



Camden Council

Business Paper

Ordinary Council Meeting
29 January 2013

Camden Civic Centre
Oxley Street
Camden



THE COUNCIL OF CAMDEN

TO: COUNCILLORS
FROM: ACTING GENERAL MANAGER
DATE: 24/01/2013
SUBJECT: NOTIFICATION OF MEETING

Your attendance is required at the following meeting of the Council of Camden, to be held on 29 January 2013, at the Camden Civic Centre, Oxley Street, Camden:

Light refreshments will be served from 5:30 pm.

Ordinary Council Meeting6.00pm



N MAGURREN
ACTING GENERAL MANAGER

COMMON ABBREVIATIONS

AEP	Annual Exceedence Probability
AHD	Australian Height Datum
BCA	Building Code of Australia
CLEP	Camden Local Environmental Plan
CP	Contributions Plan
DA	Development Application
DECCW	Department of Environment, Climate Change & Water
DCP	Development Control Plan
DDCP	Draft Development Control Plan
DPI	Department of Planning & Infrastructure
DLG	Division of Local Government, Department of Premier & Cabinet
DWE	Department of Water and Energy
DoH	Department of Housing
DoT	NSW Department of Transport
EIS	Environmental Impact Statement
EP&A Act	Environmental Planning & Assessment Act
EPA	Environmental Protection Authority
EPI	Environmental Planning Instrument
FPL	Flood Planning Level
GCC	Growth Centres Commission
LAP	Local Approvals Policy
LEP	Local Environmental Plan
LGA	Local Government Area
MACROC	Macarthur Regional Organisation of Councils
OSD	Onsite Detention
REP	Regional Environmental Plan
PoM	Plan of Management
RL	Reduced Levels
RMS	Roads & Maritime Services (incorporating previous Roads & Traffic Authority)
SECTION 149 CERTIFICATE	Certificate as to zoning and planning restrictions on properties
SECTION 603 CERTIFICATE	Certificate as to Rates and Charges outstanding on a property
SECTION 73 CERTIFICATE	Certificate from Sydney Water regarding Subdivision
SEPP	State Environmental Planning Policy
SRA	State Rail Authority
SREP	Sydney Regional Environmental Plan
STP	Sewerage Treatment Plant
VMP	Vegetation Management Plan
WSROC	Western Sydney Regional Organisation of Councils



ORDINARY COUNCIL

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ORDINARY COUNCIL

SUBJECT: PRAYER

PRAYER

Almighty God, bless all who are engaged in the work of Local Government. Make us of one heart and mind, in thy service, and in the true welfare of the people we serve: We ask this through Christ our Lord.

Amen

Almighty God, give thy blessing to all our undertakings. Enlighten us to know what is right, and help us to do what is good: We ask this through Christ our Lord.

Amen

Almighty God, we pause to seek your help. Guide and direct our thinking. May your will be done in us, and through us, in the Local Government area we seek to serve: We ask this through Christ our Lord.

Amen

AFFIRMATION

We affirm our hope and dedication to the good Government of Camden and the well being of all Camden's residents, no matter their race, gender or creed.

We affirm our hope for the sound decision making by Council which can improve the quality of life in Camden.

Either – "So help me God" or "I so affirm" (at the option of councillors)

We pledge ourselves, as elected members of Camden Council, to work for the provision of the best possible services and facilities for the enjoyment and welfare of the people of Camden.

Either – "So help me God" or "I so affirm" (at the option of councillors)



ORDINARY COUNCIL

SUBJECT: ACKNOWLEDGMENT OF COUNTRY

I would like to acknowledge the traditional custodians of this land on which we meet and pay our respect to elders both past and present.



ORDINARY COUNCIL

SUBJECT: RECORDING OF COUNCIL MEETINGS

In accordance with Camden Council's Code of Meeting Practice and as permitted under the Local Government Act this meeting is being audio recorded by Council staff for minute taking purposes.

ORDINARY COUNCIL

SUBJECT: APOLOGIES

Leave of absence tendered on behalf of Councillors from this meeting.

RECOMMENDED

That leave of absence be granted.

ORDINARY COUNCIL

SUBJECT: DECLARATION OF INTEREST

NSW legislation provides strict guidelines for the disclosure of pecuniary and non-pecuniary Conflicts of Interest and Political Donations.

Council's Code of Conduct also deals with pecuniary and non-pecuniary conflict of interest and Political Donations and how to manage these issues (Clauses 7.5 -7.27).

Councillors should be familiar with the disclosure provisions contained in the Local Government Act 1993, Environmental Planning and Assessment Act, 1979 and the Council's Code of Conduct.

This report provides an opportunity for Councillors to disclose any interest that they may have or Political Donation they may have received relating to a Report contained in the Council Business Paper and to declare the nature of that interest.

RECOMMENDED

That the declarations be noted.

ORDINARY COUNCIL

SUBJECT: PUBLIC ADDRESSES

The Public Address segment (incorporating Public Question Time) in the Council Meeting provides an opportunity for people to speak publicly on any item on Council's Business Paper agenda or on any matter within the Local Government area which falls within Council jurisdiction.

Speakers must book in with the Council office by 4.00pm on the day of the meeting and must advise the topic being raised. Only seven (7) speakers can be heard at any meeting. A limitation of one (1) speaker for and one (1) speaker against on each item is in place. Additional speakers, either for or against, will be identified as 'tentative speakers' and should only be considered where the total number of speakers does not exceed seven (7) at any given meeting.

Where a member of the public raises a question during the Public Address segment, a response will be provided where Councillors or staff have the necessary information at hand; if not a reply will be provided at a later time. There is a limit of one (1) question per speaker per meeting.

All speakers are limited to 4 minutes, with a 1 minute warning given to speakers prior to the 4 minute time period elapsing.

Public Addresses are recorded for administrative purposes. It should be noted that speakers at Council meetings do not enjoy any protection from parliamentary-style privilege. Therefore they are subject to the risk of defamation action if they make comments about individuals. In the event that a speaker makes potentially offensive or defamatory remarks about any person, the Mayor/Chairperson will ask them to refrain from such comments.

The Mayor/Chairperson has the discretion to withdraw the privilege to speak where a speaker continues to make inappropriate or offensive comments about another person.

RECOMMENDED

That the public addresses be noted.

ORDINARY COUNCIL

SUBJECT: CONFIRMATION OF MINUTES

Confirm and adopt Minutes of the Ordinary Council Meeting held 11 December 2012 and the Local Traffic Committee minutes held 18 December 2012.

RECOMMENDED

That the Minutes of the Ordinary Council Meeting held 11 December 2012, and the Local Traffic Committee minutes held 18 December 2012 copies of which have been circulated, be confirmed and adopted.

ORDINARY COUNCIL

ORD01

**SUBJECT: PROPOSED ROAD NAMING - "VILLAGE CIRCUIT," GREGORY HILLS
- RESULTS OF PUBLIC EXHIBITION**

FROM: Acting Director, Development & Health

BINDER: Naming of Roads

PURPOSE OF REPORT

The purpose of this report is to advise Council of the results of the public exhibition for a future road name being "Village Circuit" within Gregory Hills and to seek Council's endorsement of the proposed name.

BACKGROUND

Gregory Hills is situated within the Turner Road precinct of the South West Growth Centre and was officially declared a new suburb by the Geographical Names Board (GNB) in August 2008.

The developers of Gregory Hills, Dart West Developments Pty Ltd, have requested that Council approve a name for a future road in the suburb. The proposed name is "Village Circuit."

The road proposed to be named "Village Circuit" is a future collector road adjacent to the future town centre of Gregory Hills. At this stage only part of the road has been granted development consent and no part of it has yet been constructed. It is anticipated that the north-western part of this road will be constructed over approximately the next 1-2 years with extensions to the south and east being constructed as the surrounding residential land is developed.

At the Ordinary Council meeting of 27 November 2012, Council resolved to endorse the proposed road name of "Village Circuit," to proceed with the road naming process and that a further report detailing the results of a 30 day public exhibition period be provided to Council.

The proposed road name has been considered by the GNB in accordance with their guidelines for the naming of roads. The GNB has raised no objections to the name. Notice of the proposed road name was also served on Australia Post, the Registrar General and the Surveyor General. None of these bodies have raised any objections to the name.

AERIAL PHOTO



ORD01

MAIN REPORT

The GNB has advised Council of the process to be followed by the roads authority in respect to the naming of new roads in accordance with the *Roads Act 1993*. In this instance, Council is the roads authority.

The process to be followed includes:

1. a new road name is provided to Council;
2. the name is checked by Council staff in accordance with the guidelines published by the GNB;
3. if the name meets the guidelines it is referred to the GNB for comment;
4. following comment from the GNB, a report to is prepared by Council staff and forwarded to Council seeking endorsement of the name;
5. the endorsed name is published in a notice in a local newspaper, ensuring that the notice states that written submissions on the road name may be made to Council;
6. Council concurrently serves notice of the road naming proposal on Australia Post, the Registrar General, the Surveyor General and in the case of a classified road, the Roads and Maritime Services (RMS);
7. all submissions are compiled and the road name is reviewed again by Council staff;



-
8. the results of the public exhibition period are reported back to Council with any recommendation for approval;
 9. the approved name is published in the NSW Government Gazette and in local newspapers; and
 10. Council informs Australia Post, the Registrar General, the Surveyor General and the RMS of the new road name and gives sufficient particulars for it to be identified.

Steps 1 to 7 of the process have been undertaken and this report has been prepared in accordance with step 8.

NOTIFICATION

The proposed road name was notified for a 30 day period from 5 December 2012 to 3 January 2013. No submissions were received.

CONCLUSION

The proposed road name has been assessed by Council staff in accordance with the GNB criteria. The name satisfies the GNB's guidelines for the naming of roads. The name has also been publicly exhibited for 30 days with no submissions being received.

This matter is now reported to Council with a recommendation to approve the name "Village Circuit" for this future road.

RECOMMENDED

That Council:

- i. endorse the proposed road name "Village Circuit" within the Gregory Hills suburb;**
- ii. publish the approved name in the NSW Government Gazette and in local newspapers; and**
- iii. inform Australia Post, the Registrar General and the Surveyor General of the approved name.**



ORDINARY COUNCIL

ORD02

ORD02

SUBJECT: GREGORY HILLS VOLUNTARY PLANNING AGREEMENT PROPOSED VARIATION

FROM: Director Governance

BINDER: Voluntary Planning Agreement Gregory Hills

PURPOSE OF REPORT

The purpose of this report is to seek a Council resolution to vary Schedule 3 of the Gregory Hills Voluntary Planning Agreement (VPA).

BACKGROUND

At its meeting of 27 March 2012 Council resolved to adopt the VPA. The VPA applies to land within the Turner Road precinct of the South West Growth Centre (SWGCG) and comprises the residential component of the Gregory Hills development. This VPA will deliver all of the infrastructure, services and facilities related to the Gregory Hills development in accordance with Oran Park and Turner Road Contributions Plan (OPTR CP). The total VPA package includes \$64.3M worth of works, land dedication and monetary contributions.

Dart West (developers of Gregory Hills precinct) have brought to Council's attention that there has been a misinterpretation in regards to calculations of open space and drainage areas within the VPA. A number of these open space and drainage areas (and therefore calculations) do not correspond to those within the OPTR CP. Council intends to have a comprehensive review of this issue contained within the VPA in the next few months and will provide a report to Council on the matter. In the interim, due to timely delivery of lots within Stage 10 of the development, Council is intending to undergo a variation process to the VPA and has sought legal advice that the variation process does not require exhibition.

MAIN REPORT

The VPA provides substantial works and facilities over the life of the development of the precinct. It is recognised that over time there may need to be variations to how and when these works and facilities are provided.

Proposed Variations

Dart West (developers of Gregory Hills) have submitted a request to vary certain items within Schedule 3 of the VPA in relation to Stage 10 of the development. The items are Basin B5 within Open Space OS24 and Basin B6 within Open Space OS23. The location of these items is shown in a map in Schedule 1 of the VPA and **provided as Attachment 1 to this report**. It is intended that this process will be a variation rather than an amendment to the VPA.

The variation to the VPA is intended as an interim measure as a number of DAs are awaiting this matter to be determined.

The VPA Schedule is currently set out so that the basins and open space areas in Stage 10 are accounted for separately. This is inconsistent with the requirements of the OPTR CP. The VPA was negotiated with the intent to be consistent with the requirements of the CP, however it appears that this was not the case in relation to Stage 10 facilities. The variation sought is to ensure that the VPA (as proposed to be varied) is consistent with the CP as originally intended.

A diagrammatic outline of the requirements of the OPTR CP against those currently in the VPA is provided **as Attachment 3 to this report**

The variation to the VPA intends to give revised areas for these items in the “Carrying out of Work” and the “Dedication of Land” tables within Schedule 3 of the VPA so as to be consistent with the OPTR CP. In fact, the proposed changes to the VPA Schedule ensures that minimum areas of passive open space will be provided, which is even more specific than the CP and provides certainty for Council in relation to the amount of Open Space to be provided. Matters of design for each facility will not be affected by the VPA variation being sought and will continue to be assessed in accordance with the relevant clauses of the VPA.

A tracked changes copy of the relevant pages within Schedule 3 of the VPA is **provided as Attachment 2 to this report**. A summary of these changes is provided below:

B5 – Items Number 38 and 110	Area
Adopted VPA	2,000m ² basin
Proposed Variation	2,100m ² basin
OS24 – Item Numbers 37 and 109	
Adopted VPA	5,210m ² embellished passive open space
Proposed Variation	3,120m ² embellished passive open space
B6 – Item Numbers 39 and 111	
Adopted VPA	3,000m ² basin
Proposed Variation	2,248m ² basin
OS23 – Item Numbers 35 and 107	
Adopted VPA	2,730m ² embellished passive open space
Proposed Variation	1,152m ² embellished passive open space
Monetary Contributions – B5, OS24, B6, OS23	Amount
Stage 10 residue monetary contributions	\$690,521.07

Note: All Proposed variations are consistent with the OPTR CP.

The variation also includes changes to Schedule 3 of the VPA to the wording of the timing of delivery for works for the Stage 10 basins and open space. The wording now includes ‘or at such later date agreed to by Council’. This addition does not change the intent of the VPA but provides further flexibility in the delivery of facilities.

There is provision within the VPA for variations by way of Clause 36, which is provided below for information.

Clause 36 Variations to Contribution Items and Staging

36.1 The Developer may request that the Council approve a variation to the Contribution Items to be provided under this Agreement.

- 36.1 The Council may, in its absolute discretion agree to a variation of the Contribution Items, provided that the variation does not result in the sum of the Contribution Values of all Contribution Items falling below the sum of the Contributions Values of all Contribution Items as at the date of this Agreement and the variation is generally consistent with the intended objectives and outcomes of this Agreement at the date of this Agreement.
- 36.2 The Developer may request that the Council approve a variation to the staging of the provision of the Contribution Items.
- 36.3 The Developer may request that Council approve a variation to the proposed staging of the Development.
- 36.4 The Council must act reasonably in determining whether to grant a variation to the staging of the provision of the Contribution Items or to the staging of the Development.
- 36.5 If a variation is made to the Contribution Items pursuant to this clause, then Schedule 3 will be deemed to be amended to include the varied Contribution Items, and their Contribution Values.
- 36.6 If a variation is made to the staging of the Development pursuant to clause 36.4 and clause 36.5, the staging maps contained in Schedule 1 will be deemed to be amended to include the new proposed staging of the Development.

Legal Advice

Council officers have also sought legal advice to be certain that Clause 36 can be used for the proposed variation. Legal advice outlines that if the variation does not involve a change to the overall monetary contribution and the intent of the VPA then it does not need to be exhibited. The proposed variation does not involve a change to the overall monetary contribution rate nor does it change the intent of the VPA.

To enable the proposed changes to be dealt with by Clause 36, there needs to be no change to the overall sum of Contribution Value within the VPA. This is achieved by way of a Monetary Contribution to be provided at Item 137 in Schedule 3. The overall contributions value of the VPA will therefore remain the same. If Clause 36 is not used, then a formal amendment to the VPA with re-exhibition will be required and therefore the timeframes for enabling the development will not be able to be met and development at Gregory Hills would stall.

Review of the VPA

Stage 10 is one of five stages within the development where the approach to Basins and Open Space areas as outlined in the OPTR CP was not entirely replicated as envisioned in the VPA negotiations. In the near future Council will need to address the remaining open space and drainage anomalies throughout the development and provide flexibility that may be needed once detailed design is undertaken. This will be a more extensive process and may need to be an amendment rather than a variation process and as such will require exhibition. A further report to Council will be provided once this process is undertaken.

CONCLUSION

The variations, outlined above, to the Gregory Hills VPA are minor and include changes to areas of basins and open space to be in line with the underpinning document OPTR CP, reallocation of contribution values for level of works and land area, and a wording change to provide flexibility for delivery of the facilities. Clause 36 of the VPA provides that this type of variation does not need exhibition.

RECOMMENDED

That Council:

- i. adopt the variations to Schedule 3 of the Gregory Hills VPA as shown in Attachment 2, and**
- ii. write to Dart West advising of its determination.**

ATTACHMENTS

1. Location map indicative staging
2. VPA relevant changes
3. Diagram Showing Open Space and Drainage

Dart West Gregory Hills Planning Agreement
Camden Council
Dart West Developments Pty Limited
Trustees of the Marist Brothers

Column 1 Item	Column 2 Relevant Stage	Column 3 Identifier on Indicative Staging Plan	Column 4 Public Purpose	Column 5 Description	Column 6 Timing	Column 7 Contribution Value
34	8	TL4	Open space corridor and transmission line easement	5,000m ² of embellished transmission line easement land including cycle/pedestrian/access path.	Relevant Stage. Prior to the issue of the Subdivision Certificate that creates the first Final Lot in the Relevant Stage.	\$35,872.59
35	10	OS23 (OSR4.3)	Passive open space and recreation	2,791,152 m ² of embellished passive open space.	Prior to the issue of the Subdivision Certificate that creates the first Final Lot in the Relevant Stage <u>or at such later date agreed to by Council.</u>	\$62,133,762 62,219.08
36	10	OS 24 (OSR4.1)	Passive open space and recreation	One community park/green space of 5,000m ² .	Prior to the issue of the Subdivision Certificate that creates the first Final Lot in the Relevant Stage <u>or at such later date agreed to by Council.</u>	\$1,297,273.03

Dart West Gregory Hills Planning Agreement
 Camden Council
 Dart West Developments Pty Limited
 Trustees of the Marist Brothers

Column 1 Item	Column 2 Relevant Stage	Column 3 Identifier on Indicative Staging Plan	Column 4 Public Purpose	Column 5 Description	Column 6 Timing	Column 7 Contribution Value
37	10	OS 24 (OSR4.2)	Passive open space and recreation	6,240 120m ² of passive open space.	Prior to the issue of the Subdivision Certificate that creates the first Final Lot in the Relevant Stage <u>or at such later date agreed to by Council.</u>	\$426,870.91 255,630.95
38	10	B5	Water management	2,000 100m ² of water cycle management infrastructure.	Prior to the issue of the Subdivision Certificate that creates the first Final Lot in the Relevant Stage <u>or at such later date agreed to by Council.</u>	\$223,823.99 235,014.56
39	10	B6	Water management	3,000 248m ² of water cycle management infrastructure.	Prior to the issue of the Subdivision Certificate that creates the first Final Lot in the Relevant Stage <u>or at such later date agreed to by Council.</u>	\$335,735.99 251,577.49

Dart West Gregory Hills Planning Agreement
Camden Council
Dart West Developments Pty Limited
Trustees of the Marist Brothers

Column 1 Item	Column 2 Relevant Stage	Column 3 Identifier on Indicative Staging Plan	Column 4 Public Purpose	Column 5 Description	Column 6 Timing	Column 7 Contribution Value
	9	-	transmission line easement	easement land including cycle/pedestrian/access path.	Period for Item 34.	
107	10	OS23 (OSR4.3)	Passive open space and recreation	Dedication of 2,730 1,152m ² of embellished passive open space.	On completion, within the meaning of this Agreement, of Item 35, and otherwise in accordance with this Agreement, or at such later date as agreed to by Council	\$259,350.00 109,440.00
108	10	OS 24 (OSR4.1)	Passive open space and recreation	Dedication of one community park/green space of 5,000m ² .	On completion, within the meaning of this Agreement, of Item 36, and otherwise in accordance with this Agreement, or at such later date as agreed to by Council	\$475,000.00
109	10	OS 24 (OSR4.2)	Passive open space and	Dedication of 5,210 3,120m ² of passive open space.	On completion, within the meaning of this	\$494,950.00 296,400.00

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**Dart West Gregory Hills Planning Agreement
Camden Council
Dart West Developments Pty Limited
Trustees of the Marist Brothers**

