

# Attachments

Ordinary Council Meeting

Camden Council

Administration Centre

70 Central Avenue

Oran Park

9 August 2022



camden  
council

## ATTACHMENTS

<b>ORD01</b>	<b>Council Submission on State Significant Development Application - Proposed Minarah College at 268-278 Catherine Fields Road, Catherine Field</b>	
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# MINARAH COLLEGE

## 268-278 CATHERINE FIELDS ROAD, CATHERINE FIELD



LOCATION PLAN: NTS



CONTEXT PLAN: NTS

DRAWING LIST- DEVELOPMENT APPLICATION

		Scale @ A1
<b>A 000 GENERAL INFORMATION</b>		
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EXTERNAL FINISHES LEGEND

AGD - ALUMINIUM GLASS DOOR
AW - ALUMINIUM WINDOW
BR - FACE BRICKWORK
BRHM - HIT AND MISS FACE BRICKWORK
CS - CONCRETE SLAB
FC - FC SHEETING
GSD - GLASS SECTIONAL DOOR
MB - METAL BALUSTRADE
MF - METAL FABICA
MLF - METAL LOUVRE
MPF - METAL PAILING FENCE
MR - METAL ROOF
PAS - PERFORATED ALUMINIUM SCREEN
RD - ROLLER DOOR
SB - STEEL BEAM

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NOTES:

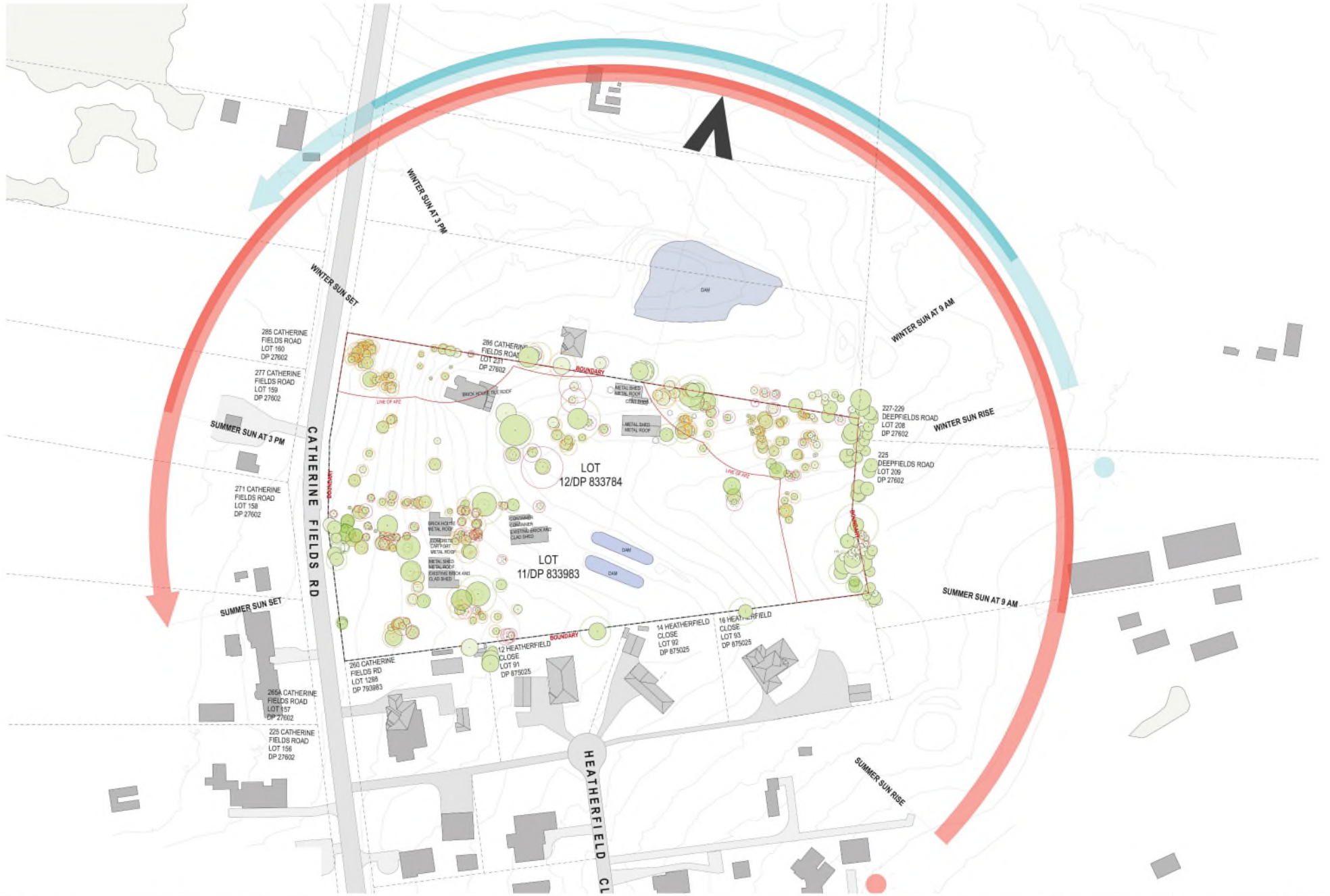
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PROJECT  
MINARAH COLLEGE  
268-278 CATHERINE  
FIELDS RD  
CATHERINE FIELD

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COVER PAGE

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NTS	31.03.22	SS, RL, AD, WR
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 268-278 CATHERINE  
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 CATHERINE FIELD  
 PROJECT NO. 421019

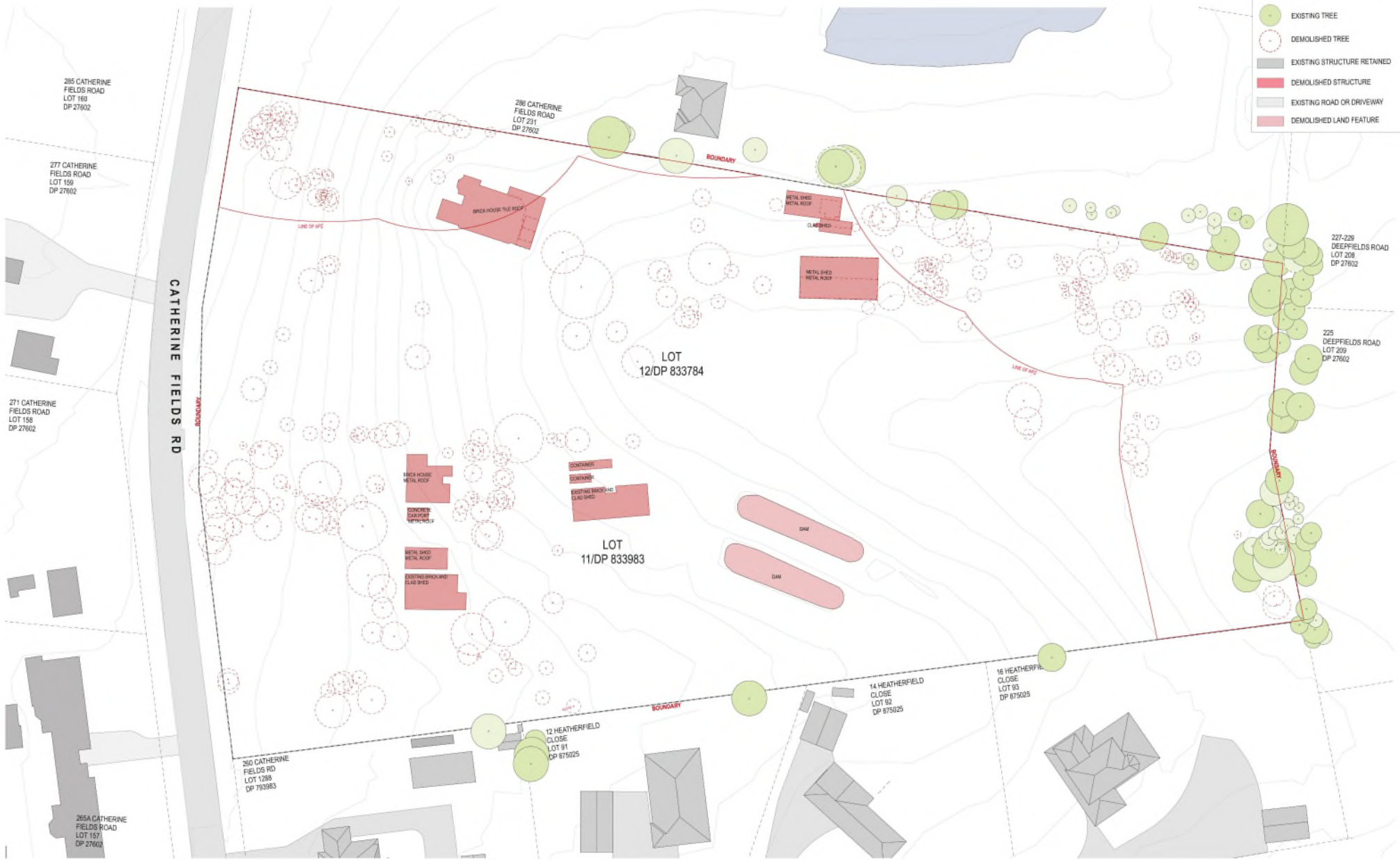
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SITE ANALYSIS		BS, RL, JD, WR	
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PHASE	SCHMATIC DESIGN	DRAWING NO	A 001
SCALES		SCALE	1:1000



**DEMOLITION PLAN LEGEND**

- EXISTING TREE
- DEMOLISHED TREE
- EXISTING STRUCTURE RETAINED
- DEMOLISHED STRUCTURE
- EXISTING ROAD OR DRIVEWAY
- DEMOLISHED LAND FEATURE



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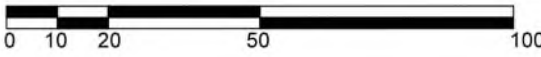
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DRAWING TITLE	DEMOLITION PLAN	DRAWN BY	BS, RL, JD, WR
SCALES	1:500	CHECKED	PT
PHASE	SCHEMATIC DESIGN	DATE	31.03.22
DRAWING NO	A 002	REV	A



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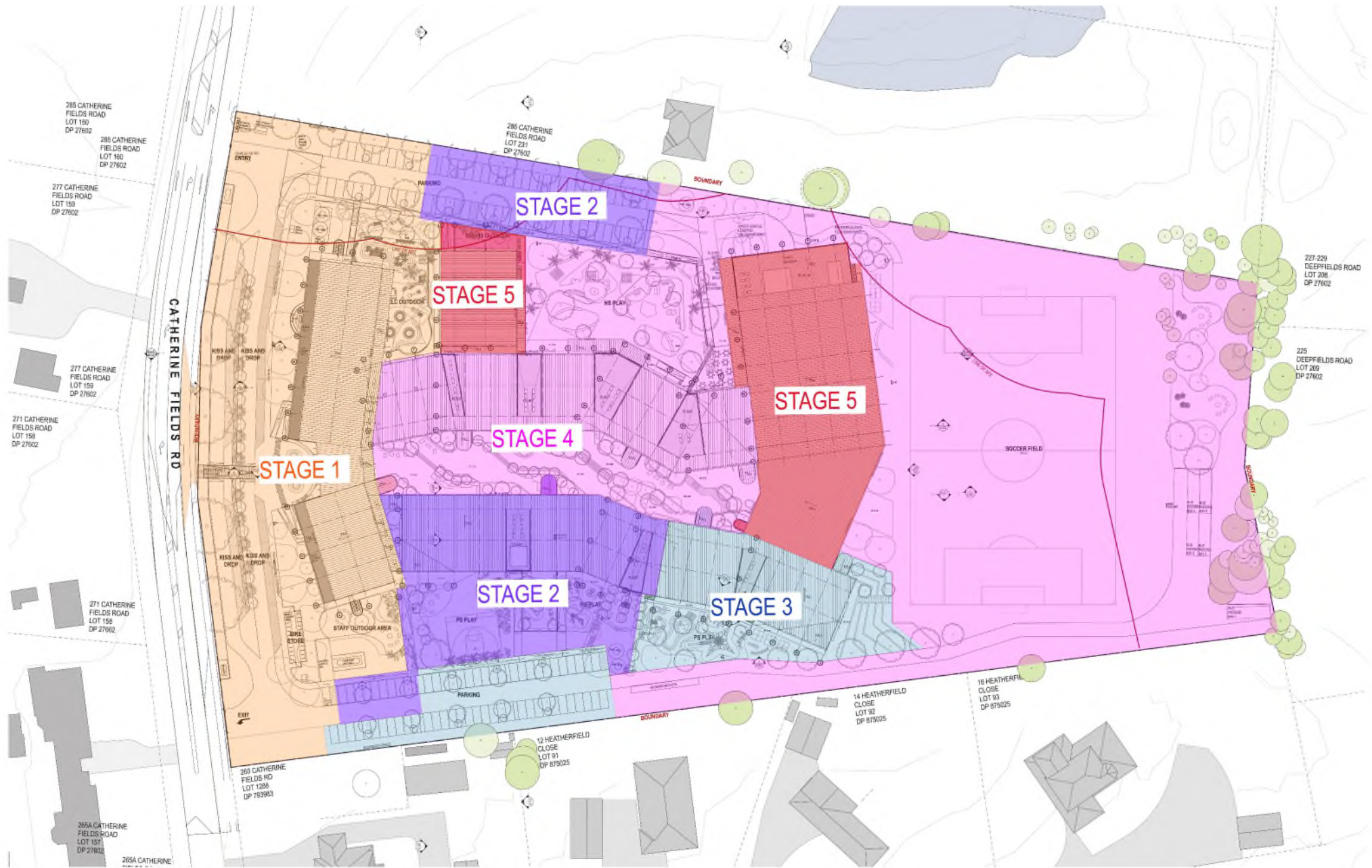


**PROJECT:**  
 MINARAH COLLEGE  
 268-278 CATHERINE FIELDS RD  
 CATHERINE FIELD

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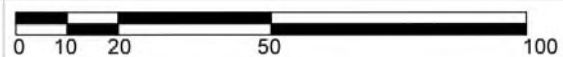
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SITE PLAN		SS, RL, AD, WR
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DRAWING TITLE  
 GROUND FLOOR PLAN

DRAWN BY  
 BS 41, JC, WS

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 JT

SCALE  
 1:250

DATE  
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PHASE  
 SCHEMATIC DESIGN

DRAWING NO  
 A 101

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**DRAWING TITLE:**  
 FIRST FLOOR PLAN

**SCALES:**  
 1:250

**PHASE:**  
 SCHEMATIC DESIGN

**DRAWN BY:**  
 BS, RL, JD, #

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DRAWING TITLE	ROOF PLAN	DRAWN BY	BS, RL, JC, WR
PHASE	SCHEMATIC DESIGN	CHECKED	JT
SCALE	1:250	DATE	31.03.22
DRAWING NO	A 103	REV	A





SCHOOL INDOOR ZONES LEGEND:

ELC	LIBRARY	OOSH
PRIMARY	PRIMARY HALL	SSP
HIGH	MULTIFUNCTIONAL	CANTEEN
STAFF	WELLBEING	

12 HEATHERFIELD CLOSE LOT 91

AMENITY CALCULATIONS

	CLOSET PANS	URINALS	WASHBASINS
ELC STUDENTS TOTAL	3	0	3
ELC STAFF TOTAL	2 (2)	0	2 (2)
STAFF TOTAL	4 (4)	0	4 (4)
PS STUDENT BOY TOTAL	6 (2) (2)	2	6 (2)
PS STUDENT GIRL TOTAL	6 (2) (2)	0	6 (2)
HS STUDENT BOY TOTAL	0	0	0
HS STUDENT GIRL TOTAL	0	0	0

14 HEATHERFIELD CLOSE LOT 92

STAGING WORKS LEGEND

TEMPORARY INTERNAL FIT OUT	[Hatched pattern]
OUTLINE OF FUTURE DEVELOPMENT	[Dashed line]
PARKING AND CIVIL WORKS	[Yellow fill]
OUTDOOR PLAY AREA	[Green fill]
TEMPORARY LANDSCAPING WORKS	[Light green fill]
OUTDOOR PLAY AREA PERMANENT LANDSCAPING WORKS	[Light green fill]
TEMPORARY FENCE	[Red dashed line]

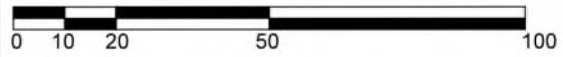
STAGE 1 STAGE 2 STAGE 3 STAGE 4 STAGE 5

	STAGE 1	STAGE 2	STAGE 3	STAGE 4	STAGE 5
GFA	3190m <sup>2</sup>				
FSR	0.077:1				
ELC ENROLMENT	19				
SSP ENROLMENT	0				
PRIMARY ENROLMENT	300				
SECONDARY ENROLMENT	0				
STAFF PERMANENT	15				
STAFF CASUAL	2				
KISS AND DROP REQUIRED	42				
KISS AND DROP PROVIDED	17				
PARKING REQUIRED	23				
PARKING PROVIDED	24				

STAGE 1 GROUND FLOOR - POST CONSTRUCTION PLAN

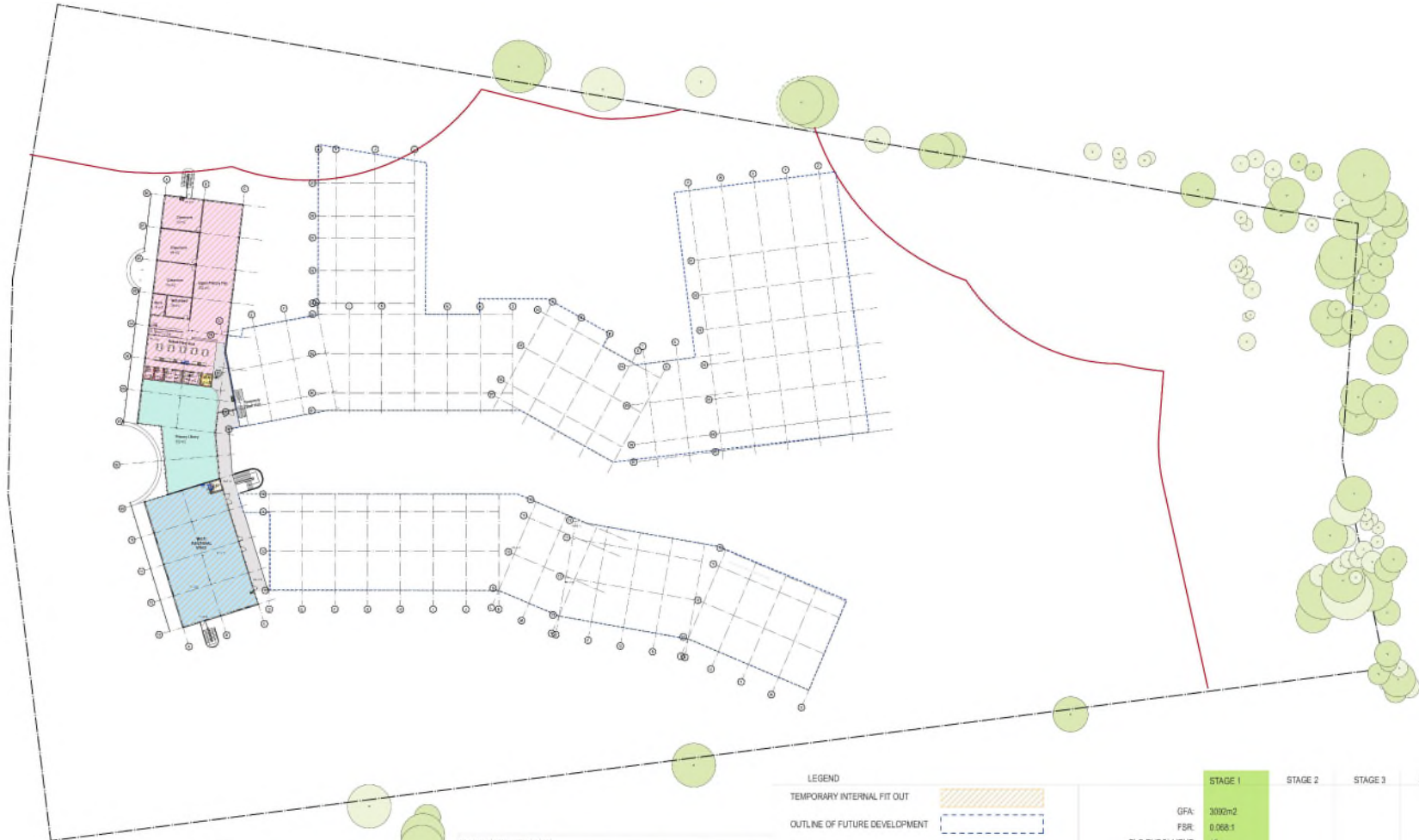
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PROJECT NO: #2019	TONKIN ZOOK ARCHITECTS	SCALES: 1:500	DATE: 31.03.22
		PHASE: SCHEMATIC DESIGN	REV: A





**SCHOOL INDOOR ZONES LEGEND:**

ELC	LIBRARY	OOSH
PRIMARY	PRIMARY HALL	SSP
HIGH	HIGH HALL	MULTIFUNCTIONAL
STAFF	WELLBEING	CANTEEN

**AMENITY CALCULATIONS**

	CLOSET PANS	URINALS	WASHBASINS
ELC STUDENTS TOTAL	3	0	3
ELC STAFF TOTAL	2 (2)	0	2 (2)
STAFF TOTAL	4 (4)	0	4 (4)
PS STUDENT BOY TOTAL	8 (2) (2)	2	8 (2)
PS STUDENT GIRL TOTAL	8 (2) (2)	0	8 (2)
HS STUDENT BOY TOTAL	0	0	0
HS STUDENT GIRL TOTAL	0	0	0

**LEGEND**

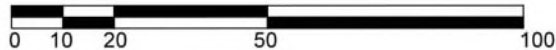
TEMPORARY INTERNAL FIT OUT	
OUTLINE OF FUTURE DEVELOPMENT	
PARKING AND CIVIL WORKS	
OUTDOOR PLAY AREA	
TEMPORARY LANDSCAPING WORKS	
OUTDOOR PLAY AREA	
PERMANENT LANDSCAPING WORKS	
PERMANENT FENCE	
TEMPORARY FENCE	

	STAGE 1	STAGE 2	STAGE 3	STAGE 4	STAGE 5
GFA:	3000±2				
FBR:	0.066:1				
ELC ENROLMENT:	16				
SSP ENROLMENT:	0				
PRIMARY ENROLMENT:	300				
SECONDARY ENROLMENT:	0				
STAFF PERMANENT:	15				
STAFF CASUAL:	2				
KISS AND DROP REQUIRED:	42				
KISS AND DROP PROVIDED:	17				
PARKING REQUIRED:	28				
PARKING PROVIDED:	28				

**STAGE 1 FIRST FLOOR - POST CONSTRUCTION PLAN**

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PROJECT:  
**MINARAH COLLEGE**  
268-278 CATHERINE  
FIELDS RD  
CATHERINE FIELD

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DRAWING TITLE  
**STAGE 1 FIRST FLOOR PLAN**

SCALES  
DATE 31.03.22

PHASE SCHEMATIC DESIGN  
DRAWING NO A 112  
REV A

DRAWN BY  
BS, RL, JD, WR  
CHECKED  
PT  
DATE 31.03.22  
REV A



STAGE 2 GROUND FLOOR - POST CONSTRUCTION PLAN

12 HEATHERFIELD CLOSE LOT 91  
AMENITY CALCULATIONS  
X NOTES AMBULANT  
X NOTES ACCESSIBLE

	CLOSET PANS	URINALS	WASHBASINS
ELC STUDENTS TOTAL	3	0	3
ELC STAFF TOTAL	2 (2)	0	2 (2)
STAFF TOTAL	10 (2) (8)	0	10 (2) (8)
PS STUDENT BOY TOTAL	13 (3) (3)	4	13 (3)
PS STUDENT GIRL TOTAL	13 (3) (3)	0	13 (3)
HS STUDENT BOY TOTAL	0	0	0
HS STUDENT GIRL TOTAL	0	0	0

LEGEND

TEMPORARY INTERNAL FIT OUT	[Hatched pattern]
OUTLINE OF FUTURE DEVELOPMENT	[Dashed line]
PARKING AND CIVIL WORKS	[Yellow box]
OUTDOOR PLAY AREA	[Green box]
TEMPORARY LANDSCAPING WORKS	[Light green box]
OUTDOOR PLAY AREA PERMANENT LANDSCAPING WORKS	[Lighter green box]
PERMANENT FENCE	[Red dashed line]
TEMPORARY FENCE	[Red solid line]

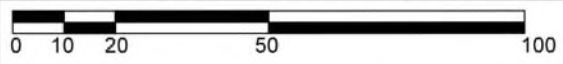
	STAGE 1	STAGE 2	STAGE 3	STAGE 4	STAGE 5
GFA	3090m2	5389m2			
FSR	0.077:1	0.13:1			
ELC ENROLMENT	19	42			
SSP ENROLMENT	0	10			
PRIMARY ENROLMENT	300	600			
SECONDARY ENROLMENT	0	0			
STAFF PERMANENT	15	41			
STAFF CASUAL	2	4			
KISS AND DROP REQUIRED	42	94			
KISS AND DROP PROVIDED	17	17			
PARKING REQUIRED	23	90			
PARKING PROVIDED	24	74			

SCHOOL INDOOR ZONES LEGEND:

ELC	[Green box]	LIBRARY	[Light green box]	OOSH	[Red box]
PRIMARY	[Pink box]	PRIMARY HALL	[Light blue box]	SSP	[Blue box]
HIGH HALL	[Orange box]	MULTIFUNCTIONAL	[Purple box]	CANTEEN	[Red box]
STAFF	[Yellow box]	WELLBEING	[Light blue box]		

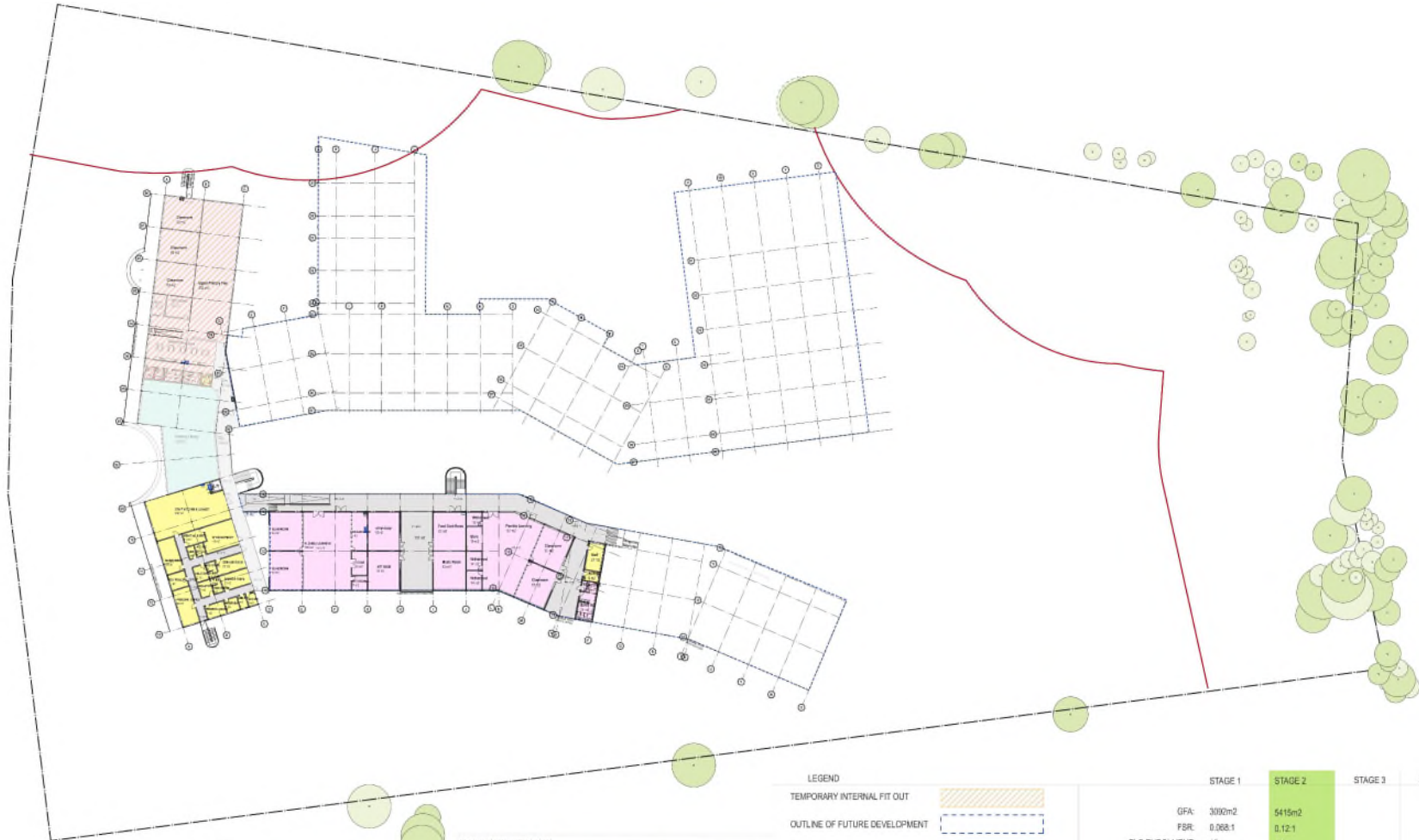
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PROJECT NO.: #2019	TONKIN ZULAIKA GREER ARCHITECTS	SCALES: 1:500	CHECKED: PT
		PHASE: SCHEMATIC DESIGN	DATE: 31.03.22
		DRAWING NO: A 113	REV: A





