It should be noted that the online survey was the same as the phone survey.

A copy of the 6 submissions received via Council's mailbox is provided in **Supporting Documents**.

A summary of the comments received through the mailbox submissions include:

Not Supportive

- Council is already receiving enough money through development
- increased cost of living with a fixed income
- rates too high

Supportive

- small price to pay for improved infrastructure

As part of the consultation process, the Revised Delivery Program and Long-term Financial Plan were placed on public exhibition for a period of 28 days. No submissions were received.

No changes are proposed to the Delivery Program and Long-term Financial Plan.

Impact on Ratepayers

In resolving to consider a new CIRP, Council considered a funding strategy that would result in a 2.7% increase in the average residential rate in 2019/20 (when compared to the current 2018/19 average residential rates). Please refer to the table below:

2019/20 Ministers allowable limit	2.70%
2019/20 Proposed SRV application	1.10%
Total SRV Variation	3.80%
Less:	
Expiring SRV	(1.10%)
Actual 2019/20 Variation	2.70%

Impact on Average Rates by Percentage and Dollar amount.

The table below identifies the impact on average rate payers for a continuation of the SRV or allowing it to lapse.

Option	Actual 2019/20 Variations	Residential		Business	
		Annual Increase	Weekly Increase	Annual Increase	Weekly Increase
Option 1 (No SRV) – (2.7% less 1.1% net increase)	1.6% ↑	\$26.25	\$0.50	\$109.11	\$2.10
Option 2 (Continuation 1.1% SRV plus 2.7% increase)	2.7% ↑	\$41.25	\$0.79	\$188.11	\$3.62
Difference to pay with SRV continuing		\$15.00	\$0.29	\$79.00	\$1.52



If Council endorses a continuation of the existing SRV, the variation (1.10%) is already included in the average rate; rates will not increase by another 1.10%, only by the Minister's allowable limit (2.70%) which all Councils in NSW may increase their rates by in the 2019/20 rating year.

Option 1 shows that, if the current SRV of 1.10% is allowed to lapse, the increase in rates for 2019/20 will be 1.60% (2.70% less 1.10%). The average increase will be \$0.50 per week for residential and \$2.10 per week for business rated properties.

Option 2 shows that, with a continuation of the SRV of 1.10%, the increase in rates for 2019/20 will be 2.70%, as allowed by the State Government, noting that the 1.10% is already included in the calculation of rates and has been for the past 6 years. The average increase will be \$0.79 per week for residential and \$3.62 per week for business rated properties.

In comparison, for an additional \$0.29 per week for residential and \$1.52 for business rated properties for the next 4 years, Council can provide a \$5.1 million asset improvement and renewal program for the community.

Where to from here

Council must advise IPART of its decision whether to pursue the proposed SRV or allow it to lapse by 15 February 2019.

Should Council apply, IPART is expected to make its determination by May 2019.

If Council proceeds with the application, it is also expected to adopt the publicly exhibited Delivery Program and Long-Term Financial Plan which included the proposed program of works and financial implications of the SRV.

The Delivery Program and Long-Term Financial Plan will be revised again as part of the 2019/20 Operational Plan (Budget) process.

FINANCIAL IMPLICATIONS

In summary, if the proposed SRV does not proceed, the proposed \$5.1 million CIRP will need to be reduced and/or works considered on a priority basis upon funding becoming available which would delay the improvement/renewal program.

The total cost of the community consultation exercise is estimated at \$30,000 (excl GST). The majority of these costs were incurred meeting IPART's community consultation requirements.

CONCLUSION

A statistically significant number of responses were received from residents expressing their views on the proposed continuation of the SRV.

The community consultation revealed that more than 80% of people surveyed were in favour of the SRV continuing. Given the results of the community consultation, it is recommended that Council proceed to the next stage of the process – a formal application to IPART for its determination.

If Council does make a formal application, it will be advised by IPART in May 2019 if it has been successful.

