

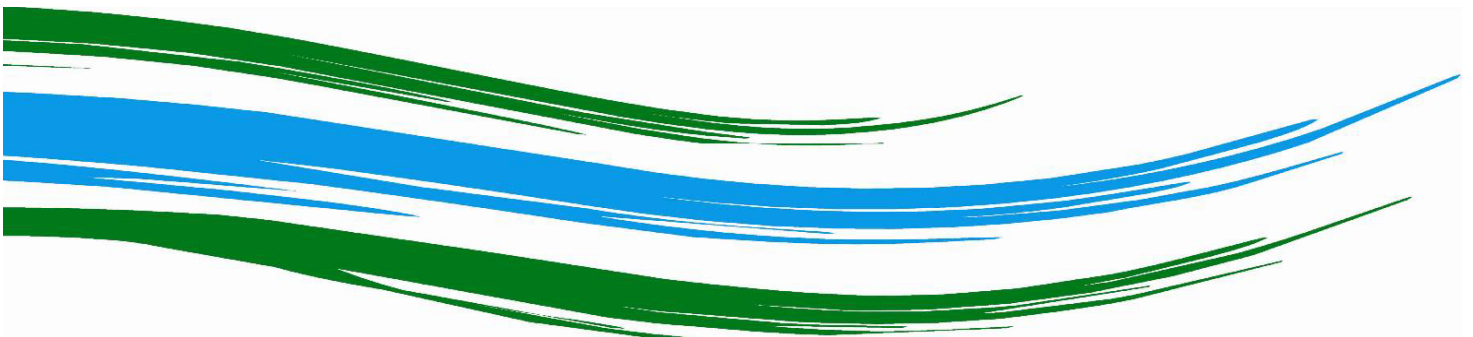


Camden Council

Business Paper

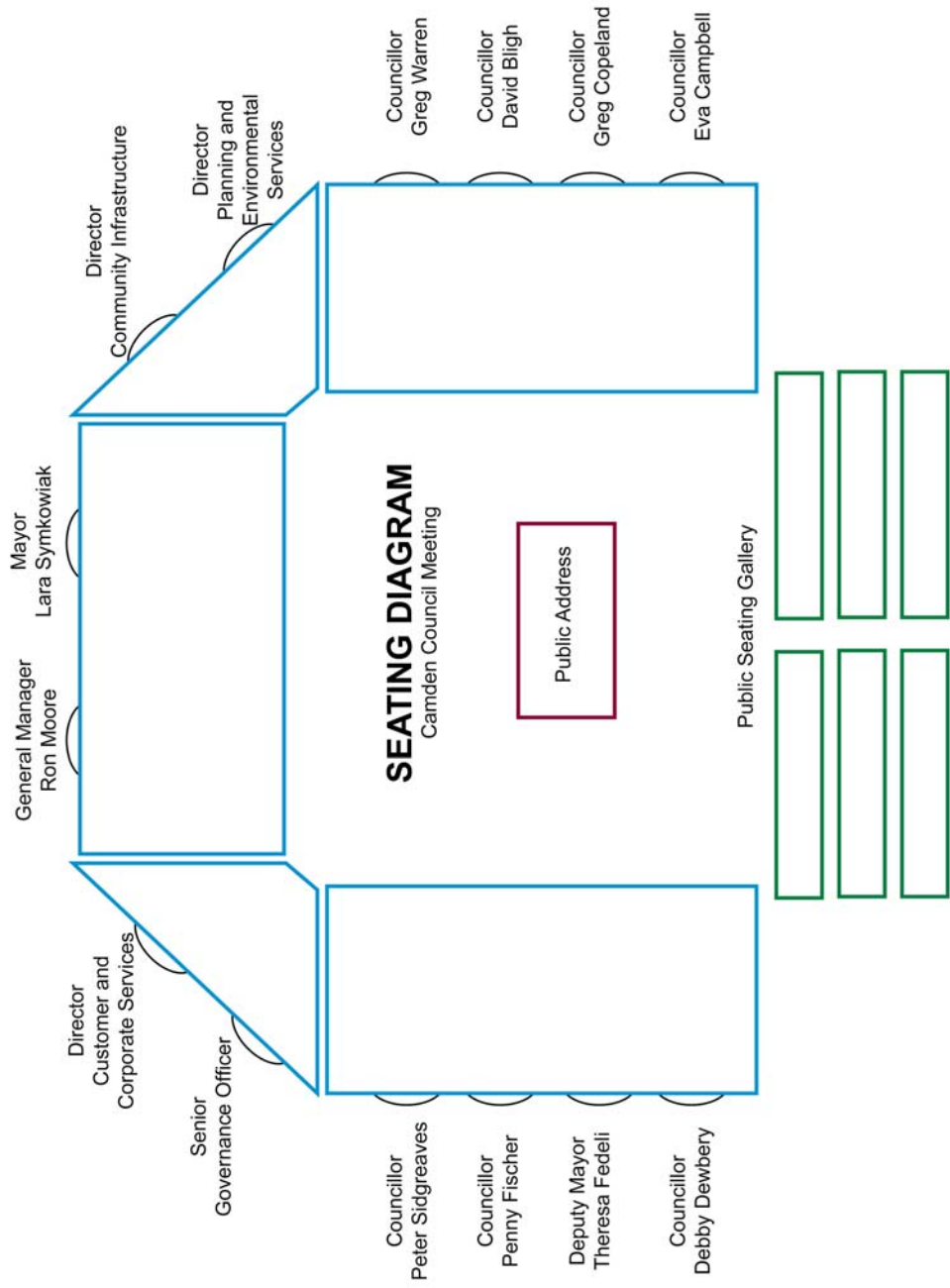
Ordinary Council Meeting
28 October 2014

Camden Civic Centre
Oxley Street
Camden



COMMON ABBREVIATIONS

AEP	Annual Exceedence Probability
AHD	Australian Height Datum
BCA	Building Code of Australia
CLEP	Camden Local Environmental Plan
CP	Contributions Plan
DA	Development Application
DECCW	Department of Environment, Climate Change & Water
DCP	Development Control Plan
DDCP	Draft Development Control Plan
DoPE	Department of Planning & Environment
DWE	Department of Water and Energy
DoH	Department of Housing
DoT	NSW Department of Transport
EIS	Environmental Impact Statement
EP&A Act	Environmental Planning & Assessment Act
EPA	Environmental Protection Authority
EPI	Environmental Planning Instrument
FPL	Flood Planning Level
GCC	Growth Centres Commission
LAP	Local Approvals Policy
LEP	Local Environmental Plan
LGA	Local Government Area
MACROC	Macarthur Regional Organisation of Councils
OLG	Office of Local Government, Department of Premier & Cabinet
OSD	Onsite Detention
REP	Regional Environmental Plan
PoM	Plan of Management
RL	Reduced Levels
RMS	Roads & Maritime Services (incorporating previous Roads & Traffic Authority)
SECTION 149 CERTIFICATE	Certificate as to zoning and planning restrictions on properties
SECTION 603 CERTIFICATE	Certificate as to Rates and Charges outstanding on a property
SECTION 73 CERTIFICATE	Certificate from Sydney Water regarding Subdivision
SEPP	State Environmental Planning Policy
SRA	State Rail Authority
SREP	Sydney Regional Environmental Plan
STP	Sewerage Treatment Plant
VMP	Vegetation Management Plan
WSROC	Western Sydney Regional Organisation of Councils



*Please do not talk during Council Meeting proceedings.
Recording of the Council Meeting is not permitted by members of the public at any time.*

ORDINARY COUNCIL

ORDER OF BUSINESS - ORDINARY COUNCIL

Prayer	6
Acknowledgment of Country	7
Recording of Council Meetings	8
Apologies	9
Declaration of Interest.....	10
Public Addresses	11
Confirmation of Minutes.....	12
Mayoral Minute	13
ORD01 Annual Financial Statements - Year Ending 30 June 2014.....	14
ORD02 Result Against Budget For Year Ending 30 June 2014.....	15
ORD03 Delivery Program 6 Month Report January - June 2014.....	33
ORD04 Investment Monies - September 2014	41
ORD05 Draft Camden Section 94 Contributions Plan (Leppington North Precinct)	42
ORD06 Amendment 29 - Houskeeping Amendments To Camden LEP 2010	51
ORD07 Payment Of Expenses And Provision Of Facilities To The Mayor & Councillors Policy	56
ORD08 Civic Centre Cultural Performance Subsidy	58
ORD09 2014/15 Community Small Grants Program	61
ORD10 Multi-Purpose Outdoor Youth Space	65
ORD11 Expression Of Interest - Management Of Council's Tennis Court Complexes	69
ORD12 Tender T003/2015 Underground Installation Of Existing Overhead High Voltage And Transmission Power Springs Road, Spring Farm	71
ORD13 Dan Cleary Drive – Proposed Rural Road Upgrade	74
<u>NOTICES OF MOTION</u>	
ORD14 Notice Of Motion - Extended Library Opening Hours During The 2015 HSC.....	78



ORDINARY COUNCIL

SUBJECT: PRAYER

PRAYER

Almighty God, bless all who are engaged in the work of Local Government. Make us of one heart and mind, in thy service, and in the true welfare of the people we serve: We ask this through Christ our Lord.

Amen

Almighty God, give thy blessing to all our undertakings. Enlighten us to know what is right, and help us to do what is good: We ask this through Christ our Lord.

Amen

Almighty God, we pause to seek your help. Guide and direct our thinking. May your will be done in us, and through us, in the Local Government area we seek to serve: We ask this through Christ our Lord.

Amen

AFFIRMATION

We affirm our hope and dedication to the good Government of Camden and the well being of all Camden's residents, no matter their race, gender or creed.

We affirm our hope for the sound decision making by Council which can improve the quality of life in Camden.

Either – "So help me God" or "I so affirm" (at the option of councillors)

We pledge ourselves, as elected members of Camden Council, to work for the provision of the best possible services and facilities for the enjoyment and welfare of the people of Camden.

Either – "So help me God" or "I so affirm" (at the option of councillors)



ORDINARY COUNCIL

SUBJECT: ACKNOWLEDGMENT OF COUNTRY

I would like to acknowledge the traditional custodians of this land on which we meet and pay our respect to elders both past and present.



ORDINARY COUNCIL

SUBJECT: RECORDING OF COUNCIL MEETINGS

In accordance with Camden Council's Code of Meeting Practice and as permitted under the Local Government Act this meeting is being audio recorded by Council staff for minute taking purposes.

ORDINARY COUNCIL

SUBJECT: APOLOGIES

Leave of absence tendered on behalf of Councillors from this meeting.

RECOMMENDED

That leave of absence be granted.

ORDINARY COUNCIL

SUBJECT: DECLARATION OF INTEREST

NSW legislation provides strict guidelines for the disclosure of pecuniary and non-pecuniary Conflicts of Interest and Political Donations.

Council's Code of Conduct also deals with pecuniary and non-pecuniary conflict of interest and Political Donations and how to manage these issues (Clauses 7.5 -7.27).

Councillors should be familiar with the disclosure provisions contained in the Local Government Act 1993, Environmental Planning and Assessment Act, 1979 and the Council's Code of Conduct.

This report provides an opportunity for Councillors to disclose any interest that they may have or Political Donation they may have received relating to a Report contained in the Council Business Paper and to declare the nature of that interest.

RECOMMENDED

That the declarations be noted.

ORDINARY COUNCIL

SUBJECT: PUBLIC ADDRESSES

The Public Address segment (incorporating Public Question Time) in the Council Meeting provides an opportunity for people to speak publicly on any item on Council's Business Paper agenda or on any matter within the Local Government area which falls within Council jurisdiction.

Speakers must book in with the Council office by 4.00pm on the day of the meeting and must advise the topic being raised. Only seven (7) speakers can be heard at any meeting. A limitation of one (1) speaker for and one (1) speaker against on each item is in place. Additional speakers, either for or against, will be identified as 'tentative speakers' and should only be considered where the total number of speakers does not exceed seven (7) at any given meeting.

Where a member of the public raises a question during the Public Address segment, a response will be provided where Councillors or staff have the necessary information at hand; if not a reply will be provided at a later time. There is a limit of one (1) question per speaker per meeting.

All speakers are limited to 4 minutes, with a 1 minute warning given to speakers prior to the 4 minute time period elapsing.

Public Addresses are recorded for administrative purposes. It should be noted that speakers at Council meetings do not enjoy any protection from parliamentary-style privilege. Therefore they are subject to the risk of defamation action if they make comments about individuals. In the event that a speaker makes potentially offensive or defamatory remarks about any person, the Mayor/Chairperson will ask them to refrain from such comments.

The Mayor/Chairperson has the discretion to withdraw the privilege to speak where a speaker continues to make inappropriate or offensive comments about another person.

RECOMMENDED

That the public addresses be noted.



ORDINARY COUNCIL

SUBJECT: CONFIRMATION OF MINUTES

Confirm and adopt Minutes of the Ordinary Council Meeting held 14 October 2014.

RECOMMENDED

That the Minutes of the Ordinary Council Meeting held 14 October 2014, copies of which have been circulated, be confirmed and adopted.



ORDINARY COUNCIL

SUBJECT: MAYORAL MINUTE

Consideration of Mayoral Minute (if any).

ORDINARY COUNCIL

ORD01

SUBJECT: ANNUAL FINANCIAL STATEMENTS - YEAR ENDING 30 JUNE 2014
FROM: Acting Director Customer & Corporate Services
TRIM #: 14/126392

The audit of Council's Financial Statements was completed by PricewaterhouseCoopers on the 15 October 2014.

Mr Dennis Banicevic will attend this Council meeting to present his audit report and address Council on the financial results for the 2013/14 Financial Year.

In accordance with Section 418 of the *Local Government Act*, a copy of Council's Financial Reports has been made available to the public for inspection since 22 October 2014 at the Camden and Narellan Customer Service Centres, Libraries and Council's website. As required by Section 418, public notice of tonight's meeting appeared in the Camden Advertiser on 22 October 2014.

Under Section 420 of the *Local Government Act*, "Any person may make submissions in writing to the Council with respect to the Council's audited Financial Statements or with respect to the auditors report". Submissions must be in writing and received by Council before close of business 4 November 2014. Any submissions received are to be forwarded to Council's external auditor for comment.

A copy of the Financial Statements was distributed to Councillors on 24 October 2014 under separate cover.

The Financial Reports include the following:

- Executive Summary prepared by the Responsible Accounting Officer, and
- The Auditor's Report prepared by PricewaterhouseCoopers.

RECOMMENDED

That Council:

- resolve that a representative of Council's Auditors, PricewaterhouseCoopers, address Council on the Financial Statements and financial result for the year ending 30 June 2014;**
- adopt the Financial Reports for the Financial Year ending 30 June 2014; and**
- adopt the Auditor's Report for the Financial Year ending 30 June 2014.**

ORDINARY COUNCIL

ORD02

ORD02

SUBJECT: RESULT AGAINST BUDGET FOR YEAR ENDING 30 JUNE 2014
FROM: Acting Director Customer & Corporate Services
TRIM #: 14/141629

PURPOSE OF REPORT

The purpose of this report is to inform Council of the budget result for the year ending 30 June 2014 in accordance with Part 9, Division 3, Clause 203 of the *Local Government (General) Regulation 2005*.

SUMMARY OF BUDGET POSITION

In adopting the March Review of the 2013/14 Budget, Council approved a balanced budget position.

A review of the budget as at 30 June 2014 has identified a surplus for the 2013/14 financial year of \$3,165,598. The surplus is predominately a result of increased rate income, workers compensation savings, staff savings due to vacant positions, and a range of operational savings across Council's expenditure budget.

ALLOCATION OF THE 2013/14 BUDGET RESULT SURPLUS

As part of approving the 2013/14 Year-end Budget Result, it is recommended that Council approve the following transfers:

BUDGET SURPLUS ALLOCATION		
Budget Surplus Available for Allocation		\$3,165,598
Central Administration Building Reserve - Transfer to Reserve	\$1,665,598	
Asset Renewal Reserve - Transfer to Reserve	\$1,000,000	
Technology Improvements Reserve – Transfer to Reserve	\$400,000	
Organisational Improvement Plan – Transfer to Working Funds Reserve	\$100,000	
Total - Allocation of Budget Surplus		\$3,165,598
2013/14 Balanced Budget Position		\$0

Upon transferring the above amounts to reserve, Council will have a balanced budget position as at 30 June 2014.