**SCHOOL INDOOR ZONES LEGEND:**

ELC	LIBRARY	OOSH
PRIMARY	PRIMARY HALL	SSP
HIGH	HIGH HALL	MULTIFUNCTIONAL
STAFF	WELLBEING	CANTEEN

**AMENITY CALCULATIONS**

	CLOSET PANS	URINALS	WASHBASINS
ELC STUDENTS TOTAL	3	0	3
ELC STAFF TOTAL	2 (2)	0	2 (2)
STAFF TOTAL	10 (2) (8)	0	10 (2) (8)
PS STUDENT BOY TOTAL	13 (3) (3)	4	13 (3)
PS STUDENT GIRL TOTAL	13 (3) (3)	0	13 (3)
HS STUDENT BOY TOTAL	0	0	0
HS STUDENT GIRL TOTAL	0	0	0

**LEGEND**

TEMPORARY INTERNAL FIT OUT	
OUTLINE OF FUTURE DEVELOPMENT	
PARKING AND CIVIL WORKS	
OUTDOOR PLAY AREA	
TEMPORARY LANDSCAPING WORKS	
OUTDOOR PLAY AREA	
PERMANENT LANDSCAPING WORKS	
PERMANENT FENCE	
TEMPORARY FENCE	

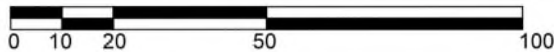
**STAGE 1 STAGE 2 STAGE 3 STAGE 4 STAGE 5**

GFA:	3000m <sup>2</sup>	5415m <sup>2</sup>			
FBR:	0.068:1	0.12:1			
ELC ENROLMENT:	18	42			
SSP ENROLMENT:	0	10			
PRIMARY ENROLMENT:	300	600			
SECONDARY ENROLMENT:	0	0			
STAFF PERMANENT:	15	41			
STAFF CASUAL:	2	4			
KISS AND DROP REQUIRED:	42	84			
KISS AND DROP PROVIDED:	17	17			
PARKING REQUIRED:	28	58			
PARKING PROVIDED:	28	73			

**STAGE 2 FIRST FLOOR - POST CONSTRUCTION PLAN**

DATE	REV	DESCRIPTION
31.03.22	A	ISSUE FOR SDDA

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PROJECT:  
**MINARAH COLLEGE**  
268-278 CATHERINE  
FIELDS RD  
CATHERINE FIELD

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<b>DRAWING TITLE</b>		<b>DRAWN BY</b>
STAGE 2 FIRST FLOOR COMPLETION PLAN		BS, RL, JD, WR
<b>SCALES</b>		<b>CHECKED</b>
1:500		PT
<b>PHASE</b>	<b>DRAWING NO</b>	<b>DATE</b>
SCHEMATIC DESIGN	A 114	31.03.22
		<b>REV</b>
		A



SCHOOL INDOOR ZONES LEGEND:

ELC	LIBRARY	OOSH
PRIMARY	PRIMARY HALL	SSP
HIGH	HIGH HALL	MULTIFUNCTIONAL
STAFF	WELLBEING	CANTEEN

AMENITY CALCULATIONS

	CLOSET PANS	URINALS	WASHBASINS
ELC STUDENTS TOTAL	6	0	6
ELC STAFF TOTAL	2 (2)	0	2 (2)
STAFF TOTAL	11 (2) (9)	0	11 (9)
PS STUDENT BOY TOTAL	18 (4) (4)	7	12 (4)
PS STUDENT GIRL TOTAL	18 (4) (4)	0	12 (4)
HS STUDENT BOY TOTAL	0	0	0
HS STUDENT GIRL TOTAL	0	0	0

LEGEND

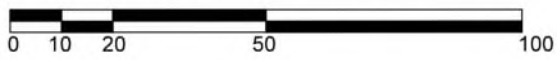
TEMPORARY INTERNAL FIT OUT	[Hatched Box]
OUTLINE OF FUTURE DEVELOPMENT	[Dashed Box]
PARKING AND CIVIL WORKS	[Yellow Box]
OUTDOOR PLAY AREA	[Green Box]
TEMPORARY LANDSCAPING WORKS	[Light Green Box]
OUTDOOR PLAY AREA PERMANENT LANDSCAPING WORKS	[Light Green Box]
PERMANENT FENCE	[Red Line]
TEMPORARY FENCE	[Red Dashed Line]

	STAGE 1	STAGE 2	STAGE 3	STAGE 4	STAGE 5
GFA	3080m2	5386m2	7091m2		
FSR	0.077:1	0.135:1	0.177:1		
ELC ENROLMENT	19	42	80		
SSP ENROLMENT	0	10	20		
PRIMARY ENROLMENT	300	600	840		
SECONDARY ENROLMENT	0	0	50		
STAFF PERMANENT	15	41	59		
STAFF CASUAL	2	4	6		
KISS AND DROP REQUIRED	42	84	123		
KISS AND DROP PROVIDED	17	17	30		
PARKING REQUIRED	23	50	78		
PARKING PROVIDED	24	74	83		

STAGE 3 GROUND FLOOR - POST CONSTRUCTION PLAN

DATE	REV	DESCRIPTION
31.03.22	A	ISSUE FOR SSDA

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PROJECT NO: #2019	SCALES: 1:500	DATE: 31.03.22	CHECKED: PT
	PHASE: SCHEMATIC DESIGN	DRAWING NO: A 115	REV: A





**SCHOOL INDOOR ZONES LEGEND:**

ELC	LIBRARY	OOSH
PRIMARY	PRIMARY HALL	SSP
HIGH	HIGH HALL	MULTIFUNCTIONAL
STAFF	WELLBEING	CANTEEN

**AMENITY CALCULATIONS**

	CLOSET PANS	URINALS	WASHBASINS
ELC STUDENTS TOTAL	6	0	6
ELC STAFF TOTAL	2 (2)	0	2 (2)
STAFF TOTAL	11 (2) (9)	0	11 (9)
PS STUDENT BOY TOTAL	18 (4) (4)	7	12 (4)
PS STUDENT GIRL TOTAL	18 (4) (4)	0	12 (4)
HS STUDENT BOY TOTAL	0	0	0
HS STUDENT GIRL TOTAL	0	0	0

**LEGEND**

TEMPORARY INTERNAL FIT OUT	
OUTLINE OF FUTURE DEVELOPMENT	
PARKING AND CIVIL WORKS	
OUTDOOR PLAY AREA	
TEMPORARY LANDSCAPING WORKS	
OUTDOOR PLAY AREA	
PERMANENT LANDSCAPING WORKS	
PERMANENT FENCE	
TEMPORARY FENCE	

**STAGE 1 STAGE 2 STAGE 3 STAGE 4 STAGE 5**

	STAGE 1	STAGE 2	STAGE 3	STAGE 4	STAGE 5
GFA:	3090m <sup>2</sup>	5415m <sup>2</sup>	7103m <sup>2</sup>		
FBR:	0.068:1	0.12:1	0.157:1		
ELC ENROLMENT:	18	42	80		
SSP ENROLMENT:	0	10	20		
PRIMARY ENROLMENT:	300	600	840		
SECONDARY ENROLMENT:	0	0	50		
STAFF PERMANENT:	15	41	59		
STAFF CASUAL:	2	4	6		
KISS AND DROP REQUIRED:	42	84	123		
KISS AND DROP PROVIDED:	17	17	30		
PARKING REQUIRED:	28	58	92		
PARKING PROVIDED:	28	73	123		

**STAGE 3 FIRST FLOOR - POST CONSTRUCTION PLAN**

DATE	REV	DESCRIPTION
31.03.22	A	ISSUE FOR SSDA

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DRAWING TITLE  
**STAGE 3 FIRST FLOOR PLAN**  
POST CONSTRUCTION

DRAWN BY  
BS, RL, JD, WR  
CHECKED  
PT  
DATE  
31.03.22  
REV  
A



STAGE 4 GROUND FLOOR - POST CONSTRUCTION PLAN

**SCHOOL INDOOR ZONES LEGEND:**

ELC	LIBRARY	OOSH
PRIMARY	PRIMARY HALL	SSP
HIGH	HIGH HALL	MULTIFUNCTIONAL
STAFF	WELLBEING	CAWTEEN

**12 HEATHERFIELD CLOSE LOT 91 AMENITY CALCULATIONS**

X NOTES AMBULANT  
X NOTES ACCESSIBLE

	CLOSET PANS	URINALS	WASHBASINS
ELC STUDENTS TOTAL	0	0	6
ELC STAFF TOTAL	2 (2)	0	2 (2)
STAFF TOTAL	12 (2) (10)	0	12 (10)
PS STUDENT BOY TOTAL	16 (4) (4)	6	12 (4)
PS STUDENT GIRL TOTAL	18 (4) (4)	0	12 (4)
HS STUDENT BOY TOTAL	10 (2) (2)	4	10 (2) (2)
HS STUDENT GIRL TOTAL	12 (3) (2)	0	10 (2)

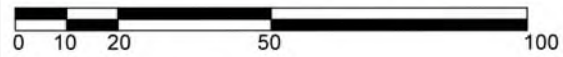
**LEGEND**

- TEMPORARY INTERNAL FIT OUT
- OUTLINE OF FUTURE DEVELOPMENT
- PARKING AND CIVIL WORKS
- OUTDOOR PLAY AREA
- TEMPORARY LANDSCAPING WORKS
- OUTDOOR PLAY AREA PERMANENT LANDSCAPING WORKS
- PERMANENT FENCE
- TEMPORARY FENCE

	STAGE 1	STAGE 2	STAGE 3	STAGE 4	STAGE 5
GFA	3380m <sup>2</sup>	5389m <sup>2</sup>	7091m <sup>2</sup>	9594m <sup>2</sup>	
FSR	0.077:1	0.13:1	0.17:1	0.25:1	
ELC ENROLMENT	10	42	80	80	
SSP ENROLMENT	0	10	20	20	
PRIMARY ENROLMENT	300	600	840	840	
SECONDARY ENROLMENT	0	0	50	300	
STAFF PERMANENT	15	41	59	71	
STAFF CASUAL	2	4	6	8	
KISS AND DROP REQUIRED	42	94	123	144	
KISS AND DROP PROVIDED	17	17	30	30	
PARKING REQUIRED	23	60	78	105	
PARKING PROVIDED	24	74	83	126	

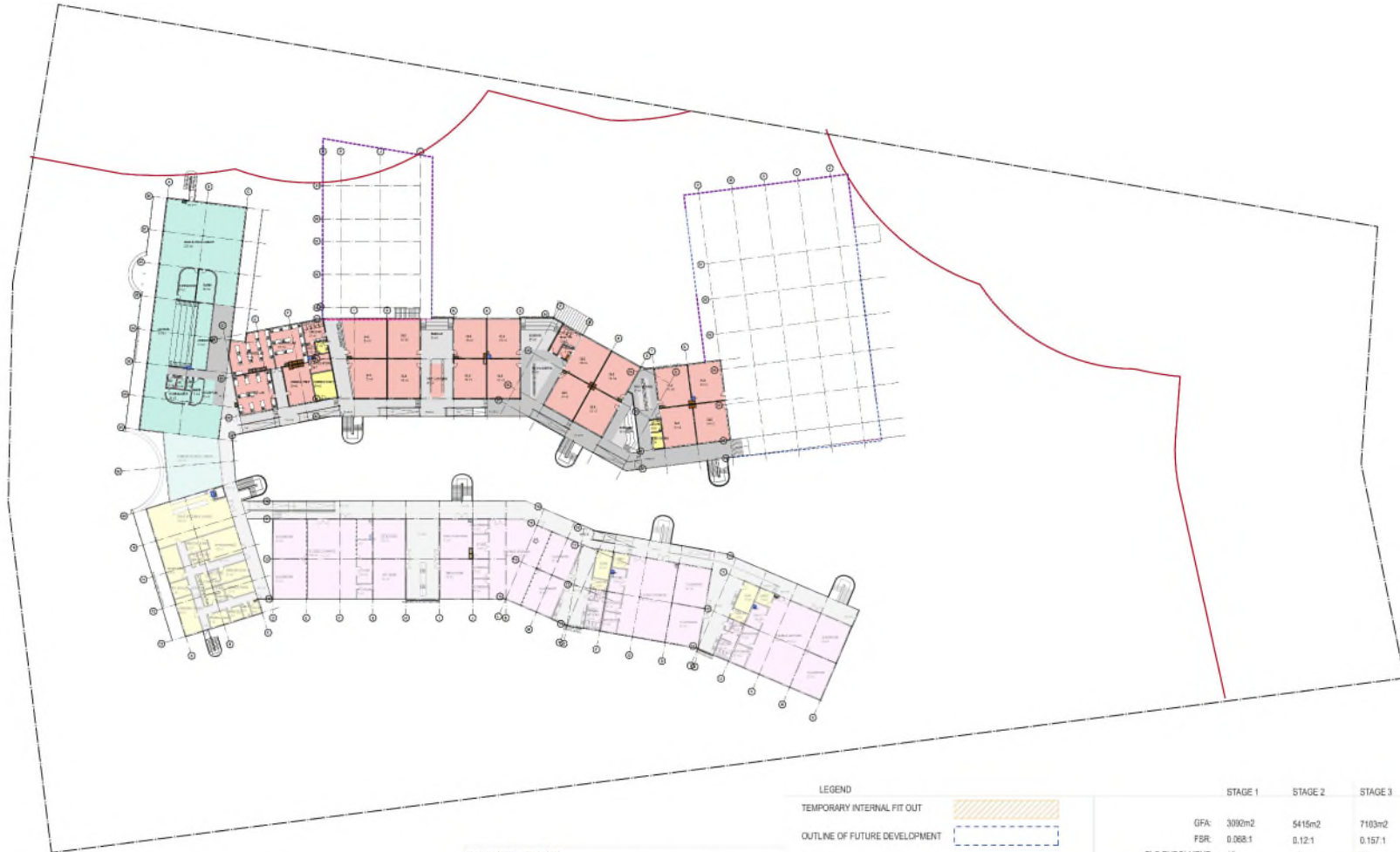
DATE	REV	DESCRIPTION
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PROJECT NO: #2019	TONKIN ZOOK ARCHITECTS	SCALES: 1:500	CHECKED: PT
		PHASE: SCHEMATIC DESIGN	DATE: 31.03.22
		DRAWING NO: A 117	REV: A





**SCHOOL INDOOR ZONES LEGEND:**

ELC	LIBRARY	OOSH
PRIMARY	PRIMARY HALL	SSP
HIGH	HIGH HALL	MULTIFUNCTIONAL
STAFF	WELLBEING	CANTEEN

**AMENITY CALCULATIONS**

	CLOSET PANS	URINALS	WASHBASINS
ELC STUDENTS TOTAL	6	0	6
ELC STAFF TOTAL	2 (2)	0	2 (2)
STAFF TOTAL	12 (2) (10)	0	12 (10)
PS STUDENT BOY TOTAL	18 (4) (4)	6	12 (4)
PS STUDENT GIRL TOTAL	18 (4) (4)	0	12 (4)
HS STUDENT BOY TOTAL	10 (2) (2)	4	10 (2) (2)
HS STUDENT GIRL TOTAL	12 (3) (2)	0	10 (2)

**LEGEND**

TEMPORARY INTERNAL FIT OUT	
OUTLINE OF FUTURE DEVELOPMENT	
PARKING AND CIVIL WORKS	
OUTDOOR PLAY AREA	
TEMPORARY LANDSCAPING WORKS	
OUTDOOR PLAY AREA	
PERMANENT LANDSCAPING WORKS	
PERMANENT FENCE	
TEMPORARY FENCE	

	STAGE 1	STAGE 2	STAGE 3	STAGE 4	STAGE 5
GFA:	3090m <sup>2</sup>	5415m <sup>2</sup>	7103m <sup>2</sup>	10270m <sup>2</sup>	
FBR:	0.068:1	0.12:1	0.157:1	0.228:1	
ELC ENROLMENT:	18	42	80	80	
SSP ENROLMENT:	0	10	20	20	
PRIMARY ENROLMENT:	300	600	840	840	
SECONDARY ENROLMENT:	0	0	50	300	
STAFF PERMANENT:	15	41	59	74	
STAFF CASUAL:	2	4	6	8	
KISS AND DROP REQUIRED:	42	84	123	144	
KISS AND DROP PROVIDED:	17	17	30	30	
PARKING REQUIRED:	28	58	92	121	
PARKING PROVIDED:	28	73	123	123	

**STAGE 4 FIRST FLOOR - POST CONSTRUCTION PLAN**

DATE	REV	DESCRIPTION
31.03.22	A	ISSUE FOR SSOA

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WEB: www.tza.com.au

DRAWING TITLE  
**STAGE 4 FIRST FLOOR PLAN**  
POST CONSTRUCTION

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BS, RL, JD, WR  
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PT  
DATE  
31.03.22  
REV  
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SCALES  
1:500  
PHASE  
SCHEMATIC DESIGN  
DRAWING NO  
A 118



STAGE 5 GROUND FLOOR - POST CONSTRUCTION PLAN

**SCHOOL INDOOR ZONES LEGEND:**

ELC	LIBRARY	OOSH
PRIMARY	PRIMARY HALL	SSP
HIGH HALL	WELLBEING	MULTIFUNCTIONAL
STAFF	CANTEEN	

**12 HEATHERFIELD CLOSE LOT 91 AMENITY CALCULATIONS**

ELC STUDENTS TOTAL	0	0	0
ELC STAFF TOTAL	2 (2)	0	2 (2)
STAFF TOTAL	14 (2) (12)	0	14 (12)
PS STUDENT BOY TOTAL	16 (4) (4)	6	12 (4)
PS STUDENT GIRL TOTAL	18 (4) (4)	0	12 (4)
HS STUDENT BOY TOTAL	16 (3) (3)	4	15 (2)
HS STUDENT GIRL TOTAL	18 (4) (4)	0	13 (2)

CLOSET PANS URINALS WASHBASINS

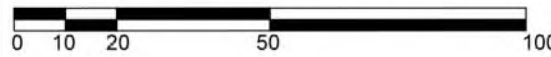
**LEGEND**

- TEMPORARY INTERNAL FIT OUT
- OUTLINE OF FUTURE DEVELOPMENT
- PARKING AND CIVIL WORKS
- OUTDOOR PLAY AREA
- TEMPORARY LANDSCAPING WORKS
- OUTDOOR PLAY AREA PERMANENT LANDSCAPING WORKS
- PERMANENT FENCE
- TEMPORARY FENCE

	STAGE 1	STAGE 2	STAGE 3	STAGE 4	STAGE 5
GFA:	3080m <sup>2</sup>	5389m <sup>2</sup>	7091m <sup>2</sup>	9594m <sup>2</sup>	13105m <sup>2</sup>
FSR:	0.077:1	0.13:1	0.17:1	0.25:1	0.37:1
ELC ENROLMENT:	18	42	80	80	80
SSP ENROLMENT:	0	10	20	20	20
PRIMARY ENROLMENT:	300	600	840	840	840
SECONDARY ENROLMENT:	0	0	50	300	620
STAFF PERMANENT:	15	41	99	74	94
STAFF CASUAL:	2	4	8	8	12
KISS AND DROP REQUIRED:	42	84	123	144	165
KISS AND DROP PROVIDED:	17	30	30	30	30
PARKING REQUIRED:	23	50	78	105	138
PARKING PROVIDED:	24	74	83	138	138

DATE	REV	DESCRIPTION
31.03.22	A	ISSUE FOR S5DA

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PROJECT NO: 42019	SCALES: 1:500	DATE: 31.03.22	CHECKED: FT
	PHASE: SCHEMATIC DESIGN	DRAWING NO: A 119	REV: A





**SCHOOL INDOOR ZONES LEGEND:**

ELC	LIBRARY	OOSH
PRIMARY	PRIMARY HALL	SSP
HIGH	MULTIFUNCTIONAL	CANTEEN
STAFF	WELLBEING	

**AMENITY CALCULATIONS**

	CLOSET PANS	URINALS	WASHBASINS
ELC STUDENTS TOTAL	6	0	6
ELC STAFF TOTAL	2 (2)	0	2 (2)
STAFF TOTAL	14 (2) (12)	0	14 (12)
PS STUDENT BOY TOTAL	18 (4) (4)	6	12 (4)
PS STUDENT GIRL TOTAL	18 (4) (4)	0	12 (4)
HS STUDENT BOY TOTAL	16 (3) (3)	4	16 (2)
HS STUDENT GIRL TOTAL	18 (4) (3)	0	13 (2)

**LEGEND**

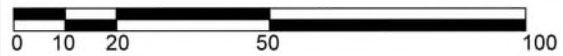
TEMPORARY INTERNAL FIT OUT	
OUTLINE OF FUTURE DEVELOPMENT	
PARKING AND CIVIL WORKS	
OUTDOOR PLAY AREA	
TEMPORARY LANDSCAPING WORKS	
OUTDOOR PLAY AREA	
PERMANENT LANDSCAPING WORKS	
PERMANENT FENCE	
TEMPORARY FENCE	

	STAGE 1	STAGE 2	STAGE 3	STAGE 4	STAGE 5
GFA:	3000m <sup>2</sup>	5415m <sup>2</sup>	7103m <sup>2</sup>	10270m <sup>2</sup>	13901m <sup>2</sup>
FBR:	0.068:1	0.12:1	0.157:1	0.228:1	0.309:1
ELC ENROLMENT:	18	42	60	60	60
SSP ENROLMENT:	0	10	20	20	20
PRIMARY ENROLMENT:	300	600	840	840	840
SECONDARY ENROLMENT:	0	0	90	300	590
STAFF PERMANENT:	15	41	58	74	94
STAFF CASUAL:	2	4	6	8	12
KISS AND DROP REQUIRED:	42	84	123	144	165
KISS AND DROP PROVIDED:	17	17	30	30	30
PARKING REQUIRED:	28	58	92	121	165
PARKING PROVIDED:	28	73	123	123	123

**STAGE 5 GROUND FLOOR - POST CONSTRUCTION PLAN**

DATE	REV	DESCRIPTION
31.03.22	A	ISSUE FOR SSOA

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DRAWING TITLE  
STAGE 5 FIRST FLOOR PLAN  
POST CONSTRUCTION

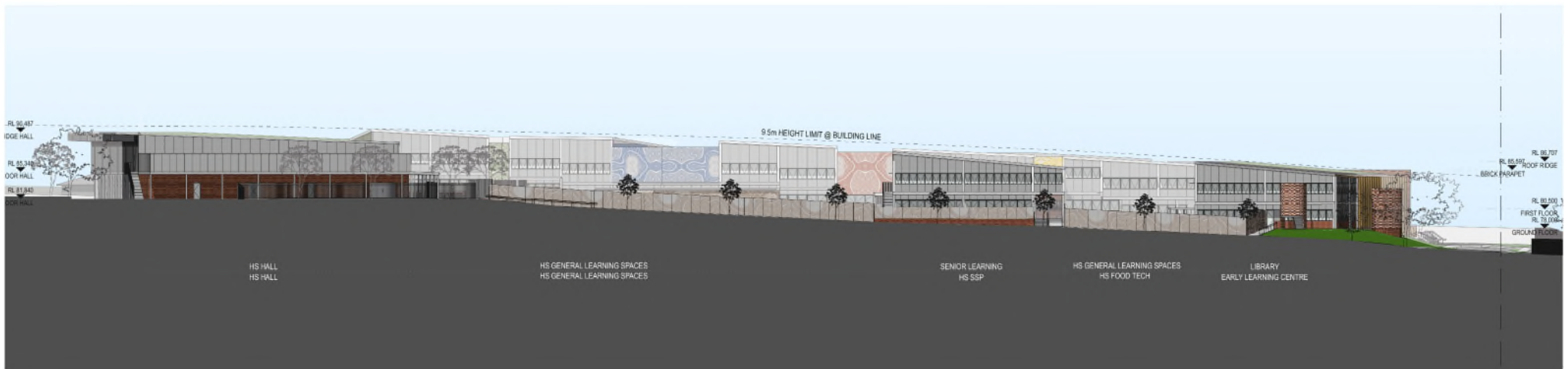
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BIS\_RL\_ID\_WRI  
CHECKED  
JPT  
DATE  
31.03.22  
REV  
A



1

WESTERN (STREET) ELEVATION

1:250



2

NORTHERN ELEVATION

1:250

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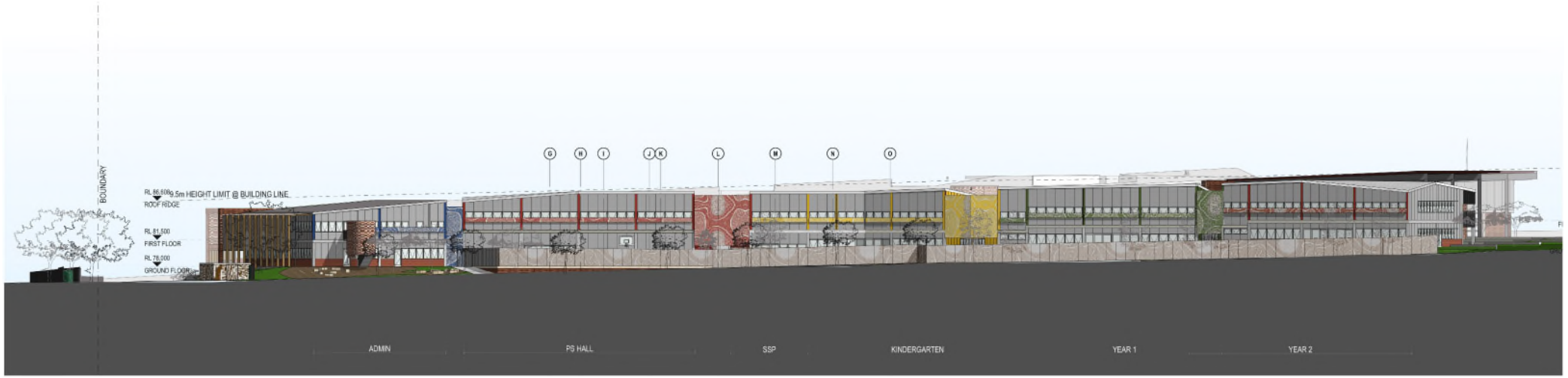


**PROJECT:**  
MINARAH COLLEGE  
268-278 CATHERINE  
FIELDS RD  
CATHERINE FIELD  
PROJECT NO.: #2019

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DRAWING TITLE		DRAWN BY	
ELEVATIONS		BS	RL, JD, WR
SCALES		CHECKED	JT
1:250,		DATE	31.03.22
PHASE	DRAWING NO	REV	A
SCHEMATIC DESIGN	A 201		





1

SOUTHERN ELEVATION

1:250



2

EASTERN ELEVATION

1:250

DATE	REV	DESCRIPTION
31.03.22	A	ISSUE FOR SSDA

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DRAWING TITLE  
**ELEVATIONS**

SCALES  
1:250

PHASE  
SCHEMATIC DESIGN

DRAWING NO  
**A 202**

DRAWN BY  
SS, RL, ID, WR

CHECKED  
PT

DATE  
31.03.22

REV  
A



1

SECTION 1 - COURTYARD

1:250



2

SECTION 2 COURTYARD

1:250

DATE 31.03.22	REV A	DESCRIPTION ISSUE FOR SSSA	<p><b>NOTES:</b> Do not scale drawings. Use figured dimensions only. Report any discrepancies to the architect. These designs, plans, specifications and the copyright therein are the property of Tonkin Zulaikha Greer Architects Pty Ltd, and must not be reproduced or copied wholly or in part without written permission of Tonkin Zulaikha Greer Architects Pty Ltd.</p>		<p>PROJECT MINARAH COLLEGE 268-278 CATHERINE FIELDS RD CATHERINE FIELD</p> <p>PROJECT NO. #2919</p>	<p>ARCHITECT TONKIN ZULAIKHA GREER ARCHITECTS 117 Rosebery Street ADEL. 5005723361 P. (08) 82 15 4900 F. (08) 82 15 4901 EMAIL: info@tongin.com.au WEB: www.tongin.com.au</p>	<p>DRAWING TITLE SECTIONS</p> <p>SCALES 1:250</p> <p>PHASE SCHEMATIC DESIGN</p>	<p>DRAWING NO A 301</p>	DRAWN BY BIS, RL, JD, WR
									CHECKED PT





1

SECTION 1

1:250



2

SECTION 2

1:250

DATE	REV	DESCRIPTION
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PROJECT  
MINARAH COLLEGE  
268-278 CATHERINE  
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CATHERINE FIELD  
PROJECT NO - 421019

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EMAIL info@tjg.com.au  
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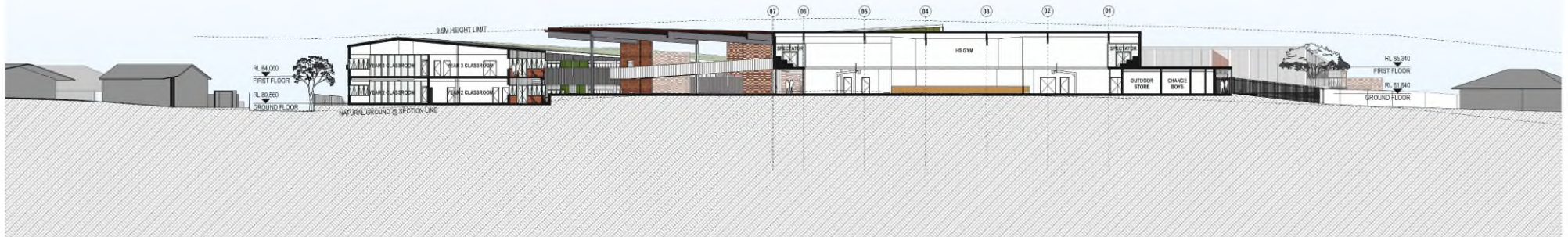
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SECTIONS		BS	RL, JD, WR
SCALES		DATE	31.03.22
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PHASE	SCHEMATIC DESIGN	DRAWING NO	A 302
CHECKED			