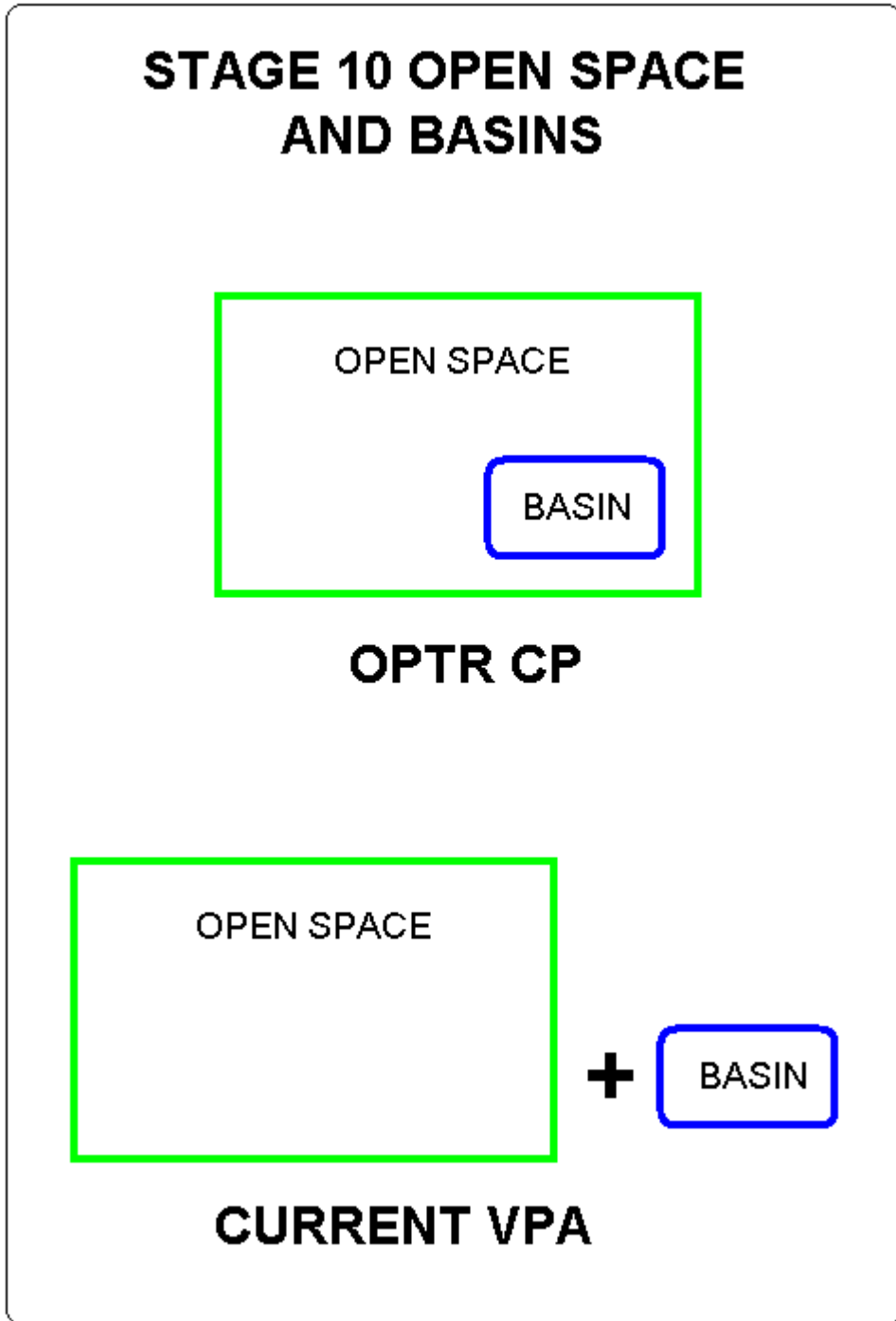
Column 1 Item	Column 2 Relevant Stage	Column 3 Identifier on Indicative Staging Plan	Column 4 Public Purpose	Column 5 Description	Column 6 Timing	Column 7 Contribution Value
110	10	B5	recreation	Dedication of 2,000 2,100m ² of water cycle management infrastructure.	Agreement, of Item 37, and otherwise in accordance with this Agreement, or at such later date as agreed to by Council	\$190,000.00 199,500.00
111	10	B6	Water management	Dedication of 3,000 2,248m ² of water cycle management infrastructure.	On completion, within the meaning of this Agreement, of Item 39, and otherwise in accordance with this Agreement, or at such later date as agreed to by Council	\$285,000.00 213,560.00

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Dart West Gregory Hills Planning Agreement
 Camden Council
 Dart West Developments Pty Limited
 Trustees of the Marist Brothers

Column 1 Item	Column 2 Relevant Stage	Column 3 Identifier on Indicative Staging Plan	Column 4 Public Purpose	Column 5 Description	Column 6 Timing	Column 7 Contribution Value
137	10	B5, B6, OS24 and OS23	Various	Stage 10 residue monetary contributions	Prior to the issue of the Subdivision Certificate that creates the first Final Lot in the Relevant Stage or at such later date agreed to by Council.	\$690,521.07

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ORD02

Attachment 3

ORDINARY COUNCIL

ORD03

SUBJECT: MAYORAL DELEGATION - CHRISTMAS/NEW YEAR PERIOD
FROM: Director Governance
BINDER: Delegations

PURPOSE OF REPORT

The purpose of this report is to inform Council of the exercise of the delegation to the Mayor over the Christmas/New Year period.

BACKGROUND

In order for urgent matters to be attended to during the Council recess over the Christmas/New Year period, the Council, at its meeting of 11 December 2012, delegated to the Mayor and Deputy Mayor (in the absence of the Mayor) the ability to approve Development Applications and matters of necessity, during the period 12 December 2012 to 28 January 2013 to exercise those functions as provided under sections 226 and 377 of the *Local Government Act 1993*.

A condition of that delegation was that Council be informed of any use of the delegation in a report to the 29 January 2013 Council meeting.

MAIN REPORT

During the recess period, the Mayor exercised the delegations granted on 11 December 2012 on one occasion as follows:

On 3 January 2013, the Mayor used her delegation to accept two funding offers from the NSW Ministry for Police and Emergency Services. The funding of \$9,000 (including GST) was for an awning adjacent to the SES building in Narellan and two television sets within the Camden Emergency Operations Centre at Narellan. As part of the funding agreement, Council is liable to contribute one third of the total costs (\$4,500), funds which will be sourced from an existing budget allocation. The Mayor has signed the two funding agreements.

The Mayor used her delegations in this instance as the funding agreements were required to be signed and returned by 28 January 2013 (prior to the first Council meeting in 2013).

CONCLUSION

The exercise of the Mayoral delegation enabled the funding agreements to be signed and returned by the due date.

RECOMMENDED

That the use of the Mayoral Delegation be noted.



ORDINARY COUNCIL

ORD04

ORD04

SUBJECT: PECUNIARY INTEREST RETURNS - NEW COUNCILLORS
FROM: Director Governance
BINDER: Pecuniary Interest Returns

BACKGROUND

Pursuant to section 449 of the *Local Government Act 1993*, a Councillor must complete and lodge a Pecuniary Interest Return with the General Manager within three months of becoming a Councillor.

Subsection (3) of section 449 also states that a person need not lodge a return within the three month period after becoming a Councillor if the person lodged a return in that year or the previous year.

MAIN REPORT

Following the Camden Council election in September 2012, Councillors Dewbery, Campbell, Warren and Symkowiak lodged a return for the period 1 July 2011 to 30 June 2012 which were noted by the Council at the 9 October 2012 Council meeting.

The incoming Councillors, namely, Councillors Copeland, Fedeli, Fischer, Sidgreaves and Bligh have completed Pecuniary Interest Returns as at the date of completion, within the three month period of becoming a Councillor. The completed returns are tabled and available to review.

CONCLUSION

The incoming Councillors who had not completed Pecuniary Interest Returns have now lodged with the General Manager, within three months after becoming a Councillor, a return in the form prescribed by the Regulations.

RECOMMENDED

That the information be noted.

ORDINARY COUNCIL

ORD05

SUBJECT: COUNCILLOR REPRESENTATION ON COMMITTEES - CAMDEN CYCLING ADVISORY GROUP, CAMDEN COHESIVE COMMUNITIES GROUP AND CAMDEN FLOOD RISK MANAGEMENT COMMITTEE

FROM: General Manager

BINDER: Councillor Committees

PURPOSE OF REPORT

The purpose of this report is to appoint a Councillor representative to the Camden Cycling Advisory Group, the Camden Cohesive Communities Group and the Camden Flood Risk Management Committee. These appointments will be for a period of approximately eight months (up to September 2013 when the Councillor membership of all Committees and Advisory Group will be reconsidered by Council).

MAIN REPORT

Camden Cycling Advisory Group

The Camden Cycling Advisory Group was established by resolution of Council on 24 April 2012 to assist in developing the bicycle network and facilities in the Camden Local Government Area and to encourage a greater commitment within the community to the use of sustainable forms of transport.

At the time of its establishment (during the previous Councils' term), Councillors Campbell and Cagney were nominated as the Councillor representatives on the Group. Since the Local Government election in September 2012, a second Councillor has not been nominated to represent Council, with Councillor Campbell currently the only Councillor representative.

The inaugural meeting of the Camden Cycling Advisory Group will occur on 7 February 2013. As such, it is appropriate at this time for Council to nominate an additional primary Councillor representative to the Group.

It will be a matter for the Group to determine the frequency and dates/times that meetings will be held, however, at this stage, it is anticipated that meetings will be held quarterly.

Camden Cohesive Communities Group

The Camden Cohesive Communities Group was established by Council resolution on 24 June 2008 with its purpose being to develop and comment on strategies and to plan and help drive projects regarding issues of community cohesiveness aimed at increasing the social capital of the Camden Local Government Area.

Councillor Copeland and Symkowiak were appointed to the Committee following the Local Government election in September 2012.

Since that time, Councillor Symkowiak has elected to stand down from the Group and as such, it is appropriate for Council to appoint an additional primary Councillor representative to the Group.

Meetings are generally held in the evening of every third Thursday of the alternative month.

Camden Flood Risk Management Committee

The Camden Flood Risk Management Committee was established by resolution of Council on 14 February 2012.

The role of Flood Risk Management Committee is to guide Council in the development and implementation of detailed floodplain risk management plans to produce flood risk management outcomes.

At the time of its establishment (during the previous Council term), Councillors Campbell and Anderson were nominated as the Councillor representatives on the Committee. Since the Local Government election in September 2012, a second Councillor has not been nominated to represent Council, with Councillor Campbell currently the only Councillor representative.

The Committee generally meets on an as needed basis to provide comment on specific projects. There is usually six to eight meetings per year held during normal business hours.

RECOMMENDED

That Council nominate a Councillor representative to each of the following:

- i. the Camden Cycling Advisory Group;**
- ii. the Camden Cohesive Communities Group; and**
- iii. the Camden Flood Risk Management Committee.**

ORDINARY COUNCIL

ORD06

SUBJECT: 2012 LOCAL GOVERNMENT ELECTIONS - COMMITTEE ON ELECTORAL MATTERS INQUIRY

FROM: General Manager

BINDER: 2012 Local Government Election

PURPOSE OF REPORT

To endorse the draft submission to the NSW Parliament's Joint Standing Committee Inquiry into the 2012 Local Government Elections.

MAIN REPORT

The NSW Parliament's Joint Standing Committee on Electoral Matters ("the Committee") has advised Council that they will be conducting an Inquiry into the 2012 Local Government Elections.

The Committee will seek to examine such matters as:

- the cost of the elections;
- the experience of councils that conducted their own elections;
- possible legislative changes to improve the efficiency of and participation in Local Government elections;
- non-residential voting in Local Government elections;
- the impact of requirements under the *Election Funding and Expenditure Disclosure Act 1981* on participation by candidates in Local Government elections and possible legislative changes to remove any barriers to participation; and
- any other related matter.

Councils across NSW have been invited to prepare a submission addressing any of these issues and submit to the Committee by 8 February 2013.

The Committee will consider all submissions and report on the outcome of the Inquiry to the NSW Parliament by 30 June 2013.

Several issues have been raised by Council staff and Councillors in regards to the conduct of the 2012 Local Government Elections. These issues have been summarised in the draft submission **attached at the end of this report**.

The matters raised relate to the following issues:

- the complexities of preparing non-residential rolls;
- the responsibility for the coordination, preparation and approval of the non-residential roll should be administered by the Electoral Commission NSW, with input from Council where required;
- some Councillors have expressed issues with regards to non-residential roll applicants being able to nominate as candidates;

-
- the continued increase in cost associated with running the Election is of concern to Council.

A further report will be submitted to Council once final costings are received.

CONCLUSION

From an administrative point of view, the 2012 Local Government Elections were, in the main, conducted smoothly with issues of only a minor nature noted by Council's appointed Returning Officer and Council staff.

Issues in regards to non-residential voting and budget/costings are felt appropriate matters which should be submitted to the Committee.

RECOMMENDED

That Council endorse the draft submission to the Joint Standing Committee on Electoral Matters.

ATTACHMENTS

1. Submission to Committee on Electoral Matters

21 January 2013

Attn: The Chair
Joint Standing Committee on Electoral Matters
Parliament House
Macquarie Street
SYDNEY NSW 2000

RE: 2012 LOCAL GOVERNMENT ELECTIONS – COMMITTEE ON ELECTORAL MATTERS INQUIRY

Further to the NSW Parliaments Joint Standing Committee's request for submissions by 8 February 2013, we note the following issues:

Costings

Whilst an indicative budget of \$242,540 plus GST was provided to Council prior to the conduct of the Local Government Elections, Council is still yet to receive final costings. The Electoral Commission NSW has indicated that final figures should be received by the end of January 2013.

The 2008 Local Government Election saw expenditure double from the 2004 Local Government Election to approximately \$211,000. At that time, Council resolved to lodge a submission to the Joint Standing Committee on Electoral Matters based on the unreasonable cost increases made by the Electoral Commission of NSW.

Given that costings continue to increase, Council is concerned in regards to cost shifting and disproportionate expenditure to number of electors to the Committee at this time.

Non-residential voting

Section 270 & 271 of the *Local Government Act* allows for non-resident owners, occupiers and ratepaying lessees of rateable land to enrol on a non-residential roll, thus enabling participation in the Local Government Elections for the area in which they "own" or "occupy" rateable land.

Under section 299 of the *Local Government Act*, each Council is responsible for the preparation of the non-residential rolls for their local government area.

Whilst the Electoral Commission NSW made generic claim for inclusion form templates available to Councils and an electronic lodgement process was introduced this year, the preparation of the non-residential rolls is complex, onerous, and somewhat confusing, particularly for those making a claim to enrol.

Further, the responsibility of the coordination, preparation, validation and approval of the non-residential roll should be administered by the Electoral Commission NSW, with input from Council where required.

Additionally, several Councillors have raised issues with regards to non-residential roll applicants being able to nominate as candidates.

Should you require further information or assistance in this regard, please contact the undersigned on 02 46547990 during normal business hours.

Yours sincerely,

Samantha Sharkey
EXECUTIVE SERVICES CO-ORDINATOR

ORD06

Attachment 1

ORDINARY COUNCIL

ORD07

SUBJECT: CHRISTMAS LIGHTS COMPETITION
FROM: Director Governance
BINDER: Christmas Competition

PURPOSE OF THE REPORT

The purpose of this report is to provide additional information regarding the Christmas Lights Competition to enable responsibility for the future organisation of the event to be determined.

BACKGROUND

At the Meeting of 27 November 2012, Council considered a request from the Camden Chamber of Commerce and Industry to provide financial support for the 2012 Christmas Light Competition. At that Meeting, it was resolved to provide \$1350.00 financial support for the event. It was also resolved that a decision would be made regarding future responsibility for the organisation of this event at the Council Meeting of 29 January 2013.

MAIN REPORT

Historically, Council organised the Christmas Lights Competition in conjunction with a major sponsor who provided financial support. In 2011, the Camden Chamber of Commerce, the organisation responsible for the Light Up Camden event, approached Council indicating a desire to increase the Christmas in Camden Theme and requested that the Chamber assume a greater responsibility for running the competition. Due to limited staff resources (at that time) this was agreed to however Council continued to provide assistance by way of in-kind support (ie advertising and promotion and minor administrative support).

In order for Council to determine responsibility for the future organisation of this event the following information is provided which outlines resourcing implications and projected costs.

Option 1 – Event run by Council

Council's Events Officer would be responsible for the running and promotion of the event. This would include the following:

- Design and production of entry form
- Sponsorship
- Advertising and promotion of event
- Judging entrants
- Presentation evening

Excluding monetary sponsorship, the total cost for the running of the event would be approximately \$3000 (includes room hire, catering, advertising, hire of community bus for judging, prizes and certificates).

In addition to the above expenses, staff resources would need to be allocated to organise and run the event. Some out-of-hours work would also be required to conduct the judging and presentation components of the Competition. In order to reduce the number of out-of-hours work for staff, Councillors support would be appreciated for the judging of the entries.

Option 2 – Event run by the Camden Chamber of Commerce and Industry

If Council were to choose this option it is suggested that Council could continue to provide in-kind support by way of advertising in Council's weekly advertisement, Facebook and website, minor administrative support and the donation of a street sign for the winning street. This would result in minimal impact to Council resources.

However, Council may wish to consider a donation to the Camden Chamber of Commerce and Industry towards the running of the event.

Option 3 – Partnership between Council and the Camden Chamber of Commerce and Industry

Should this option be chosen, it is proposed that Council would be responsible for administrative tasks such as:

- Design and production of entry form
- Sponsorship
- Advertising and promotion
- Production of street sign for winning street.

Excluding monetary sponsorship, the cost to Council to run the event would be approximately \$900 (in addition to staff time).

The Camden Chamber of Commerce and Industry would be responsible for the remaining components of the event including:

- Judging entrants
- Presentation evening (including prizes and certificates)

Current Situation

There is currently no budget allocation to fund this activity. Whilst it is hoped local businesses would support and sponsor the event, it should be noted that in the months leading up to the Competition sponsorship is sought by both Council and the Chamber for events such as Camden Festival, Paws in the Park, Light Up Camden, Australia Day and this may limit the capacity for additional financial support. Therefore, should Council resolve to assume sole responsibility for the organisation of this event a budget allocation of \$3,000 would be required.

Further consideration is also required in relation to the staff resourcing needed to organise the Competition. Given the impact on workload associated with the current spring/summer event program, the time available for Council's part time Events Officer to take on an additional event is somewhat limited.

CONCLUSION

The Christmas Lights Competition is an event that assists in increasing the Christmas theme in Camden. To ensure its continued success a determination regarding the ongoing staging and organisation of the event is sought.

RECOMMENDED

A matter for Council to determine.

ORDINARY COUNCIL

ORD08

ORD08

SUBJECT: LICENCE AGREEMENT - CAMDEN & DISTRICT NETBALL ASSOCIATION INC - PART LOT 2 DP 1103162, CAMDEN VALLEY WAY, ELDELSLIE
FROM: Director Governance
BINDER: Council Properties

PURPOSE OF REPORT

To obtain Council approval to sign a licence agreement with the Camden & District Netball Association Inc for the occupation of a clubhouse located on part Lot 2 DP 1103162, Camden Valley Way, Elderslie.

MAIN REPORT

The Camden & District Netball Association (“the Club”) has occupied the clubhouse since its construction. This licence will formalise the continued exclusive use of the building by the Club.

Council officers have inspected the clubhouse and the Club has maintained the building in good condition.

The land on which the clubhouse is located forms part of the Kirkham Park sports fields and is classified as community land under the *Local Government Act 1993*.

As required under Section 47A of the *Local Government Act 1993*, Council placed on public exhibition the proposal to enter into the licence agreement. The public exhibition process called for any submission to be placed in writing to Council.

At the close of the submission period there were no submissions received in relation to the proposal.

This licence is for the building only and the Club will continue to book the courts as a seasonal hirer.

The terms of the proposed licence are as follows:-

- Term of the licence - Five (5) years commencing on 1 February 2013 and expiring on 31 January 2018.
- Rent - \$50.00 per annum.
- Insurance - The licensee must take out and keep up to date insurance policies for public liability, contents and workers compensation.
- Conditions and Repairs - The licensee will be responsible for all general repairs and maintenance including removal of graffiti. Council will be responsible for all structural repairs and maintenance, maintaining essential services and annual fire safety.
- Outgoings - The licensee will be responsible for the payment of all water, sewerage, telephone and electricity for the building and the court floodlights.

- Permitted use - Sporting clubhouse for the playing of netball and associated activities.

The Club has agreed to the terms and conditions of the licence.

CONCLUSION

The Club has occupied and maintained the building exclusively for a number of years without a formal agreement. A licence agreement will formalise the terms and conditions relating to the occupation by the Club.

The Camden and District Netball Association Inc provides a valuable resource to the Camden community and as such it is considered appropriate that the occupation of the clubhouse building be formalised.