RECOMMENDED

That Council:

- i. note the results from community consultation in relation to the proposed special rate variation to part-fund a \$5.1 million Community Infrastructure Renewal Program;**
- ii. proceed to make formal application to IPART for a one-off 1.1% special rate variation over and above the Ministerial allowable limit, commencing 1 July 2019 and concluding 30 June 2023; and**
- iii. adopt the Revised Delivery Program and Revised Long-Term Financial Plan as publicly exhibited.**

ATTACHMENTS

1. New Community Infrastructure Renewal Program and proposed Continuation of the current Special Rate Variation - 2019/20 - Ordinary Council - 27 November 2018
2. Phone survey report
3. SRV submissions - *Supporting Document*



ORDINARY COUNCIL

ORD03

SUBJECT: INVESTMENT MONIES - NOVEMBER 2018
FROM: Acting Director Customer & Corporate Strategy
TRIM #: 19/5601

PURPOSE OF REPORT

In accordance with Part 9, Division 5, Section 212 of the *Local Government (General) Regulation 2005*, a list of investments held by Council as at 30 November 2018 is provided.

MAIN REPORT

The weighted average return on all investments was 3.05% p.a. for the month of November 2018. The industry benchmark for this period was 1.90% (Ausbond Bank Bill Index).

It is certified that all investments have been made in accordance with Section 625 of the *Local Government Act 1993*, the relevant regulations and Council's Investment Policy.

The Responsible Accounting Officer is the Chief Financial Officer.

Council's Investment Report is provided as an **attachment** to this report.

RECOMMENDED

That Council:

- i. note that the Responsible Accounting Officer has certified that all investments held by Council have been made in accordance with the *Local Government Act 1993*, Regulations, and Council's Investment Policy;**
- ii. note the list of investments for November 2018; and**
- iii. note the weighted average interest rate return of 3.05% p.a. for the month of November 2018.**

ATTACHMENTS

1. Investment Report - November 2018

ORDINARY COUNCIL

ORD04

SUBJECT: INVESTMENT MONIES - DECEMBER 2018
FROM: Acting Director Customer & Corporate Strategy
TRIM #: 19/22244

PURPOSE OF REPORT

In accordance with Part 9, Division 5, Section 212 of the *Local Government (General) Regulation 2005*, a list of investments held by Council as at 31 December 2018 is provided.

MAIN REPORT

The weighted average return on all investments was 3.06% p.a. for the month of December 2018. The industry benchmark for this period was 1.81% (Ausbond Bank Bill Index).

It is certified that all investments have been made in accordance with Section 625 of the *Local Government Act 1993*, the relevant regulations and Council's Investment Policy.

The Responsible Accounting Officer is the Chief Financial Officer.

Council's Investment Report is provided as an **attachment** to this report.

RECOMMENDED

That Council:

- i. note that the Responsible Accounting Officer has certified that all investments held by Council have been made in accordance with the *Local Government Act 1993*, Regulations, and Council's Investment Policy;**
- ii. note the list of investments for December 2018; and**
- iii. note the weighted average interest rate return of 3.06% p.a. for the month of December 2018.**

ATTACHMENTS

1. Investment Report - December 2018



ORDINARY COUNCIL

ORD05

SUBJECT: ACCEPTANCE OF GRANT FUNDING - STRONGER COMMUNITIES PROGRAM

FROM: Director Sport, Community & Recreation

TRIM #: 18/423306

PURPOSE OF REPORT

The purpose of this report is to seek Council acceptance of grant funding from the Department of Industry, Innovation and Science under Round 4 of the Stronger Communities Program to support the delivery of new and upgraded play spaces at Boyd Reserve, Currans Hill, Duncombe Avenue, Gledswood Hills and Harrisons Reserve, Harrington Park.

BACKGROUND

The Stronger Communities Program supports the Australian Government's commitment to deliver social benefits in communities across Australia. Round 4 of the program will provide \$22.5 million to fund small capital projects in each of the 150 federal electorates.

Projects eligible for funding must be small capital works or capital expenditure that delivers social benefits to the local community, and applicants must be invited to apply by their local MP. The grant amount available is up to 50% of eligible program costs, with the maximum grant available per project being \$20,000. Projects must be completed by 30 June 2019.

Council was invited by Dr Mike Freelander MP, Member for Macarthur, to nominate projects in the Camden LGA for funding.

Council nominated projects at Boyd Reserve, Currans Hill, Duncombe Avenue, Gledswood Hills and Harrisons Reserve, Harrington Park. These projects will see the delivery of new and upgraded play spaces for the community.