Central Administration Building Reserve

The Central Administration Building Reserve was established as part of the planning for a new central administration building.

The balance of the Central Administration Building Reserve is as follows:

CENTRAL ADMINISTRATION BUILDING RESERVE	
Reserve Balance as at 30 June 2014	\$4,850,998
Add: Proposed Year End Budget Surplus Transfer	\$1,665,598
Proposed Reserve Balance	\$6,516,596
Future Reserve Balance Adjustments	
Less: Design and Construction Works (13/14 Revote)	(\$2,057,567)
Less: Design & Construction Works	(\$5,333,700)
Add: 2013/14 – 2016/17 Revised Delivery Program Funding	\$2,700,000
Projected Reserve Balance – Revised Delivery Program	\$1,825,329

The current balance of the Administration Building Reserve has been fully committed to the 2013/14 – 2016/17 Revised Delivery Program to assist with funding the design and preliminary costs of the new administration building. The allocation of an additional \$1,665,598 to this reserve will further reduce Council's reliance on loan borrowings to fund the cost of the new administration building.

Camden Town Centre Reserve

The Camden Town Centre Reserve was established to fund significant future capital works in the Camden Town Centre.

The balance of the Camden Town Centre Reserve is as follows:

CAMDEN TOWN CENTRE RESERVE	
Reserve Balance as at 30 June 2014	\$1,099,900
Future Reserve Balance Adjustments	
Less: Town Centre Strategy Review (incl. 13/14 revote)	(\$100,000)
Less: Town Centre Traffic Studies (13/14 revote)	(\$5,400)
Less: Town Centre Works (Stage 1, part funding)	(\$994,500)
Projected Reserve Balance – Revised Delivery Program	\$0

As part of adopting the 2014/15 budget the funds in this reserve have been fully allocated to the Camden Town Centre upgrade works. The timing and final detail of that work is currently being considered by Council.

Asset Renewal Reserve

Council approved the creation of the Asset Renewal Reserve as part of adopting the 2013/14 – 2016/17 Delivery Program.

The balance of the Asset Renewal Reserve is as follows:

ASSET RENEWAL RESERVE	
Reserve Balance as at 30 June 2014	\$322,388
Add: Proposed Year End Budget Surplus Transfer	\$1,000,000
Proposed Reserve Balance	\$1,322,388
Future Reserve Balance Adjustments	
Add: 2013/14 – 2016/17 Revised Delivery Program Funding	\$796,800
Less: Renewal Works Camden Town Centre (Stage 1, part funding)	(\$759,500)
Projected Reserve Balance – Revised Delivery Program	\$1,359,688

Funds from this reserve should only be used for the replacement and/or maintenance of existing assets. The reserve should not be used for asset upgrades, the building of new assets or for operational purposes. The transfer of \$1,000,000 to this reserve from the year-end budget result further supports Council's commitment to addressing asset renewal within in the Camden LGA. A further report will be provided to Council to determine where these funds should be allocated.

Technology Improvements Reserve

Council approved the creation of the Technology Improvements Reserve as part of adoption of the 2013/14 – 2016/17 Revised Delivery Program. The establishment of this reserve will assist Council in using improved technology to enable better service provision, upgrading technology and provide new and improved online forms of communication and information to our residents.

The balance of the Technology Improvements Reserve is as follows:

TECHNOLOGY IMPROVEMENTS RESERVE	
Reserve Balance as at 30 June 2014	\$0
Add: Proposed Year End Budget Surplus Transfer	\$400,000
Proposed Balance of Reserve	\$400,000
Future Reserve Balance Adjustments	
Add: 2013/14 – 2016/17 Revised Delivery Program Funding	\$309,000
Projected Reserve Balance – Revised Delivery Program	\$709,000

The amount of \$400,000 transferred to reserve as part of the year-end budget review represents savings in the Technology Solutions budget primarily a result of funds being quarantined for the replacement/upgrade of Council's mapping system. The mapping system is a critical corporate tool in supporting Council as we grow. This system is currently under review with a consultant appointed and a strategy being developed. The upgrade/implementation of the new mapping system is expected to be completed within the next 12 months. The balance of funds will be used to support Council's technology review as part of the Organisational Improvement Plan.

Organisational Improvement Plan

Council's new Organisational structure was adopted by Council in May 2014. As part of this review, an Organisational Development/Business Improvement Plan was endorsed. This plan will guide organisational change and improvement in Camden Council, support the implementation of Camden 2040 and the associated Operational Plans and Delivery Programs with a focus on infrastructure management and customer service systems. The plan will build on Camden's strong foundation to meet the challenges of growth and change.

As part of this report it is recommended to allocate \$100,000 to the Organisational Improvement Plan. This will require a transfer to the Working Funds Reserve in 2013/14, and the funding made available in 2014/15 to assist Council with the implementation of this plan.

OTHER CURRENT RESERVE BALANCES & PROGRAMS

Capital Works Reserve

The Capital Works Reserve is predominately used to fund emergency capital works or to match grant funding as part of a capital grant funding agreement. The current balance available (uncommitted) of the Capital Works Reserve is \$1,385,557.

Council has approved the following transfers from the Capital Works Reserve.

CAPITAL WORKS RESERVE	
Reserve Balance as at 30 June 2014	\$1,798,742
Committed Funds Held in Reserve	
Less: Nepean River Recreation Feasibility Study (13/14 Revote)	(\$20,000)
Less: Harrington Park Waterbodies	(\$233,000)
Less: Argyle Street Pedestrian Improvements	(\$39,685)
Total – Approved Transfers & Committed Funds	(\$292,685)
Uncommitted Balance of Reserve – 30 June 2014	\$1,506,057
Council Approved Budget Transfers Since 30/6/14	
Less: Black Spot Match Funding (Raby Road) – 22/07/2014	(\$80,500)
Less: Cycleways Program Match Funding – 23/09/2014	(\$25,000)
Less: Pedestrian Facility Program Match Funding – 23/09/2014	(\$15,000)
Uncommitted Balance – Capital Works Reserve	\$1,385,557

As part of the March 2014 budget review, Council resolved to increase the balance in the reserve to \$1,500,000. Council has the discretion to allocate these funds to future capital projects including those projects unable to be funded as part of the 2013/14 – 2016/17 Revised Delivery Program.

As part of the year-end result \$6,057 has been transferred back to the Capital Works Reserve. This amount represents the savings from projects completed during 2013/14 which were funded from the Capital Works Reserve.

Councillor Priority Capital Works Program

In adopting the 2012/13 budget, Council adopted a Councillor Priority Capital Works Program totalling \$1,514,000. As at 30 June 2014, 94% of the identified works program had been completed, with the uncompleted projects revoted to 2014/15. The program was essentially funded from previous available budget surpluses.

The savings achieved from projects completed during 2013/14 of \$17,186 has been transferred to consolidated revenue and forms part of the budget surplus for 2013/14.

COUNCILLOR PRIORITY CAPITAL WORKS PROGRAM	
Adopted Program	\$1,514,000
Less: Net Program Expended 2012/13	(\$163,016)
Less: Net Program Expended 2013/14	(\$1,241,499)
Less: Savings transferred to 2013/14 Year-end Result	(\$17,186)
Less: Works in Progress revoted to 2014/15	
Kirkham Netball – minor drainage works	(\$11,000)
Little Sandy Bridge – revegetation works	(\$10,000)
Camden Town Centre Traffic Studies (reserve funded)	(\$5,400)
Design Works Allocation – Capital Projects	(\$61,299)
Cut Hill Reserve Toilets – minor works (pump shelter)	(\$4,600)
Total - Works in Progress Revoted to 2014/15	(\$92,299)
Balance Councillor Priority Works Program	\$0

This program was endorsed by Council in 2012/13; it is recommended that with 94% of the program completed that it be closed and the balance of works in progress form part of the normal capital works program adopted by Council each year. It should be noted that no works will be removed from the originally adopted program as a result of this change if endorsed by Council.

Community Infrastructure Renewal Program (6 Year Program)

The CIRP was introduced in 2013/14. As at 30 June 2014, 85% of the 2013/14 works program (Year 1) had been completed, with uncompleted projects revoted to 2014/15. Savings within this program should be transferred back to the reserve for future allocation, this report recommends savings of \$59,579 be transferred back the reserve.

It will be recommended that as part of adopting the 2014/15 September Quarterly Budget Review that the savings of \$59,579 is allocated to the emergency bridge replacement works at Fairwater Drive Harrington Park.

Stormwater Management Program

In accordance with the funding principles of the stormwater management levy, Council is required to maintain its level of commitment towards stormwater related expenditure from general fund. Where expenditure is below budget expectations, it is necessary to restrict the unspent allocation from both the levy and general fund for the purpose of future stormwater related works.

The savings for 2013/14 was \$224,056, primarily relating to drainage maintenance and replacement. As part of this report it is recommended to transfer the unspent allocation for 2013/14 of \$224,056 back to the Stormwater Management Reserve. A recommendation for the allocation of these funds will be made as part of adopting the 2014/15 September Quarterly Budget Review.

MAIN REPORT- RESULTS AGAINST BUDGET 30 JUNE 2014

Further information and explanation of the surplus for 2013/14 is detailed below:

MAJOR VARIATIONS TO BUDGET

Variations between the adoption of the March Review for 2013/14 and the final budget result for 2013/14 led to a surplus of \$3,165,598. A list of the variations (greater than \$15,000) is provided in the following table. Brief explanations follow the table.

RESULT AGAINST BUDGET - YEAR ENDING 30 JUNE 2014 SIGNIFICANT VARIATIONS	Budget Impact Increase / (Decrease)
INCOME ADJUSTMENTS	
Note: Increase in income is an increase in working funds	
Shortfall in income is a decrease in working funds	
1. Corporate Management Rates Income Increase	\$513,182
2. Development Fees & Charges Income Increase	\$130,048
3. Corporate Interest on Investments Income Increase	\$84,806
4. Section 603 Certificate Income Increase	\$61,583
5. Capital Works Staffing S94 Income Increase	\$53,569
6. State Emergency Service Income Increase	\$37,036
7. Camden Memorial Pool Legal Income Increase	\$34,395
8. RMS Roadside Mowing Income Decrease	(\$34,205)
9. Corporate Merchant Service Fee Income Decrease	(\$34,196)
10. Companion Animals DLG Rebate Income Increase	\$24,870
11. Health Services Food shop Inspections Income Increase	\$16,672
Variations under \$15,000 - Various Increases	(\$101,643)
Sub Total - Income Variations	\$786,117

RESULT AGAINST BUDGET - YEAR ENDING 30 JUNE 2014 SIGNIFICANT VARIATIONS (continued)	Budget Impact Increase / (Decrease)
EXPENDITURE ADJUSTMENTS	
Note: Increase in expenditure is a decrease in working funds	
Savings in expenditure is an increase in working funds	
12. Information Technology Expense Savings	\$430,228
13. Workers Compensation Premium Expense Savings	\$377,650
14. Asset Infrastructure Maintenance Expense Savings	\$303,804
15. Strategic Planning Rezoning Expense Savings	\$302,873
16. Corporate Salaries Staff Vacancies Expense Savings	\$188,483
17. Road Reconstruction Expense Savings	\$107,428
18. Executive Management Operational Expense Savings	\$66,112
19. Street Lighting Charges Expense Savings	\$61,966
20. Additional Plant Purchases Savings	\$54,275
21. Corporate Travelling Expense Savings	\$48,810
22. Strategic Planning Operational Expenses Savings	\$38,196
23. Central Admin Building Indirect Expense Increase	(\$35,552)
24. Development & Planning Legal Expense Increase	(\$34,716)
25. Risk Management Insurance Claims Expense Savings	\$33,922
26. Rural Fire Service Operations Savings	\$28,764
27. Civic Centre Operations Savings	\$26,187
28. Council Properties Depot Study Expense Savings	\$21,630
29. Councillors Program Training Expense Savings	\$20,100
30. Employee Services Traineeship Program Savings	\$20,937
31. Tourism Operational Expense Savings	\$19,734
32. Community Services Operational Expense Savings	\$19,572
33. Parks Open Space Maintenance Savings	\$18,766
34. Playground Replacement Program Savings	\$18,100
35. Community Donations and Subsidies Expense Savings	\$17,987
36. Corporate Management External Audit Expense Savings	\$15,000
Variations under \$15,000 - Various Savings	\$235,134
Sub Total - Expenditure Variations	\$2,405,390
Council Authorised Variation (Refer to Page 13)	(\$25,909)
TOTAL - SIGNIFICANT VARIATIONS TO BUDGET	\$3,165,598

1. Corporate Management Rates Income – Increase in Income of \$513,182

Supplementary rate income is received upon the re-zoning or subdivision of land. It is additional rate income to the amount levied at the beginning of the financial year. The increase in rate income realised during the second half of 2013/14 is primarily due to new lots created through subdivisions in the Spring Farm, Elderslie, Oran Park and Gregory Hills land release areas.

2. Development Fees & Charges – Increase in Income of \$130,048

Development income continues to exceed budget expectations. Council has received a number of Development Applications of high value this quarter which reflects the high development activity in the release areas of Spring Farm, Elderslie, Oran Park and Gregory Hills. The level of income received from development activity is primarily dependent on the receipt of applications from developers, and as such is somewhat difficult to project given the unprecedented growth Council is experiencing.

3. Corporate Interest on Investments Income – Increase in Income of \$84,806

The fourth quarter performance of Council's investment portfolio has exceeded budget expectations. The primary reason for this is Council's investment portfolio is being maintained at a higher level than originally budgeted. Council's weighted return on investments for June 2014 was 4.03%, which is significantly higher than the industry average of 2.70%.

4. Section 603 Certificate Income – Increase in Income of \$61,583

Income from processing Section 603 Certificate applications has exceeded budget expectations. The increase in Section 603 Certificate income represents the influx of applications generated by the continued development activity in new release areas within the LGA.

5. Capital Works Staffing Transfer (Section 94) – Increase in Income of \$53,569

Council's capital works program is primarily project-managed by the Capital Works department. This program contains works funded from general fund, external grants, internal reserves and Section 94 developer contributions. When Section 94 works are project managed, Council is entitled to recoup the project management costs (staffing costs) from the relevant contributions plan. During 2013/14, Council's Capital Works section project managed a greater number of Section 94 funded projects than originally projected. This has resulted in a higher than expected claim from Section 94 reserves to General Fund.

6. State Emergency Service Operations – Increase in income of \$37,036

The \$37,036 is a reimbursement of operational costs relating to the SES building and fleet maintenance costs for 2013/14 which is payable under the current agreement.

7. Camden Memorial Pool Legal Income – Increase in Income of \$34,395

This income relates to the recovery of legal expenses that Council has funded in previous budget periods.

8. Roads and Maritime Services Roadside Mowing Income – Decrease in Income of \$34,205

As from March 2014 the RMS will no longer use Councils to mow State owned road verges, this contract has been tendered out to the private sector. As a result income that was expected from 1 April to 30 June 2014 has not been received. The impact on the 2014/15 budget and service standard is currently being assessed and further information will be provided as part of adopting the September Quarterly Budget Review.

9. Corporate Merchant Service Fee Income – Decrease in Income of \$34,196

Council introduced a merchant service fee for credit card payments made over the counter in 2013/14. This initiative was to off-set the cost of bank charges relating to the use of credit cards as a form of payment. Due to an extensive delay in Australia Post implementing the software for payments received over the counter income received in 2013/14 was below original budget expectations.

10. Companion Animals OLG Rebate Income – Increase in Income of \$24,870

Additional income has been recognised through the commission Council receives from the Office of Local Government for dog registrations. This increase primarily relates to a registration campaign that Council undertook during 2013.

11. Health Services Food Shop Inspections Income – Increase in Income of \$16,672

Income from food shop inspections exceeded budget expectations for 2013/14. This income represents the administration and processing fee associated with Council Officers undertaking inspections under the Food Act 2003.