1

SECTION 1

1:250



2

SECTION 2

1:250

DATE	REV	DESCRIPTION
31.03.22	A	ISSUE FOR SSSDA

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PROJECT  
MINARAH COLLEGE  
268-278 CATHERINE  
FIELDS RD  
CATHERINE FIELD

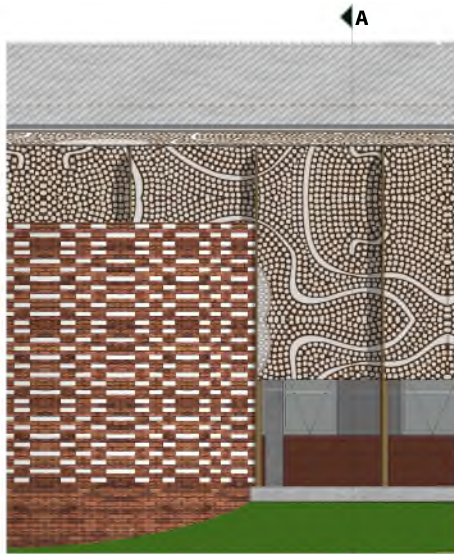
ARCHITECT  
TONKIN ZULAIKHA GREER ARCHITECTS  
117 Reservoir Street  
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F: (02) 9215 4801  
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WEB: www.tkg.com.au

DRAWING TITLE		DRAWN BY	
SECTIONS		BS, RL, JD, WR	CHECKED
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REV	A	REV	A

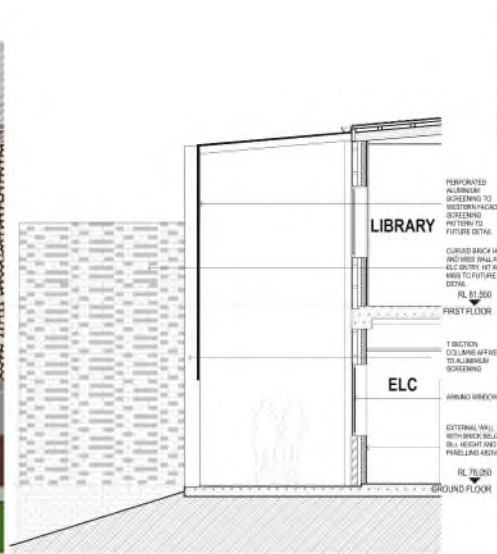
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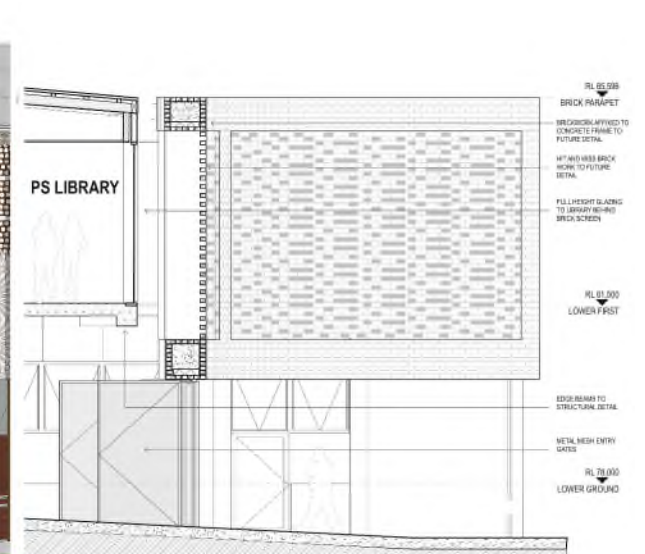
WEST ELEVATION - FRONT FACADE 1:50



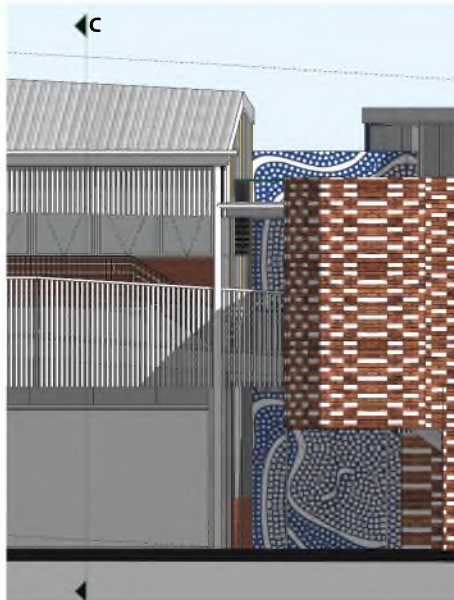
A SECTION A - FRONT (WESTERN) FACADE 1:50



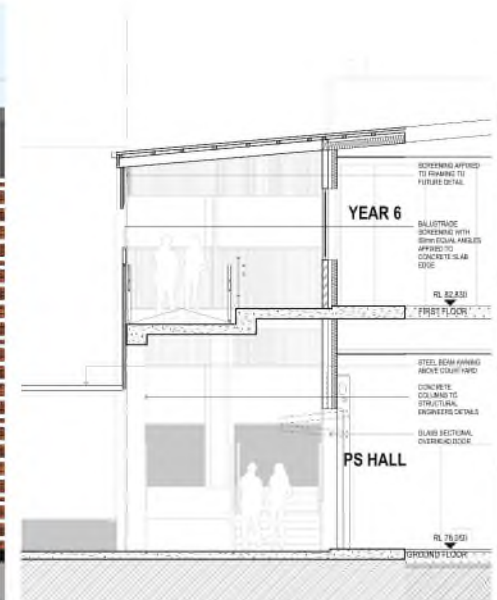
ELEVATION - FRONT (WESTERN) FACADE 1:50



B SECTION B - FRONT (WESTERN) FACADE 1:50



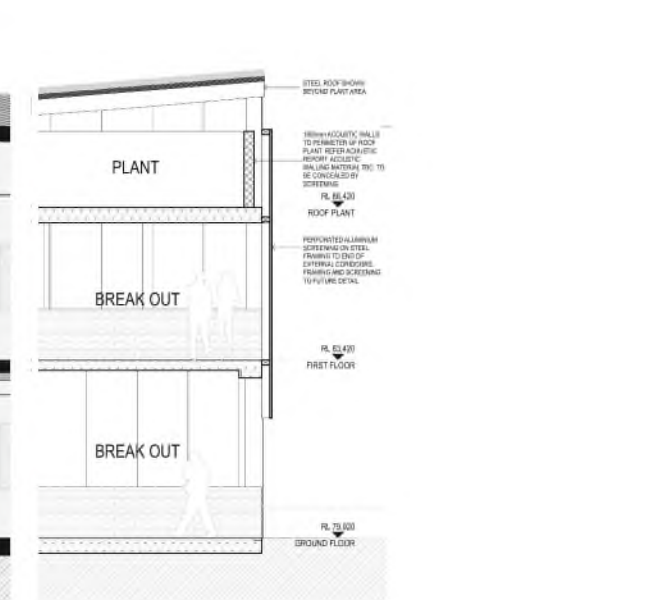
SOUTHERN ELEVATION - PS BUILDING 1:50



C SECTION C - PS CIRCULATION SECTION 1:50



SOUTHERN ELEVATION - PS BUILDING 1:50



D SECTION D - PS BUILDING SOUTHERN WALL 1:50

DATE	REV	DESCRIPTION
31.03.22	A	ISSUE FOR SSDA

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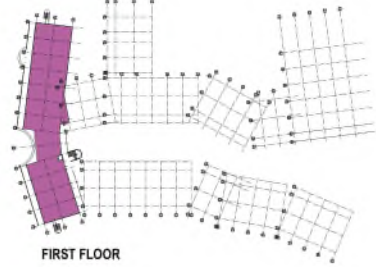
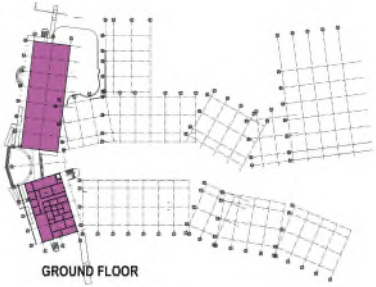
PROJECT: MINARAH COLLEGE 268-278 CATHERINE FIELDS RD CATHERINE FIELD	ARCHITECT: TONKIN ZULAIKHA GREER ARCHITECTS 117 Rosemead Street ADELAIDE 5000 P: (08) 5215 4300 F: (08) 5215 4901 EMAIL: info@tjg.com.au WEB: www.tjg.com.au	DRAWING TITLE: TYPICAL WALL SECTIONS	DRAWN BY: BS, RL, JJ, WR
PROJECT NO: 42019	SCALES: 1:50	DATE: 31.03.22	CHECKED: PT
	PHASE: SCHEMATIC DESIGN	DRAWING NO: A 304	REV: A



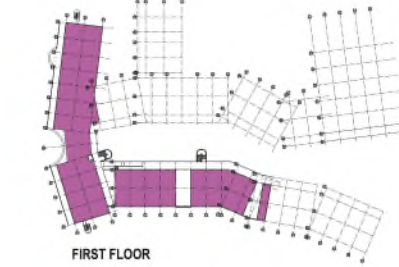
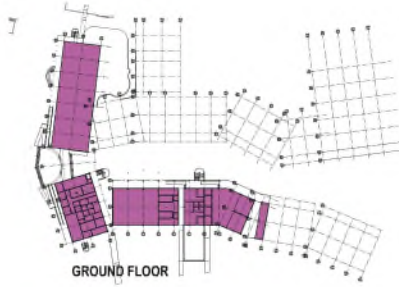




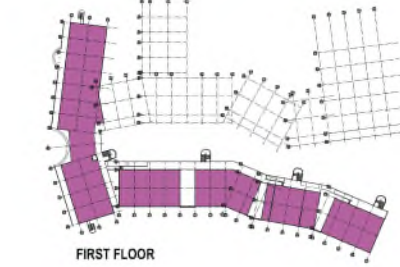
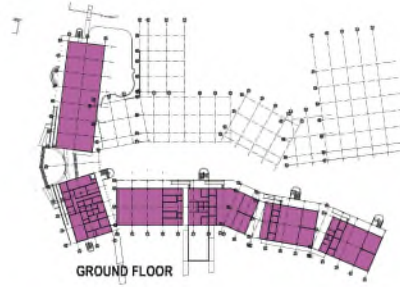
**STAGE 1**



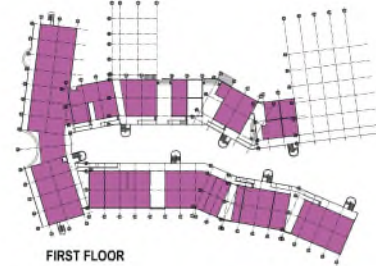
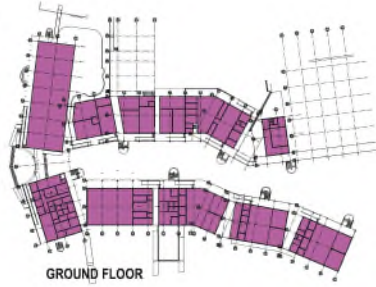
**STAGE 2**



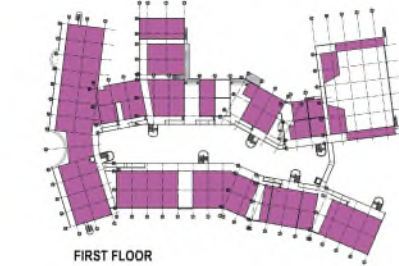
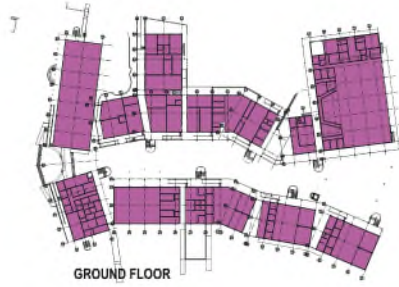
**STAGE 3**



**STAGE 4**



**STAGE 5**



<b>STAGE 1 GFA</b>	AREA
3,080	

<b>STAGE 2 GFA</b>	AREA
5,389	

<b>STAGE 3 GFA</b>	AREA
7,091	

<b>STAGE 4 GFA</b>	AREA
9,994	

<b>STAGE 5 GFA</b>	AREA
13,109	

FSR CALCULATIONS		
SITE AREA:		45,002 m2
STAGE 1	3,080m2: 40,002m2	0.77:1
STAGE 1	5,389m2: 40,002m2	0.13.5:1
STAGE 1	7,091m2: 40,002m2	0.17.7:1
STAGE 1	9,994m2: 40,002m2	0.25:1
STAGE 1	13,109m2: 40,002m2	0.32.77:1

DATE	REV	DESCRIPTION
31.03.22	A	ISSUE FOR S5DA

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**PROJECT:**  
 MINARAH COLLEGE  
 288-278 CATHERINE FIELDS RD  
 CATHERINE FIELD

**ARCHITECT:**  
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**DRAWING TITLE:**  
 GFA + FSR CALCULATIONS

**SCALES:**  
 1:1250

**PHASE:**  
 SCHEMATIC DESIGN

**DRAWING NO:**  
 A 402

**PROJECT NO:**  
 #2019

<b>DRAWN BY:</b> BS, PL, JD, WR	<b>DATE:</b> 00.MM.201X
<b>CHECKED:</b>	<b>REV:</b>
<b>PT:</b>	



ENROLLMENT NUMBERS PROJECTED STAGE 1		L3 LANDSCAPE ZONES STAGE 1		PARKING SCHEDULE STAGE 1	
STAFF		ELC OUTDOOR AREA	110	ELC SPACES	
ELC	5	HARDSCAPE	890	STUDENT SPACES	5
SSP	0	PARKING AND INT ROAD	816	STAFF SPACES	3
PRIMARY	10	SOFT LANDSCAPING	1,010	TOTAL	15
SECONDARY	0	TEMPORARY OUTDOOR PLAY (STAGE ONLY)	0.00	ACCESSIBLE SPACES INCLUDED	24 (1 SPARE)
ADMIN	8	UNDEVELOPED (STAGE ONLY)	0.00	KISS AND DROP SPACES	3
PRINCIPAL	1	TOTAL	30,761 m <sup>2</sup>	BUS PARKING ON SITE	17
CLEANERS	2			BUS PARKING OFF SITE	5
ST/TELT	4				2
LANGUAGE	2				
DEPUTIES	2				
TOTAL	31				
STUDENTS					
ELC	18				
SSP	0				
PRIMARY	30				
SECONDARY	0				
TOTAL	318				



ENROLLMENT NUMBERS PROJECTED STAGE 2		L3 LANDSCAPE ZONES STAGE 2		PARKING SCHEDULE STAGE 2	
STAFF		ELC OUTDOOR AREA	110	ELC SPACES	
ELC	7	HARDSCAPE	890	STUDENT SPACES	11
SSP	5	PARKING AND INT ROAD	1,585	STAFF SPACES	6
PRIMARY	20	PS OUTDOOR PLAY	3,843	TOTAL	33
SECONDARY	0	SOFT LANDSCAPING	1,303	ACCESSIBLE SPACES INCLUDED	65 (7 SPARE)
ADMIN	15	BSP PS OUTDOOR AREA	5,486	KISS AND DROP SPACES	4
PRINCIPAL	1	TEMPORARY OUTDOOR PLAY (STAGE ONLY)	179	BUS PARKING ON SITE	17
CLEANERS	3	UNDEVELOPED (STAGE ONLY)	6,316	BUS PARKING OFF SITE	8
ST/TELT	8	TOTAL	17,753		
LANGUAGE	3		37,000 m <sup>2</sup>		
DEPUTIES	2				
TOTAL	64				
STUDENTS					
ELC	42				
SSP	19				
PRIMARY	626				
SECONDARY	8				
TOTAL	652				



ENROLLMENT NUMBERS PROJECTED STAGE 3		L3 LANDSCAPE ZONES STAGE 3		PARKING SCHEDULE STAGE 3	
STAFF		ELC OUTDOOR AREA	110	ELC SPACES	15
ELC	10	HARDSCAPE	896	STUDENT SPACES	12
SSP	10	PARKING AND INT ROAD	1,253	STAFF SPACES	51
PRIMARY	28	PS OUTDOOR PLAY	6,165	TOTAL	83 (9 SPARE)
SECONDARY	0	SOFT LANDSCAPING	2,504	ACCESSIBLE SPACES INCLUDED	4
ADMIN	17	BSP PS OUTDOOR AREA	8,079	KISS AND DROP SPACES	30
PRINCIPAL	1	TEMPORARY OUTDOOR PLAY (STAGE ONLY)	179	BUS PARKING ON SITE	5
CLEANERS	4	UNDEVELOPED (STAGE ONLY)	7,758	BUS PARKING OFF SITE	2
ST/TELT	8	TOTAL	13,684		
LANGUAGE	5		38,847 m <sup>2</sup>		
DEPUTIES	4				
TOTAL	98				
STUDENTS					
ELC	80				
SSP	20				
PRIMARY	348				
SECONDARY	0				
TOTAL	369				



ENROLLMENT NUMBERS PROJECTED STAGE 4		L3 LANDSCAPE ZONES STAGE 4		PARKING SCHEDULE STAGE 4	
STAFF		COURTYARD OUTDOOR	110	ELC SPACES	19
ELC	10	ELC OUTDOOR AREA	1,884	STUDENT SPACES	24
SSP	12	HARDSCAPE	896	STAFF SPACES	66
PRIMARY	30	PS OUTDOOR PLAY	1,233	TOTAL	138 (33 SPARE)
SECONDARY	0	SOFT LANDSCAPING	1,584	ACCESSIBLE SPACES INCLUDED	5
ADMIN	22	SPORTS FIELD	7,321	KISS AND DROP SPACES	30
PRINCIPAL	1	BSP PS OUTDOOR AREA	2,504	BUS PARKING ON SITE	5
CLEANERS	3	TEMPORARY OUTDOOR PLAY (STAGE ONLY)	8,082	BUS PARKING OFF SITE	7
ST/TELT	8	UNDEVELOPED (STAGE ONLY)	6,982		
LANGUAGE	12	TOTAL	37,078 m <sup>2</sup>		
DEPUTIES	4				
TOTAL	120				
STUDENTS					
ELC	30				
SSP	25				
PRIMARY	840				
SECONDARY	369				
TOTAL	1200				



ENROLLMENT NUMBERS PROJECTED STAGE 5		L3 LANDSCAPE ZONES STAGE 5		PARKING SCHEDULE STAGE 5	
STAFF		COURTYARD OUTDOOR	110	ELC SPACES	19
ELC	19	ELC OUTDOOR AREA	2,074	STUDENT SPACES	37
SSP	10	HARDSCAPE	896	STAFF SPACES	66
PRIMARY	30	PS OUTDOOR PLAY	1,233	TOTAL	138
SECONDARY	0	SOFT LANDSCAPING	1,584	ACCESSIBLE SPACES INCLUDED	5
ADMIN	22	BSP PS OUTDOOR AREA	7,321	KISS AND DROP SPACES	30
PRINCIPAL	1	TEMPORARY OUTDOOR PLAY (STAGE ONLY)	10,343	BUS PARKING ON SITE	5
CLEANERS	3	UNDEVELOPED (STAGE ONLY)	6,982	BUS PARKING OFF SITE	7
ST/TELT	8	TOTAL	36,937 m <sup>2</sup>		
LANGUAGE	12				
DEPUTIES	4				
TOTAL	140				
STUDENTS					
ELC	80				
SSP	20				
PRIMARY	840				
SECONDARY	890				
TOTAL	1800				

EXTERNAL AREAS LEGEND	
COURTYARD OUTDOOR	[Color]
ELC OUTDOOR AREA	[Color]
HARDSCAPE	[Color]
HS OUTDOOR PLAY	[Color]
ON SITE PARKING AND ROAD	[Color]
PS OUTDOOR PLAY	[Color]
SOFT LANDSCAPING	[Color]
SPORTS FIELD	[Color]
BSP PS OUTDOOR AREA	[Color]
TEMPORARY OUTDOOR PLAY (STAGE ONLY)	[Color]
UNDEVELOPED (STAGE ONLY)	[Color]

DATE	REV	DESCRIPTION
31.03.22	A	ISSUE FOR SSDA

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**PROJECT**  
MINARAH COLLEGE  
265-278 CATHERINE FIELDS RD  
CATHERINE FIELD

**ARCHITECT**  
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AHLN 4002/2248  
P: (02) 9215 4900  
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WEB: www.tg.com.au

**DRAWING TITLE**  
OPEN SPACE + CAR PARKING CALCULATIONS

**SCALES**  
1:1500

**PHASE**  
SCHEMATIC DESIGN

**DRAWING NO**  
A 403

**PROJECT NO.**  
421016

**DRAWN BY**  
BIS, RL, AJ, WR

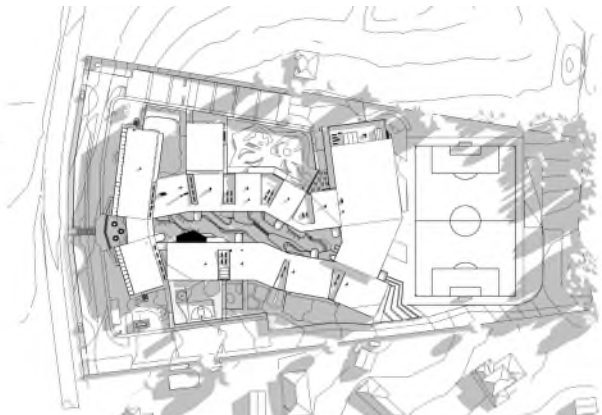
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31.03.22

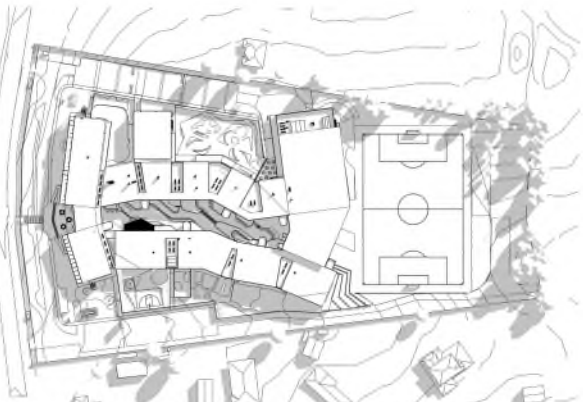
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PROJECT NO.	421016
DRAWN BY	BIS, RL, AJ, WR
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DATE	31.03.22
REV	A





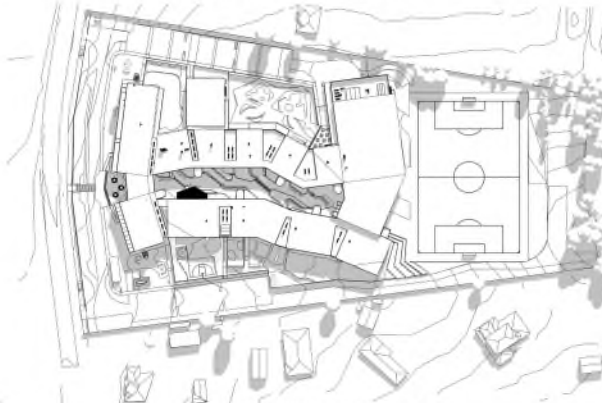
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10AM MIDWINTER PROPOSED 1:1500



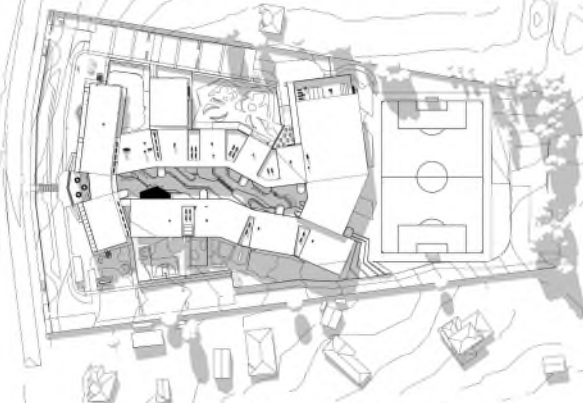
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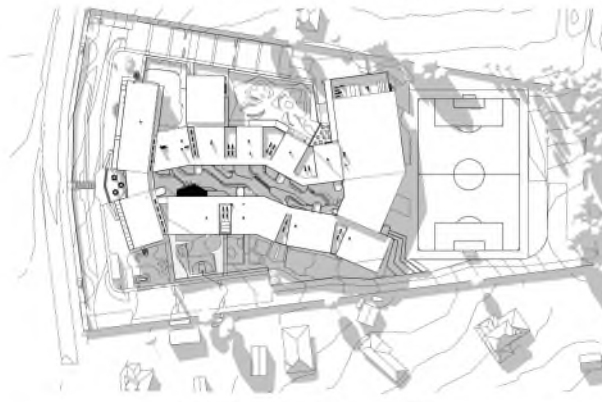
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1PM MIDWINTER PROPOSED 1:1500



2PM MIDWINTER PROPOSED 1:1500



3PM MIDWINTER PROPOSED 1:1500

DATE	REV	DESCRIPTION
31.03.22	A	ISSUE FOR SSDA

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PROJECT  
 MINARAH COLLEGE  
 268-278 CATHERINE  
 FIELDS RD  
 CATHERINE FIELD

PROJECT NO: 421019

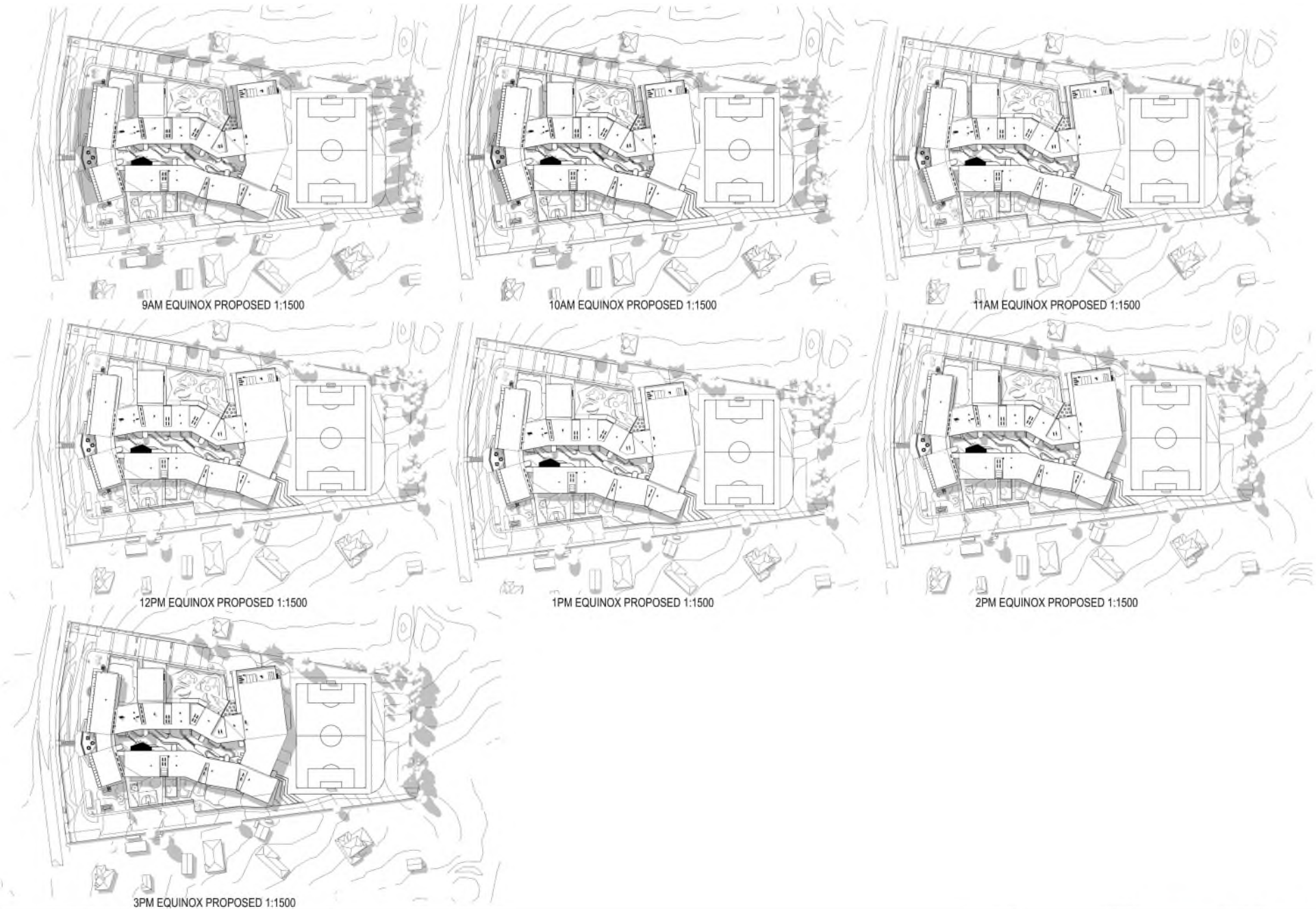
ARCHITECT  
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 WEB: www.tzga.com.au



DRAWING TITLE  
 SHADOWS MIDWINTER

PHASE  
 SCHEMATIC DESIGN

DRAWN BY  
 BS, RL, AJ, WR  
 CHECKED  
 PT  
 DATE  
 31.03.22  
 REV  
 A



9AM EQUINOX PROPOSED 1:1500

10AM EQUINOX PROPOSED 1:1500

11AM EQUINOX PROPOSED 1:1500

12PM EQUINOX PROPOSED 1:1500

1PM EQUINOX PROPOSED 1:1500

2PM EQUINOX PROPOSED 1:1500

3PM EQUINOX PROPOSED 1:1500

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PROJECT:  
 MINARAH COLLEGE  
 268-278 CATHERINE  
 FIELDS RD  
 CATHERINE FIELD