RECOMMENDED


That Council:

- i. consent to entering into a five (5) year licence agreement with Camden & District Netball Association Inc for the occupation of part Lot 2 DP 1103162 Camden Valley Way, Elderslie incorporating the terms and conditions as outlined in the report; and**
- ii. authorise the seal of Council to be affixed to the licence agreement for the occupation of part Lot 2 DP 1103162, Camden Valley Way, Elderslie to Camden & District Netball Association Inc.**

ATTACHMENTS

1. Licenced Area



 Leased Area

This map has been prepared from Council records by the Land Information section. If you intend to rely on this information you should have this verified.
Camden Council accepts no responsibility for any errors or omissions. This map should not be reproduced without the permission of Camden Council.

Scale: 1:2500

Printed Date: 06:08:12

ORDINARY COUNCIL

ORD09

SUBJECT: INVESTMENT MONIES - NOVEMBER 2012
FROM: Director Governance
BINDER: Investment Monies Report

PURPOSE OF REPORT

In accordance with Part 9, Division 5, Section 212 of the Local Government (General) Regulation 2005, a list of investments held by Council as at 30 November 2012 is provided.

MAIN REPORT

The weighted average return on all investments was 4.99% p.a. for the month of November 2012.

It is certified that all investments have been made in accordance with Section 625 of the *Local Government Act 1993*, the relevant Regulations and Council's Investment Policy.

The Principal Accounting Officer is the Manager Corporate Services.

Council's Investment Report is an **attachment to this report**.

RECOMMENDED

That Council:

- i. **note that the Principal Accounting Officer has certified that all investments held by Council have been made in accordance with the *Local Government Act*, Regulations, and Council's Investment Policy;**
- ii. **note the list of investments for November 2012; and**
- iii. **note the weighted average interest rate return of 4.99% p.a. for the month of November 2012.**

ATTACHMENTS

1. Investment Monies - November 2012

The Council of Camden	
Summary of Investment Portfolio as at 30 November 2012	



ORD09

Attachment 1

The Council of Camden

Investment Summary

Purchase Date	Institution	Rating	Purchase Price	Face Value	Type	Maturity	Interest Rate	Accrued Interest	Reference
3-May-12	Credit Union Australia	BBB	\$1,000,000	\$1,000,000	Term Deposits	728 days 1-May-14	5.95%	\$34,558.90	2518
10-May-12	Credit Union Australia	BBB	\$1,000,000	\$1,000,000	Term Deposits	728 days 8-May-14	5.95%	\$33,417.81	2519
28-Jun-12	National Australia Bank Limited	A-1+	\$3,000,000	\$3,000,000	Term Deposits	175 days 20-Dec-12	5.20%	\$66,573.97	2528
5-Jul-12	Westpac Banking Corporation	A-1+	\$1,500,000	\$1,500,000	Term Deposits	154 days 06-Dec-12	5.05%	\$30,922.60	2531
11-Jul-12	Bank of Western Australia	A-1+	\$2,000,000	\$2,000,000	Term Deposits	148 days 06-Dec-12	4.85%	\$38,002.74	2532
12-Jul-12	Westpac Banking Corporation	A-1+	\$1,500,000	\$1,500,000	Term Deposits	154 days 13-Dec-12	5.05%	\$29,469.86	2533
19-Jul-12	Westpac Banking Corporation	A-1+	\$1,500,000	\$1,500,000	Term Deposits	153 days 19-Dec-12	5.00%	\$27,739.73	2534
27-Jul-12	Westpac Banking Corporation	A-1+	\$1,000,000	\$1,000,000	Term Deposits	160 days 03-Jan-13	5.00%	\$17,397.26	2538
27-Jul-12	Suncorp Metway	A+	\$1,000,000	\$1,000,000	Term Deposits	734 days 31-Jul-14	5.14%	\$17,884.38	2537
1-Aug-12	Bank of Western Australia	A-1+	\$3,000,000	\$3,000,000	Term Deposits	176 days 24-Jan-13	5.10%	\$51,139.72	2538
2-Aug-12	Westpac Banking Corporation	A-1+	\$2,500,000	\$2,500,000	Term Deposits	189 days 07-Feb-13	5.10%	\$42,267.12	2539
9-Aug-12	Bank of Western Australia	A-1+	\$1,500,000	\$1,500,000	Term Deposits	154 days 10-Jan-13	5.08%	\$23,799.45	2540
23-Aug-12	Suncorp Metway	A-1	\$1,500,000	\$1,500,000	Term Deposits	147 days 17-Jan-13	5.02%	\$20,830.14	2542
24-Aug-12	Suncorp Metway	A-1	\$1,000,000	\$1,000,000	Term Deposits	160 days 31-Jan-13	5.00%	\$13,561.84	2543
27-Aug-12	Suncorp Metway	A-1	\$1,000,000	\$1,000,000	Term Deposits	171 days 14-Feb-13	5.00%	\$13,150.89	2544
30-Aug-12	Suncorp Metway	A-1	\$2,000,000	\$2,000,000	Term Deposits	175 days 21-Feb-13	4.95%	\$25,224.88	2545
31-Aug-12	Commonwealth Bank of Australia	A-1+	\$1,900,000	\$1,900,000	Term Deposits	209 days 28-Mar-13	5.00%	\$33,945.21	2546
4-Sep-12	Westpac Banking Corporation	A-1+	\$2,000,000	\$2,000,000	Term Deposits	177 days 28-Feb-13	4.95%	\$33,868.49	2547
13-Sep-12	Suncorp Metway	A-1	\$1,000,000	\$1,000,000	Term Deposits	175 days 07-Mar-13	4.90%	\$10,605.48	2548
20-Sep-12	Members Equity Bank Melbourne	A-2	\$1,500,000	\$1,500,000	Term Deposits	175 days 14-Mar-13	5.05%	\$14,942.46	2549
27-Sep-12	Heritage Bank Ltd	A-2	\$1,000,000	\$1,000,000	Term Deposits	175 days 21-Mar-13	4.90%	\$8,726.03	2550
11-Oct-12	Members Equity Bank Melbourne	A-2	\$1,000,000	\$1,000,000	Term Deposits	175 days 04-Apr-13	4.80%	\$6,706.85	2551
12-Oct-12	National Australia Bank Limited	A-1+	\$1,500,000	\$1,500,000	Term Deposits	181 days 11-Apr-13	4.59%	\$9,431.51	2552
18-Oct-12	ING Bank (Australia) Limited	A-1	\$1,500,000	\$1,500,000	Term Deposits	182 days 18-Apr-13	4.66%	\$9,426.30	2553
25-Oct-12	National Australia Bank Limited	A-1+	\$1,500,000	\$1,500,000	Term Deposits	181 days 24-Apr-13	4.53%	\$6,888.08	2554
1-Nov-12	Bank of Queensland	A-2	\$1,500,000	\$1,500,000	Term Deposits	182 days 02-May-13	4.70%	\$5,794.92	2555
7-Nov-12	National Australia Bank Limited	A-1+	\$1,500,000	\$1,500,000	Term Deposits	183 days 09-May-13	4.58%	\$4,517.26	2556
8-Nov-12	Bank of Queensland	A-2	\$2,000,000	\$2,000,000	Term Deposits	189 days 18-May-13	4.75%	\$5,986.30	2557
15-Nov-12	National Australia Bank Limited	A-1+	\$2,000,000	\$2,000,000	Term Deposits	189 days 23-May-13	4.68%	\$4,103.01	2558
22-Nov-12	National Australia Bank Limited	A-1+	\$1,500,000	\$1,500,000	Term Deposits	189 days 30-May-13	4.67%	\$1,727.26	2559
27-Nov-12	Bank of Queensland	A-2	\$1,500,000	\$1,500,000	Term Deposits	191 days 06-Jun-13	4.75%	\$780.92	2560
29-Nov-12	National Australia Bank Limited	A-1+	\$1,500,000	\$1,500,000	Term Deposits	189 days 06-Jun-13	4.69%	\$385.48	2561
30-Nov-12	Commonwealth Bank of Australia	A-1+	\$1,600,000	\$1,600,000	Term Deposits	151 days 30-Apr-13	4.70%	\$206.03	2562
30-Nov-12	Commonwealth Bank of Australia	A-1+	\$1,000,000	\$1,000,000	Term Deposits	151 days 30-Apr-13	4.70%	\$128.77	2563
Totals			\$53,000,000	\$53,000,000				\$823,010.53	
various	Commonwealth Bank of Australia	A-1		\$1,740,000	Call Account		3.75%		A-1 Call
Totals				\$1,740,000					
				\$54,740,000					

* Heritage Bank have requested S&P no longer provide a credit rating in relation to the bank. However, Heritage is still rated by Moody's (A3 long term, P2 short term) and by Fitch (BBB- longer term, P2 short term). Council's investment in Heritage continues to fully comply with the current Investment Policy.



The Council of Camden

Investment Summary

Compliance with Council's adopted investment policy						
Distribution of Funds by Financial Institution						
Financial Institution	Investment Balance	Current Weighting	Investment Policy Limit	Investment Policy Compliance	Short/Long Term Rating	
Commonwealth Bank of Australia	\$12,740,000	23.27%	25%	Yes	A1+	AA-
National Australia Bank	\$12,500,000	22.84%	25%	Yes	A1+	AA
Westpac Banking Corporation	\$10,000,000	18.27%	25%	Yes	A1+	AA-
Suncorp Bank	\$7,500,000	13.70%	15%	Yes	A1	A+
ING Bank (Australia) Limited	\$1,500,000	2.74%	5%**	Yes	A1	A
Bank of Queensland	\$5,000,000	9.43%	10%	Yes	A2	BBB+
Credit Union Australia	\$2,000,000	3.65%	5%*	Yes	A2	BBB
Members Equity Bank	\$2,500,000	4.57%	10%	Yes	A2	BBB
Heritage Bank	\$1,000,000	1.83%	5%	Yes	A3	BBB-
Total Investment	\$54,740,000	100.00%				
Exposure to Rating Categories						
AAA / A1+ Category	\$35,240,000	64.38%	100%	Yes		
AA / A1 Category	\$8,000,000	14.61%	75%	Yes		
A / A2 Category	\$8,500,000	15.53%	30%	Yes		
BBB / A3 Category	\$3,000,000	5.48%	10%	Yes		
Other						
NSW T-Corp Cash Facilities (unrated)	\$0	0.00%	30%	Yes		
Total Investment	\$54,740,000	100.00%				
Term to Maturity Limits						
Portfolio % < 1 yr	\$51,740,000	94.52%	min 40%	Yes		
Portfolio % > 1 yr < 3 yrs	\$3,000,000	5.48%	60%	Yes		
Portfolio % > 3 yrs < 5 yrs	\$0	0.00%	30%	Yes		
* Credit Union Australia (CUA) has a 5% investment policy limit as all investments with CUA are long term investments						
** ING Bank (Australia) has a 5% investment policy limit as it is an authorised depository institution that is a foreign subsidiary bank						

As at 30 November 2012

pg. 2



The Council of Camden
Investment Summary



Maturity Profile	Investment	Percentage
Less than 30 days	\$11,240,000	20.53%
Between 30 days and 60 days	\$7,000,000	12.79%
Between 60 days and 90 days	\$6,500,000	11.88%
Between 90 days and 180 days	\$22,500,000	41.10%
Between 180 days and 365 days	\$4,500,000	8.22%
Between 365 days and 2 years	\$3,000,000	5.48%
Total Investment	\$54,740,000	100.00%

NUMBER OF INVESTMENTS	34
AVERAGE DAYS HELD	222
AVERAGE PERCENTAGE	4.94%
WEIGHTED PORTFOLIO	4.99%
CBA CALL ACCOUNT	3.75%
HIGHEST RATE	5.95%
LOWEST RATE	4.53%
BUDGET RATE	5.00%
OFFICIAL CASH RATE	3.25%
AVERAGE BBSW (30 Day)	3.30%
AVERAGE BBSW (90 Day)	3.26%
AVERAGE BBSW (120 Day)	3.25%

SOURCE OF FUNDS INVESTED	
SEC 94 DEVELOPER CONTRIBUTIONS	\$22,518,400
RESTRICTED GRANT INCOME	\$359,200
EXTERNALLY RESTRICTED RESERVES	\$9,669,400
INTERNALLY RESTRICTED RESERVES	\$19,628,000
GENERAL FUND	\$2,565,000
TOTAL	\$54,740,000



The Council of Camden

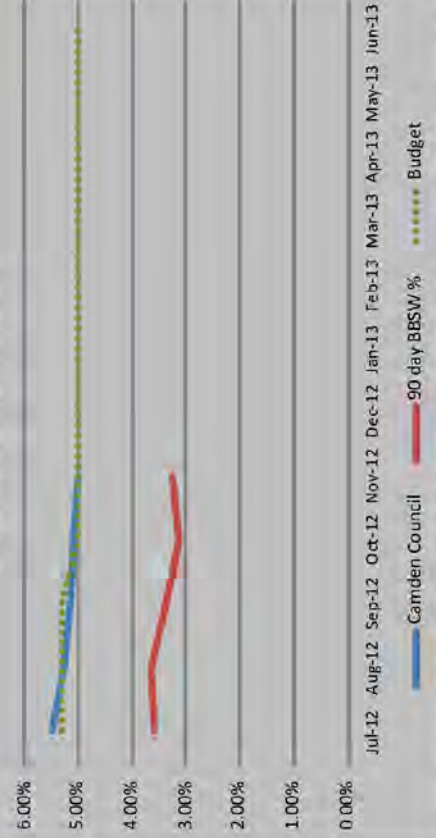
Investment Summary

Investment Portfolio Balance



Council's investment portfolio has increased by \$1,694,000 since the October reporting period. This increase is primarily a result of the second installment payments for rates and annual charges.

Performance vs Benchmark



Council's portfolio had a weighted average yield of 4.99%pa for the month of November, strongly outperforming the UBS 90 day Bank Bill Swap Rate of 3.26%pa.

INTEREST RECEIVED DURING 2012/13 FINANCIAL YEAR

	November	Cumulative (since 1 July)
General Fund	\$95,167	\$478,250
Restricted	\$118,915	\$644,743
TOTAL	\$214,082	\$1,122,993
2012/13 Projected Interest	\$2,378,200	
2012/13 Original Budget Interest	\$1,882,000	



The Council of Camden

Investment Summary

Standard & Poor's Ratings Description

Standard & Poor's (S&P) is a professional organisation that provides analytical services. An S&P rating is an opinion of the general creditworthiness of an obligor with respect to particular debt security or other financial obligation — based on relevant risk factors.

Credit ratings are based, in varying degrees, on the following considerations:

- Likelihood of payment.
- Nature and provisions of the obligation.
- Protection afforded by, and relative position of, the obligation in the event of bankruptcy, reorganisation or other laws affecting creditors' rights.

The issue rating definitions are expressed in terms of default risk.

S&P Short-Term Obligation Ratings are:

A-1: This is the highest short-term category used by S&P. The obligor's capacity to meet its financial commitment on the obligation is strong. Within this category, certain obligations are designated with a plus sign (+). This indicates that the obligor's capacity to meet its financial commitment on these obligations is extremely strong.

A-2: A short-term obligation rated A-2 is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations in higher rating categories. However, the obligor's capacity to meet its financial commitment on the obligation is satisfactory.

A-3: A short-term obligation rated A-3 exhibits adequate protection parameters. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligor to meet its financial commitment on the obligation.

S&P Long-Term Obligations Ratings are:

AAA: An obligation/obligor rated AAA has the highest rating assigned by S&P. The obligor's capacity to meet its financial commitment on the obligation is extremely strong.

AA: An obligation/obligor rated AA differs from the highest rated obligations only in a small degree. The obligor's capacity to meet its financial commitment on the obligations is very strong.

A: An obligation/obligor rated A is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations/obligor in higher rated categories. However, the obligors' capacity to meet its financial commitment on the obligation is still strong.

BBB: An obligation/obligor rated BBB exhibits adequate protection parameters. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity to the obligor to meet its financial commitment on the obligation.

Unrated: Financial institutions do not necessarily require a credit rating from the various ratings agencies such as Standard and Poor's and these institutions are classed as "Unrated". Most Credit Unions and Building Societies fall into this category. These institutions nonetheless must adhere to the capital maintenance requirements of the Australian Prudential Regulatory Authority (APRA) in line with all Authorised Deposit Taking Institutions (Banks, Building Societies and Credit Unions).

Plus (+) or Minus (-): The ratings from "AA" to "BBB" may be modified by the addition of a plus or minus sign to show relative standing within the major rating categories. Each new investment and investment recall requires two authorised signatories.

The Council of Camden

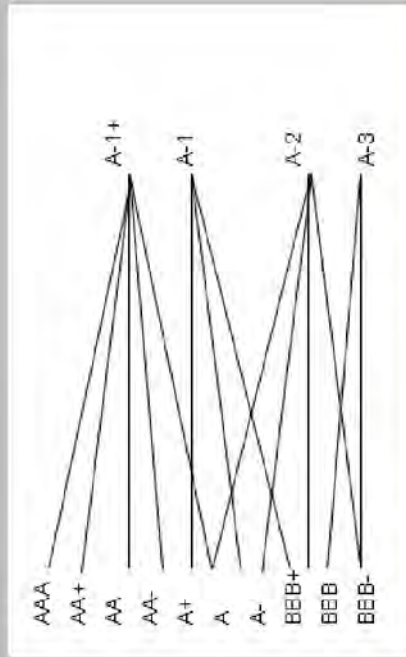
Investment Summary

CreditWatch highlights an emerging situation, which may materially affect the profile of a rated corporation and can be designed as positive, developing or negative. Following a full review the rating may either be affirmed or changed in the direction indicated.

A Rating Outlook assesses the potential direction of an issuer's long-term debt rating over the intermediate-to-long term. In determining a Rating Outlook, consideration is given to possible changes in the economic and/or fundamental business conditions. An outlook is not necessarily a precursor of a ratings change or future CreditWatch action. A "Rating Outlook - Positive" indicates that rating may be raised. "Negative" means a rating may be lowered. "Stable" indicates that ratings are not likely to change. "Developing" means ratings may be raised or lowered.

S&P Ratings Correlations

The standard correlation of short-term ratings with long-term ratings is shown below.



Profile of Recently Invested Institutions
CUA (S&P: A2/ BBB) – CUA is Australia's largest credit union with over \$9b in assets. CUA relies on customer deposits for about 70% of its funding, while securitisation makes up 25% of its funding requirements. Its latest profit was \$24m (6 months to Dec 2011) and its Tier 1 Capital Adequacy Ratio was 13.8% (Dec 2011).

ME Bank: (S&P: A2/ BBB) – ME Bank is owned by industry super funds and has assets of around \$8.7b. ME Bank has a heavy reliance on securitisation (59% of funding as of Sep 30 2011) however it is planning to reduce this to 25% by increasing its customer deposits (which make up only 25% of its funding). Its latest profit was \$26m (12 months to June 2011) and its Tier 1 Capital Adequacy Ratio was 12.73% (Mar 2012).

Bank of Queensland: (S&P: A2/ BBB+) – BoQ is a nationwide bank that is listed on the Australian stock exchange with around \$40b in assets. Deposits make up 57% of total funding, wholesale funds 31%, and securitisation 12%. Its latest profit was -\$91m (6 months to Feb 2012), however this included a \$327.7m impairment on loans and its Tier 1 Capital Adequacy Ratio was 9.4% (May 2012).

Heritage Bank (Moody's: P2/A3) – Queensland based bank that has over \$8b in assets. Heritage relies on customer deposits for about 50% of its funding, securitisation makes up 23% and wholesale funds around 20%. Its latest profit was \$31m (12 months to June 2012) and its Tier 1 Capital Adequacy Ratio was 10.5% (Dec 2011).



ORDINARY COUNCIL

ORD10

SUBJECT: INVESTMENT MONIES - DECEMBER 2012
FROM: Director Governance
BINDER: Investment Monies Report

PURPOSE OF REPORT

In accordance with Part 9, Division 5, Section 212 of the Local Government (General) Regulation 2005, a list of investments held by Council as at 31 December 2012 is provided.

MAIN REPORT

The weighted average return on all investments was 4.90% p.a. for the month of December 2012.

It is certified that all investments have been made in accordance with Section 625 of the *Local Government Act 1993*, the relevant Regulations and Council's Investment Policy.

The Principal Accounting Officer is the Manager Corporate Services.

Council's Investment Report is an **attachment to this report**.