MAIN REPORT

Council has been successful in receiving the following grant funding under the Australian Government's Stronger Communities Program (Round 4):

- Boyd Reserve, Currans Hill – Grant Funding \$9,250.
This project will replace an existing playground to provide an attractive, contemporary and vibrant community park in Currans Hill, with a total project value of \$45,000.
- Duncombe Avenue, Gledswood Hills – Grant Funding \$20,000
This project has a total value of \$390,000 and will provide a new creative and dynamic play space catering to the new community of Gledswood Hills.

- **Harrisons Reserve, Harrington Park – Grant Funding \$20,000**
This project will replace an existing playground to provide an attractive, contemporary and vibrant community park in Harrington Park, with a total project value of \$100,000.

These projects were identified and funded in Council's capital works program for 2018/19 and will be completed by June 2019. The grant funding will enable Council to provide an improved range and quality of recreational opportunities within these play spaces.

FINANCIAL IMPLICATIONS

There is funding in the 2018/19 budget to deliver a new play space in Duncombe Avenue, Gledswood Hills and replace play equipment at Boyd Reserve, Currans Hill and Harrisons Reserve, Harrington Park. This additional funding will supplement Council's funding for these projects.

CONCLUSION

Council has been successful in securing grant funding under the Australian Government's Stronger Communities Program (Round 4) to support the delivery of new and upgraded play spaces at Boyd Reserve, Currans Hill, Duncombe Avenue, Gledswood Hills and Harrisons Reserve, Harrington Park.

It is recommended that Council accept the grant funding and write to The Hon. Karen Andrews MP, Minister for Industry, Innovation and Science and Dr Mike Freelander MP, Member for Macarthur thanking them for the grants.

RECOMMENDED

That Council:

- accept the grant funding of \$9,250 for Boyd Reserve, Currans Hill, \$20,000 for Duncombe Avenue, Gledswood Hills and \$20,000 for Harrisons Reserve, Harrington Park to supplement Council's allocated funding for these projects; and**
- write to The Hon. Karen Andrews MP, Minister for Industry, Innovation and Science and Dr Mike Freelander MP, Member for Macarthur, thanking them for the grants.**



ORDINARY COUNCIL

ORD06

SUBJECT: T003/2019 PROJECT CONSULTANT - REGIONAL WASTE PROCESSING AND DISPOSAL PROJECT

FROM: Director Planning and Environment

TRIM #: 19/24295

PURPOSE OF REPORT

The purpose of this report is to advise Council of the tenders received for T003/2019 Project Consultant – Regional Waste Processing and Disposal Project, and to recommend Council accept the tender submitted by Impact Environmental Consulting Pty Ltd.

BACKGROUND

The current regional waste disposal/processing contract expires in June 2024. The participating Councils of Campbelltown, Camden, Wingecarribee and Wollondilly entered into the existing contract with WSN Environmental Solutions for a 15-year contract in 2009, following an open tender process. WSN was subsequently sold to Sita Environment, now known as Suez Recycling and Recovery Pty Ltd (SUEZ).

Council is required to enter into a new disposal/processing contract in July 2024. This could require the successful proponent to extend an existing facility or build a new facility. Due to the time required to procure land, gain relevant approvals and licensing and construct a facility, the existing participating Councils (as well as Liverpool Council) have commenced the planning and procurement process.

In late 2018, approval was obtained from the Australian Consumer and Competition Commission (ACCC) for the participating Councils to jointly procure waste management services. Council's Business Assurance and Risk Committee has been advised of this project.

The participating Councils of Campbelltown, Camden, Wollondilly, Wingecarribee and Liverpool have committed to a regional process and require the services of a Consultant to assist in the preparation of the tender documentation for the future waste disposal/processing contract (known as Project 24).

Camden Council has managed this tender on behalf of the five Councils. This report advises on the outcome of the tender process.

A Councillor briefing was provided on this matter on 5 February 2019.

MAIN REPORT

Legislation

This tender was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Guidelines.

Contract Term

The term of this contract will be for a period of up to 18 months.

Contract Expenditure

Funding for this project will be shared equally between the five Councils. Funding is available within the 2018/19 Domestic Waste budget for Camden Council’s portion.

Camden Council will engage the Consultant and oversee the administration and payment of invoices and recover costs from the other Councils.