PROJECT NO: 421016

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DRAWING TITLE  
 SHADOWS EQUINOX

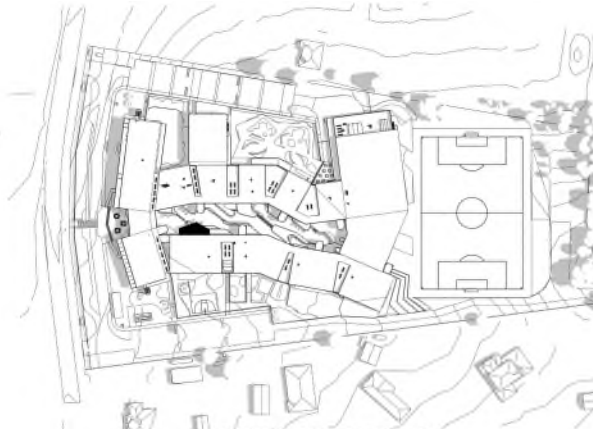
SCALES

PHASE  
 SCHEMATIC DESIGN

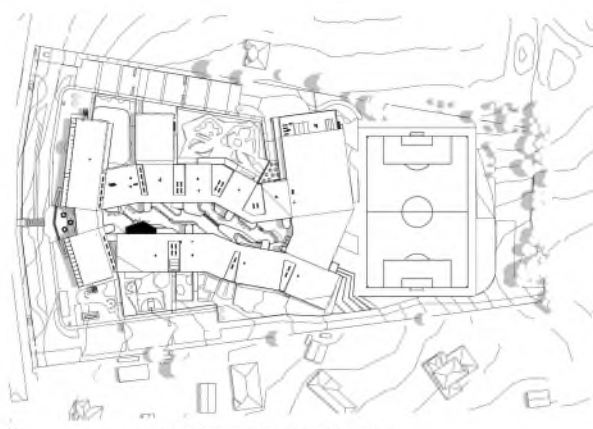
DRAWING NO  
 A 502

DRAWN BY	BE, RL, AD, WR
CHECKED	PT
DATE	02 MAR 2016
REV	





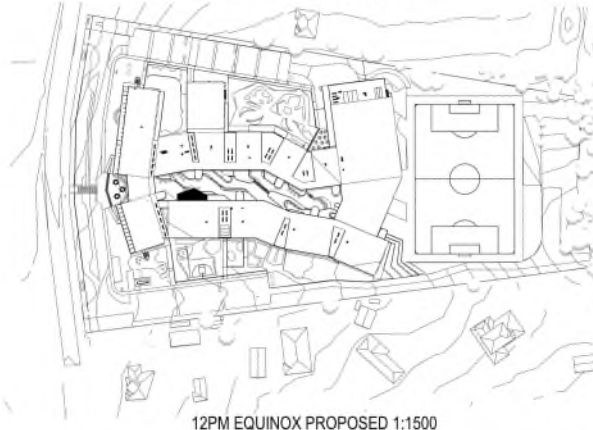
9AM EQUINOX PROPOSED 1:1500



10AM EQUINOX PROPOSED 1:1500



11AM EQUINOX PROPOSED 1:1500



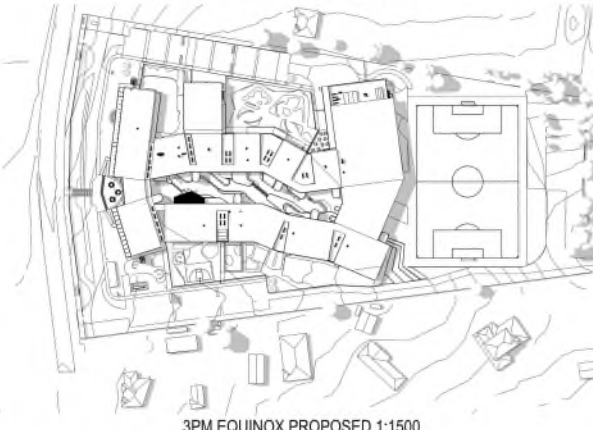
12PM EQUINOX PROPOSED 1:1500



1PM EQUINOX PROPOSED 1:1500



2PM EQUINOX PROPOSED 1:1500



3PM EQUINOX PROPOSED 1:1500

DATE	REV	DESCRIPTION
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PROJECT  
 MINARAH COLLEGE  
 268-278 CATHERINE  
 FIELDS RD  
 CATHERINE FIELD  
 PROJECT NO. : 42/019

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DRAWING TITLE		DRAWN BY	
SHADOWS SUMMER		BS, RL, AD, WR	
SCALES		CHECKED	
NTS		PT	
DATE		DATE	
31.03.22		31.03.22	
REV		REV	
A		A	
PHASE	DRAWING NO	SCALE	DATE
SCHEMATIC DESIGN	A 503	NTS	31.03.22

MATERIALS SCHEDULE

**AGD - ALUMINIUM GLASS DOOR**  
POWDERCOAT FINISH  
WHITE



**FC - FC SHEETING**  
EQUITONE PRE FINISHED PANELS  
LIGHT GREY



**MPF - METAL PAILING FENCE**  
PAINTED FINISH  
BLACK



**AW - ALUMINIUM WINDOW**  
POWDERCOAT FINISH  
WHITE



**GSD - GLASS SECTIONAL DOOR**  
POWDERCOAT FINISH  
WHITE



**MR - METAL ROOF**  
LIGHT GREY



**BR - FACE BRICKWORK**  
TBC



**MB - METAL BALUSTRADE**  
ALUMINIUM ANGLLES, POWDER COAT FINISH  
WHITE



**PAS - PERFORATED ALUMINIUM SCREEN**  
POWDERCOAT FINISH  
IN SELECTION OF COLOURS



**BRHM - HIT AND MISS FACE BRICKWORK**  
TBC



**MF - METAL FASICA**  
LIGHT GREY



**RD - ROLLER DOOR**  
POWDERCOAT FINISH  
WHITE



**CS - CONCRETE SLAB**  
OFF FORM



**MLF - METAL LOUVRE - FIXED**  
POWDERCOAT  
COLOUR TBC



**SB - STEEL BEAM**  
POWDERCOAT FINISH TBC



DATE	REV	DESCRIPTION
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**PROJECT:**  
MINARAH COLLEGE  
288-278 CATHERINE  
FIELDS RD  
CATHERINE FIELD  
  
PROJECT NO: #2019

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25 July 2022

Director, Social and Infrastructure Assessments  
Department of Planning and Environment  
Locked Bag 5022  
Parramatta NSW 2124

**RE: Notice of Exhibition – New School - Minarah College (SSD 30759158)**

**PROPERTY: 268-278 Catherine Fields Road, CATHERINE FIELD  
LOT: 1001 DP: 1234527**

I refer to the above State Significant development application (DA) currently being assessed by your department and thank you for the opportunity to comment.

Council officers have undertaken a review of the DA and supporting information. This letter provides feedback on the DA for your consideration.

*Of note, as the submission deadline concludes on Monday 25 July 2022, this submission has not been reported to the elected Council for formal consideration and endorsement. A further submission or amendments to this submission may be lodged from the elected Council following their consideration of this submission at their meeting on 9 August 2022.*

Camden Council objects to the proposed development on the following grounds:

- The proposal is inconsistent with the public interest based on the number of objections received and substantiated concerns raised by the community.
- The proposal is an inappropriate use of a rural / unsewered property.
- The proposed development will result in unacceptable impacts on the amenity of the area and fails to meet the objectives of the RU4 Primary Production Small Lots zone.
- The site is affected by flooding and there is a lack of flood free evacuation routes.
- A school of this size / intensity should not be considered / approved prior to any precinct planning / re-zoning for this portion of the South West Growth Area. The inappropriateness of the proposal is evidenced by the inconsistency with the current zone objectives; the lack of applicable developer contributions; the lack of services (especially suitable roads and sewer); and the inconsistency with the matters for consideration in clause 3.21 of the State Environmental Planning Policy (Precincts-Western Parkland City) 2021.

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- The proponent is seeking to develop relatively cheap rural land prior to precinct planning / rezoning. This provides a private benefit for the proponent at the expense of the wider community.
- A school of this size / intensity is not a planned or desirable use on land zoned RU4 Primary Production Small Lots.
- Catherine Fields Road is a rural road that is not designed to cater for a development of this size / intensity.

These key matters are outlined in further detail in this letter.

## 1. Planning

### 1.1 Public Interest

Camden Council, whilst not the consent authority or the body responsible for the assessment of the DA, has received a significant number of letters, emails and phone calls from concerned residents in relation to this proposal. All of the residents have expressed their strong objection to this proposal. Camden Council respects the views of its residents and it is clear that the public interest will not be served if this development is approved.

The community has raised the following key concerns with the proposed development:

- The site is an inappropriate location for a school;
- The proposal will result in unacceptable traffic impacts;
- Catherine Fields Road is a rural road that is not designed to cater for the level of traffic (both vehicle and pedestrian) that will result from this proposal;
- The site and surrounding area is not serviced by sewer;
- There will be significant water runoff and there is a lack of established drainage system to cater for the runoff;
- The site and Catherine Fields Road are subject to flooding;
- Being a rural area there is a lack of infrastructure to support a school;
- There are no footpaths / bike paths for the use of students;
- The proposed school will have an unreasonable impact on the rural amenity of the area;
- The proposed school does not cater for the local community and yet results in significant / unreasonable impacts for surrounding residents;
- The poor local infrastructure (rural road with no lighting) will result in safety issues for vehicles and pedestrians; and
- The approval of this school will have a significant impact on future planning within the Catherine Fields Precinct.

Given the significant and substantiated concerns approval of the application would not be in the public interest.

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### 1.2 Site Suitability

The proposed school site is currently zoned RU4 Primary Production Small Lots and is located on a rural road with no shoulder, formed kerb and gutter, footpath, lighting or piped underground stormwater system. The land is also not served by reticulated sewer.

No road upgrades are proposed beyond the provision of turning facilities directly in front of the school at a late stage in its development (Stage 4).

A rural site of this nature is not suitable for the proposed school.

### 1.3 Zone Objectives

The objectives of the RU4 Primary Production Small Lots zone are:

- *To enable sustainable primary industry and other compatible land uses.*
- *To encourage and promote diversity and employment opportunities in relation to primary industry enterprises, particularly those that require smaller lots or that are more intensive in nature.*
- *To minimise conflict between land uses within this zone and land uses within adjoining zones.*

The proposed development is not compatible with primary industry; does not encourage or promote employment opportunities in relation to primary industry enterprise; and does not minimise conflict between land uses within this zone.

A school of this scale (or any scale) effectively alienates any potential primary industry on adjoining or nearby sites due to conflicts in terms of amenity for school children.

### 1.4 Matters for Consideration in Growth Centres

Clauses 3.21 and 3.26 of the State Environmental Planning Policy (Precincts-Western Parkland City) 2021 contains a number of matters for consideration until finalisation of precinct planning for land. As Catherine Field is still in the very early stages of precinct planning these matters must be taken into consideration.

In particular, Council submits that the proposed development precludes future urban and employment development land uses from this site and that the development will hinder the orderly and co-ordinated provision of infrastructure that is planned for the Growth Centre.


The extent of the investment and the operational and economic life of the proposed development means that the school (if approved) would need to be 'planned around' rather than forming part of the precinct planning process itself. Schools are a critical piece of infrastructure for Growth Centres which often have ramifications for the

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placement of collector roads, playing fields, recreation spaces and neighbourhood centres. By approving the location of the school ahead of any precinct planning, the consent authority would be 'putting the cart before the horse' rather than planning the location of a future school within the Catherine Fields Growth Centre in an orderly and co-ordinated fashion.

### 1.5 Contributions

The Camden Contributions Plan applies to the site. No contributions are applicable to the development. As such the school is not required to contribute to any of the future road upgrades or other infrastructure works which may be planned as a result of precinct planning for this area of Catherine Fields.

It is noted that the Growth Area Contributions Plan in Camden require contributions based on net developable area (NDA) rather than land use and as such the school would be required to contribute towards the infrastructure for which it will directly benefit. Approval of this application, prior to the finalisation of any precinct planning / development of a Contributions Plan, will provide a private benefit to the proponent to the detriment of the wider community.

The proposed school, with a capacity of up to 1500 students, will clearly generate a demand for public infrastructure (road, stormwater drainage etc) and yet the proposed school will make no contribution to the provision of this infrastructure.

The proponent is seeking to develop relatively cheap rural land prior to precinct planning / rezoning. This provides a private financial benefit for the proponent at the expense of the wider community.

### 1.6 Shared Use

The application claims to be beneficial for the community of Catherine Fields however it is difficult to determine what, if any, use of school facilities is proposed to be shared with the community. It is noted that subclause e3.36(6) State Environmental Planning Policy (Transport and Infrastructure) 2021 requires the consent authority to take this into consideration.

### 1.7 Sewer / Pump Out System

Council understands that the proposal will rely on either on-site wastewater disposal or a pump out system for Stage 1 and 2. The development will be unable to proceed to Stage 3 until the connection of reticulated sewer. Camden Council does not support the reliance on pump out systems due to the potential for failure and reliance of transport vehicles to pump them out. This combined with the lack of flood free access means that pump out vehicles may be prevented from accessing the school in the event of a flood.



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Given the uncertainty as to the timing of any reticulated sewer, it is considered inappropriate to approve a development that relies on the provision of this essential infrastructure (past Stage 2).

### 1.8 Sewer / Onsite Disposal

The alternate to a pump put system for the school's first two stages is on-site disposal. The capacity for this system and planned redundancies in the event of a failure should be carefully considered in the assessment of the application. Strict measures will need to be put in place to prevent any primary or secondary contact by future users of the school and the disposal areas.

### 1.9 Staging and Road Works

The staged road works in front of the school are not supported by Council. If the development is approved (despite the objections of Council), the road works, including channelised intersection and median, should be delivered with Stage 1 to reduce the impact on the community and to reduce the impact on school users who would be impacted by construction works later down the track when the future stage triggers their requirement.

## **2. Noise and Vibration**

### 2.1 Operations

The noise from children participating in outdoor play will exceed Council's Environmental Noise Policy (2018) criteria of background +10dB(A) by up to +8dB(A) when students / children participate in play under "scenario 2" (that restricts high school students participating at the same time as primary school and childcare). This exceedance will be ongoing and impact at least four adjoining residential properties. Under "scenario 1" (restricting primary school students participating at the same time as high school and childcare) there is an exceedance of +4dB for the same properties / residents.

The above exceedance will occur despite recommended acoustic walls around the high school and primary school outdoor play areas and a further acoustic boundary fence around the school property boundary (i.e. two acoustic fences).

Council does not support the level of exceedances from students/children participating in outdoor play where noise levels could be up to 14-18dB(A) above known background levels during the day (background being 36dB). Furthermore, it is not appropriate to attempt to resolve the noise issues with the use of acoustic walls as this has an unreasonable impact on the rural landscape character of the area.

The noise exceedance demonstrates that the proposal is an overdevelopment of the site / inappropriate use for the locality.

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### 2.2 Operations Gap – Traffic Noise

No discussion or modelling of the vehicles accessing the site for pick up and drop off, staff or sewer pump out trucks was presented in the application. An assessment should be undertaken of the existing residences along Catherine Fields Road affected by additional traffic generated by this development.

### 2.3 Construction

Noise levels from demolition, earthworks and construction activities are predicted to exceed criteria by up to +40dB(A) impacting at least nine adjoining residential properties. This exceedance occurs despite attempts to mitigate and manage noise from various activities.

Council recommends, in addition to the noise control recommendations in the acoustic report, that (if the development is approved) suitably sized temporary noise barriers be placed around the perimeter of the site as a further measure to assist in reducing construction noise. The temporary barriers should remain in place until works for each stage of development is completed.

## **3. Traffic**

### 3.1 Rural Road

Catherine Fields Road is a rural road with no shoulder, formed kerb and gutter, footpath, lighting or piped underground stormwater system. A road of this nature is not designed to cater for the level of traffic proposed as part of the subject development application.

### 3.2 Bus Shelter

The Environmental Impact Assessment (EIS) states that a bus shelter will not be provided by the developer but rather that Council should provide it. The bus stop seeks to accommodate students that may use public buses. The report includes a transport plan which seeks to encourage modes other than private cars as modes of transport, ensuring facilities accommodate for the needs of users is an effective way to achieve this. The proponent should be required to provide any bus shelter / facilities.

The EIS also states that the school proposes a covered waiting area adjacent to the pedestrian access – the covered waiting area is not depicted clearly on the architectural plans and this should be further considered in the assessment of the DA.

### 3.3 Staged Road Works

The traffic report states that channelised right turn entry is not required until Stage 4. Council disagrees with this conclusion and if the application is approved Council requests that this be required as part of Stage 1.



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### 3.4 Footpath Width

Indented bus bays are proposed on the eastern side of Catherine Fields Road at the western frontage of the school. A 1.8m wide footpath is proposed adjacent to the indented bus bay. Council has had to widen several paths surrounding schools to 3m as narrower paths proved insufficient to accommodate the needs of pedestrians. In some cases overflow onto roads has been observed. It is recommended that the footpath width be increased to 3m.

### 3.5 Bicycle Parking

48 bicycle spaces are proposed where Austroad requires 216. The reduction is stated to be due to lack of facilities to cycle to the school. Whilst this is certainly the case at present, Council would submit that this is evidence that the site is not suitable for the proposed school. Once the area is rezoned, through appropriate precinct planning, there will be far greater bicycle access to the site (or the site identified to be most suitable for a school through the precinct planning exercise).

### 3.6 Speed Bumps Required

If approved, speed bumps should be placed along the kiss and ride. AS2890.1-2004 requires parking aisles which exceed 100m to include traffic control devices such as speed humps.

## **4. Flooding**

Flood maps indicate that the Catherine Field Road will be inundated from frequent events like 20% AEP (1 in 5 years) restricting evacuation to both northern and southern directions and the road subject to high hazard during rarer floods, such as the Probable Maximum Flood (PMF).

Considering the school activities, assessing a range of flood events including rare events up to PMF, a flood response procedure, including road signs must be prepared.

In accordance with Council's Flood Risk Management Policy, the applicant is required to provide the Emergency Management Plan in line with the SES Camden Local Flood Plan.

## **5. Public Health**

The proposed development should ensure compliance with (but not limited to) the following:

- Food Act 2003;
- Food Regulation 2015;
- Food Standards Code; and
- AS4674: Design, construction and fit out of food premises.



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Non compliances with the above have been noted in the proposal.

#### 6. Conditions of Consent

For the reasons outlined in this letter the proposed school is an inappropriate use for the site and the application should be refused. That said, if the Department disagrees with Council's assessment and considers the application warrants approval, Council requests the opportunity to provide feedback on potential / proposed conditions of consent.

#### 7. Conclusion

For the reasons outlined above, Camden Council objects to the proposed development.

The subject site is zoned RU4 Primary Production Small Lots and is located on a rural road with no shoulder, formed kerb and gutter, footpath, lighting or piped underground stormwater system. The land is also not served by reticulated sewer. The land is unsuitable for the proposed development and will result in unacceptable impacts for residents of adjoining/surrounding properties.

The proponent is seeking to develop relatively cheap rural land prior to precinct planning / rezoning. This provides a private financial benefit to the proponent at the expense of the wider community. The proposed development, if approved, would also hinder the orderly and co-ordinated provision of infrastructure in the Catherine Fields Growth Centre.

Should you have any enquiries in relation to this matter, please do not hesitate to contact the undersigned on 02 4645 5631.

Yours sincerely,



**Mr Jamie Erken**  
**Manager Statutory Planning**  
(Planning and Environmental Services)

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Attachment 2



# Draft Submission DPE Employment Zones Reform

ORDU2



Attachment 1





ORD02

Attachment 1

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DRAFT





## Executive Summary

This submission is made by Camden Council in response to the exhibition of the proposed translation of the Department of Planning and Environment's (DPE's) Employment Zones Reform and builds on Council's previous submission made to the DPE's Position Paper in 2021.

The DPE reform seeks to replace existing Business (B1 to B8) and Industrial zones (IN1 to IN4) with new employment zones by amending all Standard Instrument Local Environmental Plans in the State, including the Camden Local Environmental Plan (LEP) 2010.

This reform excludes land in the South West Growth Area that is zoned under State Environmental Planning Policy (Precincts—Western Parkland City) 2021. Council intends to undertake a detailed review of employment zoning in the South West Growth Area in the future, in collaboration with the DPE.

Council broadly supports the intent of the reform to maximise productivity and address barriers within the NSW planning system. Council remains concerned about the implementation of the reform, particularly regarding localised zone translations in sensitive areas of the LGA, and the potential unintended consequences of the reform.

### Council recommends that DPE:

1. Collaborate with Council post-exhibition to identify a potential alternative zoning for Little Street, Camden (i.e., MU1 Mixed Use or E3 Productivity Support).
2. Collaborate with Council to finalise the drafting of the proposed LEP Additional Local Provision with the intent to reinforce Council's Centres Hierarchy and ensure it includes measurable and enforceable controls.
3. Continue to support the additional zone objective for E1 Local Centre to include a reference to Camden DCP 2019, or a mapped centres hierarchy within Camden LEP 2010.
4. Provide further clarity and further consider the impacts of Complying Development following finalisation of this reform and consider measures to prevent poor planning outcomes.
5. Reconsider the approach to community consultation to ensure that affected landowners are aware of the changes.



## Introduction

This submission builds on Council's previous submission made to the DPE's Proposed Employment Zones Position Paper which was on public exhibition from 20 May 2021 until 30 May 2021.

Council officers have provided return advice in response to the DPE's Preliminary Zone Translation Detail which was considered by the DPE in finalising zone translation from the existing Business and Industrial zones, to the new employment zones for public exhibition.

While Council supports the intent of the reform, concerns remain about its implementation, particularly regarding localised zones translations in sensitive areas of the LGA, and unintended consequences on localised character of employment areas across the LGA.

Council requests that the DPE give further consideration to the following items prior to the finalisation of the Employment Zones Reform, and subsequent amendments being made to Camden LEP 2010 in December 2022;

- Zoning of the Little Street Precinct;
- Unintended consequences on character of neighbourhood centres;
- Unintended consequences due to increased permissibility through complying development;
- Potential erosion of the local planning framework; and
- Community Consultation.

Council officers will continue work with DPE prior to finalisation of the reform to address concerns raised.

## Strategic Context

Council's policies relating to employment land include the Local Strategic Planning Statement (LSPS) and draft Centre's and Employment Land Strategy (CELS). These policies seek to provide certainty to the community and set out a twenty-year planning vision that is encapsulated in the 2040 Camden Structure Plan (see figure 1).

### Camden Local Strategic Planning Statement

The LSPS planning vision emphasises land use, transport and sustainability objectives for Camden. The productivity component of the LSPS sets out the vision for diverse employment lands and includes the following local priorities:

- Increase the quantity and diversity of local jobs, and improving access to jobs across the Western City District;
- Create a network of successful centres;
- Strengthen the Strategic Centres of Narellan and Leppington;
- Ensure a suitable supply of industrial and urban services land; and
- Leverage industry opportunities created by Camden's proximity to the Western Sydney Airport and Aerotropolis





Draft Submission – DPE Employment Zones Reform

ORD02

Camden Centres and Employment Land Strategy (CELS)

The CELS sets the vision for Camden’s retail centres and industrial and urban services land. The CELS is consistent with the LSPS and provides more detailed direction regarding employment lands.

The directions relevant to Employment Lands are “A network of successful and attractive retail centres” and a “A network of productive industrial and urban services land”. Relevant principles of the draft CELS include:

- A defined centres hierarchy that provides certainty around the role of each centre,
- A planning framework that supports centres,
- Industrial and urban services land is productive and functional; and
- A planning framework that supports industrial and urban services land.

Notably, the CELS includes a short-term action (Action 15) to review the Little Street Precinct zoning to support mixed use development.



FIGURE 1 CAMDEN COUNCIL STRUCTURE PLAN

Attachment 1



## Key Issues and Considerations

### Zoning of Little Street Precinct

On the advice of the Greater Cities Commission, the DPE have not supported Council's recommendation to translate Little Street, Camden from Zone IN2 Light Industrial to Zone MU1 Mixed Use.

In response to this, Council officers met with the DPE and suggested that the Little Street precinct should be translated to E3 Productivity Support as an alternative, consistent with DPE's supported position for all remaining existing IN2 Light Industrial zoned land under Camden LEP 2010. This proposal was not supported by the DPE.

Council Officers remain concerned about this translation of the IN2 Light Industrial zoning at Little Street to E4 General Industrial due to the potential unintended consequences on the character of the Little Street Precinct as a result of permissible industrial development.

To manage concerns raised by Council officers, the DPE have proposed that the translation include an additional local provision for Little Street to ensure that any industrial use within the precinct does not create land use conflicts for nearby residential land uses. This additional local provision will include assessment criteria which will be considered in any new development applications submitted to Council.

While the intent of the proposed Additional Local Provision is appreciated, officers remained concerned that up-zoning the Little Street Precinct has considerable potential for unintended consequences by permitting general industrial uses.

It is noted that the Little Street Precinct has been subject to land use conflict due to previous zone translations to the Standard Instrument LEP. Council's established Little Street Good Neighbour Initiative attempts to alleviate some of this conflict by providing guidance to the existing community in the precinct on managing conflicting land uses.

It is considered that translating Little Street to E4 General Industrial introduces the potential for exacerbating existing land use conflict through permissibility of General Industrial development.

This zone translation is also not consistent with Council's endorsed strategies, nor is it consistent with the existing localised character of the precinct.

Action 15 of Camden Council's endorsed Centres and Employment Lands Strategy commits Council to reviewing the Little Street Precinct zoning to support mixed use development. It is considered that the proposed zone translation to E4 General Industrial does not appropriately consider this endorsed position of Council for the precinct.

It is considered that the MU1 Mixed Use zone is the best translation for Little Street, consistent with Council's endorsed strategies and existing character. Council considers the E3 Productivity Support zone as an appropriate alternative zone due to the continued permissibility of Light Industrial land uses, while also permitting a mix of business and commercial uses, best reflecting the current environment in the Little Street precinct.

It is also noted that the DPE highlighted current work being undertaken by the Greater Cities Commission on the Industrial Lands Policy Review and the existing retain and manage





approach as the reason for not supporting Council's original proposed zone translation for the Little Street Precinct.

Council considers that a translation to either MU1 Mixed Use or E3 Productivity Support is consistent with the retain and manage approach for industrial lands and the Industrial Lands Policy Review work, as both the proposed Mixed Use and Productivity Support zones permit light industrial land uses. Hence, either the MU1 or E3 zones would achieve a good planning outcome for the precinct by supporting the existing land uses, while alleviating potential for land-use conflict.

The E3 Productivity Support zone has also been identified as an appropriate zone translation for existing IN2 Light Industrial land, as a translation for all other IN2 land has been supported by DPE through the exhibited reform package. The Little Street Precinct is a prime example of Council's argument for this blanket translation for IN2 land, as the precinct is transitional land with Light Industrial land uses in proximity to sensitive residential land uses.

In summary, the proposed translation of the precinct to E4 General Industrial has no consideration for endorsed Council strategies, or the existing and future desired character of the precinct. A translation to E4 General Industrial has significant potential to erode the local planning framework in this precinct and exacerbate existing and historical land use conflict in the precinct.

#### **Recommendation:**

1. That DPE collaborate with Council post-exhibition to identify a potential alternative zoning for Little Street, Camden (i.e. MU1 Mixed Use or E3 Productivity Support).

#### **Unintended Consequences**

Council officers have worked with the DPE to address a number of unintended consequences through the return translation detail. However, Council re-iterates a number of key concerns.

##### **1. Existing Neighbourhood Centres**

The proposed zone translation merges the existing B1 Neighbourhood Centre zone with the Existing B2 Local Centre zone. As a result of this, existing Neighbourhood Centres are essentially up-zoned to Local Centres, with a substantial change in permissible land uses.

It is appreciated that the exhibited zone translation for Camden Council includes an additional local objective for the E1 Neighbourhood Centre zone. It is important that this additional local objective includes a reference to Camden's DCP, as this will support Council officers intent to prepare a supporting DCP amendment which includes a mapped Retail Centres hierarchy and other supporting provisions. Alternatively, Council would recommend allowing the ability to map our centres hierarchy within Camden LEP 2010.

It is also appreciated that an Additional Local Provision is proposed to protect Centres Hierarchy. Council welcomes this and looks forward to working with the DPE to ensure measurable and enforceable controls are placed in this provision to assist in maintaining the established Centres Hierarchy.



## 2. Complying Development

Council officers have raised concern about the potential expansion in the role of Complying Development, especially in new employment zones which have resulted from the merging of existing zones (E1 Neighbourhood Centre, E3 Productivity Support, E4 General Industrial).

Due to the amalgamation of several zones, the potential impact of increased permissibility through complying development in neighbourhood centres and light industrial areas is unknown.

It is requested that the DPE provide further clarification about amendments to State Environmental Planning Policy (Exempt and Complying Development Codes) 2006, and further consider the potential impact of complying development, to ensure that this reform does not result in unintended consequences.

### Recommendation:

2. That DPE collaborate with Council to finalise an Additional Local Provision for Centres Hierarchy which includes measurable and enforceable controls.
3. That DPE continue to support the additional zone objective for E1 Local Centre to include a reference to Camden DCP 2019, or a mapped centres hierarchy within Camden LEP 2010.
4. That DPE provide further clarity and further consider the impacts of Complying Development following finalisation of this reform, and consider measures to prevent poor planning outcomes.

### DPE Approach to Consultation

Council is concerned about the limited consultation from the DPE with local communities. The DPE have not undertaken any direct engagement with affected landowners. The DPE has not as part of the reform directly engaged with existing communities through letters or in-person visits.

Council has helped keep the community informed by:

- Notifying Council's established business network;
- Notifying the community about the exhibition on Facebook; and
- Providing an information page linking to the NSW Planning Portal on the Council website noticeboard.