RECOMMENDED

That Council:

- i. **note that the Principal Accounting Officer has certified that all investments held by Council have been made in accordance with the *Local Government Act*, Regulations, and Council's Investment Policy;**
- ii. **note the list of investments for December 2012; and**
- iii. **note the weighted average interest rate return of 4.90% p.a. for the month of December 2012.**

ATTACHMENTS

1. Investment Monies - December 2012

The Council of Camden	
Summary of Investment Portfolio as at 31 December 2012	



The Council of Camden

Investment Summary

Purchase Date	Institution	Rating	Purchase Price	Face Value	Type	Term	Maturity	Interest Rate	Accrued Interest	Reference
3-May-12	Credit Union Australia	BBB+	\$1,000,000	\$1,000,000	Term Deposits	728 days	1-May-14	5.95%	\$39,612.33	2518
10-May-12	Credit Union Australia	BBB-	\$1,000,000	\$1,000,000	Term Deposits	728 days	8-May-14	5.95%	\$38,471.23	2519
27-Jul-12	Westpac Banking Corporation	A-1+	\$1,000,000	\$1,000,000	Term Deposits	160 days	03-Jun-13	6.00%	\$21,643.84	2536
27-Jul-12	Suncorp Midway	A+	\$1,000,000	\$1,000,000	Term Deposits	734 days	31-Jul-14	5.14%	\$22,249.86	2537
1-Aug-12	Bank of Western Australia	A-1+	\$3,000,000	\$3,000,000	Term Deposits	176 days	24-Jun-13	5.10%	\$64,134.24	2538
2-Aug-12	Westpac Banking Corporation	A-1+	\$2,500,000	\$2,500,000	Term Deposits	189 days	07-Feb-13	5.10%	\$53,095.89	2539
9-Aug-12	Bank of Western Australia	A-1+	\$1,500,000	\$1,500,000	Term Deposits	154 days	10-Jun-13	5.08%	\$30,271.24	2540
23-Aug-12	Suncorp Midway	A-1	\$1,500,000	\$1,500,000	Term Deposits	147 days	17-Jun-13	5.02%	\$27,025.48	2542
24-Aug-12	Suncorp Midway	A-1	\$1,000,000	\$1,000,000	Term Deposits	160 days	31-Jan-13	5.00%	\$17,808.22	2543
27-Aug-12	Suncorp Midway	A-1	\$1,000,000	\$1,000,000	Term Deposits	171 days	14-Feb-13	5.00%	\$17,397.26	2544
30-Aug-12	Suncorp Midway	A-1	\$2,000,000	\$2,000,000	Term Deposits	175 days	21-Feb-13	4.95%	\$33,632.87	2545
31-Aug-12	Commonwealth Bank of Australia	A-1+	\$1,900,000	\$1,900,000	Term Deposits	203 days	28-Mar-13	5.00%	\$32,013.70	2546
4-Sep-12	Westpac Banking Corporation	A-1+	\$2,000,000	\$2,000,000	Term Deposits	177 days	28-Feb-13	4.95%	\$32,276.71	2547
13-Sep-12	Suncorp Midway	A-1	\$1,000,000	\$1,000,000	Term Deposits	175 days	07-Mar-13	4.90%	\$14,767.12	2548
20-Sep-12	Members Equity Bank	A-2	\$1,500,000	\$1,500,000	Term Deposits	175 days	14-Mar-13	5.05%	\$21,376.03	2549
27-Sep-12	Heritage Bank Ltd	A+	\$1,000,000	\$1,000,000	Term Deposits	175 days	21-Mar-13	4.90%	\$12,887.67	2550
11-Oct-12	Members Equity Bank	A-2	\$1,000,000	\$1,000,000	Term Deposits	175 days	04-Apr-13	4.80%	\$10,783.56	2551
12-Oct-12	National Australia Bank Limited	A-1+	\$1,500,000	\$1,500,000	Term Deposits	181 days	11-Apr-13	4.59%	\$15,279.04	2552
18-Oct-12	ING Bank (Australia) Limited	A-1	\$1,500,000	\$1,500,000	Term Deposits	182 days	18-Apr-13	4.86%	\$14,363.02	2553
25-Oct-12	National Australia Bank Limited	A-1+	\$1,500,000	\$1,500,000	Term Deposits	181 days	24-Apr-13	4.53%	\$12,659.18	2554
1-Nov-12	Bank of Queensland	A-2	\$1,500,000	\$1,500,000	Term Deposits	182 days	02-May-13	4.70%	\$11,782.19	2555
7-Nov-12	National Australia Bank Limited	A-1+	\$1,500,000	\$1,500,000	Term Deposits	183 days	09-May-13	4.59%	\$10,352.05	2556
8-Nov-12	Bank of Queensland	A-2	\$2,000,000	\$2,000,000	Term Deposits	189 days	16-May-13	4.75%	\$14,054.79	2557
15-Nov-12	National Australia Bank Limited	A-1+	\$2,000,000	\$2,000,000	Term Deposits	189 days	23-May-13	4.68%	\$12,052.60	2558
22-Nov-12	National Australia Bank Limited	A-1+	\$1,500,000	\$1,500,000	Term Deposits	189 days	30-May-13	4.67%	\$7,676.71	2559
27-Nov-12	Bank of Queensland	A-2	\$1,500,000	\$1,500,000	Term Deposits	191 days	06-Jun-13	4.75%	\$6,832.19	2560
29-Nov-12	National Australia Bank Limited	A-1+	\$1,500,000	\$1,500,000	Term Deposits	199 days	06-Jun-13	4.59%	\$6,360.41	2561
30-Nov-12	Commonwealth Bank of Australia	A-1+	\$1,600,000	\$1,600,000	Term Deposits	151 days	30-Apr-13	4.70%	\$6,592.88	2562a
30-Nov-12	Commonwealth Bank of Australia	A-1+	\$1,000,000	\$1,000,000	Term Deposits	151 days	30-Apr-13	4.70%	\$4,120.55	2562b
6-Dec-12	Commonwealth Bank of Australia	A-1+	\$1,999,999	\$1,999,999	Term Deposits	151 days	06-May-13	4.80%	\$6,838.36	2563
6-Dec-12	Westpac Banking Corporation	A-1+	\$1,500,000	\$1,500,000	Term Deposits	182 days	06-Jun-13	4.46%	\$4,754.79	2564
13-Dec-12	Members Equity Bank	A-2	\$1,500,000	\$1,500,000	Term Deposits	182 days	13-Jun-13	4.60%	\$3,591.78	2565
20-Dec-12	National Australia Bank Limited	A-1+	\$1,500,000	\$1,500,000	Term Deposits	182 days	20-Jun-13	4.54%	\$2,238.90	2566
Totals			\$49,999,999	\$49,999,999	Call Account			3.75%	\$628,996.68	A: Call
various			\$660,000	\$660,000						
Totals			\$50,659,999	\$50,659,999						

* Heritage Bank have requested S&P no longer provide a credit rating in relation to the bank. However, Heritage is still rated by Moody's (A3 long term, P2 short term) and by Fitch (BBB- longer term, P2 short term). Council's investment in Heritage continues to fully comply with the current Investment Policy.



The Council of Camden

Investment Summary

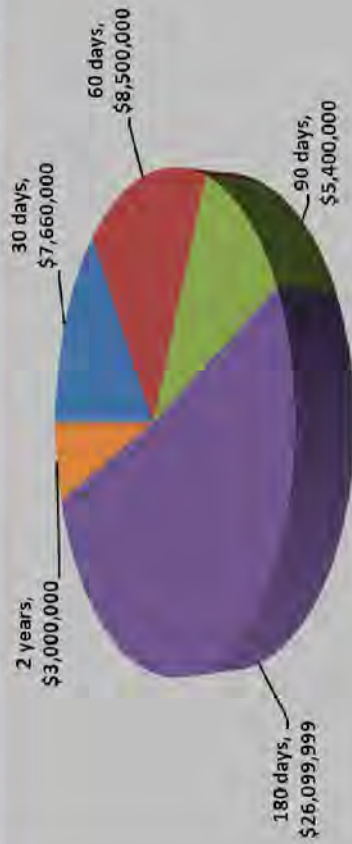
Compliance with Council's adopted investment policy						
Distribution of Funds by Financial Institution						
Financial Institution	Investment Balance	Current Weighting	Investment Policy Limit	Investment Policy Compliance	Short/Long Term Rating	
Commonwealth Bank of Australia	\$11,659,999	23.02%	25%	Yes	A1+	AA-
National Australia Bank	\$11,000,000	21.71%	25%	Yes	A1+	AA-
Westpac Banking Corporation	\$7,000,000	13.82%	25%	Yes	A1+	AA-
Suncorp Bank	\$7,500,000	14.80%	15%	Yes	A1	A+
ING Bank (Australia) Limited	\$1,500,000	2.96%	5%**	Yes	A1	A
Bank of Queensland	\$5,000,000	9.87%	10%	Yes	A2	BBB+
Credit Union Australia	\$2,000,000	3.95%	5%*	Yes	A2	BBB+
Members Equity Bank	\$4,000,000	7.90%	10%	Yes	A2	BBB
Heritage Bank	\$1,000,000	1.97%	5%	Yes	A3	BBB-
Total Investment	\$50,659,999	100.00%				
Exposure to Rating Categories						
AAA / A1+ Category	\$29,659,999	58.55%	100%	Yes		
AA / A1 Category	\$8,000,000	15.79%	75%	Yes		
A / A2 Category	\$10,000,000	19.74%	30%	Yes		
BBB / A3 Category	\$3,000,000	5.92%	10%	Yes		
Other						
NSW T-Corp Cash Facilities (unrated)	\$0	0.00%	30%	Yes		
Total Investment	\$50,659,999	100.00%				
Term to Maturity Limits						
Portfolio % < 1 yr	\$47,659,999	94.08%	min 40%	Yes		
Portfolio % > 1 yr < 3 yrs	\$3,000,000	5.92%	60%	Yes		
Portfolio % > 3 yrs < 5 yrs	\$0	0.00%	30%	Yes		
* Credit Union Australia (CUA) has a 5% investment policy limit as all investments with CUA are long term investments						
** ING Bank (Australia) has a 5% investment policy limit as it is an authorised depository institution that is a foreign subsidiary bank						

As at 31 December 2012

pg. 2



The Council of Camden
Investment Summary



Maturity Profile	Investment	Percentage
Less than 30 days	\$7,660,000	15.12%
Between 30 days and 60 days	\$8,500,000	16.78%
Between 60 days and 90 days	\$5,400,000	10.56%
Between 90 days and 180 days	\$26,099,999	51.52%
Between 180 days and 365 days	\$0	0.00%
Between 365 days and 2 years	\$3,000,000	5.92%
Total Investment	\$50,659,999	100.00%

NUMBER OF INVESTMENTS	33
AVERAGE DAYS HELD	226
AVERAGE PERCENTAGE	4.89%
WEIGHTED PORTFOLIO	4.90%
CBA CALL ACCOUNT	3.75%
HIGHEST RATE	5.95%
LOWEST RATE	4.45%
BUDGET RATE	5.00%
OFFICIAL CASH RATE	3.00%
AVERAGE BBSW (30 Day)	3.12%
AVERAGE BBSW (90 Day)	3.07%
AVERAGE BBSW (120 Day)	3.05%

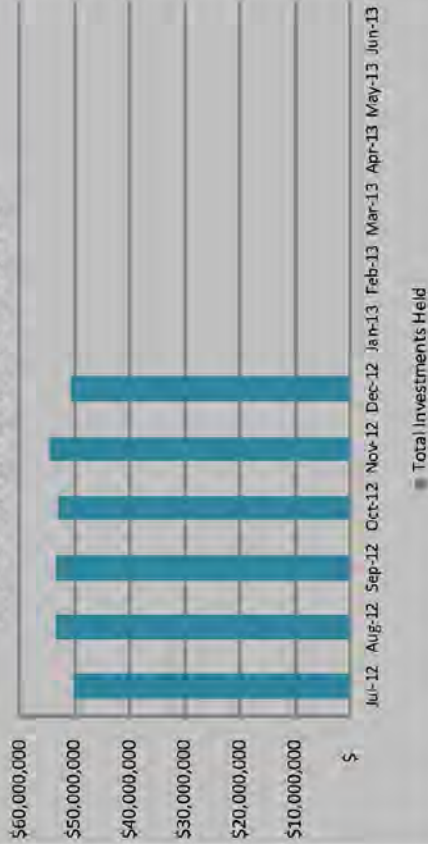
SOURCE OF FUNDS INVESTED	
SEC 94 DEVELOPER CONTRIBUTIONS	\$20,636,200
RESTRICTED GRANT INCOME	\$808,900
EXTERNALLY RESTRICTED RESERVES	\$9,232,700
INTERNALLY RESTRICTED RESERVES	\$18,869,300
GENERAL FUND	\$1,112,899
TOTAL	\$50,659,999



The Council of Camden

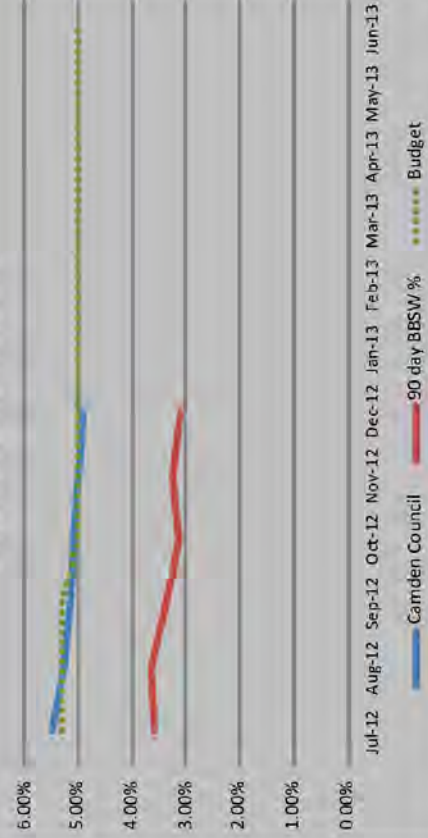
Investment Summary

Investment Portfolio Balance



Council's investment portfolio has decreased by \$4 million since the November reporting period. The decrease in investment funds relates to the purchase of land required for the Camden bypass intersection (funded from Section 94 Reserves) and a reduction in General Fund investments which has been used to fund Council's operations and services.

Performance vs Benchmark



Council's portfolio had a weighted average yield of 4.90%pa for the month of December, strongly outperforming the UBS 90 day Bank Bill Swap Rate of 3.07%pa.

INTEREST RECEIVED DURING 2012/13 FINANCIAL YEAR

	December	Cumulative (since 1 July)
General Fund	\$104,789	\$583,039
Restricted	\$117,932	\$762,676
TOTAL	\$222,721	\$1,345,715
2012/13 Projected Interest		\$2,378,200
2012/13 Original Budget Interest		\$1,882,000



The Council of Camden

Investment Summary

Standard & Poor's Ratings Description

Standard & Poor's (S&P) is a professional organisation that provides analytical services. An S&P rating is an opinion of the general creditworthiness of an obligor with respect to particular debt security or other financial obligation — based on relevant risk factors.

Credit ratings are based, in varying degrees, on the following considerations:

- Likelihood of payment.
- Nature and provisions of the obligation.
- Protection afforded by, and relative position of, the obligation in the event of bankruptcy, reorganisation or other laws affecting creditors' rights.

The issue rating definitions are expressed in terms of default risk.

S&P Short-Term Obligation Ratings are:

A-1: This is the highest short-term category used by S&P. The obligor's capacity to meet its financial commitment on the obligation is strong. Within this category, certain obligations are designated with a plus sign (+). This indicates that the obligor's capacity to meet its financial commitment on these obligations is extremely strong.

A-2: A short-term obligation rated A-2 is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations in higher rating categories. However, the obligor's capacity to meet its financial commitment on the obligation is satisfactory.

A-3: A short-term obligation rated A-3 exhibits adequate protection parameters. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligor to meet its financial commitment on the obligation.

S&P Long-Term Obligations Ratings are:

AAA: An obligation/obligor rated AAA has the highest rating assigned by S&P. The obligor's capacity to meet its financial commitment on the obligation is extremely strong.

AA: An obligation/obligor rated AA differs from the highest rated obligations only in a small degree. The obligor's capacity to meet its financial commitment on the obligations is very strong.

A: An obligation/obligor rated A is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations/obligor in higher rated categories. However, the obligors' capacity to meet its financial commitment on the obligation is still strong.

BBB: An obligation/obligor rated BBB exhibits adequate protection parameters. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity to the obligor to meet its financial commitment on the obligation.

Unrated: Financial institutions do not necessarily require a credit rating from the various ratings agencies such as Standard and Poor's and these institutions are classed as "Unrated". Most Credit Unions and Building Societies fall into this category. These institutions nonetheless must adhere to the capital maintenance requirements of the Australian Prudential Regulatory Authority (APRA) in line with all Authorised Deposit Taking Institutions (Banks, Building Societies and Credit Unions).

Plus (+) or Minus (-): The ratings from "AA" to "BBB" may be modified by the addition of a plus or minus sign to show relative standing within the major rating categories. Each new investment and investment recall requires two authorised signatories.

The Council of Camden

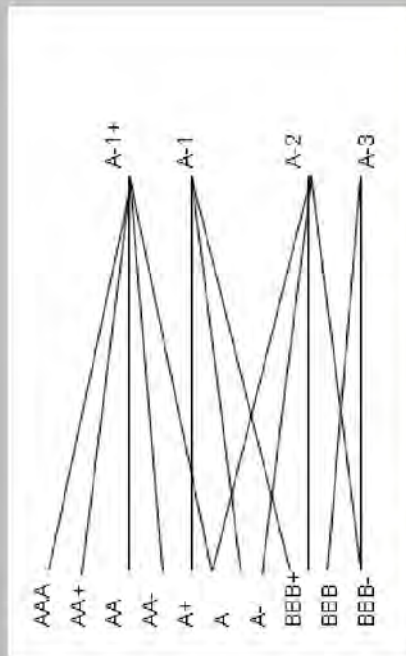
Investment Summary

CreditWatch highlights an emerging situation, which may materially affect the profile of a rated corporation and can be designed as positive, developing or negative. Following a full review the rating may either be affirmed or changed in the direction indicated.

A Rating Outlook assesses the potential direction of an issuer's long-term debt rating over the intermediate-to-long term. In determining a Rating Outlook, consideration is given to possible changes in the economic and/or fundamental business conditions. An outlook is not necessarily a precursor of a ratings change or future CreditWatch action. A "Rating Outlook - Positive" indicates that rating may be raised. "Negative" means a rating may be lowered. "Stable" indicates that ratings are not likely to change. "Developing" means ratings may be raised or lowered.

S&P Ratings Correlations

The standard correlation of short-term ratings with long-term ratings is shown below.



Profile of Recently Invested Institutions

CUA (S&P: A2/ BBB+) – CUA is Australia's largest credit union with over \$9b in assets. CUA relies on customer deposits for about 70% of its funding, while securitisation makes up 25% of its funding requirements. Its latest profit was \$24m (6 months to Dec 2011) and its Tier 1 Capital Adequacy Ratio was 14.6% (Sep 2012).

ME Bank (S&P: A2/ BBB) – ME Bank is owned by industry super funds and has assets of nearly \$12b. ME Bank has a heavy reliance on securitization (57% of funding as of Jun 2012) however it is planning to reduce this to 25% by increasing its customer deposits (which make up only 30% of its funding). Its latest profit was \$4.7m (12 months to June 2012) and its Tier 1 Capital Adequacy Ratio was 11.9% (Sep 2012).

Bank of Queensland (S&P: A2/ BBB+) – Australia-wide bank with Queensland as its core market segment. BoQ is listed on the Australian stock exchange with around \$40b in assets. Deposits make up 59% of total funding, wholesale funds 28%, and securitisation 15%. Its latest profit was -\$17m (12 months to Aug 2012), however this included a \$401m impairment on loans and its Tier 1 Capital Adequacy Ratio was 9.5% (Aug 2012).

Heritage Bank (Moody's: P2/A3) – Queensland based bank that has over \$8b in assets. Heritage relies on customer deposits for about 50% of its funding, securitisation makes up 23% and wholesale funds around 20%. Its latest profit was \$31m (12 months to June 2012) and its Tier 1 Capital Adequacy Ratio was 10.1% (Sep 2012).



ORDINARY COUNCIL

ORD11

**SUBJECT: METROPOLITAN GREENSPACE PROGRAM - NEPEAN RIVER TRAIL
PHASE 2 - ACCEPTANCE OF GRANT FUNDING**

FROM: Director Works & Services

BINDER: Grants and Subsidies/Programs/Metro Grants Programs

PURPOSE OF REPORT

To advise Council of a successful grant application submitted to the NSW Department of Planning and Infrastructure under the Metropolitan Greenspace Program and seek approval to accept the grant and commit matching funding.

BACKGROUND

The objectives of the Metropolitan Greenspace Program include enhancing regionally significant open space by providing links between bushland, parks, major centres and waterways and enabling more effective public use of regionally significant open space. Projects that demonstrate a commitment to the design and future management of open space including improved outcomes for health, sustainability, and accessing communities are a priority of the Program.

Council was previously successful in securing \$94,000 funding for Phase 1 of the program which has:

- Contributed to the fenced Dog Leash Free Area at River Road Reserve;
- Provided a seating area and signage at River Road Reserve;
- Widened a concrete shared path along Camden Valley Way;
- Enabled tree planting/weed removal (River Road Reserve/Rotary Cowpasture Reserve); and
- Funded a design for steps to enhance pedestrian access (John Peat Reserve to/from the river).