12. Technology Solutions Expense – Decrease in Expense of \$430,228

There are funds remaining in the computer hardware, equipment and technology upgrades budget for 2013/14. This amount primarily relates to funds being quarantined for the replacement/upgrade of Council's mapping system. As part of this report it is recommended that \$400,000 be transferred to the Technology Improvements Reserve as a direct funding source for the upgrade of Council's mapping system.

13. Workers Compensation Premium – Decrease in Expense of \$377,650

Council's final Workers Compensation premium calculation is lower than budget projections. Council's decreasing premium is a result of a number of external and Council specific performance factors including a proactive approach to claims management. The premium paid for 2013/14 represents a 29% decrease compared to premiums paid in 2012/13. It will be recommended as part of the September Quarterly Budget Review that a reserve be created with seed funding of \$50,000 to support the continuation of improving Work Health and Safety (WHS) practices at Camden Council.

14. Infrastructure Maintenance Expenditure – Decrease in Expense of \$303,804

Council undertook reactive, general and urgent repair works on roads, footpaths, kerb and guttering throughout the LGA. This expenditure was less than expected during the 2013/14 financial year, resulting in savings against budget. The savings achieved during the year represents 7% of the infrastructure maintenance budget. The recent employment of Council's asset management team and the development of asset management systems will facilitate improved planning and delivery of infrastructure asset maintenance requirements in the future.

15. Strategic Planning Rezoning – Decrease in Expense of \$302,873

Between 2010/11 and 2013/14 Council received \$933,672 from Department of Planning for project management costs associated with the rezoning of Austral Leppington North, Catherine Field and Leppington growth precincts. The balance of funds remaining as at 30 June 2014 is \$452,873. As the majority of this work was undertaken by existing staff a saving of \$302,873 has been realised. The balance of funds (\$150,000) remains in reserve to allow for consultants that may need to be engaged in the future.

16. Corporate Salaries Staff Vacancies – Decrease in Expense of \$188,483

Savings have been identified as a result of vacancies within Council's existing staff structure. Recruitment has commenced for a number of positions and they are expected to be filled during the 2014/15 financial year. It is expected that upon the resignation of an employee that there will be lag time between resignation and the appointment of the new employee.

17. Road Reconstruction – Decrease in Expense of \$107,428

Council completed several road reconstructions during 2013/14. Savings were able to be achieved at these locations due to the use of recycled pavement materials resulting in a reduction in material disposal fees.

18. Executive Management Operations – Decrease in Expense of \$66,112

An annual allocation of discretionary funds is provided to each of Council's Directorates to fund unexpected works, staffing shortfalls, specialised training and professional development. This program has been prudently used during the 2013/14 financial year resulting in savings to the budget.

19. Street Lighting Charges – Decrease in Expense of \$61,966

The street lighting charges allocation relates to the maintenance and electricity cost of public lighting throughout the LGA. Savings against budget were realised as a result of the timing of installation of new lights in growth areas. The number of lights installed was less than expected over the last three quarters of the year.

20. Additional Plant Purchases – Decrease in Expense of \$54,275

Council's original budget included an allocation for the purchase of 2 rollers to enable sporting clubs to maintain their local cricket wickets. This allocation is no longer required as alternative arrangements have been made with the sporting clubs. Survey equipment was also required to be purchased for the new survey team employed by Council in 2013/14. The cost of this equipment was below budget expectations.

21. Corporate Travelling Costs – Decrease in Expense of \$48,810

The operating costs for Council's fleet were below budget expectations for 2013/14. This is primarily a result of staff vacancies during the year for positions with leaseback vehicles.

22. Strategic Planning Operations – Decrease in Expense of \$38,196

Savings have been realised within the strategic planning area during 2013/14. These savings are primarily a result of a reduction in expected expenditure for heritage advice, infrastructure studies and reviews to the Camden Local Environment Plan and Development Control Plan.

23. Central Administration Building Indirect Expense – Increase in Expense of \$35,552

The purpose of the central administration building reserve is to fund the design and construction of the building only. The expenditure of \$35,552 relate to costs that are not directly related to the design and construction of the building and therefore should not be funded by the reserve. As part of the 2014/15 September Quarterly Budget Review a budget for these types of items will be recommended for Council's consideration.

24. Development & Planning Legals – Increase in Expense of \$34,716

Council has incurred costs as a result of a number of Land and Environment Court cases during 2013/14. The costs incurred this year have exceeded budget expectations.

25. Risk Management Insurance Claims – Decrease in Expense of \$33,922

Council's budget includes allocations for insurance claims and excesses. Excess payments for workers compensation and property insurance matters were below budget expectations in 2013/14.

26. Rural Fire Service Operations – Decrease in Expense of \$28,764

Savings have been realised within the Rural Fire Services budget primarily as a result of less than expected vehicle maintenance during 2013/14.

27. Civic Centre Operations – Decrease in Expense of \$26,187

Savings have been realised within the Civic Centre operations budget in 2013/14. This is primarily a result of a reduction in operational expenditure such as advertising and building maintenance costs.

28. Council Properties Depot Study – Decrease in Expense of \$21,630

The preparation of a masterplan was completed for Council's works depot at Millwood Avenue during 2013/14. The cost of this study was less than original budget projections.

29. Councillors Program – Training – Decrease in Expense of \$20,100

This allocation was not utilised during the 2013/14 financial year.

30. Employee Services Traineeship Program – Decrease in Expense of \$20,937

Council employed 13 trainees and apprentices throughout the organisation in 2013/14. The timing between each trainee's completion and the recruitment of each new position has resulted in savings to the budget.

31. Tourism Operational Expense – Decrease in Expense of \$19,734

Discretionary expenditure relating to Council's tourism function was less than expected during the 2013/14 financial year, resulting in savings when compared to budget. Council spent \$197,956 on Tourism related activities during 2013/14 being 90% of the allocated budget.

32. Community Services Operational Expense – Decrease in Expense of \$19,572

Discretionary expenditure relating to Council's Community Services function was less than expected during the 2013/14 financial year, resulting in savings when compared to budget.

33. Parks Open Space Maintenance Expense – Decrease in Expense of \$18,766

Council's open space maintenance budget was approximately \$4 million in 2013/14. A minor variation to budget for these maintenance costs was realised this year.

34. Playground Replacement Program – Decrease in Expense of \$18,100

Council has a scheduled playground replacement program and undertook several playground renewals during 2013/14. The decrease in expenditure represents the savings achieved in completing the works.

35. Community Donations and Subsidies – Decrease in Expense of \$17,987

Council's budget includes allocations for subsidies and donations to the community during the year. The funds required in 2013/14 were below budget expectations and resulted in savings this year.



ORD02

36. Corporate Management External Audit – Decrease in Expense of \$15,000

In March 2014 Council appointed PricewaterhouseCoopers as its external auditor for a period of 6 years. The annual fee for external audit services was below budget expectations and has resulted in savings this year.

MOUNT ANNAN LEISURE CENTRE & CAMDEN MEMORIAL POOL

Mount Annan Leisure Centre

The agreed budget position between Council and the YMCA for the Mount Annan Leisure Centre for 2013/14 was a projected surplus of \$141,447. The final actual "operating" surplus for the centre was \$169,838, an increase in the projected surplus of \$28,391.

The centre's actual revenue over the 2013/14 season was \$3,783,322, being \$159,238 below budget expectations. Although below budget expectations this represents an increase in turnover from 2012/13 of approx. \$230,000 which is primarily a result of an increase family membership income, with 2013/14 being the first full year of providing family memberships to the local community. Expenses were contained at \$3,613,484, being under budget projections by \$187,629.

In accordance with the risk/reward sharing provisions within the operating contract for the Leisure Centre, Council is required to share 50% of any financial improvement against the agreed budget position. Council is required to pay the contractor \$14,195 (rounded). Under the current agreement, the YMCA is required to invest their share back into the community through either incentive programs or capital purchases at the centre.

Camden Memorial Pool

The agreed budget position between Council and the YMCA for the Camden Memorial Pool for 2013/14 was a projected deficit of \$202,008. The final actual "operating" deficit for the centre was \$200,751, a decrease in the projected deficit of \$1,257.

The pool's actual revenue over the 2013/14 season was \$266,253, which was \$1,731 below original budget projections. Expenses were also contained at \$467,004, being below budget projections by \$2,988. Attendances over the season were strong, with the largest proportion of attendances from recreational swimming.

In accordance with the risk/reward sharing provisions within the operating contract for the Camden Memorial Pool, Council is required to share 50% of any financial improvement against the agreed budget position. Council is required to pay the contractor \$629 (rounded). Under the current agreement, the YMCA is required to invest their share back into the community through either incentive programs or capital purchases at the centre.

POOL STATISTICS – 2013/14	MALC	Camden Pool
Total Attendance	355,711	53,569
Total Income	\$3,783,322	\$266,253
Total Expenses	\$3,613,484	\$467,004
Actual Surplus / (Deficit)	\$169,838	(\$200,751)
Adopted Budget Surplus / (Deficit)	\$141,447	(\$202,008)
Budget Variation	\$28,391	\$1,257
Profit Share (50% Surplus)	\$14,195	\$629
Income per Attendance	\$10.64	\$4.97
Expense per Attendance	\$10.16	\$8.72
Operating Surplus / (Subsidy) Per Attendance	\$0.48	(\$3.75)

AUTHORISED VARIATIONS

Council has authorised one (1) budget variation since the adoption of the March Review of the 2013/14 budget.

COUNCIL APPROVED VARIATIONS	Expenditure Increase / (Decrease)	Income Increase / (Decrease)	Budget Impact Increase / (Decrease)
Business Assurance – Budget Allocation Council Resolution 109/14 - 10/06/2014	\$25,909	\$0	\$25,909
TOTAL - COUNCIL APPROVED VARIATIONS	\$25,909	\$0	\$25,909

CONTRA ADJUSTMENTS

This section deals with all offsetting adjustments between income and expenditure or a transfer of funds between allocations. These adjustments have no impact on Council's projected budget result as both movements of income and expenditure are of equal value.

During the period 1 April 2014 to 30 June 2014, a number of contra adjustments have taken place amounting to a total of \$4,510,751 (an increase in both income and expenditure). A detailed list of these adjustments has been **included as a supporting document in the business paper.**

EXPENDITURE REVOTES

Council at its meeting 9 September 2014 resolved to revoke a list of expenditure items from the 2013/14 budget to the 2014/15 budget. For information purposes only a summary of the approved expenditure revotes is shown in the following table:

EXPENDITURE REVOTES (SOURCE OF FUNDS)	Revotes Approved to March 2014	Additional Revotes Approved June 2014	Actual Year-end Revote
Section 94 Contributions	\$6,264,600	\$2,540,861	\$8,805,461
External Grant Funding	\$455,000	\$216,362	\$671,362
Internal Reserves	\$955,200	\$2,802,527	\$3,757,727
Waste Management	\$807,000	\$0	\$807,000
General Revenue (i.e. Council Funds)	\$735,000	\$1,114,502	\$1,849,502
DOP Loan (Lodges Road)	\$0	\$38,554	\$38,554
Other Sources	\$232,000	\$95,500	\$327,500
TOTAL EXPENDITURE REVOTES	\$9,448,800	\$6,808,306	\$16,257,106

UNFUNDED WORKS AND SERVICES LIST

As part of the adoption of the 2013/14 – 2016/17 Revised Delivery Program, Council endorsed the unfunded works and services list. This list identifies works or services that Council is unable to fund or commence at this point in time. Items are added or deleted from the list via Council reports or by Council officers as a result of Councillor or community feedback.

There were no adjustments made to the Unfunded Works and Services List during the 4th quarter of 2013/14. A copy of the list has been included as an **attachment to this report**.

It should be noted that as part of the 2015/16 budget process an organisational review of the Unfunded Works & Services List will be undertaken. This review will ensure the projects identified remain representative of Council’s current unfunded works and services.

CONSOLIDATED WARD FUNDS

The following table is provided to inform Councillors of the final budget result of consolidated ward funds, and where funds have been spent in the 2013/14 financial year.

CONSOLIDATED WARD FUNDS	
2013/14 Budget Allocation	\$30,000
2012/13 Ward Funds Revote	\$11,717
TOTAL FUNDS AVAILABLE	\$41,717
PROJECTS FUNDED IN 2013/14	
Christmas in Narellan (DA Fees) Council Resolution 174/13 – 09/07/2013	\$547
Camden Community Connections (Donation) Council Resolution 192/13 – 23/07/2013	\$2,000
Carols by Candlelight Macarthur Park (Donation) Council Resolution 219/13 – 27/08/2013	\$191
Camden JRFL – Wests Tigers Trial Game Council Resolution 334/13 - 10/12/2013	\$2,500
Harrington Park Christmas Carols (DA Fees) Council Resolution 338/13 - 10/12/2013	\$466
TOTAL PROJECTS FUNDED IN 2013/14	\$5,704
Remaining Balance Revoted to 2014/15 Budget Council Resolution 179/14 - 09/09/2014	\$36,013
BALANCE OF CONSOLIDATED WARD FUNDS as at 30 JUNE 2014	\$0

Camden Town Farm Committee – funding request

The Camden Town Farm Committee has written to Council requesting support by way of a contribution of up to \$30,000 (GST inclusive) for the development of a Community Outdoor Weather Area (COWA) to be utilised as a multi-purpose facility for rural education, Town Farm functions, markets, events and general hire. The proposed COWA is consistent with the Town Farm Masterplan and is expected to cost approximately \$64,000 (GST exclusive) to construct. The Camden Town Farm Committee has submitted a grant application under the Community Building Partnership Scheme and is expected to receive a sum of \$20,000 (GST exclusive). A further contribution of \$20,000 (GST exclusive) will be provided by the committee leaving a balance of approximately \$24,000 (GST exclusive) required to complete the project.

It is recommended that, should Council support the concept of the COWA, that funding of up to a maximum of \$24,000 (GST exclusive) be provided for in the 2014/15 September Quarterly Budget Review. The final amount funded would be subject to final

construction costs being known and the grant application for the COWA being successful.

A copy of the funding request is an **attachment to this report**.

SUMMARY OF YEAR END RESULTS AGAINST BUDGET

The following table is a summary of budget adjustments up to 30 June 2014.

SUMMARY OF BUDGET ADJUSTMENTS	Expenditure Increase / (Decrease)	Income Increase / (Decrease)	Budget Impact Increase / (Decrease)
2012/13 Carried Forward Working Funds Balance			\$1,000,000
2013/14 Adopted Budget Position			\$0
LESS: Minimum Desired Level of Working Funds			(\$1,000,000)
Total Available Working Funds 01/07/2013			\$0
2013/14 September Review Adjustments	\$10,856,227	\$10,856,227	\$0
2013/14 December Review Adjustments	\$4,287,265	\$4,287,265	\$0
2013/14 March Review Adjustments	(\$7,207,287)	(\$7,207,287)	\$0
Total Available Working Funds as at 31/03/2014			\$0
2013/14 June Review Adjustments			
Significant Variations	(\$2,405,390)	\$786,117	\$3,191,507
Authorised Variations	\$25,909	\$0	(\$25,909)
Contra Adjustments	\$4,510,751	\$4,510,751	\$0
Revotes (Budget Carry-Overs)	(\$5,649,505)	(\$5,649,505)	\$0
Total - June Review Adjustments	(\$3,518,235)	(\$352,637)	\$3,165,598
TOTAL AVAILABLE WORKING FUNDS			\$3,165,598

STATEMENT BY RESPONSIBLE ACCOUNTING OFFICER

The following statement is made in accordance with Clause 203(2) of the *Local Government (General) Regulations 2005*:

It is my opinion that the year-end Budget Result for Camden Council for the period ending 30 June 2014 indicates that Council's projected financial position is satisfactory. No remedial actions are required based on the financial position presented within this report.

CONCLUSION

The 2013/14 year-end Budget Result is an excellent outcome. It confirms Council's commitment to prudent financial management with material budget savings being realised.

Council is in a sound financial position and has the opportunity to transfer savings to the Central Administration Building Reserve to further support the funds that will be required to complete this essential project. Asset renewal is also critical to Council's financial sustainability with additional funds being transferred to reserve for future consideration by Council.

Funding has also been made available for Council's Business Improvement Plan and for the upgrade of essential technology to enhance service delivery to our community.