Letters were also sent to the residents and businesses of Little Street, Camden. The letters advised the Little Street community of the reform, addressed anticipated FAQs, and provided details to contact Council planners or the DPE to find out more.



**Recommendation:**

5. That DPE reconsider the approach to community consultation to ensure that affected landowners are aware of the changes.

**Conclusion**

Council broadly supports the intent of the reform to maximise productivity and address barriers within the NSW planning system. Council remains concerned about the implementation of the reform, particularly regarding localised zone translations in sensitive areas of the LGA, and the potential unintended consequences of the reform.

Council officers raise the following concerns regarding the current zone translation through the employment zones reform:

- Zoning of the Little Street, Camden.
- Unintended Consequences for:
  - Existing Neighbourhood Centres; and
  - The role of Complying Development.
- DPEs approach to community consultation.

It is considered that the combination of the above issues has significant potential to erode the local planning framework established by endorsed local planning strategies within the LGA. If significant issues are remained unresolved, such as the translation of the Little Street Precinct to E4 General industrial, up-zoning of neighbourhood centres and the increased role of Complying Development, there is potential for irreversible changes to Camden's employment areas which do not consider the intent of local planning to date.

Council invites the DPE to work further with officers post-exhibition to resolve the above mentioned issues, and ensure that the reform results in good planning outcomes which have greater consideration for local planning and the desired future character of Camden's employment areas.



## Recommendations

Council recommends that DPE:

1. Collaborate with Council post-exhibition to identify potential alternative zoning for Little Street to MU1 Mixed Use or E3 Productivity Support
2. Collaborate with Council to finalise an Additional Local Provision for Centres Hierarchy which includes measurable and enforceable controls
3. Continue to support the additional zone objective for E1 Local Centre to include a reference to Camden DCP 2019, or a mapped centres hierarchy within Camden LEP 2010.
4. Provide further clarity and further consider the impacts of Complying Development following finalisation of this reform and consider measures to prevent poor planning outcomes.
5. Reconsider the approach to community consultation to ensure that affected landowners are aware of the changes.



# Recommended Community Representative Appointments

ORD03

## Floodplain Risk Management Advisory Committee

### Number of Positions:

- Up to six community representatives – two community representatives from each catchment (Upper South Creek; Narellan Creek; Nepean River except Narellan Creek)
- Up to three NSW State Emergency Service (SES) representatives

### Current Members:

- Narellan Creek Catchment community representative:
  - Gordon Low
- Nepean River (except Narellan Creek) Catchment community representative:
  - Debby Dewberry
- SES representative:
  - Geoff Hook
- Vacant –
  - Additional community representative each from Narellan Creek Catchment and Nepean River (except Narellan Creek) Catchment
  - Two community representatives from Upper South Creek Catchment
  - Two additional SES representatives

### Recommended Appointments:

- Narellan Creek Catchment community representative:
  - Kate Colefax

Attachment 1

## Heritage Advisory Committee

### Number of Positions:

- Up to three community representatives, one resident in each of the North, Central and South Wards of the Camden LGA. If there are no suitable nominees available from a ward, more than one community representative may be appointed to the Advisory Committee from a ward, up to a maximum of three community representatives. Additional representatives can remain even if suitable nominees from other wards are subsequently appointed
- One representative of the Camden Historical Society
- Up to two community representatives from Camden's Aboriginal and Torres Strait Islander community

### Current Appointments:

- Camden Historical Society –
  - Dr Ian Willis OAM
- South Ward community representatives –
  - Laura Jane Aulsebrook
  - Olivia Allen
- Aboriginal and Torres Strait Islander community representative – Glenda Chalker
- Vacant –
  - North Ward community representative
  - Central Ward community representative
  - Additional representative from Camden's Aboriginal and Torres Strait Islander community

### Recommended Appointments:

- North Ward community representatives –
  - Leanne Ramsey
  - Brad Stewart

## Events Reference Group

### Number of Positions:

- A minimum of three and a maximum of six community representatives

### Recommended Appointments:

- Aileen Fernandez
- Ted Gillroy
- Syd Hyett
- Keith Maddock
- Joanna Martin
- Melissa Musgrave
- Brad Stewart



## Camden Access Reference Group

### Number of Positions:

- A minimum of two and a maximum of five community representatives
- Up to five sector organisational representatives

### Current Appointments:

- Community representatives –
  - Rosa Surace
  - Gayle Martin
- Sector organisational representatives –
  - Kylie Richardson (Myrtle Cottage Group)
  - Karen Barnes (EACH)
  - Annie Thompson-Kelly (Australian Unity Home Care)
  - Giuliana Ferretti (Plan Wise Living)
- Vacant –
  - Three additional community representatives
  - One additional sector organisational representative

### Recommended Appointments:

- Sector organisational representative –
  - Mhari Paterson (Disability Services Australia)

## Camden Youth Reference Group

### Number of Positions:

- A minimum of two and a maximum of fifteen community representatives who live, work or study in the Camden LGA and are aged 12-24 years old

### Current Appointments:

- Sienna Woolcock
- Joanna Kolevris
- Molly Quinell
- Nikita Joseph
- Zainab Atif
- Abdul Siddiqui
- Masuma Akram
- Paige Bagley
- Jemima Rawcliffe
- Hamani Tanginoa
- Alana Bailey
- Maddie Haywood
- Almira Qadeer
  
- Vacant –
  - Two additional community representatives

### Recommended Appointments:

- Matias Silva





**Investment Summary Report  
June 2022**



**Camden Council**  
Executive Summary - June 2022

**Investment Holdings**

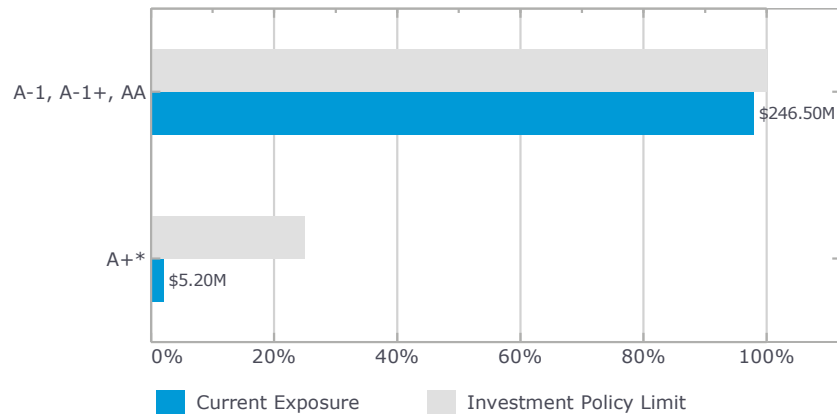
	Amount (\$)	Current Yield (%)
Cash	6,000,000.00	0.95
Term Deposit	245,700,000.00	1.39
	<b>251,700,000.00</b>	

**Term to Maturity**

	Amount (\$)	Policy Max	
Between 0 and 1 Year	221,000,000	88%	100% ✓
Between 1 and 3 Years	30,700,000	12%	60% ✓
	<b>251,700,000</b>		

Percentages in this report may not add up to 100% due to rounding

**Total Credit Exposure**



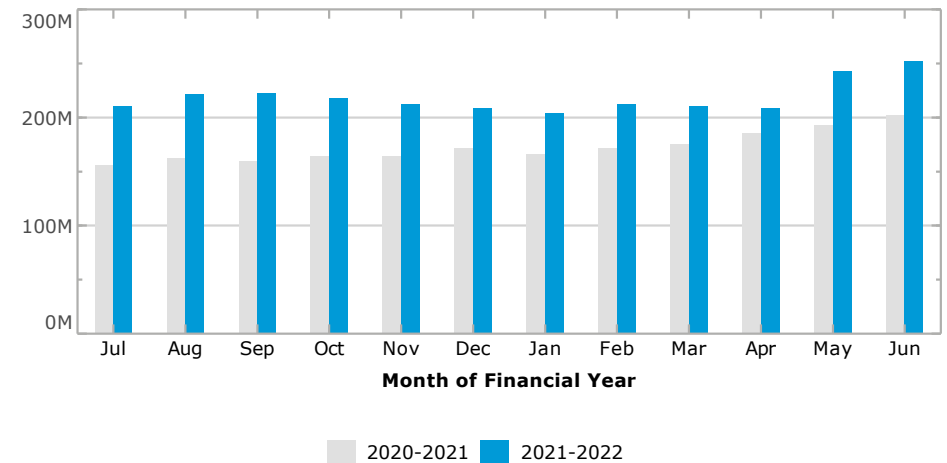
\*Council's investment policy limits investments in foreign subsidiary banks which are monitored by APRA to a maximum 25% of the total portfolio

**Sources of Funds**

	Amount (\$)
Section 7.11 Developer Contributions	158,420,912
Restricted Grant Income	39,197,826
Externally Restricted Reserves	14,081,519
Internally Restricted Reserves	32,159,644
General Fund	7,840,099
<b>Total Funds Invested</b>	<b>251,700,000</b>

Council's investment portfolio has increased by \$9m since the May reporting period. The increase primarily relates to developer contributions received during the month. The source of funds invested are indicative only, due to Council's annual financial reports still being finalised for 30 June 2022.

**Investment Portfolio Balance**



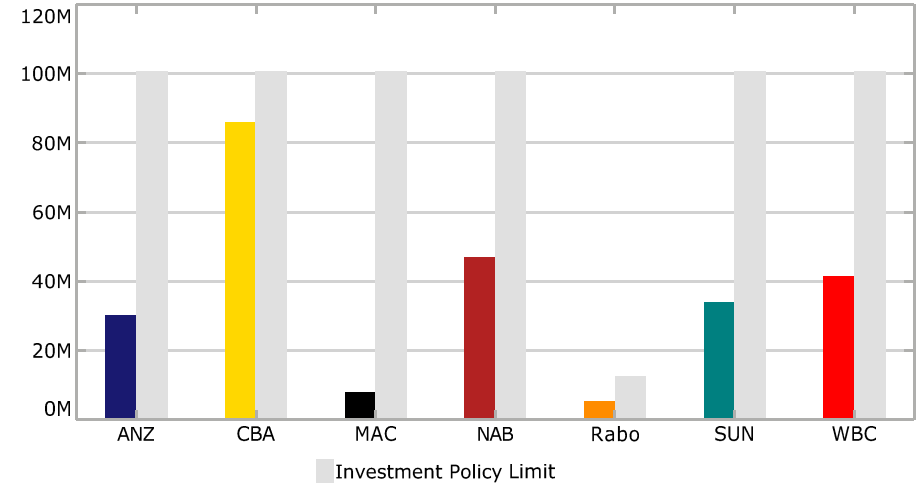
**Camden Council**  
Individual Institutional Exposures Report - June 2022



**Individual Institutional Exposures**

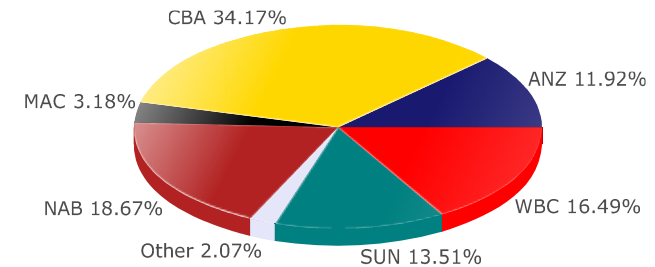
Parent Group	Exposure (\$M)	Credit Rating	Policy Limit	Actual	Capacity
ANZ Group	30.00M	A-1+, AA-	40.00%	11.92%	70.68M
Commonwealth Bank of Australia	86.00M	A-1+, AA-	40.00%	34.17%	14.68M
Macquarie Bank	8.00M	A-1, A+	40.00%	3.18%	92.68M
National Australia Bank	47.00M	A-1+, AA-	40.00%	18.67%	53.68M
Rabobank Aus (Foreign Sub)	5.20M	A-1*, A+*	5.00%	2.07%	7.38M
Suncorp Bank	34.00M	A-1+, AA-	40.00%	13.51%	66.68M
Westpac Group	41.50M	A-1+, AA-	40.00%	16.49%	59.18M
<b>251.70M</b>					

**Individual Institutional Exposure Charts**



*\*Council's investment policy limits investments in foreign subsidiary banks which are monitored by APRA to a maximum 5% of the total portfolio in any single entity*

Council's portfolio is within its individual institutional investment policy limits.  
Council's portfolio is within its term to maturity investment policy limits.  
Council's portfolio complies with the NSW Ministerial Investment Order.







## Camden Council Performance Summary - June 2022

Attachments for the Ordinary Council Meeting held on 9 August 2022 - Page 60

Attachment 1

Investment Report - June 2022

### Interest Summary

#### Interest Summary as of June 2022

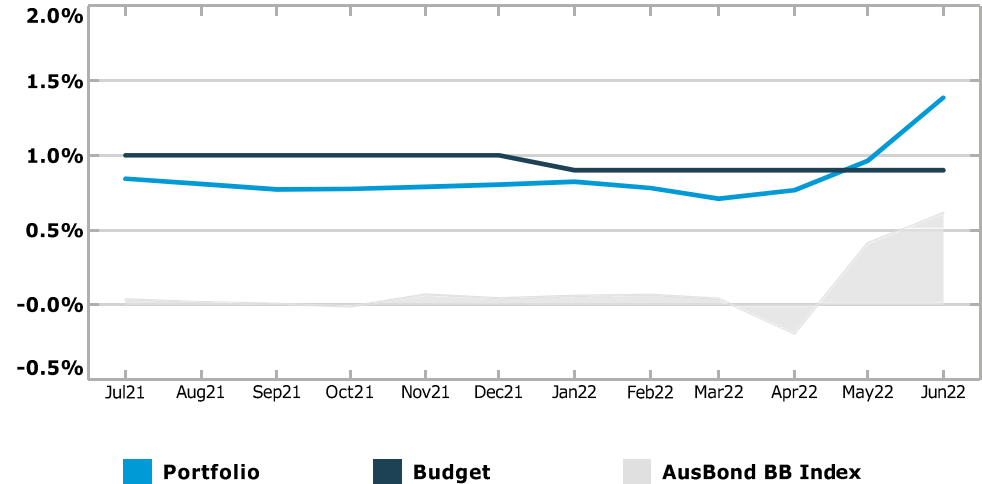
Number of Investments	99
Average Days to Maturity	209
Weighted Portfolio Yield	1.39%
CBA Call Account	0.95%
Highest Rate	4.16%
Lowest Rate	0.27%
Budget Rate	0.90%
Average BBSW (30 Day)	0.91%
Average BBSW (90 Day)	1.60%
Average BBSW (180 Day)	2.48%
Official Cash Rate	0.85%
AusBond Bank Bill Index	0.61%

#### Interest Received During the 2021/2022 Financial Year

	June	Cumulative	Original Budget	*Revised Budget
General Fund	\$123,534	\$639,028	\$700,000	\$550,000
Restricted	\$165,819	\$1,211,520	\$1,750,000	\$1,150,000
<b>Total</b>	<b>\$289,353</b>	<b>\$1,850,548</b>	<b>\$2,450,000</b>	<b>\$1,700,000</b>

\*The Revised Budget is reviewed on a quarterly basis as part of the Budget Process

### Investment Performance



#### Historical Performance Summary

	Portfolio	AusBond BB Index	Outperformance
Jun 2022	1.39%	0.61%	0.78%
Last 3 Months	1.04%	0.28%	0.76%
Last 6 Months	0.90%	0.17%	0.73%
Financial Year to Date	0.85%	0.10%	0.75%
Last 12 months	0.85%	0.10%	0.75%

#### Investment Performance

Council's portfolio returned 1.39%pa on a weighted average yield basis during June. This compares favourably with the Ausbond Bank Bill Index's return of 0.61% pa for the month.



**Camden Council**  
Investment Holdings Report - June 2022

**Cash Accounts**

Amount (\$)	Current Yield	Institution	Credit Rating	Amount (\$)	Deal No.	Reference
6,000,000.00	0.95%	Commonwealth Bank of Australia	A-1+	6,000,000.00	535548	
<b>6,000,000.00</b>				<b>6,000,000.00</b>		

**Term Deposits**

Maturity Date	Amount (\$)	Rate	Institution	Credit Rating	Purchase Date	Amount plus Accrued Int (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
4-Jul-22	1,000,000.00	0.36%	Westpac Group	A-1+	2-Jul-21	1,000,867.95	541626	867.95	Quarterly	3560
4-Jul-22	500,000.00	0.47%	Commonwealth Bank of Australia	A-1+	16-Jul-21	502,253.42	541661	2,253.42	At Maturity	3565
6-Jul-22	1,000,000.00	0.38%	National Australia Bank	A-1+	12-Jul-21	1,003,685.48	541647	3,685.48	At Maturity	3564
11-Jul-22	1,500,000.00	0.41%	Commonwealth Bank of Australia	A-1+	21-Jul-21	1,505,813.01	541671	5,813.01	At Maturity	3566
13-Jul-22	1,000,000.00	0.39%	Commonwealth Bank of Australia	A-1+	22-Jul-21	1,003,675.62	541672	3,675.62	At Maturity	3567
18-Jul-22	500,000.00	0.37%	National Australia Bank	A-1+	26-Jul-21	501,723.29	541677	1,723.29	At Maturity	3568
18-Jul-22	1,000,000.00	0.36%	National Australia Bank	A-1+	29-Jul-21	1,003,323.84	541687	3,323.84	At Maturity	3571
18-Jul-22	1,000,000.00	0.27%	ANZ Banking Group	A-1+	5-Aug-21	1,002,441.10	541705	2,441.10	At Maturity	3575
20-Jul-22	1,500,000.00	0.41%	Commonwealth Bank of Australia	A-1+	11-Aug-21	1,505,459.18	541740	5,459.18	At Maturity	3578
25-Jul-22	2,000,000.00	0.38%	Commonwealth Bank of Australia	A-1+	28-Jul-21	2,007,037.81	541681	7,037.81	At Maturity	3569
27-Jul-22	3,000,000.00	0.40%	National Australia Bank	A-1+	28-Jul-21	3,011,112.33	541683	11,112.33	At Maturity	3570
29-Jul-22	2,500,000.00	0.32%	Commonwealth Bank of Australia	A-1+	2-Aug-21	2,507,298.63	541693	7,298.63	At Maturity	3572
3-Aug-22	1,000,000.00	0.31%	Westpac Group	A-1+	3-Aug-21	1,000,501.10	541699	501.10	Quarterly	3574
8-Aug-22	2,000,000.00	0.36%	National Australia Bank	A-1+	9-Aug-21	2,006,430.68	541723	6,430.68	At Maturity	3576
10-Aug-22	1,500,000.00	0.36%	National Australia Bank	A-1+	17-Aug-21	1,504,704.66	541748	4,704.66	At Maturity	3579
10-Aug-22	1,500,000.00	0.35%	National Australia Bank	A-1+	18-Aug-21	1,504,559.59	541754	4,559.59	At Maturity	3580
16-Aug-22	1,500,000.00	0.39%	Commonwealth Bank of Australia	A-1+	20-Aug-21	1,505,048.63	541765	5,048.63	At Maturity	3581
23-Aug-22	1,000,000.00	0.34%	National Australia Bank	A-1+	23-Aug-21	1,002,906.30	541768	2,906.30	At Maturity	3582
24-Aug-22	1,000,000.00	0.35%	National Australia Bank	A-1+	25-Aug-21	1,002,972.60	541777	2,972.60	At Maturity	3583
29-Aug-22	1,500,000.00	0.35%	National Australia Bank	A-1+	30-Aug-21	1,504,386.99	541794	4,386.99	At Maturity	3586
5-Sep-22	1,000,000.00	0.41%	Commonwealth Bank of Australia	A-1+	1-Sep-21	1,002,033.15	541808	2,033.15	SemiAnnually	3588



**Camden Council**  
Investment Holdings Report - June 2022

<b>Term Deposits</b>											
<b>Maturity Date</b>	<b>Amount (\$)</b>	<b>Rate</b>	<b>Institution</b>	<b>Credit Rating</b>	<b>Purchase Date</b>	<b>Amount plus Accrued Int (\$)</b>	<b>Deal No.</b>	<b>Accrued Interest (\$)</b>	<b>Coupon Frequency</b>	<b>Reference</b>	
7-Sep-22	1,000,000.00	0.39%	Commonwealth Bank of Australia	A-1+	8-Sep-21	1,003,162.74	541870	3,162.74	At Maturity	3596	
12-Sep-22	1,000,000.00	0.37%	National Australia Bank	A-1+	6-Sep-21	1,003,020.82	541854	3,020.82	At Maturity	3594	
12-Sep-22	3,000,000.00	0.46%	ANZ Banking Group	A-1+	13-Dec-21	3,007,561.64	542194	7,561.64	At Maturity	3610	
12-Sep-22	3,000,000.00	0.39%	Commonwealth Bank of Australia	A-1+	6-Sep-21	3,005,801.92	541853	5,801.92	SemiAnnually	3595	
19-Sep-22	2,000,000.00	0.27%	ANZ Banking Group	A-1+	30-Aug-21	2,004,512.33	541795	4,512.33	At Maturity	3587	
28-Sep-22	2,000,000.00	0.29%	ANZ Banking Group	A-1+	27-Aug-21	2,004,894.25	541787	4,894.25	Annually	3585	
28-Sep-22	1,000,000.00	0.43%	Commonwealth Bank of Australia	A-1+	27-Aug-21	1,002,132.33	541788	2,132.33	SemiAnnually	3584	
4-Oct-22	1,000,000.00	0.45%	Macquarie Bank	A-1	2-Sep-21	1,003,723.29	541826	3,723.29	Annually	3589	
4-Oct-22	3,500,000.00	0.46%	Commonwealth Bank of Australia	A-1+	22-Apr-21	3,507,983.84	541278	7,983.84	SemiAnnually	3507	
10-Oct-22	1,000,000.00	0.45%	Macquarie Bank	A-1	13-Sep-21	1,003,587.67	541895	3,587.67	At Maturity	3597	
10-Oct-22	2,000,000.00	0.36%	Commonwealth Bank of Australia	A-1+	11-Oct-21	2,005,187.95	541984	5,187.95	At Maturity	3599	
17-Oct-22	1,500,000.00	0.57%	Commonwealth Bank of Australia	A-1+	15-Nov-21	1,505,340.82	542086	5,340.82	At Maturity	3604	
17-Oct-22	1,500,000.00	0.35%	Commonwealth Bank of Australia	A-1+	15-Sep-21	1,502,603.42	541902	2,603.42	SemiAnnually	3598	
24-Oct-22	1,500,000.00	0.49%	Commonwealth Bank of Australia	A-1+	25-Oct-21	1,505,014.11	542008	5,014.11	At Maturity	3601	
25-Oct-22	1,000,000.00	0.45%	Macquarie Bank	A-1	2-Sep-21	1,003,723.29	541827	3,723.29	Annually	3590	
27-Oct-22	5,000,000.00	0.50%	ANZ Banking Group	A-1+	1-Dec-21	5,014,520.55	542148	14,520.55	At Maturity	3608	
7-Nov-22	1,000,000.00	0.53%	Commonwealth Bank of Australia	A-1+	8-Nov-21	1,003,412.33	542046	3,412.33	At Maturity	3602	
8-Nov-22	1,000,000.00	0.45%	Macquarie Bank	A-1	2-Sep-21	1,003,723.29	541828	3,723.29	Annually	3591	
9-Nov-22	2,000,000.00	0.54%	Commonwealth Bank of Australia	A-1+	10-Nov-21	2,006,894.25	542057	6,894.25	At Maturity	3603	
14-Nov-22	500,000.00	0.47%	National Australia Bank	A-1+	13-May-21	500,315.48	541331	315.48	Annually	3519	
16-Nov-22	1,500,000.00	0.64%	Commonwealth Bank of Australia	A-1+	17-Nov-21	1,505,944.11	542098	5,944.11	At Maturity	3605	
16-Nov-22	1,000,000.00	0.38%	Commonwealth Bank of Australia	A-1+	13-Oct-21	1,001,884.38	541989	1,884.38	SemiAnnually	3600	
21-Nov-22	2,000,000.00	0.59%	Commonwealth Bank of Australia	A-1+	23-Nov-21	2,007,112.33	542109	7,112.33	At Maturity	3606	
22-Nov-22	1,000,000.00	0.45%	Macquarie Bank	A-1	2-Sep-21	1,003,723.29	541829	3,723.29	Annually	3592	
23-Nov-22	5,000,000.00	0.54%	Westpac Group	A-1+	30-Nov-21	5,002,367.12	542141	2,367.12	Quarterly	3607	
30-Nov-22	2,000,000.00	0.50%	National Australia Bank	A-1+	31-May-21	2,000,849.32	541441	849.32	Annually	3530	



**Camden Council**  
Investment Holdings Report - June 2022



<b>Term Deposits</b>										
<b>Maturity Date</b>	<b>Amount (\$)</b>	<b>Rate</b>	<b>Institution</b>	<b>Credit Rating</b>	<b>Purchase Date</b>	<b>Amount plus Accrued Int (\$)</b>	<b>Deal No.</b>	<b>Accrued Interest (\$)</b>	<b>Coupon Frequency</b>	<b>Reference</b>
5-Dec-22	1,500,000.00	0.40%	Westpac Group	A-1+	9-Jun-21	1,500,361.64	541511	361.64	Quarterly	3533
6-Dec-22	1,000,000.00	0.45%	Macquarie Bank	A-1	2-Sep-21	1,003,723.29	541830	3,723.29	Annually	3593
7-Dec-22	1,000,000.00	0.50%	National Australia Bank	A-1+	8-Jun-21	1,000,315.07	541501	315.07	Annually	3532
13-Dec-22	5,000,000.00	0.64%	ANZ Banking Group	A-1+	14-Jan-22	5,014,728.77	542246	14,728.77	At Maturity	3612
19-Dec-22	5,000,000.00	0.75%	ANZ Banking Group	A-1+	22-Feb-22	5,013,253.42	542363	13,253.42	At Maturity	3616
4-Jan-23	5,000,000.00	0.79%	National Australia Bank	A-1+	28-Feb-22	5,013,310.96	542378	13,310.96	At Maturity	3617
10-Jan-23	5,000,000.00	0.71%	Westpac Group	A-1+	10-Jan-22	5,016,728.77	542232	16,728.77	At Maturity	3611
16-Jan-23	5,000,000.00	2.52%	Suncorp Bank	A-1+	26-May-22	5,012,427.40	542811	12,427.40	At Maturity	3632
25-Jan-23	2,000,000.00	0.55%	National Australia Bank	A-1+	27-Jan-21	2,004,671.23	540890	4,671.23	Annually	3466
31-Jan-23	3,000,000.00	0.85%	Westpac Group	A-1+	1-Feb-22	3,004,191.78	542283	4,191.78	Quarterly	3613
6-Feb-23	5,000,000.00	0.88%	Westpac Group	A-1+	9-Feb-22	5,006,389.04	542325	6,389.04	Quarterly	3614
8-Feb-23	1,500,000.00	0.52%	National Australia Bank	A-1+	11-Aug-21	1,506,923.84	541739	6,923.84	At Maturity	3577
14-Feb-23	5,000,000.00	0.95%	Westpac Group	A-1+	14-Feb-22	5,005,986.30	542338	5,986.30	Quarterly	3615
21-Feb-23	5,000,000.00	0.93%	National Australia Bank	A-1+	3-Mar-22	5,015,287.67	542395	15,287.67	At Maturity	3619
28-Feb-23	2,000,000.00	1.00%	Commonwealth Bank of Australia	A-1+	7-Mar-22	2,006,356.16	542410	6,356.16	At Maturity	3620
2-Mar-23	2,000,000.00	0.95%	Macquarie Bank	A-1	2-Mar-22	2,006,298.63	542392	6,298.63	At Maturity	3618
7-Mar-23	4,000,000.00	1.11%	ANZ Banking Group	A-1+	9-Mar-22	4,013,867.40	542419	13,867.40	At Maturity	3621
13-Mar-23	5,000,000.00	2.01%	Commonwealth Bank of Australia	A-1+	19-Apr-22	5,020,100.00	542601	20,100.00	At Maturity	3624
23-Mar-23	3,000,000.00	1.33%	ANZ Banking Group	A-1+	24-Mar-22	3,010,822.19	542475	10,822.19	At Maturity	3622
30-Mar-23	4,000,000.00	1.63%	Westpac Group	A-1+	30-Mar-22	4,016,612.60	542485	16,612.60	At Maturity	3623
6-Apr-23	1,500,000.00	0.47%	Westpac Group	A-1+	8-Apr-21	1,501,622.47	541257	1,622.47	Quarterly	3501
11-Apr-23	3,000,000.00	2.66%	Commonwealth Bank of Australia	A-1+	28-Apr-22	3,013,992.33	542705	13,992.33	At Maturity	3625
17-Apr-23	5,000,000.00	2.83%	Commonwealth Bank of Australia	A-1+	26-May-22	5,013,956.16	542808	13,956.16	At Maturity	3633
26-Apr-23	4,000,000.00	2.71%	Commonwealth Bank of Australia	A-1+	2-May-22	4,017,819.18	542736	17,819.18	At Maturity	3626
3-May-23	1,500,000.00	0.62%	National Australia Bank	A-1+	5-May-21	1,510,752.33	541306	10,752.33	At Maturity	3513
8-May-23	1,500,000.00	0.60%	National Australia Bank	A-1+	10-May-21	1,501,282.19	541311	1,282.19	Annually	3515