MAIN REPORT

Council made a submission for further grant funding of \$50,000 (excl. GST) to the Metropolitan Greenspace Program for the second phase of the Nepean River Trail project. The proposed works include installation of a gravel path through Kings Bush Reserve and along the eastern side of Rotary Cowpasture Reserve. This is to provide an attractive woodland trail for pedestrians and give an alternative route to the existing concrete shared path between Argyle Street and John Peat Reserve. The trail will allow pedestrians to avoid potential conflict with cyclists using the shared path.

This project (Phase 2) aims to enhance facilities, access, and the environment from River Road, Elderslie to Argyle Street, Camden. This is to help manage more intensive use from the expanding residential precincts in Elderslie and Spring Farm and from across the wider area.

The NSW Department of Planning and Infrastructure has advised that this application was successful and that the project must be completed within 24 months of the date of the signed agreement.

Funding provided under this grant is done so on a dollar for dollar basis.

CONCLUSION

The NSW Department of Planning and Infrastructure has awarded a grant to Council through the Metropolitan Greenspace Program. The grant for \$50,000 (excl. GST) is to provide a gravel footpath through Kings Bush and Rotary Cowpasture Reserve. Sufficient funds are available within Council's Capital Works Reserve to allow matching funds to be provided by Council.

RECOMMENDED

That Council:

- i. accepts the grant of \$50,000 (excl. GST) from the Metropolitan Greenspace Program for the Nepean River Trail: Link to Camden – Phase 2 project;**
- ii. allocate matching funds of \$50,000 from the Capital Works Reserve to the 2013/14 Annual Budget;**
- iii. authorises the execution of documentation, including affixing of Council seal if required, necessary to secure these grants; and**
- iv. write to the funding body – NSW Department Planning and Infrastructure thanking them for their assistance.**

ORDINARY COUNCIL

ORD12

SUBJECT: DRAFT MANAGEMENT PLAN FOR AUSTRALIAN WHITE IBIS, LAKE ANNAN, MOUNT ANNAN
FROM: Director Works & Services
BINDER: Environmental Management\Natural Resources\Natural Resources Management

PURPOSE OF REPORT

The purpose of this report is to seek Council's endorsement to publicly exhibit the draft Management Plan for Australian White Ibis (*Threskiornis molucca*), Lake Annan, Mount Annan NSW January 2013.

BACKGROUND

Australian White Ibis (AWI) are a native water bird that have established a breeding colony on the Island located within Lake Annan, Mount Annan. The National Parks and Wildlife Service (a branch under the NSW Office of Environment and Heritage) consider the Island within Lake Annan to be a refuge colony for the Ibis. This species are protected under the National Parks and Wildlife Act 1974 and Council needs to take an integrated approach to manage the population.

Prior to July 2006 there were less than 20 AWI roosting on Lake Annan Island. Since July 2006 there has been a significant increase in the numbers of AWI roosting on Lake Annan Island and local residents have expressed concern, particularly in relation to the noise and odour these birds generate.

Since August 2009, Council has undertaken population counts and removed AWI carcasses on a fortnightly basis in an attempt to reduce the odour generated from dead birds. In July 2012 a Section 121 Occupier's Licence to Harm Native Fauna under the National Parks and Wildlife Act 1974 was approved by the NSW National Parks and Wildlife Service (NPWS) Licensing Division of the Office of Environment and Heritage (OEH). In September 2012 egg oiling of 50% of eggs within 50% of nests located on the Island commenced. This is anticipated to continue until the current breeding cycle is completed around February 2013.

During 2009 Camden Council participated in the AWI Regional Task Force together with the NSW NPWS and Bankstown City Council for the development of the Sydney Regional Ibis Management Plan. This document is now complete and is considered a working draft plan awaiting adoption or endorsement from the NSW Office of Environment and Heritage (OEH).

The Working Draft Sydney Regional Ibis Management Plan identifies colonies of 3 sizes and applies different management strategies and licensing requirements for each. A NPWS licence is required before any intervention can be undertaken. In order to obtain a licence for colonies over 50 birds, the landowner must submit a detailed site management plan with their application.

This plan identifies the site management objectives and makes recommendations for active management of the AWI population at Lake Annan.

MAIN REPORT

The eastern seaboard of Australia is considered an important refuge for ibis populations displaced from traditional inland breeding sites through years of drought and ecologically damaging water management practices. Where local government authorities, private organisations or landholders determine the need to manage breeding AWI colonies, appropriate licences must be obtained from NSW National Parks & Wildlife Service (NPWS) supported by an adopted Plan of Management.

Council has developed a draft Management Plan for Australian White Ibis at Lake Annan, Mount Annan to assist with meeting legislative requirements for managing a native species in an urban area and simultaneously demonstrating responsible and ethical environmental management which is conducted strategically and sustainably.

Due to the environmental damage caused by, and public health and nuisance issues arising from, the refuge colony of AWI at Lake Annan, the 'do nothing' approach is not adequate as unpredictable outcomes could arise.

Council has identified a specific vision for Lake Annan that is:

"to create a sustainable, ecologically diverse aquatic and riparian environment that successfully integrates with the adjoining park areas and surrounding environment".

To achieve this, the draft Management Plan identifies objectives and management strategies to reduce the impact and restrict breeding of AWI on Lake Annan.

These strategies include:

- continuing with egg oiling to manage the population;
- obtaining additional licences to enable an ecological burn of 50% of abandoned Ibis nests during 2013 and another 50% in 2014 outside the Ibis breeding period, which is generally April – June; and
- undertaking an education campaign to provide residents and local businesses with simple ideas how they can discourage Ibis from their premises.

Council is aware that the Ibis populations may migrate to other areas within the Camden Local Government Area (LGA) and the management strategies outlined in the current Management Plan will continue to be updated as new management strategies or legalisation requirements become available. Following public consultation it is proposed that the Draft Management Plan and strategies be expanded to cover the management of the Australian White Ibis within the Camden LGA. This will be the subject of a future report to Council.

CONCLUSION

Australian White Ibis (AWI) are a native water bird that have established a breeding colony on the Island located within Lake Annan, Mount Annan.

Council has developed a draft Management Plan for Australian White Ibis at Lake Annan, Mount Annan to assist with meeting legislative requirements for managing a native species in an urban area and simultaneously demonstrating responsible and ethical environmental management which is conducted strategically and sustainably.

The draft Management Plan identifies objectives and management strategies to reduce the impact and restrict breeding of AWI on Lake Annan.

RECOMMENDED

That:

- i. Council endorse the draft Plan of Management for Australian White Ibis at Lake Annan, Mount Annan;
- ii. Council agree to publicly exhibit the Draft Plan of Management for Australian White Ibis at Lake Annan, Mount Annan for a period of 28 days; and
- iii. a further report to be provided to Council detailing the results of the exhibition of the draft Plan of Management for Australian White Ibis at Lake Annan, Mount Annan.

ATTACHMENTS

1. Management Plan for Australian White Ibis (*Threskiornis molucca*) Lake Annan, Mount Annan NSW January 2013 (29 pages)



**Management Plan for Australian White
Ibis (*Threskiornis molucca*)**

Lake Annan, Mount Annan NSW

January 2013



Executive Summary

Camden Council has developed this Management Plan for Australian White Ibis at Lake Annan, Mount Annan to assist with meeting legislative requirements for managing a native species in an urban area and simultaneously demonstrating responsible and ethical environmental management which is conducted strategically and sustainably.

Australian White Ibis (AWI) is a common native Australian species protected in New South Wales (NSW) under the NSW *National Parks and Wildlife Act 1974*. The eastern seaboard of Australia is considered an important refuge for ibis populations displaced from traditional inland breeding sites through years of drought and ecologically damaging water management practices. Where local government authorities, private organisations or landholders determine the need to manage breeding AWI colonies, a Section 121 Occupier's Licence to Harm Fauna in NSW must be obtained from NSW National Parks & Wildlife Service (NPWS).

Since 2004, AWI have expanded their roosting and nesting sites in the Sydney Region. By late 2007, Lake Gillawarna at Georges Hall and Lake Annan were the number 1 and 2 AWI sites respectively in Sydney for breeding and roosting. The large number of AWI in urban areas has affected public amenity, aircraft safety, water quality and biodiversity, prompting complaints and the need for management of AWI in the Sydney Region.

During 2009/10 Camden Council participated in the AWI Regional Task Force together with the NSW NPWS and Bankstown City Council for the development of the Sydney Regional Ibis Management Plan. This document is now complete and is considered a working draft plan awaiting adoption or endorsement from the NSW Office of Environment and Heritage (OEH)

The Working Draft Sydney Regional Ibis Management Plan identifies colonies of 3 sizes and applies different management strategies and licensing requirements for each. A NPWS licence is required before any intervention can be undertaken. In order to obtain a licence for colonies over 50 birds, the landowner must submit a detailed site management plan with the application.

This plan identifies the site management objectives and makes recommendations for active management of the AWI population at Lake Annan.

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1 Introduction

Prior to July 2006, Australian White Ibis (AWI) roosted on Lake Annan Island in numbers smaller than 20 birds. It was at this time following a population explosion, that a number of local residents expressed concern at the increasing number of AWI and active management strategies of the Ibis commenced.

At the time of population increase, developers of Mount Annan, Landcom, contracted consultants Ecosure to undertake population counts at both Lake Annan and Jacks Gully Waste Facility from June 2006 to June 2009. Ecosure estimated there was population high of 1338 AWI in December 2007. Jacks Gully became a covered Waste Facility in late 2008, and the landfill was closed to putrescibles waste in 2009.

Eastern Creek is another waste facility that Ibis are frequently observed foraging at. This facility will cease accepting untreated putrescible waste by the end of June 2017. It is expected that this would also result in fewer Ibis being present.

The AWI population at Jacks Gully dropped from a high of 400 to averages of 20 to 60 birds following the closure of the landfill. The AWI population at Lake Annan has also correspondingly dropped during this period, but stabilised over the last two years to approximately 700 birds. AWI generally breed from July to February, however in 2012 they were observed breeding in May. Depending on the availability of food and nesting resources this species has the potential to breed all year round (OEH per. comm. 2012).

In 2008 a National Ibis Conference was held in Sydney and it was resolved that NPWS would coordinate the development of a Sydney Regional Management Plan for AWI to guide the actions of landholders such as local councils.

In 2009, Camden Council participated in a Sydney Regional Forum for AWI and provided input into the development of the Sydney Regional Ibis Plan. This is now complete and is considered a "Working Draft Plan" awaiting adoption or endorsement from the NSW OEH.

The Working Draft Sydney Regional Ibis Management Plan identifies colonies of 3 sizes and applies different management strategies for each.

AWI Colony definition	Licence requirements for active management
Small colonies (less than 50 individuals)	An Australian White Ibis General (120) or Occupiers (121) Licence Application must be lodged
Medium to large colonies (greater than 50 individuals)	An Australian White Ibis General (120) or Occupiers (121) Licence Application must be lodged accompanied by a Site Management Plan
Refuge colonies (proposed Lake Annan, Lake Gillawarna, Bicentennial Park and Centennial Park)	An Australian White Ibis General (120) or Occupiers (121) Licence Application must be lodged accompanied by a Site Management Plan, which indicates that at least 50% of active nests will be left undisturbed.

The Working Draft identifies that a Sydney wide population of at least 6,500 individuals be maintained. If the population falls below this number the enforced level of protection may be increased (i.e. 75% of nests at refuge colonies to be left undisturbed).

DRAFT

2 Lake Annan

2.1 Site Description

Lake Annan in Mount Annan was constructed in the early 1990s as a combined sedimentation and macrophyte water quality control pond in-line within Narellan Creek. The lake is 2.7 hectares in size and the island 3000m² in area.

The lake is surrounded by residences and is located in the northern part of the suburb Mount Annan, approximately 500 metres to the south of Narellan Rd, 1 kilometre to the west of the Australian Botanic Gardens (Mount Annan), and 52 kilometres to the south west of Sydney CBD.

The area covered in this plan includes Lake Annan Island and the Birriwa Reserve at the perimeter of the island. A map identifying the area covered by this Management Plan is provided below.



Figure 1: Area of Land Covered by the Management Plan

In June 2011 there were 16 AWI nest complexes varying from 0.3 to 1.5 m² in area and three nest complexes in the lower branches of trees that would contain approximately 50 eggs at one time. The majority of ground nests are in use, however since egg oiling commenced in September 2012, approximately half of the nests where egg oiling was undertaken have since been abandoned. Ground nests that are still active generally contain fresh vegetative material in addition to other items that the AWI consider will make the nest more comfortable to lay their in eggs in such as bits of plastic and netting. The issue with netting is that chicks and juveniles have a tendency to get their legs caught in this material and perish. There were 6 woody weed piles (all 1.5 m² in area), two of which have been utilised for nests. The northern part of the island is quite bare due to past vegetation removal for nest building and soil compaction.

Over subsequent egg oiling visits it has become evident that the AWI have sensed that there has been interference with their nests occurring. AWI do have a keen sense of smell and their eyesight is also relatively good (pers. comm NPWS September 2012). This does provide an explanation as to why a number of coloured oiled eggs were ejected out of the AWI shortly after oiling had taken place. The assumption is that the AWI have concluded the oiled eggs were not viable, as they looked and smelt different. The issue with the ejection of the oiled eggs is that the AWI are then inclined to produce another clutch to compensate for the non-viable eggs.

2.2 Site Significance

2.2.1 Biological

Lake Annan Island offers protection from predators to a range of birds during breeding season and for roosting, hence its attraction to AWI. It had been noted in 2001 (Lake Annan Plan of Management) the island was also an important roosting site for Cattle Egret (*Bubulcis ibis*) which is the only migratory bird in Camden Local Government Area listed under the International bird treaty (Jamba/Camba). Additionally Black Swans (*Cygnus atratus*), Purple Swamp Hens (*Porphyrio porphyrio melanotus*), Masked Lapwing Plovers (*Vanellus miles*) and Little Black Cormorants (*Phalacrocorax sulcirostris*) nest on the island. Black Swan, Masked Lapwing Plover and Purple Swamp Hen have all successfully raised offspring in 2012.

While food resources remain sufficient ibis will continue to breed therefore, the key to ibis management is to restrict their food supply particularly at putrescible waste landfills. With continued breeding, ongoing resources will be required to manage colonies that may splinter due to saturation and move into surrounding urban areas causing increased public nuisance and health concerns.

The island is also close to Jacks Gully Waste and Recycling Centre which prior to it becoming a covered waste management facility in the latter half of 2008, offered a substantial food source in the form of putrescibles waste. Since 2008 the White Ibis population at Lake Annan has decreased due to more limited food sources. Eastern Creek Waste Management Centre which at present is a substantial source of putrescible waste is approximately 30 kilometres to the north. This waste facility will no longer accept putrescible waste from 30 June 2017 (pers. comm Waste Assets Management Corporation October 2012).

2.2.2 Landscape

At the time the lake was constructed, the island contained core remnant vegetation of Cumberland Plain Woodland, mainly *Eucalyptus tereticornis* and *Eucalyptus moluccana*, *Bursaria spinosa* and *Bursaria Atriplex* species. Some *Casuarina glauca* were planted along with other species to enhance the landscape in the early 1990s. There was also a large number of the noxious weed African Boxthorn on the island, although most of these and the native shrubs have been utilised for nesting material. The northern part of the island is now quite denuded and compacted and subject to erosion. The perimeter park surrounding the lake has some large remnant *Eucalyptus tereticornis*, but has mostly been planted with *Corymbia maculata*.

2.2.3 Aboriginal

There are no known Aboriginal sites in the locality and no assessment has been undertaken. As explained in the Landscape and Historical comments, this area has been heavily developed with residential development and associated landscaping. It is not intended as part of this Australian White Ibis Site Management Plan to disturb the soil. If in the future soil disturbance is required consultation and guidance will be sought from the NSW Office of Environment and Heritage.

2.2.4 Historical

Lake Annan was constructed in the early 1990s as a combined sedimentation and macrophyte water quality control pond in-line within Narellan Creek. It was a pilot scheme for reducing pollution loads from stormwater run-off. The island was placed centrally in line with the inflow to disperse the flow and reduce short circuiting. The island was also to provide a refuge for fauna and additional lake edge for macrophyte plants. However the lake is considered undersized in regards to its catchment and during community consultation in August 2001 some resident concerns were expressed in relation to odours and aesthetics, and ongoing impacts to water quality due to development in the catchment.

Since the 1990s there has been particularly during the warmer months of the year, algal growth (including filamentous green algae and blue green algae), which is an indication of excess nutrient level. AWI have exacerbated this situation. Council is currently considering the redesign of Lake Annan as it is considered that the current effectiveness of Lake Annan as a water control pond is quite limited.

2.2.5 Recreational

There is no recreation activity on the island, as the purpose of the island is to provide a wildlife refuge for native birds. Recreational use of the perimeter of the island is limited to passive activities including walking, sitting, playing and bird watching. Over the years these recreational activities have been severely impacted by the sight of algal blooms and foul smells. The AWI have exacerbated this situation by adding to the nutrient load of the lake.

2.3 Site Issues

Australian White Ibis (AWI) roosted on Lake Annan Island in numbers smaller than 20 birds which significantly increased in 2006 to become the second largest breeding colony in the Sydney region.

The following issues have been identified as associated with AWI at Lake Annan.

Issue relevant to site (✓)	Possible issues associated with AWI on-site	Additional Comments
✓	Smell	With the current count of AWI on the island close to 700 birds and the resultant droppings, and at times large numbers of dead birds, the smell can be overwhelming, particularly on warm to hot days.
✓	Noise	Mostly noisy in early mornings and at sunset. However at times this includes a large flock of Corellas roosting on the island during the night.
✓	Affect on water quality	There has been no water monitoring, however algae has been observed and blue-green algae warnings provided during the warmer months. Anecdotal evidence suggests that the water quality has been affected since the population explosion of AWI on the island.
Unknown	Fauna displacement	No records of frequency of previous Cattle Egret roosting on the island. They are still observed on the island. Other avifauna such as Little Black Cormorant, Black Swans and Purple Swamp Hens and Masked Lapwing Plovers still co-exist and breed on the island. Previous numbers unknown.
✓	Damage to vegetation	This has been quite extensive, particularly to some of the new landscaping. Vegetation on the island has been intensively used by AWI to make nests. Also the northern part of the island is bare where the nest complexes are extensive and the resultant phosphorous rich soils have impacted on the native vegetation. Some residents have reported that Ibis in the past have collected large quantities of twigs from domestic shrubs to aid nest building.
✓	Public nuisance at eating and recreational areas	The biggest nuisance is the occasional dead birds along the outer perimeter of the lake. There have been reports at times of birds eating out of bins at a few local shopping centres. Also at time of closure of landfill to putrescible waste and the covering of the Jack's Gully Waste facility there were reports of birds entering cafes in Campbelltown, possibly in search of new food sources.
Unknown	Risk of aircraft strike	There have been no known complaints from Camden Airport which is approximately 5 kilometres away.
✓	Risk to public health	Some potential as water quality (and resulting blue-green algae) is exacerbated by AWI, including dead birds.
✓	Risk to sensitive site	Damaging vegetation on island which is Cumberland Plain Woodland remnant, a Critically Endangered Ecological Community. Also large numbers of birds have at times roosted at Australian Botanic Gardens, Mount Annan. It is assumed they are part of the breeding population from Lake Annan Island.
✓	Deteriorating image of Lake Annan	The presence of AWI (and associated problems) is one of number of contributing factors to the overall declining image of Lake Annan and its public amenity.

Table 1: Site issues associated with AWI at Lake Annan

3 Site Population Survey

3.1 Roost Counts

Ibis roost counts are designed to establish the number of ibis roosting overnight at a given site. Camden Council commenced roost counts in September 2009 utilising the following methodology:

Step 1: At one and a half hours prior to sunset, estimate the total number of chicks (a) and adults (b) on-site.

Step 2: From an hour and a half before sunset until the last ibis has returned, record the number of ibis flying in (c) and the number of ibis flying out (d).

Step 3: Add the total number of adults on-site (b) to the number of ibis flying in (c) and subtract the number of ibis flying out (d) to identify the total adult population (e).

Step 4: Calculate the overall population estimate by adding the total adult population (e) to the total number of chicks on-site (a).

Table 2 shows the roost count data from September 2009 till October 2012.

nr = not recorded / not observable			a	b	c	d	b + c - d = e	a + e
Date	Time started	Time finished	Total chicks on-site	Total adults on-site	No# of ibis flying in	No# of ibis flying out	Total adults	Total ibis (chicks & adults)
22/09/09	8.45am	12 noon	225	620	nr	nr	620	845
22/12/09	3.30pm	8.00 pm	51	205	244	0	449	500
15/09/10	3.00pm	4.00 pm	195	487	nr	nr	487	682
01/11/10	4.30pm	6.45 pm	68	297	38	0	335	403
15/10/12	5.20pm	7.00pm	60	410	254	50	614	674

Table 2: Ibis roost count data from September 2009 till October 2012

3.2 Population Data

Since August 2009, Camden Council has undertaken AWI population counts for Lake Annan. Table 3 shows population numbers from August 2009 to December 2012.