RECOMMENDED

That Council:

- i. endorse the budget variations contained within this report;**
- ii. authorise the following reserve movements, as identified in the table below;**

BUDGET SURPLUS ALLOCATION		
Budget Surplus Available for Allocation		\$3,165,598
Central Administration Building Reserve - Transfer to Reserve	\$1,665,598	
Asset Renewal Reserve - Transfer to Reserve	\$1,000,000	
Technology Improvements Reserve – Transfer to Reserve	\$400,000	
Organisational Improvement Plan – Transfer to Working Funds Reserve	\$100,000	
Total - Allocation of Budget Surplus		\$3,165,598
2013/14 Balanced Budget Position		\$0

- iii. authorise savings from the Councillor Priority Capital Works Program of \$17,186 to be included in the 2013/14 year-end budget result, and to close the Councillor Priority Capital Works Program as detailed within the report;**
- iv. authorise the transfer of project savings of \$59,579 back to the Community Infrastructure Renewal Program reserve as outlined in this report;**
- v. authorise the transfer of project savings of \$224,056 back to the Stormwater Management Program reserve as outlined in this report;**
- vi. subject to final construction costs being known and the grant application being successful, Council allocate an amount of up to \$24,000 (GST exclusive) to the Camden Town Farm Committee for the construction of a Community Outdoor Weather Area (COWA) and the funding be provided for at the 2014/15 September Quarterly Budget Review.**

ORD02

ATTACHMENTS

1. Council Report Budget Appendix 2013-14
2. Unfunded Works and Services List - 30 June 2014
3. Request for Funding - COWA at Camden Town Farm 26 09 2014

ORDINARY COUNCIL

ORD03

ORD03

SUBJECT: DELIVERY PROGRAM 6 MONTH REPORT JANUARY - JUNE 2014
FROM: Acting Director Customer & Corporate Services
TRIM #: 14/121684

PURPOSE OF REPORT

To report Council's progress on the Four Year Delivery Program for the period of January to June 2014.

BACKGROUND

In accordance with the *Local Government Amendment (Planning and Reporting) Act 2009*, all Councils are required to report their progress on the Four Year Delivery Program every six months. A copy of the January to June 2014 report is included as **Attachment 1** to this report.

Integrated Planning and Reporting is the term applied to the planning framework where long term community aspirations and goals are addressed through relevant resources and action.

The Integrated Planning and Reporting (IP&R) Framework is made up of four main elements:

1. **The Community Long Term Strategic Plan – Camden 2040;**
2. **The Resourcing Strategy** – incorporating the Long Term Financial Plan, Asset Management Strategy & Plan and the Workforce Plan;
3. **Four Year Delivery Program and Operational Plan / Budget;** and
4. **Reporting Framework** – Six Month Delivery Program Reports (January – June and July – December periods), Annual Report, End of Term Report (to the last meeting of the outgoing Council) and the State of the Environment Report (prepared the year of the Council election).

The Six Month Delivery Program Report details Council's progress in implementing activities identified as fundamental in achieving the vision set out in *Camden 2040*.





In reporting the progress of Council's activities for the period January to June 2014, Council's primary aim is to produce a transparent, meaningful and comprehensive report on key achievements and areas for improvement, particularly highlighting the context within which Council is operating and managing large scale urban development and population growth in the local area.

It is important to note that Delivery Program reports are retrospective in nature and detail activities and outcomes from a specific period in time. Council revisits the Delivery Program annually. In June 2014, Council revised and adopted the Delivery Program and Operational Plan for the 12 months ahead.

MAIN REPORT

The Delivery Program Report is centred on Council's thirty Local Services and how these services have performed against established success indicators. It also provides commentary around all activities that Council has undertaken within the reporting period.

Each Local Services has two sets of indicators, and each is reported in the following way:

	Target met or exceeded
	Progress made towards target
	Requires attention
	No data currently available

1. *Delivery Program Success Indicators*: these indicators provide information about how the service as a whole is performing in meeting objectives outlined in the Delivery Program. These indicators each have a target assigned to them and use a 'traffic light' approach to provide an 'at-a-glance' overview of the Local Service performance against target and highlight those areas that require further monitoring and attention by Council. Comment is provided on each of the indicators to further understand how Council is tracking in relation to meeting the objectives.
2. *Activity Indicators*: these indicators report on the progress of the individual activities which are detailed within the Delivery Program for each Local Service. The performance and progress in these indicators is typically provided in a more commentary based fashion, and highlight Council's many achievements over the period.

The Delivery Program Success Indicator results are made up of data that is captured both internally and externally. Data is obtained from many sources, predominantly Council uses:

Annual Telephone Survey: Council undertakes an annual telephone survey; this is done on an alternating basis. In even years, Council's survey is based on the Sustainability Indicators (as found in the annual report) and in odd years, Council's survey is centred on the community's overall satisfaction with Council's services. Given data frequency, there is no further update in this reporting period for satisfaction levels; this will next be captured in 2015.

Census Data: As the census is only conducted every 5 years, where data becomes outdated, Council uses modelled data and forecasts until figures can be updated when the next census is undertaken.

Internal Data: Council staff continually monitor and evaluate both input and output to be able to provide both qualitative and quantitative data to support the Delivery Program Success Indicators. The frequency of this data is all dependent on resources available at the time of reporting and access to the data source.

External Data: Council works closely with many key stakeholders who can provide valuable data on the Camden LGA. In some instances, external data reporting cycles do not correlate with Council's mandatory reporting cycles; therefore, can sometimes not be available at the time of reporting. Where this occurs, data will be updated in the next reporting period.

Performance Against Targets – January to June 2014

1. Key Achievements

The Delivery Program Activity Indicators provide details of the range of work that has been carried out across the organisation in the period. The following is a snapshot of some of the key activities and achievements that Council accomplished in the period between January and June 2014.

Actively Managing Camden's Growth

- Council continues to complete development assessments in a timely fashion, seeing the result of a 27.6 day average well below the 40 day target.
- Council was successful in securing emergency funding on behalf of the property owner from the State Government for the repair of the original lath and plaster ceilings of Macquarie Grove Cottage, in Cobbitty. The work has been completed, restoring an important element of the colonial property, built in 1850 and which is an item of State heritage significance.
- The East Leppington Voluntary Planning Agreement became operative on 31 March 2014. Under the VPA, the developers will be providing all of the on-site infrastructure and open space required by the future residents of the development, along with contributions towards the acquisition of land for the future regional cultural and community facilities at Leppington North. Importantly, the finalisation of the VPA allowed Council to issue subdivision certificates for the first stage of the development, facilitating the registration of lots and the commencement of housing construction.

Healthy Urban and Natural Environments

- Council has cut energy consumption at Narellan Library by 41% and Camden Civic Centre by 32% with the implementation of energy saving initiatives and the installation of solar photovoltaic cells at Narellan Library.
- Volunteers contributed 427 hours protecting and enhancing Kings Bush and Sickles Creek Reserve, an increase of 20 hours from the previous reporting period.
- Council has delivered an education package in local schools through EnviroMentors. EnviroMentors is Keep NSW Beautiful education program. A team of experienced educators provide a range of education services to improve community awareness and engagement on local sustainability issues and initiatives. Like other programs, EnviroMentors focuses on motivating communities to participate in simple and practical ways to improve their environmental sustainability.
- During the report period, over 2,000 people have been involved in Council's sustainability programs such as Project Lunchbox, Wood Smoke Reduction Program, Story Time, Platypus education, Birds in the Bush Workshop and EnviroMentors.
- Council is currently implementing a new responsible pet ownership and dog safety program aimed at school children, years 3 to 6.

A Prosperous Economy

- Council endorsed the concept of a Business Alliance/Economic Development taskforce for the Camden Local Government Area. Its core goal being to assist Council in achieving the outcomes of Council's Economic Development Strategy.
- Design and planning commenced for what will be Camden Council's "Business Month" held in September 2014. This event is designed to actively promote a range of business related events and training to the Camden business community. Some of the events include free workshops, seminars and other exciting initiatives aimed at assisting our local economy grow and prosper.
- Camden's online presence has been increased with the Macarthur Facebook Page receiving over 6,000 likes plus the addition of the Macarthur Instagram page allowing locals and visitors to share photos and stories through social media.

Effective and Sustainable Transport

- Both Camden Bypass Intersection and Richardson & Link Road constructions have been undertaken in the reporting period and are due for completion in late August 2014, improving vital infrastructure to residents of the Camden LGA.
- Council has secured \$455,000 grant funding for the Australian Botanic Garden Recreational Trail from the Metro Greenspace Program (MGP), a key initiative for State and local government to partner to improve regionally-significant open space for recreational purposes.
- The Pedestrian Access & Mobility Plan (PAMP) was reviewed and formally adopted in June 2014. The plan has revised previously recommended pedestrian networks and prioritised actions in line with current information and behaviours. With expected population growth, the need arose to ensure safe and convenient facilities for the community and its visitors moving into the future.
- Council continues to promote safe road practices in the Camden LGA; programming for the 2014 'Drive to Stay Alive - road safety program for high schools' was completed with 4 local high schools due to participate in the program between July and December 2014.

Enriched and Connected Community





- A total of 119 event days booked from January to June 2014 using the Bicentennial Equestrian Park grounds.
- Camden Civic Centre hosted the '2014 Small Business Awards' that saw 546 guests attend the event which is the largest catered function staged within the venue to date.
- 23 events held with 3,750 participants from January to June. Events included 'International Women's Day' (300 participants), 3 Seniors Week events (450 participants), 18 Youth Week events (1,000 participants) and a Play Day event (2,000 participants).
- 149,127 people visited our libraries and 12,286 attended library programs in this period.
- In February 2014, Council adopted the Recreational Demand and Sportsground Strategies. Strategies that consolidate information on existing Council sites provides a strategic platform for future planning, design and construction of new facilities and open space.

Strong Local Leadership

- Council's Organisational Development / Business Improvement Plan (OD/BIP) was developed and released following staff consultation, participation and input. The OD/BIP is Camden's "Action Plan" to ensure, as a Council organisation, we grow, adapt and evolve along with our community, in order to best meet our community's needs, establishing priorities for the whole Council organisation to collaboratively focus on and deliver over the next five plus years.
- Council has finalised and adopted the design brief for the new Administration Centre. Architects have been appointed and concept designs have been developed. The expression of interest (EOI) to select tenderers for the construction contract closes 31 October 2014.
- Council finalised the design and construction of a new rural fire service station in Camden West in June 2014, this is now operational.
- In response to the growth being experienced in the Camden LGA and in conjunction with the OD/BIP, Council is well advanced in the recruitment of twenty four new positions; this expansion will assist in ensuring a high level customer service is delivered to the community as we continue to rapidly grow.
- In June 2014, Council reviewed all insurance policies held and have entered into an agreement with Westpool, United Independent Pools & Willis Australia. This change in insurers will see Council saving an estimated \$250,000 annually.
- Council's 2014/15 Annual Operational Plan was adopted by Council 24 June 2014. The Operational Plan reviews those activities identified in the 4 Year Delivery Program, ensures the activities that were scheduled in the previous financial year have been completed, enables Council to reassess those activities scheduled for the upcoming year and reprioritise, as required, to ensure the community's needs are met.
- Council continues to utilise social media to provide valuable information to the community, Council's Facebook page take up has increased by 74% seeing the number of 'likes' go from 2,103 in the previous reporting period, to 3,663 in the period of January to June.

2. All Indicators

There are 109 Success Indicators in total contained within the Delivery Program. The following table provides a breakdown of these indicators by their status for the period of January to June 2014.

		July to Dec 2013	Jan to June 2014
	Target met or exceeded target	67%	67%
	Progress made towards target	5%	6%
	Requires attention	14%	16%
	No data currently available	14%	11%

3. Movement Towards or Away from Target

Each reporting period we expect to see fluctuations in the Delivery Program Success Indicators, these changes can be either toward target or away from target. It is important to note that seeing a red indicator signals attention required by Council, but does not necessarily mean that there is an ongoing trend of moving away from target. It

serves as a flag for Council to monitor and identify what contributing factors are responsible for the result.

Based on the results from the previous reporting period (July to December 2013), a number of Delivery Program Success Indicators moved either towards, and achieved the target, or away from the target where the target had been previously achieved. This means that the indicator has changed in the second six month reporting period.

The following table is a snapshot of these indicators:

Indicators that have Achieved Target ●	Indicators that Moved Away from the Target ●
<ul style="list-style-type: none"> • Timely delivery of infrastructure included in developer agreements - Developer compliance with Voluntary Planning Agreements • Onsite sewage management systems are operating satisfactorily - Number of approvals to operate issued • The Camden Civic Centre is enjoyed by the community as a venue for a range of events - Number of visitors • The Camden Civic Centre is enjoyed by the community as a venue for a range of events - Ratio of returning client to new clients • Councils resources are well protected - Liability Claims 	<ul style="list-style-type: none"> • Incidents of dog attacks, nuisance and stray dogs • Incidents of illegal dumping • Number of non-complying premises are decreasing (food and skin penetration) - Number of improvement notices issued • Incidents of overgrown land (private) - Number of orders issued • More people participate in active recreation using Council facilities - Seasonal bookings of sports fields

Indicators that have Achieved Target ●	Indicators that Moved Away from the Target ●
<ul style="list-style-type: none">• Council's resources are well protected through careful risk management processes - Motor Vehicle Claims	<ul style="list-style-type: none">• Council's Community Halls are utilised - Occupancy rates• Visitors to the Tourism Information Centre is increasing• Council's workforce is appropriately skilled, safe and stable - Proportion of staff accessing education assistance as proportion of full time employees (FTEs)• Council's workforce is appropriately skilled, safe and stable – Staff Turnover• Council's resources are well protected through careful risk management processes - Property Claims

It is important to note that those indicators that are red as a result of the score received in the 2013 Annual Telephone Survey – Satisfaction with Council's Services have not been included, as data will not be available to update these indicators until 2015.

Detailed information about the movement of indicators can be found in the Delivery Program Report attached this report.

It should be noted that Council will be undertaking a review of all indicators and how they are measured as part of adopting the next 4 year Delivery Program. This work is likely to commence in early 2015.

FINANCIAL IMPLICATIONS

There are no direct financial implications for Council as a result of this report.

CONCLUSION

This report presents Council's performance and subsequent achievements in implementing the Delivery Program for the period of January to June 2014.

Council has continued to make significant progress in achieving priorities identified in the Delivery Program in the face of significant changes associated with managing large-scale urban and population growth. Council's intent is to respond to the community's vision and priorities in a realistic and meaningful way, further demonstrating Council's commitment to delivering upon the community's long term vision for Camden.

Council's adoption of the Organisational Development / Business Improvement Plan (OD/BIP) in May 2014 will see Camden Council not only grow and develop as a Local Government Organisation, but aims to establish Council as the 'benchmark' within the industry. By adopting this plan, Council hopes to demonstrate commitment to the local

ORD03

community around our service and facility provision, a commitment that will deliver upon the vision that we all have for our generation and future generations to come.

RECOMMENDED

That Council note the report.

ATTACHMENTS

1. 6 Month Delivery Program Report - January to June 2014



ORDINARY COUNCIL

ORD04

ORD04

SUBJECT: INVESTMENT MONIES - SEPTEMBER 2014
FROM: Acting Director Customer & Corporate Services
TRIM #: 14/162603

PURPOSE OF REPORT

In accordance with Part 9, Division 5, Section 212 of the Local Government (General) Regulation 2005, a list of investments held by Council as at 30 September 2014 is provided.

MAIN REPORT

The weighted average return on all investments was 3.95% p.a. for the month of September 2014. The industry benchmark for this period was 2.66% (Average BBSW 90 day).

It is certified that all investments have been made in accordance with Section 625 of the *Local Government Act 1993*, the relevant regulations and Council's Investment Policy.

The Principal Accounting Officer is the Manager Finance & Corporate Planning.

Council's Investment Report is an **attachment to this report**.