Advertising of Tenders

A tender for T003/2019 Project Consultant – Regional Waste Processing and Disposal Project was called on Tuesday 2 October 2018 and was publicly advertised in the local paper and Sydney Morning Herald. The tender was open for 22 days closing on 24 October 2018 and was available through the e-tendering website: www.tenders.nsw.gov.au

Tenders Received

Council received 12 on time tender responses from the following proponents:

Tender Proponent	Suburb
Aurecon	Docklands, VIC
Arcadis Australia Pacific Pty Ltd	Sydney, NSW
Brittongrove Consulting services	Elderslie, NSW
Centium Group Pty Ltd	Sydney, NSW
Cerberus Construction Services	Balmain, NSW
Impact Environmental Consulting	Port Macquarie, NSW
Mike Ritchie & Associates Pty Ltd	Drummoyne, NSW
PricewaterhouseCoopers	Sydney, NSW
SquareLink Pty Ltd	Narellan, NSW
Structural Projects Group Pty Ltd	Sydney, NSW
Talis Consultants	Leederville, WA
The Trustee for Enterprise Improvements Solutions Australia Trust	Unanderra, NSW

Tender Evaluation Process

As the engagement of the Consultant will support the development of tender documents for the future joint regional waste disposal and processing contact, the tender evaluation panel consisted of waste management officers from the five Councils. The panel included:

- Team Leader, Waste, Camden Council,



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- Domestic Waste Service Coordinator, Campbelltown City Council,
 - Manager Business Services, Wingecarribee Shire Council,
 - Manager Environmental Services, Wollondilly Shire Council,
 - Manager City Works, Liverpool City Council.

In accordance with Camden Council's Procurement Procedures and Guidelines (2017), the evaluation criteria were prepared and weighted on 12 October. Following the closing date, each tender was individually evaluated by the panel members using the Tender Evaluation and Pricing Matrix before meeting as a group to discuss. A combined average score was then used as a final assessment score.

The panel report is provided as a **supporting document** and sets out the selection criteria weightings, financial capacity assessment and credit checks and outcome of referee checks.

Throughout the tender process advice was provided from Council's Purchasing and Procurement and Governance and Risk teams as well as an independent Probity Advisor. A probity report is provided as a **supporting document** from Probity Advisers, SINC Solutions.

FINANCIAL IMPLICATIONS

Funding for this project will be shared between the five councils. Funding is available within the 2018/19 Domestic Waste budget for Camden Council's portion.

CONCLUSION

It is recommended that Council accept the tender from Impact Environmental Consulting Pty Ltd. This tenderer provided a compliant submission, demonstrated a thorough understanding of the project, provided strong evidence of relevant experience in the delivery of similar regional waste procurement projects and value for money.

RECOMMENDED

That Council:

- accept the tender from Impact Environmental Consulting Pty Ltd for Project Consultant – Regional Waste Processing and Disposal Project for \$198,880 (excluding GST), and**
- advise Campbelltown, Liverpool, Wollondilly and Wingecarribee Councils of the outcome of this report.**

ATTACHMENTS

1. Council Tender Report - *Supporting Document*

ORDINARY COUNCIL

ORD07

SUBJECT: CLOSURE OF THE MEETING TO THE PUBLIC
FROM: General Manager
TRIM #: 18/375858

In accordance with the *Local Government Act 1993* and the *Local Government (General) Regulation 2005*, the following business:

- Acquisition of land, Elderslie.

is, in the opinion of the General Manager, of a kind referred to in Section 10A(2) of the Act, being:

- Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Sections 10A(2)(c); and
- Commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i));

and should be dealt with in a part of the meeting closed to the media and public.

Before a part of the meeting is closed, members of the public may make representations as to whether that part of the meeting should be closed. Representations can only be made in writing to the General Manager prior to the commencement of the meeting or a fixed period immediately after the motion is moved and seconded. That period is limited to four minutes under Council's Code of Meeting Practice.

The meeting will only be closed during discussion of the matters directly the subject of the report and no other matters will be discussed in the closed part.

Members of the public will be readmitted to the meeting immediately after the closed part has ended and, if Council passes a resolution during the closed part, the Chairperson will make the resolution public as soon as practicable after the closed part has ended.

RECOMMENDED

That Council:

- hear any objection or submission by a member of the public, limited to a period of four minutes, concerning the closure of the meeting; and**
- close the meeting to the media and public to discuss a report dealing with commercial information in accordance with the provisions of Sections 10A(2)(c) and 10A(2)(d)(i) of the *Local Government Act, 1993*.**