Table 3: Population Counts of AWI at Lake Annan 2009-2012

Site Time Date	Live Birds					Total Eggs	Eggs Oiled (max 50%)	Dead Birds Removed			Weight (kg)
	Adults	Juveniles	Chicks	Total	New Eggs			Adults	Juveniles	Chicks	
Lake Annan Island and outside perimeter 9:30 to 11:00am 25/08/2009	421	241	447	1109		644					
Jack's Gully 3:00pm 25/08/09	59										35
Lake Annan outside perimeter 18/09/09											8
Lake Annan Island and outside perimeter 8:45 am to 12:00pm 22/09/2009	430	190	225	845		555			138	214	88.5
Jack's Gully 12:30 pm 22/09/2009	40										
Lake Annan and outside perimeter 22/09/2009											11
Lake Annan Island and outside perimeter 7:10/2009 9am to 1:00 pm	500	110	147	857		428			98	174	110
Lake Annan Island and outside perimeter 28/10/09 9am to 12:30 pm	350	80	163	593		569			59	112	58.5
Lake Anna Island and outside perimeter 11/11/09 9am to 11:30am	419	77	165	662		376			17	38	25.5
Jack's Gully 12:00 pm 11/11/2009	20										
Lake Annan outside perimeter 20/11/09											

Table 3: Population Counts of AWI at Lake Annan 2009-2012 – Cont'd

Site Time Date	Live Birds						Eggs Oiled (max 50%)			Dead Birds Removed			Weight (kg)
	Adults	Juveniles	Chicks	Total	New Eggs	Old Eggs	Total Eggs	Adults	Juveniles	Chicks	Total		
Lake Annan Island and outside perimeter 25/11/09 8.45 to 10.30 a.m.	258	96	223	577			216	13	34	40	67	58.9	
Jack's Gully 25/11/09 11.30 am	60												
Lake Annan Island and outside perimeter 8/12/09 8.30 to 10.00am	299	102	89	490			106	6	29	38	73	39	
Jack's Gully 8/12/09 10.30am	50												
Lake Annan Island and outside perimeter 22/12/09 3.30 to 5.50 pm	102	103	51	256			26	21	30	25	76	51	
In-flight of birds Lake Annan 6.00 pm to 8.00 pm 22/12/09, 217 from south & 27 from north	244			244									
Lake Annan Island 15/11/09 *		38	9	47			0		33	6	39	10	
Lake Annan Island & outside perimeter (count from outside perimeter) 21/01/2010				162									
Lake Annan Island & outside perimeter (count from outside perimeter) 1/2/2010				138									
Lake Annan Island & outside perimeter (1/2/2010 8.30 am to 10.00am)	104	4	0	108			0		15	2	17	11	
Lake Annan Island & outside perimeter (count from outside perimeter) 11/2/2010 @ 3.30pm	110			110									
Jack's Gully 11/2/2010 @ 3.15pm	92												

Table 3: Population Counts of AWI at Lake Annan 2009-2012 – Cont'd

Site Time Date	Live Birds						Dead Birds Removed				Weight (kg)		
	Adults	Juveniles	Chicks	Total	New Eggs	Old Eggs	Total Eggs	Eggs Oiled (max 50%)	Adults	Juveniles		Chicks	Total
Lake Annan island and outside perimeter March 2010 (only dead birds weighted)													5
Lake Annan island & outside perimeter (count from outside perimeter) 19/3/2010 @ 1.00pm	35			35									
Lake Annan island and outside perimeter 1 September 2010 (only dead birds counted)									17	5	8	30	17.5
Lake Annan island & outside perimeter (18/10/2010 8.30 am to 9.30am)	410	98	93	601			266		10	15	11	36	20.5
Lake Annan island & outside perimeter 1/11/2010 4.30 pm to 5.00 pm	242	55	68	365			126		3	12	11	26	12
In-flight of birds Lake Annan 5.00 pm to 6.45 pm 1/11/2010	38												
Lake Annan outside perimeter 9 November 2010 (only dead birds counted)									13				11
Lake Annan island & outside perimeter 24/11/2010 9.00 am to 9.30 am)	229	30	23	282			160		5	16	5	26	7
Jack's Gully 24/11/2010 10.15am	25												
Lake Annan island & outside perimeter 21/12/2010 8.30 am to 9.15am)	182	12	98	292			80		5	1	9	15	5.5
Jack's Gully 21/12/2010 10.00am	10												
Lake Annan island & outside perimeter 22/2011 9.00 to 9.30 am)	95	24	4	123			10		3	7	6	16	4.5

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Table 3: Population Counts of AWI at Lake Annan 2009-2012 – Cont'd

Site Time Date	Live Birds						Eggs Oiled (max 50%)	Dead Birds Removed			Weight (kg)	
	Adults	Juveniles	Chicks	Total	New Eggs	Old Eggs		Total Eggs	Adults	Juveniles		Chicks
Jacks Gully 2/2/2011 10:00am	30											
Lake Annan Island & outside perimeter 16/3/2011 8:45 am 13:15 am)	43	7	0	50			0		4	1	5	4
Jacks Gully 16/3/2011 9:45am	28											
Lake Annan Island & outside perimeter 24/3/2011 1:00 pm), counted from edge of lake	24											
Lake Annan Island & outside perimeter 7/4/2011 3:30 pm) , counted from edge of lake	14											
Lake Annan Island & outside perimeter 12/07/2011 9:30 am to 10:15 am)	244	16	229	489			360		12		12	
Jacks Gully 12/7/2011 11:00am	76											
Lake Annan Island 11/08/2011 2:00 to 3:00pm									2	26	28	10.5
Lake Annan Island & outside perimeter 31/08/2011 2:10 to 2:50 pm)	406	109	223	740			531		4	9	15	3
Jacks Gully 31/08/2011 2:00 pm	50											
Lake Annan Island & outside perimeter 27/09/2011 8:55 to 9:25am)	475	135	179	783			357		10	33	46	23
Jacks Gully 27/09/2011 10:25 am	80											
Lake Annan Island & outside perimeter 18/10/2011 9:30 to 10:10am)	467	164	179	810			361		8	12	34	23

Table 3: Population Counts of AWI at Lake Annan 2009-2012 – Cont'd

Site Time Date	Live Birds						Eggs Oiled (max 50%)				Dead Birds Removed			Weight (kg)
	Adults	Juveniles	Chicks	Total	New Eggs	Old Eggs	Total Eggs	Adults	Juveniles	Chicks	Total	Weight (kg)		
Lake Annan Island & outside perimeter 3/11/2011 9:30 to 10:20am	610	109	145	864			374	3	24	17	44	28.5		
Lake Annan Island & outside perimeter 19/12/2011 8:30 to 9:15am	263	39	52	354			150	4	9	16	29	3		
Lake Annan Island & outside perimeter 20/01/2012 8:45 to 9:30 am	125	49	84	258			36	1	24	16	41	11		
Lake Anna Island and outside perimeter 28/02/2012 9:15 am to 10:00 am	84	14	1	99			17	1	13	2	16	6.5		
Jacks Gully 28/02/2012 10:15 am	60													
Lake Annan Island and outside perimeter 17/05/2012 9:15 am to 10:15 am	150	55	55	260			329		1	1	2			
Jacks Gully 17/05/2012 10:45 am	60													
Lake Annan Island and outside perimeter 14/06/2012 9:15am to 10:30am	200	60	70	330			390					19kg		
Jacks Gully 14/06/2012 11am	60													
Lake Annan Island and outside perimeter 2/07/2012 9:15am	350	160	255	765			500	6	2	7	15	16kg		
Jacks Gully 2/07/2012 11am	55													
Lake Annan Island and outside perimeter 19/07/2012 9:15am to 10:30am	360	170	140	670			361					22kg		
Jacks Gully 19/07/2012 11am	50													
Lake Annan Island and outside perimeter 6/08/2012 9am	300	200	160	660			350	2	2	6	10	10.5kg		

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Table 3: Population Counts of AWI at Lake Annan 2009-2012 – Cont'd

Site Time Date	Live Birds						Eggs Oiled (max 50%)	Dead Birds Removed			Weight (kg)	
	Adults	Juveniles	Chicks	Total	New Eggs	Old Eggs		Total Eggs	Adults	Juveniles		Chicks
Jacks Gully												
Lake Annan Island and outside perimeter 22/08/2012 9:15am to 11:30am	200	100	162	462			431	7	7	40	54	36kg
Jacks Gully 22/09/2012 12pm	50											
Lake Annan Island and outside perimeter 5/09/2012 9:15am to 11:30am	240	200	172	612			344	4	25	40	70	53kg
Jacks Gully 5/08/2012 12pm	48											
Lake Annan Island and outside perimeter 24/09/2012 9:00am till 12:45pm (egg oiling commenced)	200	350	50	600			430	19	58	29	106	119kg
Jacks Gully 24/09/2012 1:15pm	55											
Lake Annan Island and outside perimeter 15/10/2012 9:00am till 12:00pm (egg oiling)	150	200	60	410			472	2	26	20	48	28kg
Jacks Gully 15/10/2012 12:30pm	60											
1/11/2012 10am till 1:30pm Lake Annan Island and outside perimeter (egg oiling)												
Jacks Gully 1/11/2012 2pm	55											41kg
19/11/2012 10am till 12:15pm Lake Annan Island and outside perimeter (egg oiling)	200	150	36	386	27	309	336	5	22	4	31	22kg
Jacks Gully 19/11/2012 12:45pm	60											
* Birds not counted on outside perimeter of Lake Annan												

4 Site Management & Actions

Camden Council recognises that the AWI colony at Lake Annan is not a geographically isolated issue but part of a region-wide AWI population. The 2010 Draft Sydney Regional Management Plan for AWI recognises Lake Annan as a refuge breeding colony.

This plan aims to enable Camden Council to effectively mitigate site specific negative impacts associated with AWI by providing a comprehensive and clear guideline for on-site management.

4.1 Past Management Actions

In response to residents' complaints Council undertook a monthly removal of dead AWI from the island and Lake Annan perimeter from October 2008 to late August 2009, and then a fortnightly removal of dead birds from late August 2009 during the breeding season which lasts usually from July to December each year. The dead birds are taken to the Sydney University Veterinary complex at Cobbitty for weighing and burning.

In July 2012 a Section 121 Occupier's Licence to Harm Native Fauna under the *National Parks and Wildlife Act 1974* was approved by the NSW National Parks and Wildlife Service (NPWS) Licensing Division of the Office of Environment and Heritage (OEH). In September 2012 egg oiling of 50% of eggs within 50% of nests located on the island commenced. This is anticipated to continue until the current breeding cycle is completed.

4.2 Site Management Objectives and Actions

Due to the environmental damage caused by, and public health and nuisance issues arising from, the refuge colony of AWI at Lake Annan, the 'do nothing' approach is not adequate as unpredictable outcomes could arise.

Council has identified specific vision for Lake Annan that is:

to create a sustainable, ecologically diverse aquatic and riparian environment that successfully integrates with the adjoining park areas and surrounding environment.

To achieve this, Table 4 shows the objectives and management strategies to reduce the impact and restrict breeding of AWI on Lake Annan.

Table 4: AWI Management Objectives and Actions for Lake Annan

Objective	Management Strategy	Management Action	Timeframe	Responsibility	Comment
1.0 Reduce AWI breeding on-site in vegetation	Restrict breeding success	Remove eggs from nests being targeted for egg oiling (smash onsite).	Included during fortnightly AWI count and carcass removal	Contractor	
2.1		Undertake egg oiling.	Fortnightly throughout breeding season (July-Feb). NB Potentially ongoing if ibis breed all year round.	Contractor	<ul style="list-style-type: none"> A Section 121 Licence has been obtained from NPWS (valid until 13/07/2013). A licensed contractor (s120 licence required under NP&WS Act 1974) has been engaged to undertake egg oiling (s120 licence expires 31 July 2013). Ensure that chicks are not present or in adjacent nests.
2.2	Restrict breeding success	Undertake nest removal (ecological burn) over two years - 2013 & 2014.	50% of currently existing nests - 2013 50% of the remainder of currently existing nests - 2014 NB to be conducted outside breeding season (April-June).	Natural Resource Officer/ NSW Fire Brigade	<ul style="list-style-type: none"> Application to be made to EPA for an Ecological Burn. A Section 132C Licence under NP&WS Act 1974 application required to be submitted to OEH as the site contains remnants of Cumberland Plain Woodland an Endangered Ecological Community (EEC). Ensure that chicks are not present or located adjacent nests.

Table 4: AWI Management Objectives and Actions for Lake Annan (con'td)

Objective	Management Strategy	Management Action	Timeframe	Responsibility	Comment
3.0 Reduce ibis roosting on-site	Restrict Roosting Opportunities	Roost dispersal	Twice per week outside breeding season (Mar to June)	Natural Resource Officer/ Contractor	
4.1	Restrict breeding success	Undertake egg oiling	Fortnightly throughout breeding season (July-Feb). NB Potentially ongoing if ibis breed all year round.	Contractor	• Refer to 2.1
4.2	Restrict roosting opportunities	Undertake nest removal (ecological burn) over two years - 2013 & 2014.	50% of nests - of currently existing nests - 2013 50% of nests - of the remainder of currently existing - 2014 NB to be conducted outside breeding season (April-June).	Natural Resource Officer/ NSW Fire Brigade	• Refer to 2.2
4.3	Ground Maintenance on Lake Annan Island, Birriwa Reserve and waterways.	Carcass removal	Fortnightly during peak breeding season or as required.	Contractor	

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Table 4: AWI Management Objectives and Actions for Lake Annan (con'td)

	Objective	Management Strategy	Management Action	Timeframe	Responsibility	Comment
5.1		Restrict breeding success	Undertake egg oiling	Fortnightly throughout breeding season (July-Feb). NB. Potentially ongoing if ibis breed all year round.	Contractor	Refer to 2.1
5.2	Improve/protect vegetation	Restrict roosting opportunities	Undertake nest removal (ecological burn) over two years - 2013 & 2014.	50% of nests - 2013 50% of nests - 2014 NB to be conducted outside breeding season (April-June).	Natural Resource Officer/ Fire Brigade	Refer to 2.2
5.3		Island stabilisation project	Revegetation and stabilisation of banks	2013/2014	Natural Resource Officer	
6.0	Improve community understanding of AWI	Community Education	Develop and implement AWI Education Strategy	Ongoing	Natural Resource Officer/ Environmental Education Officer	

Table 4: AWI Management Objectives and Actions for Lake Annan (con'td)

7.1	Improve odour and public health	Restrict breeding success	Undertake egg oiling	Fortnightly throughout breeding season (July-Feb). NB Potentially ongoing if ibis breed all year round.	Contractor	<ul style="list-style-type: none"> Refer to 2.1
7.2		Ground Maintenance on Lake Annan Island, Birriwa Reserve and waterways.	Carcass removal	Fortnightly during peak breeding season or as required.	Contractor	
8.0	Contribute to sustaining a baseline AWI population throughout the Sydney Basin	Monitor Lake Annan refuge colony	Fortnightly population counts Quarterly roost counts.	Fortnightly counts ongoing. Quarterly counts to be undertaken January, April, July and October. Annual census to be undertaken in October 2012.	Fortnightly counts 3 - 4 hours approximately. Roost count - 1 1/2 hours before sunset.	<ul style="list-style-type: none"> Fortnightly counts are undertaken during carcass removal during the daytime. Quarterly counts (roost counts) are undertaken 1/1/2hours before sunset.

Management Plan for Australian White Ibis, Mount Annan, January 2013 | 19

5 Population Control Measures

5.1 List of Management Actions

Based on the objectives outlined in Section 4, the following activities need to be carried out. These should be performed by adequately trained personnel wearing the necessary personal protective equipment (PPE). Appendix A illustrates recommended PPE. Appendix B outlines a Standard Operating Protocol for working in situ with native birds.

If at any time, an ibis (of any age) is harmed while performing any of these management actions, they must be immediately taken to a wildlife carer or a registered Vet.

5.1.1 Egg and Nest Removal

Step 1: All nests need to be thoroughly inspected for the presence of chicks before they are removed. This can be done by using:

- inspection by the naked eye (if possible)
- inspection using a small mirror fitted to the end an extension pole
- inspection using a wireless CCTV camera fitted to the end an extension pole (see Appendix C for photo of camera)

Step 2: Nests adjacent to or containing chicks need to be left undisturbed in order to comply with the Licence issued by the NSW NPWS and to ensure animal welfare guidelines are adhered to at all times.

Step 3: Only nests not containing chicks can be removed. This can be done by using extension poles with pronged attachments fitted to the end.

Step 4: All nests and eggs (not containing chicks or adjacent to chicks) should be removed from the site, unless the site is a refuge colony where only 50% of the nests containing eggs should be removed.

Step 5: Return to the site every 14 days throughout the breeding season to remove any freshly laid eggs in newly built nests.

5.1.2 Egg Oiling

Egg oiling is considered to be a humane method of euthanasia and has been deemed an acceptable method by ecological authorities both nationally and internationally. Locally, egg oiling has been previously undertaken by both Bankstown and Fairfield Councils and they found that it was an effective management strategy.

Step 1: Select a spray bottle with an adjustable nozzle. Mix 7 parts cooking oil with 3 parts water and 1 part dish washing liquid in the spray bottle.

Step 2: Add brightly coloured food dye to the mix at a concentration that will help identify treated eggs from new untreated eggs (i.e. make sure the dye is highly visible once applied to the egg).

Step 3: Adjust the nozzle on the spray bottle so that the liquid is exiting in a fine mist that will ensure even coverage over the egg without excessive waste of the mixture.

Step 4: Do not handle the eggs or remove them from their nest. Hold the spray bottle 5 – 10 cm from the eggs, aim the nozzle and apply the mixture to each egg. Ensure that the egg is completely covered on all visible surfaces. There is no need to rotate the egg. Due to its shape and the viscosity of the oil, the mixture will run down the sides of the egg and coat the bottom as well, sealing the egg airtight.

Step 5: Return to the site every 14 days to apply a fresh mixture to any newly laid eggs (repeat steps 1 – 4). Any brightly coloured eggs that have received a previous treatment do not need the mixture re-applied.

5.1.3 Roost Dispersal

Step 1: Disturb ibis after sunset by shining spotlights and laser lights, noisily cracking stock whips and sounding ibis specific distress calls (refer to Appendix C for a photo of recommended tools to use).

Step 2: Ensure that the dispersal is conducted so that other bird species surrounding the ibis colony remain undisturbed.

Step 3: To discourage ibis from returning to the site, dispersal needs to occur at least twice per week on a continual basis for all periods that chicks are not present.

5.1.4 Nest Burning

As the AWI have colonised Lake Annan Island, it is possible to consider reducing the availability of nesting habitat by burning empty nests, there is minimal possibility of the fire escaping and spreading to neighbouring areas and an abundance of water surrounding the Island. Nest burning will also reduce the amount of odour that is generated from the Island, which will in the long term benefit local residents. The nests that are heavily contaminated with faecal material and abandoned will be targeted as the first nests to be burnt.

Due to the disturbance on the Island and loss of nesting materials (once an ecological burn has been implemented), the Ibis are likely to disperse and look for food and nesting materials in nearby locations. To assist residents in this regard, an education campaign should be implemented simultaneously to provide residents with simple ideas how they can discourage

Ibis from visiting their properties, cleaning up vegetation debris from their front yards and making them less attractive to the Ibis.

5.1.5 Carcass Removal

When ibis breeding colonies reach high densities, on-site mortality of individuals at any age levels is inevitable. The resulting carcass decomposition exacerbates the smell associated with ibis breeding colonies. Prompt removal of decaying carcasses may help to reduce these odours and can be performed while on-site for other activities such as breeding restriction. This is currently undertaken on a fortnightly basis.

5.1.6 Roost Count / Annual Census

Step 1: Estimate the number of adults and chicks on-site approximately one and a half hours prior to sunset. Use binoculars or a spotting scope to get an accurate result.

Step 2: Count both incoming and outgoing ibis from an hour and a half before sunset until the last ibis has returned.

Step 3: Add the on-site count to the number of incoming ibis and subtract the number of outgoing ibis. This provides an estimation of the complete roosting population.

5.2 Community Education

Public feeding of AWI in urban parks and residential gardens is a common and widespread occurrence in many urban areas within the Camden Local Government Area (LGA). Key urban foraging locations within the Camden LGA should be identified and a targeted community education campaign initiated in these areas.

Recommendations to increase public education at these sites, thereby decreasing the number of ibis foraging and the associated public nuisance caused includes:

- Develop a media release on an annual basis prior to the breeding season to encourage residents to report ibis breeding sites and to increase awareness of the issues associated with urban ibis populations.
- Develop and distribute education material (such as brochures, stickers for bins, schools package and media articles) to ensure local residents and businesses are up to date with ibis management in their area.
- Educate people who are known to feed wildlife on a regular basis or allow birds to feed from industrial bins. It should be emphasised that they are contributing to the potential growth of the ibis population.

- Install rubbish bins that deny ibis and other wildlife direct access to food.
- Empty all bins regularly to prevent overflow of rubbish, particularly those that service shopping complexes and recreational facilities.