RECOMMENDED

That Council:

- i. note that the Principal Accounting Officer has certified that all investments held by Council have been made in accordance with the *Local Government Act, Regulations, and Council's Investment Policy*;**
- ii. the list of investments for September 2014 be noted; and**
- iii. the weighted average interest rate return of 3.95% p.a. for the month of September 2014 be noted.**

ATTACHMENTS

1. Investment Report - September 2014

ORDINARY COUNCIL

ORD05

SUBJECT: DRAFT CAMDEN SECTION 94 CONTRIBUTIONS PLAN (LEPPINGTON NORTH PRECINCT)

FROM: Acting Director Planning and Environmental Services

TRIM #: 14/9002

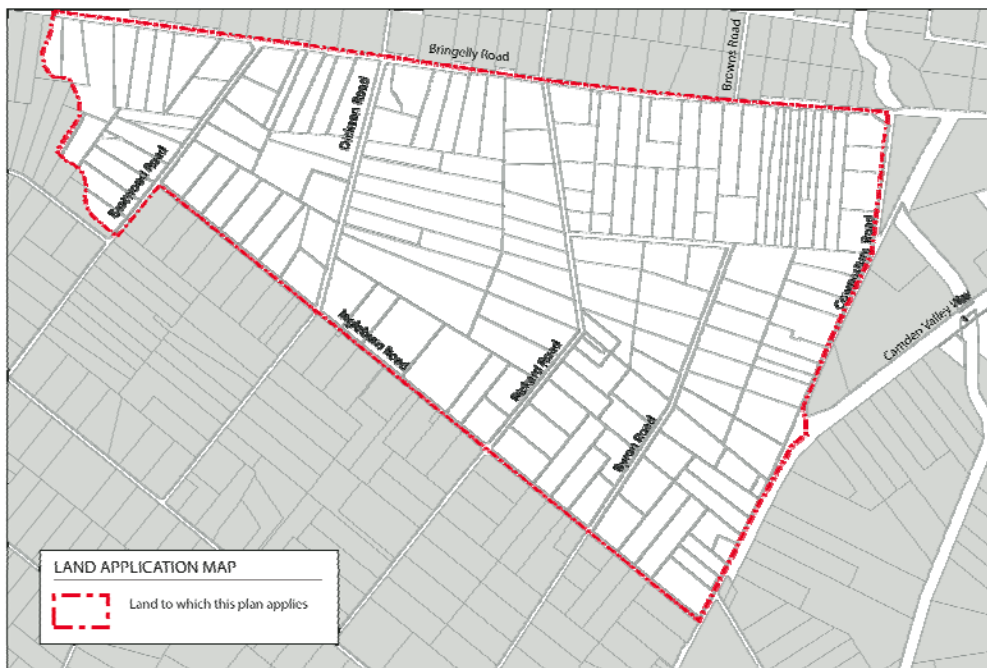
PURPOSE OF REPORT

The purpose of this report is to advise on the outcome of the public exhibition of the Draft Camden Section 94 Contributions Plan (Leppington North Precinct), outline post-exhibition amendments made to the Draft Section 94 Plan and recommend that the Draft Plan be adopted.

BACKGROUND

The Austral and Leppington North Precincts were released for precinct planning purposes by the Minister for Planning in October 2009 and were subsequently rezoned on 15 March 2013. The Austral Precinct is wholly located in the Liverpool LGA, while the Leppington North Precinct is located partly in the Liverpool LGA and partly in the Camden LGA. This Section 94 plan relates to that part of the Leppington North Precinct that is within the Camden LGA shown in the map below, which is the majority of land that will comprise the Leppington Town Centre.

Council understands that Liverpool Council will shortly consider adopting a Contributions Plan for their parts of the Austral and Leppington North precincts.



The revised Draft Section 94 Plan is provided as **Attachment 1 to this report**.

The Leppington Town Centre will be a key focus for employment, retailing, entertainment and community services in the South West Growth Centre. It is proposed to progressively become a major centre as established in the State Government's Draft Metropolitan Strategy for Sydney. The centre will be focused on the rail station which will reinforce its role as a regional employment hub.

It is important to note that the Leppington North precinct contained within the Camden LGA is comprised of 87 hectares of residential development which will result in an estimated 2080 dwellings and a total population of 5102. In addition, 144 hectares will be provided for a range of retail, business and employment purposes.

A range of new and augmented infrastructure needs to be planned, programmed, funded and delivered in order to sustain this planned development. The infrastructure will be delivered or coordinated by a number of parties including State Government public authorities, State owned corporations, Councils (Camden and Liverpool), developers and private providers. It should be noted that the State Government has made a significant investment in the Leppington North precinct through the delivery of the South West rail line and construction of Leppington station.

The Government collects funds for state and regional infrastructure via the Growth Areas Special Infrastructure Contribution (SIC). When adopted, Council will be able to collect funds toward the provision of local infrastructure via this Contributions Plan.

Council considered the Austral Leppington North Draft Precinct Planning Package at its meeting on 13 December 2011. While Council was generally supportive of the rezoning, it did object to the rezoning due to *"the uncertainty for Council to be able to fund local infrastructure above the Section 94 contributions cap, fund "non essential" infrastructure and fund regional level infrastructure"*. Council resolved to continue to work with the then Department of Planning and Infrastructure (DPI) now Department of Planning & Environment (DoPE) to progress the Draft Section 94 Plan in partnership with DoPE and Liverpool Council.

At its meeting on 27 March 2012, Council considered the Draft Section 94 Plan and resolved to place it on public exhibition. Since that time, a number of changes have been made to the plan to reflect the final precinct planning package. The Contributions Plan was subsequently workshopped with Councillors at their meeting on 23 September 2014 to assist in considering the plan following the public exhibition period.

The Draft Section 94 Plan will enable Council to levy contributions on residential and employment generating development within the Precinct. Funding sourced from these contributions will be used by Council to deliver the infrastructure required by the Precinct and could be facilitated via Agreements with developers. The infrastructure contained within the Draft Section 94 Plan includes:

- selected road infrastructure such as sub arterial roads, creek crossings and parts of collector roads and the necessary land to build them;
- drainage infrastructure including detention basins, channels used to convey stormwater and the necessary land to build them;
- open space including embellishment of new parks, playgrounds, sporting fields including associated car parking and the necessary land to establish them;
- land for community facilities; and

- construction of community facilities (although this is non-essential infrastructure and can only be partly funded, this matter is discussed in more detail later in this report).

MAIN REPORT

The Draft Section 94 Plan was exhibited from 4 April to 9 May 2012.

Advertisements were placed in relevant newspapers to advise the landowners of the exhibition and provide the opportunity to make a submission. Copies of the Draft Section 94 Plan were placed on display at the Council administration buildings, the Narellan and Camden Libraries and on Council's website. The DoPE further notified land owners of the exhibition of the Draft Section 94 Plan by sending a community newsletter to all landowners within the Precinct.

No submissions were received.

The Draft Section 94 Plan has been amended post-exhibition to reflect the final Precinct Planning package and is provided as **Attachment 1 to this report**.

The Draft Section 94 Plan has been through several iterations post-exhibition to reflect changes to the final Indicative Layout Plan and to address refinements in the water cycle strategy, which has reduced the land required for drainage. This work has taken some time to complete and has resulted in reductions to the contribution rates.

Post Exhibition Amendments

The Section 94 Plan was prepared for the Leppington North precinct before the detailed precinct planning was finalised. As a result of changes to the precinct planning, there have been significant changes to the Section 94 Plan, which has had the effect of reducing the amount of land to be acquired and subsequently reducing contribution rates. Savings have been generated from a significant revision of the water cycle masterplan including drainage basins, drainage channels, creek corridors and creek crossings. The Section 94 Plan has also been revised to include updated infrastructure cost estimates provided by a Quantity Surveyor firm (WT Partnership) commissioned by the DoPE.

The Draft Section 94 Plan has also been revised to include information received as part of updated planning studies including Integrated Water Cycle Management, Traffic and Transport, Demographic and Social Infrastructure and Leppington Major Centre Public Domain Strategy.

The following is a summary of the post-exhibition amendments that have been made to the Draft Section 94 Plan:

- updated plan text, maps and schedules to account for the final Indicative Layout Plan;
- updates to infrastructure costs as a result of review by the Joint Infrastructure Working Group comprising staff from Camden and Liverpool Councils and the DoPE;
- updates to reference and to be consistent with supporting studies that have been completed as part of the Precinct Planning post exhibition works, including the Leppington Major Centre Public Domain Strategy and Addendum to the

Demographic and Social Infrastructure Assessment. This includes a significant revision of the water cycle masterplan, drainage basins, drainage channels, creek corridors and creek crossings;

- correction to miscellaneous typographical errors; and
- indexation of construction rates with the Consumer Price Index (Sydney: All Groups) to bring the plan rates up to the June quarter.

Attachment 2 to this report provides more detail and explanation of the main post-exhibition changes made to the Draft Section 94 Plan. Some of this information has been extracted from the DoPE's *Austral Leppington North Precinct Plan Post-Exhibition Planning Report* and modified to apply to the Leppington North Camden LGA component of the Precinct.

Attachment 3 to this report provides a summary of the post-exhibition changes made to the revised works schedules of the Draft Section 94 Plan (open space and recreation facilities, community and cultural facilities, water cycle management facilities, transport management facilities).

While there have been a number of changes to the Draft Section 94 Plan following the public exhibition, a re-exhibition of the plan is not considered necessary as the changes were minor refinements that reflect the adopted precinct planning package and planning instrument and resulted in reduced contribution rates.

In terms of the overall Austral Leppington North Precinct Planning project, it is worth noting that the DoPE formed the view that the post-exhibition changes did not warrant re-exhibition of the Draft Precinct Plan. The DoPE considered the scope of post-exhibition changes made across the entire Austral Leppington North Precincts. The DoPE considers that on balance the changes are positive (in terms of overall development potential) in that there is a greater area of land zoned for development purposes (as opposed to public purposes).

Revised Contribution Rates

The contribution rates are made up of a number of components:

- rate per hectare for essential infrastructure (roads, drainage and plan administration); plus
- rate per lot or dwelling for essential infrastructure (open space land with basic embellishment and land for community facilities); plus
- rate per lot or dwelling for non essential infrastructure (construction of community facilities and higher order open space embellishment works).

Residential Development

The following table summarises indicative average residential contribution rates. Specific housing type and lot size will influence actual per lot contributions. Total contributions can only be assessed based on individual development applications. These rates have now been indexed to the June 2014 quarter of the Consumer Price Index (CPI) to reflect increases in the cost of infrastructure delivery since the plan was exhibited. Once the plan is adopted, the rates will continue to be indexed over time in accordance with Council's standard practice (as outlined in the Contributions Plan).

Development Type	Essential Infrastructure	Non-Essential Infrastructure	Total contribution
Detached dwelling	\$34,030	\$5,379	\$39,409
Medium density dwelling development	\$29,425	\$4,113	\$33,538

Given the town centre location, it is expected that the predominant housing form in the Leppington North precinct will be medium density dwellings. Based on a cap of \$30,000 per lot, Council could only levy approximately \$575 per lot for 'non-essential' infrastructure such as construction of community facilities and higher order open space embellishment (based on the average rates above - \$30,000-\$29,425 = \$575). This would leave a funding shortfall of approximately \$3,538 per lot (\$4,113-\$575=\$3,538).

A list of 'essential' and 'non-essential' infrastructure is provided as **attachment 4 to this report** and has been extracted from the Revised Development Contributions Practice Note 2014.

As a result of post-exhibition changes, the contribution rate proposed for medium density for 'essential' infrastructure is less than the cap amount. IPART has therefore questioned the need to review the plan at this time as it is only able to consider funding for gaps in the cost of delivering 'essential' infrastructure. Given that over time indexation will cause the plan rates for 'essential' infrastructure to exceed the \$30,000 cap amount, it is intended to submit the plan to IPART for review with the future Leppington Contributions Plan (currently being prepared as a consolidated plan). This would allow Council to access the Government's Local Infrastructure Growth Scheme to fund the difference between the contribution rate and the cap amount, but only for 'essential' infrastructure.

Non-Residential Development Contribution Rates

The following table provides the indicative rates for non-residential development:

Development Type	\$ per hectare of net developable area (NDA)
Light Industrial	\$361,496
Business, Commercial, Retail Development *	\$557,696

*It must be noted that these are indicative rates provided for information purposes. Until individual development applications are received and gross floor area is confirmed, the contribution rates are variable. As an example, a development like the Woolworths supermarket in Camden, which has a site area of approximately 7,500 sqm and Gross Floor Area of approximately 3,760 sqm would attract a development contribution requirement of \$344,893.

Relationship with other Camden Contribution Plans

Subject to adoption, this Plan replaces Camden Contributions Plan 2011 for the land that is the subject of this Plan. A housekeeping amendment to Camden Contributions Plan 2011 will be required to clarify that this precinct is now removed from the operation of that plan. Until this amendment occurs, it will be Council practice for this area to levy contributions in accordance with the Camden Section 94 Plan (Leppington North Precinct) and not the Camden Contributions Plan 2011.

Given the town centre location, it should be noted that the Camden Section 94 Plan (Leppington North Precinct) contains infrastructure that is shared by a number of areas, such as district open space, library and community centre. As a result, some of the costs will be funded from this Plan and other costs will be funded from the following Plans:

- Draft East Leppington Section 94 Contributions Plan (which is reflected in the East Leppington Voluntary Planning Agreement), and
- the future Leppington Precinct Section 94 Contributions Plan.

Council is currently working in partnership with the DoPE on the Leppington Precinct Planning Project, including preparation of a consolidated Section 94 Plan that will address both the Leppington North and Leppington precincts.

Infrastructure Funding Gap

Infrastructure funding gaps can be divided into 3 main types:

- shortfalls in the funding of 'essential' infrastructure due to the \$30,000 cap;
- shortfalls in the funding of 'non-essential' infrastructure due to the \$30,000 cap; and
- inability to fund regional infrastructure.

The State Government has made funding available to address shortfalls in the funding of 'essential' infrastructure due to the \$30,000 cap. To be eligible to receive this funding, Council must apply via the IPART and have their contributions plan reviewed. As part of the Leppington Precinct project, a consolidated Section 94 Plan is being prepared to include both the Leppington North and Leppington precincts. It is proposed that this plan would be forwarded to IPART for review so that Council may make application to the DoPE to seek 'top-up' funding for essential infrastructure and will be the subject of a further Council report.

The Draft Section 94 Plan establishes the total costs of funding the required infrastructure for the Precinct. The State Government's policy means that there will be a funding gap for 'non essential' infrastructure. The 'non-essential' infrastructure is estimated to cost \$7,555,744 (subject to indexation) and it is possible that Council will receive little or no contributions toward this cost depending on development take-up rates and further indexation of infrastructure costs. Infrastructure considered 'non-essential' by the State Government and likely to be severely limited by this requirement is provided as **attachment 4 to this report** and would include:

- construction of a central library and community centre in the Leppington town centre; and
- construction of an indoor sports and aquatic centre in the Leppington town centre (located on the northern side of Bringelly Road within Liverpool Council).

In addition, Council is not able to levy for 'regional' infrastructure (land or works), such as:

- cultural and performing arts centre;
- a regional stadium and sporting facility (possibly in the Western Sydney Parklands in the Bringelly Precinct).

It is recommended that Council write to the Minister to request that a review of the Section 94 contribution cap amount and introduce indexation of the cap amount. Since the cap was introduced it has remained unchanged and no mechanism has been provided to ensure that the cap amount increased over time to reflect increases in the cost of infrastructure delivery.

It is also recommended that Council write to the DoPE to seek its active participation in facilitating the timely development of the Leppington Town Centre. The length of time for development to occur is likely to impact the infrastructure funding gap. As a result, early assistance and intervention to stimulate development would reduce Council's exposure to this type of shortfall. Additionally, it is recommended that Council seek the Department's assistance to establish an infrastructure funding strategy for growth centre precincts that could include forward funding of essential infrastructure, funding for the non-essential infrastructure shortfall and regional infrastructure funding.