**Camden Council**  
Investment Holdings Report - June 2022

Term Deposits										
Maturity Date	Amount (\$)	Rate	Institution	Credit Rating	Purchase Date	Amount plus Accrued Int (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
10-May-23	1,000,000.00	0.60%	National Australia Bank	A-1+	13-May-21	1,000,805.48	541330	805.48	Annually	3518
17-May-23	4,000,000.00	3.12%	Commonwealth Bank of Australia	A-1+	18-May-22	4,015,044.38	542788	15,044.38	At Maturity	3627
24-May-23	5,000,000.00	2.79%	Westpac Group	A-1+	20-May-22	5,016,052.05	542797	16,052.05	At Maturity	3628
29-May-23	1,000,000.00	0.60%	National Australia Bank	A-1+	28-May-21	1,000,526.03	541423	526.03	Annually	3529
1-Jun-23	4,000,000.00	2.83%	Westpac Group	A-1+	23-May-22	4,012,095.34	542799	12,095.34	At Maturity	3629
5-Jun-23	4,000,000.00	2.93%	Suncorp Bank	A-1+	25-May-22	4,011,880.55	542804	11,880.55	Annually	3630
8-Jun-23	4,000,000.00	3.68%	Commonwealth Bank of Australia	A-1+	8-Jun-22	4,009,275.62	542850	9,275.62	At Maturity	3637
8-Jun-23	5,000,000.00	3.13%	Commonwealth Bank of Australia	A-1+	1-Jun-22	5,012,863.01	542823	12,863.01	SemiAnnually	3636
15-Jun-23	5,000,000.00	2.93%	Suncorp Bank	A-1+	26-May-22	5,014,449.32	542809	14,449.32	At Maturity	3631
19-Jun-23	5,000,000.00	2.95%	Commonwealth Bank of Australia	A-1+	26-May-22	5,014,547.95	542813	14,547.95	SemiAnnually	3634
22-Jun-23	4,000,000.00	4.16%	Commonwealth Bank of Australia	A-1+	15-Jun-22	4,007,294.25	542866	7,294.25	SemiAnnually	3638
27-Jun-23	5,000,000.00	3.03%	Commonwealth Bank of Australia	A-1+	27-May-22	5,014,527.40	542817	14,527.40	SemiAnnually	3635
28-Jun-23	5,000,000.00	3.95%	Suncorp Bank	A-1+	28-Jun-22	5,001,623.29	542900	1,623.29	At Maturity	3640
5-Jul-23	5,000,000.00	3.95%	Suncorp Bank	AA-	24-Jun-22	5,003,787.67	542896	3,787.67	At Maturity	3639
7-Jul-23	5,000,000.00	3.95%	Suncorp Bank	AA-	28-Jun-22	5,001,623.29	542901	1,623.29	At Maturity	3641
10-Jul-23	500,000.00	0.65%	National Australia Bank	AA-	8-Jul-21	503,187.67	541635	3,187.67	Annually	3562
11-Jul-23	5,000,000.00	3.95%	Suncorp Bank	AA-	30-Jun-22	5,000,541.10	542916	541.10	At Maturity	3643
12-Jul-23	1,500,000.00	0.65%	National Australia Bank	AA-	12-Jul-21	1,509,456.16	541645	9,456.16	Annually	3563
2-Aug-23	1,500,000.00	0.65%	National Australia Bank	AA-	3-Aug-21	1,508,868.49	541698	8,868.49	Annually	3573
11-Dec-23	2,000,000.00	3.15%	National Australia Bank	AA-	19-Dec-18	2,033,312.33	537431	33,312.33	Annually	3070
18-Dec-23	4,500,000.00	3.15%	National Australia Bank	AA-	19-Dec-18	4,574,952.74	537432	74,952.74	Annually	3071
3-Jan-24	2,000,000.00	3.40%	Rabobank Australia	A+*	4-Jan-19	2,033,161.64	537443	33,161.64	Annually	3173
28-Feb-24	1,000,000.00	3.20%	Rabobank Australia	A+*	28-Feb-19	1,010,783.56	537586	10,783.56	Annually	3189
4-Mar-24	1,200,000.00	3.20%	Rabobank Australia	A+*	4-Mar-19	1,212,519.45	537601	12,519.45	Annually	3192
27-Mar-24	1,000,000.00	3.00%	Rabobank Australia	A+*	29-Mar-19	1,007,726.03	537765	7,726.03	Annually	3200
24-Feb-25	500,000.00	0.80%	Westpac Group	AA-	24-Feb-21	500,416.44	540967	416.44	Quarterly	3481

**Camden Council**  
Investment Holdings Report - June 2022



<b>Term Deposits</b>										
<b>Maturity Date</b>	<b>Amount (\$)</b>	<b>Rate</b>	<b>Institution</b>	<b>Credit Rating</b>	<b>Purchase Date</b>	<b>Amount plus Accrued Int (\$)</b>	<b>Deal No.</b>	<b>Accrued Interest (\$)</b>	<b>Coupon Frequency</b>	<b>Reference</b>
	<b>245,700,000.00</b>					<b>246,490,334.29</b>		<b>790,334.29</b>		





DRAFT



**YOUTH STRATEGY**

Published 2021

**Acknowledgements**

Council acknowledges and extends appreciation to all contributors.

**Availability**

The Camden Youth Strategy is available on Council's website: [www.camden.nsw.gov.au](http://www.camden.nsw.gov.au)

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- ✉ [mail@camden.nsw.gov.au](mailto:mail@camden.nsw.gov.au)



MESSAGE FROM THE MAYOR

I'm incredibly proud to present the Camden Youth Strategy 2022-2026.

As one of the fastest growing local government areas in the country, the proportion of young people in Camden is only increasing. Our young people are the future of the Camden area and, even more broadly, of Australia. What they are able to learn, explore, enjoy and leverage today will help them become tomorrow's leaders, professionals, free-thinkers and active members of our community.

This is why Camden Council is committed to supporting our local young people. We understand the importance of local government in fostering and supporting their development and we recognise the need to ensure they are mentally, physically and socially connected to other community members and to Camden itself.

This document paves the pathway to achieving the Camden community's long-term vision and goals by focusing on young people, aged between 12 and 24 years. It outlines five strategic priorities for Council to focus on to help support our young people, address issues that matter to them and help them achieve the futures they see for themselves.

I look forward to seeing this strategy put into action and the great outcomes it will, no doubt, achieve.

*Therese Fedeli*

Mayor of Camden





# ACKNOWLEDGEMENT TO COUNTRY

## Dharawal Language:

Naganbi nagayawuli dijiyara Hamani.  
Ngayagang bulbulwilma Wiradjuri,  
Gooreng Gooreng, Tongan yuwinj.

Ngayagang ngalama Dharawal  
nguradha.

Dharawal yurawulawula ngarandima  
njirgang nhay nhaway.

Dharawalbulawalaga yurawalawulaga  
nguradhaga nhay nguradha  
dhanjanwari.

Gay ngadi ngarandimayi  
ngaramuramayi nhay nangamaymayi  
nguradhayi.

Dhadjanwari Dharawal ngurayu dharan  
dhurung Dharawal ngurayu

Nandawanjing

## English Translation:

Hello, my name is Hamani. I am a proud  
Wiradjuri, Gooreng Gooreng and  
Tongan man.

I live on Dharawal Country.

Dharawal people know that you are all  
here today.

Dharawal people camped here in this  
place long ago.

Please stop and listen, see the way of  
this Dreaming place.

Long ago Dharawal Country. Always  
Dharawal Country

See you next time.

As a young person living and working in the Camden LGA, and as a member of the Camden Youth Council, the Youth Strategy is the step forward in working and collaborating with the Young People in the LGA. The action that will come out of the Youth Strategy will encourage and inspire emerging young leaders in our community and amplify the voices of those young people who come from all walks of life. So far, we had done so much for young people in this area regarding, mental health, music and entertainment, creative arts, literacy arts, and it is only the tip of the iceberg. As a young person, I am excited to see what action the strategy will bring and for the future of youth programs and policy in Camden.

HAMANI TANGINOVA (CAMDEN YOUTH COUNCIL MEMBER)



Attachment 1

ORD05

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1

EXECUTIVE SUMMARY



1. EXECUTIVE SUMMARY

Community consultation is essential in enabling local governments to understand the needs of the community they serve. This ensures resources are managed effectively to best support the development of communities.

The Camden Youth Consultation conducted in 2020 saw almost 1,500 young people inform Council how they want us to support them and what issues matter to them. This information is invaluable, and we are privileged to have had such a large number of young people take the time to support the development of this strategy.

As a result, it is Council’s responsibility to respond appropriately, ensuring these voices are reflected in our actions. This consultation saw the emergence of five strategic priorities:

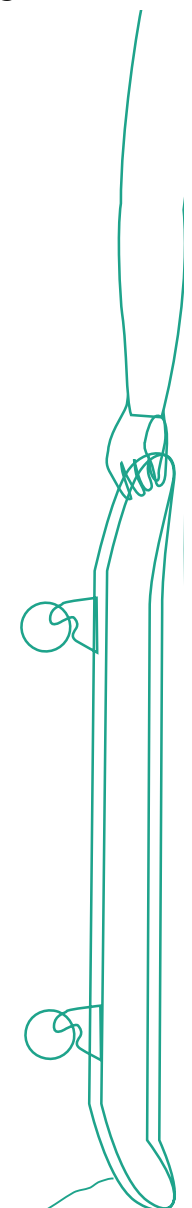
- Youth Mental Health and Wellbeing;
- Youth Employment;
- Community Connections;
- Youth Voice and Empowerment; and
- Safety.

Council will commit to supporting these five focus areas, enacting all the strategic actions that are outlined at the end of each of the focus area sections of this report. Additionally, Council will commit to the re-direction of the annual youth budget to directly support these five strategic priorities.

Annual reviews of how we are supporting these five focus areas and the relevant strategic actions will be completed, reflecting on how Council is supporting the needs of local young people.

THE CAMDEN YOUTH CONSULTATION CONDUCTED IN 2020 SAW ALMOST 1500 YOUNG PEOPLE INFORM COUNCIL HOW THEY WANT US TO SUPPORT THEM AND WHAT ISSUES MATTER TO THEM. THIS INFORMATION IS INVALUABLE, AND WE ARE PRIVILEGED TO HAVE HAD SUCH A LARGE NUMBER OF YOUNG PEOPLE TAKE THE TIME TO SUPPORT THE DEVELOPMENT OF THIS STRATEGY.

DRAFT





2

AN INTRODUCTION TO  
CAMDEN'S YOUNG PEOPLE

Attachment 1

ORD05



2. AN INTRODUCTION TO CAMDEN'S YOUNG PEOPLE

Camden Council is here to serve our young people, reflect their interests, support their development, and nurture their future aspirations. We want to ensure that young people living across our local government area, are fully supported to connect, thrive, and grow in their neighbourhood, and embrace their role as an important part of our local community culture and the future of Camden.

Camden local government area (LGA) is one of the fastest growing LGAs in Australia with exponential growth being experienced across the region. To accommodate this growth Camden Council needs a Youth Strategy to support local young people and to drive improvement in the delivery of services to Camden's young people. The strategy, informed by Camden's young people will guide Council's support of our local young people; to celebrate with them to ensure they are mentally, physically, and socially connected; and to foster a strong sense of belonging to Camden.

Young people aged 12 to 24 years make up 16.5% (Census 2021) of the total Camden population. Camden is one of the fastest growing LGAs in Australia, with a rapidly changing demographic profile. As a part of the Western Parkland City, Camden's growth is intrinsically linked to the dynamic Western Sydney region, which is experiencing unprecedented infrastructure development, including the delivery of Sydney's second international airport, resulting in many families moving to the area. This increase in population growth has resulted in an increase in local young people.

The percentage of people in the primary school and high school age groups is higher than that of the Greater Sydney region. Forecast ID figures estimate that the Camden Local Government Area will grow to have a total population of 243,531 by 2041.

This higher percentage of primary and secondary school aged residents, along with the increasing population, demonstrates a clear current and future demand for a strategic focus placed on the youth services within the Camden LGA.

YOUNG PEOPLE AGED 12 TO 24 YEARS MAKE UP 16.5% (CENSUS 2021) OF THE TOTAL CAMDEN POPULATION.



**MEET COOPER...**

Cooper is a 14-year-old boy who lives with his dad in Spring Farm. Cooper enjoys hanging out with his friends and plays soccer for the local team. Cooper has a fantastic relationship with his dad, but his mother and two siblings live interstate so he doesn't get to see them often. Lately Cooper has been getting into trouble at school and has been getting into fights. Cooper has been seeing the school counsellor who has referred Cooper to some local youth services for additional support and mentorship. Cooper most enjoys woodwork and PE at school but is also very good at Science.

**MEET JAZ...**

Jaz identifies as non-binary and lives with their mum and older sister in Gregory Hills. Jaz's mum migrated from Vietnam in the late 1980s. Jaz is 21 years old and aspires to become a teacher but is worried that they could be discriminated against for their gender identity and multicultural background. Jaz is under-employed working casually at a local coffee shop 2-3 days per week. The COVID-19 pandemic resulted in Jaz receiving even less shifts than normal and whilst this has picked up in recent times they fear the instability of this industry.

**MEET NAHIA...**

Nahia lives in Oran Park with her family who migrated from India before she was born. Both her parents work outside of the LGA, they have a large family living across Sydney who they enjoy time with. Nahia is in year 11 and doing well at school, she is very close with her Aunt who teaches her to cook traditional dishes for the family. They found COVID-19 times to be challenging as contact with extended family was limited. Nahia doesn't know what she wants to do after leaving school but feels pressured by her parents to go to university.

**MEET JADE...**

Jade is a 15-year-old girl who lives with her parents and two siblings in Narellan Vale. Jade has been visiting Julia Reserve Youth Centre and has disclosed to a staff member that she feels pressured by her boyfriend who is in the year above her at school. Jade is a very popular girl but has told staff that she is exhausted from trying to upkeep her social media profile. Jade plays netball for a local team and aspires to go to the Olympics for skateboarding.

*Please note that these are not based on real people but rather a demographical analysis of Camden.*









3

COUNCIL'S ROLE IN  
COMMUNITY DEVELOPMENT



3. COUNCIL'S ROLE IN COMMUNITY DEVELOPMENT

Local Government plays a very important role in the growth and development of communities. Camden Council pride ourselves in being able to work with our community to ensure our residents are supported and those most vulnerable are not left behind. While Council is a very important piece of the community development model, we cannot be solely responsible for this and must work with local services, other levels

of government, educational institutions, local industry and our residents to build a connected and functioning community.

In order to successfully support the young people of our community this strategy will focus on five community development principles that Camden Council is best placed to support:

ACCESS AND INCLUSION

A major way that Camden Council can support our community in its development is ensuring access and inclusion for all residents. Ensuring our youth spaces, programs and activities are inclusive and have equal access for all local young people will allow us to help create a connected and supported community.

ADVOCACY AND LEADERSHIP

As the level of government that engages most with communities, Local Governments' are well placed to engage other levels of government and funding bodies to advocate for the needs of their communities. It is also Local Governments' responsibility to work with local sectors in a leadership capacity, to ensure our communities have the support structures they require.

CAPACITY BUILDING

Capacity building of local organisations and local industry is a critical part of Local Governments responsibility when developing communities. By building the capacity of local sectors we can create a greater reach of supports for our residents ensuring services are able to operate to their full potential.

PARTNERSHIP AND COLLABORATION

It is important to recognise that Local Government cannot be solely responsible for community development. Therefore, a major element of Councils responsibility is to collaborate and partner with other organisations and other levels of government to ensure appropriate services are provided to the community.

COMMUNITY CONSULTATION

Local Government is very well placed to consult with communities. By having the capacity to engage at a grass roots level with communities it is Local Governments responsibility to consult with residents and ensure people can have their voices heard in relation to matters that affect them.



4

COMMUNITY ENGAGEMENT - WHAT INFORMED THIS STRATEGY?

Attachment 1

ORD05

#### 4. COMMUNITY ENGAGEMENT – WHAT INFORMED THIS STRATEGY?

Camden Council's Community Planning and Development Team developed a consultation to ensure local young people had the opportunity to have input into the development of the Camden Youth Strategy.

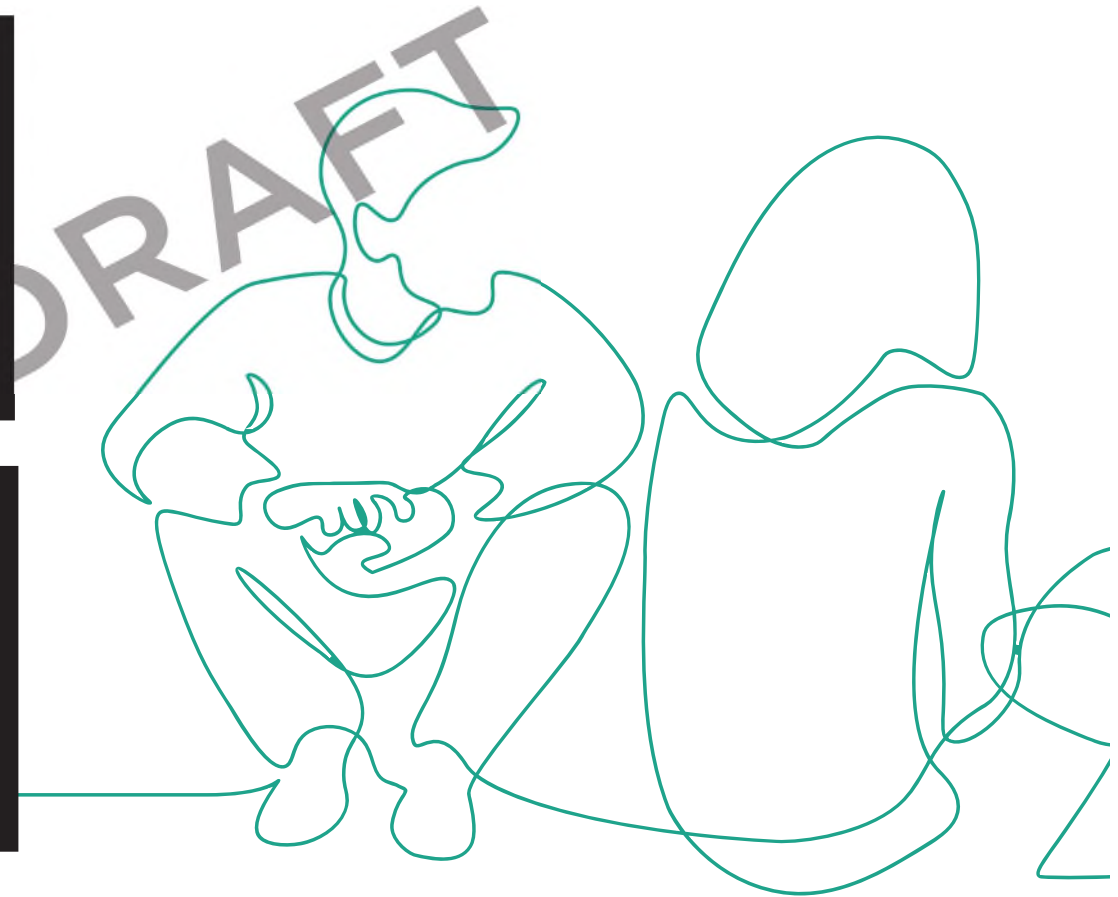
Two surveys were conducted to develop our understanding of the issues impacting Camden's young people and to develop an understanding of what matters to them.

##### SURVEY 1:

- The first survey sought to gain an understanding of what was important to local young people, allowing us to develop the five strategic priorities that entrench this strategy.
- This survey consisted of 24 questions that ranged from a mixture of qualitative, quantitative, and demographic questions.
- There was a total of 1,021 total responses to this survey.

##### SURVEY 2:

- The second survey analysed this information further and ultimately became the focus of the Camden Youth Strategy and the subsequent actions.
- This survey consisted of 20 questions containing a further mixture of qualitative, quantitative and demographical questions.
- A total of 467 local young people completed this second survey.







“CHILDREN HAVE THE RIGHT TO SAY WHAT THEY THINK SHOULD HAPPEN WHEN ADULTS ARE MAKING DECISIONS THAT AFFECT THEM AND TO HAVE THEIR OPINIONS TAKEN INTO ACCOUNT”.

(ARTICLE 12, UNITED NATIONS CONVENTION ON THE RIGHTS OF THE CHILD)





### CAMDEN YOUTH NETWORK FOCUS GROUP SESSION:

- From the results of these surveys a focus group session was delivered with the Camden Youth Network to gain input from the local youth sector.
- A total of 23 people from local schools, youth services and government agencies attended and contributed to this consultation.
- This consultation aimed to develop strategies and actions that could support the needs of local young people based on the results of the two surveys.





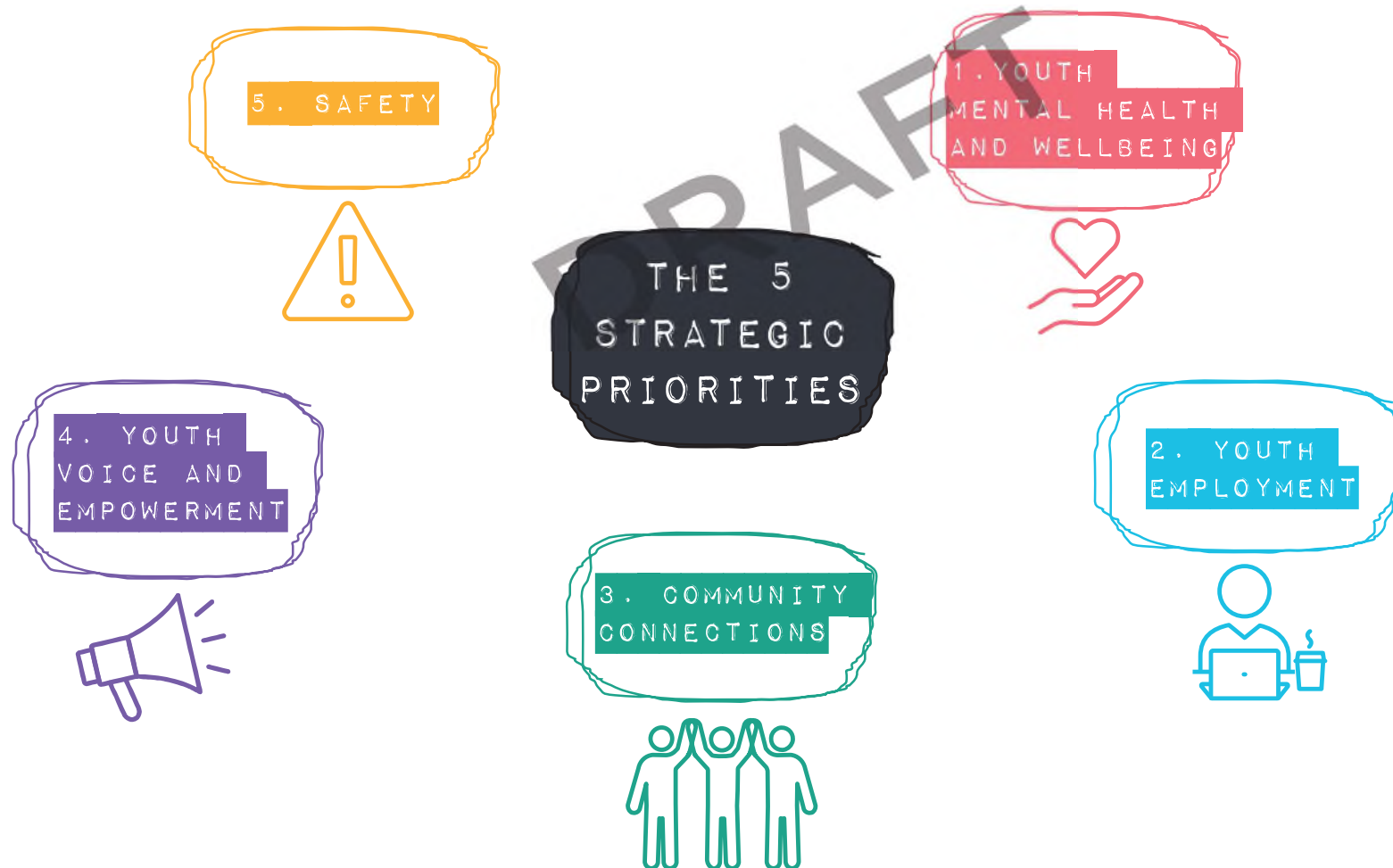
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### 5. THE 5 STRATEGIC PRIORITIES

Overall, this consultation saw almost 1,500 responses from local young people, ensuring a significant proportion of the local youth population had their say in the development of the strategic priorities and the subsequent actions.



1. YOUTH MENTAL HEALTH AND WELLBEING



In the first survey 53% of young people identified mental health and wellbeing as the most important focus area affecting them and other young people within the LGA.

Another question from this survey analysed young people's support systems. We found that 82.82 % of young people turn to their friends when in need of support. Young people also

indicated that they were likely to talk to their parents, siblings/ cousins or teachers when in need of support. Concerningly, 9.8% indicated that they talk to "nobody" when in need of support, suggesting a need for more awareness and training around youth mental health and the support services that are available.

“WHAT DO YOU BELIEVE CAMDEN COUNCIL COULD DO TO SUPPORT YOUNG PEOPLE IN RELATION TO THE FOCUS AREA?”

THREE THEMES WERE IDENTIFIED

1. THE NEED FOR MORE YOUTH MENTAL HEALTH SERVICES

*“More media/marketing to raise awareness about the stigma around mental health and to show that services are available to anyone in need. Camden Council could also encourage schools and have programs at youth centres to be more open about the issues of mental health and the importance of self-care.” (15-17 years, Female)*

2. THE NEED FOR MORE AWARENESS AND EDUCATION ABOUT THE SERVICES THAT ARE AVAILABLE

*“I feel like there needs to be more mental health services in the Camden area. There are some mental health areas, but I believe there should be more since mental health is very important to our wellbeing and others, we need to help each other out and prevent things such as suicide and self-harm. I feel like not everyone feels comfortable talking and I think there needs to be that bit of encouragement and help out there that will support others and give them the chance to speak out” (11-14 years, Female)*

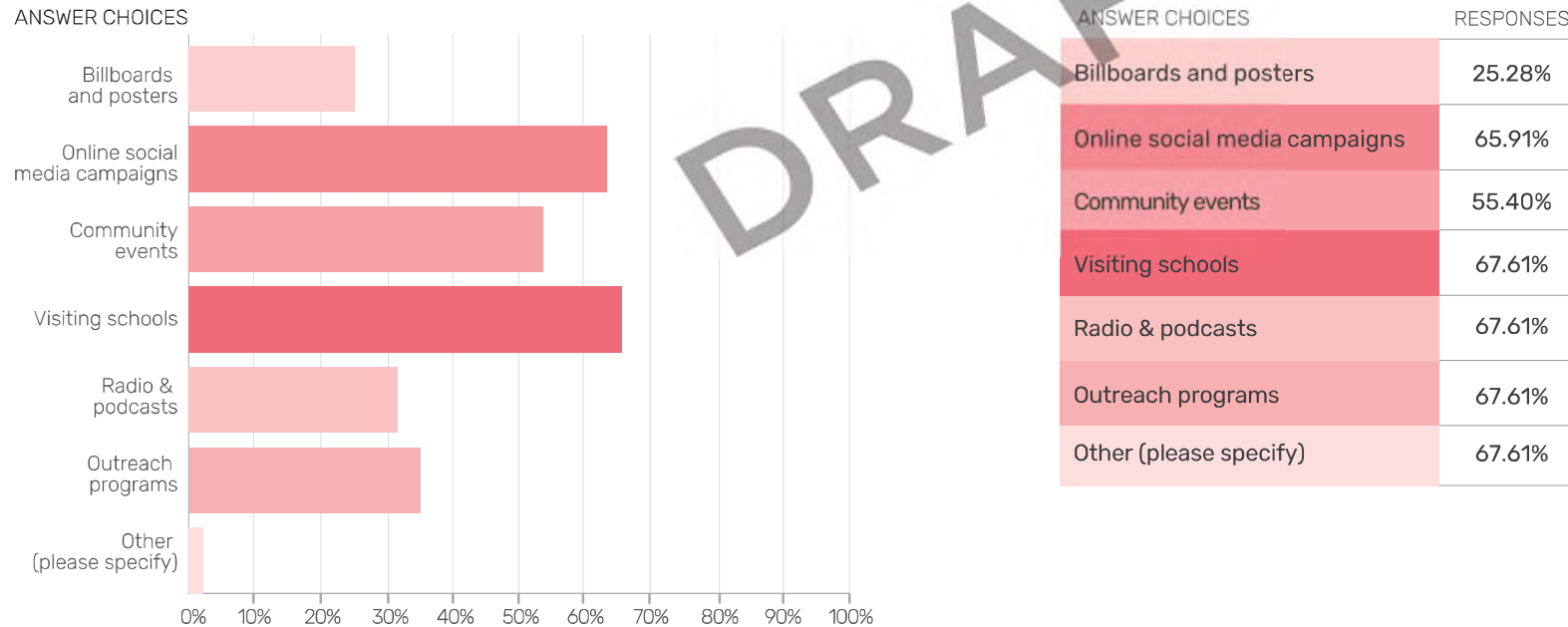
3. THE NEED TO IMPLEMENT PROGRAMS, EVENTS AND GROUP-BASED ACTIVITIES THAT TARGET YOUTH MENTAL HEALTH AND WELLBEING.

*“Provide more ways to let people feel comfortable talking about how they feel or what they are going through. This could include things like group activities that could aim for better health, physically, emotionally, or mentally such as yoga which relieves stress. Organised group walks for young people through the park would give an opportunity for socialisation and a sense of community.” (11-14 years, Female)*

A deeper analysis of the Mental Health and Wellbeing strategic priority was conducted through the second survey:

YOUNG PEOPLE IDENTIFIED THAT THEY WOULD LIKE TO SEE LOCAL YOUTH SERVICES THAT ARE “FREE OR LOW COST”, THAT THEY ARE “EASILY ACCESSIBLE” AND THAT THEY ARE DELIVERED IN “YOUTH FRIENDLY SPACES”.