Creating community awareness of public feeding and general ibis issues can also be integral in communicating important and useful information about foraging, roosting and breeding sites within the area. It will also aid in community acceptance of this Management Plan.

5.2.1 Community Involvement

The following will help to further reduce reproductive success within the Camden Local Government Area:

- If nesting occurs on private property the landowners should be approached to encourage breeding restriction at these sites. Landowners will need to apply for a Section 121 Occupiers Licence under the *National Parks and Wildlife Act 1974* issued through the NSW Office of Environment and Heritage.
- Encourage local residents to report new breeding sites so that breeding restriction can be implemented promptly. This can be achieved through public education.

Glossary

Phrase/Word	Definition
Active Bird Management	The use of short-term management techniques such as distress calls, pyrotechnics, stock whips, sling shots, dogs, remote controlled aircraft, dirt bikes, trapping and culling to disperse or remove birds.
Anthropogenic Food Source	Food derived from humans or human activity including; landfills, intentional feeding by people and scavenging at parks, foreshores, schools, theme parks, resorts, malls, industrial areas and farms.
Dispersal	The moving of individuals away from each other or away from a particular site.
Foraging	The process of searching for and obtaining food.
Passive Bird Management	The modification of habitat to render it more or less attractive to birds.
Roosting	The process of birds congregating overnight at a specific place for rest and protection from predators.

References

National Parks and Wildlife Act 1974

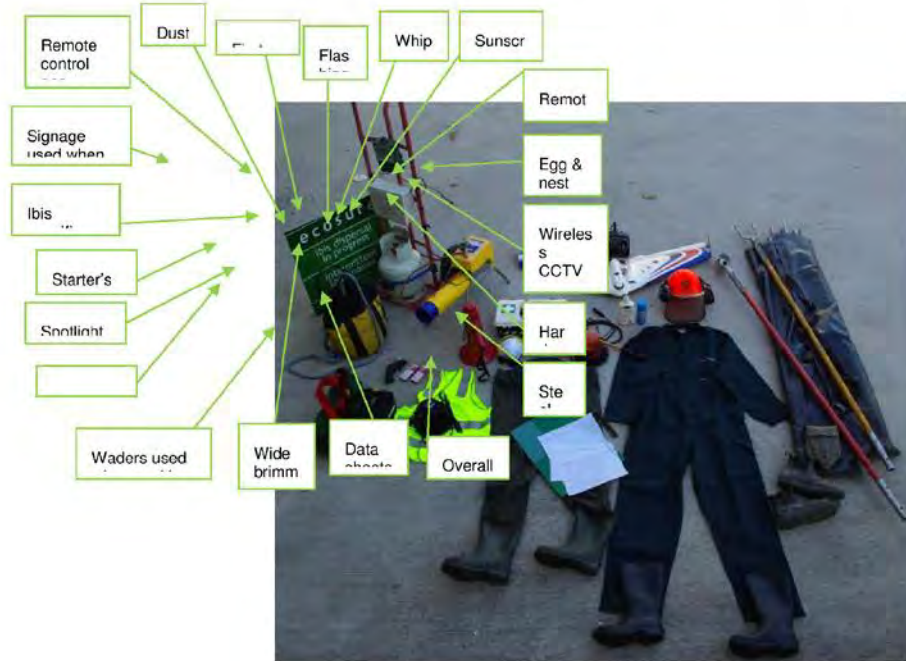
Eco Sure (2009). *Sydney Basin Australian White Ibis Regional Management Plan*. Prepared for NSW National Parks and Wildlife Service. Unknown

PSB (2009), Lake Annan Specific Area Plan of Management

DRAFT

Appendix A - PPE Equipment

Appendix A – Tools and Personal Protective Equipment (PPE) used for ibis management



Appendix B - Standard Operating Protocol

Precautions for working *in situ* with native birds.

- If individual birds appear sick, particularly if they show symptoms (such as excessively watery eyes, swelling of the head and eyelids, ruffled feathers, etc.), consult with a veterinarian before handling them or bringing them into any facility. If necessary use biohazard handling procedures with moribund or dead birds – secure them and get them to post mortem ASAP.
- Do not approach large “die-offs”. Seal off the area and consult either the State Department Primary Industries or the local veterinarian. If possible record the following: Time, coordinates, weather conditions, species and estimated numbers involved (observe remotely) and contact details of nearby local residents. Take note of predator/scavenger activity and record the observations of local residents if available. The higher risk wild species include ducks, geese, swans, gulls, terns, shore birds, waders, egrets, herons, spoonbills, ibis and migratory or semi-nomadic species within these groups – BUT “die offs” of any species should be treated with caution.
- In rescue and rehabilitation centres all incoming birds should be quarantined before mixing with resident birds. Avoid mixing species and birds from different regions, and unnecessary bird-to-bird contact.
- Protect yourself when handling birds. Wear heavy gloves when handling birds that can pierce skin with beak or claws; otherwise, wear dish gloves or disposable gloves. Wear protective overalls that can be easily and regularly cleaned. Or preferably use non-absorbable disposable barrier suits.
- When cleaning equipment, collecting samples, or handling faeces or faecal contaminated feed and water, wear disposable gloves, then discard and wash hands with warm soapy water/disinfectant immediately.
- Avoid conducting post mortems on birds in the field unless you have an adequate portable facility. Transport the birds to an appropriate regional post mortem facility. Use protective clothing including biohazard mask.
- When working with wild populations routinely collect blood, cloacae and choanal smears. Process and bank these samples – they may be useful for future disease tracking.
- If collecting blood, faecal, or tissue samples, wear gloves and protective clothing. Handle samples and sharps according to established bio-safety protocols.
- Do not eat, drink or smoke while handling birds or cleaning contaminated equipment.
- During any procedure regularly change gloves and wash your hands with warm soapy water or disinfectant followed by 70% alcohol rinse.

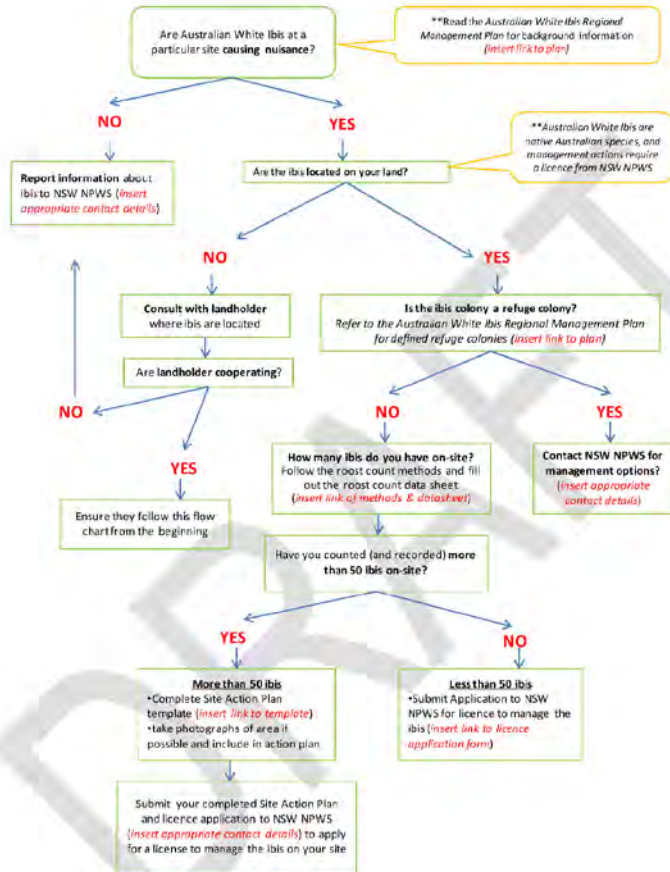
ORD12

Attachment 1

- Use appropriate disinfectants to wash equipment (e.g. sampling tools, bird restraint, holding, and transportation devices, banding tools or bird bags) or any potentially contaminated surface.
- Always work in a well-ventilated environment. If working outdoors, remain upwind of birds and avoid inhaling dust and feather aerosols. If you are working in an environment where splash or aerosols are generated (using high pressure hoses, or in ponds), consider wearing eye protection and a face mask to prevent contact with eyes, nose and mouth.
- Dispose of all potentially contaminated material immediately in an appropriate manner.
- If you are ill, particularly if you have viral respiratory tract disease, avoid working with wild avian species until fully recovered. If you become ill after handling birds consult your doctor and inform your doctor that you have been in contact with wild birds.
- Be diligent with insect protection (long sleeves, long trousers and repellent) especially when working in swampy water-bird habitat (arbovirus protection).

Appendix C Flow Chart

The following flow chart may be published on the NSW NPWS website as a quick reference guide.





ORDINARY COUNCIL

ORD13

SUBJECT: REQUEST TO WAIVE FEES - ANZAC DAY 2013
FROM: Director Works & Services
BINDER: Request to Waive Fees

PURPOSE OF REPORT

To consider a request from the Camden RSL Sub-branch to waive Council fees associated with operation of the 2013 ANZAC Day Event and Council fees associated with the future operation of ANZAC Day Events.

BACKGROUND

Each year on ANZAC Day, the Camden RSL Sub-branch organises a number of events which include ANZAC Day dawn service and a street march.

The ANZAC Day Dawn Service takes place in the Camden RSL Sub Branch Rose Garden. The street march commences in Elizabeth Street into Argyle Street, proceeding south to and along Cawdor Road to the Bicentennial Equestrian Park Memorial.

In order to close roads and hold the ANZAC Day Event, the Camden RSL is required to obtain the appropriate approvals from Council. In previous years Council has waived the fees associated with these approvals.

MAIN REPORT

An application has been lodged with Council by the Camden RSL Sub-branch to close roads in Camden to conduct the 2013 ANZAC Day Event. In doing so, the RSL has requested that Council waive the application fees associated with the operation of the 2013 Anzac Day Event and for future years.

Requests for a temporary road closure require an application to Council as the roads authority. Under Council's adopted Fees and Charges 2012/2013, the fee for a Special Event Permit Application is \$96 and the fee for a temporary road closure (Public Road Event) is \$1,520. These fees relate to Council staff resources required to assess and administer the road closure application.

Special Event Transport Management Plans incorporating traffic control plans have been prepared to ensure appropriate measures are implemented as a part of the road closures and traffic management.

Council staff do not have delegation to waive these fees. Accordingly, the request to waive the Special Event Permit Application of \$96 and the temporary road closure (Public Road Event) of \$1520 is reported to Council for consideration.

The ANZAC Day event is a community event commemorating a significant day in Australia's history. In recognition of the significance of ANZAC Day, the waiving of Council fees is considered appropriate.

To remove the need for this matter to be reported to Council in future years, Council could consider waiving the Council fees associated with this event for 2013 and future years with a provision that the General Manager report this matter back to Council in the event of any significant cost implications for Council.

CONCLUSION

The request from the Camden RSL Sub-branch to waive Council fees associated with operation of the 2013 ANZAC Day Event is considered appropriate in recognition of the significance of ANZAC Day.

The waiving of fees is a matter for Council to determine.

RECOMMENDED

A matter for Council to determine.

ORDINARY COUNCIL

ORD14

SUBJECT: COUNCIL VOLUNTEER POLICY
FROM: Director Works & Services
BINDER: Community Services

PURPOSE OF REPORT

The purpose of this report is to recommend Council adopt the volunteer policy.

BACKGROUND

There has been a need to develop a system for recruiting, inducting, supervising and acknowledging Council volunteers. Residents have participated in the planning, implementation and/or management of Council programs, events and facilities for some time now. Currently there is no Council policy with documents and management procedures relating to volunteering activities. Council is required for insurance purposes, to keep a central database of the names and details of all Council volunteers. Council is also required to comply with new Work, Health and Safety legislation in managing volunteers. Volunteering Australia developed National Standards in Volunteering in 1997 and all organisations, including Councils, are recommended to adhere to the standards in terms of best practise. The proposed policy is based on these standards.

Macarthur Volunteering is a local organisation which aims to recruit and place volunteers in various small organisations across the Macarthur region. They currently recruit volunteers for the Visitors Centre but do not have the capacity to manage all of Council's volunteers.

The new system being proposed includes:

- 1) The Volunteer Policy;
- 2) A Volunteer Management Procedures flow chart;
- 3) A Volunteer Position Description template;
- 4) A webpage on Council website dedicated to advertising volunteer positions at Council;
- 5) Application forms;
- 6) A central database; and
- 7) An Induction Handbook.

These documents will be placed on the intranet for central access by all staff who supervise volunteer programs.

MAIN REPORT

The proposed Council Volunteers Policy is an **attachment to this report**.

The objectives of this policy are to:

- Provide a framework to enable equitable management of Camden Council volunteers;

- Ensure requests for volunteering at Camden Council are considered within the constraints of Council's operational requirements; and
- Ensure approved volunteer work is undertaken to the benefit of both Camden Council and the community and does not result in detriment to Council or the volunteer.

The following areas of Council currently supervise events and programs in which volunteers can participate.

Library: Home Library Service, Local Studies, Computer Tutoring

Employee Relations: Camden Festival, Australia Day, Light Up Camden, Paws In The Park

Community Planning and Development: Narellan Rhythms Festival, Family Fun Day, Seniors Week, Youth Week, NAIDOC Week, International Women's Day, Town Farm Community Garden, Camden Youth Council, Access Committee, Cohesive Communities Group, Aboriginal Residents Group

Family Day Care: Administration Assistant

355 Community Management Committees: Camden Town Farm Community Management Committee, Bicentennial Equestrian Park Community Management Committee, Camden International Friendship Association, Camden Seniors Program Committee

ESD: Bushcare Program

Parks and Gardens: Lawn Mowing

CONCLUSION

Council values and encourages the involvement of volunteers within all appropriate programs and activities. Volunteering is consistent with the principles of community development within Local Government, including community participation and capacity building. Volunteering is also consistent with Camden LGA community visions for the future, especially with developing and maintaining a "sense of community" as highlighted in the Camden Community Strategic Plan 2040.

RECOMMENDED

That Council adopt Camden Council's Volunteer Policy 2013.

ATTACHMENTS

1. Draft Volunteer Policy

ORD14

Attachment 1



COUNCIL VOLUNTEERS POLICY 0.00

COUNCIL VOLUNTEERS

DIVISION: WORKS AND SERVICES

PILLAR: ECONOMIC AND COMMUNITY DEVELOPMENT

FILE / BINDER: n/a

OBJECTIVES

The objectives of this policy are to:

- provide a framework to enable equitable management of Camden Council volunteers;
- ensure requests for volunteering at Camden Council are considered within the constraints of Council's operational requirements;
- ensure approved volunteer work is undertaken to the benefit of both Camden Council and the community and does not result in detriment to Council or the volunteer

VALUE STATEMENT

Council values and encourages the involvement of volunteers within all appropriate programs and activities. Volunteering is consistent with the principles of community development within Local Government, including community participation and capacity building. Volunteering is also consistent with Camden LGA community visions for the future, especially with developing and maintaining a "sense of community" as highlighted in the Camden Community Strategic Plan 2040.

NATIONAL STANDARDS IN VOLUNTEERING

Camden Council Volunteer Programs will comply with National Standards for Involving Volunteers in Not-for-profit Organisations, as defined by Volunteering Australia in 1997.

DEFINITIONS

1.1 Volunteers

Volunteers are people who are engaged in Camden Council's services and programs and who undertake such activities of their own free will and without monetary reward.

The activities undertaken are of benefit to Camden Council and the local community and compliment, but do not replace, the services and programs provided by paid staff.

The following people and positions are not considered volunteers for the purposes of this policy:

- The Mayor and elected members of Camden Council who carry out activities as part of their duties;
- Community organization representatives who participate in Council committees and/or working parties as part of their paid employment, unless they engage in duties and/or activities outside of and separate to meeting structures;
- Secondary and tertiary students fulfilling work experience requirements as part of their studies as they participate within their own program guidelines and are covered by that program's insurance.
- Work for the Dole or similar participants fulfilling Centrelink requirements as they participate within their own program guidelines and are covered by that program's insurance

1.2 Examples of Council Volunteer Positions

Examples of Council activities and events in which volunteers could participate include:

- **Library:** Home Library Service, Local Studies, Computer Tutoring
- **Employee Relations:** Camden Festival; Australia Day, Light up Camden, Light up Narellan
- **Community Planning and Development:** Narellan Rhythms Festival, Family Fun Day, Seniors Week, Youth Week, Town Farm Community Garden, Camden Youth Council, Access Committee, Cohesive Communities Group, Aboriginal Residents Group
- **Family Day Care:** Administration Assistant
- **355 Community Management Committees** – Camden Town Farm Community Management Committee, Bicentennial Equestrian Park Community Management Committee, Camden International Friendship Association; Camden Seniors Program Committee.
- **ESD:** Bushcare Program

All positions must be accompanied by a position description and be approved by relevant Unit Managers after consideration of resources, prior to advertising on Council's website.

1.3 Sensitive Positions

A sensitive position is one where a volunteer may:

- be working (at times alone) with vulnerable clients such as elderly and frail, young children and individuals with a disability.
- have cash handling responsibilities.

Due to the high risk associated with sensitive positions, Camden Council volunteers will not be placed in such positions, with the exception of the responsibilities delegated to Section 355 Committees..

1.4 Age Limits for Volunteers

Volunteers can be aged 14 years and over. Persons aged 16 or under will need parent or guardian consent before participating. Additional upper and lower age limits may also be imposed due to the nature of the program and the kind of work involved.

REQUIREMENTS

1. Due consideration will be given to the costs and benefits of involving volunteers in any particular Council program or activity at any given time.
2. The work of volunteers will compliment, but not undermine or replace the work of paid staff.
3. Volunteers will not be placed in roles that were previously held by paid staff or identified as paid jobs.
4. Volunteers will not be required to take up additional work during industrial disputes or paid staff shortage.
5. Volunteers can expect clear delineation of their duties, responsibilities and working environment and will be provided with up-to-date role descriptions that clearly set out their duties, time commitment, responsibilities and reporting requirements.
6. Volunteer opportunities at Council will be actively promoted to residents of Camden LGA via the Camden Council website and community newsletter.
7. Application forms for volunteer positions will be made available to the public via the Camden Council website and Customer Service counters.
8. Applicants will be short listed and selected in accordance with Council's policies.
9. Council's Risk Management Officer will maintain a central register of all volunteer applications received and volunteers placed.
10. Volunteers will be provided with appropriate insurance coverage whilst they are identified and registered as volunteers of Camden Council and are working in clearly defined activities that are approved of and controlled by Council.
11. Volunteers will be provided with a healthy and safe workplace compliant with OH&S legislation.
12. Volunteers will be provided with appropriate levels of support and management.

13. Volunteers will be provided with induction and orientation that outlines Council operations, policies and safety requirements.
14. Volunteers will be provided with information on Council's Volunteer Code of Conduct as well as grievance and disciplinary policies and procedures.
15. Where appropriate, budget provision will be made to cover the reimbursement of approved and out of pocket expenses in some programs.
16. Volunteers will be treated as valuable team members and advised of opportunities to participate in decision making.
17. Council will recognise the valuable contributions of volunteers annually during Volunteers Week and by facilitating various awards and certificates where appropriate.
18. Council has the right to both refuse or terminate a volunteer placement if:
 - a. there is a perceived risk to a customer's or volunteer's health or welfare
 - b. suitable volunteer duties are not available or are no longer available.
 - c. the volunteer does not comply with Council's policies and procedures or Code of Conduct.
19. Policies and procedures for recruiting and managing Council volunteers will be clearly documented and placed on Council's intranet for all staff to access

RELEVANT DOCUMENTS

- a. Procedures for recruiting and managing Council volunteers
- b. Volunteer request form
- c. Volunteer position description
- d. Volunteer application form
- e. Handbook for Volunteers (including Volunteer Code of Conduct)

RELATED COUNCIL POLICIES:

Occupational Health and Safety Policy
 Code of Conduct
 Community Well Being
 Protection of Children in the Workplace
 Respect and Dignity in the Workplace

RELEVANT LEGISLATION:

Occupational Health and Safety Act 2000;
 NAPSA 2005;
 Workers Compensation Act 1987
 The Children and Young Person (Care and Protection) Act 1998

DELEGATIONS:

N

SUSTAINABILITY ELEMENT:

N

STAFF TRAINING REQUIRED?

Y



ORDINARY COUNCIL

ORD15

ORD15

**SUBJECT: ESTABLISHMENT OF ALCOHOL FREE ZONE - LIQUIDAMBER DRIVE
NARELLAN VALE**
FROM: Director Works & Services
BINDER: Alcohol Free Zones

PURPOSE OF REPORT

To seek Council's endorsement of the establishment of an Alcohol Free Zone at Liquidamber Drive, Narellan Vale.

BACKGROUND

Camden Local Area Command has requested that Council establish an Alcohol Free Zone at Liquidamber Drive, Narellan Vale in order to address alcohol related crime, anti social behaviour and malicious damage issues in the area.