FINANCIAL IMPLICATIONS

Until the Leppington North Contributions Plan is adopted, as an interim measure and depending on the type of development, Council may be able to levy contributions for any Development Applications in accordance with the Camden Contribution Plan 2011. However, this would levy a lower rate than the expected amount shown in the Draft Section 94 Plan. The current lack of services to the Precinct is restricting potential Development Application activity to Council, so the financial risk posed to Council of this scenario is presently low. However, Council has recently received development enquiries for this Precinct, indicating that development activity is likely to commence in the short term. It is therefore recommended that Council adopt the Contributions Plan for the Leppington North precinct to minimise its financial risk.

As noted in this report, there is likely to be a significant lack of funding for 'non-essential' infrastructure. There is currently no identified funding source to address this gap. Also noted in this report is the lack of funding for 'regional' level facilities. These funding gaps are currently being considered in the financial forward planning activities being undertaken by Council's finance team.

In order to facilitate the development of the Leppington North precinct, given its town centre context and high level of land fragmentation, Council will need to be able to access funds to forward fund major infrastructure projects. Council does not currently have access to a funding source that would assist in this forward funding task, but is working with the DoPE to identify possible Government funding sources.

CONCLUSION

The Draft Camden Section 94 Contributions Plan (Leppington North Precinct), was publicly exhibited in accordance with the Environmental Planning and Assessment Act and Regulation. The Draft Section 94 Plan has been amended in response to the revised Austral Leppington North Precinct planning package.

The Draft Camden Section 94 Contributions Plan (Leppington North Precinct) is an important component in being able to realise the vision established for the Leppington Town Centre and the South West Growth Centre more broadly. However, there is a range of funding issues of concern that need to be proactively addressed over time.

It is recommended that Council adopt the Draft Section 94 Plan so that Council is able to levy development contributions upon Development Applications in accordance with the Plan.

It is recommended that Council write to the Minister to request that the contributions rate cap be reviewed and indexed so that it can respond to inflation of infrastructure costs. In addition, it is recommended that Council work with the DoPE to facilitate the development of the precinct and identify strategies for addressing the funding shortfalls related to the provision of key community infrastructure and facilities.

RECOMMENDED

That Council:

- i. adopt the Camden Section 94 Contributions Plan (Leppington North Precinct);**
- ii. notify the public of Council's decision to adopt the Camden Section 94 Contributions Plan (Leppington North Precinct) in a local newspaper within 28 days in accordance with Clause 31 of the *Environmental Planning and Assessment Regulation 2000*;**
- iii. send a copy of the adopted Plan to the Department of Planning & Environment.**
- iv. not apply contributions under the Camden Contributions Plan 2011 to land that is the subject of the Camden Section 94 Contributions Plan (Leppington North Precinct);**
- v. amend Camden Contributions Plan 2011 as part of the next review to remove the land that is the subject of the Camden Section 94 Contributions Plan (Leppington North Precinct);**
- vi. write to the Minister for Planning and Environment to request a review of the Section 94 contribution cap amount and introduce indexation of the cap amount; and**
- vii. write to the Department of Planning and Environment to seek their participation to facilitate the timely development of the Leppington Town Centre and request assistance to establish an infrastructure funding strategy for growth centre precincts, including:**
 - a. forward funding of essential infrastructure;**
 - b. funding for non-essential infrastructure; and**
 - c. regional infrastructure funding.**

ORD05

ATTACHMENTS

1. Attachment 1 Section 94 CP Leppington North Precinct
2. Attachment 2 Leppington Nth CP post exhibition changes
3. Leppington North Attachment 3
4. 20141010 Council Report Attachment 4



ORDINARY COUNCIL

ORD06

ORD06

SUBJECT: AMENDMENT 29 - HOUSKEEPING AMENDMENTS TO CAMDEN LEP 2010

FROM: Acting Director Planning and Environmental Services

TRIM #: 14/145616

PREVIOUS ITEMS: ORD02 - Amendment 29 Housekeeping Amendment to Camden LEP 2010 - Ordinary Council - 22 Jul 2014 6.00pm

PURPOSE OF REPORT

The purpose of this report is to advise Council of the outcome of the public exhibition period of the Camden Local Environmental Plan 2010 (Camden LEP 2010) Planning Proposal – Amendment 29, which includes several minor housekeeping amendments. In addition, this report seeks Council endorsement to proceed with the Planning Proposal and submit it to the Department of Planning and Environment (DoPE) for the making of the plan. The revised Planning Proposal is provided as **an Attachment to this report**.

BACKGROUND

Camden LEP 2010 was gazetted on 3 September 2010 and became the principal planning instrument covering land use and zoning in the Camden Local Government Area (LGA). Council staff undertake regular reviews of the LEP and the associated maps. As part of this review, Council officers have identified inaccuracies of a minor nature and have initiated the proposed amendments to correct the identified errors. This is the fourth 'housekeeping' amendment to Camden LEP 2010.

At the Ordinary Council meeting of 22 July 2014, Camden Council considered a report on the preparation of this Planning Proposal which makes several minor amendments to Camden LEP 2010. Council subsequently resolved to endorse the Planning Proposal and forward it to the DoPE for Gateway Determination.

Gateway determination was received by DoPE on the 22 August 2014 with approval to proceed with the public exhibition of this Planning Proposal subject to conditions. Council has complied with all conditions of the determination. The gateway determination is provided as **Appendix C to the Planning Proposal**.

The Planning Proposal and associated documents were placed on public exhibition for a total of 14 days from 17 September 2014 to 1 October 2014. The consultation and public exhibition requirements of the Planning Proposal were prescribed by the Gateway Determination. In accordance with the gateway determination, consultation with State or Commonwealth public authorities was not required due to the housekeeping nature of this Planning Proposal.

During the public exhibition period, no submissions were received.

LEP Delegation

Pursuant to Section 23 of the Environmental Planning and Assessment Act 1979, the General Manager has been issued with an authorisation to exercise delegation to make the plan. This delegation enables Council to streamline the processing of the amendment to the Camden LEP.

MAIN REPORT

Planning Proposal

The Planning Proposal includes several minor amendments to Camden LEP 2010 and the accompanying maps. The amendments are to correct minor mapping and land use table anomalies. The proposed amendments are outlined below:

Item 1: Mapping Anomalies

This item seeks to make minor amendments to various Camden LEP 2010 maps to correct anomalies which have occurred during the finalisation of the maps prior to their publication. The following table contains a summary of the mapping anomalies. *Comparison maps indicating current and proposed changes are included within Appendix A of the Planning Proposal.*

	Anomaly	Action	Historical Notes	Map changes
1	Portion of Nepean River (within Camden Local Government Area) in Spring Farm is blank with no zoning reference.	Amend Land Zoning Map to reinstate RU1 Primary Production to indicate correct land zoning.	The error was a mapping oversight at the time of the LEP conversion to the standard instrument.	Land Zoning Map Tile No 11
2	Sections of land in Gledswood Hills and Leppington are blank, with no height of buildings reference.	Amend Height of Buildings Map to reinstate J – 9.5m to reflect correct maximum height of buildings. This is consistent with surrounding lands and will ensure the correct height of buildings is identified.	The error was made during the finalisation of Consolidated Amendment No 5 which incorporated the following planning proposals Mater Dei Boundary Anomalies (Amendment No 5), Spring Farm South and West (Amendment No 7), Harrington Grove (Amendment No 8) and Elyard Gardens (Amendment No 11), gazetted on 18 January 2013.	Height of Building Map Tile No 16
3	Small triangular portion of land in Gledswood Hills shows incorrect zone and minimum lot size.	Amend Land Zoning Map to reinstate R5 Large Lot Residential and amend Lot Size Map to reinstate minimum lot size of W – 4000sqm.	The error was made during the finalisation of Amendment No 3- El Caballo Blanco/Gledswood, gazetted on 22 March 2013.	Land Zoning Map Tile No 16 Lot Size Map Tile No 16

	Anomaly	Action	Historical Notes	Map changes
4	Portions of land in Mount Annan South zoned E1 National Parks and Nature Reserves and E2 Environmental Conservation currently has a minimum lot size and height of buildings reference. As the lands are identified for non residential development, height of buildings and minimum lot size controls do not apply.	Delete height of buildings and minimum lot size reference to portions of land identified E1 and E2. This is consistent with adjoining properties and reflects the intention of the site.	The error was a mapping oversight at the time of the LEP conversion to the standard instrument.	Lot Size Map Tile No 17 Height of Buildings Tile No 13 and 17

Table 1: Summary of Mapping anomalies within Camden LEP 2010. (Source: Camden Council, 2014).

Item 2: ‘Vehicle sales or Hire premises’ in B5 Business Development zone

‘Vehicle sales or hire premises’ are currently prohibited within the B5 Business Development zone under Camden LEP 2010. ‘Vehicle sales or hire premises’ is defined in the Dictionary to the Camden LEP 2010 as follows:

“means a building or place used for the display, sale or hire of motor vehicles, caravans, boats, trailers, agricultural machinery and the like, whether or not accessories are sold or displayed there.”

It is proposed to amend Item 3 of the Camden LEP 2010 land use table within the B5 Business Development zone to allow development for the purposes of a ‘vehicle sales or hire premises’. The B5 zone covers areas in Narellan (The Exchange), Narellan industrial precinct and Smeaton Grange.

Vehicle sales or hire premises were permissible uses in the zone (or their equivalent) in previous LEP’s, however it was inadvertently omitted from the Camden LEP 2010. This has resulted in areas of Smeaton Grange and Narellan having existing vehicle sales or hire premises, where the current zoning would prohibit any new businesses.

Note: No amendments to Camden LEP 2010 Maps required for this item.

Item 3: Health consulting rooms in R2 Low Density zone

‘Health consulting rooms’ are currently prohibited within the R2 Low Density Residential zone under Camden LEP 2010. ‘Health consulting rooms’ is defined in the dictionary to the Camden LEP 2010 as follows:

“Means premises comprising one or more rooms within (or within the curtilage of) a dwelling house used by not more than 3 health care professionals at any one time.”

This use was described as ‘professional consulting rooms’ under Camden LEP 46, and was converted to ‘health consulting rooms’ during the conversion of LEP 46 into the Standard Instrument format. ‘Professional consulting rooms’ was a permissible use in the previous LEP; however, it was inadvertently omitted from the Camden LEP 2010.

The proposed land use is considered appropriate given ‘medical centres’ are permitted in the R2 zone. Further the proposed land use meets the objectives of the R2 zone and will provide a valuable service to low density residential areas in the Camden LGA. As such, this planning proposal seeks to amend the land use table for the R2 zone by adding ‘health consulting rooms’ to Item 3 – Permitted with consent. This item will ensure the LEP is consistent with the ‘status quo’ approach adopted during the conversion of the former Camden LEPs into the new LEP template format.

Note: No amendments to Camden LEP 2010 Maps required for this item.

Item 4: Heritage item descriptions

A review of local heritage items listed under Schedule 5 of Camden LEP 2010 has identified some minor anomalies. The table below details the proposed changes (highlighted in bold) and the reason for correction. The proposed amendments do not make any changes to the heritage boundary or the heritage significance of the items. This administrative amendment will ensure the local heritage items are correctly identified.

Item No and Name	Address	Reason for correction	Proposed amendment
Item 142 House and curtilage	Lot 1, DP 625278 196 Macarthur Road, Spring Farm	Include correct dwelling name as recommended in Section 1.8 by Gordon Mackay Logan <i>Spring Farm Urban Release Area Heritage Assessment June 2002</i>	Under Item name insert the following: “Galvin Cottage” House and curtilage
Item 145 Mural and Wishing Well	Corner Broughton Street and Menangle Road, Camden Note: Although a separate listing, this item is located within Item 67 – Camden District Hospital (part of hospital site).	Include suburb name and Lot/DP as described	Under suburb name insert: Camden Under property description insert: Lot 2 DP 530480
Item 105 “Yamba”	Lot 10, DP 11038895 181 Camden Valley Way	DP identification incorrect	Amend property description to: Lot 10 DP 61103895

Table 2: Summary of changes to Schedule 5 of Camden LEP 2010. (Source: Camden Council, 2014)

Note: No amendments to Camden LEP 2010 Maps required for this item.

Public Exhibition

The Planning Proposal and associated documents were placed on public exhibition for a total of 14 days from 17 September 2014 to 1 October 2014. Letters were also sent to affected landowners. The consultation and public exhibition requirements of the Planning Proposal were prescribed by the Gateway Determination. In accordance with the gateway determination, consultation with State or Commonwealth public authorities was not required due to the housekeeping nature of this Planning Proposal.

During the public exhibition period, no submissions were received.

FINANCIAL IMPLICATIONS

This matter has no direct financial implications for Council.

CONCLUSION

This Planning Proposal aims to make several minor amendments to Camden LEP 2010. The Planning Proposal and associated documents were exhibited for a total of 14 days in accordance with the Gateway Determination and Clause 18 of the *Environmental Planning and Assessment Regulation 2000*. No submissions were received during the public exhibition period.

Should Council endorse the recommendation, the Planning Proposal will be forwarded to DoPE for making of the plan.

RECOMMENDED

That Council:

- i. **adopt the Planning Proposal and associated map amendments;**
- ii. **forward the Planning Proposal to the Department of Planning & Environment requesting the plan be made; and**
- ii. **notify interested parties of Council's determination.**

ATTACHMENTS

1. Attachment Amendment 29 - Planning Proposal



ORD07

ORDINARY COUNCIL

ORD07

SUBJECT: PAYMENT OF EXPENSES AND PROVISION OF FACILITIES TO THE MAYOR & COUNCILLORS POLICY

FROM: Acting Director Customer & Corporate Services

TRIM #: 14/163299

PURPOSE OF REPORT

To provide Council with an opportunity to review and provide feedback on the draft 'Payment of Expenses and Provision of Facilities to Mayor and Councillors Policy' prior to public exhibition, as required by the *Local Government Act 1993*.

BACKGROUND

The *Local Government Act 1993* requires that Council annually review and submit its policy to the Director-General of the Office of Local Government. Prior to submitting the annual policy, Council must give public notice of its intention to adopt or amend the policy and must allow at least 28 days for public exhibition.

If any submissions are received from the public, Council must consider the submissions and make appropriate changes prior to the adoption of the policy.

MAIN REPORT

A copy of the proposed policy is **attached** to this report – amendments are shown in green font.

There are a number of minor amendments proposed to be made to this policy including:

- grammatical and formatting changes;
- updating position and department titles arising from the recent restructure of Camden Council;
- updating references to departmental Circulars referred to in the policy;
- amending references from 'Division of Local Government' to 'Office of Local Government';
- clarification of requirements for supporting evidence; and
- clarification of the requirement for reporting of attendance at conferences.

The Policy provides for Councillors to be reimbursed for mobile phone usage, internet usage, telephone line rental and care arrangements incurred in the course of their public duties. The reimbursement amounts in the existing Policy were adopted on 8 November 2011. Accordingly, it is proposed to revise the existing amounts in line with CPI increases, as indicated in the following table:

Item for reimbursement	Current Amount (inc. GST)	Proposed Amount (inc. GST)
Mobile phone costs (per month)	\$285	\$303
Internet / iPad/smart phone usage costs (per month)	\$40	\$42
Telephone line rental and call costs (per month)	\$115	\$122
Cost of care arrangements (child care, care for the sick or elderly) (per hour)	\$15	\$16

FINANCIAL IMPLICATIONS

The increase in allowances to reflect the change in CPI is allowed for within the Councillor expense budget.

CONCLUSION

The draft 'Payment of Expenses and Provision of Facilities to Mayor and Councillors Policy' is attached for Council's consideration.

Following approval by the Council of the proposed policy, it must be publicly exhibited for a period of 28 days. A report will be brought back to Council at the Ordinary Council meeting on 9 December 2014.

RECOMMENDED

That Council:

- i. submit the draft 'Payment of Expenses and Provision of Facilities to Mayor and Councillors Policy' as attached to this report for public exhibition for 28 days as required by the *Local Government Act 1993*;**
- ii. consider any public submissions and formally adopt a revised 'Payment of Expenses and Provision of Facilities to Mayor and Councillors Policy' at its Ordinary Council Meeting on 9 December 2014; and**
- iii. ensure that the allowances provided for under the policy are indexed each year by CPI (Sydney All Groups) as at 30 September.**

ATTACHMENTS

1. Payment of Expenses and Provision of Facilities to Mayor and Councillors Policy

ORDINARY COUNCIL

ORD08

SUBJECT: CIVIC CENTRE CULTURAL PERFORMANCE SUBSIDY
FROM: Acting Director Customer & Corporate Services
TRIM #: 14/155117

PURPOSE OF REPORT

To seek Council approval to allocate funding to local community groups, organisations and individuals through Council's Civic Centre - Cultural Performance Subsidy, under Council's Community Financial Assistance Program.