Q5 IN THE FIRST YOUTH SURVEY YOUNG PEOPLE SAID THAT MORE AWARENESS ABOUT YOUTH MENTAL HEALTH SERVICES IS NEEDED. WHAT DO YOU THINK IS THE BEST WAY TO DO THIS?





"WHAT TYPE OF MENTAL HEALTH PROGRAMS, EVENTS OR GROUP-BASED ACTIVITIES WOULD YOU LIKE TO SEE IMPLEMENTED WITHIN THE CAMDEN LGA?"

ALTERNATIVE  
THERAPY SUPPORT  
GROUPS

"I would like to see more creative therapy like art therapy. Personally, art and using my creative abilities always calms me" (Female, 15-17)



LARGE COMMUNITY  
EVENTS THAT RAISE  
AWARENESS FOR  
MENTAL HEALTH

"I think Oran Park skatepark is the perfect opportunity for conversations around mental health. Skating and skate culture is prominent for young people and would be the easiest avenue to market" (Female 18-21)



PROGRAMS WITHIN  
SCHOOLS

"Support services, awareness days, people coming into schools to talk about their struggles" (Male, 15-17)



SPECIFIC SUPPORT  
GROUPS FOR  
MARGINALISED  
YOUNG PEOPLE

"A safe space for LGBT+ youths to talk about what they're struggling with without the fear of being made fun of or being outed" (11-14 years)



## YOUTH MENTAL HEALTH &amp; WELLBEING ACTIONS TABLE

	STRATEGIC ACTION	LINK TO CONSULTATION	PERFORMANCE INDICATORS	IMPLEMENTATION TIMELINE	LEAD ORGANISATIONS
1.1	Delivery of soft entry events and programs that raise awareness for youth mental health and wellbeing	Young people indicated the need for more events, programs and group-based activities that target and/or help raise awareness for mental health.	Delivery of at least 4 annual events that raise awareness for youth mental health and wellbeing. Examples of these events include youth music events, skate events, art workshops, etc.	Ongoing	Camden Council and identified project partners
1.2	Advocacy for more youth mental health services within LGA	Young people indicated the need for more youth mental health supports within the area.	Additional funding secured from either state or federal governments to support youth mental health services within the Camden LGA.	2026	Camden Council
1.3	Providing free and low-cost spaces for youth mental health services to outreach in the Camden LGA	Young people indicated the need for more youth mental health services within the area. By providing spaces for services to outreach at low-no cost, we provide opportunities for this to take place.	Maintain or increase in the number of services who provide outreach support to young people in the Camden LGA.	Ongoing	Camden Council
1.4	Delivery of subsidised youth mental health training for young people, teachers or other people who directly support or are in regular contact with young people.	Young people indicated that they reach out to their friends, parents, and teachers when in need of support. Providing this training will ensure that more people within our community have the capacity to appropriately respond when young people need support.	Delivery of at least one free or subsidised youth mental health training session for young people, teachers and other members of the community who support young people (for example, sports coaches and parents)	Ongoing	Camden Council and identified project partners
1.5	Appropriate advertisement of youth mental health services through Council websites and social media platforms.	Young people indicated the need for more awareness about the mental health service available to them.	Up-to-date records kept on all Council websites and bi-monthly social media posts on Councils' social media platforms.	Ongoing	Camden Council and identified project partners
1.6	Delivery of Schools-Service Expos to raise awareness of services available	Young people indicated the need for more awareness of the services available to them and that they would like awareness programs to take place within schools.	Delivery of at least two annual School-Service Expos within local high schools	Ongoing	Camden Youth Network

## 2. YOUTH EMPLOYMENT



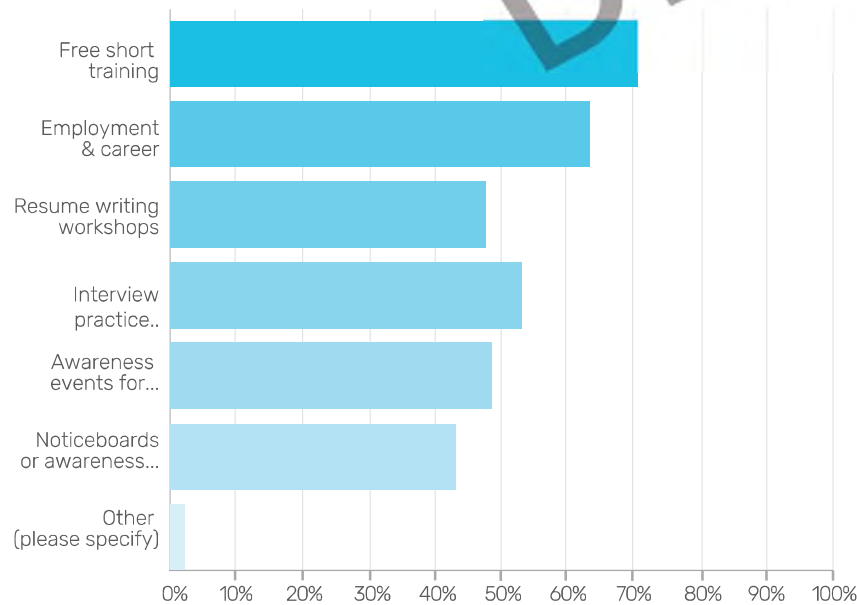
12.8% of young people said Youth Employment is the most important focus area affecting them and their peers. This consultation found five subcategories of youth employment and Council will commit to supporting these through this strategy.

### THE 5 YOUTH EMPLOYMENT SUBCATEGORIES:



#### Q7 WHAT TYPE OF PROGRAMS WOULD YOU LIKE TO SEE SURROUNDING YOUTH EMPLOYMENT?

ANSWER CHOICES



ANSWER CHOICES	RESPONSES
Free short training course	70.64%
Employment & career workshops	63.91%
Resume writing workshops	47.71%
Interview practice sessions	53.21%
Awareness events for the service that can support you to find a job	48.62%
Notice boards or awareness campaigns for employment opportunities	43.12%
Other (please specify)	2.45%



**YOUTH EMPLOYMENT ACTIONS TABLE**

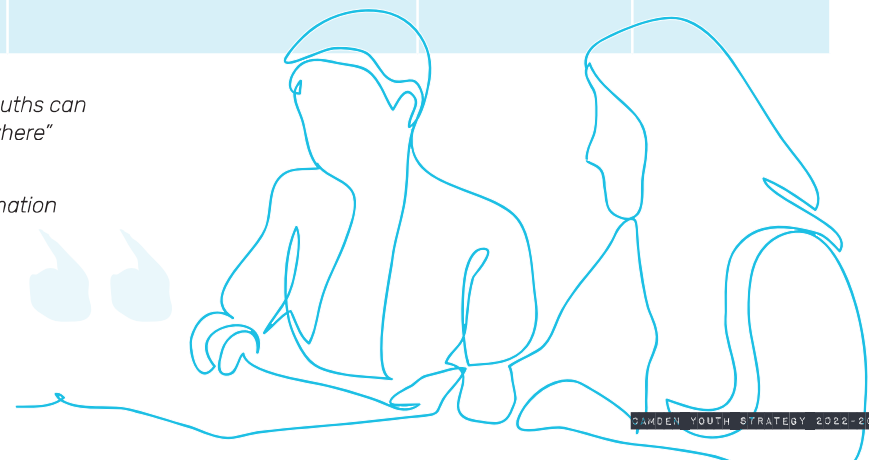
	STRATEGIC ACTION	LINK TO CONSULTATION	PERFORMANCE INDICATORS	IMPLEMENTATION TIMELINE	LEAD ORGANISATIONS
2.1	Advertisement of local employment opportunities and services through a centralised hub.	A common theme identified throughout the consultation was the need for more awareness and advertisement of employment opportunities that are available for young people.	Development of a platform that allows young people to learn about local employment opportunities and the support services available to them.	Ongoing	Camden Council and identified project partners
2.2	Delivery of free or subsidised skills courses each year.	Young people indicated the need for more training, specifically to help them in gaining entry level employment.	Delivery of at least two, free or subsidised course for local young people per calendar year.	Ongoing	Camden Council
2.3	Work with local industry to develop pathways and opportunities for young people to enter the workforce.	A common theme throughout the youth employment focus area was the creation of employment opportunities. By working with local industry to develop employment pathways for young people we will allow young people the best opportunity to gain local employment.	Development of a pathway program that enables young people to have increased access to local employment opportunities.	2026	Camden Council and identified project partners
2.4	Development of a localised careers expo.	Two common themes relating to the focus area of youth employment were awareness and advertisement and Employment Programs and events. The development of a localised careers expo supports both.	Development and delivery of an annual careers expo for young people.	2023, Ongoing	Camden Council (Economic Development and Activation)
2.5	Continuation of Camden Council's Traineeship program.	This specifically relates to employment opportunities. By continuing this program and guaranteeing a commitment to this Camden Council will provide employment opportunities for young people.	Annual review and continued commitment to the Camden Council Traineeship Program.	Ongoing	Camden Council (Human Resources)

*“Free short courses, more frequent RSA RCG courses, anything to help youth get into the work force, opportunities to network with employers who can give the youth that further opportunity” (Female, 18-21)*

*“Sessions on how to write resumes and cover letters, or ways to present yourself in interviews” (Female, 18-21 years)*

*“Having a specific place where Youths can see what jobs are available and where” (Male, 15-17)*

*“Host more frequent career information events” (Male, aged 18-21)*



### 3. COMMUNITY CONNECTIONS



Throughout this consultation young people articulated that they wanted “more youth group activities to introduce us to people in our age group” (Female, 11-14 years), and to feel a stronger sense of community, amongst their peers. 11.79% of these young people identified this as the most important issue to them. The results of this consultation indicate young people would like Council and relevant agencies to support this in the following three ways:

- Increased Programs, Events and Activities;
- Creating Inclusive Communities; and
- Supporting Environmental Sustainability.

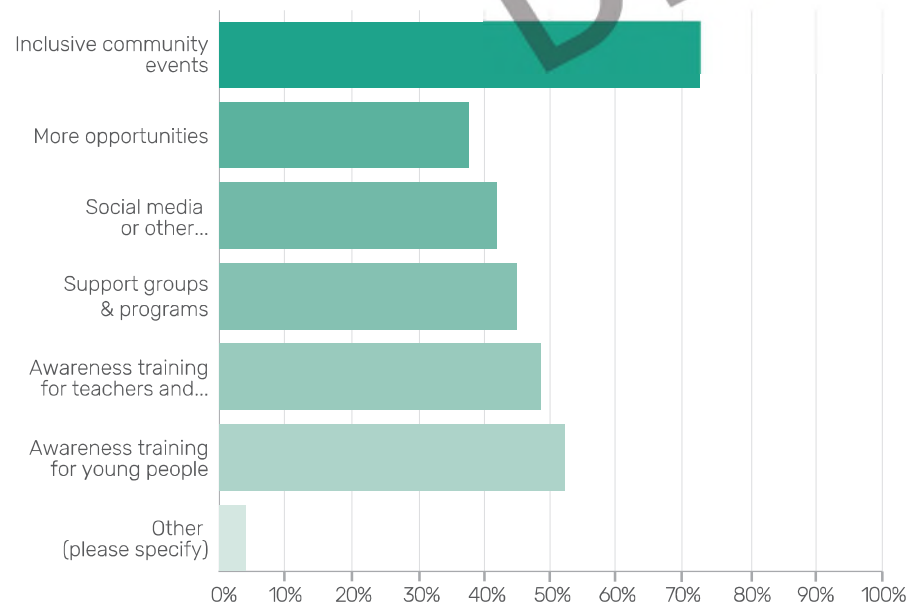
*“Offer more opportunities for youth to come together in a safe and friendly environment”*  
(Male, 11-14 years)

*“Hold awareness and interactive activities and days, educating young people on multiculturalism and the variety of cultures in Australia”* (Male, 15-17)

*“The Council to support the environment through free planting programs, native flora and fauna awareness and encouraging teens to be connected with their environment”*  
(Female, 15-17 years)

#### Q9 IN WHAT WAYS DO YOU THINK CAMDEN COULD BE INCLUSIVE?

ANSWER CHOICES



ANSWER CHOICES	RESPONSES
Inclusive community events eg. multicultural festival or wear it purple day event	72.76%
More opportunities for people to tell their stories in a public forum	38.78%
Social media or other awareness raising campaigns	41.99%
Support groups & programs	45.19%
Awareness training for teachers and youth workers	49.36%
Awareness training for young people	53.21%
Other (please specify)	4.81%

COMMUNITY CONNECTIONS ACTIONS TABLE

	STRATEGIC ACTION	LINK TO CONSULTATION	PERFORMANCE INDICATORS	IMPLEMENTATION TIMELINE	LEAD ORGANISATIONS
3.1	Delivery of inclusive training or awareness event.	This was developed from the subcategory of creating an inclusive community. Delivering training or hosting events that raise awareness for inclusion will reduce stereotypes and enable Camden to grow as an inclusive community.	Delivery of at least two awareness events or inclusive trainings each year.	Ongoing	Camden Council and identified project partners
3.2	Julia Reserve Youth Centre as a member of ACON's "Welcome Here Project".	This action has been developed to help in the creation of inclusive communities. By joining this project, we commit to ensuring that Julia Reserve Youth Precinct is an inclusive place for the LGBTIQA+ community.	Continued membership of project.	Ongoing	Camden Council
3.3	Annual skate events being delivered at Julia Reserve Youth Precinct.	This is related specifically to the theme of young people wanting more youth events, programs, and activities.	Delivery of at least two skate events per calendar year.	Ongoing	Camden Council
3.4	Development of an annual comprehensive Youth Week program.	This is related specifically to the theme of young people wanting more youth events, programs, and activities.	Delivery of an annual youth week program with at least 10 activities for young people to participate in.	Ongoing	Camden Council and identified project partners
3.5	Ensuring young people can voice their opinions around local sustainability practices.	This relates to the subcategory "environmental sustainability". By involving young people in decision making around environmental sustainability we empower them to make long term environmentally sustainable choices and create a more connected community.	Young people are aware of local sustainability programs and opportunities and have the opportunity to be involved in relevant community consultations and programs related to this.	Ongoing	Camden Council (Community Planning and Development, Environment and Health)
3.6	Development of a Julia Reserve website.	The development of this website will ensure young people have a centralised online tool to discover and learn about the events, programs and activities that are available within the Julia Reserve Youth Precinct.	Development and continued support for a website that provides up-to-date information about Julia Reserve Youth Precinct and the relevant programs that will help young people connect with each other.	2023	Camden Council





## 4. YOUTH VOICE AND EMPOWERMENT

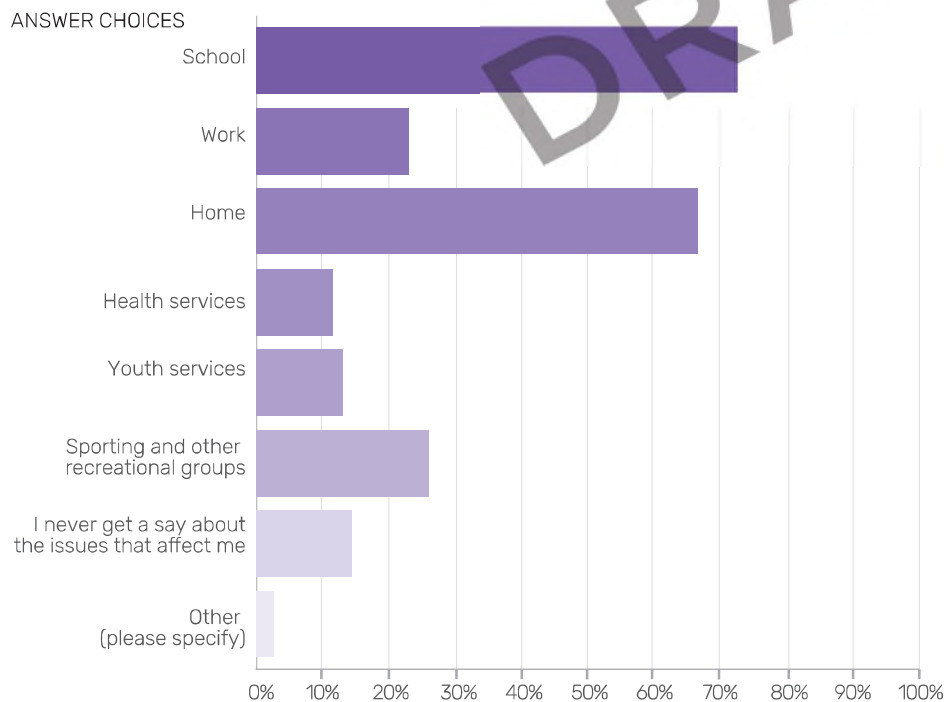


When asked in the first survey "In what environments do you get a say about the issues that affect you?" more than 15% of young people responded that "they never get a say about the issues affecting them". When this was explored further in the second part of this consultation young people identified that surveys, creative workshops, online forums and suggestion boards/boxes are the most common way young people would like to have their voices heard.

*"Listen to young people because sometimes we actually have great ideas on how to improve the Camden area"* (Female, 11-14 years)

*"Get their opinions by doing surveys and workshops"* (Female, aged 22-24)

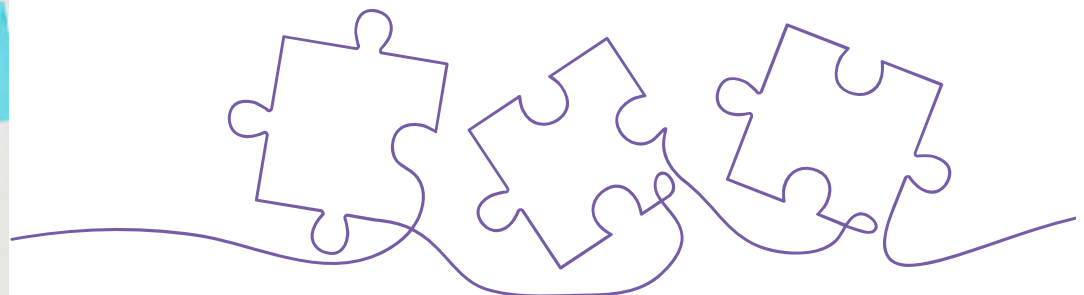
### Q15 IN WHICH OF THE FOLLOWING ENVIRONMENTS DO YOU GET A SAY ABOUT THE ISSUES THAT AFFECT YOU? (PLEASE SELECT ALL THAT ARE RELEVANT TO YOU)



ANSWER CHOICES	RESPONSES
School	58.83%
Work	22.42%
Home	66.52%
Health services	10.92%
Youth services	12.95%
Sporting and other recreational groups	26.93%
I never get a say about the issues that affect me	15.43%
Other (please specify)	2.04%

**YOUTH VOICE & EMPOWERMENT ACTIONS TABLE**

	STRATEGIC ACTION	LINK TO CONSULTATION	PERFORMANCE INDICATORS	IMPLEMENTATION TIMELINE	LEAD ORGANISATIONS
4.1	An integration of surveys and outcome measurement across all of Council's Youth Programs.	Young people indicated that they would like to have their voices heard through surveys. By developing surveys for our youth programs, we can use these to support focus area four, youth voice and empowerment whilst also allowing for continuous improvement in our programs.	Development of relevant surveys and other youth engagement tools that will allow us measure outcomes and have youth voice embedded in all of our youth programs delivered by Camden Council. Ongoing review of these.	2024	Camden Council
4.2	Delivery of training on how to integrate youth voice and empowerment into organisations.	This relates to the section of the consultation that found many young people felt that they didn't get a say in issues that affect them.	Training session, delivered through Camden Youth Network or other means.	2023	Camden Council and identified project partners
4.3	The continuation of Camden Youth Council.	The continuation of the Camden Youth Council ensures Council leads by example when ensuring youth voice and empowerment is embedded within our community.	Monthly meetings with the Camden Youth Council who work on an advisory and project delivery capacity for Council's youth programs.	Ongoing	Camden Council
4.4	Advocacy for qualitative research that allows local young people to have their voices heard regarding important matters.	As a part of the Camden Youth Network focus group session the need for qualitative research with young people to increase youth voice was raised.	Increased number of meaningful qualitative research opportunities for local young people to participate in.	2026	Camden Council and identified project partners
4.5	Proactive Consultation with local young people to ensure Camden's key Cultural Assets support young people who are passionate about Arts and Culture.	This relates to both focus area three, Community Connections and focus area four, youth voice and empowerment.	Young people consulted regarding key cultural assets, in particular Julia Reserve Youth & Community Centre, The Camden Civic Centre and the Alan Baker Art Gallery	Ongoing	Camden Council (Community Planning & Development; and Cultural Activation Teams)



## 5. SAFETY



The fifth strategic priority that this strategy will commit to is “Safety”. While the majority of young people identified that they felt safe within the Camden LGA, this is something Camden Council want to keep as a priority and continue to improve on. This also aligns with strategy 5.1.1 of the Camden Community Strategic Plan to “Foster strong, cohesive, healthy and safe communities”

Safety includes all forms of safety from providing safe places, to ensuring that young people are educated to be safe online or to make safe decisions all the way through to ensuring that services and adult support systems in their lives have the training and opportunity to be as child safe as possible, thinking through a child protection lens.



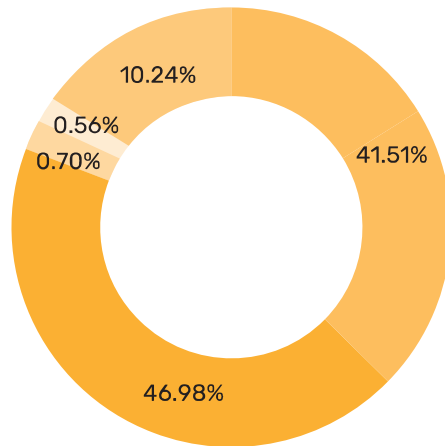
*“Provide safe places where people can feel comfortable and open” (Female, 15-17 years)*

*“Providing information resources for youth in school, known safe places for people to go” (Female, 18-21)*



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### Q12 I FEEL SAFE WITHIN THE CAMDEN LGA?



ANSWER CHOICES	RESPONSES
Strongly agree	46.98%
Agree	41.51%
Neither agree nor disagree	10.24%
Disagree	0.70%
Strongly disagree	0.56%





**SAFETY ACTIONS TABLE**

	STRATEGIC ACTION	LINK TO CONSULTATION	PERFORMANCE INDICATORS	IMPLEMENTATION TIMELINE	LEAD ORGANISATIONS
5.1	Development and implementation of a Child Safe Framework for Council.	By developing this framework Council will lead by example in creating safe communities for our children and young people.	Implementation of a Council wide Child Safe Framework, including annual reviews.	2024	Camden Council (multiple departments)
5.2	Implementation of a Youth Safety Forum (involving local young people).	This relates to both focus area four, youth voice and empowerment and focus area five, safety.	Annual Youth Safety Forum being delivered with Police, Council's Community and Safety Officer and other relevant parties. Young people given the opportunity to raise concerns.	Ongoing	Camden Council and identified project partners
5.3	Domestic Violence Escape kits being available at Julia Reserve Youth Precinct.  Provide access to resources such as escape bags and hygiene products.	This provides a safe space for young people in the area who need appropriate resources to escape from unsafe environments.	Monthly audits by staff to ensure these are available and in good condition.	Ongoing	Camden Council and identified project partners
5.4	Child Safety Training being delivered for all who work or volunteer at Julia Reserve Youth Precinct.	This provides a safe space for the young people of the area ensuring they have access to appropriately trained staff and volunteers.	100% of staff and volunteers who work at Julia Reserve Youth Precinct receive this training.	Ongoing	Camden Council and identified project partners
5.5	Advocacy for more youth homelessness support and housing options within the LGA and across the wider Macarthur region.	This action directly supports focus area five of this strategy; safety	Advocacy to state or federal Government and greater collaboration with local sector agencies to develop strategies to better support youth homelessness across the Macarthur region.	Ongoing	Camden Council and identified project partners including Macarthur Legal Centre







THIS CONSULTATION SAW ALMOST 1,500

Attachment 1

ORD05





RESPONSES FROM LOCAL YOUNG PEOPLE,





HOW THE CAMDEN YOUTH STRATEGY  
WILL SUPPORT THE CAMDEN  
COMMUNITY STRATEGIC PLAN



**6. HOW THE CAMDEN YOUTH STRATEGY WILL SUPPORT THE CAMDEN COMMUNITY STRATEGIC PLAN**

The Camden Community Strategic Plan (CSP) outlines the Camden community’s long-term vision and goals. It sets the key directions for the whole local government area and aims to improve the quality of life for all residents. The Camden Youth Strategy will contribute to achieving the community’s broad vision by focusing on what can be done for young people aged between 12 and 24 years. Detailed in the table below are the key directions, objectives/strategies and the principal activities of the Camden Community Strategic Plan that the Youth Strategy will support.

KEY DIRECTION	OBJECTIVES/STRATEGIES	2022-2026 Delivery Program Principal Activities
Welcoming – Embrace our vibrant and diverse community	W1.1 Support initiatives that build and foster community cohesion W1.2 Celebrate creativity and grow diversity W1.3 Promote and facilitate equitable access to services, facilities, and community initiatives W3.3 Address community needs through provision of services and facilities targeting specific user groups	W1.1.1 – Implement strategies that support community inclusion for all community groups W1.2.2.1 – Develop and deliver an annual program of community initiatives that celebrate diversity W1.3.3.2 – Negotiate licence agreements for Julia Reserve, Wanneroo Offices, and other community spaces W3.3.1.1 – Establish and facilitate interagency networks to identify and address community needs
Liveable – Strong and integrated links between our people and our services	LB2.2 Enhance town centres and public spaces	LB2.2.2 – Develop and deliver a public art strategy and support public art activities
Prosperous – Advanced local economic opportunities and job creation	P2.1 Strengthen education, training, and career pathways	P2.1.1 – Partner with stakeholders to advocate for or develop education and training programs that support business and industry needs P2.1.2 – Provide opportunities to accelerate youth employment in the Camden LGA
Balanced – Providing sustainable and responsible solutions that enhance our heritage	B1.4 Facilitate community education and citizen science programs to foster appreciation and understanding of the natural environment	B1.4.1 – Deliver community education programs on environmental protection and care
Leading – A successful advocate for our people and places	L1.1 Advocate to realise our vision for Camden’s future L2.2 Council builds opportunities for continuous improvement through service delivery that reflects need	L1.1.1 – Be an effective advocate for the Camden community’s needs L2.2.2 – Implement innovative initiatives to further embed a culture of continuous improvement across Council L2.2.3 – Conduct service reviews to increase efficiency and effectiveness of service, creating best value for our customers





7

HOW THE CAMDEN YOUTH STRATEGY WILL SUPPORT THE NSW STRATEGIC PLAN FOR CHILDREN AND YOUNG PEOPLE

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## 7. HOW THE CAMDEN YOUTH STRATEGY WILL SUPPORT THE NSW STRATEGIC PLAN FOR CHILDREN AND YOUNG PEOPLE

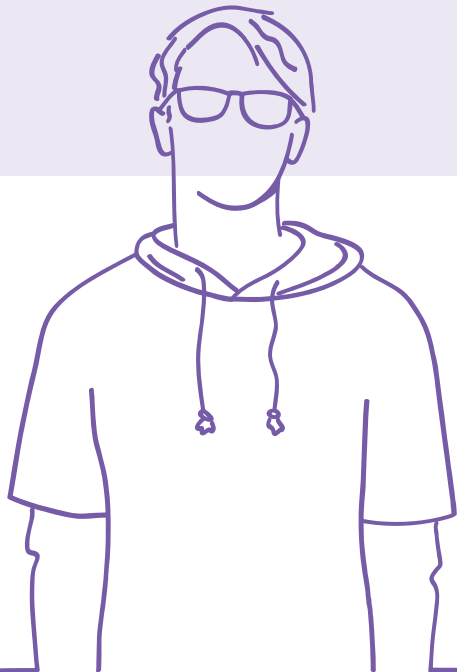
The NSW Strategic Plan for Children and Young People developed by the Office of the Advocate for Children and Young people and launched in April of 2022 highlights six commitments made by the NSW Government to the children and young people of NSW. Many of these objectives correlate with the findings of our localised consultation and strategic priorities that we have identified throughout this strategy document. The table below details these state-wide objectives and how this localised strategy supports these.

	NSW STRATEGIC PLAN FOR CHILDREN AND YOUNG PEOPLE 2022 PRIORITIES	LINK TO CAMDEN YOUTH STRATEGY PRIORITIES	CAMDEN YOUTH STRATEGY ACTIONS THAT WILL SUPPORT THESE STATE-WIDE PRIORITIES
1	Hope for the future - Children and young people's individual learning and interests are fostered through education, training and skills development which supports them to grow and prepares them for their future. They are supported to be independent, engage in society and to join the workforce.	Links directly to strategic priority two of the Camden Youth Strategy; Youth Employment	2.2: Delivery of Free or subsidised skills courses each year 2.3: Work with local industry to develop pathways and opportunities for young people to enter the workforce
2	Love, connection and safety - Children and young people feel safe, loved and nurtured. They can connect and build friendships with others. They feel that they belong to a wider community, social or cultural group. They are free from neglect, abuse and violence.	Links to multiple strategic priorities in the Camden Youth Strategy. In particular, strategic priorities 3 and 5; Community Connection and Safety.	3.1: Delivery of inclusive training or awareness event. 3.2: Julia Reserve Youth Centre as a member of ACON's "Welcome Here Project" 5.1: Development and implementation of a Child Safe Framework for Council 5.2: Implementation of a Youth Safety Forum (involving local young people)
3	Health and wellbeing - Children and young people's mental, physical and emotional health is nurtured and supported to enable them to flourish.	Links directly to strategic priority one of the Camden Youth Strategy; Youth Mental Health & Wellbeing.	1.2: Advocacy for more Youth Mental Health Services within LGA 1.3: Providing FREE and low-cost spaces for Youth mental health services to outreach in the Camden LGA 1.4: Delivery of subsidised youth mental health training for young people, teachers or other people who directly support or are in regular contact with young people.
4	A good standard of living - Children and young people are provided with the necessities they need to thrive. Children and young people do not live-in poverty and are provided with adequate services and resources to operate in society.	Whilst there isn't a strategic priority within the Camden Youth Strategy that links directly to this commitment, they all indirectly support this and will create a good standard of living for the young people of Camden.	1.6: Delivery of Schools-Service Expos to raise awareness of services available 2.2: Delivery of Free or subsidised skills courses each year 3.5: Ensuring young people can voice their opinions around local sustainability practices.