MAIN REPORT

Alcohol Free Zones must be established in accordance with Ministerial Guidelines and the Local Government Act (1993).

According to Ministerial Guidelines, the objective of an Alcohol Free Zone is to act as an ***“early intervention measure to prevent the escalation of irresponsible street drinking to incidents involving serious crime”***.

In October 2012, Council received a request from the Camden Local Area Command Licensing Officer to establish an Alcohol Free Zone at Liquidamber Drive, Narellan Vale. This was made following a history of Police documented incidents of street drinking, alcohol related anti social behaviour, malicious damage and other crimes in the area. In the Police recommendation form for the establishment of an Alcohol Free Zone, Police state that *“residents residing in this suburb call Police to complain of offensive noise and offensive language being used in the area”*.

Camden Local Area Command has requested the establishment of an Alcohol Free Zone as a mechanism for them to enforce the prohibition of the consumption of alcohol at this location and reduce alcohol related crime and issues.

Council, in accordance with adopted internal processes, undertook an assessment of the location in November 2012. This process takes into consideration Ministerial Guidelines, the Local Government Act (1993) and Police recommendations.

Additionally, Ministerial Guidelines and the Local Government Act (1993) require Council to undertake community consultation prior to the establishment of an Alcohol Free Zone.

Information regarding this matter was advertised in the Camden Advertiser on 12 December and 19 December 2012, with residents being able to make submissions for or against the establishment of an Alcohol Free Zone at this location. Submissions closed on 2 January 2013. The information was also made available for residents at



the Customer Service areas of both the Camden and Narellan Council offices. No submissions from residents were received for this application.

As required by Ministerial Guidelines, a copy of the proposal must be sent to liquor licensees whose premises border on or adjoin or are adjacent to the proposed zone, inviting representations of objections within 30 days of sending the proposal.

Accordingly a copy of the proposal was sent to Dean's Liquor, located at the Narellan Gardens shopping precinct, located at Holdsworth Drive and Liquidamber Drive, Narellan Vale. This proposal was sent on 4 December 2012 and no representation or objection was received by Council.

Should the subject area be adopted as an Alcohol Free Zone, it will be operational and enforceable 24 hours per day, 7 days per week. In line with Ministerial Guidelines it will be active for a period of four years, after which it will be required to be re-assessed and re-established if appropriate.

Following resolution, Council must advise by publication of a notice in a newspaper, the establishment of the Alcohol Free Zone. Additionally all parties previously advised of the application will be required to be informed that the area will be established as an Alcohol Free Zone.

Signs will be required to be placed at the outer limits of this zone, at the site of specific trouble spots and at other suitable intervals within the zone. Signs designating the area as an Alcohol Free Zone must indicate that the drinking of alcohol is prohibited in the zone and show the starting and finishing dates for the operation of the zone.

In addition to this Alcohol Free Zone on Liquidamber Drive, Police have requested that Liquidamber Reserve be established as an Alcohol Prohibited Area. The establishment of an Alcohol Prohibited Area for a park or reserve is conducted separately and under different guidelines to the establishment of an Alcohol Free Zone on a road or road related area. Alcohol Prohibited Areas (parks and reserves) are dedicated under Section 632 of the Local Government Act (1993) and under delegation of the General Manager.

A detailed assessment, in accordance with the Council endorsed process was undertaken for the establishment of the Alcohol Prohibited Area at Liquidamber Reserve. As a result of this assessment and under delegation of the Acting General Manager under Section 632 of the Local Government Act (1993), Liquidamber Reserve has been dedicated as an Alcohol Prohibited Area from 9.00pm – 8.00am, 7 days per week. This Alcohol Prohibited Area will become effective once the appropriate signage has been erected.

CONCLUSION

The establishment of an Alcohol Free Zone at Liquidamber Drive, Narellan Vale has been requested, and is fully supported, by the Camden Local Area Command. The establishment of this Alcohol Free Zone has followed all internal Council procedures, Ministerial Guidelines and the Local Government Act (1993) and it is appropriate the Council adopt to establish Liquidamber Drive, Narellan Vale as an Alcohol Free Zone.

The establishment of the Alcohol Free Zone on Liquidamber Drive together with the established Alcohol Prohibited Area in Liquidamber Reserve will enable Police to enforce the entire problem area.

RECOMMENDED

That Council:

- i. establish Liquidamber Drive, Narellan Vale from Holdsworth Drive to Acacia Court as an Alcohol Free Zone in accordance with the provisions of Section 644B of the Local Government Act 1993 for a period of four years, effective from February 2013 to January 2017;**
- ii. advise the Camden Local Area Command and all parties of the establishment of an Alcohol Free Zone as required as per Ministerial Guidelines and the Local Government Act 1993; and**
- iii. publicly advise the community of the establishment of an Alcohol Free Zone by a notice published in a local newspaper circulating in the area that includes the zone.**

ATTACHMENTS

- 1. Map of Affected Area**
- 2. Police Recommendation Form**

ORD15

Attachment 1



Map of area currently under consideration by Council for the establishment of an Alcohol Free Zone
Affected area will be Liquidambar Drive, Narellan Vale, between Holdsworth Drive and Acacia Court and are highlighted on this map
Council invites submissions for or against the establishment of the Alcohol Free Zone as proposed. All submissions should be directed to the General Manager, PO Box 183, Camden NSW 2570. Submissions will be received up until 2 January 2013.

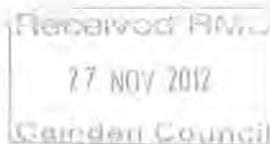
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NSW Police Force
www.police.nsw.gov.au

ABN 43 608 015 100

CAMDEN
LOCAL AREA COMMAND



Ms Michelle Kramer
Community and Road Safety Officer
Camden Council
PO Box 183
Camden NSW 2170

APPLICATION FOR ESTABLISHMENT OF ALCOHOL FREE ZONE AT LIQUIDAMBER DRIVE BETWEEN HOLDSWORTH DRIVE AND ACACIA COURT NARELLAN VALE AND AN ALCOHOL PROHIBITED AREA AT LIQUIDAMBER RESERVE.

Dear Ms Kramer,

Police are requesting that Camden Council approve and establish an Alcohol Free Zone at Liquidamber Drive between Holdsworth Drive and Acacia Court, Narellan Vale. Police also request that Liquidamber Reserve situated at Mount Annan and Narellan Vale be designated an Alcohol Prohibited Area. If these requests are approved by Camden Council it will provide Police with powers to enforce these Alcohol Free Zones and Alcohol Prohibited Areas and take action as applicable, to reduce incidents of alcohol related crime and anti social behaviour that occur in these public places.

If these requests are approved by Camden Council, Police request that Alcohol Free Zones signs are erected and staggered at intervals on both sides of thoroughfares and locations, and Alcohol Prohibited Area signs are erected at entries and other areas in Liquidamber Reserve. Signposting is for the information of the public and to allow Police to enforce designated Alcohol Free Zones and Alcohol Prohibited Areas.

Camden Police are committed to supporting and protecting the community in the Camden Local Area Command patrol, to reduce incidents of fear, harm, and crime.

Camden LAC look forward to the continued support and assistance of Camden Council. Should you have any queries or require further information, please do not hesitate to contact my Licensing Officer, Senior Constable Thomas Cooper, on 46324499.

Narellan Police Station, Cnr Wilson Cres & Camden CValley Way Street, Narellan NSW 2567.
Tel (02) 46324499 Fax (02) 463244411 TTY (02) 9211 3776 (Hearing/Speech impaired) Enet 84456 Efax 84455

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Attachment 2

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The application for an Alcohol Free Zone is attached as Attachment 1. The application for a Alcohol Prohibited Area is attached as Attachment 2.

Yours faithfully,



Peter Gillam
Chief Superintendent
Commander
Camden Local Area Command

22nd November 2012

Attachments:

1. Application for Alcohol Free Zone – Narellan Vale
2. Application for Alcohol Prohibited Area – Liquidamber Reserve

Attachment 2



Application for an Alcohol Prohibited Area Police Recommendation

**Application Location: Liquidamber Reserve,
off Liquidamber Drive, Narellan Vale**

The purpose of this form is to get Police information and recommendation on the establishment of an Alcohol Prohibited Area at the above location.

As per Section 632A(8) of the Local Government Act 1993 – *an Alcohol Prohibited Area cannot be established without the approval of the Local Area Commander of Police for the area in which the proposed Alcohol Prohibited Area is situated.*

Additionally, Police recommendations are critical to the process to establish an Alcohol Prohibited Area, as the success of the area will be dependant on Police ability for enforcement. This Police recommendation will become part of the report regarding the establishment of an Alcohol Prohibited Area.

Is there evidence that the public's use of those parks and/or reserves have been compromised by the consumption of alcohol	YES
<i>If YES, please provide information on incidents and frequency.</i> During the past 2 years Narellan Police have recorded a total of 64 incidents that are alcohol related that have occurred in Liquidamber Reserve Narellan Vale relating to Assaults, Drug Detection, Malicious Damage, Robbery, Steal from motor vehicle Street Offences i.e. Offensive conduct e.g. urinating in public., and Move On Directions issued to persons.	
Is there evidence of instances of malicious damage to property	YES
<i>If YES, please provide information on incidents and frequency</i> 1 x Incident recorded of Malicious Damage in Liquidamber Reserve.	
Is there evidence of instances of alcohol related offensive behaviour	YES
<i>Please provide details.</i> During the last 2 years, Adults and minors have been detected consuming alcohol and being in possession of alcohol resulting in anti social behaviour, and complaints by residents residing near Liquidamber Reserve	
Is there evidence of other crimes being committed as a result of alcohol consumption	YES
<i>Please provide details.</i> 2 x Assaults, 2 x Drug possession, 2 x Street offences, 4 x Stolen & located Motor Vehicles, 3 x Robberies	
Is there evidence that the area is used regularly for drinking alcohol, and that it causes distress and disturbance to local residents	YES
<i>Please provide details.</i> Police have received numerous complaints by residents of anti-social behaviour of persons congregating in areas of Liquidamber Reserve, consuming alcohol, using offensive language, drug possession and use and noise complaints. 20 x move on directions issued.	
Is there a history of alcohol related anti-social behaviour and/or malicious damage reported and recorded	YES
<i>Please provide details and number of reported incidents.</i> Yes, 10 x Assaults, 2 x street offences i.e offensive behaviour and offensive language.	
Do the Police agree that the area should be made an Alcohol Prohibited Area	YES
<i>Comments.</i> Yes, if an alcohol prohibited area is established at Liquidamber Reserve it will provide Police with an additional power to enforce the law, confiscate any alcohol being consumed or in possession of persons.	

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Can the Police readily enforce the Alcohol Prohibited Area	YES
<i>Comments:</i> If Camden council approve and designate Liquidamber Reserve as a Alcohol Prohibited Area and erects signs at entries and other areas in the reserve that are visible to the public, Police can patrol and enforce the alcohol prohibited areas and take action as applicable.	

Form completed by: Senior Constable Thomas Cooper
Signature: T. J. Cooper
Date: 22/11/12

Attachment 2



Application for an Alcohol Free Zone Police Recommendation

**Application Location: Liquidamber Drive ,Narellan Vale
Between Holdsworth Drive and Acacia Court**

The purpose of this form is to get Police information and recommendation on the establishment of an Alcohol Free Zone at the above location.

Police recommendations are critical to the process to establish an Alcohol Free Zone, as the success of the zone will be dependant on Police ability for enforcement.

This Police recommendation will become part of the report to Council regarding the establishment of an Alcohol Free Zone.

Is there evidence that the public's use of those roads or car parks have been compromised by street drinkers 6 x recorded incidents during past 12 months.	YES
Is there evidence of instances of malicious damage to property If YES, please provide information on incidents and frequency. 16 x recorded incidents.	YES
Is there evidence of instances of alcohol related offensive behaviour Please provide details. Yes, 28 x recorded incidents of anti-social behaviour that was alcohol related.	YES
Is there evidence of other crimes being committed as a result of street drinking Please provide details. 1 x Assault, 7 x drug possession and use, 3 x Robberies.	YES
Is there evidence that the area is used regularly for drinking alcohol, and that it causes distress and disturbance to local residents Please provide details. Yes, local residents residing in this suburb call Police to complain of offensive noise and offensive language being used in the area particularly by young persons. There are also incidents of anti social behaviour that is not reported to Police.	YES
Is there a history of alcohol related anti-social behaviour and/or malicious damage reported and recorded. Yes, 5 x move on directions recor issued to	YES
Do the Police agree that the area should be made an Alcohol Free Zone Comments: Police have concerns that with the new Dean's Liquor store now open and selling packaged alcohol products it has the potential for an increase of alcohol related crime and anti-social behaviour occurring at or in the vicinity of Narellan Vale Gardens Village Complex , Holdsworth Dr & Acacia Ct Narellan Vale.	YES
Can the Police readily enforce the Zone Comments: Yes, if Camden Council approves the establishment of Alcohol Free Zones in and around the Narellan Vale Shopping complex, and signs are erected and visible to alert the public, it will provide Police with the power to enforce the Alcohol Free Zones and take action as applicable.	YES

ORD15

Attachment 2

Form completed by: Senior Constable Thomas Cooper
Signature: T. J. Cooper
Date: 22/11/12

ORDINARY COUNCIL

ORD16

ORD16

NOTICE OF MOTION

SUBJECT: NOTICE OF MOTION - TERMINATION OF GENERAL MANAGER'S CONTRACT (1)
FROM: Cr Warren
BINDER: Notice of Motion

"We Councillors Copeland, Campbell, Bligh and Warren hereby give notice of our intention to move the following at the Council Meeting of 29 January 2013:

That Councillor Symkowiak in her position as Mayor, considers bringing a report with notice and listed as a business item in the Agenda at the next Council meeting of 12 February 2013, explaining why the Mayor did not notify the public with notice of both the item to close the meeting on the 27th of November 2012 Council Meeting, and the subsequent Mayoral Minute to terminate Mr Greg Wright's contract with immediate effect."

RECOMMENDED

That Councillor Symkowiak in her position as Mayor, considers bringing a report with notice and listed as a business item in the Agenda at the next Council meeting of 12 February 2013, explaining why the Mayor did not notify the public with notice of both the item to close the meeting on the 27th of November 2012 Council Meeting, and the subsequent Mayoral Minute to terminate Mr Greg Wright's contract with immediate effect.

ORDINARY COUNCIL

ORD17

NOTICE OF MOTION

SUBJECT: NOTICE OF MOTION - TERMINATION OF GENERAL MANAGER'S CONTRACT (2)
FROM: Cr Warren
BINDER: Notice of Motion

"We Councillors Copeland, Campbell, Bligh and Warren hereby give notice of our intention to move the following at the Council Meeting of 29 January 2013:

That Councillor Symkowiak in her position as Mayor, considers bringing a report with notice and listed as a business item in the Agenda to the next Council meeting on 12 February 2013:

- (i) confirming the General Manager's preference as stated by the Mayor in the Camden Advertiser on 11 December 2012 as set out below (extract **attached**):

"Mr Wright made it clear that his preference for any discussion about the terms of his contract be held in a closed session of council as allowed in the Local Government Act."

and

- (ii) outlining if any of Mr Wright's statements made during the Mayor's discussion with him were of a general nature or in specific reference to the process of his termination.

RECOMMENDED

That Councillor Symkowiak in her position as Mayor, considers bringing a report with notice and listed as a business item in the Agenda to the next Council meeting on 12 February 2013:

- (i) confirming the General Manager's preference as stated by the Mayor in the Camden Advertiser on 11 December 2012 as set out below (extract attached):

"Mr Wright made it clear that his preference for any discussion about the terms of his contract be held in a closed session of council as allowed in the Local Government Act."

and

- (ii) outlining if any of Mr Wright's statements made during the Mayor's discussion with him were of a general nature or in specific reference to the process of his termination.

ATTACHMENTS

1. Camden Advertiser 11 December 2012 Extract - *Supporting Document*



ORDINARY COUNCIL

ORD18

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NOTICE OF MOTION

SUBJECT: NOTICE OF MOTION - TERMINATION OF GENERAL MANAGER'S CONTRACT (3)
FROM: Cr Warren
BINDER: Notice of Motion

"We Councillors Copeland, Campbell, Bligh and Warren hereby give notice of our intention to move the following at the Council Meeting of 29 January 2013:

That Councillor Symkowiak in her position as Mayor, considers bringing a report with notice and listed as a business item in the Agenda to the next Council meeting on 12 February 2013:

- (i) outlining which Councillors were consulted (if any) regarding the Mayoral Minute to terminate Mr Greg Wright's contract prior to the Council meeting on 27 November 2012; and
- (ii) in the instance that all Councillors were not consulted in item (i), explain the reasons why all Councillors were not consulted prior to the Council meeting on 27 November 2012."

RECOMMENDED

That Councillor Symkowiak in her position as Mayor, considers bringing a report with notice and listed as a business item in the Agenda to the next Council meeting on 12 February 2013:

- (i) outlining which Councillors were consulted (if any) regarding the Mayoral Minute to terminate Mr Greg Wright's contract prior to the Council meeting on 27 November 2012; and**
- (ii) in the instance that all Councillors were not consulted in item (i), explain the reasons why all Councillors were not consulted prior to the Council meeting on 27 November 2012.**

ORDINARY COUNCIL

ORD19

NOTICE OF MOTION

SUBJECT: NOTICE OF MOTION - TERMINATION OF GENERAL MANAGER'S CONTRACT (4)

FROM: Cr Warren

BINDER: Notice of Motion

"We Councillors Copeland, Campbell, Bligh and Warren hereby give notice of our intention to move the following at the Council Meeting of 29 January 2013:

That the Acting General Manager brings a report to the Council meeting of 12 February 2013 outlining:

- (i) the costs incurred for the termination payment of Mr Greg Wright's contract (excluding confidential information such as annual leave and long service leave entitlements); and
- (ii) the process, with all approximate costs, associated with re-appointing a new General Manager."

RECOMMENDED

That the Acting General Manager brings a report to the Council meeting of 12 February 2013 outlining:

- (i) the costs incurred for the termination payment of Mr Greg Wright's contract (excluding confidential information such as annual leave and long service leave entitlements); and
- (ii) the process, with all approximate costs, associated with re-appointing a new General Manager.

ORDINARY COUNCIL

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ORD20

NOTICE OF MOTION

SUBJECT: NOTICE OF MOTION - TERMINATION OF GENERAL MANAGER'S CONTRACT (5)

FROM: Cr Warren

BINDER: Notice of Motion

"We Councillors Copeland, Campbell, Bligh and Warren hereby give notice of our intention to move the following at the Council Meeting of 29 January 2013:

That Councillors consider hosting a community forum to:

- (i) take questions from the community regarding the decision to terminate the General Manager's contract with immediate effect at the Council meeting of the 27th of November 2012;
- (ii) explain reasons for the Council's decision to have the item debated and resolved in Closed Council hence removing the community's ability to have knowledge and subsequent input to the item in question; and
- (iii) that such forum is publicly advertised by the General Manager by listing an advertisement in the local newspaper and on the Council's website, giving at least 14 days notice."

RECOMMENDED

That Councillors consider hosting a community forum to:

- (i) take questions from the community regarding the decision to terminate the General Manager's contract with immediate effect at the Council meeting of the 27th of November 2012;
- (ii) explain reasons for the Council's decision to have the item debated and resolved in Closed Council hence removing the community's ability to have knowledge and subsequent input to the item in question; and
- (iii) that such forum is publicly advertised by the General Manager by listing an advertisement in the local newspaper and on the Council's website, giving at least 14 days notice.

ORDINARY COUNCIL

ORD21

SUBJECT: CLOSURE OF THE MEETING TO THE PUBLIC
FROM: Director Governance
BINDER: Closed Council

In accordance with the *Local Government Act 1993* and the *Local Government (General) Regulation 2005*, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act and should be dealt with in a part of the meeting closed to the media and public.

- Purchase of land for road purposes – Part Lot 1 DP 158163, 110 Lodges Road, Elderslie - A report dealing with commercial information of a confidential nature under sections 10A(2)(c) and (d).

Council may, by resolution, allow members of the public to make representations as to whether the meeting should be closed before any part of the meeting is closed to the public. A representation by a member of the public as to whether a part of the meeting should be closed to the public can only be made for a fixed period immediately after the motion to close the part of the meeting is moved and seconded. That period would be limited to four minutes, in line with Council's Public Address Policy.

The meeting will only be closed during discussion of the matters directly the subject of the report and no other matters will be discussed in the closed section of the meeting.

Members of the public will be readmitted to the meeting immediately after the closed section is completed and if the Council passes a resolution during that part of the meeting that is closed to the public, the Chairperson will make the resolution public as soon as practicable after that closed part of the meeting has ended.

RECOMMENDED

That the meeting be now closed to the media and public to discuss a report concerning commercial information of a confidential nature dealing with the purchase of land for road purposes, in accordance with the provisions of section 10A(2)(c) and (d) of the *Local Government Act, 1993*; and any objections or submissions as to the closure of the meeting be now heard and be limited to a period of four minutes each.