BACKGROUND

Council provides funds as fee relief for not for profit groups, providing musical or performance arts presentations at the Camden Civic Centre. The funds provided increase the capacity of groups to access the venue to showcase their talents to an audience and provide quality affordable entertainment to the community of Camden and surrounding areas.

The funding round is held annually and invites applications for amounts ranging from \$400 to \$1200 exclusive of GST.

The policy criteria aim to attract six quality cultural performances that meet the key demographics of the local area. In addition to those applications management of the Centre seek to complement the events with entertainment that further meets the needs of the demographics.

Applications are reviewed by Civic Centre Management in light of the proposed contribution to community entertainment, anticipated audience, demographic appeal, professionalism and strength of proposal and history of similar event success and viability of investment, previous funded events. The ambition is to provide the community with the most appealing range of entertainment.

Objectives

The objectives of the policy are:

- To increase accessibility to the Camden Civic Centre venue for not for profit community performance groups
- To enhance community awareness and involvement in cultural performances, and heighten the profile of community performance groups; and
- To enhance community well-being and sense of belonging, through exposure to high quality cultural events and activities that are of interest to key demographic groups

Eligibility

- Applications for cultural performances scheduled to be held within the Camden Civic Centre between July 2014 and June 2015. Dates must coincide with availability of the venue.

- Funds are available to non-government organisations which are not for profit and/or community groups based in the LGA, or undertaking a performance of direct benefit to the community and people of Camden
- Applications may be for a portion of venue hire costs to the value of a not exceeding \$1200 (excluding GST). Funds which provide for either cost to hire the Auditorium on a Saturday or Sunday evening or a day hire mid-week.

MAIN REPORT

The funding round was advertised in the Macarthur Advertiser, on Council and Civic Centre websites, Lets Connect, The Community Newsletter, through direct mail to organisations on the Civic Centre database and community directory.

Council received ten applications in this funding round, with requests totaling \$10,600 (GST exclusive). A total of \$11,900 is available for allocation in 2014/2015.

Details of applicant requests are as follows:

	Applicant	Event type	Amount Requested
1	ADFAS	Children's	\$400
2	Cultural Development	All age	\$1200
3	Fishers Ghost Youth	All age	\$1200
4	Macarthur Singers	All age	\$1200
5	Cameo Theater	All age	\$1200
6	Camden Public School	All age/family	\$1200
7	AGAPE	All age	\$600
8	Rockwave	Youth	\$1200
9	Beyond	Youth	\$1200
10	Mater Dei	All age/family	\$1200
			Total \$10,600

Previous history, a history of events staged within the venue and the anticipated response from the community have been considered (as shown in the supporting document).

FINANCIAL IMPLICATIONS

An amount of \$11,900 is allocated in the 2014/2015 budget.

CONCLUSION

A number of the applicants have successfully applied for funding in previous funding rounds and proven their capacity to provide exceptionally high quality entertainment to the community. They have worked with volunteers to create a series of signature events for the community of Camden.

The applicants received represent a reasonable selection of events catering for a broad demographic with two thirds of the applicants providing suitable all age family entertainment.

Each of the applicants was assessed against the criteria **(as shown in the supporting document)** from information provided on the application and in light of their past

events and proposed community benefit, available funds for the period and the audience trends and evidence of the planning and partnership skills of the organization or group.

Each applicant is recommended for full funding on the basis of their assessment. They each contribute to the cultural program and represent high quality cultural entertainment at an affordable and accessible rate for the broad community of Camden

It is recommended the balance of \$1300 be utilized by Centre Management to source an act or performance for the senior audience of Camden for an event to be scheduled in the first half of 2015.

RECOMMENDED

That Council:

- i. provide \$10,600 (GST exclusive) to the applicants as noted in this report, under Council's Civic Centre Cultural Performance Subsidy, and advise each applicant of the outcome in writing; and**
- ii. utilise the balance of funds to secure a suitable seniors entertainer for an event to be held in 2015.**

ATTACHMENTS

1. Cultural Performance Applications 2014 - *Supporting Document*



ORDINARY COUNCIL

ORD09

ORD09

SUBJECT: 2014/15 COMMUNITY SMALL GRANTS PROGRAM
FROM: Acting Director Customer & Corporate Services
TRIM #: 14/150765

PURPOSE OF REPORT

This report seeks Council's endorsement of the recommended funding allocations in this year's Community Small Grants Program (CSGP), a component of Council's Community Financial Assistance Program.

BACKGROUND

Council provides an annual financial assistance program to assist local groups, one element of which is the CSGP. In the current budget, \$82,800 has been allocated to this program.

CSGP guidelines assist Council in the consideration and allocation of funds to applicants. The guidelines are available all year on the Council website and were provided to applicants with the application form.

MAIN REPORT

The availability of funds through the CSGP was promoted via:

- a) Two information sessions for community groups which were held at Narellan Library on 1st and 3rd July 2014;
- b) Council networks, the Camden Interagency Group, Sector Connect website and the Our Community website;
- c) The Camden-Narellan Advertiser over a period of five weeks; and
- d) Council's website, Camden and Narellan Council offices and Camden and Narellan Libraries.

Thirty three (33) applications were received with a total of \$129,681.45 being requested.

Each application was assessed against the program guidelines, with further consideration given to the impact on the local community, number of participants, applicant's financial or in-kind contribution and availability of other funding sources.

As it isn't possible to fund every project under the program, unsuccessful groups will be:

- a) Advised of potential alternate sources of funding and provided with assistance to access these funds wherever possible, and

- b) Provided support with the information of partnerships which may be possible to achieve their goals.

After assessment against the CSGP guidelines and following input from a recent Councillor workshop held on 23 September 2014, and with additional information sent to Councillors following the workshop, twenty-one (21) applications have been recommended for CSGP funding totaling \$71,887.65.

The following projects are recommended for full or part funding:

	Applicant	Project	Approved Funding
1	Camden District Care	For delivery of a 6 part cultural program	\$2,244
2	Camden Community Connections	To deliver 6 interactive information sessions for teens	\$2,100
3	Men’s Shed Narellan Inc.	To purchase a motorised access vehicle	\$4,795
4	Men’s Shed Narellan Inc	To purchase a dust extractor, universal tool and cutting grinder	\$5,000
5	Scouts Pipes and Drums - Macarthur	To purchase bagpipes for the band	\$3,136
6	Brand New Day Female Services Inc.	To fund speakers and activities at monthly meetings and 6 life skills needs workshops Additional information: in response to questions raised about previous funding received by this organisation, records show that in 2013 this organisation received \$785 from the 2013/14 CSGP. The funds were for promotional materials and banners (\$485) and a Volunteers’ Thank You Dinner (\$300). The number of volunteers was estimated to be 10.	\$3,948
7	Sector Connect	To fund therapists for supported playgroups in the Camden LGA	\$4,360
8	Camden Wollondilly DV Committee	To fund a media campaign against domestic violence including bus advertising and	\$4,703

		website information	
9	Camden Community Connections	To deliver three eight week dance programs for seniors	\$3,656
10	Oran Park Probus Club (auspiced by The Rotary Club of Narellan)	To purchase a sound system to improve audio at meetings and outings	\$1,600
11	Australasian Order of Old Bastards	To purchase a trailer fitted with BBQ and Bain-Marie for fundraising activities	\$5,000
12	Youth Solutions	To upgrade the Youth Solutions website	\$3,000
13	Macarthur Centre for Sustainable Living	To purchase solar cooking equipment	\$589.45
14	Camden Community Connections	To deliver a five week healthy cooking program for families	\$2,365
15	Combined Probus Club of Narellan	To purchase equipment to aid hearing and provide visual support at meetings	\$2,890
16	Turning Point Community Connections Ltd	<p>To purchase four computers and deliver basic computer training.</p> <p>Additional information: staff have contacted Turning Point and Centrelink to seek further information in relation to the issues raised regarding this application.</p> <p>From the available information it would appear that Turning Point (TP) may be filling a gap for those people who have complex multi needs. NOVA is a disability Employment Service not a training organisation. There is no other service providing one on one computer training in this way. Centrelink refer people to TP for support services, an employee attends the weekly BBQ to engage with clients, provide information, etc.</p>	\$5,000
17	Autism Spectrum Australia	To implement new sensory programs and purchase supporting resources	\$4,473
18	Karitane	To deliver a five week program for new mothers	\$3,606.20

19	ROAM Communities	To fund the design and production of ROAM's MindFit manuals	\$2,750
20	Redsox Baseball Club Inc.	To help establish and administer a junior and senior baseball club in the Camden LGA	\$3,407
21	Camden Show Society	To purchase a commercial refrigerator for the Camden Show Hall	\$3,265
			\$71,887.65

Remaining projects will be referred to other funding sources and/or potential partners as appropriate.

FINANCIAL IMPLICATIONS

An amount of \$82,800 has been allocated in the 2014/2015 budget for the Community Small Grants Program.

If the projects recommended in this report are adopted, and after an amount of \$500 has been set aside for a Mayoral Reception, a balance of \$10,412.35 will remain. It is recommended that another round of applications be sought in early 2015.

CONCLUSION

The breadth of work being undertaken by a range of not-for-profit community organisations, which contributes to the increase of social capital and improved community well-being within the Camden LGA, has been demonstrated again by the quality and range of worthwhile projects seeking assistance.

Applications have been assessed against the criteria contained in the program guidelines and recommendations reflect this assessment. A full list of all applications is contained in the attached supporting document.

Projects recommended for funding will complement existing services within the community and provide improved opportunities for the community to access services and/or facilities within the LGA.

RECOMMENDED

That Council:

- i. approve grants to projects 1 to 21, totalling \$71,887.65 as outlined in this report, to be funded from the 2014/2015 Community Small Grants Program;**
- ii. write to each applicant, both successful and unsuccessful, advising them of the outcome; and**
- iii. seek another round of applications in early 2015 to expend remaining funds.**

ATTACHMENTS

- 1. 2014/2015 Community Small Grants Program

ORDINARY COUNCIL

ORD10

ORD10

SUBJECT: MULTI-PURPOSE OUTDOOR YOUTH SPACE
FROM: Acting Director Community Infrastructure
TRIM #: 14/152122

PURPOSE OF REPORT

To consider an appropriate location and range of improvements for the development of a multipurpose outdoor youth space, to meet the needs of targeted areas with high youth population statistics.

BACKGROUND

A presentation to the Councillors on the proposed multi-purpose outdoor youth space occurred at a briefing session on 19 August 2014.

The Camden Local Government Area (LGA) is growing rapidly not only in terms of total population numbers, but also in terms of diversity of interests and preferences in leisure pursuits. Areas such as Mt. Annan, Currans Hill and Elderslie were new growth areas 10 years ago which attracted young families to these areas. A large proportion of children within these families have now grown therefore, it is necessary to review the range of recreation opportunities that are available for the changing demographic.

The Camden Recreation Demand Study undertaken in 2013 identified the need for the development of an outdoor youth facility/plaza, which could include multi-purpose sports hard courts, outdoor exercise equipment and passive spaces, subject to engagement with young people. In addition the Study also identified the need for larger adventure playgrounds to meet the needs of 12-17 year olds in the Camden LGA, as one of the top ten priorities.

MAIN REPORT

The high youth population areas currently include Mount Annan, Narellan Vale and Currans Hill, with Mount Annan having one of the highest population levels of youth 12 to 17 years of age in Camden. Facilities currently provided for in Camden to cater to this age group include:

- Skate and BMX facilities in Kirkham Park, Elderslie with planning currently being undertaken for skate facilities in Oran Park and also in the future, located in Emerald Hills.
- Outdoor tennis courts in Birriwa Reserve, Mount Annan, Jack Nash Reserve Currans Hill.
- Outdoor basketball courts in Birriwa Reserve, Mount Annan, and Jack Nash Reserve in Currans Hill.
- Sports grounds in Elderslie, Narellan Vale, Narellan, Mount Annan, and Currans Hill.
- Indoor fitness and aquatic facilities at Mount Annan Leisure Centre as well as planning for additional indoor facilities at Kirkham Park PCYC and Oran Park Leisure Centre.
- Mountain Bike track at Mount Annan Botanic Gardens.

- Camden RSL Youth facility which offers a range of recreational activities.

Given the provision of opportunities currently available, the development of a multi-purpose outdoor youth space is proposed to include a different range of elements to those existing in other areas to cater for an older youth age group. Some elements that can be found in adventure playgrounds offering a diverse range of physical and active play elements may include;

- Climbing nets
- Flying Fox
- Swinging stations for older children

These or similar elements will be included in conjunction with a whole of park approach including seating, lighting and links to existing facilities. Council will seek Community feedback to develop a scope of works for the site.

In order to determine an appropriate site for the development of a multi-purpose outdoor youth space, an assessment of potential sites was undertaken (**attachment 1**) using a set of guiding principles which included:

- High visibility with strong passive surveillance
- Adequate distance from residential dwellings
- Close proximity to retail/food/drink supply
- Close proximity to toilet facilities
- Other complimentary facilities such as sporting facilities
- Easy access by path/cycle way/public transport

An assessment of nine sites, which included Birriwa Reserve, Manna Gum Reserve, Liquidamber Reserve, Elizabeth Park, Jack Nash Reserve, Sedgwick Reserve, and Currans Hill Park occurred to determine the most appropriate location for the Multi Purpose Youth Space. Birriwa Reserve on the corner of Waterworth and Welling Drive, Mount Annan has been identified as meeting all of the desired criteria.

Birriwa Reserve was assessed as having the following advantages in comparison to other sites considered:

- Central to the population of Mount Annan, Currans Hill, Narellan Vale
- Large level area
- Highly visible corner
- Busy traffic and pedestrian movements for passive surveillance
- Location within the park is distant from residential dwellings
- Easy connectivity to Currans Hill via the pedestrian overpass on Narellan Road
- Close proximity to Mount Annan Leisure Centre
- Close proximity to a range of food outlets

- Located on the public bus destination route to the shopping complex



ORD10

Birriwa Reserve – Blue Dot indicates the location of the Multi Purpose Youth Space

FINANCIAL IMPLICATIONS

Council has allocated \$50,000 in the 2014/15 budget to undertake the detailed design phase and a further \$600,000 in the 2015/16 budget for construction.

CONCLUSION

Following the analysis of suitable sites, it is recommended that a multi-purpose outdoor youth space be located in Birriwa Reserve at the corner of Waterworth and Welling Drive, Mount Annan to complement other existing infrastructure which includes an outdoor tennis court, outdoor basketball courts, cricket practice nets, sports ground, Birriwa Clubroom and amenities, Birriwa Community Center and cycle way.

RECOMMENDED

That Council:

- i. endorse Birriwa Reserve, Mount Annan as the preferred location for the development of an outdoor multi-purpose youth space;**
- ii. agree to publicly exhibit the preferred location of the multi-purpose youth space including a possible range of elements proposed for the site for a period of 28 days; and**
- iii. be provided with a further report detailing the results of the exhibition of the preferred location and proposed elements of the multi-purpose youth space.**

ATTACHMENTS

1. Site Analysis - Multi-purpose Outdoor youth facility

ORDINARY COUNCIL

ORD11

ORD11

SUBJECT: EXPRESSION OF INTEREST - MANAGEMENT OF COUNCIL'S TENNIS COURT COMPLEXES

FROM: Acting Director Community Infrastructure

TRIM #: 14/164109

PURPOSE OF REPORT

To inform Council of the progress of the Expression of Interest (EOI) for the Management of Council's tennis court complexes and to request the endorsement of advertising for a 21 year licence agreement with South Camden Tennis Club Incorporated for the use of South Camden Tennis Complex.

BACKGROUND

Previously the management of Council's tennis court complexes, including Onslow Park (but excluding South Camden), has been undertaken by Camden District Tennis Assn.