	NSW STRATEGIC PLAN FOR CHILDREN AND YOUNG PEOPLE 2022 PRIORITIES	LINK TO CAMDEN YOUTH STRATEGY PRIORITIES	CAMDEN YOUTH STRATEGY ACTIONS THAT WILL SUPPORT THESE STATE-WIDE PRIORITIES
5	Environments for joy and fun - Children and young people have spaces and opportunities to engage in activities for recreation and leisure. These spaces are enjoyable, welcoming and safe.	Links to multiple strategic priorities in the Camden Youth Strategy. In particular, strategic priorities 3 and 5; Community Connection and Safety. This NSW Government commitment is also embodied in the development and strategic direction of the Julia Reserve Youth Precinct.	3.3: Annual Skate events being delivered at Julia Reserve Youth Precinct 3.4: Development of an annual comprehensive youth week program 5.4: Child Safety Training being delivered for all who work or volunteer at Julia Reserve Youth and Community Centre.
6	Respect and Acceptance - Children and young people feel respected, accepted and included in society. They are part of a community that supports them to be proud of their culture, diversity and individual identity. They are free from discrimination, racism and structural violence.	Links directly to strategic priority four of the Camden Youth Strategy: Youth Voice & Empowerment.	3.1: Delivery of inclusive training or awareness event. 3.5: Ensuring young people can voice their opinions around local sustainability practices 4.2: Delivery of Training on how to integrate youth voice & empowerment into organisations 4.4: Advocacy for qualitative research that allows local young people to have their voices heard regarding important matters 5.2: Implementation of a Youth Safety Forum (involving local young people)

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OUR STRATEGY IN ACTION; THE JULIA RESERVE YOUTH PRECINCT



## 8. OUR STRATEGY IN ACTION; THE JULIA RESERVE YOUTH PRECINCT

Julia Reserve Youth Precinct located in Oran Park is a purpose-built youth facility designed to support the young people of Camden. Located within the precinct is a state-of-the-art skate facility, basketball courts, parkour training area and a purpose-built youth centre.

Camden Council has adopted a co-location model of service delivery for the youth centre, providing youth services the opportunity to outreach from the facility creating a holistic support structure for young people. This directly supports strategic action 1.3 to "Provide free and low-cost spaces for Youth mental health services to outreach in the Camden LGA".

The youth centre also boasts a large auditorium space and activity rooms ensuring the centre has capacity to deliver a variety of recreational and cultural programs for the youth of Camden. Council intends to utilise these spaces as soft entry points to ensure young people are aware of the support systems that are available to them, whilst also giving them the opportunity to connect to their community as identified in the third strategic priority. Equally, this space will be used to support strategic action 1.1: "Delivery of soft entry events and programs that raise awareness for youth mental health and wellbeing", 2.4: "Development of a localised careers expo" and 5.2: "Implementation of a Youth Safety Forum".

Julia Reserve Youth Centre will be a safe, inclusive space for all young people, giving people aged 12 to 24 years the opportunity to have their voices heard, whilst empowering them to grow and develop. This facility and the subsequent operating model are a clear example of Camden Council's commitment to supporting young people through the strategic actions and priorities outlined within this strategy.

For more information about Julia Reserve or the support systems available within the facility please email [JuliaReserve@camden.nsw.gov.au](mailto:JuliaReserve@camden.nsw.gov.au)







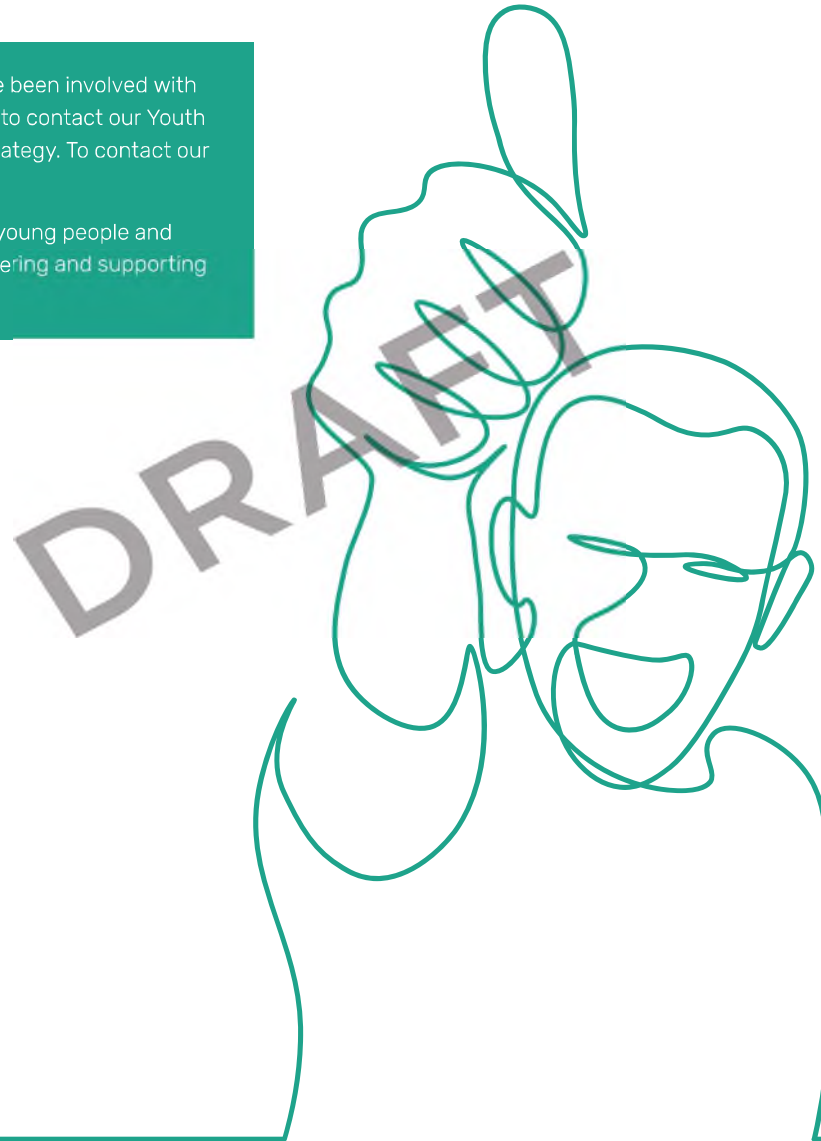
ACKNOWLEDGEMENTS



9 : ACKNOWLEDGEMENTS

Camden Council would like to thank all those who have been involved with this consultation and encourages residents of all ages to contact our Youth Team if they would like more information about this strategy. To contact our Youth Team please email [Youth@camden.nsw.gov.au](mailto:Youth@camden.nsw.gov.au)

Camden Council is committed to supporting our local young people and recognises the importance of local government in fostering and supporting their development.



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## PUBLIC EXHIBITION - THE CAMDEN DRAFT YOUTH STRATEGY

## SUMMARY TABLE OF SUBMISSIONS

	NAME	NATURE OF SUBMISSION	SUBMISSION	OFFICER RESPONSE
1	<b>Individual Submission</b> <i>(Camden Youth Council Volunteer)</i>	Support the Strategy	"I believe that this youth strategy is an amazing strategy. First of all, I love the way that they chose to present all this information. I love the little things like all the colour and designs. I also love the acknowledgment to country and the message from the mayor. I love how it informs the reader of the 5 strategic priorities from youth and how there are stories from the youth, that's one of the many things that grabbed my attention."	Council acknowledges and appreciates the support for this strategy.
2	<b>Individual Submission</b> <i>(Known sector experience -employed at Community Links)</i>	Support the Strategy	"N/A"	Council acknowledges and appreciates the support for this strategy.
3	<b>Individual Submission</b> <i>(Camden Youth Council Volunteer)</i>	Support the Strategy	"I think that the strategy has a good aim in supporting the youth of the community."	Council acknowledges and appreciates the support for this strategy.
4	Anonymous	Provide information or suggested amendments for consideration	"The Youth Strategy appears heavily based in confirmation bias. Not all youths enjoy skating - only the ones that currently hang around Julia Park. There is a massive underrepresentation of activities that youths actually seem to enjoy - sport, and community music including the Musical Society, Band and Orchestra. These activities are what is currently occupying the kids who ARENT hanging around the skate park. These activities are shoring up the mental health of the kids who ARENT hanging around the skate park. These activities are providing employment"	Council officer attempted to contact the submitter to discuss, however no contact details were provided, and email bounced back.  Council acknowledges the suggestions made and has included an additional strategic action under "Youth Voice & Empowerment" being "4.5; Proactive Consultation with local young people to ensure Camden's key Cultural Assets



				<p>support young people who are passionate about Arts and Culture.”</p> <p>Additionally, Council would like to refer to the recently adopted “Cultural Activation Strategy 2022-2026” which supports the development of arts and culture across the Camden LGA.</p>
5	<b>Individual Submission</b> <i>(Community Resident)</i>	Provide information or suggested amendments for consideration	<p>“I was pleased to see the strategy engaging youth voices to guide its outcomes but was surprised to see a lack of arts and cultural outcomes which, I believe, align heavily to the strategy.</p> <p>The Julia Reserve Precinct strategy (pg 40) is an excellent example of a long term and regular community space, but I believe there needs to be an arts and cultural equivalent that is respected in a way that allows a young person to engage in arts and culture, to perform, to tour and to find paid employment opportunities. Western Sydney has a substantial amount of cultural capital but is losing out to the inner suburbs, east and north, because of its lack of infrastructure. The nearest youth arts and culture space is Fairfield.</p> <p>An arts and cultural space dedicated to young people will benefit the local community in many ways and meets all the strategic goals.”</p>	<p>Council Officer contacted the submitter and discussed inclusion of a new action related to arts &amp; culture.</p> <p>Council acknowledges the suggestions made and has included an additional strategic action under “Youth Voice &amp; Empowerment” being “4.5; Proactive Consultation with local young people to ensure Camden’s key Cultural Assets support young people who are passionate about Arts and Culture.”</p> <p>Additionally, Council would like to refer to the recently adopted “Cultural Activation Strategy 2022-2026” which supports the development of arts and culture across the Camden LGA.</p>
6	<b>Organisational Submission</b> <i>(Macarthur Legal Centre)</i>	Suggestion provided via Email	<p>“...First, regarding the Camden Youth Strategy, I will make a short submission on the form. I know the deadline is Wednesday ! The thing I want to suggest, and I suppose it would be part of the section dealing with "Safety," relates to HOUSING, mainly:</p>	<p>Council Officer spoke with the submitter about how Council can collaborate to address this issue and advocate for more youth homelessness services within the LGA.</p>

			<ol style="list-style-type: none"> <li>1. that there is a range of housing options for young people so that they can stay in the area should they wish to do so when they leave home (continuing to live at home with family is not an option for many kids once they turn 18)</li> <li>2. that there are affordable rental options for youth; (I think it is too much to ask for affordable properties to purchase!!)</li> <li>3. that there is accommodation and support for youth who are homeless, or at risk of homelessness</li> </ol> <p>What would that look like? I really don't know as I am far from a housing specialist, but perhaps utilisation of council-owned land, with council partnering with community housing providers to construct something affordable and youth specific. I have seen some interesting stuff happening with the Tiny Homes Foundation.</p> <p>At the last meeting of the CYN I brought up the lack of a youth refuge that will provide a bed to 16 and 17 year olds in any of the Macarthur LGAs (Camden, Campbelltown, Wollondilly). This is not acceptable, and I note that we are unusual in this regard. I know this because I have contacted youth refuges in Sydney, the Illawarra and the Central Coast. It is often tough to get a bed anywhere in a refuge but there is not even an option of one in the Macarthur LGAs if you are homeless a 16 or 17 year old...."</p>	<p>Council acknowledges the suggestions made and has included an additional strategic action under "Safety" being "5.5; Advocacy for more youth homelessness support and housing options within the LGA and across the wider Macarthur region".</p>
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## Cultural Performance Subsidy Summary of Recommendations

## Applications recommended for funding

Applicant	Event / Project	Total Requested	Total Recommended
One Voice Entertainment	AI FIO - The Voice in Camden	\$1,200	\$1,200
Macarthur Art Group	Artists in Action, Camden 2022	\$1,180	\$1,180
<b>Recommended</b>		<b>\$2,380</b>	<b>\$2,380</b>

## Applications not recommended for funding

Applicant	Event / Project	Total Requested	Total Recommended
Camden Public School	Embrace the Challenge Performing Arts Concert.	\$1,200	\$0
Camden Musical Society	One Night on Broadway Concert OR High School Musical 2	\$1,200	\$0
Narellan Physical Culture Club	Narellan Physical Culture 50th Anniversary and Club Competition	\$1,200	\$0
<b>Non-recommended</b>		<b>\$3,600</b>	<b>Nil</b>

ORD06

Attachment 1



# Minutes

## Audit, Risk and Improvement Committee Meeting

Please note due to COVID-19 restrictions this meeting was held as a teleconference at 4.30pm 4 May 2022



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## Audit, Risk and Improvement Committee

### Voting Members Present:

Elizabeth Gavey	Independent Member (Chair)
John Gordon	Independent Member
Bruce Hanrahan	Independent Member
Cr Paul Farrow	Camden Council Councillor (left at 6.24pm)
Cr Russell Zammit	Camden Council Councillor

### Attendees:

General Manager  
 Acting Chief Financial Officer  
 Internal Audit Coordinator  
 Manager Safety and Risk

### Invitees:

Director Customer and Corporate Strategy  
 Director Community Assets  
 Director Planning and Environment  
 Director Sport, Community and Activation  
 Chief Information Officer (left at 5.57pm)  
 Manager Legal and Governance (joined at 5.52pm and left at 6.15pm)  
 Caroline Karakatsanis      The Audit Office of NSW (External Auditor)  
 Rochelle Antolin              The Audit Office of NSW (External Auditor)

Prior to the start of the meeting the Chair welcomed Councillor Farrow and Councillor Zammit to the Committee.

### Apologies:

Chief Financial Officer

### **BUS01 Apologies**

#### RECOMMENDED

That leave of absence be granted.

#### DECISION

No leave of absence was granted.

### **BUS02 Declaration Of Interest**

#### RECOMMENDED

That the Audit, Risk and Improvement Committee declarations be noted.

#### DISCUSSION

Mr Gordon advised the following declaration removal:

- Ceased position as independent Chair of Sutherland Shire Council Audit, Risk and Improvement Committee.

Ms Gavey advised the following declaration:

- Appointed as independent member of the Local Government NSW Audit and Risk Committee.





## Audit, Risk and Improvement Committee

ORD11

### DECISION

The Audit, Risk and Improvement Committee noted the declarations.

### **BUS03 Minutes To The 10 March 2022 Audit, Risk And Improvement Committee Meeting**

### RECOMMENDED

That the Audit, Risk and Improvement Committee:

- i. approve the minutes to the 10 March 2022 Audit, Risk and Improvement Committee meeting; and
- ii. note the status of actions included in the actions list.

### DISCUSSION

Council's Internal Audit Coordinator provided an update on the outstanding actions. It was advised the actions have either been addressed or an update provided.

The Committee were advised that the Chair of the Committee provided the annual briefing to Council on 26 April 2022.

The Committee noted the separate presentations session held on 30 March 2022 that included presentations on:

- IT Cybersecurity
- Oran Park Leisure Centre
- Asset Revaluations
- Volunteer Management

The Committee thanked Council staff for the presentations and indicated how useful and informative the separate presentations session is.

### DECISION

Following review and discussion, the Audit, Risk and Improvement Committee:

- i. approved the minutes to the 10 March 2022 Audit, Risk and Improvement Committee meeting; and
- ii. noted the status of actions included in the actions list.

**Moved: Mr John Gordon**

**Seconded: Cr Paul Farrow**

### **BUS04 Enterprise Risk Management**

### RECOMMENDED

That the Audit, Risk and Improvement Committee note the Enterprise Risk Management report.

Attachment 1



## Audit, Risk and Improvement Committee

### DISCUSSION

The Manager Safety and Risk provided an update on the top risks for Council and advised that as a result of the new quarterly review process, a number of changes to the top risks had occurred.

The Committee sought clarification on the new strategic risk and this was provided.

The Committee challenged management on the exclusion of risks including financial sustainability and environmental risks. The Manager Safety and Risk provided an outline of emerging risks and the Committee were advised that risks such as those discussed may be in Council's risk register, however may not have a 'high' residual risk and as a result are not included in the top risks reported.

The Committee requested a copy of the complete risk register be provided at least annually.

The Committee and Management discussed the approach for reducing risks. The Committee advised some agencies use a score within the 'high' category to assist with identifying the severity of the risk and also use arrows to indicate if the risk has increased, decreased or stayed the same.

The Committee asked if any risks had been removed from the list presented to the Committee and the Manager Safety and Risk advised of the two risks that had reduced to medium.

The Committee congratulated Council on the good score from the recent review of Council's risk maturity. The Manager Safety and Risk also outlined the staged process for improving Council's risk maturity.

The Committee asked how Management determine which category to assess the risk against, for example financial, regulatory etc. The Manager Safety and Risk advised the process for determining the most relevant risk category for the particular risk.

The Committee asked if risk implications are included in decision making and the Manager Safety and Risk indicated this is the case and that the audit report suggested further improvements to this process.

The Committee suggested Council consider risk velocity indicators at the appropriate time.

### DECISION

Following review and discussion, the Audit, Risk and Improvement Committee:

- i. noted the Enterprise Risk Management report;
- ii. raised the following action:
  - a. requested a copy of the full risk register be provided to the Committee at least annually.

### **BUS05 Work Health And Safety Presentation - Alignment To ISO 45001**

### RECOMMENDED



## Audit, Risk and Improvement Committee

ORD11

That the Audit, Risk and Improvement Committee note the Work, Health and Safety Presentation on Council's alignment to ISO 45001.

### DISCUSSION

The Manager Safety and Risk presented on Council's process for aligning with ISO45001 on work health and safety management systems. The Committee were advised there is no regulatory requirement to comply with the standard and Council is not intending on certification, however a gap analysis is being used to align with the standard.

The Committee were provided an outline of the structure of Council's Safety Management System as part of the presentation.

The Committee asked about Council's status on chain of responsibility and the Manager of Safety and Risk outlined the current Council project that had an expected completion date of approximately 18 months.

The Committee recommended ensuring volunteers were considered in the work being undertaken.

The Committee asked about the continuous improvement process element in the Standard and the Manager Safety and Risk outlined how ensuring continuous improvement was the next iteration of the work, health and safety process being undertaken.

The Committee asked about Council's definition of safety and whether it also included worker wellness. The Committee were advised that health and wellness were included and the General Manger reminded the Committee of the paid mental health first aiders Council has in place.

### DECISION

The Audit, Risk and Improvement Committee noted the Work, Health and Safety Presentation on Council's alignment to ISO 45001.

## **BUS06 External Audit Update**

### RECOMMENDED

That the Audit, Risk and Improvement Committee note the Engagement Plan for the external audit for the year ending 30 June 2022.

### DISCUSSION

Ms Karakatsanis from the Audit Office of NSW provided a high-level summary of the external audit Engagement Plan for the year ending 30 June 2022. Key focus areas were outlined including the impacts of natural disasters and COVID-19, asset revaluations, capital expenditure, developer contributions, growth risks and Information Technology computer controls.

The Committee asked if there were any upcoming changes to the accounting standards in relation to the measurement of community land. Ms Karakatsanis advised that discussion was occurring in this space and that currently there is no change however the Accounting Standards Board are considering this with the process currently at Exposure Draft stage.

Attachment 1





## Audit, Risk and Improvement Committee

The Committee asked the Acting Chief Financial Officer (CFO) if he had any comments on the Engagement Plan. The Acting CFO advised that the contents of the Engagement Plan had been agreed to and Management were confident the deadlines would be met.

The Chair advised that a number of questions had been provided in advance to Management with answers circulated to independent members prior to the meeting. The Committee requested the Acting CFO provide an outline of the questions and responses.

The Acting CFO provided an outline of responses provided in relation to fair value assessment including the impact of recent flooding; disclosures in relation to legal matters; resourcing for preparation of the financial statements; prior period errors; clearance of external audit recommendations; and COVID-19 impacts.

The Chief Information Officer outlined the process for the transfer of Civic Authority to a Council hosted cloud environment. The Committee recommended consideration of seeking independent third party audit report on the controls maintained by the corporate service providers hosting cloud services.

The Committee advised that 3 Victorian Councils were taken offline due to a ransomware attack and recommended reaching out to see if there were any lessons learned Council could take advantage of.

The Committee asked if Council had any significant VPAs or PPPs that required specific accounting treatment. The acting CFO advised Council does not have any PPPs and that Council continues to manage a number of VPAs and they will be treated consistently with prior years.

The Committee asked whether as a result of the increased cost of construction, Council were expecting an uplift in asset values which would also impact the depreciation expense. The Acting CFO advised that was a possibility and also discussed the limitations on the current straight line method of accounting for depreciation. The Committee requested feedback in due course on any impact of the increased costs of construction on Council's operating result.

Ms Karakatsanis advised that the tabling date for the 2021 Local Government Report to Parliament is scheduled for 25 May 2022.

Ms Karakatsanis also advised that a new performance audit on financial management and governance at councils was currently being scoped.

### DECISION

Following review and discussion, the Audit, Risk and Improvement Committee noted the Engagement Plan for the external audit for the year ending 30 June 2022.

### **BUS07 Family Day Care Update**

#### RECOMMENDED

That the Audit, Risk and Improvement Committee note the Family Day Care Update.

#### DISCUSSION



## Audit, Risk and Improvement Committee

ORD11

The Director Sport, Community and Activation outlined the status of the Family Day Care audit recommendations and also advised of the positive results from the recent second stage audit.

The Committee asked when the next National Quality Standard Assessment is scheduled and this question was taken on notice.

The Committee asked about Council's process for ensuring the appropriate permissions are sought for any photographs included on Council's website. The Director Sport, Community and Activation outlined the protocols in place.

The Committee requested an update on the conflicts of interest training and an update was provided.

The Committee commended Council for the actions taken in relation to the audit findings.

The Committee asked if the Educators had been receptive to the improvements made and the Director Sport, Community and Activation advised the feedback has been positive.

### DECISION

Following review and discussion, the Audit, Risk and Improvement Committee noted the Family Day Care Update

### **BUS08 Audit Report Recommendations - Implementation Status Update - March 2022**

#### RECOMMENDED

That the Audit, Risk and Improvement Committee note the Audit Recommendations Implementation Status Update for 31 March 2022.

#### DISCUSSION

The Internal Audit Coordinator provided an update on the implementation status of audit recommendations highlighting the current high percentage of recommendations on track or complete.

The Committee commented on the good clearance rate and that comments appeared genuine and are being monitored well. The Committee also highlighted that a number of recommendations were due in the next six months.

#### DECISION

Following review and discussion, the Audit, Risk and Improvement Committee noted the Audit Recommendations Implementation Status Update for 31 March 2022.

### **BUS09 Update On Information And Privacy Commission Audit Report**

#### RECOMMENDED

That the Audit, Risk and Improvement Committee note the update on Council's response to the Information and Privacy Commission Audit Report.

Attachment 1



## Audit, Risk and Improvement Committee

### DISCUSSION

The Manager Legal and Governance provided an overview of the Privacy Commission Audit Report and Council's response.

The Committee asked if the work being undertaken would trigger decisions around Council's designated persons list. The Manager Legal and Governance advised this would be conducted as part of the review of delegations to be conducted within 12 months of Council election. It was confirmed that for the 2022 designated persons returns the current list will likely be relied on.

The Committee asked if the website would show which information had been redacted. The Manager Safety and Risk advised that the general nature of information redacted would be provided.

The Committee asked if it was likely Audit, Risk and Improvement Committee members would remain designated persons and it was confirmed that this was likely to be the case.

### DECISION

Following review and discussion, the Audit, Risk and Improvement Committee noted the update on Council's response to the Information and Privacy Commission Audit Report.

### **BUS10 Update On The Application Of The NSW Modern Slavery Act 2018**

#### RECOMMENDED

That the Audit, Risk and Improvement Committee note the update on the implications of the NSW *Modern Slavery Act 2018* for Council and how Council is responding to the legislation.

#### DISCUSSION

In response to an action raised at the last Committee meeting, the Manager Legal and Governance outlined the requirements of the NSW *Modern Slavery Act 2018* and what the application to Council would be. The concept of taking 'reasonable' steps was discussed.

It was advised that from 2023 reporting in Council's annual report would be required.

The Manager Legal and Governance advised that a Local Government Procurement toolkit will soon be available to assist Council in meeting the requirements.

It was also advised that consultation with Council's procurement team was occurring in conjunction with legal advice sought to ensure appropriate clauses are included in Council's contracts.

The Committee requested a report be brought back to the first meeting of 2023 to advise the course of action developed by Council.

#### DECISION

Following review and discussion, the Audit, Risk and Improvement Committee:





## Audit, Risk and Improvement Committee

ORD11

- i. noted the update on the implications of the NSW *Modern Slavery Act 2018* for Council and how Council is responding to the legislation;
- ii. raised the following action:
  - a. requested a report to the first meeting of 2023 on the course of action developed by Council to address the requirements of the NSW *Modern Slavery Act 2018*.

The Manager Legal and Governance left after this item.

### **BUS11 Internal Audit Plan Status Update**

#### RECOMMENDED

That the Audit, Risk and Improvement Committee note the internal audit plan status update.

#### DISCUSSION

The Internal Audit Coordinator provided the Committee an update on the status of Internal Audit Plan and confirmed the Plan was behind schedule as flagged at the last meeting. It was advised that recruitment of the Internal Audit Analyst position was close to finalisation which would improve capacity.

The Committee were advised that the Family Day Care Stage 2 and Contract Management audits would be reported to the next Committee meeting.

The Internal Auditor Coordinator provided an update on the External Assessment of the Internal Audit function advising the draft report had just been received.

The Committee asked about the timing of the exercise to benchmark with other councils. The Internal Audit Coordinator advised this is behind schedule and would be commenced as soon as possible through the Local Government Internal Audit Network. The Committee were also reminded that the external assessment audit report should include commentary on the appropriateness of Council internal audit spend.

#### DECISION

Following review and discussion, the Audit, Risk and Improvement Committee noted the internal audit plan status update.

Councillor Farrow left after this item.

### **BUS12 Update On Reports From Authoritative Bodies**

#### RECOMMENDED

That the Audit, Risk and Improvement Committee note the update on reports from authoritative bodies.

#### DISCUSSION

The Internal Coordinator advised of recent performance audit reports from the Audit Office of NSW on business continuity arrangements and Building Cladding regulation, and of the public inquiry into Central Coast Council.

The Committee were advised the recommendations from the building cladding performance audit were directed to the Department of Planning and Environment.

Attachment 1



### DECISION

Following review and discussion, the Audit, Risk and Improvement Committee noted the update on reports from authoritative bodies.

### **BUS13 Checklist Of Compliance With Committee Requirements**

#### RECOMMENDED

That the Audit, Risk and Improvement Committee note the checklist of compliance with the Audit, Risk and Improvement Committee for the 2022 calendar year.

#### DISCUSSION

The Committee commented that as a result of some items being rescheduled from today's meeting there may be a need to make some changes to the reporting timetable to ensure the meetings are of the appropriate size.

The Committee also raised concern with meetings being held for three consecutive months later in the year and whether this was too resource intensive for the internal audit function. The Internal Audit Coordinator advised that the October meeting is the financial statement specific meeting that is subject to change and also noted that as the agenda is financial statements specific did not result in as much internal audit resource as other meetings.

The Committee suggested including some presentations or other reports with the financial statements specific meeting as the full two hours was unlikely to be needed for that meeting.

### DECISION

Following review and discussion, the Audit, Risk and Improvement Committee noted the checklist of compliance with the Audit, Risk and Improvement Committee for the 2022 calendar year.

### **BUS14 General Business**

#### RECOMMENDED

That the Audit, Risk and Improvement Committee note any General Business items discussed.

#### DISCUSSION

The General Manager provided an update on the following:

- Integrated Planning and Reporting advising the package of associated documents are currently on exhibition;
- The transfer of section 355 Committees to reference groups;
- The next evolution of the internal improvement review program with a presentation to come back to the Committee later in the year on the service review program.

The Committee requested a report back to the Committee at the appropriate time on the transition of section 355 Committees to reference groups.



## Audit, Risk and Improvement Committee

The Committee requested an update on the Community Strategic Plan once finalised and an outline of Council's approach for contributing to outcomes for the Local Government Area from the new airport and other significant opportunities. It was suggested this could be included in the 2023 presentations session.

### DECISION

The Audit, Risk and Improvement Committee:

- i. noted the General Business items discussed
- ii. raised the following actions:
  - a. requested a report back to the Committee at the appropriate time on the transition of section 355 Committees to Reference Groups
  - b. requested an update on the finalised Community Strategic Plan and an outline of Council's approach for contributing to outcomes for the LGA from the new airport and other significant opportunities.

### **Meeting Closed 6.40pm**

At the conclusion of the meeting an 'in-camera' session was held to provide an update on legal matters.

### **Next Meeting:**

The next meeting of the Audit, Risk and Improvement Committee will be held on 6 July 2022 at 4.30pm with the location to be advised.

**ORD11****Attachment 1**



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