Camden District Tennis Association provided notice to Council that they no longer wish to continue management of all tennis centres apart from Onslow Park for which they currently have a license agreement to manage. Reasons provided for this decision were the difficulty in finding caretakers for each site, the financial viability of each service and vandalism. However, they have agreed to continue management of these sites except for Narellan Vale, until new arrangements are in place. Camden District Tennis Association has also submitted an EOI to manage Narellan tennis complex.

MAIN REPORT

Council has undertaken an open invitation EOI process for the management of Council's tennis court complexes (except for Onslow Park tennis complex which is subject to a long term license agreement), which closed on 22 August, 2014.

Three submissions were received as part of this process from the following parties:

- Camden District Tennis Association – submission for Narellan complex
- South Camden Tennis Club Incorporated – submission for South Camden complex
- South West Region Tennis Association. – submissions for Narellan, Harrington Park, Narellan Vale and Camden South complexes however stated, Camden South was only to be a choice should South Camden Tennis Club Incorporated decline to express interest for this site.

There was only one instance of two submissions expressing interest for the same complex, that being Narellan.

During the EOI process no submissions were received for Catherine Field and Leppington tennis centres.

Further discussions are required with the Camden Tennis Association and South West Region Tennis Association regarding their submissions. These discussions are related to the sites requested and details included in their submissions. At the same time further discussion will also occur in relation to the two sites that were not included in their submissions, these being Catherine Field and Leppington tennis centres. If these discussions are unsuccessful, Council will review options for future management of these particular sites.

As these discussions may take some time, it is requested that Council proceed with the advertisement of the proposed license agreement with South Camden Tennis Club Incorporated for the management of the South Camden complex. The license agreement conditions will be the same as those that the Club is currently operating under.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

CONCLUSION

That Council endorse the advertisement of a license agreement with South Camden Tennis Club for a period of 21 years, for the management of South Camden Tennis Complex and receive a further report on the outcome of the advertising period.

It is also advised that a further report will be presented to Council on the outcome of discussions with Camden Tennis Association. and South West Region Tennis Association for the management of the remaining tennis centres.

RECOMMENDED

That Council:

- i. endorse the advertisement of a 21 year license agreement with South Camden Tennis Club Incorporated for South Camden Tennis complex for a period of 28 days;**
- ii. receive a further report on the outcome of the advertising period; and**
- iii. receive a further report on the management of the remaining tennis complexes at completion of discussions with Camden District Tennis Association and South West Region Tennis Association.**

ORDINARY COUNCIL

ORD12

ORD12

SUBJECT: TENDER T003/2015 UNDERGROUND INSTALLATION OF EXISTING OVERHEAD HIGH VOLTAGE AND TRANSMISSION POWER SPRINGS ROAD, SPRING FARM

FROM: Acting Director Community Infrastructure

TRIM #: 14/163457

PURPOSE OF REPORT

To provide details of the tenders received for contract T013/2015, being the Underground Installation of Existing Overhead High Voltage and Transmission Power in Springs Road, Spring Farm and to recommend that Council accept the tender submitted by Gremalco Pty Ltd.

BACKGROUND

In 2012 Council completed the first stage of upgrade works to Springs Road. Council has allocated funding in the 2014/2015 Capital Works Delivery Program for the completion of Springs Road Upgrade through to the intersection with Macarthur Road. This represents approximately 240m of the road remaining to be upgraded.

The remaining work includes the undergrounding of power in preparation for the future road upgrade.

The intention of this tender is to appoint a Level 1 Accredited Service Provider to carry out the undergrounding of power and public lighting installation in accordance with Endeavour Energy's requirements and the scope of works.

MAIN REPORT

Tenderers were asked to provide a lump sum price for the Underground Installation of Existing Overhead High Voltage and Transmission Power. The invitation to submit a Tender was advertised on 10 September 2014 in the Camden Advertiser, Sydney Morning Herald and the NSW e-tendering website. The tender closed on 1 October 2014 and thirteen submissions were received.

Tender Submissions

Tenders were received from the following companies listed below in alphabetical order:

<i>Company</i>	<i>Location</i>
• Connect Infrastructure Construction Pty Ltd	Prestons NSW
• Dunmain Pty Ltd	Belfield NSW
• Electrix Pty Ltd	Eight Mile Plains QLD
• Gremalco Pty Ltd	Plumpton NSW
• Hanlow Pty Ltd	South Strathfield NSW
• Murphy McCarthy & Associates Pty Ltd	Leichardt NSW
• N J Constructions Pty Ltd	Queanbeyan NSW
• Picton Power Lines Pty Ltd	Tahmoor NSW

- Poles & Underground Pty Ltd Silverwater NSW
- Shannon Constructions Pty Ltd Kirrawee NSW
- Stowe Australia Pty Ltd Penrith NSW
- TC Infra Group Pty Ltd Regents Park NSW
- Tony Pollard Electrics Pty Ltd Unanderra
Trading as Transelect

An assessment of the tenders was undertaken in line with the Tender Evaluation Plan. A summary of this assessment is provided in the **Supporting Documents**.

Tender Evaluation

The intention of the tender process was to appoint a contractor with proven capacity and experience in similar scale projects as well as providing good value and quality services to Council.

A tender evaluation panel was established and the submissions were assessed on price and non-price factors as agreed by the evaluation panel. Price was given weighting of 70% and non-price factors a weighting of 30%.

Non Price Factors considered for this project included:

- Understanding of the project and proposed methodology;
- Experience on projects of similar nature;
- Project Program;
- Proposed project team, capacity, and systems; and
- Work Health & Safety.

Gremalco Pty Ltd provided the most competitive tender in terms of cost and meeting all requirements of Council's tender documentation.

Relevant Legislation

The tender has been conducted in accordance with the Local Government Act 1993, the Local Government Regulations (2005) and Council's Purchasing and Procurement Policy.

Critical Dates / Time Frames

Gremalco Pty Ltd have tendered to complete the works within Council's required timeframe in coordination with the roadworks contractor to be contracted under a separate tender process.

FINANCIAL IMPLICATIONS

Council has sufficient funds currently allocated in the 2014/15 Capital Works Delivery Program to proceed with the proposed contract.

CONCLUSION

Gremalco Pty Ltd has provided a conforming tender.

The tender assessment concludes that the offer by Gremalco Pty Ltd represents the best value to Council and the company has a proven track record of performance on projects of a similar nature.

ORD12

RECOMMENDED

That Council:

- i. accept the tender provided by Gremalco Pty Ltd for the lump sum of \$578,730 (GST exclusive); and**
- ii. authorise the relevant documentation to be completed under Council's Power of Attorney, granted on 27 August 2013, Minute Number ORD215/13.**

ATTACHMENTS

1. Council Report Supporting Document - Tender T003 2015 – Underground Installation of Existing Overhead High Voltage and Transmission Power, Springs Road, Spring Farm

ORDINARY COUNCIL

ORD13

SUBJECT: DAN CLEARY DRIVE – PROPOSED RURAL ROAD UPGRADE
FROM: Director Community Infrastructure
TRIM #: 14/145841

PURPOSE OF REPORT

To seek Council agreement to enter a joint funding agreement with Greenfields Development Company (GDC) / Urban Growth, and Harrington Estates P/L, to undertake the full upgrade of Dan Cleary Drive, and to seek Council's agreement to waive the tendering requirements for Council's expenditure on the project, due to the extenuating circumstances of the delivery, funding and timing issues for the works.

BACKGROUND

A presentation to the Councillors on the proposed road upgrade occurred at a briefing session on 14 October 2014.

Dan Cleary Drive is currently a rural local road that forms part of the overall road network servicing the Oran Park area, and acts as a local connector road between Cobbitty and Camden Valley Way. Under the current planning arrangements it is intended to retain this road as a rural style road to preserve its current visual amenity.

Two subdivisions are proposed to access Dan Cleary Drive, with one approved and the second in the development assessment process. The developer (Harrington Estates P/L) is required through the conditions of consent to construct a new roundabout access onto Dan Cleary Drive for the approved subdivision, while the second subdivision proposes another roundabout as well as certain road upgrade works on Dan Cleary Drive.

There remains approximately 985m of Dan Cleary Drive that will not be upgraded as part of the subdivision works. The current condition of the road is poor and also requires upgrading, which is a potential cost for Council. The estimated cost to undertake the remaining works is \$1.2M (GST exclusive) based on undertaking the works under a single contract. Council has currently allocated \$286,300 (GST exclusive) in 2014/15 for minor repair works and maintenance from the Community Infrastructure Renewal Program. In addition, a separate Voluntary Planning Agreement (VPA) requires Greenfields Development Company and Urban Growth to undertake limited upgrade works to the value of \$400,000.

There is an opportunity to enter a joint funding agreement to share the cost of the works covering the remaining 985m of Dan Cleary Drive, however Council must address several issues prior to entering such an agreement

MAIN REPORT

Proposed Agreement for funding the rural road upgrade of Dan Cleary Drive

Due to the situation where three organisations have separate commitments to undertake works on Dan Cleary Drive, and the level of funds available is currently

insufficient to complete the full length of the road, preliminary discussions with the other organisations have indicated an agreement is possible to fully fund the remaining sections of Dan Cleary Drive. This would be on the basis of each organisation meeting a third of the overall cost, and utilising the existing contractor undertaking the works for the two roundabouts and associated subdivision works.

A plan of the extent of works is provided in **Attachment 1**.

The scope of works proposed under the Greenfield Development Company / Urban Growth NSW VPA requires the following works to be undertaken:

Milling existing surface, fixing soft spots, re-sheeting 30mm AC, line marking and traffic management.

In view of the current condition of the road, these limited works alone are no longer appropriate as a more substantial upgrade of the pavement is now required. There is however, opportunity for the VPA funds to be packaged into the proposed agreement.

The three funding parties have recognised that the most appropriate arrangement is to pool the available funds and have the works undertaken by a single contractor to achieve economies of scale and minimise construction overlaps that would occur if the parties arranged their own works separately.

Works are intended to commence shortly on the roundabout nearest to Oran Park Drive, and agreement has been provided through the Local Traffic Committee for temporary closure of Dan Cleary Drive after Peter Brock Drive is opened (which has already occurred) that allows a viable detour route around the works. In view of the proposed closure, there are obvious cost and community benefits if the entire works could be programmed during the closure, which is expected to commence from late October and extend through to Christmas this year.

Additionally, preliminary estimates of cost to upgrade the remaining 985m of the road indicate that the cost of the works is approximately \$1.2 M (GST exclusive) if undertaken as a single contract, or \$1.32M (GST exclusive) if undertaken as 3 separate contracts. The funding shortfall on the basis of a single contract is of the order of \$513,000 (GST exclusive).

It is therefore proposed that a funding agreement be arranged to share the overall cost based on each party making a one third contribution. In Council's case this would increase the contribution from \$286,300 (GST exclusive) to approximately \$400,000 (GST exclusive), however this amount is significantly less than if Council fully funded the remaining works over a period of time, with a potential saving to Council of \$400,000.

Tender Issues for Council

Under Section 55 of the Local Government Act, Council would normally be required to undertake a tender process for expenditure in excess of \$150,000 (including GST), except where otherwise authorised by the exemptions in the Act.

Section 55(3) sets out the circumstances in which a council is not required to adopt the tender requirements, including:

- (i) *a contract where, because of extenuating circumstances, remoteness of locality or the unavailability of competitive or reliable tenderers, a council*

decides by resolution (which states the reasons for the decision) that a satisfactory result would not be achieved by inviting tenders

As the roundabout works are intended to commence in late October and be completed by Christmas, it is clearly impossible to allow for a tender process (which is normally expected to take 3 months under a standard tender procurement process) that could match the expected program of works, and it would not be possible to match the timeframes to allow for all of the works to be undertaken through a single contract.

In this regard, it is considered that the community benefits of undertaking the works in conjunction with the adjacent landowners are as follows:

- Council's limited funding is leveraged through the joint sharing of the cost of the project, with significant future savings to the community as the future upgrade costs are not met by Council.
- Undertaking the entire works (from The Northern Road to Oran Park Drive) ensures that the community is not disadvantaged by multiple periods of road works.
- Undertaking the works jointly during the road closure period ensures that the shortest possible time is required to complete the works, reducing future traffic disruptions to the community.
- Ensuring the entire works are undertaken by one contractor achieves economies of scale to reduce the overall cost of the project.

Advice from Harrington Estates P/L indicates that the contractor undertaking the works has previously been engaged through a competitive tender process. Council's own assessment of the estimate of costs indicates that the costs are reasonable.

Legal advice has been sought on the issue of the applicability of the extenuating circumstances exemption, which confirms this approach. **(refer to Attachment 2 in Supporting Documents).**

Voluntary Planning Agreement (VPA) Issues

The existing VPA with Greenfields Development Company / Urban Growth requires the physical delivery of certain works on Dan Cleary Drive. Separate clarification was sought **(refer Attachment 3 in Supporting Documents)** to confirm that the revised scope of works and payment arrangements were consistent with the current VPA. The advice confirms this arrangement.

FINANCIAL IMPLICATIONS

Funds of \$286,300 (GST exclusive) have been allocated under the Community Infrastructure Renewal Program. The funding agreement is yet to be finalised and formal advice received on the total cost (subject to final design), but is anticipated that Council will be committing to a cost of approximately \$400,000 (GST exclusive) as its share of the upgrade costs.

Recent advice from the Federal Government has confirmed an increased allocation of funds through the Roads to Recovery Program, and these funds are available to fund the additional costs. It is therefore recommended that the difference in funding of \$113,700 (GST exclusive) be funded from the Roads to Recovery Program. The funds provided to Council through the Roads to Recovery Program are open to Council to allocate to various works within the overall funding envelop, so long as they are road

related works. The balance of Roads to Recovery Program is intended to focus on other key road priorities, such as Hartley Drive.

CONCLUSION

The opportunity for undertaking the completion of the full upgrade of Dan Cleary Drive is one that is supported, and ensures that the community benefits from having the full length of Dan Cleary Drive upgraded at a reduced cost to Council, while also minimising traffic disruptions to the community.

Approval is sought to formalise a funding Agreement with Harrington Estates P/L, Greenfields Development Company and Urban Growth NSW, enabling completion of the works under a single contract, to allocate additional funds of \$113,700 from the Roads to Recovery Program, and to declare that extenuating circumstances apply such that Council would not achieve a satisfactory result by calling a separate tender for Council's component of the works.

RECOMMENDED

That Council:

- i. due to the extenuating circumstances identified in the body of the report, including timing, cost savings and community benefit, declare that a satisfactory result would not be achieved by calling tenders for Council's component of the works;**
- ii. agrees to enter into a funding agreement with Harrington Estates P/L and Greenfields Development Corporation / Urban Growth to deliver the upgrade of the full length of Dan Cleary Drive;**
- iii. allocate additional funding of \$113,700 (GST exclusive) from the Roads to Recovery Program budget towards the upgrade of Dan Cleary Drive; and**
- iv. authorise the relevant documentation to be completed under Council's Power of Attorney, granted on 27 August 2013, Minute Number ORD215/13.**

ATTACHMENTS

1. Attachment 1 - Dan Cleary Drive – Proposed Reconstruction
2. Attachment 2 - VPA Legal Advice - *Supporting Document*
3. Attachment 3 - Advice Letter to Camden Council regarding Dan Cleary Drive - *Supporting Document*

ORDINARY COUNCIL

ORD14

NOTICE OF MOTION

SUBJECT: NOTICE OF MOTION - EXTENDED LIBRARY OPENING HOURS DURING THE 2015 HSC
FROM: Cr Sidgreaves
TRIM #: 14/172742

I Councillor Peter Sidgreaves hereby give notice of my intention to move the following at the Council Meeting of 28 October 2014:

“That Council staff prepare a report:

1. *Examining the cost and benefits of providing extended library opening hours during the 2015 HSC, including the study break immediately preceding the commencement of the exam period;*
2. *To provide information about the use of the library during the 2 week trial extension period currently underway.”*

RECOMMENDED

That Council Staff prepare a report:

- i. **examining the cost and benefits of providing extended library opening hours during the 2015 HSC, including the study break immediately preceding the commencement of the exam period;**
- ii. **to provide information about the use of the library during the 2 week trial extension period currently underway.**